



The Florida Senate

Local Funding Initiative Request

Fiscal Year 2025-2026

LFIR # 2561

1. **Project Title**
2. **Senate Sponsor**
3. **Date of Request**

4. Project/Program Description

Putnam County is seeking an appropriation for a new enterprise resource planning (ERP) financial system. Putnam County's current financial software system is an antiquated and obsolete DOS based system (AS400) which provides significant challenges. The new financial software system would provide Putnam County Board of Commissioners and the Putnam County Clerk of Court and Comptroller increased productivity, improved data security and accuracy, and improved customer service to both internal users as well as the citizens we serve.

5. **State Agency to receive requested funds**

State Agency contacted? No

6. Amount of the Nonrecurring Request for Fiscal Year 2025-2026

Type of Funding	Amount
Operating	1,900,000
Fixed Capital Outlay	0
Total State Funds Requested	1,900,000

7. Total Project Cost for Fiscal Year 2025-2026 (including matching funds available for this project)

Type of Funding	Amount	Percentage
Total State Funds Requested (from question #6)	1,900,000	95%
Matching Funds		
Federal	0	0%
State (excluding the amount of this request)	0	0%
Local	100,000	5%
Other	0	0%
Total Project Costs for Fiscal Year 2025-2026	2,000,000	100%

8. **Has this project previously received state funding?** No

If yes, provide the most recent instance:

Fiscal Year (YYYY-YY)	Amount		Specific Appropriation #	Vetoed
	Recurring	Nonrecurring		

9. **Is future-year funding likely to be requested?** No

a. If yes, indicate nonrecurring amount per year.

b. Describe the source of funding that can be used in lieu of state funding.

Complete questions 10 and 11 for Fixed Capital Outlay Projects



The Florida Senate

Local Funding Initiative Request

Fiscal Year 2025-2026

LFIR # 2561

10. Status of Construction

a. What is the current phase of the project?

- Planning
 Design
 Construction
 N/A

b. Is the project "shovel ready" (i.e permitted)?

c. What is the estimated start date of construction?

d. What is the estimated completion date of construction?

e. What funding stream will be used for ongoing operations and maintenance of the project?

11. List the owners of the facility to receive, directly or indirectly, any fixed capital outlay funding. Include the relationship between the owners of the facility and the entity.

12. Details on how the requested state funds will be expended

Spending Category	Description	Amount
Administrative Costs:		
Executive Director/Project Head Salary and Benefits		0
Other Salary and Benefits		0
Expense/Equipment/Travel/Supplies/Other		0
Consultants/Contracted Services/Study		0
Operational Costs		
Salary and Benefits		0
Expense/Equipment/Travel/Supplies/Other		0
Consultants/Contracted Services/Study	Fund will be utilized to purchase and implement a new comprehensive solution for Putnam County's Enterprise Financial Software System.	1,900,000
Fixed Capital Construction/Major Renovation:		
Construction/Renovation/Land/Planning Engineering		0
Total State Funds Requested (must equal total from question #6)		1,900,000

13. Program Performance

a. What specific purpose or goal will be achieved by the funds requested?

The purpose of the funds will be to purchase and implement a new comprehensive solution for Putnam County's Enterprise Financial Software System. Putnam County's current system is DOS based, its severely limited in functionality and security. The current system is expected to be at end of life and support for system is expected to be unavailable sometime during the next three years.

b. What activities and services will be provided to meet the intended purpose of these funds?

(1) A formal solicitation for the selection of a system, (2) engagement of a contractor to implement the new system and (3) recovery/transfer of old records from the current system.



The Florida Senate

Local Funding Initiative Request

Fiscal Year 2025-2026

LFIR # 2561

c. What direct services will be provided to citizens by the appropriation project?

A new system would provide greater customer service, availability of enhanced data metrics and increased transparency of government operations.

d. Who is the target population served by this project? How many individuals are expected to be served?

The entire community of Putnam County would benefit from this project. Everyday users include Putnam County Board of County Commissioner Staff and Putnam County Clerk of Court and Comptroller and Staff.

e. What is the expected benefit or outcome of this project? What is the methodology by which this outcome will be measured?

A new system would provide greater customer service, availability of enhanced data metrics and increased transparency of government operations.

f. What are the suggested penalties that the contracting agency may consider in addition to its standard penalties for failing to meet deliverables or performance measures provided for in the contract?

Repayment of funds.

14. Is this project related to mitigation, response, or recovery from a natural disaster?

a. If Yes, what phase best describes the project?

- Mitigation (reducing or eliminating potential loss of life or property)
- Response (addressing the immediate and short-term effects of a natural disaster)
- Recovery (assisting communities return to normal operations, including rebuilding damaged infrastructure)

b. Name of the natural disaster (or Executive Order # for events not under a federal declaration):

15. Has the entity applied for or received federal assistance for this project?

- Yes, Applied
- Yes, Received
- No
- No, but intends to apply

a. If yes, provide the FEMA project worksheet ID#:

b. Provide the total project cost listed on the FEMA project worksheet:

16. Has the entity applied for or received state assistance for this project (other than this request)?

- Yes, Applied
- Yes, Received



The Florida Senate

Local Funding Initiative Request

Fiscal Year 2025-2026

LFIR # 2561

No

No, but intends to apply

a. If yes, specify the program and state agency (ex. Local Government Emergency Bridge Loan, Department of Commerce):

17. Requester Contact Information

a. First Name Last Name

b. Organization

c. E-mail Address

d. Phone Number Ext.

18. Recipient Contact Information

a. Organization

b. Municipality and County

c. Organization Type

- For Profit Entity
- Non Profit 501(c)(3)
- Non Profit 501(c)(4)
- Local Entity
- University or College
- Other (please specify)

d. First Name Last Name

e. E-mail Address

f. Phone Number Ext.

19. Lobbyist Contact Information

a. Name

b. Firm Name

c. E-mail Address

d. Phone Number



The Florida Senate Local Funding Initiative Request Fiscal Year 2025-2026

LFIR # 2561

The information provided will be posted to the Florida Senate website for public viewing if sponsored by a Senator.