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A bill to be entitled An act relating to property and services procurement; amending s. 240.205, F.S.; requiring that the Board of Regents comply with the minority business enterprise program; amending s. 240.227, F.S.; requiring that university presidents comply with the minority business enterprise program; amending s. 287.012, F.S.; redefining the terms "agency" and "office"; creating s. 287.085, F.S.; providing for price preferences in historically underutilized business zones; creating s. 287.086, F.S.; creating a small business enterprise program with goals, incentives, and size standards; amending s. 287.0943, F.S.; revising certification criteria for certain minority business enterprises; amending s. 287.09431, F.S.; providing for flexibility in statewide reciprocal certification agreements; amending s. 287.09451, F.S.; creating the Commission on Small Business and Economic Development composed of the Governor and Cabinet; renaming the Minority Business Advocacy and Assistance Office as the Small Business and Economic Development Office; revising procedural requirements for property and services expenditure percentages for specified minorities; requiring the office to develop procedures to establish dollar goals by procurement category for certain agencies; providing an expiration date; providing for the

1 appointment of a Minority Business Ombudsman; 2 creating a mentor and protege program; creating 3 s. 287.09452, F.S.; establishing the Small and Minority Business Management and Technical 4 5 Assistance Program; providing state purposes; providing for participation; providing program 6 7 criteria and requirements; providing duties of 8 the Small Business and Economic Development 9 Office; authorizing the office to engage in certain financial activities for program 10 11 purposes; requiring a report; creating s. 12 287.0946, F.S.; authorizing the Small Business 13 and Economic Development Office to establish a linked-deposit program for minority and small 14 15 business enterprises; providing an expiration 16 date; amending s. 290.0075, F.S.; extending the expiration date of the enterprise-zone 17 linked-deposit program; amending ss. 17.11, 18 255.102, 287.042, 287.057, 287.0947, 288.703, 19 20 F.S.; conforming provisions; amending s. 288.707, F.S.; providing for additional members 21 22 of the Florida Black Business Investment Board; amending s. 288.901, F.S.; providing for an 23 additional member of the board of directors of 24 Enterprise Florida, Inc.; amending s. 288.9015, 25 26 F.S.; providing for Enterprise Florida, Inc., 27 to include small and minority businesses in 28 certain programs; amending s. 288.905, F.S.; 29 revising duties of the board of directors of Enterprise Florida, Inc., to include small, 30 31 black-owned, and minority-owned businesses;

amending s. 288.906, F.S.; clarifying the contents of the annual report of Enterprise Florida, Inc.; amending s. 288.9412, F.S.; providing for an additional member of the International Trade and Economic Development Board; amending s. 288.9414, F.S.; including minority-owned businesses within certain export assistance programs; amending s. 288.9611, F.S.; specifying a member of the capital development board; amending s. 288.9613, F.S.; including small and minority-owned businesses within the purposes of the capital development board; amending s. 288.9614, F.S.; including small and minority-owned businesses within certain authorized programs; providing an effective date.

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Be It Enacted by the Legislature of the State of Florida:

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Section 1. Subsection (6) of section 240.205, Florida Statutes, 1998 Supplement, is amended to read:

240.205 Board of Regents incorporated. -- The Board of Regents is hereby created as a body corporate with all the powers of a body corporate for all the purposes created by, or that may exist under, the provisions of this chapter or laws amendatory hereof and shall:

(6) Acquire real and personal property and contract for the sale and disposal of same and approve and execute contracts for the acquisition of commodities, goods, equipment, contractual services, leases of real and personal 31 property, and construction. The acquisition may include

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purchase by installment or lease-purchase. Such contracts may provide for payment of interest on the unpaid portion of the purchase price. The board may also acquire the same commodities, goods, equipment, contractual services, leases, and construction for use by a university when the contractual obligation exceeds \$1 million. Title to all real property, however acquired, shall be vested in the Board of Trustees of the Internal Improvement Trust Fund and shall be transferred and conveyed by it. Notwithstanding any other provisions of this subsection, the Board of Regents shall comply with the provisions of s. 287.055 for the procurement of professional services as defined in that section and with s. 287.09451 and other sections relating to the minority business enterprise program therein.

Section 2. Subsection (12) of section 240.227, Florida Statutes, 1998 Supplement, is amended to read:

240.227 University presidents; powers and duties.--The president is the chief administrative officer of the university and is responsible for the operation and administration of the university. Each university president shall:

(12) Approve and execute contracts for the acquisition of commodities, goods, equipment, services, leases of real and personal property, and construction to be rendered to or by the university, provided such contracts are made pursuant to rules of the Board of Regents, are for the implementation of approved programs of the university, and do not require expenditures in excess of \$1 million. The acquisition may be made by installment or lease-purchase contract. Such contracts may provide for the payment of interest on the 31 unpaid portion of the purchase price. Notwithstanding any

other provisions of this subsection, university presidents shall comply with the provisions of s. 287.055 for the procurement of professional services and with s. 287.09451 and other sections relating to the minority business enterprise program, and may approve and execute all contracts for planning, construction, and equipment for projects with building programs and construction budgets approved by the Board of Regents.

Section 3. Subsections (1) and (19) of section 287.012, Florida Statutes, 1998 Supplement, are amended to read:

287.012 Definitions.--The following definitions shall apply in this part:

- (1) "Agency" means any of the various state officers, departments, boards, commissions, divisions, bureaus, and councils and any other unit of organization, however designated, of the executive branch of state government.

  "Agency" does not include the Board of Regents or the State University System, except as it relates to compliance with the state's minority business enterprise program in s. 287.09451 and other related sections, rules, policies, and procedures.
- (19) "Office" means the Small Minority Business and Economic Development Advocacy and Assistance Office of the Commission on Small Business and Economic Development

  Department of Labor and Employment Security.

Section 4. Section 287.085, Florida Statutes, is created to read:

287.085 Historically underutilized business zones.--

(1) Whenever two or more bids or proposals that are equal with respect to price, quality, service, and minority business participation are received by a state agency or the

State University System for the procurement of goods or services under a contract solicitation, a bid or proposal received from a certified zone business must be awarded a 10-percent price preference, a state-of-Florida vendor preference, or weighted points amounting to 10 percent of the overall points. In order to be a certified zone business, the business must:

- (a) Certify that at least 35 percent of its employees are full-time residents of a zone in this state; or
- (b) Certify that it is providing a commercially useful function with the license to do business in the state.
- (2) Each agency is encouraged to spend 0.5 percent of moneys actually expended on private vendors and use purchasing incentives with zone businesses.
- (3) For the purposes of this section, the term "zone" means a historically underutilized business zone in a geographical area that has been designated as an enterprise zone under chapter 290 or an area targeted by the Governor.
- (4) Spending with zone businesses that are owned and operated by a woman or a minority person shall be counted towards the goals specified in s. 287.09451.
- (5) This section does not apply to related services or contracts subject to chapter 339.
- (6) The Commission on Small Business and Economic

  Development shall adopt rules, monitor and report progress,
  and do all things necessary or convenient to guide all state
  agencies and the State University System toward making
  expenditures for commodities, contractual services,
  construction, and architectural and engineering services with
  historically-underutilized-business-zones businesses.

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Section 5. Section 287.086, Florida Statutes, is created to read:

287.086 Small business enterprise program.--

- (1) An eligible small business enterprise is one that is located in an area targeted by the Governor or domiciled in the state and that is independently owned and operated and does not exceed the small business size standard in the relevant standard industry code, as outlined in 13 C.F.R., part 121. Any business that is certified as a small business by any governmental entity is deemed reciprocally certified for this program upon presentation of current certification letters or certificates from a governmental entity or its designee to the Small Business and Economic Development Office. This office must verify with the certifying governmental entity that the information is current and that the business does not exceed the established size standards of 13 C.F.R., part 121. Upon verification, the firm may be registered with the Small Business and Economic Development Office.
- (2) Purchases of competitively bid commodities, construction, contractual services, and professional services may be reserved by state agencies and the State University System for registered small business enterprises. Reserved procurement must be by economically feasible contracts or portions of contracts within the capability of small business enterprises as described in subsection (1). In order to assure necessary competition, at least three registered firms must be available in the area before the purchase may be reserved. State agencies and state universities may use a 10-percent price incentive or a state-of-Florida vendor incentive for small business enterprises.

(3) Payment and performance bonds may be waived on 1 2 state projects for small business enterprises under s. 255.05(1)(a). The state agency shall comply with the following 3 4 procedures to determine whether to waive bond requirements for 5 a project: 6 (a) Identify those projects that are eligible; 7 (b) Determine, by careful review of the technical 8 documents, the nature, scope, and complexity of the project; 9 and 10 (c) Review the list to ensure that at least three small business enterprises are registered to perform the work. 11 12 (4) When a firm registered with the Small Business and 13 Economic Development Office is awarded a state project as a 14 prime contractor, state agencies, or state universities may 15 permit the issuance of joint checks. The use of this procedure 16 shall not be construed to create a contractual relationship between the state and the supply or material house or other 17 outside vendors of the small business enterprise. It is 18 19 intended solely for the benefit and assistance of the small 20 business enterprise. (5) The small business enterprise must be registered 21 22 with the Commission on Small Business and Economic 23 Development. 24 (6) The Commission on Small Business Development shall adopt rules, monitor, and do all things necessary or 25 26 convenient to guide all state agencies and state universities toward making expenditures for commodities, contractual 27 28 services, construction, and architecture and engineering services to small business enterprises. 29

Section 6. Paragraphs (b) and (e) of subsection (1) and paragraph (a) of subsection (4) of section 287.0943, Florida Statutes, 1998 Supplement, are amended to read:

287.0943 Certification of minority business enterprises.--

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- (b) The task force shall be regionally balanced and comprised of officials representing the department, counties, municipalities, school boards, special districts, and other political subdivisions of the state who administer programs to assist minority businesses in procurement or development in government-sponsored programs. The following organizations may appoint two members each of the task force who fit the description above:
  - 1. The Florida League of Cities, Inc.
  - 2. The Florida Association of Counties.
  - 3. The Florida School Boards Association, Inc.
  - 4. The Association of Special Districts.
- 5. The Florida Association of Minority Business Enterprise Officials.
- 6. The Florida Association of Government Purchasing Officials.

24 In addition, the <u>Small</u> <u>Minority</u> Business <u>and Economic</u>

25 <u>Development</u> Advocacy and Assistance Office shall appoint seven

26 members consisting of three representatives of minority

27 business enterprises, two officials of the office, and two

28 at-large members to ensure regional, gender, racial, and

29 ethnic balance among the groups specified in s. 288.703(3).

30 The chairperson of the Legislative Committee on

31 Intergovernmental Relations or a designee shall be a member of

the task force, ex officio. A quorum shall consist of one-third of the current members, and the task force may take action by majority vote. Any vacancy may only be filled by the organization or agency originally authorized to appoint the position.

- (e) In assessing the status of ownership and control, certification criteria shall, at a minimum:
- 1. Link ownership by a minority person, as defined in s. 288.703(3), or as dictated by the legal obligations of a certifying organization, to day-to-day control and financial risk by the qualifying minority owner, and to licensure of a minority owner in any trade or profession that the minority business enterprise will offer to the state when certified; however, the minority licenseholder need not be the controlling owner of the enterprise, but must hold an ownership interest. Minority business enterprises presently certified by the state will not be subject to the licensure requirement until 5 years after the effective date of this act.
- 2. If present ownership was obtained by transfer, require the minority person on whom eligibility is based to have owned at least 51 percent of the applicant firm for a minimum of 2 years, when any previous majority ownership interest in the firm was by a nonminority who is or was a relative, former employer, or current employer of the minority person on whom eligibility is based. This requirement shall not apply to minority persons who are otherwise eligible who take a 51-percent-or-greater interest in a firm that requires professional licensure to operate and who will be the qualifying licenseholder for the firm when certified. A transfer made within a related immediate family group from a

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nonminority person to a minority person in order to establish ownership by a minority person shall be deemed to have been made solely for purposes of satisfying certification criteria and shall render such ownership invalid for purposes of qualifying for such certification if the combined total net asset value of all members of such family group exceeds \$1 million. For purposes of this subparagraph, the term "related immediate family group" means one or more children under 16 years of age and a parent of such children or the spouse of such parent residing in the same house or living unit.

3. Require that prospective certified minority business enterprises be currently performing a useful business function. A "useful business function" is defined as a business function which results in the provision of materials, supplies, equipment, or services to customers other than state or local government. Acting as a conduit to transfer funds to a nonminority business does not constitute a useful business function unless it is done so in a normal industry practice. A supplier that has a distributorship agreement, other forms of industry agreements, or lines of credit and that demonstrates a means of procuring and transporting goods, including catalog sales and drop shipments, is considered to be providing a useful business function. As used in this section, the term acting as a conduit means, in part, not acting as a regular dealer by making sales of material, goods, or supplies from items bought, kept in stock, and regularly sold to the public in the usual course of business. Brokers, manufacturer's representatives, sales representatives, and nonstocking distributors are considered as conduits that do not perform a useful business function, unless normal industry practice dictates.

1 (4)(a) The executive administrator secretary of the 2 Small Business and Economic Development Office Department of 3 Labor and Employment Security shall monitor and implement execute the statewide reciprocal certification and interlocal 4 agreement established under s. 287.09431 on behalf of the 5 6 state. The office shall certify minority business enterprises 7 in accordance with statewide reciprocal certification the 8 agreement and, by affidavit, shall recertify such minority 9 business enterprises not less than once every 2 years each 10 <del>year</del>. 11 Section 7. Section 287.09431, Florida Statutes, is 12 amended to read: 13 (Substantial rewording of section. See 14 s. 287.09431, F.S., for present text.) 15 287.09431 Statewide reciprocal certification of 16 business concerns for the status of minority business enterprise. -- The statewide reciprocal certification of 17 business concerns for the status of minority business 18 19 enterprise is hereby enacted and entered into with all 20 jurisdictions or organizations legally joining therein. The executive administrator of the Small Business and Economic 21 Development Office may enter into flexible agreements with all 22 23 jurisdictions for the purpose of effectuating this section. 24 Therefore, additional eligibility criteria may be permissible in order for local government jurisdictions and private 25 26 organizations to comply with local and federal laws, 27 especially those laws that are enacted to counter the findings 28 of disparity studies. The executive administrator of the Small 29 Business and Economic Development Office may negotiate the terms of agreement with the local government jurisdictions and 30 private organizations to include as many participating

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entities as feasible, whether or not they have minority
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   business programs.
           Section 8. Section 287.09451, Florida Statutes, 1998
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   Supplement, is amended to read:
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           287.09451 Commission on Small Business and Economic
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   Development Minority Business Advocacy and Assistance Office;
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   powers, duties, and functions. --
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           (1) The Legislature finds that there is evidence that
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   minority business enterprises face extraordinary obstacles and
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   barriers in this state which impact their ability to compete
   for contracts. The purpose and intent of the Legislature is to
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   provide these businesses with technical, managerial,
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   contracting, and financial assistance in order to make their
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   search for government contracts consistently fruitful. The
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   Legislature further finds that there is evidence of a
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   systematic pattern of past and continuing racial
   discrimination against minority business enterprises and a
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   disparity in the availability and use of minority business
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   enterprises in the state procurement system. It is determined
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   to be a compelling state interest to rectify that
   discrimination and disparity. Based upon statistical data
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   profiling discrimination, the Legislature has enacted this
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   race-conscious and gender-conscious remedial program to ensure
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   minority participation in the economic life of the state, in
   state contracts for the purchase of commodities, contractual
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   construction contracts. The purpose and intent of this section
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   is to increase participation by minority business enterprises
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   in the state procurement system. This purpose will be
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enterprises and the entry of new and diversified minority business enterprises into the marketplace.

- (2) There is created the Commission on Small Business and Economic Development, the membership of which shall be the Governor, two persons appointed by the President of the Senate, and two persons appointed by the Speaker of the House of Representatives. The commission is assigned to the Office of Tourism, Trade, and Economic Development for administrative purposes and fiscal accountability. The Governor is the chairperson of the commission, and may call a meeting of the commission when the need arises. All actions taken by the commission may be taken by approval of a simple majority.
- (3) An executive administrator to the commission shall be appointed and may be removed by the Governor.
- (4) The executive administrator is responsible for all administrative functions of the commission, including budgeting, personnel, purchasing, and such additional matters as are delegated by the commission.
- (5) The executive administrator shall employ, within budgetary limitations, such staff as are necessary to perform adequately the functions of the commission.
- (6) The executive administrator shall develop a budget in accordance with chapter 216 and submit it to the Executive Office of the Governor.
  - (7) The commission shall:
- (a) Provide overall leadership and promote coordination of economic and business development resources for the benefit of minority business enterprises and of distressed communities that are affected by the business.
- 30 (b) Develop a comprehensive strategic plan that will provide the maximum practical opportunity for economic growth

of black-owned businesses and other minority businesses in this state.

- (c) Provide direction relating to economic and business development of minority business enterprises to regional and statewide planning entities and county, municipal, and special district minority business enterprise programs to help promote the redevelopment of distressed areas and minority business enterprises and minority and small business enterprise programs, where necessary, and to foster strategic alliances among these entities so as to target resources and achieve specific objectives in the economic and business development of minority business enterprises.
- (d) Develop a clear statement of the mission, desired outcomes and strategies for accomplishing the outcomes, and performance measures to assess whether the outcomes are being achieved for the state's small and minority business enterprise programs. The goals are to:
- 1. Increase the size and profitability of minority businesses served by the programs.
- 2. Increase the economic self-sufficiency and competitiveness of minority businesses, as measured by their ability to independently obtain necessary financial capital and surety bonding, and to successfully compete for larger government contracts, in terms of gross contract amount, outside a served or sheltered market.
- 3. Significantly reduce the disparities evidenced by a statistical analysis of the availability and use of minority businesses for state procurement.
- (e) Develop an analysis of the existing strategies of the state's minority business enterprise programs to determine whether the strategies are cost-effective or whether

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alternative strategies should be developed to more cost-effectively achieve the desired outcomes.

- (f) Submit the information required to be developed to the Governor, the President of the Senate, and the Speaker of the House of Representatives by February 1 of each year. of a systematic pattern of past and continuing racial discrimination against minority business enterprises and a disparity in the availability and use of minority business enterprises in the state procurement system. It is determined to be a compelling state interest to rectify such discrimination and disparity. Based upon statistical data profiling this discrimination, the Legislature has enacted race-conscious and gender-conscious remedial programs to ensure minority participation in the economic life of the state, in state contracts for the purchase of commodities and services, and in construction contracts. The purpose and intent of this section is to increase participation by minority business enterprises accomplished by encouraging the use of minority business enterprises and the entry of new and diversified minority business enterprises into the marketplace.
- (2) The Minority Business Advocacy and Assistance
  Office is established within the Department of Labor and
  Employment Security to assist minority business enterprises in
  becoming suppliers of commodities, services, and construction
  to state government.
- (3) The secretary shall appoint an executive director for the Minority Business Advocacy and Assistance Office, who shall serve at the pleasure of the secretary.
- (8)(4) The <u>Small</u> <u>Minority</u> <u>and Economic Development</u>
  Business <del>Advocacy and Assistance</del> Office <u>is established within</u>

the commission to assist small and minority businesses in becoming suppliers of commodities, services, and construction to state governments. The Small Business and Economic Development Office shall have the following powers, duties, and functions:

- (a) To adopt rules to determine what constitutes a "good faith effort" for purposes of state agency compliance with the minority business enterprise procurement goals set forth in s. 287.042. Factors which shall be considered by the <a href="Minority">Small Minority</a> Business <a href="Minority Business">and Economic Development</a> <a href="Enterprise">Enterprise</a> <a href="Assistance">Assistance</a> Office in determining good faith effort shall include, but not be limited to:
- 1. Whether the agency scheduled presolicitation or prebid meetings for the purpose of informing minority business enterprises of contracting and subcontracting opportunities.
- 2. Whether the contractor advertised in general circulation, trade association, or minority-focus media concerning the subcontracting opportunities.
- 3. Whether the agency effectively used services and resources of available minority community organizations; minority contractors' groups; local, state, and federal minority business assistance offices; and other organizations that provide assistance in the recruitment and placement of minority business enterprises or minority persons.
- 4. Whether the agency provided written notice to a reasonable number of minority business enterprises that their interest in contracting with the agency was being solicited in sufficient time to allow the minority business enterprises to participate effectively.
- (b) To adopt rules to determine what constitutes a "good faith effort" for purposes of contractor compliance with

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contractual requirements relating to the use of services or commodities of a minority business enterprise under s. 287.094(2). Factors which shall be considered by the Small Minority Business and Economic Development Advocacy and Assistance Office in determining whether a contractor has made good faith efforts shall include, but not be limited to:

- Whether the contractor attended any presolicitation or prebid meetings that were scheduled by the agency to inform minority business enterprises of contracting and subcontracting opportunities.
- 2. Whether the contractor advertised in general circulation, trade association, or minority-focus media concerning the subcontracting opportunities.
- Whether the contractor provided written notice to a reasonable number of specific minority business enterprises that their interest in the contract was being solicited in sufficient time to allow the minority business enterprises to participate effectively.
- 4. Whether the contractor followed up initial solicitations of interest by contacting minority business enterprises or minority persons to determine with certainty whether the minority business enterprises or minority persons were interested.
- 5. Whether the contractor selected portions of the work to be performed by minority business enterprises in order to increase the likelihood of meeting the minority business enterprise procurement goals, including, where appropriate, breaking down contracts into economically feasible units to facilitate minority business enterprise participation.
- Whether the contractor provided interested minority 31 | business enterprises or minority persons with adequate

information about the plans, specifications, and requirements of the contract or the availability of jobs.

- 7. Whether the contractor negotiated in good faith with interested minority business enterprises or minority persons, not rejecting minority business enterprises or minority persons as unqualified without sound reasons based on a thorough investigation of their capabilities.
- 8. Whether the contractor effectively used the services of available minority community organizations; minority contractors' groups; local, state, and federal minority business assistance offices; and other organizations that provide assistance in the recruitment and placement of minority business enterprises or minority persons.
- (c) To adopt rules and do all things necessary or convenient to guide all state agencies toward making expenditures for commodities, contractual services, construction, and architectural and engineering services with certified minority business enterprises in accordance with the minority business enterprise procurement goals set forth in s. 287.042.
- (d) To monitor the degree to which agencies procure services, commodities, and construction from minority business enterprises in conjunction with the Department of Banking and Finance as specified in s. 17.11.
- (e) To receive and disseminate information relative to procurement opportunities, availability of minority business enterprises, and technical assistance.
- (f) To advise agencies on methods and techniques for achieving procurement objectives.

- (g) To provide a central minority business enterprise certification process which includes independent verification of status as a minority business enterprise.
- (h) To develop procedures to investigate complaints against minority business enterprises or contractors alleged to violate any provision related to this section or s. 287.0943, that may include visits to worksites or business premises, and to refer all information on businesses suspected of misrepresenting minority status to the Commission on Small Business and Economic Development Department of Labor and Employment Security for investigation. When an investigation is completed and there is reason to believe that a violation has occurred, the Commission Department of Labor and Employment Security shall refer the matter to the office of the Attorney General, Department of Legal Affairs, for prosecution.
- (i) To maintain a directory of all minority business enterprises which have been certified and provide this information to any agency or business requesting it.
- (j) To encourage all firms which do more than \$1 million in business with the state within a 12-month period to develop, implement, and submit to this office a minority business development plan.
- (k) To communicate on a monthly basis with the <u>Commission on Small Business and Economic Development Small and Minority Business Advisory Council</u> to keep the <u>commission council</u> informed on issues relating to minority enterprise procurement.
- (1) To serve as an advocate for minority business enterprises, and coordinate with the small and minority

business ombudsman, as defined in s. 288.703, which duties shall include:

- 1. Ensuring that agencies supported by state funding effectively target the delivery of services and resources, as related to minority business enterprises.
- 2. Establishing standards within each industry with which the state government contracts on how agencies and contractors may provide the maximum practicable opportunity for minority business enterprises.
- 3. Assisting agencies and contractors by providing outreach to minority businesses, by specifying and monitoring technical and managerial competence for minority business enterprises, and by consulting in planning of agency procurement to determine how best to provide opportunities for minority business enterprises.
- 4. Integrating technical and managerial assistance for minority business enterprises with government contracting opportunities.
- (m) To make and execute contracts and other instruments necessary for the exercise of its powers and functions, and provide and pay for advisory services and technical assistance that may be necessary to carry out the purposes of this section.
- (n) To request or accept any grant, including a grant that requires a state match, any payment, gift of funds, or property made by the state, by the United States or any department or agency thereof, or by any individual firm, political subdivision, corporation, municipality, county, or organization for any purpose outlined in chapter 287. All such funds must be deposited into the budget entity of the office, and may be expended above the amount appropriated by the

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Legislature and in accordance with the terms and conditions of any such grant, payment, or gift, or in the pursuit of the administration of the office or in support of the programs and promotional activities recommended to the commission. If the Small Business and Economic Development Office is awarded a grant or private contribution that requires a match, the office shall receive a matching appropriation equal to 80 percent of the grant or private contribution.

(o) To adopt rules necessary to ensure agency and contractor compliance with this section and the Florida Small and Minority Business Assistance Act of 1985.

(p) (m) To certify minority business enterprises, as defined in s. 288.703, and as specified in ss. 287.0943 and 287.09431, and shall recertify such minority businesses not less than once a year. Minority business enterprises must be recertified biannually annually by affidavit.

 $(q)\frac{(n)}{(n)}$ 1. To develop procedures to be used by an agency in identifying commodities, contractual services, architectural and engineering services, and construction contracts, except those architectural, engineering, construction, or other related services or contracts subject to the provisions of chapter 339, that could be provided by minority business enterprises. Minority business enterprise goals must be based upon the total state spending with any private or nonprofit entity that is contracting with the state during the current fiscal year; except for the state university construction program, which must be based upon public education capital outlay projections for the subsequent fiscal year and reported to the Legislature under s. 216.023. Each agency is encouraged to spend 12-21 21 percent on of the 31 moneys actually expended for construction contracts, 17-25 25

percent on of the moneys actually expended for architectural and engineering contracts, 5-24 24 percent on of the moneys actually expended for commodities, and 5-25 50.5 percent on of the moneys actually expended for contractual services during the previous fiscal year, except for the state university construction program which shall be based upon public education capital outlay projections for the subsequent fiscal year, and reported to the Legislature pursuant to s. 216.023, for the purpose of entering into contracts with certified minority business enterprises as defined in s. 288.703(2), or approved joint ventures or mentor programs for the purpose of entering into contracts. However, in the event of budget reductions pursuant to s. 216.221, the base amounts may be adjusted to reflect such reductions. The overall spending goal for each industry category shall be subdivided as follows:

- a. For construction contracts:  $\underline{2.4-4.3}$  4 percent for black Americans,  $\underline{2.5-6}$  6 percent for Hispanic-Americans,  $\underline{0.4}$  percent for Asian-Americans, 0.3 for Native Americans, and 6.4-11  $\underline{11}$  percent for American women.
- b. For architectural and engineering contracts:  $\underline{2.6}$  percent for black Americans,  $\underline{4.5-9}$  percent for Hispanic-Americans, 1 percent for Asian-Americans,  $\underline{0.1}$  percent for Native Americans, and  $\underline{8.8-15}$  15 percent for American women.
- c. For commodities:  $\underline{1.5-4}$  2 percent for black Americans,  $\underline{1.5-4}$  4 percent for Hispanic-Americans,  $\underline{0.2-0.5}$  0.5 percent for Asian-Americans,  $\underline{0.2-0.5}$  0.5 percent for Native Americans, and 1.6-15 17 percent for American women.
- d. For contractual services:  $\underline{0.4-7}$  6 percent for black Americans,  $\underline{0.3-7}$  7 percent for Hispanic-Americans,  $\underline{2.3}$   $\pm$

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percent for Asian-Americans, 0.2-0.5 0.5 percent for Native Americans, and  $1.8-8.2 \ \frac{36}{9}$  percent for American women.

2. To develop procedures to evaluate the performance of state agency heads and purchasing personnel in meeting or exceeding the established percentage goals. Additionally, to develop procedures to establish dollar goals, by procurement category, for each agency which range in value from no less than 98 percent of the overall spending goal and no more than 105 percent above the overall spending goal as applied to each agency's total spending with any private or nonprofit entity that is contracting or doing business with the state during the current fiscal year; except for the state university construction program, which must be based upon public education capital outlay projections for the subsequent fiscal year and reported to the Legislature under s. 216.023.

3.2. For the purposes of commodities contracts for the purchase of equipment to be used in the construction and maintenance of state transportation facilities involving the Department of Transportation, "minority business enterprise" has the same meaning as provided in s. 288.703. "Minority person" has the same meaning as in s. 288.703(3). In order to ensure that the goals established under this paragraph for contracting with certified minority business enterprises are met, the department, with the assistance of the Small Minority Business and Economic Development Advocacy and Assistance Office-shall make recommendations to the Legislature on revisions to the goals, based on an updated statistical analysis, at least once every 5 years. Such recommendations shall be based on statistical data indicating the availability of and disparity in the use of minority businesses contracting 31 | with the state. The results of the second first updated

disparity study must be presented to the Legislature no later 1 2 than December 1, 2002, to determine the effectiveness in 3 achieving stated goals and to revise or modify program components for the full achievement of the goals. In those 4 5 specific areas, including procurement category, ethnic group, 6 geographic region, or agency, when the Legislature determines 7 that there is no disparity in the participation of minority 8 business enterprises based on the disparity analysis, the 9 minority business program must be discontinued, in those areas only, within 1 year after the Legislature's determination. The 10 11 Governor shall designate a Minority Business Ombudsman to 12 monitor progress, receive complaints, and report progress to 13 the commission, by November 1 of each year, in those areas in 14 which the minority business enterprise programs are phased out 15 or repealed to determine whether disparities or discrimination is a recurring problem. The minority business enterprise 16 17 program may be reestablished in phased-out programs, when disparities in minority business utilization reoccurs. This 18 19 section expires July 1, 2006; however, the Minority Business 20 Ombudsman shall continue to monitor, receive complaints, make recommendations, and report findings to the Governor. 1996 21 22 4.3. In determining the base amounts for assessing compliance with this paragraph, the Small Minority Business 23 24 and Economic Development Advocacy and Assistance Office may 25 develop, by rule, guidelines for all agencies to use in 26 establishing such base amounts. These rules must include, but 27 are not limited to, guidelines for calculation of base 28 amounts, a deadline for the agencies to submit base amounts, a 29 deadline for approval of the base amounts by the Small Minority Business and Economic Development Advocacy and 30 31 Assistance Office, and procedures for adjusting the base

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amounts as a result of budget reductions made pursuant to s. 216.221.

- 5.4. To determine guidelines for the use of price preferences, weighted preference formulas, individual project goals, or other preferences, as appropriate to the particular industry or trade, to increase the participation of minority businesses in state contracting. These guidelines shall include consideration of:
  - a. Size and complexity of the project.
- The concentration of transactions with minority business enterprises for the commodity or contractual services in question in prior agency contracting.
- The specificity and definition of work allocated to participating minority business enterprises.
- The capacity of participating minority business enterprises to complete the tasks identified in the project.
- The available pool of minority business enterprises as prime contractors, either alone or as partners in an approved joint venture that serves as the prime contractor.
- (f) The geographical location of certified minority business enterprises where location is a relevant factor.
- 6.<del>5.</del> To establish programs, adopt rules, establish guidelines, and develop annual plans, where applicable, to be followed by the participants of the mentor program and determine guidelines for use of joint ventures to meet minority business enterprises spending goals. For purposes of this section, "joint venture" means any association of two or more business concerns to carry out a single business enterprise for profit, for which purpose they combine their property, capital, efforts, skills, or and knowledge. The 31 quidelines shall allow transactions with joint ventures to be

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eligible for credit against the minority business enterprise goals of an agency when the contracting joint venture demonstrates that at least one partner to the joint venture is a certified minority business enterprise as defined in s. 288.703, and that such partner is responsible for a clearly defined portion of the work to be performed, and can demonstrate a plan to enhance the certified minority business enterprises' profitability, management skills, financial standing, and marketplace position shares in the ownership, control, management, responsibilities, risks, and profits of the joint venture. Such demonstration shall be by verifiable documents and sworn statements and may be reviewed by the Small Minority Business and Economic Development Advocacy and Assistance Office at or before the time a contract bid is submitted. An agency may count toward its minority business enterprise goals a portion of the total dollar amount of a contract equal to the percentage of the ownership and control held by the qualifying certified minority business partners in the business relationship contracting joint venture, so long as it the joint venture meets the guidelines adopted by the office.

- (r) Mentor programs may be established for businesses to qualify to bid on state projects.
- 1. A mentor must possess all applicable state and local licenses related to conducting the mentor's business. A mentor shall provide to a certified minority business enterprise any financial, technical, ethical, management, and practical training and guidance relating to the conduct of the mentor's business, which shall be outlined as written goals and submitted for review to the Small Business and Economic Development Office.

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- 2. Mentor requirements apply only to businesses that apply for the mentor program, compete for state contracts, and want certified minority business enterprise participation credit on a state contract. The protege of the mentor relationship, must be a certified minority business enterprise.
- 3. Mentors who mentor certified minority business enterprises or small business enterprise located in an area targeted by the Governor's Front Porch Florida Initiative may receive credit for meeting minority business enterprise contracting goals.
- 4. A protege under the program shall participate by being available to benefit from information and expertise offered by the mentor. To qualify as a protege, a business must be a certified minority business enterprise.
- 5. The mentor shall submit the written mentor plan to the Small Business and Economic Development Office, for approval, if the mentor desires to submit the mentor-protege relationship for minority business enterprise participation credit.
- (s) $\frac{(s)}{(o)}$ 1. To establish a system to record and measure the use of certified minority business enterprises in state contracting. This system shall maintain information and statistics on certified minority business enterprise participation, awards, dollar volume of expenditures and agency goals, and other appropriate types of information to analyze progress in the access of certified minority business enterprises to state contracts and to monitor agency compliance with this section. Such reporting must include, but is not limited to, the identification of all subcontracts in 31 state contracting, including state negotiated agreement price

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schedule contracts and state term contracts, by dollar amount and by number of subcontracts and the identification of the utilization of certified minority business enterprises as prime contractors and subcontractors by dollar amounts of contracts and subcontracts, number of contracts and subcontracts, minority status, industry, and any conditions or circumstances that significantly affected the performance of subcontractors. Agencies shall report their compliance with the requirements of this reporting system at least annually and at the request of the office. All agencies shall cooperate with the office in establishing this reporting system. Except in construction contracting, all agencies shall review contracts costing in excess of CATEGORY FOUR as defined in s. 287.017 to determine if such contracts could be divided into smaller contracts to be separately bid and awarded, and shall, when economical, offer such smaller contracts to encourage minority participation.

- To report agency compliance with the provisions of subparagraph 1. for the preceding fiscal year to the commission Governor and Cabinet, the President of the Senate, the Speaker of the House of Representatives, and the secretary of the Department of Labor and Employment Security on or before February 1 of each year. The report must contain, at a minimum, the following:
  - Total expenditures of each agency by industry.
- The dollar amount and percentage of contracts awarded to certified minority business enterprises by each state agency.
- The dollar amount and percentage of contracts awarded indirectly to certified minority business enterprises 31 as subcontractors by each state agency.

- d. The total dollar amount and percentage of contracts awarded to certified minority business enterprises, whether directly or indirectly, as subcontractors.
- e. A statement and assessment of good faith efforts taken by each state agency.
- f. A status report of agency compliance with subsection (6), as determined by the <u>Small</u> <u>Minority</u> Business and Economic Development <u>Enterprise</u> Office.
- (9)(5)(a) Each agency shall, at the time the specifications or designs are developed or contract sizing is determined for any proposed procurement costing in excess of CATEGORY FOUR, as defined in s. 287.017, forward a notice to the Small Minority Business and Economic Development Advocacy and Assistance Office of the proposed procurement and any determination on the designs of specifications of the proposed procurement that impose requirements on prospective vendors, no later than 30 days prior to the issuance of a solicitation, except that this provision shall not apply to emergency acquisitions. The 30-day notice period shall not toll the time for any other procedural requirements.
- (b) If the <u>Small</u> <u>Minority</u> Business <u>and Economic</u>

  <u>Development</u> <u>Advocacy and Assistance</u> Office determines that the proposed procurement will not likely allow opportunities for minority business enterprises, the office may, within 20 days after it receives the information specified in paragraph (a), propose the implementation of minority business enterprise utilization provisions or submit alternative procurement methods that would significantly increase minority business enterprise contracting opportunities.
- (c) Whenever the agency and the <u>Small</u> <u>Minority</u>
  Business <u>and Economic Development</u> <u>Advocacy and Assistance</u>

 Office disagree, the matter shall be submitted for determination to the head of the agency or the senior-level official designated pursuant to this section as liaison for minority business enterprise issues.

- (d) Should the proposed procurement proceed to competitive bidding, the office is hereby granted standing to protest, pursuant to this section, in a timely manner, any contract award in competitive bidding for contractual services and construction contracts that fail to include minority business enterprise participation, if any responding bidder has demonstrated the ability to achieve any level of participation, or, any contract award for commodities where, a reasonable and economical opportunity to reserve a contract, statewide or district level, for minority participation was not executed or, an agency failed to adopt an applicable preference for minority participation. The bond requirement shall be waived for the office purposes of this subsection.
- (e) An agency may presume that a bidder offering no minority participation has not made a good faith effort when other bidders offer minority participation of firms listed as relevant to the agency's purchasing needs in the pertinent locality or statewide to complete the project.
- (f) Paragraph (a) will not apply when the <u>Small</u>

  <u>Minority</u> Business <u>and Economic Development</u> <u>Advocacy and</u>

  <u>Assistance</u> Office determines that an agency has established a work plan to allow advance consultation and planning with minority business enterprises and where such plan clearly demonstrates:
- 1. A high level of advance planning by the agency with minority business enterprises.

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- A high level of accessibility, knowledge, and 2. experience by minority business enterprises in the agency's contract decisionmaking process.
- 3. A high quality of agency monitoring and enforcement of internal implementation of minority business utilization provisions.
- 4. A high quality of agency monitoring and enforcement of contractor utilization of minority business enterprises, especially tracking subcontractor data, and ensuring the integrity of subcontractor reporting.
- 5. A high quality of agency outreach, agency networking of major vendors with minority vendors, and innovation in techniques to improve utilization of minority business enterprises.
- 6. Substantial commitment, sensitivity, and proactive attitude by the agency head and among the agency minority business staff.
- (6) Each state agency shall coordinate its minority business enterprise procurement activities with the Small Minority Business and Economic Development Advocacy and Assistance Office. At a minimum, each agency shall:
- (a) Adopt a minority business enterprise utilization plan for review and approval by the Small Minority Business and Economic Development Advocacy and Assistance Office which should require meaningful and useful methods to attain the legislative intent in assisting minority business enterprises.
- (b) Designate a senior-level employee in the agency as a minority enterprise assistance officer, responsible for overseeing the agency's minority business utilization activities, and who is not also charged with purchasing 31 responsibility. A senior-level agency employee and agency

purchasing officials shall be accountable to the agency head for the agency's minority business utilization performance. The <u>Small Minority Business and Economic Development Advocacy and Assistance Office shall advise each agency on compliance performance.</u>

(c) If an agency deviates significantly from its utilization plan in 2 consecutive or 3 out of 5 total fiscal years, the <u>Small Minority</u> Business <u>and Economic Development</u> Advocacy and Assistance Office may review any and all solicitations and contract awards of the agency as deemed necessary until such time as the agency meets its utilization plan.

Section 9. Section 287.09452, Florida Statutes, is created to read:

287.09452 Small and Minority Business Management and Technical Assistance Program.--

- (1) It is the policy of the state to meaningfully assist small business enterprises and certified minority business enterprises by developing skills through a program of construction and business-management training, as well as by providing contracting opportunities, partnering for mentor-proteges, joint ventures, and financial assistance in the form of bond guarantees to primarily remedy the effects of past economic disparity and historical discrimination.
- (2) Participation in the program is limited to those businesses that are certified by the Small Business and Economic Development Office as a minority business enterprise or small business enterprise. The programs are to consist of classroom instruction and on-the-job instruction. To the extent feasible, the registration fee may be set to cover the

cost of instruction and overhead. No salary may be paid to any participant.

- (a) This program may be conducted by contract or otherwise.
- (b) Classroom instruction shall consist of, but is not limited to, project planning methods for identifying personnel, equipment, and financial resource needs; bookkeeping; marketing; bidding and bonding requirements; state and federal tax requirements; and strategies for obtaining loans, bonding, and joint venture and mentoring agreements and alliances.
- (c) On-the-job instruction shall consist of, but is not limited to, setting up the job site, cash flow method, accounting, project scheduling, quantity takeoffs, estimating, reading plans and specifications, procedures concerning billing and payments, quality assessment and control methods, and bid and proposal preparation methods.
- (d) The Small Business and Economic Development Office shall develop, under contract with the State University

  System, the community college system, a school district on behalf of its vocational-technical center, or a private consulting firm, a curriculum for instruction in the courses that will lead to a certification of proficiency in business management for certified minority businesses and small businesses.
- (e) The Small Business and Economic Development Office may expend funds on a bond guarantee program for certified minority business enterprises and small business enterprises that have demonstrated satisfactory project performance as prescribed by the guidelines. The state will guarantee up to 90 percent of any bond amount that is \$250,000 or less and 80

percent of any bond amount that is greater than \$250,000, if the bond is provided by an approved surety.

- (3) The Small Business and Economic Development Office may accept financial contributions into the Small and Minority Business Trust Fund, if created by law, and enter into memorandums of understanding with local governmental entities and political subdivisions within the state, for the purpose of allowing minority business enterprises and small business enterprises that are certified with these entities to participate in the construction and business management training, financial assistance, and bonding assistance program, as provided for in this section.
- (4) Annually, the Small Business and Economic

  Development Office shall report the progress of this program
  to the Commission on Small Business and Economic Development.

  The report must include, as a minimum, the number of users of
  the bond guarantee plan, along with the number of defaults and
  dollar loss to the state; the number of students participating
  in the management and technical assistance program, listed by
  location; the number of program participants, categorized by
  ethnicity; the number of program participants that received
  state contracts; and the cost of the program, categorized by
  cost of administration, the cost of instruction on-the-job and
  in classrooms, and the cost of supplies.

Section 10. Section 287.0946, Florida Statutes, is created to read:

<u>287.0946 Small business and minority business</u> enterprise linked-deposit program.--

(1) The Commission on Small Business and Economic Development may create a small and minority business enterprise linked-deposit program to encourage financial

institutions to increase the volume of loans made to small business enterprises and minority business enterprises to encourage the development of small and minority businesses.

- (2) As used in this section, the term:
- (a) "Commission" means the Commission on Small Business and Economic Development.
- (b) "Eligible borrower" means a minority business enterprise that is certified by the statewide reciprocal certification process or a small business enterprise certified by the Small Business and Economic Development Office under ss. 287.0942 and 287.088.
- $\underline{\text{(c)}} \ \ \texttt{"Treasurer" means the Insurance Commissioner and}$  Treasurer.
- (3) Notwithstanding the provisions of s. 18.10, the Treasurer shall designate, for the duration of the small and minority business enterprise linked-deposit program, \$15 million of the state's short-term treasury deposits for deposit in participating financial institutions, except that the Treasurer may not deposit more than \$2 million in any one financial institution participating in the small and minority business linked-deposit program.
- qualified public depositories under chapter 280 and must be selected via the bid process employed by the Treasurer in the competitive selection program for certificates of deposit. A bid less than 200 basis points below the prevailing rate for United States Treasury securities with a maturity matching the maturity of the deposit may not be accepted. At any one time, not more than \$15 million dollars may be placed in the small and minority business enterprise linked-deposit program under this section.

- (5) Participating financial institutions must provide a 100 percent match of any state treasury funds that are deposited within the financial institution as a result of participating in the small and minority business enterprise linked-deposit program. The participating financial institution's share of matching funds shall be used to provide loans to eligible borrowers for working capital, contracts, purchases of supplies or equipment, and the lease of the capital assets, including land, buildings or equipment. The maximum amount of a loan provided under the minority business linked-deposit program is \$250,000.
- (6) At the recommendation of the Small Business and Economic Development Office, the commission shall order the removal and competitive rebidding of all program deposits at a participating financial institution if a review of the participating financial institution's record under the program demonstrates no improvements relative to the financial institution's preparticipation levels of lending to small and minority business enterprises.
- (7) The commission shall order the removal and competitive rebidding of all program deposits at a participating institution, if the participating financial institution ceases to be a qualified public depository under chapter 280.
- (8) The Small Business and Economic Development
  Office, with assistance from the Department of Banking and
  Finance, shall compile funding data and provide an annual
  report to the commission, on March 1 of each year, which
  contains:
- 30 <u>(a) The name of the participating financial</u>
  31 institutions and the number and amount of loans made to small

and minority businesses under the small and minority business enterprise linked-deposit program during the previous calendar year.

- (b) The average interest rate for small and minority business loans made by each participating financial institution under the program during the previous calendar year.
- (c) The number of completed small and minority business loan applications that were denied or disapproved during the previous calendar year by each financial institution participating under the program.
- (d) Recommendations for continuation, expansion, improvement, or expiration of the minority business linked-deposit program in its annual report to the Legislature.
- (9) This section expires June 30, 2006, and on that date the designated short-term treasury deposits shall be returned to the Treasurer.

Section 11. Subsections (6) and (7) of section 290.0075, Florida Statutes, are amended to read:

290.0075 Enterprise zone linked deposit program.--

- (6) The Department of Banking and Finance shall provide an annual report to the Governor, the Speaker of the House of Representatives, the President of the Senate, and the Office of Tourism, Trade, and Economic Development prior to March February 1 of each year which contains:
- (a) The number and amount of loans made to small businesses under this program during the previous calendar year.

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- The average interest rate for small business loans made by each selected financial institution under this program during the previous calendar year.
- (c) The number of completed small business loan applications that were denied or disapproved during the previous calendar year by each selected financial institution under this program.
- (d) Recommendations concerning the continuation, expansion, improvement, or termination of this program.
- (7) This section expires July 1, 2006 shall stand repealed on June 30, 2000, and on that date upon such repeal, the designated short-term treasury deposits shall be returned to the Treasurer.

Section 12. Subsection (2) of section 17.11, Florida Statutes, is amended to read:

- 17.11 To report disbursements made. --
- (2) The Comptroller shall also cause to have reported from the state automated management accounting subsystem no less than quarterly the disbursements which agencies made to small businesses, as defined in the Florida Small and Minority Business Assistance Act of 1985; to certified minority business enterprises in the aggregate; and to certified minority business enterprises broken down into categories of minority persons, as well as gender and nationality subgroups. This information shall be made available to the agencies, the Small Minority Business and Economic Development Advocacy and Assistance Office, the Governor, the President of the Senate, and the Speaker of the House of Representatives. Each agency shall be responsible for the accuracy of information entered into the state automated management accounting subsystem for 31 use in this reporting.

 Section 13. Subsections (1) and (2) of section 255.102, Florida Statutes, 1998 Supplement, are amended to read:

255.102 Contractor utilization of minority business enterprises.--

- (1) Agencies shall consider the use of price preferences, weighted preference formulas, or other preferences for construction contracts, as determined appropriate by the <a href="Minority">Small Minority</a> Business <a href="mainto:and-Economic">and Economic</a>
  <a href="Development">Development</a> Advocacy and Assistance Office in collaboration with the Department of Management Services to increase minority participation.
- Development Advocacy and Assistance Office, in collaboration with the Department of Management Services and the State University System, shall adopt rules to determine what is a "good faith effort" for purposes of contractor compliance with minority participation goals established for competitively awarded building and construction projects. Pro forma efforts shall not be considered good faith. Factors which shall be considered by the state agency in determining whether a contractor has made good faith efforts shall include, but not be limited to:
- (a) Whether the contractor attended any presolicitation or prebid meetings that were scheduled by the agency to inform minority business enterprises of contracting and subcontracting opportunities.
- (b) Whether the contractor advertised in general circulation, trade association, or minority-focus media concerning the subcontracting opportunities.

- (c) Whether the contractor provided written notice to all relevant subcontractors listed on the minority vendor list for that locality and statewide as provided by the agency as of the date of issuance of the invitation to bid, that their interest in the contract was being solicited in sufficient time to allow the minority business enterprises to participate effectively.
- (d) Whether the contractor followed up initial solicitations of interest by contacting minority business enterprises, the <u>Small Minority</u> Business <u>and Economic</u>

  <u>Development Advocacy and Assistance</u> Office, or minority persons who responded and provided detailed information about prebid meetings, access to plans, specifications, contractor's project manager, subcontractor bonding, if any, payment schedule, bid addenda, and other assistance provided by the contractor to enhance minority business enterprise participation.
- (e) Whether the contractor selected portions of the work to be performed by minority business enterprises in order to increase the likelihood of meeting the minority business enterprise procurement goals, including, where appropriate, breaking down contracts into economically feasible units to facilitate minority business enterprise participation under reasonable and economical conditions of performance.
- (f) Whether the contractor provided the <u>Small Minority</u> Business <u>and Economic Development</u> Advocacy and Assistance Office as well as interested minority business enterprises or minority persons with adequate information about the plans, specifications, and requirements of the contract or the availability of jobs at a time no later than when such information was provided to other subcontractors.

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- Whether the contractor negotiated in good faith with interested minority business enterprises or minority persons, not rejecting minority business enterprises or minority persons as unqualified without sound reasons based on a thorough investigation of their capabilities or imposing implausible conditions of performance on the contract.
- (h) Whether the contractor diligently seeks to replace a minority business enterprise subcontractor that is unable to perform successfully with another minority business enterprise.
- (i) Whether the contractor effectively used the services of available minority community organizations; minority contractors' groups; local, state, and federal minority business assistance offices; and other organizations that provide assistance in the recruitment and placement of minority business enterprises or minority persons.

Section 14. Paragraphs (a) and (c) of subsection (2) and paragraphs (b) and (c) of subsection (4) of section 287.042, Florida Statutes, 1998 Supplement, are amended to read:

287.042 Powers, duties, and functions.--The department shall have the following powers, duties, and functions:

(2)(a) To plan and coordinate purchases in volume and to negotiate and execute purchasing agreements and contracts for commodities and contractual services under which state agencies shall make purchases pursuant to s. 287.056, and under which a federal, county, municipality, institutions qualified pursuant to s. 240.605, private nonprofit community transportation coordinator designated pursuant to chapter 427, while conducting business related solely to the Commission for 31 the Transportation Disadvantaged, or other local public agency

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may make purchases. The department may restrict purchases from 1 some term contracts to state agencies only for those term contracts where the inclusion of other governmental entities will have an adverse effect on competition or to those federal facilities located in this state. In such planning or purchasing the Small Minority Business and Economic Development Advocacy and Assistance Office may monitor to ensure that opportunities are afforded for contracting with minority business enterprises. The department, for state term contracts, and all agencies, for multiyear contractual services or term contracts, shall explore reasonable and economical means to utilize certified minority business 12 13 enterprises. Purchases by any county, municipality, private 14 nonprofit community transportation coordinator designated pursuant to chapter 427, while conducting business related 16 solely to the Commission for the Transportation Disadvantaged, or other local public agency under the provisions in the state 17 purchasing contracts, and purchases, from the corporation operating the correctional work programs, of products or 19 services that are subject to paragraph (1)(f), are exempt from the competitive sealed bid requirements otherwise applying to 22 their purchases.

(c) Any person who files an action protesting a decision or intended decision pertaining to contracts administered by the department or a state agency pursuant to s. 120.57(3)(b) shall post with the department or the state agency at the time of filing the formal written protest a bond payable to the department or state agency in an amount equal to 1 percent of the department's or the state agency's estimate of the total volume of the contract or \$5,000, whichever is less, which bond shall be conditioned upon the

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payment of all costs which may be adjudged against him or her in the administrative hearing in which the action is brought and in any subsequent appellate court proceeding. For protests of decisions or intended decisions of the department pertaining to agencies' requests for approval of exceptional purchases, the bond shall be in an amount equal to 1 percent of the requesting agency's estimate of the contract amount for the exceptional purchase requested or \$5,000, whichever is less. In lieu of a bond, the department or state agency may, in either case, accept a cashier's check or money order in the amount of the bond. If, after completion of the administrative hearing process and any appellate court proceedings, the agency prevails, it shall recover all costs and charges which shall be included in the final order or judgment, excluding attorney's fees. This section shall not apply to protests filed by the Small Minority Business and Economic Development Advocacy and Assistance Office. Upon payment of such costs and charges by the person protesting the award, the bond, cashier's check, or money order shall be returned to him or her. If the person protesting the award prevails, he or she shall recover from the agency all costs and charges which shall be included in the final order of judgment, excluding attorney's fees.

- (4) To establish a system of coordinated, uniform procurement policies, procedures, and practices to be used by agencies in acquiring commodities and contractual services, which shall include, but not be limited to:
- (b) Development of procedures for the releasing of requests for proposals and invitations to bid, which procedures shall include, but not be limited to, publication in the Florida Administrative Weekly or on the Florida

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Communities Network of notice for requests for proposals at 1 least 28 days before the date set for submittal of proposals 3 and publication of notice for invitations to bid at least 10 calendar days before the date set for submission of bids. An agency may waive the requirement for notice in the Florida Administrative Weekly or on the Florida Communities Network. Notice of the request for proposals shall be mailed to prospective offerors at least 28 calendar days prior to the date for submittal of proposals. Notice of the invitation to bid shall be mailed to prospective bidders at least 10 10 11 calendar days prior to the date set for submittal of bids. The 12 Small Minority Business and Economic Development Advocacy and 13 Assistance Office may consult with agencies regarding the 14 development of bid distribution procedures to ensure that maximum distribution is afforded to certified minority 15 business enterprises as defined in s. 288.703. 16

(c) Development of procedures for the receipt and opening of bids or proposals by an agency. Such procedures shall provide the Small Minority Business and Economic Development Advocacy and Assistance Office an opportunity to monitor and ensure that the contract award is consistent with the original request for proposal or invitation to bid, in accordance with s. 287.0945(6), and subject to the review of bid responses within standard timelines.

Section 15. Subsection (5) and paragraph (a) of subsection (6) of section 287.057, Florida Statutes, 1998 Supplement, are amended to read:

287.057 Procurement of commodities or contractual services.--

(5) Upon issuance of any invitation to bid or request 31 for proposals, an agency shall forward to the department one

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copy of each invitation to bid or request for proposals for all commodity and contractual services purchases in excess of the threshold amount provided in s. 287.017 for CATEGORY TWO. An agency shall also, upon request, furnish a copy of all competitive sealed bid or competitive sealed proposal tabulations. The Small Minority Business and Economic Development Advocacy and Assistance Office may also request from the agencies any information submitted to the department pursuant to this subsection.

(6)(a) In order to strive to meet the minority business enterprise procurement goals set forth in s. 287.0945, an agency may reserve any contract for competitive sealed bidding only among certified minority business enterprises. Agencies shall review all their contracts each fiscal year and shall determine which contracts may be reserved for bidding only among certified minority business enterprises. This reservation may only be used when it is determined, by reasonable and objective means, before the invitation to bid that there are capable, qualified certified minority business enterprises available to bid on a contract to provide for effective competition. The Small Minority Business and Economic Development Advocacy and Assistance Office shall consult with any agency in reaching such determination when deemed appropriate.

Section 16. Subsections (1), (5), and (6) of section 287.0947, Florida Statutes, are amended to read:

287.0947 Florida Council on Small and Minority Business Development; creation; membership; duties.--

(1) On or after October 1, 1996, the Commission on Small Business and Economic Development secretary of the 31 Department of Labor and Employment Security may create the

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30 31 Florida Advisory Council on Small and Minority Business Development with the purpose of advising and assisting the executive administrator secretary in carrying out the executive administrator's secretary's duties with respect to minority businesses and economic and business development. It is the intent of the Legislature that the membership of such council include practitioners, laypersons, financiers, and others with business development experience who can provide invaluable insight and expertise for this state in the diversification of its markets and networking of business opportunities. The council shall initially consist of 19 persons, each of whom is or has been actively engaged in small and minority business development, either in private industry, in governmental service, or as a scholar of recognized achievement in the study of such matters. Initially, the council shall consist of members representing all regions of the state and shall include at least one member from each group identified within the definition of "minority person" in s. 288.703(3), considering also gender and nationality subgroups, and shall consist of the following:

- (a) Four members consisting of representatives of local and federal small and minority business assistance programs or community development programs.
- (b) Eight members composed of representatives of the minority private business sector, including certified minority business enterprises and minority supplier development councils, among whom at least two shall be women and at least four shall be minority persons.
- (c) Two representatives of local government, one of whom shall be a representative of a large local government,

and one of whom shall be a representative of a small local government.

- (d) Two representatives from the banking and insurance industry.
- (e) Two members from the private business sector, representing the construction and commodities industries.
- The chairperson of the Florida Black Business Investment Board or the chairperson's designee.
- The chairperson of Enterprise Florida, Inc., or the chairperson's designee.
- (h) The Secretary of the Department of Community Affairs or the secretary's designee.

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A candidate for appointment may be considered if eligible to be certified as an owner of a minority business enterprise, or if otherwise qualified under the criteria above. Vacancies may be filled by appointment of the executive administrator secretary, in the manner of the original appointment.

(5) The powers and duties of the council include, but are not limited to: researching and reviewing the role of small and minority businesses in the state's economy; reviewing issues and emerging topics relating to small and minority business economic development; studying the ability of financial markets and institutions to meet small business credit needs and determining the impact of government demands on credit for small businesses; assessing the implementation of s. 187.201(22), requiring a state economic development comprehensive plan, as it relates to small and minority businesses; assessing the reasonableness and effectiveness of efforts by any state agency or by all state agencies 31 | collectively to assist minority business enterprises; and

advising the Governor, the <u>executive administrator</u> secretary, and the Legislature on matters relating to small and minority business development which are of importance to the international strategic planning and activities of this state.

(6) On or before January 1 of each year, the council shall present an annual report to the executive administrator secretary that sets forth in appropriate detail the business transacted by the council during the year and any recommendations to the executive administrator secretary, including those to improve business opportunities for small and minority business enterprises.

Section 17. Subsections (5), (6), and (8) of section 288.703, Florida Statutes, 1998 Supplement, are amended to read:

288.703 Definitions.--As used in this act, the following words and terms shall have the following meanings unless the content shall indicate another meaning or intent:

- (5) "Commission" "Department" means the Commission on Small Business and Economic Development Department of Labor and Employment Security.
- (6) "Ombudsman" means an office or individual whose responsibilities include coordinating with the <u>Small</u> <u>Minority</u> Business <u>and Economic Development</u> <u>Advocacy and Assistance</u>
  Office for the interests of and providing assistance to small and minority business enterprises in dealing with governmental agencies and in developing proposals for changes in state agency rules.
- (8) <u>"Executive administrator" "Secretary" means the executive administrator of the Commission on Small Business and Economic Development secretary of the Department of Labor and Employment Security.</u>

Section 18. Paragraph (a) of subsection (3) of section 288.707, Florida Statutes, is amended to read:

288.707 Florida Black Business Investment Board.--

- (3) There is hereby created within the Office of Tourism, Trade, and Economic Development a body politic and corporate to be known as the Florida Black Business Investment Board, hereinafter referred to as the "board." The board is hereby constituted a public instrumentality, and the exercise by the board of the powers conferred by ss. 9-21, chapter 85-104, Laws of Florida, shall be deemed to be the performance of an essential governmental function.
- appointed by the Governor subject to confirmation by the Senate, six of whom shall be experienced in investment finance and business development, three of whom shall be representatives of entities each of which shall have invested an aggregate amount of no less than \$500,000 in black business investment corporations, one of whom must be a member of a black business investment corporation, and one of whom shall be a representative of a state certified minority business enterprise. The chair of the Florida Development Finance Corporation, created pursuant to s. 288.9604, shall be an ex officio member of the board.

Section 19. Paragraph (1) is added to subsection (3) of section 288.901, Florida Statutes, to read:

288.901 Enterprise Florida, Inc.; creation; membership; organization; meetings; disclosure.--

(3) Enterprise Florida, Inc., shall be governed by a board of directors. The board of directors shall consist of the following members:

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(1) The chairperson of the Florida Black Business Investment Board.

Section 20. Subsection (1) of section 288.9015, Florida Statutes, is amended to read:

288.9015 Enterprise Florida, Inc.; purpose; duties.--

(1) Enterprise Florida, Inc., is the principal economic development organization for the state. the responsibility of Enterprise Florida, Inc., to provide leadership for business development in Florida by aggressively establishing a unified approach to Florida's efforts of international trade and reverse investment; by aggressively marketing the state as a probusiness location for potential new investment; and by aggressively assisting in the creation, retention, and expansion of existing businesses. In support of this effort, Enterprise Florida, Inc., may develop and implement specific programs or strategies that address the creation, expansion, and retention of Florida business, including small and minority businesses; the development of import and export trade; and the recruitment of worldwide business.

Section 21. Subsection (2) and paragraph (b) of subsection (3) of section 288.905, Florida Statutes, are amended to re

288.905 Duties of the board of directors of Enterprise Florida, Inc. --

(2) The board of directors shall, in conjunction with the Office of Tourism, Trade, and Economic Development, the Florida Black Business Investment Board, and the Small Business and Economic Development Office, develop a strategic plan for economic development for the State of Florida. 31 plan shall be submitted to the Governor, the President of the

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Senate, the Speaker of the House of Representatives, the Senate Minority Leader, and the House Minority Leader by January 1, 1997, and shall be updated or modified before January 1, 1998, and annually thereafter. The plan must be approved by the board of directors prior to submission to the Governor and Legislature. The plan shall include, but is not limited to:

- (a) Allocation of public and private resources to specific activities that will return the greatest benefit to the economy of this state. Including delineation on the amount of funds that should be expended on each component of the plan.
- (b) Identification of programs that will enhance the capabilities of small and minority businesses. The plan should include ways to improve and increase the access to information, services, and assistance for small and minority businesses.
- (c)1. Specific provisions for the stimulation of economic development and job creation in rural areas and midsize cities and counties of the state. These provisions shall include, but are not limited to, the identification of all rural counties in the state and rural cities located in nonrural counties; the identification of all midsize cities and counties in the state; the identification of the economic development and job creation goals of the rural cities and counties and midsize cities; the identification of rural areas of critical concern; the identification of specific local, state, and federal financial and technical assistance resources available to rural cities and counties and midsize cities and counties for economic and community development; 31 the identification of private sector resources available to

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rural cities and counties and midsize cities and counties for economic and community development; and specific methods for the use of the resources identified in the plan to meet the goals identified in the plan.

- Enterprise Florida, Inc., shall involve the local governments of the cities and counties identified pursuant to subparagraph 1., as well as any other local, state, and federal rural development entities, both public and private, in developing and carrying out any provisions.
- (d)1. Specific provisions for the stimulation of economic development and job creation in small businesses and minority businesses. These provisions shall include, but are not limited to, the identification of federal, state, and local financial and technical resources available for small businesses and minority businesses; the identification of economic development and job creation goals for small and minority businesses; the identification of private sector resources available to small and minority businesses; the development, in consultation with the Florida Black Business Investment Board and the Small Business and Economic Development Office, of a comprehensive strategic development plan that will provide maximum practical opportunity for economic growth of black-owned and other minority businesses in this state; and specific methods for the use of the resources identified in the plan to meet the goal of job creation in small businesses and minority businesses in the state.
- 2. Enterprise Florida, Inc., shall involve local, state, and federal small business and minority business development agencies and organizations, both public and 31 private, in developing and carrying out any provisions.

- (e) Creation of workforce training programs that lead to better employment opportunities and higher wages.
- (f) Promotion of business formation, expansion, recruitment, and retention, including programs that enhance access to appropriate forms of financing for businesses in this state, including small and minority-owned businesses.
- internationalization of this state, including programs that establish viable overseas markets, generate foreign investment, assist in meeting the financing requirements of export-ready firms, broaden opportunities for international joint venture relationships, use the resources of academic and other institutions, coordinate trade assistance and facilitation services, and facilitate availability of and access to education and training programs which will assure requisite skills and competencies necessary to compete successfully in the global marketplace and promote the use of small and minority businesses in this state.
- (h) Promotion of the growth of high technology and other value-added industries and jobs.
- (i) Addressing the needs of blighted inner-city communities that have unacceptable levels of unemployment and economic disinvestment, with the ultimate goal of creating jobs for the residents of such communities.
- (j) Identifying business sectors that are of current or future importance to the state's economy and to the state's worldwide business image, and developing specific strategies to promote the development of such sectors.
  - (3)
- 30 (b) The performance standards and measurable outcomes 31 established and regularly reviewed by Enterprise Florida,

Inc., under this subsection must also include benchmarks and goals to measure the impact of state economic development policies and programs and to assess the progress of small and minority businesses in this state. Such benchmarks and goals may include, but are not limited to:

- 1. Net annual job growth rate in this state compared to neighboring southern states and the United States as a whole.
- 2. Unemployment rate in this state compared to neighboring southern states and the United States as a whole.
- 3. Wage distribution based on the percentage of people working in this state who earned 15 percent below the state average, within 15 percent of the state average, and 15 percent or more above the state average.
- 4. Annual percentage of growth in the production of goods and services within Florida compared to neighboring southern states and the United States as a whole.
- 5. Changes in jobs in this state by major industry based on the percentage of growth or decline in the number of full-time or part-time jobs in this state.
  - 6. Number of new business startups in this state.
- 7. Goods produced in this state that are exported to other countries.
- 8. Capital investment for commercial and industrial purposes, agricultural production and processing, and international trade.

Section 22. Paragraph (d) of subsection (1) of section 288.906, Florida Statutes, is amended to read:

288.906 Annual report of Enterprise Florida, Inc.; audits; confidentiality.--

- (1) Prior to December 1 of each year, Enterprise Florida, Inc., shall submit to the Governor, the President of the Senate, the Speaker of the House of Representatives, the Senate Minority Leader, and the House Minority Leader a complete and detailed report including, but not limited to:
- (d) A description of the operations and accomplishments of Enterprise Florida, Inc., and its boards, with respect to furthering the development and viability of small and minority businesses, including any accomplishments relating to capital access and technology and <u>domestic and</u> international business development programs.

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The detailed report required by this subsection shall also include the information identified in paragraphs (a)-(h), if applicable, for any board established within the corporate structure of Enterprise Florida, Inc.

Section 23. Paragraphs (g) and (h) of subsection (2) of section 288.9412, Florida Statutes, are amended to read:

288.9412 International Trade and Economic Development Board.--

- (2) The International Trade and Economic Development Board shall be governed by a board of directors. The board of directors shall consist of the following members:
- (g) Members to be appointed by the Governor, subject to confirmation by the Senate, consisting of the following:
- 1. The chairperson of the World Trade Association of Florida or the chairperson's designee.
- 2. Two representatives from the state's deepwater ports, chosen from a list of three names submitted to the Governor by the Florida Ports Council. One representative

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shall be from the Gulf of Mexico coast ports, and one representative shall be from the Atlantic coast ports.

- The chairperson of the Florida Airport Managers Association or the chairperson's designee.
- 4. The chairperson of the Florida Custom Brokers and Forwarders Association or the chairperson's designee.
- 5. A person having extensive experience in foreign language instruction or international education.
- The chairperson of the International Law Section of The Florida Bar or the chairperson's designee.
- The chairperson of the Florida International Banking Association or the chairperson's designee.
- 8. A representative of a company in this state that is actively engaged in the manufacture of products in this state for sale in foreign markets.
- 9. A member of the Florida Citrus Commission experienced in the exportation of citrus products who owns, operates, or is employed by a major company in this state that is actively engaged in the exportation of citrus products from this state to international markets.
- 10. A representative of a major multinational company with offices in this state.
- 11. The chairperson of the Latin Chamber of Commerce of the United States or the chairperson's designee.
- 12. The chairperson of the Florida Black Business Investment Board or the chairperson's designee.
- (h) Nine to 11 members from the public and private sector, consisting of one member representing a municipal economic development organization, one member representing a county economic development organization, one member 31 representing a regional economic development organization, one

member representing an international economic development organization, one member representing a minority-owned <a href="business">business</a>, and one member who, at the time of appointment, is a board member of a community development corporation that meets the requirements of s. 290.035, with the remaining members representing, and being actively involved in, Florida business, who shall be appointed by the Governor, subject to Senate confirmation.

Section 24. Subsection (3) of section 288.9414, Florida Statutes, is amended to read:

288.9414 Powers and authority of board of directors of International Trade and Economic Development Board.--

(3) Develop intensive export assistance programs for small and medium-sized export firms, including minority-owned <a href="mailto:businesses">businesses</a>. The partnership, through Enterprise Florida, Inc., may enter into contractual relations with export-ready firms and may impose fees or other charges for services provided.

Section 25. Paragraph (c) of subsection (2) of section 288.9611, Florida Statutes, is amended to read:

288.9611 Capital development board; creation, purpose, membership.--

- (2) The capital development board shall be governed by a board of directors. The board of directors shall consist of the following members:
- (c) Nine to 11 members from the public and private sector consisting of, but not limited to, at least three representatives of the commercial banking industry, a representative of the venture capital industry, an economic development professional, the chairperson of the Florida Black Business Investment Board or the chairperson's designee, and a

 manufacturing industry representative, who shall be appointed by the Governor from a list of nominees as provided herein, subject to Senate confirmation.

Section 26. Subsection (1) of section 288.9613, Florida Statutes, is amended to read:

288.9613 Powers and authority of the capital development board.—The capital development board shall have all the powers and authority, not explicitly prohibited by statute, necessary or convenient to carry out and effectuate the purposes of this act, as well as the functions, duties, and responsibilities of the board, including, but not limited to, the following:

(1) Advise and assist in the formulation and coordination of the state's economic development policy regarding capital availability for the formation, growth, and development of firms critical to achieve the purposes of the capital board, including small and minority-owned businesses, as stated in this act and consistent with the policies of the board of directors of Enterprise Florida, Inc.

Section 27. Section 288.9614, Florida Statutes, is amended to read:

288.9614 Authorized programs.—The capital development board may take any action that it deems necessary to achieve the purposes of this act in partnership with private enterprises, public agencies, and other organizations, including, but not limited to, efforts to address the long-term debt needs of small-sized and medium-sized firms and small and minority-owned businesses, to address the needs of microenterprises, to expand availability of venture capital, and to increase international trade and export finance

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     opportunities for firms critical to achieving the purposes of
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     this act.
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                                 This act shall take effect July 1, 1999.
               Section 28.
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                                  LEGISLATIVE SUMMARY
        In sections relating to property and services procurement:
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                     Requires the Board of Regents and the university
               (1)
     presidents to comply with the minority business enterprise
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     program.
                     Provides for price preferences in historically
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     underutilized business zones.
               (3) Creates a small business enterprise program with
     incentives, goals, and size standards.

(4) Prohibits government employees from discriminating
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     in contracting and procurement activities.
                     Revises certification criteria.
Provides for flexibility in statewide reciprocal
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               (6)
     certification agreements
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                      Creates the Commission on Small Business and
     Economic Development.
     (8) Renames the Minority Business Advocacy and Assistance Office as the Small Business and Economic
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     Development Office.
     (9) Revises requirements for expenditure percentages for specified minorities.
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               (10)
                      Provides for the appointment of a Minority
     Business Ombudsman. (11) Create
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                       Creates a mentor and protege program.
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               (12)
                       Establishes a management and technical assistance
     program for small and minority business enterprises.
(13) Authorizes a linked-deposit program for minority
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     and small business enterprises.
(14) Extends the expiration date of the
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     enterprise-zone linked-deposit program.

(15) Revises provisions relating to the Florida Black
Business Development Board, Enterprise Florida, Inc., the
International Trade and Economic Development Board, and the
capital development board to include consideration of small,
black-owned, and minority-owned businesses.
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