

The Florida Senate
COMMITTEE MEETING EXPANDED AGENDA

CHILDREN, FAMILIES, AND ELDER AFFAIRS
Senator Sobel, Chair
Senator Altman, Vice Chair

MEETING DATE: Thursday, January 22, 2015
TIME: 8:30 —10:00 a.m.
PLACE: 301 Senate Office Building

MEMBERS: Senator Sobel, Chair; Senator Altman, Vice Chair; Senators Dean, Detert, Garcia, and Ring

TAB	BILL NO. and INTRODUCER	BILL DESCRIPTION and SENATE COMMITTEE ACTIONS	COMMITTEE ACTION
1	Implementation of CS/SB 1666 (2014) Child Protection and Child Welfare By Department of Children and Families		
2	Creation of the Florida Institute for Child Welfare By Patricia Babcock, Interim Director		
3	Child Abuse Death Review Committee By Department of Health		
	Other Related Meeting Documents		

SB 1666 Implementation

DRAFT
Office of Child Welfare

	% Complete	Task Name	Assigned To	Progress	Start Date	Target End Date	Actual Completion Date
1	80%	<input type="checkbox"/> SB 1666 Implementation	JoShonda Guerrier		04/01/14	10/16/15	
2	100%	<input checked="" type="checkbox"/> Section 1: (204 - 239) Assistant Secretary of Child Welfare	Secretary Carroll	Complete. Janice Thomas appointed.	06/06/14	07/18/14	07/01/14
7	74%	<input type="checkbox"/> Section 2: (240 - 391) Safety to Remain Paramount			06/01/14	02/27/15	
8	72%	<input type="checkbox"/> Ensure theme child(ren) safety is of paramount concern is infused throughout the pre-service and in-service training curriculum	Sandy Neidert	Update: Incorporated into pre-service curriculum. Final draft to be released January 2015. Contained on the master pre-service update list to incorporate after receipt of the final pre-service curriculum due from USF the end of the year. Until which time pre-service can be updated to include the legislative changes, a memo will be developed for trainers that incorporate each of the new requirements with the caveat that they should do their best to infuse these changes in their pre-service delivery as opportunities present.	06/01/14	02/27/15	01/31/15
9	60%	Education CPIs on their responsibility to secure all medical and educational information (or consent to access) for parents who's child(ren) are in care	Sandy Neidert	1/12/15, will be incorporate into pre-service CPI specialty track which is scheduled for release in February 2015. Information was incorporated into a pre-service trainer document for inclusion in the existent pre-service curriculum as a stop gap measure until the currently developed pre-service training was completed.	07/15/14	02/27/15	
10	100%	Reinforce placing siblings together in placement be it permanent or not	Kathy Waters	1/12/15 update: we have completed three additional sibling trainings. Kathy Waters completed two in September. One training for GAL's and another for Case Management. Courtney Smith also completed a sibling training in September for Partnership for Strong Families staff in Gainesville. June 2014, communicated during statewide webinars the week of 6/16/2014 to staff statewide. Kathy Waters and Michael Lee have been conducting sibling specific webinars across the panhandle and also facilitated a sibling workshop at the 2014 Summit.	06/01/14	09/05/14	09/04/14
11	100%	<input type="checkbox"/> Strengthen Collaborative Relationships between the courts, law enforcement, service providers and local communities	RMD	Ongoing.	08/01/14	08/01/14	09/18/14
12	100%	Examine participants of local community alliance meetings	RMD	A one pager was developed and disseminated to the RMDs who each have taken a look at their local community alliance to assess each alliances individual compliance with the law. This topic will continue to be handled at the regional level by the RMDs and F&CS Directors; FCC reports needing no assistance with this process.	08/01/14	08/01/14	09/18/14
13	100%	<input type="checkbox"/> To strengthen Families caring for medically complex children	Kristi Putnam	9/26/14 - CMS has lead, but DCF is in the process of revamping its specialized curriculum for medical neglect to include content to strengthen CPIs work with parents of medically complex children. Kristi Putnam, in collaboration with AHCA and DOH, will revise the medical module of the Integrative Services Training previously offered to staff to help address this update.	07/10/14	08/01/14	09/26/14
14	100%	<input type="checkbox"/> Children to remain in least restrictive environment, wrapped with the same supports they would receive in out-of-home care	Kristi Putnam	9/26/14, CPIs have been trained on this requirement via statewide webinars held the week of 6/16/14. A recording of these webinars can be found on the Centers website.	07/10/14	08/01/14	09/26/14
15	100%	<input checked="" type="checkbox"/> Create local supports (i.e., parental support groups, services for medically complex) to sustain medically complex children in the community	Kristi Putnam	9/26/14, the CMS website contains a page that catalogs services information for the community. Kristi to identify what's available and what additional supports are needed. Where gaps are identified, additional information, recommendation and services can be gathered from Johana Hatcher for information sharing with the field.	07/10/14	08/01/14	09/26/14
18	61%	<input type="checkbox"/> Section 3: (392 - 742) Expand Definitions			06/02/14	04/01/15	
19	100%	Hotline requests general counsel opinion regarding acceptance of reports related to obscene phone calls	Lisa Hutcheson	James Cheatham submitted to Lisa Hutcheson on 5/29/14; opinion rendered same day. "Department not required to take reports if the victim is an adult, unless they qualify as a vulnerable adult.....The changes in SB 1666 make the current procedure for 1-12 (age) applicable to all kids 0-17."	06/02/14	06/02/14	05/29/14
20	60%	Update allegation matrix to remove age limitation and definition for "alleged juvenile sexual offender"; and include the newly enhanced and expanded definition of "medical neglect"	Alissa Cross	Statewide workgroup established and currently working on updating the entire maltreatment index to include alleged juvenile sexual offender and new definition for medical neglect.	06/27/14	04/01/15	
21	100%	Infuse definition of "impending danger" and "present danger" into pre-service training	Sandy Neidert	Concepts have been incorporated into the Core Curriculum of pre-service training. Two statewide webinars facilitated on August 6 to explain safety practice language added to the law this legislative session. Information also communicated during four legislative update sessions during the 2014 Dependency Summit. This information will also be incorporated into the pre-service training curriculum. Note: danger threats do not always align with threats. Training option: arrange a webinar to communicate change/differences to the field. A list of all pre-service applicable training updates was shared with trainers around the state via an email shared with the trainer peer network. Contained on the master pre-service update list to incorporate after receipt of the final pre-service curriculum due from USF the end of the year. Until which time pre-service can be updated to include the legislative changes, a memo will be developed for trainers that incorporate each of the new requirements with the caveat that they should do their best to infuse these changes in their pre-service delivery as opportunities present.	08/01/14	08/01/14	09/05/14

% Complete	Task Name	Assigned To	Progress	Start Date	Target End Date	Actual Completion Date
100%	<input checked="" type="checkbox"/> Ensure CPI, CPIS, CM, CM supervisor and CLS understanding of the new safety planning requires	Sandy Neidert	Concepts have been incorporated into the Core Curriculum of pre-service training. John Harper in partnership with Robin Jensen conducted a two safety planning specific webinars on August 6, 2014. The Department is working with ACTION to train the existing workforce. Regarding new hires and pre-service, the updated requirements were included on the master pre-service update list for incorporation into pre-service training. As a stop gap until pre-service training was updated to include the legislative changes, a memo was issued directing trainers to incorporate the new safety planning requirements in current pre-service delivery as the opportunity presents.	06/30/14	06/30/14	08/31/14
100%	<input checked="" type="checkbox"/> Section 4: (743 - 753) Department Attorneys		Various training venues were utilized to convey the message.	06/30/14	06/30/14	09/04/14
83%	<input checked="" type="checkbox"/> Section 5: (754 - 785) Hotline Receipt of Child On Child Sexual Abuse Cases			06/06/14	06/01/15	
100%	<input checked="" type="checkbox"/> Eligible case: Incidents involving children in the custody of the department or under protective supervision ages birth to 17	James Cheatham	Further clarification from general counsel expanded eligibility to all children 0-17 regardless of dependency status. Every child will receive a COC and every child will receive a FAM.	06/06/14	06/10/14	05/29/14
100%	Make a determination regarding the continuation or elimination of foster care referrals for youth in care age 13 and older and biological victim child(ren) residing in the home	Kellie Sweat	Information communicated via statewide webinars the week of June 16. Additionally, information communicated to call floor counselors during unit level training 6/16-27/14. Content further communicated via the implementation newsletters released by the OCW. Kellie, JoShonda, JT, and Traci met on 6/10/14 regarding this issue and determined the fostercare referral for this population is no longer necessary due to the change in the law. Communication to be prepared for field and hotline.	06/10/14	07/02/14	07/08/14
60%	Update Allegation Matrix, Hotline policy manual and pre-service training to reflect appropriate cases to be accepted as COCs	Alissa Cross	Policy and training curriculum complete; allegation matrix currently being revised.	06/06/14	04/01/15	
100%	<input checked="" type="checkbox"/> Hotline staff will be noticed/trained on the expanded list of child on child sexual abuse cases to be taken for investigations	James Cheatham	All units were trained in July 2014. Putting together talking points and will start training staff by unit in an instructor led format beginning the week of 6/16/14.	06/06/14	06/01/15	07/18/14
90%	<input checked="" type="checkbox"/> Enhance CPI/ CM case transfer staffing protocol to ensure all facts and results of all COC investigations are communicated to the CM such that the CM can communicate the information learned to the court at the time of the next hearing	F&CS Directors, Trainers	Shared week of 6/16/14 during several statewide webinars for staff. Also included a summary of changes in the OCW Implementation newsletters. Requirements will be built into the practice guidelines during release/wave 2.	06/20/14	06/20/14	07/08/14
48%	<input checked="" type="checkbox"/> Section 6: (786 - 866) Critical Incident Rapid Response		Anticipated completion date: 11/30/14. This will include training, team selection and tools to be used.	09/01/14	10/16/15	
100%	Develop protocol/ policy to govern the critical response team and establish guidelines for investigations to be conducted by the team	Lisa Rivera	Protocol developed and implemented 1/1/2015. 10/1/14, follow-up meeting with Lisa. Policy development still in progress. Utilizing the FCC Critical Incident Response Workgroup to assist in the development of the policy, but anticipate the Florida Institute for Child Welfare will take a lions share of the lead on the research and finalization of the process. Initial internal OCW meeting held on 8/5/14. Directed by Carol Gromley to take a look at national models to include emergency medical response and aviation disasters.	09/01/14	09/01/14	01/01/15
100%	<input checked="" type="checkbox"/> Establish a pool of team members to be deployed to ensure statewide coverage as the majority of any at least five member team most reside outside of the location of the incident	Lisa Rivera	11/2014, first waive of training for volunteers conducted; second training to occur February 2015.	11/01/14	11/01/14	02/01/15
100%	Depending on who the team members are, develop cooperative agreements with other entities and organizations to facilitate the work of the team	Cameo Bryant	N/A at this time.	09/30/14	09/30/14	12/31/14
100%	Evaluate team members' employer's preference regarding being reimbursed for salary and benefits during the time the member is involved in conducting investigations	Lisa Rivera	No current request to reimburse.	09/18/14	09/18/14	12/31/14
100%	Ensure a reimbursement procedure for travel, salary and benefits is in place for all selected participants (as requested)	Lisa Rivera	Complete	12/05/14	12/05/14	11/01/14
100%	Develop investigation procedures and forms to be used by the team	Lisa Rivera	Complete.	09/19/14	09/19/14	12/31/14
100%	Develop report format to be used by the team	Lisa Rivera	Complete.	10/10/14	10/10/14	01/15/15
100%	<input checked="" type="checkbox"/> Train all of the team members on the policies, procedures and investigative practices to be completed by the team	Lisa Rivera	Initial pool of members trained (74 participants); will conduct a second training series in Feb 2015 to expand the possible pool of participants.	11/30/14	11/30/14	02/27/15
100%	Develop, test and ensure completion of a web interface to post final reports written and submitted by the team	Lisa Rivera	Complete; will be added to the child fatality website.	12/12/14	12/12/14	09/01/14
100%	Educate CBCs on the purpose and intent of the Critical Incident Rapid Response Investigations and Advise CBC of the requirement that they and/or their subcontracted agencies cooperate by sharing all available records/ files involving the child and/or his/her siblings	Lisa Rivera	Communicated, and reinforced.	11/07/14	11/07/14	12/01/14
	<input checked="" type="checkbox"/> Develop an advisory committee (statewide medical director for child protection - DOH, Florida Institute for Child Welfare, organizational management expert and child welfare attorney) to conduct an independent review of the investigative reports	Secretary Carroll	Appointments to commence no later than July 1, 2015.	10/01/15	10/16/15	
	Submit a report to the secretary to include findings and recommendations	CIRRT Advisory Committee	Due September 2015.	10/01/15	10/01/15	
	Submit the submitted report for the governor, president of the senate and speaker of the house	Secretary Carroll	Due October 1, 2015.	10/16/15	10/16/15	
100%	Deploy team for first child death involving a child was either he or his siblings were the subject of a verified report in the last 12 months	Lisa Rivera	Complete.	01/01/15	01/01/15	01/01/15
100%	<input checked="" type="checkbox"/> Section 7: (887 - 891) Public Disclosure Child Death		Website deployed in advance of effective date; six years of data currently captured on the site.	05/29/14	01/01/15	09/01/14

% Complete	Task Name	Assigned To	Progress	Start Date	Target End Date	Actual Completion Date	
64	91% Section 8: (892 - 1125) Safety Plans	Traci Leavine	Legislative staff have requested to be updated on any limitations or obstacles voiced and/or experienced by field staff during or as a result of the implementation of the new safety plan requirements.	06/17/14	06/30/15		
65	91% Ensure CPI, CPIS, CM, CM supervisor and CLS understanding of the new safety planning requires	Ginger Griffith	Two webinars were facilitated by John Harper on 8/6/14. OCW, ODV and FCADV as also partnered and developed additional joint training to be shared with CPIS, CMs and DV advocates on a standardize approach to Domestic Violence safety plans. ACTION for Child Protection has also developed safety planning booster training and conducted train-the-trainer sessions with CBC/DCF regional representation in May 2014. A QA component with need to be developed to facilitate monitoring for compliance.	06/17/14	06/25/15		
66	91% Conduct regional training of all supervisors, investigators and case managers on how to effectively write, actively modify, continuously monitor and appropriate respond to noncompliance of an in effect safety plan	Ginger Griffith	Two webinars were facilitated by John Harper on 8/6/14. OCW, ODV and FCADV as also partnered and developed additional joint training to be shared with CPIS, CMs and DV advocates on a standardize approach to Domestic Violence safety plans. ACTION for Child Protection has also developed safety planning booster training and conducted train-the-trainer sessions with CBC/DCF regional representation in May 2014. A QA component with need to be developed to facilitate monitoring for compliance.	06/17/14	06/25/15	08/06/14	
67	100%	Ensure CPI and CM understanding of the six priority reasons for when a safety plan should be prioritized: young age of parent; parent history of DV, SA or MH; parent previously found to be physically or sexually abusive to child; parent subject of multiple allegations in reputable reports; child physically or developmentally delayed; child is age 3 or younger.	Ginger Griffith	Safety planning in the context of current day practice. Safety methodology, was communicated via a couple of webinar sessions held on 8/6/14. Partnering with ACTION to help deploy; not sure how to make this work as there are concerns that these six criteria are counter to the practice of safety methodology. Language should be revisited during the next legislative session. At this time, Traci does not think this requires any action on OCW part. The statute dictates what needs to occur.	07/18/14	07/18/14	08/06/14
68	100%	Advise CM, CPI and CLS separate safety plans must be completed on the parent victim and the perpetrator of DV	John Harper	Safety Plan specific webinar facilitated by John Harper on 8/6/14. A recording of the webinar will be posted to the Center's website. Additionally, safety plans will be discussed during the Spring FCADV Training Institutes. David Mandel videos to be incorporated into the DV/CW training plan. Shared with CPIS and CMs during a series of webinars offered the week of 6/16/14. OCW, ODV and FCADV has also partnered to developed joint training to be shared with CPIS, CMs and DV advocates on a standardize approach to safety plans. 6/2/14, per CLS, putting the injunction piece on hold until the safety and methodology committee resolves some of the safety plan issues. However, they are drafting templates for the injunction forms and orders to be used by CLS staff as a staffing tool. Additionally, CPI forms need to have a prompt for the option of injunction.	06/19/14	07/01/14	08/06/14
69	100%	Notice/train CPI and CM of requirement to refer parents to a local child development screening program such as Child Find when a child is believed to be developmentally delayed.	Traci Leavine	Information conveyed during a series of webinars conducted the week of 6/16/14. A follow-up communication protocol should also be developed for dissemination to the field. Per Traci, this is already covered by CAPTA which requires children three and under with verified findings be referred to a program. We can work into what field staff are already required to do. No additional follow-up action needed.	06/25/14	08/01/14	06/26/14
71	100%	When child is enrolled in an early education plan, ensure CPI and CM are aware child's attendance in the program must be incorporated in the child's safety plan	John Harper	Shared during a series of webinars offered during the week of 6/20/14.	06/17/14	06/19/14	06/20/14
72	100%	Through training, reinforce requirement to file a petition with any party's noncompliance with a plan results in a child being unsafe.	Sandy Neidert	Concepts have been incorporated into the Core Curriculum of pre-service training. Communicated during two safety plan specific webinars offered on August 6, 2014. Contained on the master pre-service update list to incorporate after receipt of the final pre-service curriculum due from USF the end of the year. Until which time pre-service can be updated to include the legislative changes, a memo will be developed for trainers that incorporate each of the new requirements with the caveat that they should do their best to infuse these changes in their pre-service delivery as opportunities present.	07/18/14	07/18/14	08/06/14
73	90%	Ensure supervisors, CM and CPI understanding of the administrative (internal) review process when parents are noncompliant with voluntary services, resulting in the child being unsafe	John Harper	Northwest Region - 100% Trained (DCF/CBC staff) Northeast Region - 100% Trained (DCF/CBC staff) Central Region - 100% Trained (DCF/CBC staff) Suncoast Region - 100% (DCF/CBC) with Sheriff Staff completing training in June 2015 Southeast Region - 100% (DCF/Sheriff/CBC) Southern Region - Training is underway with an anticipated completion date for DCF and CBC staff in June 2015. Northwest Region - 100% Trained (DCF/CBC staff) Northeast Region - 100% Trained (DCF/CBC staff) Central Region - 100% Trained (DCF/CBC staff) Suncoast Region - 100% (DCF/CBC) with Sheriff Staff completing training in June 2015 Southeast Region - 100% (DCF/Sheriff/CBC) Southern Region - Training is underway with an anticipated completion date for DCF and CBC staff in June 2015.	06/25/14	06/25/15	
74	100%	Train CLS Attorneys on the effective uses of safety planning	Grainne O'Sullivan	All attorneys are trained.	06/30/14	06/30/14	06/02/14
75	90%	Complete safety methodology training in areas of the state not previously completed	Ginger Griffith	Southern's tentative completion date June 30, 2015. Per Ginger, most of the state will be trained by 12/31/14 with the exception of the Southern region. 6/2/14, per CLS, ACTION and Casey need to get together to coordinate the same message. Robin Jensen to touch basis with Ginger Griffith to secure additional information regarding training.	12/01/14	06/30/15	
76	100% Section 9: (1126 - 1309) CPT Experienced Physician		DOH is aware of the requirement.	06/26/14	06/26/14	06/30/14	
79	56% Section 10: (1310 - 1353) Medical Neglect	Sandy Neidert	Specialized medical Neglect training is being re-written to better align with House Committee expectations.	06/13/14	04/01/15	12/31/14	
80	55%	Develop and issue RFI, RFP or Direct Purchase to request submissions to develop specialized medical neglect training for staff (include at least three regional train the trainers	Sandy Neidert	Alternate plan developed; will not require procurement activities. OCW to partner with the DOH and medical professionals in local communities.	06/13/14	04/01/15	01/06/15
81	70%	Develop medical neglect specialized training for investigators (sheriff and department) and CPI supervisors	Todd Darling	Original plan did not work; revising and will rollout statewide in 2015Plan executed for a select number of investigative staff (276 statewide).	06/13/14	09/05/14	

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82	70%	Include revised definition of medical neglect	Sandy Neidert	1/12/2015 definition has been incorporated into the Core Curriculum of pre-service training. Specialty tracks are also being developed. Included in medical neglect desk reference training guide, as well as in the pre-service trainer supplement offered to the trainer network statewide.	06/13/14	09/05/14	
83	50%	Deliver training to selected CPIs to prepare them to receive medical neglect case	Todd Darling	Update, 1/12/2015, comprehensive, medical neglect training has been provided in pockets of the state. Incorporation of this training will be completed statewide. 6/2014: Initial training to occur locally; facilitated by CPT. Training series will also include self guided study, local interviews with medical professionals, and a medical neglect workshop to be offered at the 2014 Dependency Summit.	06/30/14	04/01/15	
84	100%	Identify changes impacting and requiring edits to pre-service training curriculum	Sandy Neidert	1/12/2015, pre-service training revised. 6/2014, changes have itemized and shared with the Trainer Peer Network.	07/01/14	07/01/14	06/30/14
85	100%	Communicate to Sheriff and department administration all medical neglect cases must be assigned to investigators who have received specialized training in medical neglect	JoShonda Guerrier	Information conveyed during a series of webinars offered the week of 6/20/14.	06/20/14	06/20/14	06/19/14
86	100%	Encourage CPIS to review case assignment protocol to ensure medical neglect cases go to a CPI who has received the specialized training	JoShonda Guerrier	Information conveyed during a series of webinars offered the week of 6/20/14.	06/30/14	06/30/14	06/19/14
87	100%	Establish communication protocols to ensure investigators are promptly (timeframe to be determined) providing information to CPT	Traci Leavine	To be completed at the local level.	07/01/14	07/01/14	09/01/14
91	100%	Establish local list of department staff having expertise in medical neglect or medically complex children with whom an investigator can consult when a CPI with specialized training is not available	Jane McElroy	To be completed at the local level; no additional follow-up required by OCW.	07/01/14	07/01/14	09/30/14
92	100%	Develop staffing protocol to help the department facilitate routine staffing between CPI, CLS, CPT, CMS, AHCA (If child receives MCD), CBC and providers following receipt of the CPT report	F&CS Directors	To be completed at the local level; no additional follow-up required by OCW.	07/10/14	07/10/14	09/30/14
94	100%	Review current policy to determine required updates, if any to policy manual or rule	Ginger Griffith	Review completed.	06/30/14	06/30/14	06/30/14
95	100%	Section 11: (1354 - 1474) Child On Child		Hotline and field staff were trained via a series of webinars. Requirements have been included in pre-service training.	05/28/14	12/31/14	07/31/14
102	100%	Section 12: (1475 - 1561) Sibling Placements	Kristi Putnam	Practice Guidelines: pending an update of Chapter 65C-28 for which the proposed draft rule has been completed. Final adoption pending the completion of the rule promulgation process.	06/01/14	08/01/14	09/05/14
111	100%	Section 13: (1562 - 1584) Petitions	Grainne O'Sullivan	Two safety plan specific webinars were facilitated by John Harper on 8/6/14. Requirements also communicated to CPIs and CMs via a series of webinars held the week of 6/16/2014. CLS conducted a CLS specific webinar for its staff on 6/23/14.	07/01/14	07/01/14	08/06/14
114	100%	Section 14: (1585 - 1607) Injunctions	Stephanie Zimmerman	Safety plan specific webinars were conducted on 8/6/14. Worked collaboratively with FCADV to develop this training.	07/01/14	07/01/14	08/06/14
119	100%	Section 15: (1608 - 1723) Relative Caregiver	Jodi Abramowitz	Last pending tasks: Rule promulgation.	05/28/14	08/01/14	08/01/14
138	100%	Section 16: (1724 - 1788) Rilya Wilson Act		Office of Early Learning and the Early Learning Coalition will conduct ongoing monitoring for compliance.	06/20/14	06/30/14	08/06/14
145	100%	Section 17: (1789 - 1936) Separated Siblings		Webinars held the week of 6/16/14 to share information. The safety methodology version of the JRSS has an open text field to capture the required information. As case managers change there FSN security profile over to a safety methodology profile, those case managers will gain access to the enhanced version of the JRSSR.	06/20/14	09/01/14	12/31/14
150	100%	Section 18: (1937 - 1945) Stricken Language Pertaining to Petitioner Signature		No additional follow-up actions needed.	07/01/14	07/01/14	07/01/14
151	100%	Section 19: (1946 - 2010) Parental Failure to Comply - TPR	Stephanie Zimmerman	Communicated to field staff via a series of webinars offered the week of 6/16/14. CLS also trained its staff via webinar on 6/23/14. Information was also shared during SB 1666 specific workshops at the 2014 Dependency Summit.	06/18/14	07/15/14	09/04/14
157	100%	Section 20: (2011 - 2064) Adoption Advertising		Information shared during the annual post adoption meeting; the statewide adoption meeting with parents and staff; on a CBC adoption specialists and supervisors monthly, statewide adoption conference call; with licensing specialists and with all foster parent and adoptive parent support groups statewide.	06/25/14	08/01/14	09/29/14
162	76%	Section 21: (2065 - 2136) Statewide Death Review		Awaiting local teams list from DOH; finalize content of case information transfer to death review teams.	06/15/14	10/01/15	
163	75%	Specifically directs DOH to review all death cases reported to the hotline	Lisa Rivera	10/1/14, the state level team has met to complete its annual report. It is aware of expectations. The team is in the process of re-tooling its report. The format will be more data driven. They have hired an epidemiologist. However, the change in report format has not been communicated to the local teams. The local team all need to re-trained. However, other than technical assistance for the child welfare specific content to be included in the training, there are not additional actions to be taken by OCW. Note: no additional \$, but Peggy Scheuermann and Jane Johnson have a plan going forward.	06/15/14	07/15/14	07/01/14
164	100%	Meet with DOH to discuss modifications in the law and ensure a mutually agreed upon understanding	Lisa Rivera	10/1/14, Lisa Rivera and Peggy Scheuermann engaged in an initial planning discussion back in May 2014. Both parties are aware of the practice change, and communications will be ongoing. May 2014, per Pat Badland, Peggy Scheuermann will re-do the guidelines and Ms. Scheuermann will bring the coordinators together in June to discuss the new plan.	06/15/14	06/15/14	10/01/14

% Complete	Task Name	Assigned To	Progress	Start Date	Target End Date	Actual Completion Date	
165	50%	Develop a process to ensure all case information for child death cases reported to the hotline is provided to the statewide death review committee; consider use of a standard template	Lisa Rivera	Reviewed 1/12/15, status remains unchanged. 10/1/14, Still in process. The Department has had an electronic process in place since before the law change, but now the Department must reassess what specifically will be provided since it is now all reports as opposed to verified reports only. The Assessment will occur via a follow-up discussion between Lisa and Peggy. DCF to provide summary information related to the child fatality only; no longer will provide LE photos, evidence or LE reports.	07/15/14	07/15/14	
166	100%	Specifically names the statewide medical director for child protection in lieu of a board certified pediatrician to the state death review committee	Department of Health	10/1/14, DOH to take the lead. No additional follow-up actions needed from OCV. The statewide team will focus on aggregate information and statewide trends	07/01/14	07/01/14	07/01/14
167	100%	Changes committees annual report due date to October 1 (previously December 31)	Department of Health	No additional follow-up actions needed - Report to be drafted by the DOH. Timelines have been shifted for next year.	10/01/15	10/01/15	10/01/14
168	100%	Requires state level death review committee members to provide local death review committee members training via on DV, SA, MH, and co-occurring disorders	Lisa Rivera	10/1/14, DOH to take the lead. No additional follow-up actions required by OCV.	07/01/14	07/01/14	10/01/14
169	20%	Get listing of all local teams for statewide team	Lisa Rivera	Reviewed 1/12/15, status remains unchanged. 10/1/14, Local teams are not yet up and running. Upon establishment, Peggy Scheuermann to provide a listing to Lisa Rivera. Lisa will then disseminate to appropriate DCF staff to include the region fatality specialist.	06/30/14	06/30/14	
170	65%	Section 22: (2137 - 2187) Third Party Credentialing			06/10/14	03/30/15	
171	100%	Write a policy on certification board criteria	Sandy Neidert	Previously completed; no additional follow-up actions needed.	06/23/14	06/23/14	06/11/14
172	100%	Contact the Florida Certification Board to discuss developing of an advisory committee for third party credentialing and to feasibility to developing a certification program for specialized training for specific populations	Sandy Neidert	Meeting held 6/11/14; Florida Certification Board is willing to work with OCV to develop a certification program for specialized training as defined by OCV if interested; advisory committee already established.	06/11/14	06/11/14	06/11/14
173	100%	Contact regions, sheriff, CBC lead agencies to inquire as to who will be their designated appointee to serve on the third party credential advisory committee	Sandy Neidert	Per Amy Farrington, the Advisory Committee in operational and will include all referenced parties. Ms. Farrington has agreed to provide the OCV a list of all Advisory Committee members.	06/11/14	06/11/14	06/11/14
174	65%	Include FCADV, Florida Alcohol and Drug Abuse Association, and the Florida Council for Community Mental Health in the department's approval of the core competencies to be included in pre-service training	Todd Darling	Curriculum shared with FCADV. Entities may be linked through the Florida Institute for Child Welfare to facilitate future review processes from a collaborative standpoint.	06/10/14	03/30/15	
175	85%	Section 23: (2188 - 2272) Specialized Training & Workforce			04/01/14	04/15/15	
176	100%	Department will invite lead agencies, subcontracted providers, the Florida Institute for Child Welfare to help develop screening protocol for CPI and CPIS	Ted Harrell	01/12/14 - DCF has completely revamped the entire hiring process and recruitment strategies for Child Protective Investigators. Six regional recruiters have been hired and trained on a new hiring process that applies significant weights to applicant pools for BSW and MSW degrees and DCF has also just implemented the use of a behavioral assessment to be used in applicant pools. These six regional recruiters are also building recruitment strategies to visit the Florida Schools of Social Work. Significant progress has been made to address the legislative mandate to recruit, hire, and maintain Child Protective Investigators with Social Work backgrounds.	06/01/14	06/01/14	06/02/14
177	85%	At least 50% of all CPI and CPIS will have a BSW or MSW	Kellie Sweat	Hiring for the investigator positions continue. 01/12/14 - DCF has completely revamped the entire hiring process and recruitment strategies for Child Protective Investigators. Six regional recruiters have been hired and trained on a new hiring process that applies significant weights to applicant pools for BSW and MSW degrees and DCF has also just implemented the use of a behavioral assessment to be used in applicant pools. These six regional recruiters are also building recruitment strategies to visit the Florida Schools of Social Work. Significant progress has been made to address the legislative mandate to recruit, hire, and maintain Child Protective Investigators with Social Work backgrounds. August 2014, Senate staff concerned about supervisors and managers ability to create a positive work environment, making the CPI role an attractive job to pursue and maintain. To understand the background of their concerns, we are all encouraged to read the OPAGGA Report of a Focus Group on CPI to Address Work Conditions.	04/01/14	04/15/15	
180	100%	Contact Florida Certification Board to discuss the requirement to develop specialized training and process whether or not a certification component should be offered and developed.	Sandy Neidert	Meeting facilitated 6/11/14. 1/12/2015 update: department to proceed with specialty tracks without a certification overlay as it is more fiscally responsible for the Department and its impacted child protection professionals.	06/05/14	06/05/14	06/11/14
181	100%	Advise operations of the requirement to complete specialized training for specific populations: medically fragile, sexually exploited children, children under 2, families with history of DV, MH, SA; and on certain practice aspects such as investigation techniques, and analysis of family dynamics	JoShonda Guerrier	Webinars held the week of 6/20 to share information with the field. Also provide information specific to the sheriffs contracts with the DCF sheriff contract managers on 6/11/14 via conference call.	01/01/15	01/01/15	06/20/14
182	100%	Prepare report for governor, president of the senate, and speaker of the house outlining educational qualifications, turnover, and working conditions of CPI and CPIS	JoShonda Guerrier	Reported submitted by 10/1/2014.	09/15/14	09/15/14	10/01/14
183	100%	CLS attorneys hired on or after July 1 to receive child welfare training on the dependency court process, preparing and presenting CW cases, safety assessment, safety decisionmaking, safety plan, information presented by investigators and case managers, and shadowing for at least 8 hours within 6 months of hire	Grainne O'Sullivan	CLS is currently training staff on the requirements of the law. The only new piece will be the incorporation of the shadowing by attorneys. CLS is prepared to proceed.	07/01/14	07/01/14	07/01/14
186	97%	Section 24: (2273 - 2315) Tuition Exemption	Kellie Darnell	Remaining component, need to develop the 5 year tracking component.	06/13/14	08/01/14	
187	100%	Outline the parameters for the administration of a tuition exemption program for investigators and case management staff	Jane McElroy	Policy memo issued to field on 8/5/14. Several challenges to the implementation of the tuition exemption provisions of the law have been identified. (i.e., employment verification for case managers and case manager supervisors; universities need to track the employees grades, and request repayment as prescribed by law). Meeting with the Board of Governors has been requested to further flesh out the contingencies of the program. Follow-up meeting schedule for 7/10/14.	06/13/14	06/30/14	08/05/14

% Complete	Task Name	Assigned To	Progress	Start Date	Target End Date	Actual Completion Date
100%	Advise CPI, CPIS, CM, CM Supervisors who do not possess a MSW of the availability of the tuition exemption program, iterating the requirement to participate in the course online if online courses are available and the expectation he/she will remain employed by the department, a state agency, or a contracted provider for five years after completion of the social work program.	JoShonda Guerrier	Also commented via memo disseminated on 8/5/14. Webinars held the week of 6/16/14 to share information; follow-up communication all provided the week of 7/14/14.	06/20/14	06/20/14	06/20/14
100%	Post application packet for program on department website	Jane McElroy	Approved form posted to the Center for Child Welfare Website on 8/5/14.	07/07/14	07/07/14	08/05/14
50%	Develop a tracking component documenting five years of employment following completion of the social work program	Jane McElroy	Requested to partnered with the BOG to incorporate tracking into existing BOG/University Waiver Reports currently hosted on the Board of Governors website; no response. Unable to determine how best to track as the applicants do not come through the Department for registration. Will need to track position and class, current degree, program accepted to, program completion date.	08/01/14	08/01/14	10/31/14
50%	Determine pro rata calculation for repayment for those staff who do not remain the entire five years	Nevin Smith	Responsibility will remain with the University System for tuition exemption.	08/01/14	08/01/14	09/30/14
50%	Institute a notification process to DOE when employees do not complete the five years, prompting DOE to send the individual requesting repayment of the prorated amount	Jane McElroy	Attempted to develop in partnership with BOG; efforts stalled.	08/01/14	08/01/14	10/31/14
58%	Section 25: (2316 - 2364) Loan Forgiveness			05/28/14	01/30/15	
100%	Develop criteria to define "high-performing" as it relates to the eligible population of CPI, CPIS, CM and CM supervisors who either have a BSW or MSW from an accredited social work program, and who work in child protection or child welfare for the department, CBC lead agency, or a subcontractor of the lead agency	Jane McElroy	DCF- 3.5 on last performance evaluation; CBC, minimum of 70% for total possible. Performance evaluations from every CMO requested and received. Analysis under way.	06/30/14	06/30/14	08/04/14
100%	Develop a formula to identify regions with high-average caseloads and low workforce-retention rates for purposes of prioritizing loan forgiveness funds	Jane McElroy	Adhoc report developed by Keith Perlman. CWLA standards used to define high-average caseloads and Pete's retention numbers were used to determine workforce retention rates. HRSS reports being reviewed.	06/30/14	06/30/14	10/01/14
100%	Establish criteria for participation in the program	Jane McElroy	Complete. Draft protocol authored and currently under review.	07/01/14	07/01/14	08/05/14
50%	Determine methods for tracking balance of funds allocated for the program	Kellie Darnell	At the completion of the open enrollment period (October 1 - 31, 2014), a determination can be made as to whether or not a tracking method will be needed. If all funds are expensed, no additional follow-up will be needed. To be developed at time of next loan forgiveness meeting.	07/01/14	01/30/15	
56%	Determine whether to program will be administered completely by the Department or whether funds will be provided to the CBCs for use	Janice Thomas	Recommendation would be to administer at the central office level. Decision supported by ASCW.	07/01/14	08/01/14	06/24/14
100%	If determined the Department will completely administer the program, post program application packet on the department's webpage to include instructions and eligibility criteria	Jane McElroy	Complete. Will be posted to the Center for Child Welfare upon completion.	07/01/14	07/01/14	09/10/14
100%	Establish a headquarters committee to review, evaluate and determine the total number of applicants to be awarded funding from year to year	Jane McElroy	Complete: Will be comprised of JoShonda and Kellie's team.	08/01/14	08/01/14	07/16/14
5%	Develop verification protocol to ensure continued employment between years 1 and 4	Jane McElroy	Working with Hans Soder to develop.	08/01/14	08/01/14	
20%	Create mapping process to ensure employees who used the tuition exemption program to obtain BSW or MSW is not later qualified to use the loan forgiveness program toward the same degree for which tuition exemption was used.	Jane McElroy	Meet with loan forgiveness staff to determine how best to accomplish this task.	08/01/14	08/01/14	
100%	Communicate to CPI, CPIS, CM and CM supervisors the availability of funding and policy governing how to apply and maintain eligibility in prioritized areas	Jane McElroy	Program and criteria posted to Center's website. Webinar to share information held during the week on 6/16/14. A separate communication protocol will be disseminated to communication program eligibility requirements once complete.	06/20/14	06/20/14	09/10/14
84%	Obtain legal opinion regarding language used in lines 2354 - 2361. As written the employee would not have to remain employed with the department or subcontracted provider five years are the last loan forgiveness payment was made as the five year period hinges on completion of the program however long ago that may have been	Lisa Hutcheson	Opinion rendered: suggest five years calculated from date of hire is already have a degree or from date of degree completion is already employed. Additional opinion sought from house and senate staff: house direct to administer as written (from date degree was completed, despite hire date). General Counsel's Office to revisit in an effort to avoid as "absurd result". Requested 5/30/14; pending.	07/01/14	09/01/14	06/16/14
51%	Develop a tracking component documenting five years of employment following completion of the social work program (or last payment made as if determined by legal that we can apply as such).	Jane McElroy	Ongoing tracking to be managed by Hans Soder. Five years to be calculated from completion of the degree or as of 7/1/2014 is degree was previously obtained.	07/01/14	07/01/14	
2%	Determine pro rata calculation for repayment for those staff who do not remain the entire five years	Nevin Smith	Pending.	07/01/14	07/01/14	
100%	Ensure ASSC has processes in place to cut checks directly to vendors; while also building in capacities to ensure vendor is pre-registered into MFMP	Tony Kenon	OCW and the ASSC worked collaboratively to develop and implement a process.	07/01/14	07/01/14	01/06/15
100%	Work with IT to automate the process from application to payment	Jane McElroy	Determined not to be cost effective. Will administer manually.	07/01/14	07/01/14	07/16/14
100%	Process map procedures for continued use from year to year	Jane McElroy	NA - not moving forward for future year funding ask as of 8/6/14.	09/01/14	09/01/14	08/06/14
100%	Contact Human Resources to explore the feasibility of the program being run by HR	JoShonda Guerrier	HR willing to partner in the implementation of the program.	05/28/14	05/28/14	05/28/14
98%	Section 26: (2365 - 2443) Medical Foster Homes			06/26/14	01/01/15	

	% Complete	Task Name	Assigned To	Progress	Start Date	Target End Date	Actual Completion Date
220	100%	<input checked="" type="checkbox"/> Define services to be delivered to medically complex children both in the community and in a facility in a family-centered manner	Traci Leavine	9/26/14, established in the CMS Operational Plan. 7/21/14, met with Peggy Scheuermann to discuss development of a definition for medically complex. Related to safe, high risk medically complex youth investigations.	07/01/14	07/01/14	07/31/14
222	100%	Develop a plan to recruit and monitor medical foster homes	Tisha Pierre	9/26/14, staffed with CMS and Fostering Florida's Future which contains CBC representation. An action plan for development has been created, and the process will be continuously monitored ongoing. Tisha is going poll DOH to determine current process, and JoShonda will ask FCC about how they intend to engage DOH and communities to jointly recruit and monitor. May also be appropriate to engage the CBCs.	07/01/14	07/01/14	09/26/14
223	100%	Assess need for interagency agreement with DOH regarding medical foster home recruitment	Paul Sexton	See CMS Operational Plan developed and signed off on by DOH, DCF and AHCA, effective April 2014. The Operational plan also serves as CMSs five year plan.	06/26/14	06/26/14	09/26/14
224	90%	Update policy manual to reflect any changes	Kristi Putnam	Content included in the updated version of the administrative rule, 65C-28. A new process has been developed to allow dual approval as both a therapeutic and medical foster home. Finalization of the protocol is under review with AHCA.	07/15/14	07/15/14	12/31/14
225	100%	<input checked="" type="checkbox"/> Schedule a meeting with DOH and AHCA to discuss re-creating the HOME program in Pensacola (recently defunded) around the state	Carrie Toy	Decision made not to go forward to LBR concept this year. This has been revised to reflect pursuing dual approval for MFC/TFC homes. Meeting with AHCA/CMS scheduled for 7/17. Met with Kathi Guy, NWR program manager to discuss replication of the program. After reviewing the lay-out of the program, funding streams required for operation, and given consideration to legislative impact, the decision was jointly made by Carrie, JoShonda and JT not to proceed with such request via the LBR process this legislative session.	01/01/15	01/01/15	06/30/14
227	100%	<input checked="" type="checkbox"/> Section 27: (2444 - 2522) Legal Agency Letter		Information communicated during webinars facilitated during the week of 6/16/14. Will also draft an all CBC changes memo for dissemination.	06/25/14	06/30/14	07/02/14
233	50%	<input checked="" type="checkbox"/> Section 28: (2523 - 2590) Interagency Agreements			06/26/14	07/01/15	
234	95%	Communicate to area managed care plans serving dependent children they are to maintain complete medical, dental and behavioral health encounter information	Kristi Putnam	JoShonda and Kellie met with AHCA on 9/8 to discuss the requirements of s.409.967(2)(c)4. During that meeting, DCF advised AHCA of the requirement to direct its managed care plans to provide DCF via AHCA access to dependent children's health information. AHCA received this requirement as a action item and agreed to convey. Follow-up meeting with AHCA to occur 9/30/14. Kristi met with ACHA on 7/9/14 to discuss, in progress.	06/30/14	06/30/14	09/18/14
235	50%	<input checked="" type="checkbox"/> Schedule a meeting with AHCA to establish, develop an interagency agreement establishing format, confidentiality, scope, method, recipient, and deadline for information sharing between entities (CBC, Department, etc.)	Kellie Darnell	Initial meeting was held on 9/18. Follow-up meeting was been set for 9/29. As of 1/12/15, have yet to meet with AHCA to develop the required data sharing agreement.	07/01/14	07/01/15	
236	50%	Department to follow-up with AHCA to determine a communication protocol to receive information regarding managed care plans compliance/performance in submitting the required information	Kellie Darnell	To be addressed via the DCF/AHCA joint workgroup during the establishment of the agreement.	07/01/14	07/01/15	
237	100%	Explore the potential impact of the patient-centered, internet-based personal health record system for foster children on the sharing of information with the Medicaid managed care plans	Kellie Darnell	Analysis complete; a supplemental process will need to be developed.	06/26/14	06/26/14	09/10/14
238	100%	<input checked="" type="checkbox"/> Section 29: (2591 - 2599) Mandatory Managed Care Exemption	Kellie Darnell	Information shared during statewide webinars the week of 6/16/2014.	07/01/14	07/01/14	10/01/14
241	100%	Section 30: (2600 - 2603) Create Part V of 409, F.S.		No additional follow-up actions needed.	07/01/14	07/01/14	07/01/14
242	100%	<input checked="" type="checkbox"/> Section 31: (2604 - 2683) Community Involvement and Department Goals		No change.	07/01/14	07/01/14	07/01/14
245	100%	<input checked="" type="checkbox"/> Section 32: (2684 - 2732) Lead Agency Procurement	Cameo Bryant	Procurement updates required by SB 1666 were shared with contract managers statewide during the statewide contract managers meeting in June 2014.	07/01/14	02/27/15	
246	100%	Identify needed changes to the contract to include: current outcomes, match of local contributions, governed financial guidelines, damages, financial statements to community alliances, post budget and salaries of top three managers, staff training requirements, staff retention and turnover, services to dependent children	Cameo Bryant	The CBC Attachment I will be updated, as appropriate, to include changes, per the Office of General Counsel's recommendation to address at the time of each contract's renewal/procurement.	08/01/14	02/27/15	08/01/15
247	100%	Department shall competitively procure all CBC lead agency contracts and produce a schedule of procurement activities; the schedule shall be given to the community alliance and posted to the department's website; notwithstanding, the department shall use 5 year contracts with lead agencies	Cameo Bryant	SB 1666 updates to include this provision was provided during the statewide contract managers meeting in June.	07/01/14	07/01/14	07/01/14
248	100%	CBCs must be organized as a FL corporation or governmental entity and be governed by a board of directors or board committee comprised of at least 75 % (board of directors) or 100% (board committee) membership of people residing in Florida; board membership to be described in the agency's bylaws or articles of incorporation	Cameo Bryant	At the time of each CBCs renewal, this requirement will be reviewed to ensure accurate information is included in the applicable Attachment I. Provision applies to procurements initiated on or after July 1, 2014.	7/1/201	07/01/14	09/30/14
249	100%	CBC will demonstrate financial responsibility through an organized plan for regular fiscal audits and the posting of a performance bond	Barney Ray	Managed by the Office of Lead Fiscal Accountability; not additional follow-up actions required by OCW.	08/01/14	08/01/14	09/30/14
250	100%	When procuring a lead agency contract, the department will include individuals from the community alliance in the area to be served on its procurement team	JoShonda Guerrier	Information communicated to the RMDs via a one-pager about Community Alliances on 9/18/14.	07/01/14	07/01/14	09/18/14
251	100%	<input checked="" type="checkbox"/> Section 33: (2733 - 2854) Lead Agency Duties & Services		Attachment I updates and amendments to be handled at the regional level on an as needed basis.	06/01/14	02/27/15	
266	100%	<input checked="" type="checkbox"/> Section 34 (2855 - 2986) Lead Agency Funding		N/A - CBCs have posted the required budgetary information on each on their respective websites.	06/10/14	06/23/14	12/20/14
269	100%	Section 35 (2987 - 3005) Realigns 409.16713		All current language; no additional follow-up needed.	07/01/14	07/01/14	07/01/14

% Complete	Task Name	Assigned To	Progress	Start Date	Target End Date	Actual Completion Date	
270	100% Section 36 (3006 - 3028) Lead Agency Expenditures		CBCs must adhere to previously established guidelines.	05/16/14	07/01/14	07/01/14	
272	100% Section 37 (3029 - 3195) Lead Agency & Subcontractor Liability		Shared during a leadership training on 6/18/2014.	07/01/14	07/01/14	06/18/14	
274	100% Section 38 (3196 - 3339) Realigns 409.1675		Renumbers and makes technical changes; no additional action needed.	05/16/14	10/01/15	07/01/14	
275	82% Section 39 (3340 - 3536) Department Duties			05/16/14	10/01/15		
276	60%	The department will update the Attachment I, as needed, to ensure contracts include duties established in s. 409.988, contingency to meet the qualifications of a quality assurance plan and the child welfare results-oriented accountability system pursuant to s.409.997	Paul Sexton	Contracts are being amended at the regional level with technical assistance and guidance being provided by OCW. Full inclusion tabled until the acceptance/refusal of the results oriented accountability plan.	07/15/14	07/01/15	
277	5%	Develop graduate penalties for failure to comply with contract terms	Nevin Smith	Pending further review.	08/01/14	08/01/14	
278	100%	Ensure CBC furnish current and accurate information on its activities in all cases in FSFN	Traci Leavine	Monitored through QA reviews and onsite contracted client services monitoring; ongoing.	08/01/14	08/01/14	12/20/14
279	100%	Develop and advise CBCs of the procedures to be taken when there is a difference in interpreting the contract or to resolve compliance issues in meeting the obligations of the contract	Cameo Bryant	Handled at the local level via the RMDs.	08/01/14	08/01/14	08/25/14
280	86%	The department will adopt written policies for contract monitoring for the delivery of services, and post those policies on the department's website	Eleese Davis	9/30/12, follow-up meeting with Diane Dusenbury. CFOPs are available and posted on both the intra and internet sites for access. There is currently a 2011 version of CFOP 75-8 available; an update of the policy is currently in draft.	06/26/14	06/26/14	09/30/14
281	5%	These policies and procedures must be updated to address the evaluation of fiscal accountability	Barney Ray	Policy development pending.	06/26/14	06/26/14	
282	100%	CFOP 75-8 should be updated to address program operations for the delivery of services by lead agencies	Diane Dusenbury	9/30/14, CFOP75-8 has been updated and the draft is currently routing through internal department review. Draft provided to OCW for input and is due back to client contracted services on 10/10/14.	06/26/14	06/26/14	10/31/14
283	100%	CFOP 75-2, soon to be the Playbook for Contract Managers to incorporate requirements to address provider achievement of performance standards through contract monitoring	Chris Meadows	Playbook executed.	06/26/14	06/26/14	01/06/15
284	100%	DCF Client Contracted Services to work with the CBCs to develop a process surrounding requirements to conduct provider monitoring of subcontractors	Ron Baker	Met with Diane Dusenbury on 9/30/14 to obtain an update. Per Diane, the CBC standard contract requires CBCs to develop their own monitoring process. As a result, there is no further intervention by OCW at this time.	06/26/14	06/26/14	09/30/14
285	100%	CFOP 75-2 for contract managers shall be updated to incorporate language to require timely follow-up of corrective actions for significant monitoring findings related to providers and subcontractors	Chris Meadows	Revisions complete. OCW to schedule a meeting with Contracted Client Oversight to develop a plan.	06/26/14	06/26/14	1/12/015
286	100%	CFOP 75-8 to be updated to require polices, procedures and provisions for reducing the duplication of the department's program monitoring activities both internally and with other agencies, to the extent possible..	Diane Dusenbury	CFOP 75-8 has been resided to include the aspects noted in this task. Please see sections 2-6.d. and 2-6.f. on page 5.	06/26/14	06/26/14	09/30/14
287	100%	CFOP 75-2 to be updated to ensure that the written findings, conclusions, and recommendations from monitoring the contract for services of lead agencies are communicated to the director of the provider agency and the community alliance as expeditiously as possible.	Chris Meadows	Done. OCW to schedule a meeting with Contracted Client Oversight to develop a plan.	06/26/14	06/26/14	01/01/15
288	100%	Best method, process for grouping the aforementioned information for posting to the web most be determined.	Kellie Sweat	N/A - CFOPs previously posted to site. Updates to occur to include revised copies.	07/01/14	07/01/14	07/01/14
289	100%	Department will receive state and federal funds, transmit such funds to the CBC as agreed upon and post the federal funds transmitted to the departments website	Nevin Smith	Completed annual during the Schedule of Fund, Cost Allocation and Amendment processes.	07/01/14	07/01/14	09/01/14
290	100%	Department will retain the functions related to approving and licensing foster home licenses	Tisha Pierre	Currently doing; no additional follow-up actions needed.	07/01/14	07/01/14	07/01/14
291	100%	Department will retain the functions related processing all ICPC applications	Courtney Lee	Currently doing; no additional follow-up actions needed.	07/01/14	07/01/14	07/01/14
292	100%	Department will retain the functions related determining Medicaid eligibility	Sharron Washington	Functions remain with the Department. IV-E eligibility redesign project scheduled for deployment 12/31/14. Developed a practice guideline related to this issue; anticipated roll-out 7/1/14.	07/01/14	07/01/14	12/31/14
293	100%	Department will retain the functions related maintaining the statewide adoption website	Kathy Waters	9/26/2014, follow-up conversation with Kathy. Department's website is actually maintained in-house. John Bristow and David Taylor are the assigned parties. NA after further follow-up: Need to verify website is being updated in a timely manner; believe Daniel Memorial holds the contract.	07/01/14	07/01/14	09/29/14
294	100%	Department will retain the functions related to providing technical assistance to the lead agency on the provision of care to children in the child welfare system	Traci Leavine	Done.	07/01/14	07/01/14	07/01/14
295	100%	Update training curriculum regarding master trust and SSI related issues	Mukewso Mwenene	Complete.	06/20/14	08/15/14	07/01/14
303	100%	The Department, in cooperation with the lead agencies, a third-party credentialing entity, and the Florida Institute for Child Welfare will develop a standardized competency-base curriculum for certification training for child protection staff	Sandy Neidert	The pre-service training curriculum for child welfare and child protection staff has been updated and revised. Further enhancements will be completed collaboratively with consultation from the Institute.	07/15/14	07/15/14	01/15/15
304	100%	Department will help lead agency with the development of interagency agreements with other state agencies to ensure a coordination of services	Paul Sexton	All previous interagency agreements remain in effect. Updates will be completed on an as needed basis.	08/01/14	08/01/14	12/31/14
305	100%	DCF to make agreement with AHCA to ensure periodic health screenings for children	Kristi Putnam	Services arranged through Sunshine Health and CBCHI. Meeting scheduled with AHCA on 7/9/14.	08/01/14	08/01/14	08/01/14

	% Complete	Task Name	Assigned To	Progress	Start Date	Target End Date	Actual Completion Date
306	100%	DCF to assist lead agency in developing an array of services in compliance with Title IV-E; DCF will also monitor this services	Sallie Bond	Previously done and will continue ongoing.	08/01/14	08/01/14	08/01/14
307	100%	The department will ensure children being served by the dependency system will have access to an attorney	Grainne O'Sullivan	Complete; no change.	07/01/14	07/01/14	07/01/14
308	100%	DCF will evaluate each lead agency under contract at least annually	Diane Dusenbury	The monitoring schedule for 14-15 has ben developed and released by Contracted Client Services.	07/01/14	07/01/14	08/29/14
309	100%	The department and lead agency will jointly monitor out-of-home placements together and the department will make information related to sibling placement available to the Florida Institute for Child Welfare for use in assessing the performance of child welfare services in relation to outcomes	Kellie Sweat	A joint FCC/ Department workgroup has been developed and is co-chaired by Kellie Sweat Darnell. The state is committed to working with the Institute to exercise data sharing agreements as requested to obtain information regarding this population.	07/01/14	07/01/14	10/01/14
310	2%	The department will develop a process to use the independent financial audits provided by the lead agency to eliminate or reduce the ongoing contracts and administrative reviews conducted by the department; the department may also suggest additional items to be included in the audits to meet the department's needs	Barney Ray	Pending.	08/01/14	04/01/15	
311	100%	CLS has a responsibility to ensure the courts are informed of all issues before it, to make recommendations in dependency cases, to ensure the availability of expert testimony, and to support staff input to include case managers, supervisors and investigators	Grainne O'Sullivan	Process built into existing business processes.	07/01/14	07/01/14	07/01/14
312	100%	The department, in consultation with the lead agency shall develop a dispute resolution process for disagreements between legal staff, investigators and case managers related to dependent children, before court hearing for that child	Rebecca Kapusta	To be handled by CLS and at the regional level.	07/15/14	07/15/14	09/30/14
313	100%	Before procuring a lead agency, the department shall periodically solicit comments and recommendations from the community alliance	Cameo Bryant	Information communicated to RMDs via a one pager on community alliance requirements on 9/12/14.	07/01/14	07/01/14	09/12/14
314	100%	Section 40 (3537 - 3652) Results Oriented Accountability	Kellie Sweat	Vendor selected; plan under development. Senate staff advised this is based on a model out of Illinois; there's a book on it that we should read. Note: following the meeting, there were 10 copies ordered by Pete Digre.	05/28/14	07/01/15	09/30/14
323	100%	Section 41 (3653 - 3682) Desertion of Child		Webinars held the week of 6/16/14 to share information with staff.	06/20/14	06/20/14	06/20/14
325	100%	Section 42 (3683 - 3699) School Disclosure Abuse Child		Policy updated.	07/01/14	07/01/14	07/01/14
327	100%	Section 43 (3700 - 3821) Florida Institute of Child Welfare		Patricia Babcock was selected and name interim director.	05/16/14	10/01/15	
338	100%	Section 44: (3822 - 3841) Fee Exemption		Webinars conducted the week of 6/16/14 to share information with staff. Additional correspondence in the form of a memo was sent to staff to communicate the resulting change.	06/20/14	07/01/14	08/05/14
344	100%	Section 45: (3842) Repeals 402.401		No follow-up action needed	07/01/14	07/01/14	07/01/14
345	100%	Section 46: (3843 - 3844) Repeals 409.1671		No follow-up action needed	07/01/14	07/01/14	07/01/14
346	100%	Section 47: (3845 - 3846) Repeals 409.16715		No follow-up action needed	07/01/14	07/01/14	07/01/14
347	100%	Section 48: (3847 - 3848) Repeals 409.16745		No follow-up action needed	07/01/14	07/01/14	07/01/14
348	100%	Section 49: (3849) Repeals 1004.61		No follow-up action needed	07/01/14	07/01/14	07/01/14
349	100%	Section 50: (3850 - 3862) Remaps repealed sections of 409 to new sections of 409		No follow-up action needed	07/01/14	07/01/14	07/01/14
350	100%	Section 51: (3863 - 3899) Corrects Chapter 39 definition citation		No follow-up action needed	07/01/14	07/01/14	07/01/14
351	100%	Section 52: (3900 - 3921) Corrects Chapter 39 definition citation		No follow-up action needed	07/01/14	07/01/14	07/01/14
352	100%	Section 53: (3922 - 3932) Corrects Chapter 39 citations		No follow-up action needed	07/01/14	07/01/14	07/01/14
353	100%	Section 54: (3933 - 3977) Corrects 409 citations		No follow-up action needed	07/01/14	07/01/14	07/01/14
354	100%	Section 55: (3978 - 3994) Corrects 409 citations		No follow-up action needed	07/01/14	07/01/14	07/01/14
355	100%	Section 56: (3995 - 4004) Corrects Chapter 39 citation		No follow-up action needed	07/01/14	07/01/14	07/01/14
356	100%	Section 57: (4005 - 4050) Corrects 409 citation		No follow-up action needed	07/01/14	07/01/14	07/01/14
357	100%	Section 58: (4051 - 4271) Corrects 409 citation		No follow-up action needed	07/01/14	07/01/14	07/01/14
358	100%	Section 59: (4272 - 4292) Corrects 409 citation		No follow-up action needed	07/01/14	07/01/14	07/01/14
359	100%	Section 60: (4293 - 4308) Corrects 409 citation		No follow-up action needed	07/01/14	07/01/14	07/01/14
360	100%	Section 61: (4309 - 4315) Corrects citation in Chapter 39		No follow-up action needed	07/01/14	07/01/14	07/01/14
361	100%	Section 62: (4316 - 4317) Establishes effective dates		No follow-up action needed	07/01/14	07/01/14	07/01/14
362	100%	Back of the Bill Reappropriations		Complete	06/10/14	02/01/15	09/30/14
368	100%	Proviso Language		Complete	05/29/14	01/01/15	09/30/14

The Florida Institute for Child Welfare



January 22, 2015

Dr. Patricia Babcock
Interim Director



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Florida Institute for Child Welfare (FICW)

- S. 1004.615 F.S Legislative Intent
 - Advance the well-being of children and families by improving the performance of child protection and child welfare services
 - Research, policy analysis, evaluation, and leadership development
- Consortium of social work programs
- Work with the DCF, CBC's, sheriffs, CBC Provider Organizations, Courts, DJJ, FCADV and other partners



FICW Duties

- Maintain a program of research
- Advise DCF and other organizations about the scientific evidence
- Provide advice regarding management practices and administrative processes
- Assess the performance of child welfare services based on specified outcome measures
- Evaluate the educational/training requirements



FICW Duties

- Develop a program of training/consulting
- Identify and communicate effective policies and promising practices
- Develop a definition of a child or family at high risk of abuse or neglect
- Evaluate the provisions of Senate Bill 1666; make recommendations for improvements
- Recommend improvements in the state's child welfare system



FICW Staffing FSU & Consortium Affiliates



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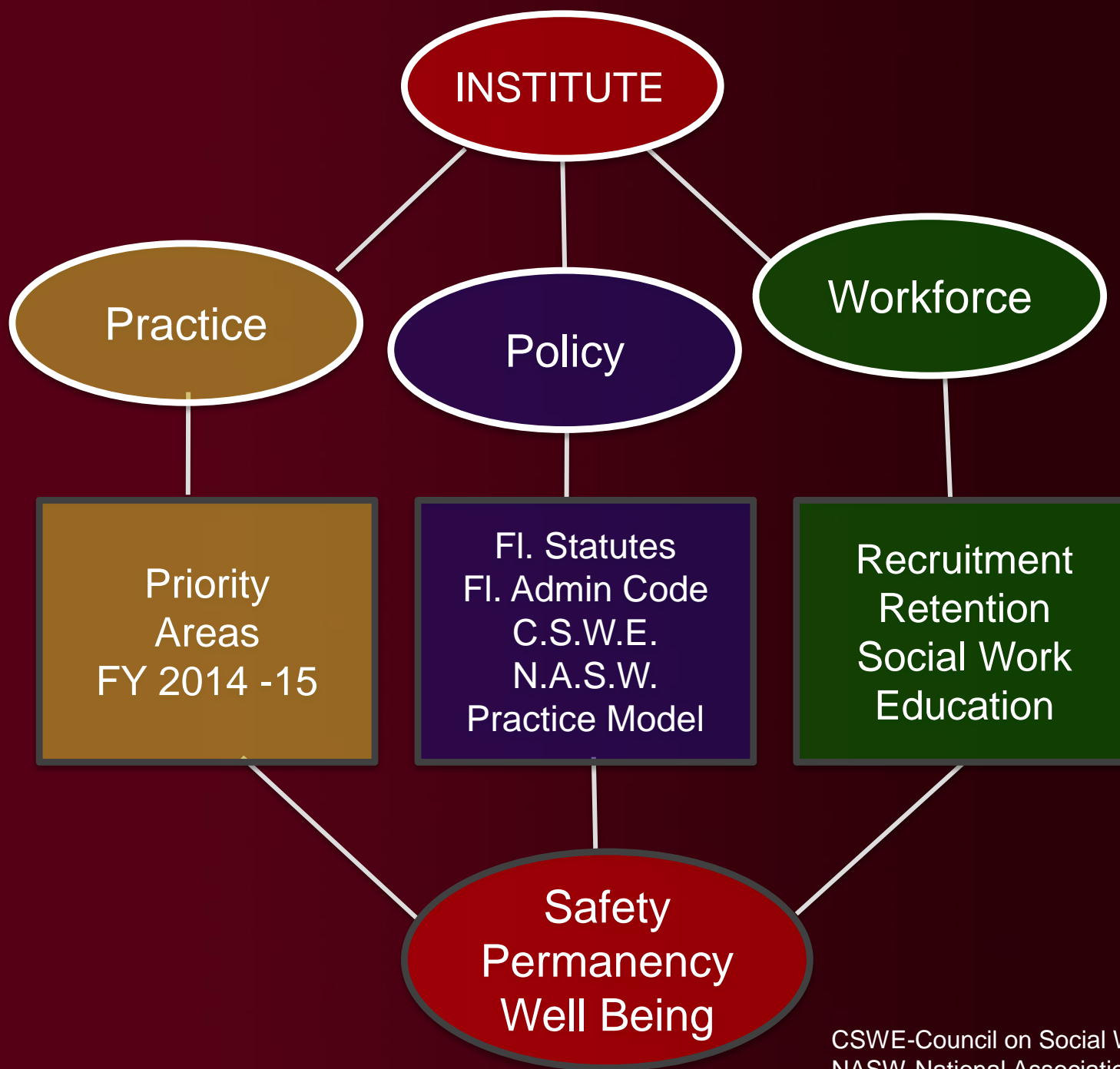
FICW Budget



- Budget--\$1million recurring
- FY 2014-15 Budget:
 - Institute Administration \$200,000
 - On-Going Research & Evaluation Activities \$175,000
 - Subcontracts \$625,000



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Practice Priorities

- Innovative/promising child welfare practices
- Enhancing collaborative relationships in child welfare practice
- Child welfare evidence-based practice (EBP) replication projects

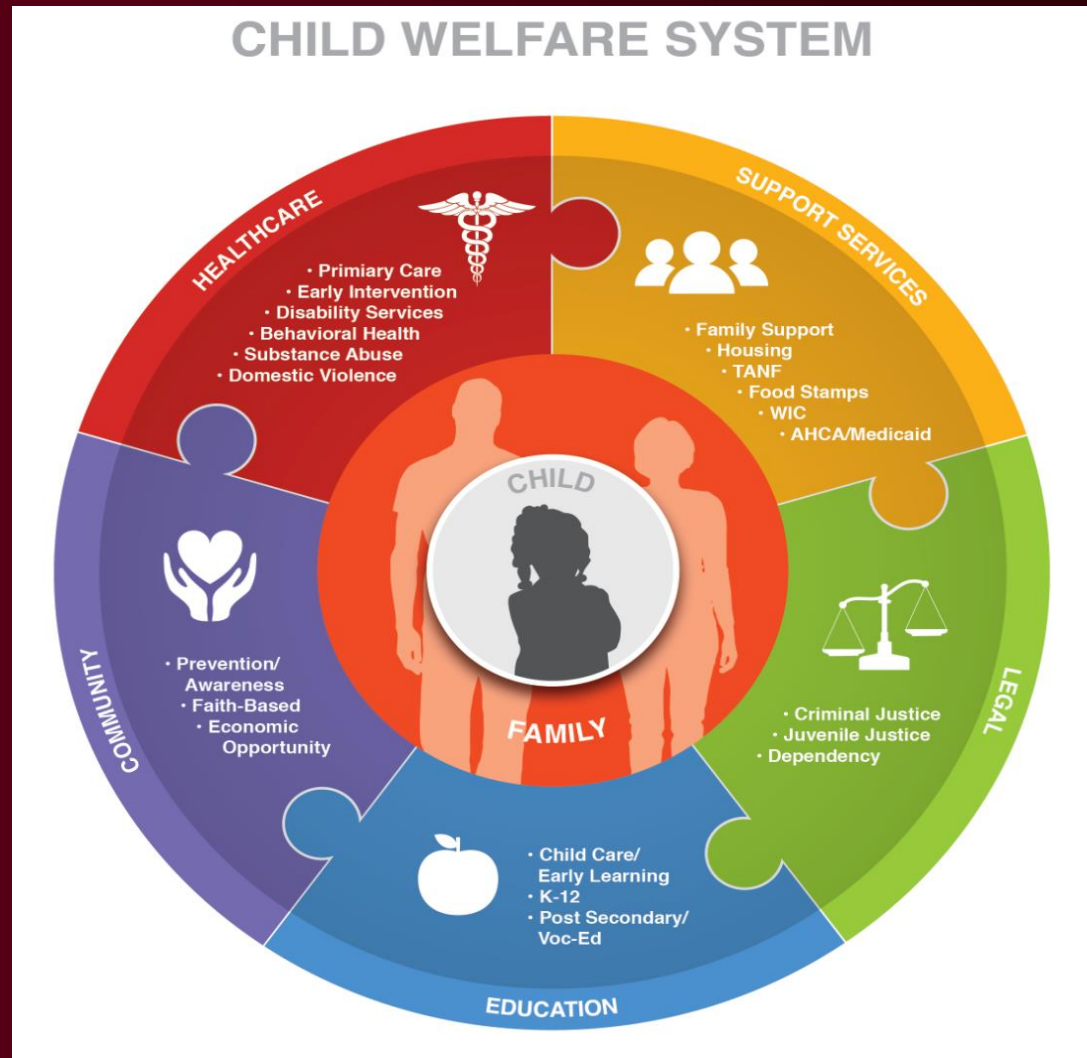


Practice Priorities

- Evidence-based services for children birth to five
- Group home quality
- Youth specific issues - pregnant and parenting teens, DJJ “lock-outs” and crossovers
- Human trafficking
- Diversion services for kids safe but at high risk or very high risk
- Integration/co-location of mental health, substance abuse, and/or domestic violence services with protective investigations and/or case management
- Evidence-based services for medically complex children



Child Welfare SYSTEM



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Accountability



Next Steps



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QUESTIONS/COMMENTS



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There are no documents under this tab.