2

3

4

5

6

7

8

9

10 11

12

13

14

15

16

17

18

19

2021

22

2324

25

26

27

28

29

By the Committee on Governmental Oversight and Accountability; and Senator Alexander

585-02639-11 20111738c1

A bill to be entitled

An act relating to state financial information; amending s. 11.45, F.S.; requiring the Auditor General to annually provide to the Legislature a list of school districts that have failed to comply with certain financial transparency requirements, as identified pursuant to audit; amending s. 215.90, F.S.; conforming a cross-reference; amending s. 215.91, F.S.; providing that the Financial Management Information Board is responsible for the system; deleting provisions relating to the Florida Financial Management Information System Coordinating Council; deleting references to functional owner subsystems; amending s. 215.92, F.S.; redefining terms and adding and deleting definitions; creating s. 215.922, F.S.; establishing the Agency for Enterprise Business Services within the Department of Financial Services; providing that the office is a separate budget entity not subject to the department; providing that the agency is headed by the Governor and Cabinet acting as the Financial Management Information Board; providing for an executive director; providing the duties of the agency; creating s. 215.923, F.S.; establishing the Enterprise Financial Business Operations Council to act in an advisory capacity to the agency; providing the members of the council; providing council duties; creating s. 215.924, F.S.; providing for an Enterprise Financial Business Strategic Plan; requiring the plan to be annually reviewed, updated, and submitted to the

3132

33

34

35

36

37

38

3940

41

42

43

44

45

46

47

48

49 50

51

52

53

54

55

56

57

58

585-02639-11 20111738c1

Legislature; providing for the contents of the plan; amending s. 215.93, F.S.; revising provisions relating to the Florida Financial Management Information System; renaming the Florida Accounting Information Resource Subsystem the Financial Management Subsystem; adding the Revenue and Tax Collection, Processing, and Distribution Subsystem; deleting references to functional owner subsystems and providing for enterprise business owners; revising the duties of the owners; deleting references to the design and coordination staff; providing for the ownership and functions of the Revenue and Tax Collection, Processing, and Distribution Subsystem by the Department of Revenue; amending s. 215.94, F.S.; deleting references to functional owner subsystems and providing for enterprise business owners; amending s. 215.95, F.S.; providing additional duties for the Financial Management Information Board; repealing s. 215.96, F.S., relating to the coordinating council and design and coordination staff; creating s. 215.961, F.S.; providing state agency requirements relating to the Florida Financial Management Information System and the use of functional information and enterprise agency business subsystems; amending s. 215.985, F.S., relating to the Transparency Florida Act; redefining the term "governmental entity" to include public schools rather than public school districts; requiring the Legislative Auditing Committee to recommend a format for school districts, charter schools, and

585-02639-11 20111738c1

charter technical career centers to use in collecting and displaying financial information; revising the schedule for adding information to the state's official website; revising provisions exempting certain municipalities and special districts from the Transparency Florida Act; requiring the Office of Policy and Budget to maintain the state's financial data on the state website for a specified period; requiring a certified public accountant conducting an audit of a unit of local government to report compliance with the act; establishing a state contract management system on the website; requiring the Legislative Auditing Committee to adopt guidelines for administering the act; conforming terms; amending ss. 17.11, 216.102, 216.141, and 216.237, F.S.; conforming terms; providing for funding; providing an effective date.

757677

59

60

61

62 63

64

65

66

67

68 69

70

71

72

73

74

Be It Enacted by the Legislature of the State of Florida:

78 79

80

81

82

83

84

85

86

87

- Section 1. Paragraph (i) is added to subsection (7) of section 11.45, Florida Statutes, to read:
- 11.45 Definitions; duties; authorities; reports; rules.-
  - (7) AUDITOR GENERAL REPORTING REQUIREMENTS. -
  - (i) The Auditor General shall transmit to the President of the Senate, the Speaker of the House of Representatives, and the Legislative Auditing Committee annually by July 15, beginning in 2012, a list of all school districts that have failed to comply with the transparency requirements as identified in the audit

585-02639-11 20111738c1

reports reviewed pursuant to paragraph (b) and those conducted pursuant to subsection (2).

Section 2. Section 215.90, Florida Statutes, is amended to read:

215.90 Short title.—Sections  $\underline{215.90-215.961}$   $\underline{215.90-215.96}$  may be cited as the "Florida Financial Management Information System Act."

Section 3. Section 215.91, Florida Statutes, is amended to read:

215.91 Florida Financial Management Information System; board; council.

- Management Information Board, as the agency head of the Agency for Enterprise Business Services, executive branch of government, in consultation with the legislative fiscal committees, specifically design and implement the Florida Financial Management Information System to be the primary means by which state government managers acquire and disseminate the information needed to plan and account for the delivery of services to state residents the citizens in a timely, efficient, and effective manner.
- (2) The Financial Management Information Board shall establish the overall framework within which the Florida Financial Management Information System operates and be responsible for all decisions relating to the system.
- (3)(2) The Florida Financial Management Information System is shall be a unified information system providing fiscal, management, and accounting support for state decisionmakers. It provides shall provide a means of coordinating fiscal management

585-02639-11 20111738c1

information and information that supports state planning, policy development, management, evaluation, and performance monitoring. The Florida Financial Management Information System is shall be the primary information resource for providing that provides accountability for public funds, resources, and activities.

- (3) The Financial Management Information Board shall provide the overall framework within which the Florida Financial Management Information System will operate. The board, through the Florida Financial Management Information System Coordinating Council, shall adopt policies and procedures to:
- (a) Strengthen and standardize the fiscal management and accounting practices of the state;
  - (b) Improve internal financial controls;
- (c) Simplify the preparation of objective, accurate, and timely management and fiscal reports; and
- (d) Provide the information needed in the development, management, and evaluation of public policy and programs.
- (4) The council shall provide ongoing counsel to the board and act to resolve problems among or between the functional owner subsystems. The board, through the coordinating council, shall direct and manage the development, implementation, and operation of the information subsystems that together are the Florida Financial Management Information System. The coordinating council shall approve the information subsystems' designs prior to the development, implementation, and operation of the subsystems and shall approve subsequent proposed design modifications to the information subsystems subject to the guidelines issued by the council. The coordinating council shall ensure that the information subsystems' operations support the

147

148149

150

151

152

153

154155

156

157

158

159

160161

162

163

164

165

166167

168

169

170

171

172

173

174

585-02639-11 20111738c1

exchange of unified and coordinated data between information subsystems. The coordinating council shall establish the common data codes for financial management, and it shall require and ensure the use of common data codes by the information subsystems that together constitute the Florida Financial Management Information System. The Chief Financial Officer shall adopt a chart of accounts consistent with the common financial management data codes established by the coordinating council. The board, through the coordinating council, shall establish the financial management policies and procedures for the executive branch of state government. The coordinating council shall notify in writing the chairs of the legislative fiscal committees and the Chief Justice of the Supreme Court regarding the adoption of, or modification to, a proposed financial management policy or procedure. The notice shall solicit comments from the chairs of the legislative fiscal committees and the Chief Justice of the Supreme Court at least 14 consecutive days before the final action by the coordinating council.

(5) The Florida Financial Management Information System and its functional owner information subsystems shall be compatible with the legislative appropriations system, and they shall be designed to support the legislative oversight function. The Florida Financial Management Information System and its functional owner information subsystems shall be unified with the legislative information systems that support the legislative appropriations and legislative oversight functions. The Florida Financial Management Information System and its functional owner information subsystems shall exchange information with the

585-02639-11 20111738c1

legislative information systems that support the legislative appropriations and legislative oversight functions without conversion or modification. Any information maintained by the Florida Financial Management Information System and its functional owner information subsystems shall be available, upon request, to the information systems of the legislative branch.

- (6) The Florida Financial Management Information system and its functional owner information subsystems shall:
- (a) Be designed to incorporate the flexibility needed to respond to the dynamic demands of state government in a cost-conscious manner. The Florida Financial Management Information System shall include applications that will support an information retrieval system that will allow the user to ask general questions and receive accurate answers that include assessments concerning the qualifications of the data.
- (b) (7) The Florida Financial Management Information System and each of its functional owner information subsystems shall strive to Employ a common set of operations that make the system accessible to <a href="state">state</a> agency program managers and statewide decisionmakers. Data <a href="must">must</a> shall be easily transferred from the functional <a href="owner">owner</a> information subsystems to Florida Financial Management Information System applications and <a href="also among the functional owner">also among the functional owner</a> information subsystems <a href="must">must</a> shall identify shared data-gathering needs in order to minimize the <a href="duplication duplications">duplications</a> of source-entry input. <a href="must">The coordinating council shall ensure that</a> All organizations within the executive branch of state government <a href="must">must</a> have access to and use the <a href="must">Florida Financial</a> <a href="must">Management Information</a> system for the collection, processing,

585-02639-11 20111738c1

and reporting of financial management data required for the efficient and effective operation of state government.

(8) The Florida Financial Management Information System, through its functional owner subsystems, shall include a datagathering and data-distribution facility that will support a management and decisionmaking information system that collects and stores agency and statewide financial, administrative, planning, and program information to assist agency program managers and statewide decisionmakers in carrying out their responsibilities.

Section 4. Section 215.92, Florida Statutes, is amended to read:

- 215.92 Definitions relating to Florida Financial Management Information System Act.—For the purposes of ss.  $\underline{215.90-215.961}$   $\underline{215.90-215.96}$ :
- (1) "Agency financial business system" means a system that provides financial business services, including related administrative or accounting services, to one or more state agencies and that may be approved as an enterprise agency business subsystem of the Florida Financial Management Information System according to s. 215.924.
- (2) (1) "Auditable" means the presence of features and characteristics that are needed to verify the proper functioning of controls in any given information subsystem.
- $\underline{\text{(3)}}$  "Board" means the Financial Management Information Board.
- (3) "Coordinating council" or "council" means the Florida Financial Management Information System Coordinating Council.
  - (4) "Council" means the Enterprise Financial Business

585-02639-11 20111738c1

233 Services Council.

(5)(4) "Data or data code" means representation of facts, concepts, or instructions in a formalized manner suitable for communication, interpretation, or processing by humans or by automatic means. The term includes any representations such as characters or analog quantities to which meaning is, or might be, assigned.

- (5) "Design and coordination staff" means the personnel responsible for providing administrative and clerical support to the board, coordinating council, and secretary to the board. The design and coordination staff shall function as the agency clerk for the board and the coordinating council. For administrative purposes, the design and coordination staff are assigned to the Department of Financial Services but they are functionally assigned to the board.
- (6) "Enhancement" means a change to the Florida Financial
  Management Information System which improves or adds features or
  functionality to a functional information subsystem or
  enterprise agency business subsystem and which changes or
  affects how an enterprise business service or a task that is
  part of the service is performed.
- (7) "Enterprise agency business subsystem" means a state agency financial business system that has been approved as a subsystem of the Florida Financial Management Information System if the Enterprise Financial Business Strategic Plan is approved by the board.
- (8) "Enterprise business owner" means the state agency that has legal responsibility for ensuring that a functional information subsystem or enterprise agency business subsystem of

2.62

585-02639-11 20111738c1

the Florida Financial Management Information System is designed, implemented, and operated in accordance with ss. 215.90-215.961.

- (9) "Enterprise financial business process" means the common series of tasks state agencies undertake in monitoring, tracking, maintaining, or supporting the management, accountability, and reporting of state financial data, all or a portion of which may be performed within a functional information subsystem of the Florida Financial Management Information System. Financial business process tasks that are not performed by a subsystem may have an impact on or determine what tasks are performed by services that are provided by the subsystem.
- (10) "Enterprise financial business service" means a service provided within the Florida Financial Management

  Information System which performs some or all of the tasks of an enterprise financial business process.
- (11) "Functional information subsystems" means the subsystems described in s. 215.93 which provide the core enterprise business services described in s. 215.94.
- (6) "Functional owner" means the agency, or the part of the judicial branch, that has the legal responsibility to ensure that a subsystem is designed, implemented, and operated in accordance with ss. 215.90-215.96.
- (12) (7) "Functional system specifications" means the detailed written description of an information subsystem which describes. These specifications are prepared by the functional owner of the system; describe, in the functional owner's language, what an information subsystem is required to do; and describe the features, characteristics, controls, and internal

585-02639-11 20111738c1

control measures to be incorporated into the information subsystem. Such specifications are the basis for the preparation of the technical system specifications by the functional owner.

- $\underline{\text{(13)}}$  "Information system" means a group of interrelated information subsystems.
- (14) (9) "Information subsystem" means the entire collection of procedures, equipment, and people devoted to the generation, collection, evaluation, storage, retrieval, and dissemination of data and information within an organization or functional area in order to promote the flow of information from source to user.
- (15) "Modification" means a technical change to a functional information subsystem or an enterprise agency business subsystem which does not affect how a task that is part of an enterprise financial business service is performed.
- (16) "Officer" means the executive director of the Agency for Enterprise Business Services.
- delegation of authority which defines the roles and responsibilities of project participants at all levels in the decisionmaking process, identifies the levels of operational decisionmaking, designates a clear line of decisional authority, and provides a clear process for raising the visibility of issues to the appropriate level for resolution.
- (18) "Replacement" of a subsystem means any proposal for continuing business services through the use of a new or different functional information system from those currently contracted. For purposes of this subsection, extensions of contracts for functional information systems and associated business services shall be considered replacements.

585-02639-11 20111738c1

320 (19) "State agency" has the same meaning as in s. 321 216.011(1).

Section 5. Section 215.922, Florida Statutes, is created to read:

- 215.922 Agency for Enterprise Business Services.—The Agency for Enterprise Business Services is created within the Department of Financial Services.
- (1) The agency is a separate budget entity and is not subject to control, supervision, or direction by the Department of Financial Services, including, but not limited to, purchasing, transactions involving real or personal property, personnel, or budgetary matters.
- (2) The head of the agency shall be the Governor and Cabinet acting as the Financial Management Information Board.
- (3) The agency shall have an executive director, who is the Enterprise Financial Business Operations Officer. The officer is appointed by the Governor with at least three affirmative votes of the Governor and Cabinet, with the Governor and the Chief Financial Officer on the prevailing side, and is subject to confirmation by the Senate. The officer serves at the pleasure of the Governor and Cabinet. The Chief Financial Officer may appoint an interim director until an executive director is confirmed by the Cabinet.
- (4) The agency shall have the following duties and responsibilities:
- (a) Ensuring that decisions are identified and issues are resolved by the board as specified in s. 215.95.
- (b) Coordinating and staffing the meetings of the council, which shall meet at least 12 times per year for the purpose of

352

353

354

355

356

357

358

359

360

361362

363

364

365

366

367

368

369

370

371

372

373

374

375

376

377

585-02639-11 20111738c1

obtaining input from council members in carrying out the provisions of ss. 215.90-215.961.

- (c) Monitoring operational and performance issues of the functional information subsystems and enterprise agency business subsystems.
- (d) Coordinating as necessary with the Agency for Enterprise Information Technology to obtain technology-related information from state agencies.
- (e) Developing the Enterprise Financial Business Services Strategic Plan as directed in s. 215.924.
- (f) Serving as a clearinghouse for enterprise information relating to the planning, development, implementation, and evaluation of improvements to enterprise financial business processes.
- (g) Developing policies and procedures that improve the efficiency and effectiveness of the Florida Financial Management System by:
  - 1. Improving internal financial controls;
- 2. Standardizing the state's fiscal management and accounting practices;
- 3. Simplifying the preparation of objective, accurate, and timely management information and fiscal reports;
- 4. Making recommendations to the Chief Financial Officer for improving the standardization of the state's chart of accounts;
- 5. Standardizing enterprise financial business processes and services if necessary to cost-effectively provide financial business services; and
  - 6. Establishing common data codes to be used by all

585-02639-11 20111738c1

<u>functional information subsystems and enterprise agency business</u> subsystems.

- (h) Developing criteria for defining standardized enterprise financial business services to be provided by the Florida Financial Management Information System. At a minimum, the criteria must be able to determine whether:
- 1. The identified financial function or task serves a unique state agency need, is common among multiple state agencies, or should be common among multiple state agencies;
- 2. The identified function or task is necessary to comply with a federal or state reporting requirement; and
- 3. It is cost-effective to incorporate the service into the Florida Financial Management Information System in accordance with long-term planning goals.
  - (i) Adopting rules to administer ss. 215.90-215.961.
- (j) Providing an operational plan annually by January 1, beginning in 2014, to the Governor, the President of the Senate, and the Speaker of the House of Representatives. The plan must contain recommendations for the current and subsequent fiscal year and identify estimated costs, budget adjustments, and legislative changes necessary to implement such recommendations. At a minimum, the recommendations must identify:
- 1. Major initiatives and implementation strategies proposed for the next fiscal year which are designed to achieve goals included in the Enterprise Financial Business Strategic Plan described in s. 215.924;
- 2. Changes to internal financial controls and enterprise financial business processes;
  - 3. Proposals to eliminate specific impediments to achieving

585-02639-11 20111738c1

standardized enterprise financial business services;

- 4. An assessment of ongoing projects that enhance or replace any of the Florida Financial Management Information

  System's functional information subsystems or enterprise agency business subsystems and, where applicable, recommendations for improving project management; and
- 5. An analysis of each specific business case supporting enhancement or replacement of a subsystem, including pending contract extensions, renewals, or modifications of any of the Florida Financial Management Information System's functional information subsystems or enterprise agency business subsystems submitted in accordance with s. 215.961. Such analysis must include determining whether the enhancement or replacement is consistent with the Enterprise Financial Business Strategic Plan, and is in compliance with policies, procedures, or criteria developed as specified in ss. 215.90-216.96.
- (k) Submitting an inventory to the Governor and the chairs of the legislative appropriation committees by July 1, 2013, of agency financial business systems that are maintained by executive branch agencies. At a minimum, the inventory must include the following information:
- 1. A description of the financial business processes supported and financial business services provided by each system;
- 2. The total cost of operating and maintaining each agency financial business system on an annual fiscal-year basis. The total cost calculation must, at a minimum, include staffing requirements, hardware and software costs, contracted services and external service provider costs, and facilities and power

585-02639-11 20111738c1

436 costs;

3. The enhancement costs estimated for the 2012-2013 fiscal year and planned enhancement costs for the 2013-2014 fiscal year. The inventory must identify the budget authority that will be used to pay for any proposed enhancements in the 2013-2014 fiscal year;

- 4. The number of and job descriptions of end users who must use the system on a daily basis to perform their job functions;
- 5. Any state or federal laws that require the implementation and use of the agency financial business system; and
- 6. An assessment of whether each agency financial business system can be approved as an enterprise agency business subsystem pursuant to s. 215.924 or, if it cannot be approved, a statement explaining why that is not possible. The Agency for Enterprise Business Services shall develop criteria for such approval. To be approved as an enterprise agency business subsystem, the agency system must, at a minimum:
- <u>a. Provide financial and administrative data and information or functionality that is essential to state enterprise financial operations;</u>
- b. Effectively provide a required enterprise financial business service or support an enterprise financial business process;
- c. Provide financial data, information, or functionality that is not partially or completely duplicated by a functional information subsystem; and
- d. Demonstrate that the agency financial business system's financial data, information, or functionality can be provided in

585-02639-11 20111738c1 465 a cost-effective manner by a functional information subsystem. 466 Section 6. Section 215.923, Florida Statutes, is created to 467 read: 468 215.923 Enterprise Financial Business Services Council.—The 469 Enterprise Financial Business Services Council is created as an 470 advisory body to support the Agency for Enterprise Business 471 Services in the execution of its duties and responsibilities. 472 (1) Council members include: 473 (a) The officer who shall serve as chair of the council. 474 (b) The Planning and Budgeting Subsystem enterprise 475 business owner or designee. 476 (c) The Financial Management Subsystem enterprise business 477 owner or designee. 478 (d) The Cash Management Subsystem enterprise business owner 479 or designee. 480 (e) The Purchasing Subsystem enterprise business owner or 481 designee. 482 (f) The Personnel Information Subsystem enterprise business 483 owner or designee. 484 (g) The Revenue and Tax Collection, Processing, and 485 Distribution Subsystem enterprise business owner or designee. 486 (h) A member representing state agency administrative 487 services directors as determined by the directors. 488 (i) A member appointed by the Attorney General. 489 (j) A member appointed by the Commissioner of Agriculture. 490 (k) The executive director of the Agency for Enterprise 491 Information Technology or designee. 492 (2) Duties of the council include: 493 (a) Acting as liaison with all user agencies of the Florida

585-02639-11 20111738c1

Financial Management Information System.

(b) Advising the Agency for Enterprise Business Services on the development of the Enterprise Financial Business Strategic Plan.

- (3) Agency for Enterprise Business Services staff shall support the activities of the council.
- (4) The chair may appoint work groups from state agency staff as necessary to analyze, coordinate, or resolve specific issues.

Section 7. Section 215.924, Florida Statutes, is created to read:

- 215.924 Enterprise Financial Business Strategic Plan.—The Agency for Enterprise Business Services, with the assistance of the council, shall develop, adopt, and, beginning in 2013, annually update by July 1, the Enterprise Financial Business Strategic Plan. The plan shall be submitted to the Governor, the President of the Senate, and the Speaker of the House of Representatives. The plan must:
- (1) Describe the enterprise financial business services to be provided by the Florida Financial Management Information

  System. The description must be sufficient to determine the functionality that will be provided by the system and to identify which agency business system services should be incorporated as enterprise agency business subsystems.

  Enterprise financial business services at a minimum must include the enterprise business services defined in s. 215.94.
- (2) Identify and describe all functional information subsystems and agency financial business systems recommended as enterprise agency business subsystems for inclusion in the

585-02639-11 20111738c1

Florida Financial Management Information System, which, at a
minimum, is comprised of the subsystems defined in s. 215.93. An
enterprise agency business subsystem shall be recommended for
approval as a subsystem based on the assessment process in s.
215.922.

- (3) Provide, for the most recent fiscal year, the total cost of operating and maintaining each subsystem, the staff required for operation and maintenance, the number of end users who must use the system to perform their job functions, and any state or federal law specifically requiring the implementation of the subsystem.
- (4) Identify the critical interfaces for all subsystems, including identified enterprise agency business subsystems, of the Florida Financial Management Information System for the purpose of coordinating standardized information exchange between subsystems.
- (5) Develop a 5-year plan for replacing or enhancing subsystems of the Florida Financial Management Information

  System, with the goal of having a system that provides enterprise business services in the most cost-effective manner, including:
- (a) Overall options for replacing major subsystem components and plans for addressing any contracts that expire within the 5-year planning period;
- (b) Recommended changes in enterprise financial business services provided by the system which are necessary or appropriate as subsystems are replaced as envisioned by the plan;
  - (c) Improvements or enhancements that address impediments

585-02639-11 20111738c1

to achieving long-term system planning goals; and

(d) Recommended changes that ensure the use of common data codes by the information subsystems.

- (6) Provide project management plans and governance structures for approved subsystem enhancement or replacement projects that have more than \$10 million in cumulative total funding.
- (7) Recommend improvements to enterprise financial business processes which may facilitate the standardization of financial business services provided by the Florida Financial Management Information System.
- (8) Recommend improvements to enterprise reporting in order to enhance the management of enterprise financial business services.
- (9) Recommend measures to improve data security, improve data integrity between subsystems, and eliminate data redundancy between subsystems.

Section 8. Section 215.93, Florida Statutes, is amended to read:

- 215.93 Florida Financial Management Information System.-
- (1) To provide the information necessary to carry out the intent of the Legislature, there shall be a Florida Financial Management Information System. The Florida Financial Management Information system <u>must shall</u> be fully implemented and <u>shall be</u> upgraded as necessary to ensure the efficient operation of an integrated <u>enterprise-wide</u> financial management information system and to provide necessary information for the effective operation of state government. Upon the recommendation of the <u>coordinating</u> council and approval of the officer <u>board</u>, the

582

583

584

585

586

587

588

589

590

591

592

593

594

595

596

597

598

599

600

601

602

603

604 605

606

607608

609

585-02639-11 20111738c1

Florida Financial Management Information System may require data from any state agency information system or information subsystem or may request data from any judicial branch information system or information subsystem that the officer determines coordinating council and board have determined to have statewide financial management significance. Each functional owner information subsystem within the Florida Financial Management Information System must shall be developed in such a fashion as to allow for timely, positive, preplanned, and prescribed data transfers between the Florida Financial Management Information System functional owner information subsystems and from other information systems. The principal unit of the system, as defined in the strategic plan in s. 215.924, shall be the functional owner information subsystem, which includes, but is not, and the system shall include, but shall not be limited to, the following:

- (a) The Planning and Budgeting Subsystem.
- (b) The Financial Management Florida Accounting Information Resource Subsystem.
  - (c) The Cash Management Subsystem.
  - (d) The Purchasing Subsystem.
  - (e) The Personnel Information System.
- (f) The Revenue and Tax Collection, Processing, and Distribution Subsystem, also known as the System for Unified Taxation.
- (2) The enterprise business owner of each functional information subsystem: shall have a functional owner, who may establish additional functions for the subsystem unless specifically prohibited by ss. 215.90-215.96.

611

612

613

614

615

616

617

618 619

620

621

622

623

624

625

626

627

628

629

630

631

632

633

634635

636

637

638

585-02639-11 20111738c1

(a) Shall submit a business case justifying any enhancements to, or replacement of, the subsystem to the Agency for Enterprise Business Services for review and approval. However, without the express approval of the board upon recommendation of the coordinating council, no functional owner nor any other agency shall have the authority to establish or maintain additional subsystems which duplicate any of the information subsystems of the Florida Financial Management Information System. Each functional owner shall

- (b) Shall solicit input and responses from state agencies using utilizing the information subsystem. Each functional owner
- (c) May contract with the other enterprise business functional owners or private sector entities in the design, development, and implementation of their functional information systems and subsystems and enterprise agency business subsystems when modifications or subsystem replacements have been approved by the Agency for Enterprise Business Services. Each functional owner
- (d) Shall include in its information subsystem functional specifications the data requirements and standards of the Florida Financial Management Information System as approved by the officer board. Each functional owner
- (e) Shall establish a project team design teams that plans and coordinates shall plan and coordinate the design and implementation of its subsystem within the project governance process approved by the officer framework established by the board.
- (f) Shall provide regular reports on the status of projects to the council and the officer. The design teams shall assist

585-02639-11 20111738c1

the design and coordination staff in carrying out the duties assigned by the board or the coordinating council. The coordinating council shall review and approve the work plans for these projects.

- (g) Shall provide information relating to agency financial business processes and services or functional information subsystems as required by the Agency for Enterprise Business Services.
- (h) Shall notify the Agency for Enterprise Business

  Services of modifications or enhancements to subsystems of the Florida Financial Management Information System.
- (i) Shall submit to the Agency for Enterprise Business
  Services annual spending plans for any funds appropriated to a
  state agency for enhancing enterprise agency business subsystems
  and functional information subsystems.
- (3) The Florida Financial Management Information System must shall include financial management data and use utilize the chart of accounts established approved by the Chief Financial Officer. Common financial management data shall include, but are not be limited to, data codes, titles, and definitions used by one or more of the functional information owner subsystems.
- (a) The Florida Financial Management Information System shall <u>use utilize</u> common financial management data codes. The council shall recommend and the <u>officer</u> board shall adopt policies regarding the approval and publication of the financial management data.
- (b) The Chief Financial Officer shall adopt policies regarding the approval and publication of the chart of accounts. The Chief Financial Officer's chart of accounts shall be

585-02639-11 20111738c1

consistent with the common financial management data codes established by the officer must be consistent with the Chief Financial Officer's chart of accounts coordinating council.

- (c) All systems not a part of the Florida Financial Management Information System which provide information to the system <u>must shall</u> use the common data codes from the Florida Financial Management Information System and the Chief Financial Officer's chart of accounts.
- (d) Data codes that cannot be supplied by the Florida Financial Management Information System and the Chief Financial Officer's chart of accounts and that are required for use by the information subsystems shall be approved by the officer board upon recommendation of the coordinating council.
- (4) The Florida Financial Management Information System shall be designed, installed, and operated in a fashion compatible with the legislative appropriations system.
- (5) Enterprise business Functional owners are legally responsible for the security and integrity of all data records existing within or transferred from their information subsystems. Each state agency and the judicial branch shall be responsible for the accuracy of the information entered into the Florida Financial Management Information System.
- Section 9. Section 215.94, Florida Statutes, is amended to read:
- 215.94 Designation, duties, and responsibilities of enterprise business <del>functional</del> owners.—
- (1) The Executive Office of the Governor  $\underline{is}$  shall be the enterprise business functional owner of the Planning and

585-02639-11 20111738c1

Budgeting Subsystem, which shall be designed, implemented, and operated in accordance with the provisions of ss. 215.90-215.961 215.90-215.96 and chapter 216. The Planning and Budgeting Subsystem includes shall include, but is shall not be limited to, the following functions for:

- (a) Development and preparation of  $\underline{\text{state}}$  agency and judicial branch budget requests.
- (b) Analysis and evaluation of  $\underline{\text{state}}$  agency and judicial branch budget requests and alternatives.
- (c) Controlling and tracking the allocation of appropriations, approved budget, and releases.
- (d) Performance-based program budgeting compliance evaluations, as provided in the legislative budget instructions pursuant to s. 216.023(3).
- (2) The Department of Financial Services <u>is</u> shall be the <u>enterprise business</u> <u>functional</u> owner of the Florida <u>Financial</u> <u>Management Accounting Information Resource</u> Subsystem established pursuant to ss. 17.03, 215.86, 216.141, and 216.151 and <u>further</u> developed in accordance with the provisions of ss. <u>215.90-215.96</u>. The subsystem <u>includes</u> shall include, but <u>is shall</u> not be limited to, the following functions:
- (a) Accounting and reporting so as to provide timely data for producing financial statements for the state in accordance with generally accepted accounting principles.
  - (b) Auditing and settling claims against the state.
- (3) The Chief Financial Officer <u>is</u> shall be the <u>enterprise</u> <u>business</u> <u>functional</u> owner of the Cash Management Subsystem. The Chief Financial Officer shall design, implement, and operate the subsystem in accordance with the provisions of ss. 215.90-

585-02639-11 20111738c1

726 <u>215.961</u> <u>215.90-215.96</u>. The subsystem <u>includes</u> <del>shall include</del>, but 727 <u>is shall</u> not <del>be</del> limited to, <u>the following financial business</u> 728 services <del>functions for</del>:

- (a) Recording and reconciling credits and debits to treasury fund accounts.
- (b) Monitoring cash levels and activities in state bank accounts.
  - (c) Monitoring short-term investments of idle cash.
- (d) Administering the provisions of the Federal Cash Management Improvement Act of 1990.
- (4) The Department of Management Services <u>is</u> shall be the <u>enterprise business</u> functional owner of the Purchasing Subsystem. The department shall design, implement, and operate the subsystem in accordance with the provisions of ss. <u>215.90-215.961</u> 215.90-215.96. The subsystem <u>includes</u> shall include, but <u>is shall</u> not be limited to, <u>financial business services</u> functions for commodity and service procurement.
- (5) The Department of Management Services <u>is</u> shall be the <u>enterprise business</u> <u>functional</u> owner of the Personnel Information System. The department shall ensure that the system is designed, implemented, and operated in accordance with the <u>provisions of ss. 110.116</u> and <u>215.90-215.961</u> <u>215.90-215.96</u>. The <u>department may contract with a vendor to provide the system and services required of the Personnel Information System.</u> The subsystem <u>includes</u> <u>shall include</u>, but <u>is shall</u> not be limited to, the following financial business services <u>functions for</u>:
- (a) Maintenance of employee and position data, including funding sources and percentages and salary lapse. The employee data <u>includes</u> shall include, but <u>is</u> not <del>be</del> limited to,

760

761

762763

764

765

766

767

768

769

770

771

772

773

774

775

776

777

778

779

780 781

782 783 585-02639-11 20111738c1

information to meet the payroll system requirements of the
Department of Financial Services and to meet the employee
benefit system requirements of the Department of Management
Services.

- (b) Recruitment and selection.
- (c) Time and leave reporting.
- (d) Collective bargaining.
- (6) (a) Consistent with the provisions of s. 215.86, the enterprise business respective functional owner of each functional information subsystem is shall be responsible for ensuring that:
- $\underline{\text{(a)}}$  1. The accounting information produced by the information subsystem adheres to generally accepted accounting principles.
- $\underline{\text{(b)}}$  2. The information subsystem contains the necessary controls to maintain its integrity, within acceptable limits and at an acceptable cost.
  - (c) 3. The information subsystem is auditable.
- (7) The Department of Revenue is the enterprise business owner of the Revenue and Tax Collection, Processing, and Distribution Subsystem, which shall be designed, implemented, and operated in accordance with ss. 20.21 and 215.90-215.961 and chapter 216. The subsystem includes, but is not limited to, the following financial business services.
- (a) Receiving, collecting, processing, and distributing revenue from the sales tax, documentary stamp tax, corporate income tax, communication services tax, fuel tax, and other taxes administered by the department.
  - (b) Providing data needed to support the Economic

585-02639-11 20111738c1

Estimating Conference and the Revenue Estimating Conference established in s. 216.136.

- (c) Integrating with other Florida Financial Management Information System subsystems.
- (8) (b) The Auditor General shall be advised by the enterprise business functional owner of each functional information subsystem of as to the date that the development or significant modification of its functional system specifications begins is to begin. The Auditor General shall provide technical advice, as allowed by professional auditing standards, on specific issues relating to the design, implementation, and operation of each information subsystem.
- (9) (7) The Auditor General shall provide to the officer board and the coordinating council the findings and recommendations of any audit relating to regarding the provisions of ss. 215.90-215.961 215.90-215.96.
- (10) The Florida Financial Management Information System, through its functional information subsystems, must include a data-gathering and data-distribution facility that supports a management and decisionmaking information system that collects and stores agency and statewide financial, administrative, planning, and program information to assist state agency program managers and statewide decisionmakers in carrying out their responsibilities.

Section 10. Section 215.95, Florida Statutes, is amended to read:

- 215.95 Financial Management Information Board.-
- (1) There is created, as part of the Administration Commission, the Financial Management Information Board. The

585-02639-11 20111738c1

board <u>is</u> shall be composed of the Governor, the Chief Financial Officer, the Commissioner of Agriculture, and the Attorney General. The Governor <u>is the</u> shall be chair of the board. The Governor or the Chief Financial Officer may call a meeting of the board at any time the need arises.

- (2) To carry out its duties and responsibilities, the board shall by majority vote:
- (a) Adopt rules <del>pursuant to ss. 120.536(1) and 120.54</del> to <u>administer</u> <del>implement</del> the Florida Financial Management Information System.
- (b) Oversee the actions of the <u>Agency for Enterprise</u>

  <u>Business Services</u> coordinating council and issue orders to executive branch agencies to enforce implementation of and compliance with provisions relating to the Florida Financial Management Information System.
- (c) Manage and oversee the development of the Florida Financial Management Information System in such a manner that includes fashion including, but is not limited to, ensuring compatibility and integration with the Legislative Appropriations System.
- (d) Approve and submit annually by July 1 the Enterprise Financial Business Strategic Plan described in s. 215.924.
- (e) Approve and annually submit by January 1 the Florida Financial Management Information System operational plan described in s. 215.922.
  - (f) Resolve issues that the officer cannot resolve.
- (g) Approve project milestone decisions for projects that replace or enhance a Florida Financial Management Information

  System subsystem. Milestone decisions include:

585-02639-11 20111738c1

1. Approval of contracts for subsystem replacement or changes in subsystem functionality;

- 2. Approval of project management plans and project governance structures;
  - 3. Acceptance of major project deliverables; and
  - 4. Approval of project go or no-go decisions.
  - Section 11. Section 215.96, Florida Statutes, is repealed.
- Section 12. Section 215.961, Florida Statutes, is created to read:
  - 215.961 State agency requirements.—State agencies shall:
- (1) Adhere to policies developed by the Agency for Enterprise Business Services for the Florida Financial Management Information System which relate to the use of functional information subsystems and enterprise agency business subsystems.
- (2) By July 1, 2015, use the Florida Financial Management Information System to perform enterprise financial business services. A state agency maintaining a system that duplicates the business services provided by the Florida Financial Management Information System shall, by October 15, 2013, provide a plan to the Agency for Enterprise Business Services for migrating its financial business services to the system.
  - (3) Submit to the Agency for Enterprise Business Services:
- (a) Updates on any changes that affect the provision of services by the Florida Financial Information Management System, including changes in federal or state laws.
- (b) A business case analysis for each legislative budget request for funding an enhancement or replacement of a functional information subsystem identified in s. 215.93 or an

876

877

878879

880

881

882

883

884

885

886

887

888

889

890

891

892

893

894895

896

897

898

899

585-02639-11 20111738c1

approved enterprise agency financial business subsystem that has
been identified as a subsystem of the Florida Financial

Management Subsystem in the strategic plan required under s.

215.924.

- (c) By July 1, 2012, as specified by the officer, lists of financial business systems maintained by the state agency, including, but not limited to:
- 1. Descriptions of financial services provided by the
  system;
- 2. Whether services are currently provided by a functional information system;
  - 3. System equipment and application specifics; and
- $\underline{4.\ \text{The estimated cost of operating and maintaining the}}$  system and estimated enhancement costs for the 2012-2013 fiscal year.
- (4) Be responsible for the accuracy of the information entered into the Florida Financial Management Information System.
- Section 13. Paragraph (a) of subsection (2), paragraph (a) of subsection (3), and subsections (5), (6), (8), (10), (11), and (13) of section 215.985, Florida Statutes, are amended, and subsections (15), (16), and (17) are added to that section, to read:
  - 215.985 Transparency in government spending.-
  - (2) As used in this section, the term:
- (a) "Governmental entity" means any state, regional, county, municipal, special district, or other political subdivision whether executive, judicial, or legislative, including, but not limited to, any department, division, bureau,

585-02639-11 20111738c1

commission, authority, district, or agency thereof, or any public school district, community college, state university, or associated board.

- (3) The Executive Office of the Governor, in consultation with the appropriations committees of the Senate and the House of Representatives, shall establish a single website, directly accessible through the state's official Internet portal, which provides information relating to each appropriation in the General Appropriations Act for each branch of state government and state agency.
  - (a) At a minimum, the information provided must include:
- 1. Disbursement data for each appropriation by the object code associated with each expenditure established within the Florida Financial Management Accounting Information Resource Subsystem. Expenditure data must include the name of the payee, the date of the expenditure, the amount of the expenditure, and the statewide document number.
- 2. For each appropriation, any adjustments, including vetoes, approved supplemental appropriations included in legislation other than the General Appropriations Act, budget amendments, other actions approved pursuant to chapter 216, and any other adjustments authorized by law.
- 3. Status of spending authority for each appropriation in the approved operating budget, including released, unreleased, reserved, and disbursed balances.
- 4. Position and rate information for positions provided in the General Appropriations Act.
- (5) The committee shall recommend a format for collecting and displaying information from state universities, school

585-02639-11 20111738c1

districts, charter schools, charter technical career centers public schools, community colleges, local governmental units, and other governmental entities receiving state appropriations.

- (6) By November 1, 2012, and annually thereafter March 1, 2010, the committee shall develop a schedule for adding additional other information to the website by type of information and governmental entity, including timeframes and development entity. The schedule for adding additional information shall be submitted to the President of the Senate and the Speaker of the House of Representatives. Additional information may include:
- (a) Disbursements by the governmental entity from funds established within the treasury of the governmental entity, including, for all branches of state government, allotment balances in the Florida <u>Financial Management</u> Accounting <u>Information Resource</u> Subsystem.
- (b) Revenues received by each governmental entity, including receipts or deposits by the governmental entity into funds established within the treasury of the governmental entity.
- (c) Information relating to a governmental entity's bonded indebtedness, including, but not limited to, the total amount of obligation stated in terms of principal and interest, an itemization of each obligation, the term of each obligation, the source of funding for repayment of each obligation, the amounts of principal and interest previously paid to reduce each obligation, the balance remaining of each obligation, any refinancing of any obligation, and the cited statutory authority to issue such bonds.

585-02639-11 20111738c1

(d) Links to available governmental entity websites.

- (8) By August 31 of each fiscal year, each executive branch agency, the state court system, and the Legislature shall establish allotments in the Florida Financial Management Accounting Information Resource Subsystem for planned expenditures of state appropriations.
- (10) Functional owners as defined in s.  $\underline{215.92}$   $\underline{215.94}$  and other governmental entities, as specified by the committee, shall provide information necessary to accomplish the purposes of this section.
- (11)  $\underline{A}$  Any municipality or special district  $\underline{that}$  has total annual revenues of less than \$10 million having a population of  $\underline{10,000}$  or fewer is exempt from this section. Population determinations must be based on the most recent population estimates prepared pursuant to s. 186.901.
- (13) The Office of Policy and Budget in the Executive Office of the Governor shall ensure that all data added to the website relating to the state's financial data remain remains accessible to the public for 10 years.
- established on the website for the purpose of providing public access to information relating to contracts procured by state governmental entities. The data provided by the system must include, but need not be limited to, the contracting agency, amount of compensation, contract beginning and end dates, type of commodity and service, procurement method, purpose of the commodity or service, compliance information such as performance metrics for the service or commodity, contract violations, number of contract extensions or renewals, and whether the

585-02639-11 20111738c1

service is required by law. Procurement staff of state
governmental entities shall update the data within the system
immediately upon making major changes to the contract, including
renewal of the contract, termination of the contract, extension
of the contract, or amendment of the contract.

- (16) A certified public accountant conducting an audit pursuant to s. 11.45 or s. 218.39 of a unit of local government which is subject to the Transparency Florida Act shall report, as part of the audit, whether the entity is in compliance with the act.
- $\underline{\mbox{(17)}}$  The committee may adopt guidelines to administer this section.

Section 14. Subsection (2) of section 17.11, Florida Statutes, is amended to read:

17.11 To report disbursements made.—

reported from the Florida Financial Management Accounting

Information Resource Subsystem to report at least no less than quarterly the disbursements that which agencies made to small businesses, as defined in the Florida Small and Minority

Business Assistance Act; to certified minority business enterprises in the aggregate; and to certified minority business enterprises broken down into categories of minority persons, as well as gender and nationality subgroups. This information shall be made available to the agencies, the Office of Supplier

Diversity, the Governor, the President of the Senate, and the Speaker of the House of Representatives. Each agency is shall be responsible for the accuracy of information entered into the Florida Financial Management Accounting Information Resource

585-02639-11 20111738c1

1016 Subsystem for use in this reporting.

Section 15. Paragraph (b) of subsection (1), subsection (2), and paragraph (f) of subsection (3) of section 216.102, Florida Statutes, are amended to read:

216.102 Filing of financial information; handling by Chief Financial Officer; penalty for noncompliance.—

- (1) By September 30 of each year, each agency supported by any form of taxation, licenses, fees, imposts, or exactions, the judicial branch, and, for financial reporting purposes, each component unit of the state as determined by the Chief Financial Officer shall prepare, using generally accepted accounting principles, and file with the Chief Financial Officer the financial and other information necessary for the preparation of annual financial statements for the State of Florida as of June 30. In addition, each such agency and the judicial branch shall prepare financial statements showing the financial position and results of agency or branch operations as of June 30 for internal management purposes.
- (b) The Chief Financial Officer shall publish a statewide policy detailing the requirements for recording receipt and disbursement of federal funds into the Florida Financial Management Accounting Information Resource Subsystem and provide technical assistance to the agencies and the judicial branch to implement the policy.
- (2) Financial information must be contained within the Florida <u>Financial Management</u> Accounting Information Resource Subsystem. Other information must be submitted in the form and format prescribed by the Chief Financial Officer.
  - (a) Each component unit shall file financial information

585-02639-11 20111738c1

and other information necessary for the preparation of annual financial statements with the agency or branch designated by the Chief Financial Officer by the date specified by the Chief Financial Officer.

- (b) The state agency or branch designated by the Chief Financial Officer to receive financial information and other information from component units shall include the financial information in the Florida Financial Management Accounting Information Resource Subsystem and shall include the component units' other information in its submission to the Chief Financial Officer.
  - (3) The Chief Financial Officer shall:
- Office of the Governor on changes to the Florida Financial

  Management Accounting Information Resource Subsystem which clearly affect the accounting of federal funds in order, so as to ensure consistency of information entered into the Federal Aid Tracking System by state executive and judicial branch entities. While efforts shall be made to ensure the compatibility of the Florida Financial Management Accounting Information Resource Subsystem and the Federal Aid Tracking System, any successive systems serving identical or similar functions must shall preserve such compatibility.

The Chief Financial Officer may furnish and publish in electronic form the financial statements and the comprehensive annual financial report required under paragraphs (a), (b), and (c).

Section 16. Subsections (2) and (3) of section 216.141,

585-02639-11 20111738c1

1074 Florida Statutes, are amended to read:

216.141 Budget system procedures; planning and programming by state agencies.—

- (2) The Florida Management Information Board shall notify the Auditor General of any changes or modifications to the Florida Financial Management Information System and its functional owner information subsystems.
- (3) The Chief Financial Officer, as chief fiscal officer, shall use the Florida Financial Management Accounting

  Information Resource Subsystem developed pursuant to s.

  215.94(2) for account purposes in the performance of and accounting for all of his or her constitutional and statutory duties and responsibilities. However, state agencies and the judicial branch continue to be responsible for maintaining accounting records necessary for effective management of their programs and functions.

Section 17. Section 216.237, Florida Statutes, is amended to read:

216.237 Availability of any remaining funds; agency maintenance of accounting records.—Any remaining funds from the General Revenue Fund and trust fund spending authority not awarded to agencies pursuant to s. 216.236 are shall be available to agencies for innovative projects that which generate a cost savings, increase revenue, or improve service delivery. Innovative projects that which generate a cost savings shall receive greater consideration when awarding innovation investment funds. Any trust fund authority granted under this program must be used shall be utilized in a manner consistent with the statutory authority for the use of the said trust fund.

1131

585-02639-11 20111738c1

1103 Any savings realized as a result of implementing the innovative 1104 project shall be used by the agency to establish an internal 1105 innovations fund. State agencies that which are awarded funds 1106 for innovative projects shall use utilize the chart of accounts 1107 used by the Florida Financial Management Accounting Information 1108 Resource Subsystem in the manner described in s. 215.93(3). The 1109 Such chart of accounts shall be developed and amended in 1110 consultation with the Department of Financial Services and the Executive Office of the Governor to separate and account for the 1111 1112 savings that result from the implementation of the innovative 1113 projects and to keep track of how the innovative funds are 1114 reinvested by the state agency to fund additional innovative projects, which may include, but not be limited to, expenditures 1115 1116 for training and information technology resources. Guidelines 1117 for the establishment of such internal innovations fund shall be 1118 provided by the Department of Management Services. Any agency 1119 awarded funds under this section shall maintain detailed accounting records showing all expenses, loan transfers, 1120 savings, or other financial actions concerning the project. Any 1121 1122 savings realized as a result of implementing the innovative 1123 project shall be quantified, validated, and verified by the 1124 agency. A final report of the results of the implementation of 1125 each innovative project shall be submitted by each participating 1126 agency to the Governor's Office of Policy Planning and Budgeting and the legislative appropriations committees by June 30 of the 1127 1128 fiscal year in which the funds were received and ensuing fiscal 1129 years for the life of the project.

Section 18. <u>Funds provided in Specific Appropriations 2449</u>, 2451, 2452, and 2459 of chapter 2008-152, Laws of Florida, for

ı	585-02639-11 20111738c1
1132	staffing the task force established in s. 17.0315, Florida
1133	Statutes, shall be used to implement this act.
1134	Section 19. This act shall take effect upon becoming a law.