By Senators Forman, Mitchell and Campbell

32-439A-99

1 A bill to be entitled 2 An act relating to human rights; creating s. 402.164, F.S.; providing legislative intent 3 4 with respect to the duties and powers of the 5 Statewide Human Rights Advocacy Committee and 6 the district human rights advocacy committees; 7 defining the term "client services" as used in ss. 402.164-402.167, F.S.; providing for the 8 9 Statewide Human Rights Advocacy Committee to monitor the activities of, and investigate 10 complaints against, state agencies that provide 11 12 client services; amending s. 402.166, F.S.; revising the duties of the district human 13 14 rights advocacy committees to conform to the expanded duties of the statewide committee; 15 amending s. 402.167, F.S.; providing rulemaking 16 17 authority to the state agencies subject to investigation by the human rights advocacy 18 19 committees; providing an effective date. 20 21 Be It Enacted by the Legislature of the State of Florida: 22 23 Section 1. Section 402.164, Florida Statutes, is 24 created to read: 25 402.164 Legislative intent; definition.--26 (1)(a) It is the intent of the Legislature to use 27 citizen volunteers as members of the Statewide Human Rights 28 Advocacy Committee and the district human rights advocacy 29 committees, and to have volunteers operate a network of 30 committees that shall, without interference by an executive

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CODING: Words stricken are deletions; words underlined are additions.

agency, undertake to discover, monitor, investigate, and

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determine the presence of conditions or individuals that constitute a threat to the rights, health, safety, or welfare of persons who receive services from state agencies.

- (b) It is the further intent of the Legislature that the monitoring and investigation shall safeguard the health, safety, and welfare of consumers of services provided by these state agencies.
- (2) As used in ss. 402.164-402.167, the term "client services" means services or programs provided to individuals by state agencies under chapter 39, chapter 393, chapter 394, part III, part V, or part VIII of chapter 400, chapter 409, chapter 411, chapter 414, chapter 415, or chapter 916.

Section 2. Section 402.165, Florida Statutes, 1998 Supplement, is amended to read:

402.165 Statewide Human Rights Advocacy Committee; confidential records and meetings.--

(1) There is created within the Department of Children and Family Health and Rehabilitative Services a Statewide Human Rights Advocacy Committee. The Department of Children and Family Health and Rehabilitative Services shall provide administrative support and service to the committee to the extent requested by the executive director within available resources. The Statewide Human Rights Advocacy Committee is shall not be subject to control, supervision, or direction by the Department of Children and Family Health and Rehabilitative Services in the performance of its duties. The committee shall consist of 15 residents of this state citizens, one from each service district of the Department of Children and Family Health and Rehabilitative Services, who broadly represent the interests of the public and the clients of one of the state agencies that provide client services that

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department. The members shall be representative of five groups of state residents citizens as follows: one elected public official; two providers who deliver client services or programs to clients of the Department of Health and Rehabilitative Services; four nonsalaried representatives of nonprofit agencies or civic groups; four representatives of health and rehabilitative services consumer groups who are currently receiving, or have received, client services from the Department of Health and Rehabilitative Services within the past 4 years, at least one of whom must be a consumer of one or more client services; and four residents of the state who do not represent any of the foregoing groups, two of whom represent health-related professions and two of whom represent the legal profession. In appointing the representatives of the health-related professions, the appointing authority shall give priority of consideration to a physician licensed under chapter 458 or chapter 459; and, in appointing the representatives of the legal profession, the appointing authority shall give priority of consideration to a member in good standing of The Florida Bar. Except for the member who is an elected public official, each member of the Statewide Human Rights Advocacy Committee must have served as a member of a district human rights advocacy committee. Persons related to each other by consanguinity or affinity within the third degree may not serve on the Statewide Human Rights Advocacy Committee at the same time.

(2) Members of the Statewide Human Rights Advocacy Committee shall be appointed to serve terms of 3 years. A member may not serve more than two consecutive terms. The limitation on the number of terms a member may serve applies

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without regard to whether a term was served before or after October 1, 1989.

- (3) If a member of the Statewide Human Rights Advocacy Committee fails to attend two-thirds of the regular committee meetings during the course of a year, the position held by such member may be deemed vacant by the committee. Governor shall fill the vacancy pursuant to subsection (4). If a member of the Statewide Human Rights Advocacy Committee violates is in violation of the provisions of this section or procedures adopted under this section thereto, the committee may recommend to the Governor that the such member be removed.
- (4) The Governor shall fill each vacancy on the Statewide Human Rights Advocacy Committee from a list of nominees submitted by the statewide committee. A list of candidates shall be submitted to the statewide committee by the district human rights advocacy committee in the district from which the vacancy occurs. Priority of consideration shall be given to the appointment of an individual whose primary interest, experience, or expertise lies with a major client group who are receiving one or more client services and are of the Department of Health and Rehabilitative Services not represented on the committee at the time of the appointment. If an appointment is not made within 60 days after a vacancy occurs on the committee, the vacancy shall be filled by a majority vote of the statewide committee without further action by the Governor. A No person who is employed by any state agency that provides client services the Department of Health and Rehabilitative Services may not be appointed to the committee.
- (5)(a) Members of the Statewide Human Rights Advocacy 31 Committee shall receive no compensation, but are shall be

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entitled to be reimbursed for per diem and travel expenses in accordance with s. 112.061.

- (b) The committee shall select an executive director who shall serve at the pleasure of the committee and shall perform the duties delegated to him or her by the committee. The compensation of the executive director shall be established in accordance with the rules of the Selected Exempt Service.
- (c) The committee may apply for, receive, and accept grants, gifts, donations, bequests, and other payments including money or property, real or personal, tangible or intangible, and service from any governmental or other public or private entity or person and make arrangements as to the use of same.
- (d) The Statewide Human Rights Advocacy Committee shall annually prepare a budget request that may shall not be changed subject to change by department staff after it is approved by the committee, but the budget request shall be submitted to the Governor by the department for transmittal to the Legislature. The budget must shall include a request for funds to carry out the activities of the Statewide Human Rights Advocacy Committee and the district human rights advocacy committees.
- (6) The members of the Statewide Human Rights Advocacy Committee shall elect a chairperson to a term of 1 year. A person may not serve as chairperson for more than two consecutive terms.
- (7) The responsibilities of the committee include, but are not limited to:
- (a) Serving as an independent third-party mechanism 31 | for protecting the constitutional and human rights of clients

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any client within programs a program or facilities facility operated, funded, licensed, or regulated by any state agency that provides client services the Department of Health and Rehabilitative Services.

- (b) Monitoring by site visit and inspection of records, the delivery and use of services, programs, or facilities operated, funded, regulated, or licensed by any state agency that provides client services the Department of Health and Rehabilitative Services for the purpose of preventing abuse or deprivation of the constitutional and human rights of clients. The Statewide Human Rights Advocacy Committee may conduct an unannounced site visit or monitoring visit that involves the inspection of records if such visit is conditioned upon a complaint. A complaint may be generated by the committee itself if information from any state agency that provides client services the Department of Health and Rehabilitative Services or from other sources indicates a situation at the program or facility that indicates possible abuse or neglect of clients. The Statewide Human Rights Advocacy Committee shall establish and follow uniform criteria for the review of information and generation of complaints. Routine program monitoring and reviews that do not require an examination of records may be made unannounced.
- (c) Receiving, investigating, and resolving reports of abuse or deprivation of constitutional and human rights referred to the Statewide Human Rights Advocacy Committee by a district human rights advocacy committee. If a matter constitutes a threat to the life, safety, or health of clients or is multidistrict in scope, the Statewide Human Rights Advocacy Committee may exercise such powers without the 31 | necessity of a referral from a district committee.

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- (d) Reviewing existing programs or services and new or revised programs of the state agencies that provide client services Department of Health and Rehabilitative Services and making recommendations as to how the rights of clients are affected.
- Submitting an annual report to the Legislature, no later than December 30 of each calendar year, concerning activities, recommendations, and complaints reviewed or developed by the committee during the year.
- (f) Conducting meetings at least six times a year at the call of the chairperson and at other times at the call of the Governor or by written request of six members of the committee.
- (q) Developing and adopting uniform procedures to be used to carry out the purpose and responsibilities of the human rights advocacy committees, which procedures shall include, but need not be limited to, the following:
 - The responsibilities of the committee;
- The organization and operation of the statewide committee and district committees, including procedures for replacing a member, formats for maintaining records of committee activities, and criteria for determining what constitutes a conflict of interest for purposes of assigning and conducting investigations and monitoring;
- 3. Uniform procedures for the statewide committee and district committees to receive and investigate reports of abuse of constitutional or human rights;
- The responsibilities and relationship of the district human rights advocacy committees to the statewide committee;

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- The relationship of the committee to the state agencies that receive and investigate reports of abuse and neglect of children or adults Department of Health and Rehabilitative Services, including the way in which reports of findings and recommendations related to reported abuse are given to the appropriate state agency that provides client services Department of Health and Rehabilitative Services;
- Provision for cooperation with the State Long-Term Care Ombudsman Council;
- Procedures for appeal. An appeal to the state committee is made by a district human rights advocacy committee when a valid complaint is not resolved at the district level. The statewide committee may appeal an unresolved complaint to the secretary or director of the appropriate state agency that provides client services Department of Health and Rehabilitative Services. If, after exhausting all remedies, the statewide committee is not satisfied that the complaint can be resolved within the state agency Department of Health and Rehabilitative Services, the appeal may be referred to the Governor or the Legislature;
- Uniform procedures for gaining access to and maintaining confidential information; and
- 9. Definitions of misfeasance and malfeasance for members of the statewide committee and district committees.
- (h) Monitoring the performance and activities of all district committees and providing technical assistance to members and staff of district committees.
- (i) Providing for the development and presentation of a standardized training program for members of district committees.

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- (8)(a) In the performance of its duties, the Statewide Human Rights Advocacy Committee shall have:
- 1. Authority to receive, investigate, seek to conciliate, hold hearings on, and act on complaints that which allege any abuse or deprivation of constitutional or human rights of clients.
- 2. Access to all client records, files, and reports from any program, service, or facility that is operated, funded, licensed, or regulated by any state agency that provides client services the Department of Children and Family Services and any records that which are material to its investigation and which are in the custody of any other agency or department of government. The committee's investigation or monitoring may shall not impede or obstruct matters under investigation by law enforcement or judicial authorities. Access may shall not be granted if a specific procedure or prohibition for reviewing records is required by federal law and regulation that which supersedes state law. Access may shall not be granted to the records of a private licensed practitioner who is providing services outside the state agencies, or outside a state facility, and facilities and whose client is competent and refuses disclosure.
- 3. Standing to petition the circuit court for access to client records that which are confidential as specified by law. The petition must shall state the specific reasons for which the committee is seeking access and the intended use of such information. The court may authorize committee access to such records upon a finding that such access is directly related to an investigation regarding the possible deprivation of constitutional or human rights or the abuse of a client. Original client files, records, and reports may shall not be

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 removed from <u>a state agency</u> the Department of Children and Family Services or agency facilities. Under no circumstance shall The committee <u>may not</u> have access to confidential adoption records in accordance with the provisions of ss. 39.0132, 63.022, and 63.162. Upon completion of a general investigation of practices and procedures of <u>a state agency</u> the Department of Children and Family Services, the committee shall report its findings to that <u>agency</u> department.

- (b) All information obtained or produced by the committee which is made confidential by law, which relates to the identity of any client or group of clients subject to the protections of this section, or which relates to the identity of an individual who provides information to the committee about abuse or alleged violations of constitutional or human rights, is confidential and exempt from the provisions of s. 119.07(1) and s. 24(a), Art. I of the State Constitution.
- (c) Portions of meetings of the Statewide Human Rights Advocacy Committee which relate to the identity of any client or group of clients subject to the protections of this section, which relate to the identity of an individual who provides information to the committee about abuse or alleged violations of constitutional or human rights, or wherein testimony is provided relating to records otherwise made confidential by law, are exempt from the provisions of s. 286.011 and s. 24(b), Art. I of the State Constitution.
- (d) All records prepared by members of the committee which reflect a mental impression, investigative strategy, or theory are exempt from the provisions of s. 119.07(1) and s. 24(a), Art. I of the State Constitution until the investigation is completed or until the investigation ceases to be active. For purposes of this section, an investigation

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is considered "active" while such investigation is being conducted by the committee with a reasonable, good faith belief that it may lead to a finding of abuse or of a violation of human rights. An investigation does not cease to be active so long as the committee is proceeding with reasonable dispatch and there is a good faith belief that action may be initiated by the committee or other administrative or law enforcement agency.

(e) Any person who knowingly and willfully discloses any such confidential information commits is guilty of a misdemeanor of the second degree, punishable as provided in s. 775.082 or s. 775.083.

Section 3. Section 402.166, Florida Statutes, 1998 Supplement, is amended to read:

402.166 District human rights advocacy committees; confidential records and meetings .--

(1) At least one district human rights advocacy committee is created in each service district of the Department of Children and Family Health and Rehabilitative The district human rights advocacy committees shall Services. be subject to direction from and the supervision of the Statewide Human Rights Advocacy Committee. The district administrator shall assign staff to provide administrative support to the committees, and staff assigned to these positions shall perform the functions required by the committee without interference from the department. The district committees shall direct the activities of staff assigned to them to the extent necessary for the committees to carry out their duties. The number and areas of responsibility of the district human rights advocacy 31 committees, not to exceed three in any district, shall be

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30 31 determined by the majority vote of district committee members. However, district $\underline{2}$ $\overline{\text{HF}}$ may have four committees. District committees shall meet at facilities under their jurisdiction whenever possible.

(2) Each district human rights advocacy committee shall have no fewer than 7 members and no more than 15 members, 25 percent of whom are or have been recipients of one or more client services clients of the Department of Health and Rehabilitative Services within the last 4 years, except that one member of this group may be an immediate relative or legal representative of a current or former client; two providers, who deliver client services or programs to clients of the Department of Health and Rehabilitative Services; and two representatives of professional organizations, one of whom represents health-related professions and one of whom represents the legal profession. Priority of consideration shall be given to the appointment of at least one medical or osteopathic physician, as defined in chapters 458 and 459, and one member in good standing of The Florida Bar. Priority of consideration shall also be given to the appointment of an individual whose primary interest, experience, or expertise lies with a major client group receiving client services which is of the Department of Health and Rehabilitative Services not represented on the committee at the time of the appointment. In no case shall A person who is employed by a state agency that provides client services may not the Department of Health and Rehabilitative Services be selected as a member of a committee. At no time shall Individuals who provide are providing contracted services to any such state agency may not the Department of Health and Rehabilitative Services constitute more than 25 percent of the membership of a

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district committee. Persons related to each other by consanguinity or affinity within the third degree may shall not serve on the same district human rights advocacy committee at the same time. All members of district human rights advocacy committees must successfully complete a standardized training course for committee members within 3 months after their appointment to a committee. A member may not be assigned an investigation that which requires access to confidential information prior to the completion of the training course. After he or she completes the required training course, a member of a committee may shall not be prevented from participating in any activity of that committee, including investigations and monitoring, except due to a conflict of interest as described in the procedures established by the Statewide Human Rights Advocacy Committee pursuant to subsection (7).

- (3)(a) With respect to existing committees, each member shall serve a term of 4 years. Upon expiration of a term and in the case of any other vacancy, the district committee shall appoint a replacement by majority vote of the committee, subject to the approval of the Governor. A member may serve no more than two consecutive terms.
- (b)1. The Governor shall appoint the first 4 members of any newly created committee; and those 4 members shall select the remaining 11 members, subject to approval of the Governor. If any of the first four members are not appointed within 60 days after of a request is being submitted to the Governor, those members shall be appointed by a majority vote of the district committee without further action by the Governor.

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- Members shall serve for no more than two consecutive terms of 3 years, except that at the time of initial appointment, terms shall be staggered so that the first six members appointed serve for terms of 2 years and the remaining five members serve for terms of 3 years. Vacancies shall be filled as provided in subparagraph 1.
- (c) If no action is taken by the Governor to approve or disapprove a replacement of a member pursuant to this paragraph within 30 days after the district committee has notified the Governor of the appointment, then the appointment of the replacement shall be considered approved.
- (d) The limitation on the number of terms a member may serve applies without regard to whether a term was served before or after October 1, 1989.
- (4) Each committee shall elect a chairperson for a term of 1 year. A person may not serve as chairperson for more than two consecutive terms. The chairperson's term expires on the anniversary of the chairperson's election.
- If In the event that a committee member fails to attend two-thirds of the regular committee meetings during the course of a year, it shall be the responsibility of the committee to replace such member. If a district committee member violates is in violation of the provisions of this section subsection or procedures adopted under this section thereto, a district committee may recommend to the Governor that the such member be removed.
- (6) A member of a district committee shall receive no compensation but is shall receive per diem and shall be entitled to be reimbursed for per diem and travel expenses as provided in s. 112.061. Members may be provided reimbursement 31 | for long-distance telephone calls if such calls were necessary

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to an investigation of an abuse or deprivation of human rights.

- (7) A district human rights advocacy committee shall first seek to resolve a complaint with the appropriate local administration, agency, or program; any matter not resolved by the district committee shall be referred to the Statewide Human Rights Advocacy Committee. A district human rights advocacy committee shall comply with appeal procedures established by the Statewide Human Rights Advocacy Committee. The duties, actions, and procedures of both new and existing district human rights advocacy committees shall conform to the provisions of ss. 402.164-402.167 this act. The duties of each district human rights advocacy committee shall include, but are not limited to:
- (a) Serving as an independent third-party mechanism for protecting the constitutional and human rights of any client within a program or facility operated, funded, licensed, or regulated by a state agency that provides client services the Department of Health and Rehabilitative Services.
- (b) Monitoring_by site visit and inspection of records, the delivery and use of services, programs or facilities operated, funded, regulated_or licensed by a state agency that provides client services the Department of Health and Rehabilitative Services for the purpose of preventing abuse or deprivation of the constitutional and human rights of clients. A district human rights advocacy committee may conduct an unannounced site visit or monitoring visit that involves the inspection of records if the such visit is conditioned upon a complaint. A complaint may be generated by the committee itself if information from a state agency that provides client services the Department of Health and

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Rehabilitative Services or other sources indicates a situation at the program or facility which that indicates possible abuse or neglect of clients. The district human rights advocacy committees shall follow uniform criteria established by the Statewide Human Rights Advocacy Committee for the review of information and generation of complaints. Routine program monitoring and reviews that do not require an examination of records may be made unannounced.

- (c) Receiving, investigating, and resolving reports of abuse or deprivation of constitutional and human rights.
- (d) Reviewing and making recommendations regarding how a client's recommendation with respect to the involvement by clients of the Department of Health and Rehabilitative

 Services as subjects for research projects, prior to implementation, insofar as their human rights might be are affected by the client's participation in a proposed research project, prior to implementation of the project.
- (e) Reviewing existing programs or services and proposed new or revised programs of client services the Department of Health and Rehabilitative Services and making recommendations as to how these programs affect the rights of clients are affected.
- (f) Appealing to the state committee any complaint unresolved at the district level. Any matter that constitutes a threat to the life, safety, or health of a client or is multidistrict in scope shall automatically be referred to the Statewide Human Rights Advocacy Committee.
- (g) Submitting an annual report by September 30 to the Statewide Human Rights Advocacy Committee concerning activities, recommendations, and complaints reviewed or developed by the committee during the year.

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- (h) Conducting meetings at least six times a year at the call of the chairperson and at other times at the call of the Governor, at the call of the Statewide Human Rights

 Advocacy Committee, or by written request of a majority of the members of the committee.
- (8)(a) In the performance of its duties, a district human rights advocacy committee shall have:
- 1. Access to all client records, files, and reports from any program, service, or facility that is operated, funded, licensed, or regulated by any state agency that provides client services the Department of Children and Family Services and any records that which are material to its investigation and which are in the custody of any other agency or department of government. The committee's investigation or monitoring may shall not impede or obstruct matters under investigation by law enforcement or judicial authorities. Access may shall not be granted if a specific procedure or prohibition for reviewing records is required by federal law and regulation which supersedes state law. Access may shall not be granted to the records of a private licensed practitioner who is providing services outside agencies and facilities and whose client is competent and refuses disclosure.
- 2. Standing to petition the circuit court for access to client records that which are confidential as specified by law. The petition must shall state the specific reasons for which the committee is seeking access and the intended use of such information. The court may authorize committee access to such records upon a finding that such access is directly related to an investigation regarding the possible deprivation of constitutional or human rights or the abuse of a client.

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Original client files, records, and reports may shall not be removed from a state agency Department of Children and Family Services or agency facilities. Upon no circumstances shall The committee may not have access to confidential adoption records, in accordance with the provisions of ss. 39.0132, 63.022, and 63.162. Upon completion of a general investigation of practices and procedures followed by a state agency in providing client services of the Department of Children and Family Services, the committee shall report its findings to the appropriate state agency that department.

- (b) All information obtained or produced by the committee which is made confidential by law, which relates to the identity of any client or group of clients subject to the protection of this section, or which relates to the identity of an individual who provides information to the committee about abuse or alleged violations of constitutional or human rights, is confidential and exempt from the provisions of s. 119.07(1) and s. 24(a), Art. I of the State Constitution.
- (c) Portions of meetings of a district human rights advocacy committee which relate to the identity of any client or group of clients subject to the protections of this section, which relate to the identity of an individual who provides information to the committee about abuse or alleged violations of constitutional or human rights, or wherein testimony is provided relating to records otherwise made confidential by law, are exempt from the provisions of s. 286.011 and s. 24(b), Art. I of the State Constitution.
- (d) All records prepared by members of the committee which reflect a mental impression, investigative strategy, or theory are exempt from the provisions of s. 119.07(1) and s. 31 24(a), Art. I of the State Constitution until the

investigation is completed or until the investigation ceases to be active. For purposes of this section, an investigation is considered "active" while such investigation is being conducted by the committee with a reasonable, good faith belief that it may lead to a finding of abuse or of a violation of human rights. An investigation does not cease to be active so long as the committee is proceeding with reasonable dispatch and there is a good faith belief that action may be initiated by the committee or other administrative or law enforcement agency.

(e) Any person who knowingly and willfully discloses any such confidential information <u>commits</u> is guilty of a misdemeanor of the second degree, punishable as provided in s. 775.082 or s. 775.083.

Section 4. Section 402.167, Florida Statutes, is amended to read:

- 402.167 Department Duties of the state agencies that provide client services relating to the Statewide Human Rights Advocacy Committee and the District Human Rights Advocacy Committees.--
- (1) Each state agency that provides client services
 The Department of Health and Rehabilitative Services shall adopt rules that which are consistent with law, amended to reflect any statutory changes, and that which rules address at least the following:
- (a) Procedures by which Department of Health and Rehabilitative Services district staff of the state agencies refer reports of abuse to district human rights advocacy committees.

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- (b) Procedures by which client information is made available to members of the Statewide Human Rights Advocacy Committee and the district human rights advocacy committees.
- (c) Procedures by which recommendations made by human rights advocacy committees will be incorporated into Department of Health and Rehabilitative Services policies and procedures of the state agencies.
- (d) Procedures by which committee members are reimbursed for authorized expenditures.
- (2) The Department of Children and Family Health and Rehabilitative Services shall provide for the location of district human rights advocacy committees in district headquarters offices and shall provide necessary equipment and office supplies, including, but not limited to, clerical and word processing services, photocopiers, telephone services, and stationery and other necessary supplies.
- (3) The secretaries or directors of the state agencies secretary shall ensure the full cooperation and assistance of employees of their respective state agencies the Department of Health and Rehabilitative Services with members and staff of the statewide and district human rights advocacy committees. Further, the secretaries or directors of the state agencies secretary shall ensure that, to the extent possible, staff assigned to the Statewide Human Rights Advocacy Committees and district human rights advocacy committees are free of interference from or control by any of the state agencies the department in performing their duties relative to those committees.
 - Section 5. This act shall take effect July 1, 1999.

SENATE SUMMARY Expands the duties of the Statewide Human Rights Advocacy Committee and the district human rights advocacy committees to require that the committees monitor and investigate allegations of abuse of human or constitutional rights by state agencies that provide client services under ch. 39, ch. 393, ch. 394, ch. 400, ch. 409, ch. 411, ch. 414, ch. 415, or ch. 916, F.S. Provides rulemaking authority for the state agencies that are subject to investigation by the statewide committee and the district committees.