



# The Florida Senate

## Local Funding Initiative Request

### Fiscal Year 2020-2021

LFIR # 1956

1. **Project Title**

2. **Senate Sponsor**

3. **Date of Request**

4. **Project/Program Description**

At the Adult Literacy League we serve to build a literate community. Our mission is: we educate adults to become self-sufficient members of society and we advocate on behalf of adult and family literacy. We recruit and train volunteers to serve as one-to-one tutors and class instructors to nearly 1,300 adult learners weekly and we put books and educational materials into the hands of 1,000 preschoolers and their families annually. We respectfully request funding from the State of Florida in support of the ongoing and vital services we provide, to enable us to serve the Central Florida community for another 51 years into the future. The funds requested will pay a portion of the salary, taxes and benefits for our Program Manager and our Intake and Assessment Specialist. Both positions are vital to serving our adult learners. This funding will also cover a percentage of the following programmatic expenses: computers/technology, student data management, curriculum/books, & volunteer mgmt.

5. **State Agency to receive requested funds**

State Agency contacted?  Yes  No

6. **Amount of the Nonrecurring Request for Fiscal Year 2020-2021**

Type of Funding	Amount
Operations	<input style="width: 80%;" type="text" value="25,000"/>
Fixed Capital Outlay	<input style="width: 80%;" type="text" value="000"/>
<b>Total State Funds Requested</b>	<b>25,000</b>

7. **Total Project Cost for Fiscal Year 2020-2021 (including matching funds available for this project)**

Type of Funding	Amount	Percentage
Total State Funds Requested (from question #6)	<input style="width: 80%;" type="text" value="25000"/>	<input style="width: 80%;" type="text" value="100.0"/> %
<b>Matching Funds</b>		
Federal	<input style="width: 80%;" type="text" value="00"/>	<input style="width: 80%;" type="text" value="0"/> %
State (excluding the amount of this request)	<input style="width: 80%;" type="text" value="00"/>	<input style="width: 80%;" type="text" value="0"/> %
Local	<input style="width: 80%;" type="text" value="00"/>	<input style="width: 80%;" type="text" value="0"/> %
Other	<input style="width: 80%;" type="text" value="00"/>	<input style="width: 80%;" type="text" value="0"/> %
<b>Total Project Costs for Fiscal Year 2020-2021</b>	<b>25,000</b>	<b>100</b> %

8. **Has this project previously received state funding?**  Yes  No

If yes, provide the most recent instance:

Fiscal Year (yyyy-yy)	Amount		Specific Appropriation #	Vetoed
	Recurring	Nonrecurring		
<input style="width: 80%;" type="text"/>	<input style="width: 80%;" type="text"/>	<input style="width: 80%;" type="text"/>	<input style="width: 80%;" type="text"/>	<input style="width: 80%;" type="text"/>

9. **Is future-year funding likely to be requested?**  Yes  No

If yes, indicate nonrecurring amount per year.



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**10. Details on how the requested state funds will be expended**

Spending Category	Description	Amount
<b>Administrative Costs:</b>		
Executive Director/Project Head Salary and Benefits		
Other Salary and Benefits	Program Manager (salary, payroll taxes + benefits) - \$5,234 Intake & Assessment Specialist (salary, payroll taxes + benefits) - \$3,656	8,890
Expense/Equipment/Travel/Supplies/Other	Percentage of each of the following: Adult Literacy League facility rental, utilities, computers/technology/databases, student data management, curriculum/books, volunteer management	16,110
Consultants/Contracted Services/Study		
<b>Operational Costs: Other</b>		
Salary and Benefits		
Expense/Equipment/Travel/Supplies/Other		
Consultants/Contracted Services/Study		
<b>Fixed Capital Construction/Major Renovation:</b>		
Construction/Renovation/Land/Planning Engineering		
<b>Total State Funds Requested (must equal total from question #6)</b>		<b>25,000</b>



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#### 11. Program Performance

- a. What specific purpose or goal will be achieved by the funds requested?

The Adult Literacy League serves to build a literate Central Florida community. Our staff and volunteers prepare our students, both basic literacy (learning to read and write) and English language literacy (learning to speak English), to be productive, contributing and thriving members of our community through literacy. Our goal reflects our students' goals: entering the workforce, obtaining a GED or high school equivalent, entering post-secondary or career programs. Literate community members are better workers, better parents, and better citizens.

- b. What activities and services will be provided to meet the intended purpose of these funds?

We will recruit, orient, and train volunteers to serve as tutors and instructors to the adult learners we serve. We offer more than 50 classes throughout our tri-county (Orange, Osceola & Seminole) service area and we currently have 300 pairs - matches made between volunteer tutors and adult students who are seeking to improve their reading, writing and English communication skills. These funds will support our operating costs - technology, rent, staffing. We are a small and streamlined full time staff of only 7, serving 1,000 preschool-aged children and their families with our Family Literacy Program and serving 3,500 adult learners annually through our one-to-one tutoring and small group instruction program.

- c. What direct services will be provided to citizens by the appropriation project?

We work with employers, health and human service providers, local media and community partners to recruit both students and tutors for our program. Students are assessed upon intake and periodically during their time in our programs. We assess our students using a combination of standardized assessment tools, monthly tutoring reports, instructor assessment, and student self-assessment. We are not only helping the adults in our programs learn to read and write, we are helping them to become active participants in their communities. Literate parents raise literate children.

- d. Who is the target population served by this project? How many individuals are expected to be served?

We serve the men, women and families needing/seeking our service in Orange, Osceola and Seminole counties. We anticipate serving 1,000+ preschool-aged children and their families in our Family Literacy program in 2019, and 3,500 adults in our adult programs in 2019.

- e. What is the expected benefit or outcome of this project? What is the methodology by which this outcome will be measured?

Our students, with the help of their tutors, instructors and Adult Literacy League staff, set their own goals. For some it may be entering the workforce, for others it might be obtaining US Citizenship. Some simply wish to improve their skills. In some cases, students self-report achievement of these goals, tutors also report monthly on their students' achievements, and the Adult Literacy League staff administers quarterly assessments to capture education skill level increases.

- f. What are the suggested penalties that the contracting agency may consider in addition to its standard penalties for failing to meet deliverables or performance measures provided for in the contract?

The Adult Literacy League will see a reduction of 10% in invoiced service per every contract item deemed incomplete or tardy



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12. **The owners of the facility to receive, directly or indirectly, any fixed capital outlay funding. Include the relationship between the owners of the facility and the entity.**

N/A - The Adult Literacy League is a nonprofit, 501c3 organization operating out of Orange County, Florida, serving Orange, Osceola and Seminole Counties.

13. **Requestor Contact Information**

- a. First Name  Last Name
- b. Organization
- c. E-mail Address
- d. Phone Number  Ext.

14. **Recipient Contact Information**

- a. Organization
- b. Municipality and County
- c. Organization Type
- For-profit Entity
  - Non-Profit 501(c) (3)
  - Non-Profit 501(c) (4)
  - Local Entity
  - University or College
  - Other (please specify)
- d. First Name  Last Name
- e. E-mail Address
- f. Phone Number

15. **Lobbyist Contact Information**

- a. Name
- b. Firm Name
- c. E-mail Address
- d. Phone Number  Ext.