



The Florida Senate

Local Funding Initiative Request

Fiscal Year 2023-2024

LFIR # 2709

1. Project Title The Adult Literacy League - Building a Thriving Central Florida through Literacy and Education

2. Senate Sponsor Victor Torres

3. Date of Request 03/07/2023

4. Project/Program Description

The Adult Literacy League serves to build a literate community. It is our mission to empower Central Floridians to be thriving members of our community through literacy and education. We recruit and train volunteers to serve as one-to-one tutors and class / small group instructors to hundreds of adult learners weekly. Our volunteers teach our adult learners to read, write, and speak English. They assist with things like preparing for the US Citizenship process and exam, and passing the GED exam. We respectfully request funding from the State of Florida in support of the ongoing and vital services we provide, so that we might continue to serve our community for another 55 years into the future! A literate community is an inclusive, safe, healthy, and THRIVING community.

5. State Agency to receive requested funds Department of Education

State Agency contacted? No

6. Amount of the Nonrecurring Request for Fiscal Year 2023-2024

Type of Funding	Amount
Operations	25,000
Fixed Capital Outlay	0
Total State Funds Requested	25,000

7. Total Project Cost for Fiscal Year 2023-2024 (including matching funds available for this project)

Type of Funding	Amount	Percentage
Total State Funds Requested (from question #6)	25,000	100%
Matching Funds		
Federal	0	0%
State (excluding the amount of this request)	0	0%
Local	0	0%
Other	0	0%
Total Project Costs for Fiscal Year 2023-2024	25,000	100%

8. Has this project previously received state funding? No

Fiscal Year (yyyy-yy)	Amount		Specific Appropriation #	Vetoed
	Recurring	Nonrecurring		

9. Is future funding likely to be requested? No

a. If yes, indicate nonrecurring amount per year.

b. Describe the source of funding that can be used in lieu of state funding.

10. Has the entity requesting this project received any federal assistance related to the COVID-19 pandemic?



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Yes

If yes, indicate the amount of funds received and what the funds were used for.

We received two PPP loans from the SBA; both were subsequently forgiven as the funds were used for payroll and payroll-related costs.

Complete questions 11 and 12 for Fixed Capital Outlay Projects

11. Status of Construction

a. What is the current phase of the project?

☐ Planning ☐ Design ☐ Construction

b. Is the project "shovel ready" (i.e. permitted)?

c. What is the estimated start date of construction?

d. What is the estimated completion date of construction?

12. List the owners of the facility to receive, directly or indirectly, any fixed capital outlay funding. Include the relationship between the owners of the facility and the entity.

13. Details on how the requested state funds will be expended

Spending Category	Description	Amount
Administrative Costs:		
Executive Director/Project Head Salary and Benefits	Program Manager salary (\$4,100) Payroll Taxes (\$314) Benefits (\$820)	5,234
Other Salary and Benefits	Intake and Assessment Specialist salary (\$2,800) Payroll Taxes (\$214) Benefits (\$642)	3,656
Expense/Equipment/Travel/Supplies/Other	A percentage of each of the following: facility rental, utilities, computers/technology/databases, curricula/books, volunteer management	16,110
Consultants/Contracted Services/Study		0
Operational Costs: Other		
Salary and Benefits		0
Expense/Equipment/Travel/Supplies/Other		0
Consultants/Contracted Services/Study		0
Fixed Capital Construction/Major Renovation:		
Construction/Renovation/Land/Planning Engineering		0
Total State Funds Requested (must equal total from question #6)		25,000

14. Program Performance

a. What specific purpose or goal will be achieved by the funds requested?



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We will recruit, orient, train and support volunteers to serve as tutors and instructors to the adult students we serve, We offer more than 20 online and in-person classes every week in Central Florida. We are currently supporting the work of 235 pairs (volunteers + students), in addition to another 400+ students who are attending classes only, and aren't working in a tutoring pair. Our students come to us to improve their reading and writing, and English communication skills. These funds will support our operating costs - rent, technology, staffing and curricula. We are a small and streamlined staff of 7, yet our impact is great, serving more than 1,000 unique adult learners every year.

b. What activities and services will be provided to meet the intended purpose of these funds?

One-to-one tutoring, online and in-person class instruction, English Language Literacy and conversation skills, GED prep, ABE (Adult Basic Education), math literacy, financial literacy, health literacy.

c. What direct services will be provided to citizens by the appropriation project?

Education - one-to-one tutoring, and class instruction (both virtually and in-person)

d. Who is the target population served by this project? How many individuals are expected to be served?

Adults aged 18 and over, residing in Orange, Osceola and Seminole counties. Our goal is to recruit and serve 50 new adult learners.

e. What is the expected benefit or outcome of this project? What is the methodology by which this outcome will be measured?

Improved quality of life through improved literacy skills. Increased English language proficiency. Improved health and safety through increased access to health and financial literacy topics. Enter / improve employment, Enhanced economic self-sufficiency through improved employment opportunities. We capture this data a few different ways: our volunteer tutors report monthly on their activities, time and successes with their students, AND we ask our students to complete quarterly self-assessments. Additionally, volunteer class instructors report on student outcomes and achievements on a weekly and monthly basis.

f. What are the suggested penalties that the contracting agency may consider in addition to its standard penalties for failing to meet deliverables or performance measures provided for the contract?

If the Adult Literacy League fails to meet the deliverable or performance measures, an appropriate penalty would be the loss of a correlating percentage (correlating to the percentage of deliverable "failure") of grant funds.

15. Requester Contact Information

a. First Name Last Name

b. Organization

c. E-mail Address

d. Phone Number Ext.

16. Recipient Contact Information

a. Organization

b. Municipality and County

c. Organization Type

☐ For Profit Entity

☒ Non Profit 501(c)(3)

☐ Non Profit 501(c)(4)



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☐ Local Entity

☐ University or College

☐ Other (please specify)

d. First Name **Last Name**

e. E-mail Address

f. Phone Number

17. Lobbyist Contact Information

a. Name

b. Firm Name

c. E-mail Address

d. Phone Number