

The Florida Senate  
**COMMITTEE MEETING EXPANDED AGENDA**  
APPROPRIATIONS SUBCOMMITTEE ON PRE-K - 12  
EDUCATION  
Senator Simmons, Chair  
Senator Young, Vice Chair

**MEETING DATE:** Wednesday, February 8, 2017  
**TIME:** 10:00 a.m.—12:00 noon  
**PLACE:** *Pat Thomas Committee Room, 412 Knott Building*

**MEMBERS:** Senator Simmons, Chair; Senator Young, Vice Chair; Senators Broxson, Farmer, Grimsley, Lee, Montford, and Rouson

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TAB	BILL NO. and INTRODUCER	BILL DESCRIPTION and SENATE COMMITTEE ACTIONS	COMMITTEE ACTION
1	Workshop on Public Schools Fixed Capital Outlay		Discussed

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Other Related Meeting Documents

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FLORIDA DEPARTMENT OF  
**EDUCATION**  
fldoe.org

# School District Capital Outlay

Senate Appropriations Subcommittee on Pre-K – 12 Education

February 8, 2017

# Capital Outlay Revenue Sources

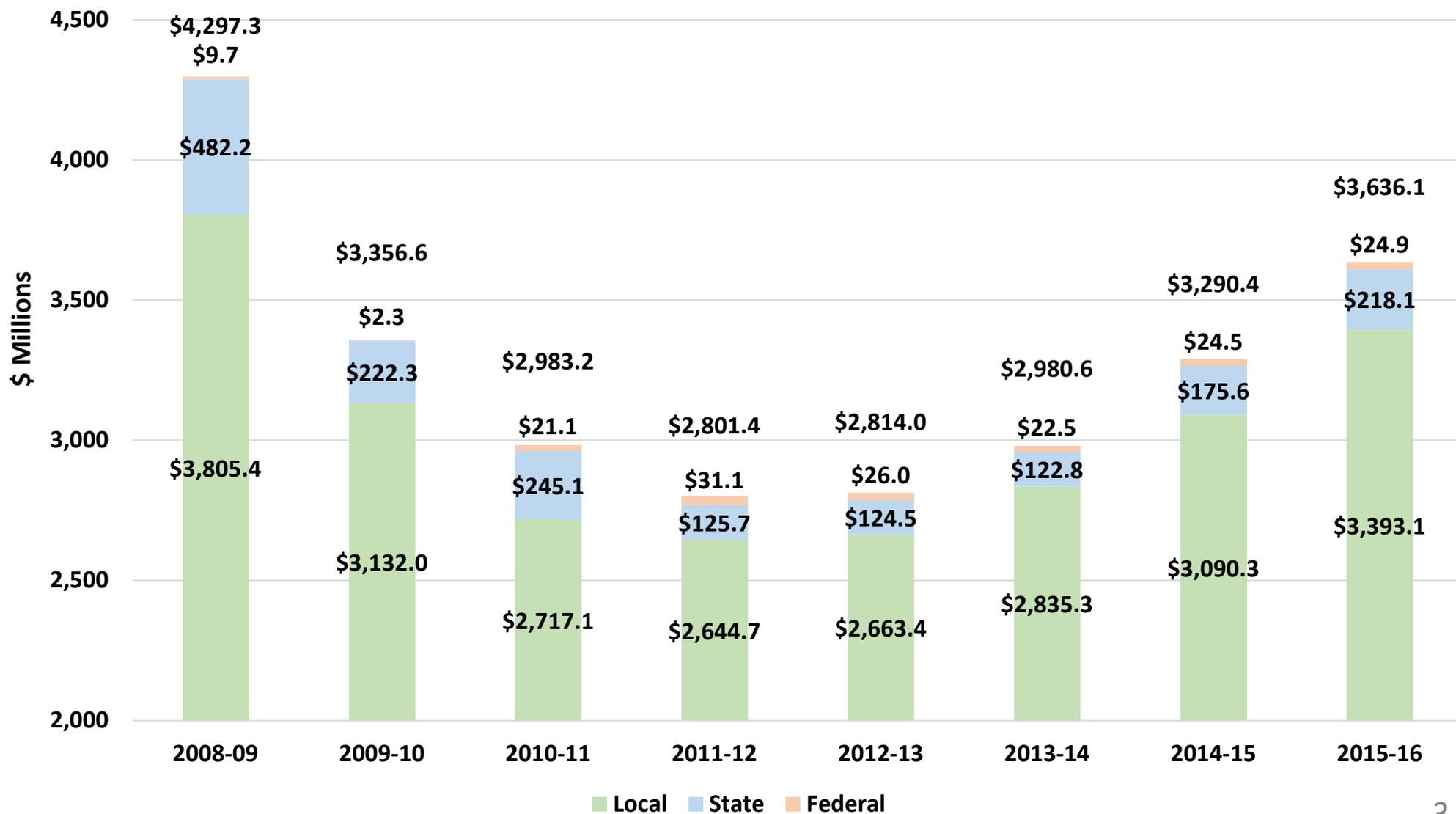
## State

- **Public Education Capital Outlay (PECO)** – Section 9(a)(2), Article XII, Florida Constitution. Revenue from the gross receipts tax collected on utilities and communication services.
- **Capital Outlay & Debt Service (CO&DS) Motor Vehicle License Revenue** – Section 9(d), Article XII, Florida Constitution and s. 1010.57, Florida Statutes, (F.S.).

## Local

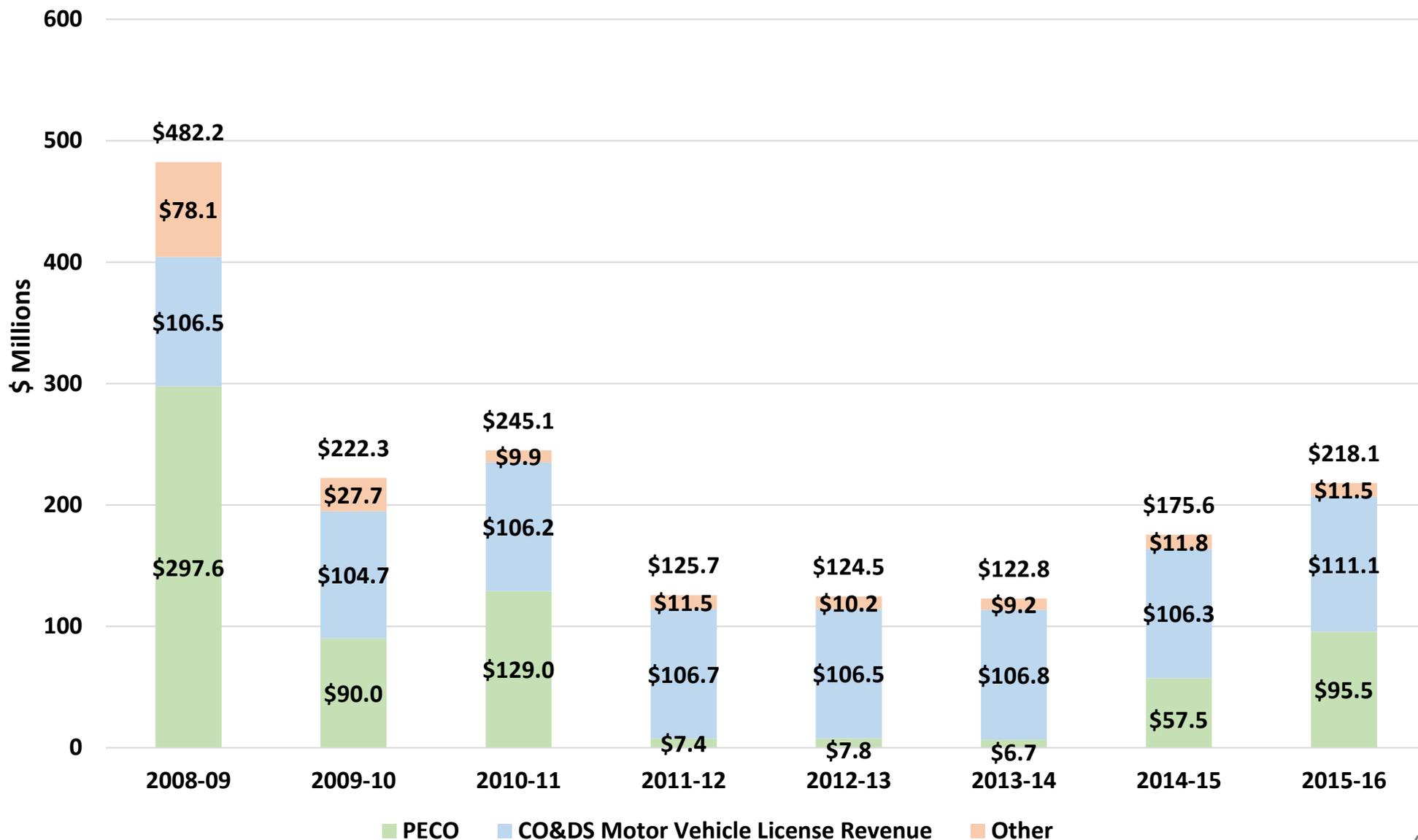
- **Voted Debt Service Millage** – Section 200.001(3)(e), F.S. and Section 9, Article VII, Florida Constitution. Ad valorem taxes levied for debt service payments on bonds. Authorized by referendum.
- **Local Capital Improvement Millage (1.5 mills)** – Section 1011.71(2), F.S. Authorized by school board vote.
- **Sales Surtax** – Sections 212.055(2), Local Government Infrastructure Surtax; and 212.055(6), F.S., School Capital Outlay Surtax. Authorized by referendum.
- **Impact Fees** – Section 163.31801, F.S. Authorized by local governments.

## Historical Fixed Capital Outlay Funding (State and Local Sources) 2008-09 through 2015-16

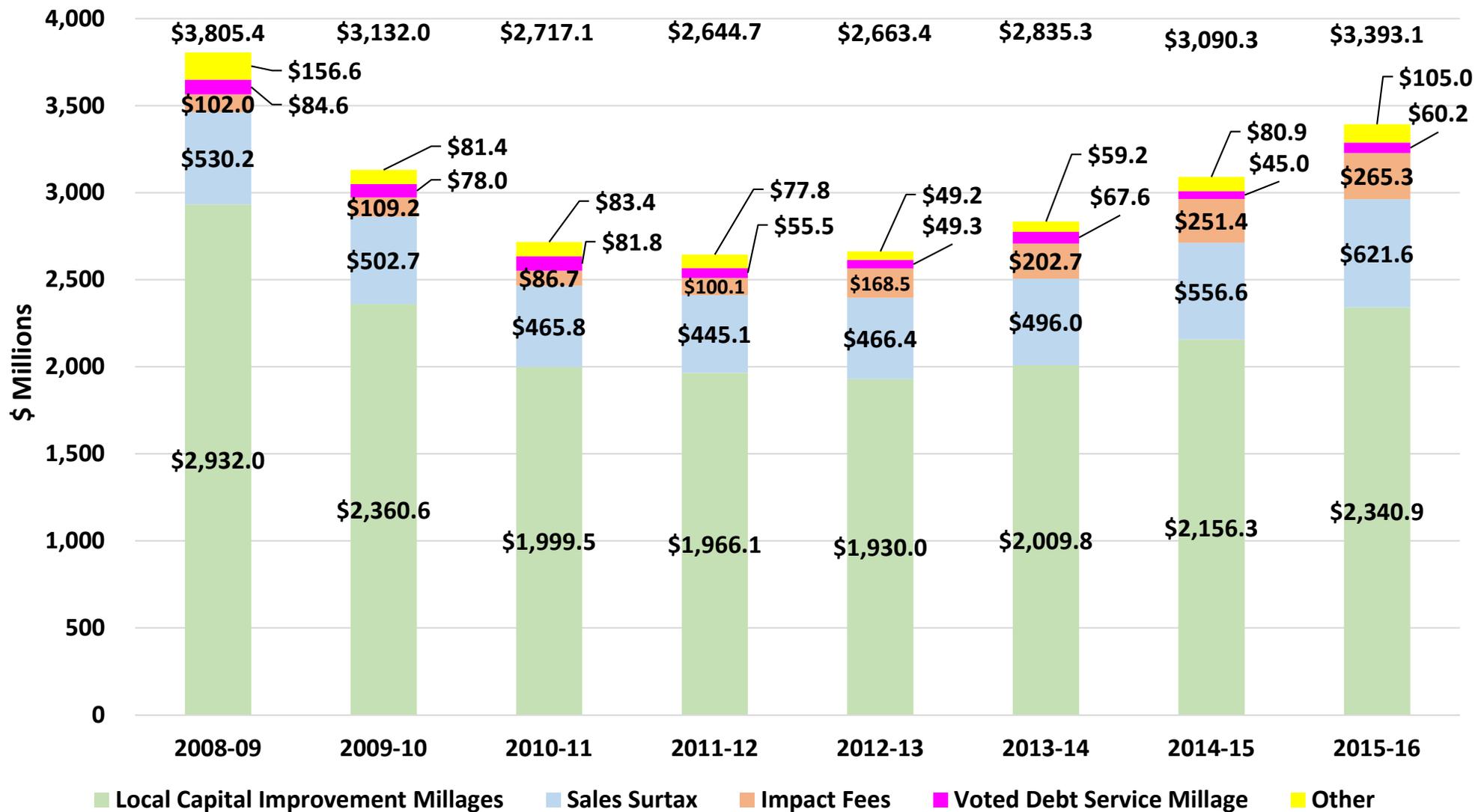


Source: School District Annual Financial Reports

## Historical Fixed Capital Outlay Funding – State Sources 2008-09 through 2015-16



## Historical Fixed Capital Outlay Funding – Local Sources 2008-09 through 2015-16

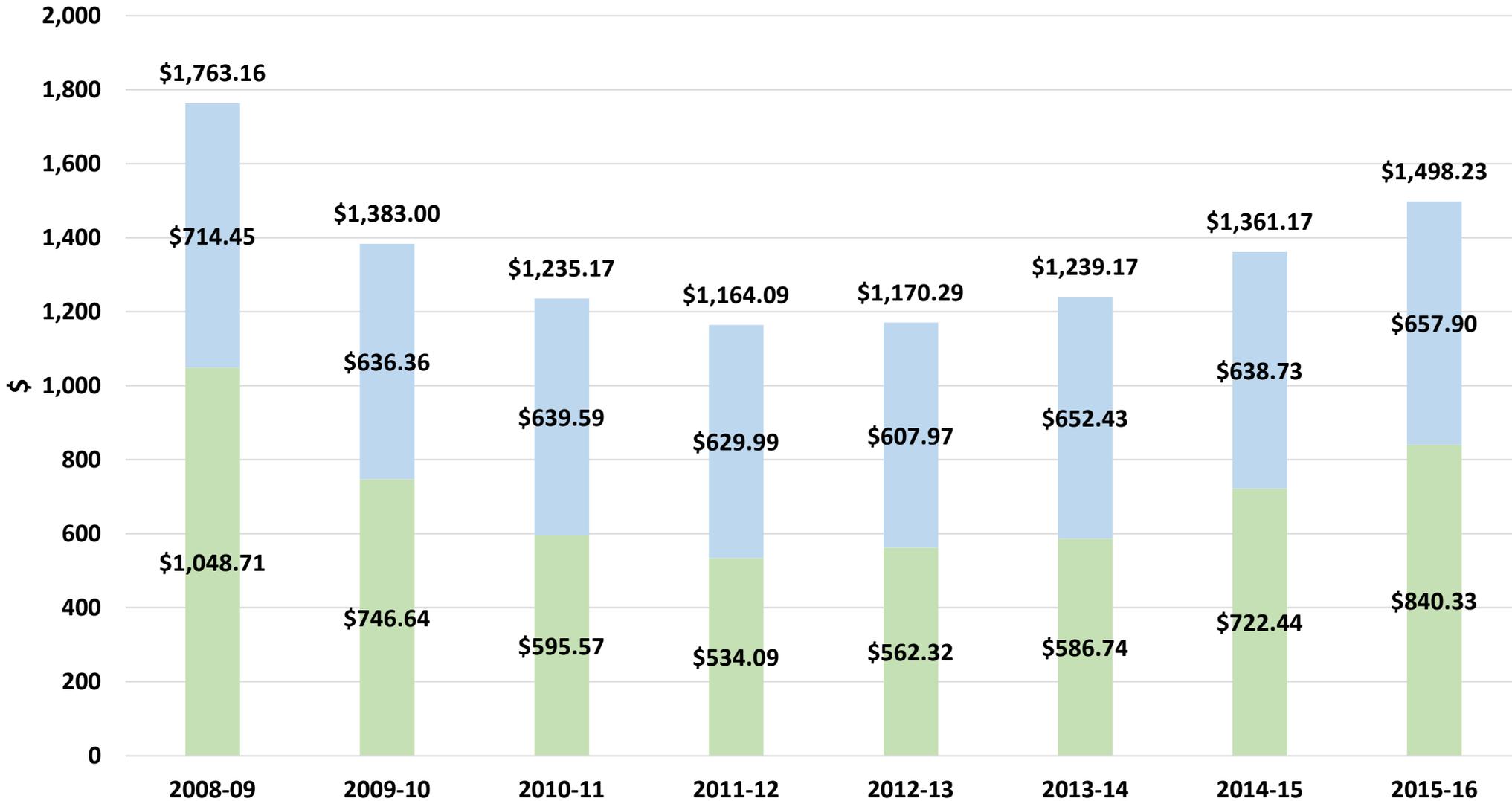


Source: School District Annual Financial Reports

## 2015-16 Capital Outlay Summary of Funding and Uses

	Amount	Percentage of Total
<u>Fixed Capital Outlay Funds</u>		
Federal	\$24,890,900	0.68%
State	218,099,820	6.00%
Local	3,393,078,105	93.32%
Total Revenues	\$3,636,068,825	100.00%
<u>Expenditures</u>		
Buildings and Fixed Equipment	\$507,135,655	12.33%
Furniture, Fixtures and Equipment	365,696,096	8.89%
Motor Vehicles (Including Buses)	142,164,846	3.46%
Land and Improvements Other Than Buildings	100,553,069	2.45%
Remodeling and Renovations	765,012,663	18.61%
Debt Service	1,596,655,010	38.83%
Transfers to General Fund <small>(PECO Maintenance, 1.5 mill funds, and other)</small>	634,530,585	15.43%
Total Expenditures	\$4,111,747,924	100.00%
Excess of Revenues Over Expenditures	(\$475,679,099)	
Funds Available from Bonding and Certificates of Participation	677,450,853	
Difference	\$201,771,754	

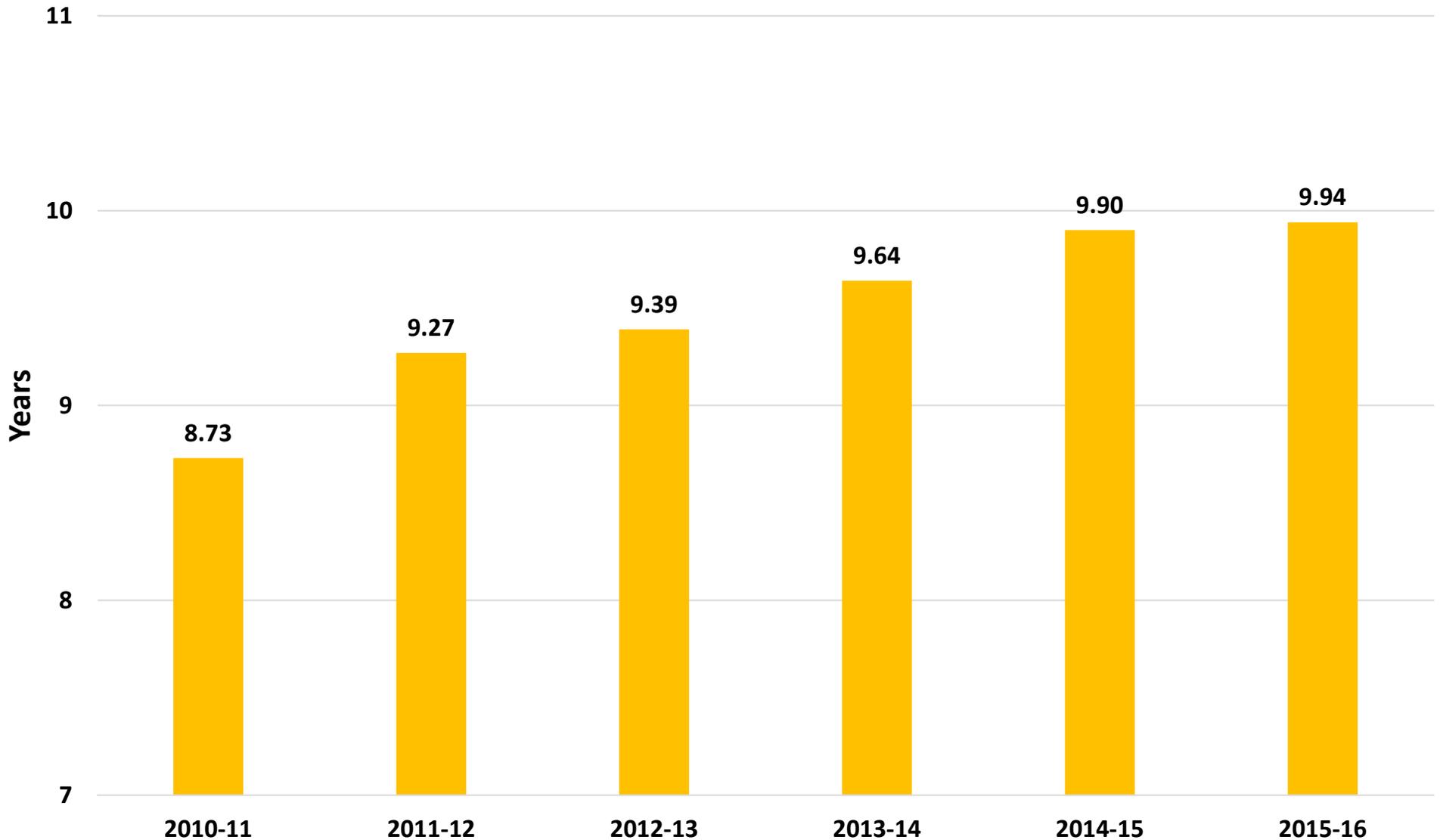
## Capital Outlay Funds per COFTE 2008-09 through 2015-16



■ Funds Available    ■ Debt Service Expenditures

Sources: School District Annual Financial Reports  
June 16, 2016, Capital Outlay FTE Estimating Conference

## School Bus Fleet Average Age 2010-11 through 2015-16



Source: Florida School Bus Inventory System

# School District Facility Information

(as of 1/31/17)

- 31 years = Average Age of Schools
- Utilization Rate
  - 80% = Elementary Schools
  - 78% = Middle Schools
  - 83% = High Schools
  - 80% = Combination Schools



# Charter School Fixed Capital Outlay

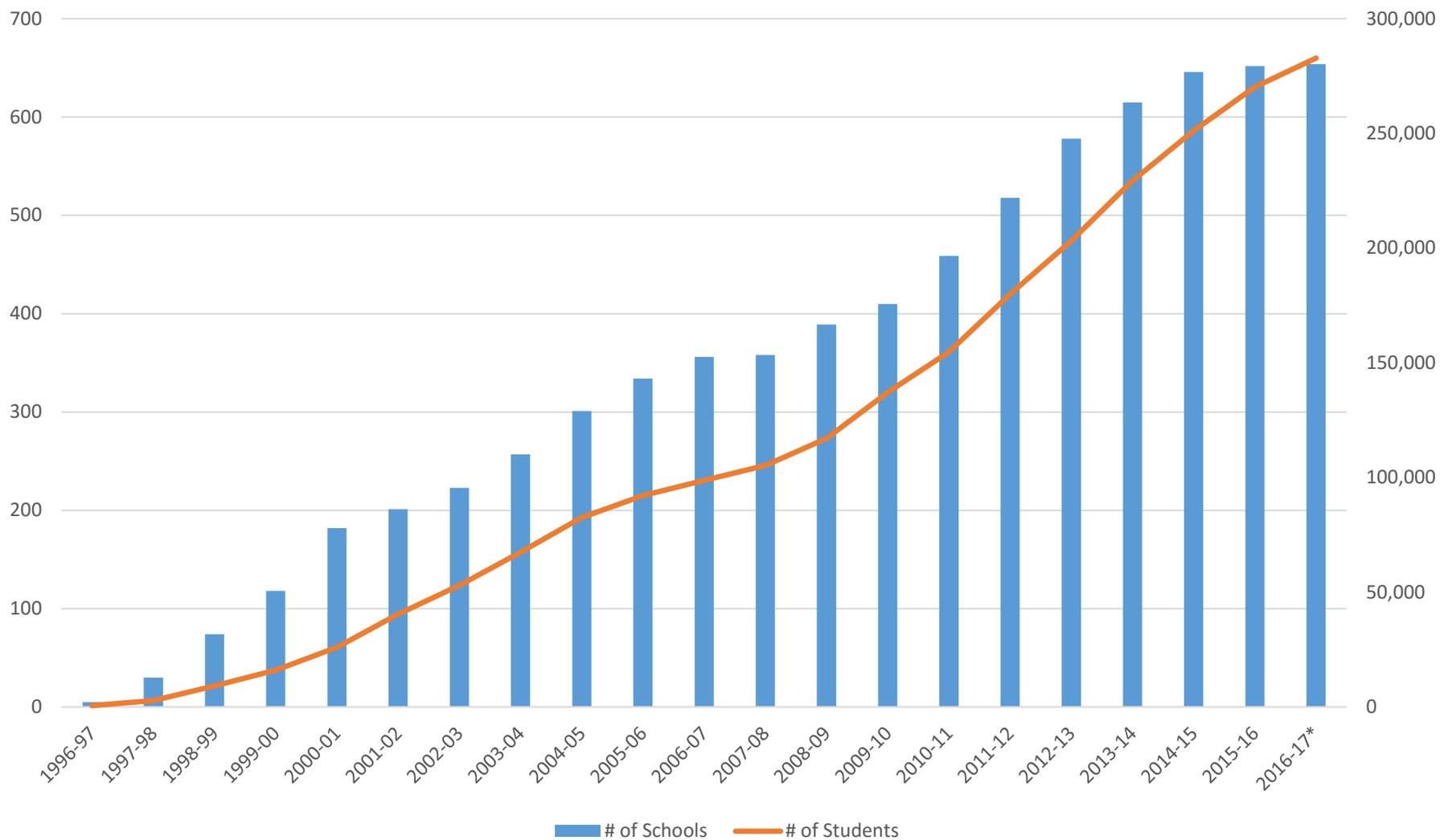
Senate Appropriations Subcommittee on Pre K-12 Education

February 8, 2017

Presented by: Adam Miller, Executive Director  
Office of Independent Education and Parental Choice

[www.FLDOE.org](http://www.FLDOE.org)

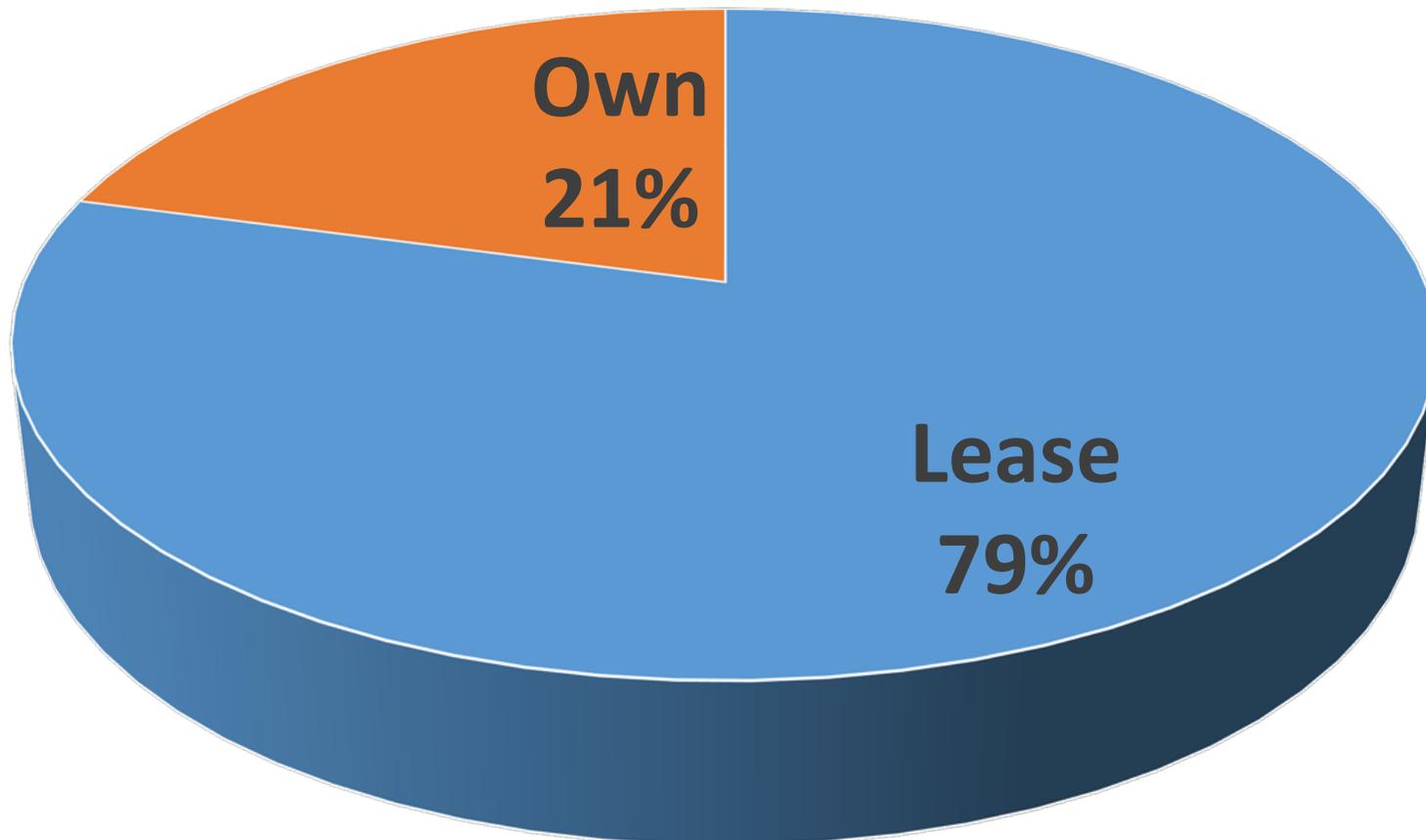
# Charter School Growth: 1995-2017



[www.FLDOE.org](http://www.FLDOE.org)

# Charter School Facilities Ownership

Self-reported by charter schools



\*28 Charter schools lease district-owned facilities

# Charter School Facility Information: 2014-15

Facility Information Per Charter School	Statewide Median
Number of campuses	1
Number of permanent buildings	1
Number of non-instructional rooms	5
Number of classrooms	18
Number of portable buildings	3*
Number of portable classrooms	6*

\* Median of Charter Schools that use portables (Approximately 20%)

# Charter School Capital Outlay

Section 1013.62, Florida Statutes

- Annual appropriation
- Eligibility criteria (s. 1013.62, F.S.)
  - 2 full years of operation complete
    - Several exceptions to the 2-year requirement, including SACS accreditation
  - Financial and academic standing
  - Approved by District to operate
  - Cannot operate in District owned facility
- 535 of 654 charter schools have received capital outlay in 2016-17
  - 82%
- Allocated to schools on per FTE basis

# Charter School Capital Outlay

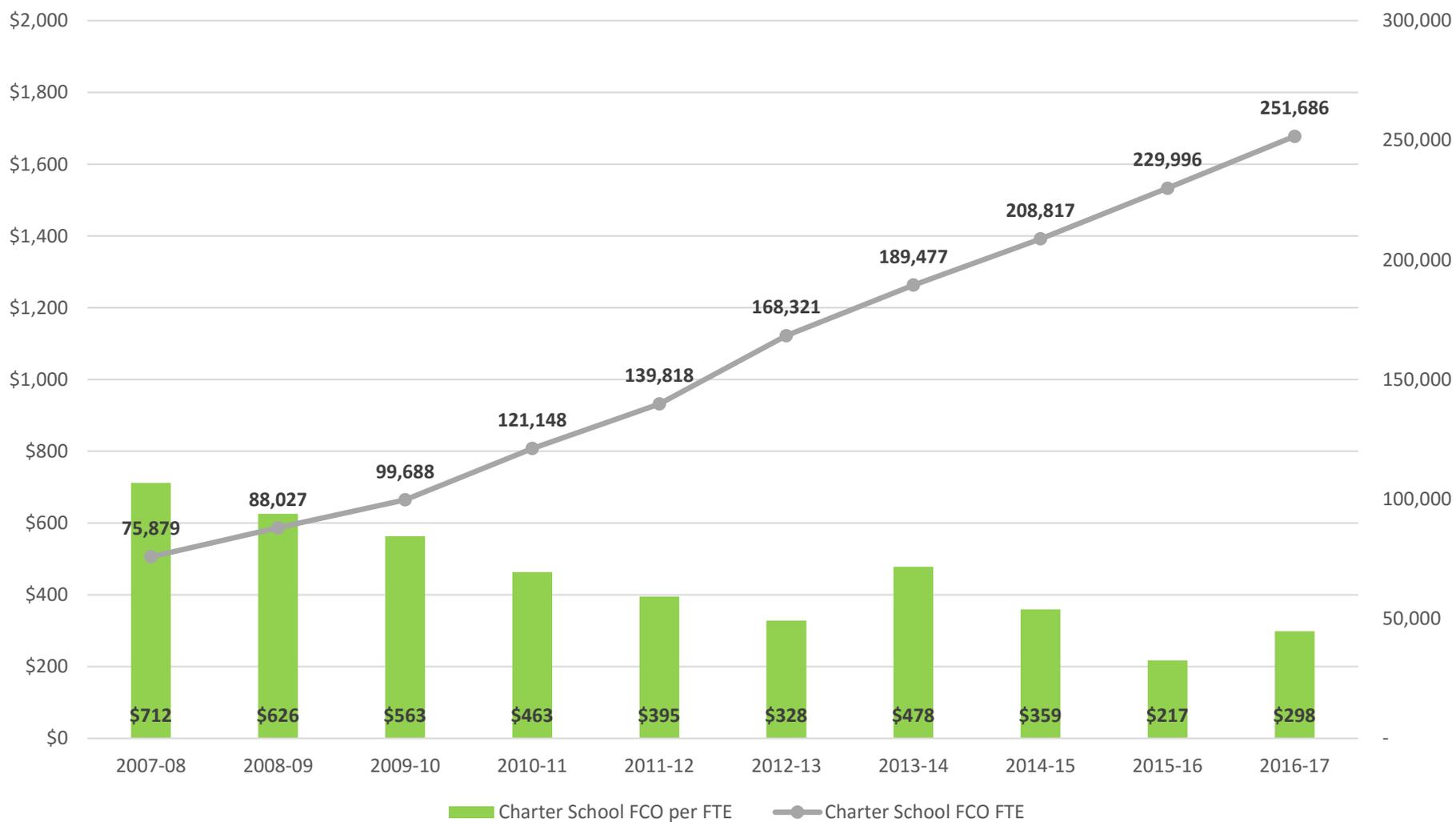
Section 1013.62, Florida Statutes

- Weighted funding for schools that serve certain populations
  - > 75% Free or reduced lunch (criteria 1)
  - > 25% Students with disabilities (criteria 2)
- Schools that do not meet either criteria
  - 353 of 535 (66%)
- Schools that meet criteria 1
  - FTE multiplied by a weight of 1.25
  - 136 of 535 (25%)
- Schools that meet criteria 2
  - FTE multiplied by a weight of 1.25
  - 31 of 535 schools (6%)
- Schools that meet criteria 1 and 2
  - FTE multiplied by a weight of 1.5
  - 15 of 535 (3%)

## Allowable Uses of Charter School FCO

Allowable Use	% of Schools that identified as planned expenditure for 2016-17 school year
Purchase of real property	22%
Construction of school facilities	27%
Purchase, lease-purchase, or lease of permanent or relocatable school facilities	92%
Purchase of vehicles to transport students to and from the charter school	18%
Renovation, repair, and maintenance of school facilities that the charter school owns or is purchasing through a lease-purchase or long-term lease of 5 years or longer	65%
Purchase, lease-purchase, or lease of new and replacement equipment, and enterprise resource software applications	53%
Payment of the cost of premiums for property and casualty insurance necessary to insure the school facilities	65%
Purchase, lease-purchase, or lease of driver's education vehicles; motor vehicles used for the maintenance or operation of plants and equipment; security vehicles; or vehicles used in storing or distributing materials and equipment	88%

# Charter School FCO and Enrollment Growth





[www.FLDOE.org](http://www.FLDOE.org)



[www.FLDOE.org](http://www.FLDOE.org)

**THE FLORIDA SENATE**  
**APPEARANCE RECORD**

(Deliver BOTH copies of this form to the Senator or Senate Professional Staff conducting the meeting)

02/08/2017

*Meeting Date*

*Bill Number (if applicable)*

Topic School District Capital Outlay

*Amendment Barcode (if applicable)*

Name Linda Champion

Job Title Deputy Commissioner, Finance and Operations

Address 325 W. Gaines St.

Phone 850.245.0406

*Street*

Tallahassee

Fl

32399

Email Linda.Champion@fldoe.org

*City*

*State*

*Zip*

Speaking:  For  Against  Information

Waive Speaking:  In Support  Against  
*(The Chair will read this information into the record.)*

Representing Florida Department of Education

Appearing at request of Chair:  Yes  No

Lobbyist registered with Legislature:  Yes  No

*While it is a Senate tradition to encourage public testimony, time may not permit all persons wishing to speak to be heard at this meeting. Those who do speak may be asked to limit their remarks so that as many persons as possible can be heard.*

***This form is part of the public record for this meeting.***

S-001 (10/14/14)



THE FLORIDA SENATE  
**APPEARANCE RECORD**

(Deliver BOTH copies of this form to the Senator or Senate Professional Staff conducting the meeting)

2/8/17  
Meeting Date

\_\_\_\_\_  
Bill Number (if applicable)

Topic SRF - Capital Outlay

\_\_\_\_\_  
Amendment Barcode (if applicable)

Name Bill Hustell

Job Title Supt.

Address 1311 Balboa Ave.

Phone 850.767.4100

Street P.C.

City FL State 32405 Zip

Email hustell@bay.kiafi.us

Speaking:  For  Against  Information

Waive Speaking:  In Support  Against  
(The Chair will read this information into the record.)

Representing Bay Co.

Appearing at request of Chair:  Yes  No

Lobbyist registered with Legislature:  Yes  No

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THE FLORIDA SENATE  
**APPEARANCE RECORD**

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2/8/17

Meeting Date

Bill Number (if applicable)

Topic Capital Outlay - School Districts

Amendment Barcode (if applicable)

Name Susan Moxley

Job Title Superintendent - Lake Co.

Address 201 W. Burleigh Blvd

Phone 352-253-6515

Street

Tavares FL 32778

City

State

Zip

Email moxleys@lake.k12.fl.us

Speaking:  For  Against  Information

Waive Speaking:  In Support  Against  
(The Chair will read this information into the record.)

Representing \_\_\_\_\_

Appearing at request of Chair:  Yes  No

Lobbyist registered with Legislature:  Yes  No

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S-001 (10/14/14)

THE FLORIDA SENATE

APPEARANCE RECORD

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2/8/17

Meeting Date

SB 376

Bill Number (if applicable)

Topic Capital outlay

Amendment Barcode (if applicable)

Name Richard A "Rick" Shirley

Job Title Sumter Superintendent of Schools

Address 268 West CR 476

Phone (352) 303-4716

Bushnell FL 33573

City State Zip

Email richard.shirley@sumter.k12.fl.us

Speaking: For Against Information

Waive Speaking: In Support Against (The Chair will read this information into the record.)

Representing FADSS

Appearing at request of Chair: Yes No

Lobbyist registered with Legislature: Yes No

While it is a Senate tradition to encourage public testimony, time may not permit all persons wishing to speak to be heard at this meeting. Those who do speak may be asked to limit their remarks so that as many persons as possible can be heard.

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THE FLORIDA SENATE  
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2/8/17

Meeting Date

Bill Number (if applicable)

Topic School District Capital Outlay

Amendment Barcode (if applicable)

Name Bobby Pearce

Job Title School Superintendent (Webb County)

Address 69 Arrow Rd.

Phone (850) 926-0065

Street

Crawfordville

Fl.

32327

City

State

Zip

Email roburt.pearce@webb.us

Speaking:  For  Against  Information

Waive Speaking:  In Support  Against  
(The Chair will read this information into the record.)

Representing EAJSS

Appearing at request of Chair:  Yes  No

Lobbyist registered with Legislature:  Yes  No

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S-001 (10/14/14)

THE FLORIDA SENATE  
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Meeting Date \_\_\_\_\_ Bill Number (if applicable) \_\_\_\_\_

Topic Capital Outlay \_\_\_\_\_ Amendment Barcode (if applicable) \_\_\_\_\_

Name Sandra 'Sam' Himmel \_\_\_\_\_

Job Title Superintendent \_\_\_\_\_

Address 1007 W Main St \_\_\_\_\_ Phone 352-726-1931 \_\_\_\_\_

Inverness FL 34450 Email himmels@citrus.k12.fl.us \_\_\_\_\_

City State Zip

Speaking:  For  Against  Information

Waive Speaking:  In Support  Against  
(The Chair will read this information into the record.)

Representing Citrus County Schools \_\_\_\_\_

Appearing at request of Chair:  Yes  No

Lobbyist registered with Legislature:  Yes  No

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THE FLORIDA SENATE

APPEARANCE RECORD

(Deliver BOTH copies of this form to the Senator or Senate Professional Staff conducting the meeting)

2/8/16

Meeting Date

Bill Number (if applicable)

Topic Capital Outlay - Charter Schools

Amendment Barcode (if applicable)

Name Tom Majdanics

Job Title Executive Director, KIPP Jacksonville Schools

Address 1440 McDuff Ave N

Phone 904 683-6643

Street

Jacksonville FL 32254

Email Tom@Kippjax.org

City

State

Zip

Speaking:  For  Against  Information

Waive Speaking:  In Support  Against (The Chair will read this information into the record.)

Representing KIPP Jacksonville Schools

Appearing at request of Chair:  Yes  No

Lobbyist registered with Legislature:  Yes  No

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THE FLORIDA SENATE  
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2/8/2017

Meeting Date

Bill Number (if applicable)

Topic

Charter School Capital Outlay

Amendment Barcode (if applicable)

Name

Jesse L Jackson

Job Title

Superintendent

Address

285 E Stuart Ave

Phone

863 604-8221

Street

Lake Wales, FL 33859

Email

Jackson@lwecharter  
schools.com

City

State

Zip

Speaking:

For

Against

Information

Waive Speaking:

In Support

Against

(The Chair will read this information into the record.)

Representing

Charter Schools

Appearing at request of Chair:

Yes

No

Lobbyist registered with Legislature:

Yes

No

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S-001 (10/14/14)

THE FLORIDA SENATE

APPEARANCE RECORD

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Feb. 8, 2017

Meeting Date

Bill Number (if applicable)

Topic School District Capital Outlay

Amendment Barcode (if applicable)

Name Jan Watt

Job Title Marco Island Academy Board Chair

Address 2255 San Marco Rd.

Phone 239-249-0004

Street

Marco Island

FL

34145

City

State

Zip

Email jwatt@marcoislandacademy.org

Speaking:  For  Against  Information

Waive Speaking:  In Support  Against  
(The Chair will read this information into the record.)

Representing Marco Island Academy, a public charter high school

Appearing at request of Chair:  Yes  No

Lobbyist registered with Legislature:  Yes  No

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THE FLORIDA SENATE  
**APPEARANCE RECORD**

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2-8-17

Meeting Date

Bill Number (if applicable)

Topic Charter Schools

Amendment Barcode (if applicable)

Name Craig Butz

Job Title Executive Director

Address 3916 E Hillsborough AVE  
Street

Phone 813-236-1753

Tampa FL 33610  
City State Zip

Email cbutz@theacademies.us

Speaking:  For  Against  Information

Waive Speaking:  In Support  Against  
(The Chair will read this information into the record.)

Representing Perich Academies

Appearing at request of Chair:  Yes  No

Lobbyist registered with Legislature:  Yes  No

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S-001 (10/14/14)

THE FLORIDA SENATE

APPEARANCE RECORD

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2-8-2017

Meeting Date

workshop  
on capital outlay  
Bill Number (if applicable)

Topic Capital Outlay

Amendment Barcode (if applicable)

Name Leon Kung

Job Title Board chair, School of Arts and Sciences

Address 3208 Thomasville Rd

Phone (850) 382-1056

Street

Tallahassee, FL 32308

Email leon@leonkung.com

City

State

Zip

Speaking:  For  Against  Information

Waive Speaking:  In Support  Against  
(The Chair will read this information into the record.)

Representing \_\_\_\_\_

Appearing at request of Chair:  Yes  No

Lobbyist registered with Legislature:  Yes  No

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THE FLORIDA SENATE  
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2/8/17

Meeting Date

Bill Number (if applicable)

Topic CAPITAL Outlay Funding

Amendment Barcode (if applicable)

Name Henry Kelley

Job Title Director, Community Affairs, Okaloosa School District

Address 120 Lowery Pl

Phone 850 833 9999

Street

Ft Walton BCH

City

FL

State

32548

Zip

Email Henry.Kelley@  
mail.okaloosa.k12.fl.us

Speaking:  For  Against  Information

Waive Speaking:  In Support  Against  
(The Chair will read this information into the record.)

Representing OKALOOSA County School District

Appearing at request of Chair:  Yes  No

Lobbyist registered with Legislature:  Yes  No

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THE FLORIDA SENATE  
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Meeting Date \_\_\_\_\_ Bill Number (if applicable) \_\_\_\_\_

Topic PECO \_\_\_\_\_ Amendment Barcode (if applicable) \_\_\_\_\_

Name Patsy Eccles \_\_\_\_\_

Job Title Legislative Specialist \_\_\_\_\_

Address 2972 Meadow Ct Phone (850) 320-1418  
Street \_\_\_\_\_

Tallahassee FL 32312 Email ecclesp@iron-bridge.com  
City State Zip \_\_\_\_\_

Speaking:  For  Against  Information

Waive Speaking:  In Support  Against  
*(The Chair will read this information into the record.)*

Representing Florida Solar for Deaf & Blind \_\_\_\_\_

Appearing at request of Chair:  Yes  No

Lobbyist registered with Legislature:  Yes  No

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THE FLORIDA SENATE

APPEARANCE RECORD

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2/18/17

Meeting Date

Bill Number (if applicable)

Topic

Amendment Barcode (if applicable)

Name Christopher Norwood

Job Title Executive Director

Address 2103 Coral Way

Phone 786-355-8690

Street

Micenti, FL

Email cnorwood@IndependentPublicSchools.org

City

State

Zip

Speaking:  For  Against  Information

Waive Speaking:  In Support  Against  
(The Chair will read this information into the record.)

Representing Florida Association of Independent Public Schools

Appearing at request of Chair:  Yes  No

Lobbyist registered with Legislature:  Yes  No

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DID NOT SPEAK

# APPEARANCE RECORD

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2/8/2017

Meeting Date

Bill Number (if applicable)

Topic CHARTER School Capital OUTLAY

Amendment Barcode (if applicable)

Name MARK GOTZ

Job Title Member

Address P.O. Box 881237

Phone 954.494.7433

Street

PORT ST. LUCIE

FL.

34988

Email M6FL@AOL.COM

City

State

Zip

Speaking:  For  Against  Information

Waive Speaking:  In Support  Against  
(The Chair will read this information into the record.)

Representing Florida Asso. of Independent Schools

Appearing at request of Chair:  Yes  No

Lobbyist registered with Legislature:  Yes  No

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# CourtSmart Tag Report

Room: KN 412  
Caption: Senate Appropriations Subcommittee on Pre-K - 12

Type:  
Judge:

Started: 2/8/2017 10:07:09 AM  
Ends: 2/8/2017 12:00:34 PM Length: 01:53:26

10:07:33 AM Call to Order by Chair Simmons  
10:08:13 AM Roll Call  
10:08:23 AM Sen. Simmons  
10:10:25 AM TAB 1A - Fixed Capital Outlay Overview School Districts-Dept. of Education  
10:10:43 AM Linda Champion, Deputy Chancellor for Finance and Operations, Dept. of Education  
10:17:55 AM Sen. Broxson  
10:18:22 AM L. Champion  
10:19:11 AM TAB 1B - Fixed Capital Outlay Overview Charter Schools, Dept. of Education  
10:19:19 AM Adam Miller, Executive Director, Office of Independent Education and Parental Choice, Dept. of Education  
10:25:35 AM Sen. Young  
10:25:50 AM A. Miller  
10:26:22 AM Sen. Young  
10:26:34 AM A. Miller  
10:27:06 AM Sen. Simmons  
10:28:39 AM A. Miller  
10:29:11 AM Sen. Broxson  
10:29:44 AM A. Miller  
10:30:07 AM Sen. Broxson  
10:30:26 AM A. Miller  
10:30:46 AM Sen. Broxson  
10:31:34 AM A. Miller  
10:32:08 AM TAB 1C - Fixed Capital Outlay Panel Discussion, School District Superintendents  
10:33:23 AM Sen. Simmons  
10:33:32 AM Richard Shirley, Superintendent, Sumter County Schools  
10:33:33 AM William Husfelt, Superintendent, Bay County Schools  
10:38:50 AM Dr. Susan Moxley, Superintendent, Lake County Schools  
10:38:51 AM Robert (Bobby) Pearce, Superintendent, Wakulla County Schools  
10:38:52 AM Sandra "Sam" Himmel, Superintendent, Citrus County Schools  
10:41:37 AM Sen. Simmons  
10:42:22 AM S. Moxley  
10:43:14 AM Sen. Simmons  
10:43:34 AM S. Moxley  
10:43:56 AM Sen. Simmons  
10:44:33 AM S. Moxley  
10:45:15 AM Sen. Simmons  
10:45:41 AM S. Moxley  
10:46:03 AM W. Husfelt  
10:46:55 AM Sen. Simmons  
10:47:21 AM S. Moxley  
10:48:24 AM Sen. Simmons  
10:48:51 AM Sen. Broxson  
10:49:47 AM S. Moxley  
10:51:17 AM Sen. Simmons  
10:51:48 AM Richard Shirley, Superintendent, Sumter County Schools  
10:54:34 AM Sen. Montford  
10:58:20 AM Robert Pearce, Superintendent, Wakulla County Schools  
11:01:33 AM Sen. Simmons  
11:02:01 AM Panel Acknowledgement  
11:02:12 AM R. Pearce  
11:02:28 AM Sen. Simmons  
11:03:12 AM Sandra Himmel, Superintendent, Citrus County Schools

11:04:18 AM Sen. Simmons  
11:04:26 AM W. Husfelt  
11:06:14 AM Sen. Simmons  
11:06:20 AM Panel Acknowledgement  
11:06:27 AM S. Himmel  
11:07:08 AM Sen. Simmons  
11:07:18 AM Dr. Moxley  
11:08:21 AM R. Shirley  
11:12:23 AM Sen. Broxson  
11:13:36 AM R. Shirley  
11:15:44 AM W. Husfelt  
11:17:44 AM Sen. Montford  
11:19:42 AM Sen. Simmons  
11:20:13 AM TAB 1D - Fixed Capital Outlay Panel Discussion, Charter School Operators  
11:20:36 AM Tom Madjonics, Executive Director, KIPP Jacksonville  
11:20:42 AM Jesse Jackson, Superintendent, Lake Wales Charter School System  
11:20:48 AM Jane Watt, Board Chair, Marco Island Academy Charter School  
11:20:53 AM Craig Butz, Executive Director, Pepin Academy (Hillsborough)  
11:20:56 AM Leon Kung, Board Chairman, School of Arts and Sciences  
11:21:30 AM C. Butz suggests order of speakers  
11:21:42 AM Sen. Simmons  
11:22:38 AM T. Madjonics  
11:28:44 AM Sen. Montford  
11:29:11 AM T. Madjonics  
11:30:10 AM Sen. Montford  
11:30:36 AM T. Madjonics  
11:30:47 AM Sen. Montford  
11:30:50 AM T. Madjonics  
11:30:55 AM Sen. Montford  
11:30:59 AM T. Madjonics  
11:31:39 AM J. Jackson  
11:38:07 AM Sen. Simmons  
11:38:14 AM J. Jackson  
11:38:20 AM Sen. Simmons  
11:38:26 AM J. Jackson  
11:38:48 AM Sen. Simmons  
11:38:52 AM J. Jackson  
11:38:56 AM Sen. Simmons  
11:39:02 AM J. Jackson  
11:39:17 AM Sen. Simmons  
11:39:20 AM J. Jackson  
11:39:35 AM Sen. Simmons  
11:39:53 AM J. Jackson  
11:40:41 AM Sen. Simmons  
11:40:45 AM J. Jackson  
11:41:22 AM Sen. Simmons  
11:41:35 AM J. Jackson  
11:41:55 AM Sen. Simmons  
11:42:03 AM J. Jackson  
11:42:43 AM Sen. Simmons  
11:43:03 AM J. Watt  
11:48:02 AM Sen. Simmons  
11:48:08 AM J. Watt  
11:48:14 AM Sen. Simmons  
11:48:18 AM J. Watt  
11:48:32 AM Sen. Simmons  
11:48:48 AM C. Butz  
11:50:56 AM Sen. Simmons  
11:51:01 AM L. Kung  
11:53:13 AM Sen. Simmons  
11:53:20 AM L. Kung  
11:53:25 AM Sen. Simmons

**11:53:29 AM** L. Kung  
**11:53:39 AM** Sen. Simmons  
**11:54:16 AM** Henry Kelly, Director Community Affairs, Okaloosa School District  
**11:55:20 AM** Sen. Simmons  
**11:55:23 AM** H. Kelly  
**11:55:48 AM** Sen. Simmons  
**11:55:59 AM** Patsy Eccles, Florida School for Deaf and Blind  
**11:57:46 AM** Christopher Norwood, Executive Director, Association of Independent Public Schools  
**11:58:58 AM** Sen. Simmons  
**11:59:01 AM** C. Norwood  
**11:59:29 AM** Sen. Simmons  
**11:59:33 AM** C. Norwood  
**12:00:01 PM** Sen. Simmons  
**12:00:12 PM** Sen. Lee Adjourn  
**12:00:20 PM** Meeting Adjourned  
**12:00:22 PM** \*