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A bill to be entitled An act relating to rulemaking authority of the Department of Business and Professional Regulation; amending s. 718.112, F.S.; providing requirements relating to association meetings; amending s. 718.301, F.S.; providing rulemaking authority for requirements relating to the transition of a condominium; amending s. 718.501, F.S.; providing rulemaking authority for requirements relating to the creation, merger, and termination of condominiums; providing rulemaking authority for requirements relating to the dissolution of condominium associations; amending s. 718.502, F.S.; providing certain requirements prior to the closure on any contract for sale or lease of over 5 years; providing rulemaking authority for requirements relating to filing and review programs and timetables; substituting the term "buyer" for the term "purchaser"; amending s. 718.503, F.S.; providing requirements relating to the closure of a transaction for the purchase of a condominium unit; substituting the term "buyer" for the term "purchaser"; amending s. 718.504, F.S.; substituting the term "buyer" for the term "purchaser"; amending s. 718.506, F.S.; substituting the term "buyer" for the term "purchaser"; creating s. 718.621, F.S.; providing rulemaking authority for requirements relating to condominium conversion; providing an effective date.

Be It Enacted by the Legislature of the State of Florida:

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Section 1. Paragraphs (b) and (c) of subsection (2) of section 718.112, Florida Statutes, are amended to read:

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718.112 Bylaws.--

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(2) REQUIRED PROVISIONS. -- The bylaws shall provide for the following and, if they do not do so, shall be deemed to include the following:

Unless a lower number is provided in the bylaws,

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(b) Quorum; voting requirements; proxies.--

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the percentage of voting interests required to constitute a quorum at a meeting of the members shall be a majority of the

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voting interests. Unless otherwise provided in this chapter or in the declaration, articles of incorporation, or bylaws, and except as provided in subparagraph (d)3., decisions shall

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be made by owners of a majority of the voting interests represented at a meeting at which a quorum is present.

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2. Except as specifically otherwise provided herein, after January 1, 1992, unit owners may not vote by general

20 proxy, but may vote by limited proxies substantially

- 21 conforming to a limited proxy form adopted by the division.
 22 Limited proxies and general proxies may be used to establish a
- quorum. Limited proxies shall be used for votes taken to
- 24 waive or reduce reserves in accordance with subparagraph
- 25 (f)2.; for votes taken to waive financial statement
- requirements as provided by s. 718.111(14); for votes taken to amend the declaration pursuant to s. 718.110; for votes taken
- to amend the articles of incorporation or bylaws pursuant to
- 29 this section; and for any other matter for which this chapter
- 30 requires or permits a vote of the unit owners. Except as
- 31 provided in paragraph (d), after January 1, 1992, no proxy,

limited or general, shall be used in the election of board members. General proxies may be used for other matters for which limited proxies are not required, and may also be used in voting for nonsubstantive changes to items for which a limited proxy is required and given. Notwithstanding the provisions of this subparagraph, unit owners may vote in person at unit owner meetings. Nothing contained herein shall limit the use of general proxies or require the use of limited proxies for any agenda item or election at any meeting of a timeshare condominium association.

- 3. Any proxy given shall be effective only for the specific meeting for which originally given and any lawfully adjourned meetings thereof. In no event shall any proxy be valid for a period longer than 90 days after the date of the first meeting for which it was given. Every proxy is revocable at any time at the pleasure of the unit owner executing it.
- 4. A member of the board of administration or a committee may join by written concurrence in any action taken at a meeting of the board or committee, but such concurrence may not be used for the purposes of creating a quorum.
- 5. When any of the board or committee members meet by telephone conference, those board or committee members attending by telephone conference may be counted toward obtaining a quorum and may vote by telephone. A telephone speaker must be used so that the conversation of those board or committee members attending by telephone may be heard by the board or committee members attending in person as well as by any unit owners present at a meeting.
- (c) Board of administration meetings.--Meetings of the board of administration at which a quorum of the members is

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present shall be open to all unit owners. Any unit owner may tape record or videotape meetings of the board of administration. The right to attend such meetings includes the right to speak at such meetings with reference to all designated agenda items. The division shall adopt reasonable rules governing the tape recording and videotaping of the The association may adopt written reasonable rules governing the frequency, duration, and manner of unit owner statements. Adequate notice of all meetings, which notice shall specifically incorporate an identification of agenda items, shall be posted conspicuously on the condominium property at least 48 continuous hours preceding the meeting except in an emergency. Any item not included on the notice may be taken up on an emergency basis by at least a majority plus one of the members of the board. Such emergency action shall be noticed and ratified at the next regular meeting of the board. However, written notice of any meeting at which nonemergency special assessments, or at which amendment to rules regarding unit use, will be considered shall be mailed or delivered to the unit owners and posted conspicuously on the condominium property not less than 14 days prior to the meeting. Evidence of compliance with this 14-day notice shall be made by an affidavit executed by the person providing the notice and filed among the official records of the association. Upon notice to the unit owners, the board shall by duly adopted rule designate a specific location on the condominium property or association property upon which all notices of board meetings shall be posted. If there is no condominium property or association property upon which notices can be posted, notices of board meetings shall be 31 mailed or delivered at least 14 days before the meeting to the

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owner of each unit. Notice of any meeting in which regular assessments against unit owners are to be considered for any 3 reason shall specifically contain a statement that assessments will be considered and the nature of any such assessments. 4 5 Meetings of a committee to take final action on behalf of the 6 board or make recommendations to the board regarding the 7 association budget are subject to the provisions of this paragraph. Meetings of a committee that does not take final 8 action on behalf of the board or make recommendations to the 9 10 board regarding the association budget are subject to the 11 provisions of this section, unless those meetings are exempted from this section by the bylaws of the association. 12 13 Notwithstanding any other law, the requirement that board 14 meetings and committee meetings be open to the unit owners is 15 inapplicable to meetings between the board or a committee and the association's attorney, with respect to proposed or 16 17 pending litigation, when the meeting is held for the purpose of seeking or rendering legal advice. 18 19 Section 2. Subsection (6) is added to section 718.301, Florida Statutes, to read: 20 21 718.301 Transfer of association control.--The division may adopt rules governing the 22 transition from developer control of a condominium to the 23 24 establishment of a unit-owner controlled association. 25 Section 3. Subsection (2) of section 718.501, Florida Statutes, is amended to read: 26 27 718.501 Powers and duties of Division of Florida Land Sales, Condominiums, and Mobile Homes. --28

(2)(a) Effective January 1, 1992, each condominium

association which operates more than two units shall pay to

the division an annual fee in the amount of \$4 for each

residential unit in condominiums operated by the association. If the fee is not paid by March 1, then the association shall be assessed a penalty of 10 percent of the amount due, and the association will not have standing to maintain or defend any action in the courts of this state until the amount due, plus any penalty, is paid.

(b) The division may by rule establish timeframes for and require information relating to the creation, merger, and termination of condominiums and the merger and dissolution of condominium associations.

(c)(b) All fees shall be deposited in the Division of Florida Land Sales, Condominiums, and Mobile Homes Trust Fund as provided by law.

Section 4. Subsections (1), (2), and (3) of section 718.502, Florida Statutes, are amended to read:

718.502 Filing prior to sale or lease.--

- (1)(a) A developer of a residential condominium or mixed-use condominium shall file with the division one copy of each of the documents and items required to be furnished to a buyer or lessee by ss. 718.503 and 718.504, if applicable. Until the developer has so filed, a contract for sale of a unit or lease of a unit for more than 5 years shall be voidable by the <u>buyer purchaser</u> or lessee prior to the closing of his or her purchase or lease of a unit.
- (b) A developer may not close on any contract for sale or contract for a lease period of more than 5 years until the developer prepares and files with the division documents complying with the requirements of this chapter and the rules adopted by the division and until the division notifies the developer that the filing is proper and the developer prepares

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and delivers all documents required by section 718.503(1)(b) to the prospective buyer.

- (c) The division may by rule develop filing and review requirements and relevant timetables necessary to ensure compliance with the notice and disclosure requirements of this chapter.
- (2)(a) Prior to filing as required by subsection (1), and prior to acquiring an ownership, leasehold, or contractual interest in the land upon which the condominium is to be developed, a developer shall not offer a contract for purchase of a unit or lease of a unit for more than 5 years. However, the developer may accept deposits for reservations upon the approval of a fully executed escrow agreement and reservation agreement form properly filed with the Division of Florida Land Sales, Condominiums, and Mobile Homes. Each filing of a proposed reservation program shall be accompanied by a filing fee of \$250. Reservations shall not be taken on a proposed condominium unless the developer has an ownership, leasehold, or contractual interest in the land upon which the condominium is to be developed. The division shall notify the developer within 20 days of receipt of the reservation filing of any deficiencies contained therein. Such notification shall not preclude the determination of reservation filing deficiencies at a later date, nor shall it relieve the developer of any responsibility under the law. The escrow agreement and the reservation agreement form shall include a statement of the right of the prospective buyer purchaser to an immediate unqualified refund of the reservation deposit moneys upon written request to the escrow agent by the prospective buyer purchaser or the developer.

- (b) The executed escrow agreement signed by the developer and the escrow agent shall contain the following information:
- 1. A statement that the escrow agent will grant a prospective <u>buyer</u> <u>purchaser</u> an immediate, unqualified refund of the reservation deposit moneys upon written request either directly to the escrow agent or to the developer.
- 2. A statement that the escrow agent is responsible for not releasing moneys directly to the developer except as a down payment on the purchase price at the time a contract is signed by the buyer purchaser if provided in the contract.
- (c) The reservation agreement form shall include the
 following:
- 1. A statement of the obligation of the developer to file condominium documents with the division prior to entering into a binding purchase agreement or binding agreement for a lease of more than 5 years.
- 2. A statement of the right of the prospective <u>buyer</u> purchaser to receive all condominium documents as required by this chapter.
 - 3. The name and address of the escrow agent.
- 4. A statement as to whether the developer assures that the purchase price represented in or pursuant to the reservation agreement will be the price in the contract for purchase and sale or that the price represented may be exceeded within a stated amount or percentage or that no assurance is given as to the price in the contract for purchase or sale.
- 5. A statement that the deposit must be payable to the escrow agent and that the escrow agent must provide a receipt to the prospective <u>buyer</u> <u>purchaser</u>.

 (3) Upon filing as required by subsection (1), the developer shall pay to the division a filing fee of \$20 for each residential unit to be sold by the developer which is described in the documents filed. If the condominium is to be built or sold in phases, the fee shall be paid prior to offering for sale units in any subsequent phase. Every developer who holds a unit or units for sale in a condominium shall submit to the division any amendments to documents or items on file with the division and deliver to buyers
purchasers all amendments prior to closing, but in no event, later than 10 days after the amendment. Upon filing of amendments to documents currently on file with the division, the developer shall pay to the division a filing fee of up to \$100 per filing, with the exact fee to be set by division rule.

Section 5. Section 718.503, Florida Statutes, is amended to read:

718.503 Developer disclosure prior to sale; nondeveloper unit owner disclosure prior to sale; voidability.--

- (1) DEVELOPER DISCLOSURE. --
- (a) Contents of contracts.—Any contract for the sale of a residential unit or a lease thereof for an unexpired term of more than 5 years shall:
- 1. Contain the following legend in conspicuous type: THIS AGREEMENT IS VOIDABLE BY BUYER BY DELIVERING WRITTEN NOTICE OF THE BUYER'S INTENTION TO CANCEL WITHIN 15 DAYS AFTER THE DATE OF EXECUTION OF THIS AGREEMENT BY THE BUYER, AND RECEIPT BY BUYER OF ALL OF THE ITEMS REQUIRED TO BE DELIVERED TO HIM OR HER BY THE DEVELOPER UNDER SECTION 718.503, FLORIDA STATUTES. THIS AGREEMENT IS ALSO VOIDABLE BY BUYER BY

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DELIVERING WRITTEN NOTICE OF THE BUYER'S INTENTION TO CANCEL WITHIN 15 DAYS AFTER THE DATE OF RECEIPT FROM THE DEVELOPER OF 2. 3 ANY AMENDMENT WHICH MATERIALLY ALTERS OR MODIFIES THE OFFERING IN A MANNER THAT IS ADVERSE TO THE BUYER. ANY PURPORTED 4 5 WAIVER OF THESE VOIDABILITY RIGHTS SHALL BE OF NO EFFECT. 6 BUYER MAY EXTEND THE TIME FOR CLOSING FOR A PERIOD OF NOT MORE 7 THAN 15 DAYS AFTER THE BUYER HAS RECEIVED ALL OF THE ITEMS 8 REOUIRED. BUYER'S RIGHT TO VOID THIS AGREEMENT SHALL TERMINATE AT CLOSING. 9

- 2. Contain the following caveat in conspicuous type on the first page of the contract: ORAL REPRESENTATIONS CANNOT BE RELIED UPON AS CORRECTLY STATING THE REPRESENTATIONS OF THE DEVELOPER. FOR CORRECT REPRESENTATIONS, REFERENCE SHOULD BE MADE TO THIS CONTRACT AND THE DOCUMENTS REQUIRED BY SECTION 718.503, FLORIDA STATUTES, TO BE FURNISHED BY A DEVELOPER TO A BUYER OR LESSEE.
- 3. If the unit has been occupied by someone other than the buyer, contain a statement that the unit has been occupied.
- 4. If the contract is for the sale or transfer of a unit subject to a lease, include as an exhibit a copy of the executed lease and shall contain within the text in conspicuous type: THE UNIT IS SUBJECT TO A LEASE (OR SUBLEASE).
- 5. If the contract is for the lease of a unit for a term of 5 years or more, include as an exhibit a copy of the proposed lease.
- 6. If the contract is for the sale or lease of a unit that is subject to a lien for rent payable under a lease of a recreational facility or other commonly used facility, contain within the text the following statement in conspicuous type:

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THIS CONTRACT IS FOR THE TRANSFER OF A UNIT THAT IS SUBJECT TO A LIEN FOR RENT PAYABLE UNDER A LEASE OF COMMONLY USED FACILITIES. FAILURE TO PAY RENT MAY RESULT IN FORECLOSURE OF THE LIEN.

- 7. State the name and address of the escrow agent required by s. 718.202 and state that the <u>buyer</u> purchaser may obtain a receipt for his or her deposit from the escrow agent upon request.
- 8. If the contract is for the sale or transfer of a unit in a condominium in which timeshare estates have been or may be created, contain within the text in conspicuous type: UNITS IN THIS CONDOMINIUM ARE SUBJECT TO TIMESHARE ESTATES. The contract for the sale of a fee interest in a timeshare estate shall also contain, in conspicuous type, the following: FOR THE PURPOSE OF AD VALOREM TAXES OR SPECIAL ASSESSMENTS LEVIED BY TAXING AUTHORITIES AGAINST A FEE INTEREST IN A TIMESHARE ESTATE, THE MANAGING ENTITY IS GENERALLY CONSIDERED THE TAXPAYER UNDER FLORIDA LAW. YOU HAVE THE RIGHT TO CHALLENGE AN ASSESSMENT BY A TAXING AUTHORITY RELATING TO YOUR TIMESHARE ESTATE PURSUANT TO THE PROVISIONS OF CHAPTER 194, FLORIDA STATUTES.
- (b) Copies of documents to be furnished to prospective buyer or lessee.—Until such time as the developer has furnished the documents listed below to a person who has entered into a contract to purchase a residential unit or lease it for more than 5 years, the contract may be voided by that person, entitling the person to a refund of any deposit together with interest thereon as provided in s. 718.202. The contract may be terminated by written notice from the proposed buyer or lessee delivered to the developer within 15 days after the buyer or lessee receives all of the documents

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required by this section. The developer may not close for 15 days following the execution of the agreement and delivery of the documents to the buyer as evidenced by a signed Receipt for Documents, unless the buyer is informed of the 15-day voidability period and agrees to close before the expiration of the 15 days. The developer shall retain in its records, for 5 years after the closing date, proof of buyer's agreement to close before the expiration of the voidability period. The documents to be delivered to the prospective buyer are the prospectus or disclosure statement with all exhibits, if the development is subject to the provisions of s. 718.504, or, if not, then copies of the following which are applicable:

- 1. The question and answer sheet described in s. 718.504, and declaration of condominium, or the proposed declaration if the declaration has not been recorded, which shall include the certificate of a surveyor approximately representing the locations required by s. 718.104.
 - 2. The documents creating the association.
 - 3. The bylaws.
- 4. The ground lease or other underlying lease of the condominium.
- 5. The management contract, maintenance contract, and other contracts for management of the association and operation of the condominium and facilities used by the unit owners having a service term in excess of 1 year, and any management contracts that are renewable.
- 6. The estimated operating budget for the condominium and a schedule of expenses for each type of unit, including fees assessed pursuant to s. 718.113(1) for the maintenance of limited common elements where such costs are shared only by those entitled to use the limited common elements.

- 7. The lease of recreational and other facilities that will be used only by unit owners of the subject condominium.
- 8. The lease of recreational and other common facilities that will be used by unit owners in common with unit owners of other condominiums.
- 9. The form of unit lease if the offer is of a leasehold.
- 10. Any declaration of servitude of properties serving the condominium but not owned by unit owners or leased to them or the association.
- 11. If the development is to be built in phases or if the association is to manage more than one condominium, a description of the plan of phase development or the arrangements for the association to manage two or more condominiums.
- 12. If the condominium is a conversion of existing improvements, the statements and disclosure required by s. 718.616.
 - 13. The form of agreement for sale or lease of units.
- 14. A copy of the floor plan of the unit and the plot plan showing the location of the residential buildings and the recreation and other common areas.
- 15. A copy of all covenants and restrictions which will affect the use of the property and which are not contained in the foregoing.
- 16. If the developer is required by state or local authorities to obtain acceptance or approval of any dock or marina facilities intended to serve the condominium, a copy of any such acceptance or approval acquired by the time of filing with the division under s. 718.502(1), or a statement that such acceptance or approval has not been acquired or received.

- 17. Evidence demonstrating that the developer has an ownership, leasehold, or contractual interest in the land upon which the condominium is to be developed.
 - (2) NONDEVELOPER DISCLOSURE. --
- (a) Each unit owner who is not a developer as defined by this chapter shall comply with the provisions of this subsection prior to the sale of his or her unit. Each prospective <u>buyer</u> <u>purchaser</u> who has entered into a contract for the purchase of a condominium unit is entitled, at the seller's expense, to a current copy of the declaration of condominium, articles of incorporation of the association, bylaws, and rules of the association, as well as a copy of the question and answer sheet provided for by s. 718.504.
- (b) If a person licensed under part I of chapter 475 provides to or otherwise obtains for a prospective <u>buyer</u> purchaser the documents described in this subsection, the person is not liable for any error or inaccuracy contained in the documents.
- (c) Each contract entered into after July 1, 1992, for the resale of a residential unit shall contain in conspicuous type either:
- 1. A clause which states: THE BUYER HEREBY
 ACKNOWLEDGES THAT BUYER HAS BEEN PROVIDED A CURRENT COPY OF
 THE DECLARATION OF CONDOMINIUM, ARTICLES OF INCORPORATION OF
 THE ASSOCIATION, BYLAWS, RULES OF THE ASSOCIATION, AND THE
 QUESTION AND ANSWER SHEET MORE THAN 3 DAYS, EXCLUDING
 SATURDAYS, SUNDAYS, AND LEGAL HOLIDAYS, PRIOR TO EXECUTION OF
 THIS CONTRACT; or
- 2. A clause which states: THIS AGREEMENT IS VOIDABLE BY BUYER BY DELIVERING WRITTEN NOTICE OF THE BUYER'S INTENTION TO CANCEL WITHIN 3 DAYS, EXCLUDING SATURDAYS, SUNDAYS, AND

LEGAL HOLIDAYS, AFTER THE DATE OF EXECUTION OF THIS AGREEMENT
BY THE BUYER AND RECEIPT BY BUYER OF A CURRENT COPY OF THE
DECLARATION OF CONDOMINIUM, ARTICLES OF INCORPORATION, BYLAWS,
AND RULES OF THE ASSOCIATION, AND QUESTION AND ANSWER SHEET IF
SO REQUESTED IN WRITING. ANY PURPORTED WAIVER OF THESE
VOIDABILITY RIGHTS SHALL BE OF NO EFFECT. BUYER MAY EXTEND
THE TIME FOR CLOSING FOR A PERIOD OF NOT MORE THAN 3 DAYS,
EXCLUDING SATURDAYS, SUNDAYS, AND LEGAL HOLIDAYS, AFTER THE
BUYER RECEIVES THE DECLARATION, ARTICLES OF INCORPORATION,
BYLAWS, RULES, AND QUESTION AND ANSWER SHEET IF REQUESTED IN
WRITING. BUYER'S RIGHT TO VOID THIS AGREEMENT SHALL TERMINATE
AT CLOSING.

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A contract that does not conform to the requirements of this paragraph is voidable at the option of the <u>buyer purchaser</u> prior to closing.

- (3) OTHER DISCLOSURE. --
- (a) If residential condominium parcels are offered for sale or lease prior to completion of construction of the units and of improvements to the common elements, or prior to completion of remodeling of previously occupied buildings, the developer shall make available to each prospective buyer
 purchaser or lessee, for his or her inspection at a place convenient to the site, a copy of the complete plans and specifications for the construction or remodeling of the unit offered to him or her and of the improvements to the common elements appurtenant to the unit.
- (b) Sales brochures, if any, shall be provided to each buyer purchaser, and the following caveat in conspicuous type shall be placed on the inside front cover or on the first page containing text material of the sales brochure, or otherwise

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30 31 conspicuously displayed: ORAL REPRESENTATIONS CANNOT BE RELIED UPON AS CORRECTLY STATING REPRESENTATIONS OF THE DEVELOPER. FOR CORRECT REPRESENTATIONS, MAKE REFERENCE TO THIS BROCHURE AND TO THE DOCUMENTS REQUIRED BY SECTION 718.503, FLORIDA STATUTES, TO BE FURNISHED BY A DEVELOPER TO A BUYER OR LESSEE. If timeshare estates have been or may be created with respect to any unit in the condominium, the sales brochure shall contain the following statement in conspicuous type: UNITS IN THIS CONDOMINIUM ARE SUBJECT TO TIMESHARE ESTATES.

Section 6. Section 718.504, Florida Statutes, is amended to read:

718.504 Prospectus or offering circular.--Every developer of a residential condominium which contains more than 20 residential units, or which is part of a group of residential condominiums which will be served by property to be used in common by unit owners of more than 20 residential units, shall prepare a prospectus or offering circular and file it with the Division of Florida Land Sales, Condominiums, and Mobile Homes prior to entering into an enforceable contract of purchase and sale of any unit or lease of a unit for more than 5 years and shall furnish a copy of the prospectus or offering circular to each buyer. In addition to the prospectus or offering circular, each buyer shall be furnished a separate page entitled "Frequently Asked Questions and Answers," which shall be in accordance with a format approved by the division. This page shall, in readable language, inform prospective buyers purchasers regarding their voting rights and unit use restrictions, including restrictions on the leasing of a unit; shall indicate whether and in what amount the unit owners or the association is

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obligated to pay rent or land use fees for recreational or other commonly used facilities; shall contain a statement identifying that amount of assessment which, pursuant to the budget, would be levied upon each unit type, exclusive of any special assessments, and which shall further identify the basis upon which assessments are levied, whether monthly, quarterly, or otherwise; shall state and identify any court cases in which the association is currently a party of record in which the association may face liability in excess of \$100,000; and which shall further state whether membership in a recreational facilities association is mandatory, and if so, shall identify the fees currently charged per unit type. division shall by rule require such other disclosure as in its judgment will assist prospective buyers purchasers. The prospectus or offering circular may include more than one condominium, although not all such units are being offered for sale as of the date of the prospectus or offering circular. The prospectus or offering circular must contain the following information:

- (1) The front cover or the first page must contain only:
 - (a) The name of the condominium.
 - (b) The following statements in conspicuous type:
- 1. THIS PROSPECTUS (OFFERING CIRCULAR) CONTAINS IMPORTANT MATTERS TO BE CONSIDERED IN ACQUIRING A CONDOMINIUM UNIT.
- 2. THE STATEMENTS CONTAINED HEREIN ARE ONLY SUMMARY IN NATURE. A PROSPECTIVE <u>BUYER</u> PURCHASER SHOULD REFER TO ALL REFERENCES, ALL EXHIBITS HERETO, THE CONTRACT DOCUMENTS, AND SALES MATERIALS.

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- ORAL REPRESENTATIONS CANNOT BE RELIED UPON AS CORRECTLY STATING THE REPRESENTATIONS OF THE DEVELOPER. REFER TO THIS PROSPECTUS (OFFERING CIRCULAR) AND ITS EXHIBITS FOR CORRECT REPRESENTATIONS.
- (2) Summary: The next page must contain all statements required to be in conspicuous type in the prospectus or offering circular.
- (3) A separate index of the contents and exhibits of the prospectus.
- (4) Beginning on the first page of the text (not including the summary and index), a description of the condominium, including, but not limited to, the following information:
 - (a) Its name and location.
- (b) A description of the condominium property, including, without limitation:
- The number of buildings, the number of units in each building, the number of bathrooms and bedrooms in each unit, and the total number of units, if the condominium is not a phase condominium, or the maximum number of buildings that may be contained within the condominium, the minimum and maximum numbers of units in each building, the minimum and maximum numbers of bathrooms and bedrooms that may be contained in each unit, and the maximum number of units that may be contained within the condominium, if the condominium is a phase condominium.
- The page in the condominium documents where a copy of the plot plan and survey of the condominium is located.
- The estimated latest date of completion of constructing, finishing, and equipping. In lieu of a date, the description shall include a statement that the estimated

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date of completion of the condominium is in the purchase agreement and a reference to the article or paragraph containing that information.

- (c) The maximum number of units that will use facilities in common with the condominium. If the maximum number of units will vary, a description of the basis for variation and the minimum amount of dollars per unit to be spent for additional recreational facilities or enlargement of such facilities. If the addition or enlargement of facilities will result in a material increase of a unit owner's maintenance expense or rental expense, if any, the maximum increase and limitations thereon shall be stated.
- (5)(a) A statement in conspicuous type describing whether the condominium is created and being sold as fee simple interests or as leasehold interests. If the condominium is created or being sold on a leasehold, the location of the lease in the disclosure materials shall be stated.
- (b) If timeshare estates are or may be created with respect to any unit in the condominium, a statement in conspicuous type stating that timeshare estates are created and being sold in units in the condominium.
- (6) A description of the recreational and other commonly used facilities that will be used only by unit owners of the condominium, including, but not limited to, the following:
- (a) Each room and its intended purposes, location, approximate floor area, and capacity in numbers of people.
- (b) Each swimming pool, as to its general location, approximate size and depths, approximate deck size and capacity, and whether heated.

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- (c) Additional facilities, as to the number of each facility, its approximate location, approximate size, and approximate capacity.
- (d) A general description of the items of personal property and the approximate number of each item of personal property that the developer is committing to furnish for each room or other facility or, in the alternative, a representation as to the minimum amount of expenditure that will be made to purchase the personal property for the facility.
- (e) The estimated date when each room or other facility will be available for use by the unit owners.
- (f)1. An identification of each room or other facility to be used by unit owners that will not be owned by the unit owners or the association;
- 2. A reference to the location in the disclosure materials of the lease or other agreements providing for the use of those facilities; and
- 3. A description of the terms of the lease or other agreements, including the length of the term; the rent payable, directly or indirectly, by each unit owner, and the total rent payable to the lessor, stated in monthly and annual amounts for the entire term of the lease; and a description of any option to purchase the property leased under any such lease, including the time the option may be exercised, the purchase price or how it is to be determined, the manner of payment, and whether the option may be exercised for a unit owner's share or only as to the entire leased property.
- (g) A statement as to whether the developer may provide additional facilities not described above; their general locations and types; improvements or changes that may

be made; the approximate dollar amount to be expended; and the maximum additional common expense or cost to the individual unit owners that may be charged during the first annual period of operation of the modified or added facilities.

Descriptions as to locations, areas, capacities, numbers, volumes, or sizes may be stated as approximations or minimums.

(7) A description of the recreational and other facilities that will be used in common with other condominiums, community associations, or planned developments which require the payment of the maintenance and expenses of such facilities, either directly or indirectly, by the unit owners. The description shall include, but not be limited to, the following:

- (a) Each building and facility committed to be built.
- (b) Facilities not committed to be built except under certain conditions, and a statement of those conditions or contingencies.
- (c) As to each facility committed to be built, or which will be committed to be built upon the happening of one of the conditions in paragraph (b), a statement of whether it will be owned by the unit owners having the use thereof or by an association or other entity which will be controlled by them, or others, and the location in the exhibits of the lease or other document providing for use of those facilities.
- (d) The year in which each facility will be available for use by the unit owners or, in the alternative, the maximum number of unit owners in the project at the time each of all of the facilities is committed to be completed.
- (e) A general description of the items of personal property, and the approximate number of each item of personal

property, that the developer is committing to furnish for each room or other facility or, in the alternative, a representation as to the minimum amount of expenditure that will be made to purchase the personal property for the facility.

(f) If there are leases, a description thereof, including the length of the term, the rent payable, and a description of any option to purchase.

Descriptions shall include location, areas, capacities, numbers, volumes, or sizes and may be stated as approximations or minimums.

- (8) Recreation lease or associated club membership:
- (a) If any recreational facilities or other facilities offered by the developer and available to, or to be used by, unit owners are to be leased or have club membership associated, the following statement in conspicuous type shall be included: THERE IS A RECREATIONAL FACILITIES LEASE ASSOCIATED WITH THIS CONDOMINIUM; or, THERE IS A CLUB MEMBERSHIP ASSOCIATED WITH THIS CONDOMINIUM. There shall be a reference to the location in the disclosure materials where the recreation lease or club membership is described in detail.
- (b) If it is mandatory that unit owners pay a fee, rent, dues, or other charges under a recreational facilities lease or club membership for the use of facilities, there shall be in conspicuous type the applicable statement:
- 1. MEMBERSHIP IN THE RECREATIONAL FACILITIES CLUB IS MANDATORY FOR UNIT OWNERS; or

- 2. UNIT OWNERS ARE REQUIRED, AS A CONDITION OF OWNERSHIP, TO BE LESSEES UNDER THE RECREATIONAL FACILITIES LEASE; or
- 3. UNIT OWNERS ARE REQUIRED TO PAY THEIR SHARE OF THE COSTS AND EXPENSES OF MAINTENANCE, MANAGEMENT, UPKEEP, REPLACEMENT, RENT, AND FEES UNDER THE RECREATIONAL FACILITIES LEASE (OR THE OTHER INSTRUMENTS PROVIDING THE FACILITIES); or
- 4. A similar statement of the nature of the organization or the manner in which the use rights are created, and that unit owners are required to pay.
- Immediately following the applicable statement, the location in the disclosure materials where the development is described in detail shall be stated.
- (c) If the developer, or any other person other than the unit owners and other persons having use rights in the facilities, reserves, or is entitled to receive, any rent, fee, or other payment for the use of the facilities, then there shall be the following statement in conspicuous type: THE UNIT OWNERS OR THE ASSOCIATION(S) MUST PAY RENT OR LAND USE FEES FOR RECREATIONAL OR OTHER COMMONLY USED FACILITIES. Immediately following this statement, the location in the disclosure materials where the rent or land use fees are described in detail shall be stated.
- (d) If, in any recreation format, whether leasehold, club, or other, any person other than the association has the right to a lien on the units to secure the payment of assessments, rent, or other exactions, there shall appear a statement in conspicuous type in substantially the following form:

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- THERE IS A LIEN OR LIEN RIGHT AGAINST EACH UNIT TO SECURE THE PAYMENT OF RENT AND OTHER EXACTIONS UNDER THE RECREATION LEASE. THE UNIT OWNER'S FAILURE TO MAKE THESE PAYMENTS MAY RESULT IN FORECLOSURE OF THE LIEN; or
- THERE IS A LIEN OR LIEN RIGHT AGAINST EACH UNIT TO SECURE THE PAYMENT OF ASSESSMENTS OR OTHER EXACTIONS COMING DUE FOR THE USE, MAINTENANCE, UPKEEP, OR REPAIR OF THE RECREATIONAL OR COMMONLY USED FACILITIES. THE UNIT OWNER'S FAILURE TO MAKE THESE PAYMENTS MAY RESULT IN FORECLOSURE OF THE LIEN.
- Immediately following the applicable statement, the location in the disclosure materials where the lien or lien right is described in detail shall be stated.
- (9) If the developer or any other person has the right to increase or add to the recreational facilities at any time after the establishment of the condominium whose unit owners have use rights therein, without the consent of the unit owners or associations being required, there shall appear a statement in conspicuous type in substantially the following form: RECREATIONAL FACILITIES MAY BE EXPANDED OR ADDED WITHOUT CONSENT OF UNIT OWNERS OR THE ASSOCIATION(S). Immediately following this statement, the location in the disclosure materials where such reserved rights are described shall be stated.
- (10) A statement of whether the developer's plan includes a program of leasing units rather than selling them, or leasing units and selling them subject to such leases. so, there shall be a description of the plan, including the number and identification of the units and the provisions and

term of the proposed leases, and a statement in boldfaced type that: THE UNITS MAY BE TRANSFERRED SUBJECT TO A LEASE.

- (11) The arrangements for management of the association and maintenance and operation of the condominium property and of other property that will serve the unit owners of the condominium property, and a description of the management contract and all other contracts for these purposes having a term in excess of 1 year, including the following:
 - (a) The names of contracting parties.
 - (b) The term of the contract.
 - (c) The nature of the services included.
- (d) The compensation, stated on a monthly and annual basis, and provisions for increases in the compensation.
- (e) A reference to the volumes and pages of the condominium documents and of the exhibits containing copies of such contracts.

Copies of all described contracts shall be attached as exhibits. If there is a contract for the management of the condominium property, then a statement in conspicuous type in substantially the following form shall appear, identifying the proposed or existing contract manager: THERE IS (IS TO BE) A CONTRACT FOR THE MANAGEMENT OF THE CONDOMINIUM PROPERTY WITH (NAME OF THE CONTRACT MANAGER). Immediately following this statement, the location in the disclosure materials of the contract for management of the condominium property shall be stated.

(12) If the developer or any other person or persons other than the unit owners has the right to retain control of the board of administration of the association for a period of time which can exceed 1 year after the closing of the sale of

 a majority of the units in that condominium to persons other than successors or alternate developers, then a statement in conspicuous type in substantially the following form shall be included: THE DEVELOPER (OR OTHER PERSON) HAS THE RIGHT TO RETAIN CONTROL OF THE ASSOCIATION AFTER A MAJORITY OF THE UNITS HAVE BEEN SOLD. Immediately following this statement, the location in the disclosure materials where this right to control is described in detail shall be stated.

- (13) If there are any restrictions upon the sale, transfer, conveyance, or leasing of a unit, then a statement in conspicuous type in substantially the following form shall be included: THE SALE, LEASE, OR TRANSFER OF UNITS IS RESTRICTED OR CONTROLLED. Immediately following this statement, the location in the disclosure materials where the restriction, limitation, or control on the sale, lease, or transfer of units is described in detail shall be stated.
- (14) If the condominium is part of a phase project, the following information shall be stated:
- (a) A statement in conspicuous type in substantially the following form: THIS IS A PHASE CONDOMINIUM. ADDITIONAL LAND AND UNITS MAY BE ADDED TO THIS CONDOMINIUM. Immediately following this statement, the location in the disclosure materials where the phasing is described shall be stated.
- (b) A summary of the provisions of the declaration which provide for the phasing.
- (c) A statement as to whether or not residential buildings and units which are added to the condominium may be substantially different from the residential buildings and units originally in the condominium. If the added residential buildings and units may be substantially different, there shall be a general description of the extent to which such

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added residential buildings and units may differ, and a statement in conspicuous type in substantially the following form shall be included: BUILDINGS AND UNITS WHICH ARE ADDED TO THE CONDOMINIUM MAY BE SUBSTANTIALLY DIFFERENT FROM THE OTHER BUILDINGS AND UNITS IN THE CONDOMINIUM. Immediately following this statement, the location in the disclosure materials where the extent to which added residential buildings and units may substantially differ is described shall be stated.

- (d) A statement of the maximum number of buildings containing units, the maximum and minimum numbers of units in each building, the maximum number of units, and the minimum and maximum square footage of the units that may be contained within each parcel of land which may be added to the condominium.
- (15) If the condominium is created by conversion of existing improvements, the following information shall be stated:
 - (a) The information required by s. 718.616.
- (b) A caveat that there are no express warranties unless they are stated in writing by the developer.
- (16) A summary of the restrictions, if any, to be imposed on units concerning the use of any of the condominium property, including statements as to whether there are restrictions upon children and pets, and reference to the volumes and pages of the condominium documents where such restrictions are found, or if such restrictions are contained elsewhere, then a copy of the documents containing the restrictions shall be attached as an exhibit.
- (17) If there is any land that is offered by the developer for use by the unit owners and that is neither owned by them nor leased to them, the association, or any entity

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controlled by unit owners and other persons having the use rights to such land, a statement shall be made as to how such land will serve the condominium. If any part of such land will serve the condominium, the statement shall describe the land and the nature and term of service, and the declaration or other instrument creating such servitude shall be included as an exhibit.

- (18) The manner in which utility and other services, including, but not limited to, sewage and waste disposal, water supply, and storm drainage, will be provided and the person or entity furnishing them.
- (19) An explanation of the manner in which the apportionment of common expenses and ownership of the common elements has been determined.
- (20) An estimated operating budget for the condominium and the association, and a schedule of the unit owner's expenses shall be attached as an exhibit and shall contain the following information:
- (a) The estimated monthly and annual expenses of the condominium and the association that are collected from unit owners by assessments.
- (b) The estimated monthly and annual expenses of each unit owner for a unit, other than common expenses paid by all unit owners, payable by the unit owner to persons or entities other than the association, as well as to the association, including fees assessed pursuant to s. 718.113(1) for maintenance of limited common elements where such costs are shared only by those entitled to use the limited common element, and the total estimated monthly and annual expense. There may be excluded from this estimate expenses which are not provided for or contemplated by the condominium documents,

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including, but not limited to, the costs of private telephone; maintenance of the interior of condominium units, which is not the obligation of the association; maid or janitorial services privately contracted for by the unit owners; utility bills billed directly to each unit owner for utility services to his or her unit; insurance premiums other than those incurred for policies obtained by the condominium; and similar personal expenses of the unit owner. A unit owner's estimated payments for assessments shall also be stated in the estimated amounts for the times when they will be due.

- (c) The estimated items of expenses of the condominium and the association, except as excluded under paragraph (b), including, but not limited to, the following items, which shall be stated either as an association expense collectible by assessments or as unit owners' expenses payable to persons other than the association:
 - 1. Expenses for the association and condominium:
 - a. Administration of the association.
 - b. Management fees.
- c. Maintenance.
- d. Rent for recreational and other commonly used facilities.
 - e. Taxes upon association property.
 - f. Taxes upon leased areas.
 - g. Insurance.
- h. Security provisions.
 - i. Other expenses.
 - j. Operating capital.
- 29 k. Reserves.
- 1. Fees payable to the division.
 - 2. Expenses for a unit owner:

- a. Rent for the unit, if subject to a lease.
- b. Rent payable by the unit owner directly to the lessor or agent under any recreational lease or lease for the use of commonly used facilities, which use and payment is a mandatory condition of ownership and is not included in the common expense or assessments for common maintenance paid by the unit owners to the association.
- (d) The estimated amounts shall be stated for a period of at least 12 months and may distinguish between the period prior to the time unit owners other than the developer elect a majority of the board of administration and the period after that date.
- (21) A schedule of estimated closing expenses to be paid by a buyer or lessee of a unit and a statement of whether title opinion or title insurance policy is available to the buyer and, if so, at whose expense.
- (22) The identity of the developer and the chief operating officer or principal directing the creation and sale of the condominium and a statement of its and his or her experience in this field.
- (23) Copies of the following, to the extent they are applicable, shall be included as exhibits:
- (a) The declaration of condominium, or the proposed declaration if the declaration has not been recorded.
- (b) The articles of incorporation creating the association.
 - (c) The bylaws of the association.
- (d) The ground lease or other underlying lease of the condominium.
- (e) The management agreement and all maintenance and other contracts for management of the association and

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operation of the condominium and facilities used by the unit owners having a service term in excess of 1 year.

- (f) The estimated operating budget for the condominium and the required schedule of unit owners' expenses.
- (g) A copy of the floor plan of the unit and the plot plan showing the location of the residential buildings and the recreation and other common areas.
- (h) The lease of recreational and other facilities that will be used only by unit owners of the subject condominium.
 - (i) The lease of facilities used by owners and others.
- (j) The form of unit lease, if the offer is of a leasehold.
- (k) A declaration of servitude of properties serving the condominium but not owned by unit owners or leased to them or the association.
- (1) The statement of condition of the existing building or buildings, if the offering is of units in an operation being converted to condominium ownership.
- (m) The statement of inspection for termite damage and treatment of the existing improvements, if the condominium is a conversion.
 - (n) The form of agreement for sale or lease of units.
- (o) A copy of the agreement for escrow of payments made to the developer prior to closing.
- (p) A copy of the documents containing any restrictions on use of the property required by subsection (16).
- 29 (24) Any prospectus or offering circular complying, 30 prior to the effective date of this act, with the provisions 31 of former ss. 711.69 and 711.802 may continue to be used

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 without amendment or may be amended to comply with the provisions of this chapter.

- (25) A brief narrative description of the location and effect of all existing and intended easements located or to be located on the condominium property other than those described in the declaration.
- (26) If the developer is required by state or local authorities to obtain acceptance or approval of any dock or marina facilities intended to serve the condominium, a copy of any such acceptance or approval acquired by the time of filing with the division under s. 718.502(1) or a statement that such acceptance or approval has not been acquired or received.
- (27) Evidence demonstrating that the developer has an ownership, leasehold, or contractual interest in the land upon which the condominium is to be developed.

Section 7. Subsection (1) of section 718.506, Florida Statutes, is amended to read:

 $\,$ 718.506 $\,$ Publication of false and misleading information.--

(1) Any person who, in reasonable reliance upon any material statement or information that is false or misleading and published by or under authority from the developer in advertising and promotional materials, including, but not limited to, a prospectus, the items required as exhibits to a prospectus, brochures, and newspaper advertising, pays anything of value toward the purchase of a condominium parcel located in this state shall have a cause of action to rescind the contract or collect damages from the developer for his or her loss prior to the closing of the transaction. After the closing of the transaction, the <u>buyer purchaser</u> shall have a cause of action against the developer for damages under this

section from the time of closing until 1 year after the date upon which the last of the events described in paragraphs (a) through (d) shall occur:

- (a) The closing of the transaction;
- (b) The first issuance by the applicable governmental authority of a certificate of occupancy or other evidence of sufficient completion of construction of the building containing the unit to allow lawful occupancy of the unit. In counties or municipalities in which certificates of occupancy or other evidences of completion sufficient to allow lawful occupancy are not customarily issued, for the purpose of this section, evidence of lawful occupancy shall be deemed to be given or issued upon the date that such lawful occupancy of the unit may first be allowed under prevailing applicable laws, ordinances, or statutes;
- (c) The completion by the developer of the common elements and such recreational facilities, whether or not the same are common elements, which the developer is obligated to complete or provide under the terms of the written contract or written agreement for purchase or lease of the unit; or
- (d) In the event there shall not be a written contract or agreement for sale or lease of the unit, then the completion by the developer of the common elements and such recreational facilities, whether or not the same are common elements, which the developer would be obligated to complete under any rule of law applicable to the developer's obligation.

Under no circumstances shall a cause of action created or recognized under this section survive for a period of more than 5 years after the closing of the transaction.

Section 8. Section 718.621, Florida Statutes, is created to read: 718.621 Rulemaking authority. -- The division is authorized to adopt rules as necessary to administer and ensure compliance with developers' obligations with respect to condominium conversions concerning the filing and noticing of intended conversion, rental agreement extensions, rights of first refusal, and disclosure and post-purchase protections. Section 9. This act shall take effect upon becoming a law. SENATE SUMMARY Revises rulemaking authority of the Department of Business and Professional Regulation. Provides for condominium association boards to meet by telephone. Provides for the transition from developer control to a unit owner controlled association and the merger and discolution of such associations. Establishes dissolution of such associations. Establishes requirements for the closure on a contract for sale or a lease that exceeds five years. Provides for filing and review requirements. Changes references from "purchaser" to "buyer." Provides requirements for condominium conversions, relating to disclosure. (See bill for details.)