Florida House of Representatives - 1999

CS/HB 1707

By the Committees on General Government Appropriations, Governmental Operations and Representatives Posey, Ball, A. Greene, Hafner and Fasano

1	A bill to be entitled
2	An act relating to the Department of Management
3	Services; amending s. 20.22, F.S.; revising the
4	organizational structure of the department
5	relating to labor organizations; amending s.
6	110.1099, F.S.; providing conditions for the
7	reimbursement of training expenses by an
8	employee; amending s. 110.112, F.S.; revising
9	reporting requirements; amending s. 110.1245,
10	F.S.; revising reporting requirements;
11	increasing the cap on meritorious service
12	awards; amending s. 110.131, F.S.; authorizing
13	the designee of an agency head to extend the
14	other-personal-services employment of a health
15	care practitioner; amending s. 110.151, F.S.;
16	modifying duties of state agencies for child
17	care programs sponsored by the agencies;
18	amending s. 110.181, F.S.; providing that the
19	fiscal agent for the Florida State Employees'
20	Charitable Campaign need not reimburse costs
21	under specified conditions; amending s.
22	110.201, F.S.; providing for adoption of rules;
23	providing for a workforce report; amending s.
24	110.205, F.S.; authorizing the Department of
25	Management Services to designate specified
26	employees within the Governor's Office to have
27	salaries and benefits in accordance with the
28	rules of Senior Management Service; authorizing
29	specified employees to have benefits comparable
30	to legislative employees; conforming provisions
31	to changes made by the act; providing for the
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1	designation of Senior Management Service exempt
2	positions; repealing s. 110.207(1)(g), F.S.,
3	relating to statewide planning of career
4	service broadbanding compensation and
5	classification; amending s. 110.209, F.S.;
6	adding critical market pay to the list of pay
7	additives; requiring certain pay
8	implementations to be subject to review and
9	recommendation by the Department of Management
10	Services and approval by the Office of Planning
11	and Budgeting; amending s. 110.235, F.S.;
12	deleting a requirement for a report; amending
13	s. 110.503, F.S.; allowing agencies to incur
14	expenses to recognize the service of
15	volunteers; amending s. 110.504, F.S.;
16	providing a limitation on volunteer awards;
17	amending s. 110.605, F.S.; providing a uniform
18	appraisal system for employees and positions in
19	the Selected Exempt Service; amending s.
20	112.061, F.S.; authorizing the designee of an
21	agency head to approve specified expenses for
22	employees; amending s. 112.3145, F.S.;
23	redefining the terms "local officer" and
24	"specified state employee" for purposes of
25	financial disclosure requirements; amending s.
26	215.196, F.S.; revising the organizational
27	structure of the department relating to the
28	Architects Incidental Trust Fund; amending s.
29	215.422, F.S.; deleting a vendor's right to the
30	name of an ombudsman; amending s. 216.011,
31	F.S.; redefining the term "operating capital
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1	outlay"; amending s. 255.25, F.S.; exempting
2	certain leases from the competitive bidding
3	process; amending ss. 255.249 and 255.257,
4	F.S.; revising the threshold for leased space
5	facility requirements; amending s. 267.075,
6	F.S.; revising the membership of The Grove
7	Advisory Council; amending s. 272.18, F.S.;
8	revising the membership of the Governor's
9	Mansion Commission; amending s. 272.185, F.S.;
10	revising the organizational structure of the
11	department relating to maintenance of the
12	Governor's Mansion; amending s. 273.02, F.S.;
13	increasing the value of property required to be
14	inventoried by custodians; amending s. 273.055,
15	F.S.; providing for the disbursement of moneys
16	received from disposition of state-owned
17	tangible personal property; amending ss.
18	281.02, 281.03, 281.04, 281.05, 281.06, and
19	281.08, F.S.; including reference to the
20	Florida Capitol Police; amending s. 281.07,
21	F.S.; revising the organizational structure of
22	the department relating to the capitol police;
23	amending s. 282.105, F.S., relating to use of
24	State Suncom Network by nonprofit schools;
25	amending s. 282.1095, F.S.; authorizing the
26	Department of Management Services to acquire a
27	state agency law enforcement radio system;
28	authorizing the Joint Task Force on State
29	Agency Law Enforcement Communications to advise
30	the department regarding the system; deleting
31	obsolete provisions; amending ss. 320.0802 and
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1	327.25, F.S.; removing the time limits on the
2	surcharges used to fund the system; removing
3	obsolete provisions; amending s. 282.322, F.S.;
4	amending the requirements for written reports
5	on designated information resources management
б	projects; amending s. 282.3091, F.S.; revising
7	the membership of the State Technology Council;
8	amending s. 282.111, F.S.; revising the
9	organizational structure of the department
10	relating to the statewide system of regional
11	law enforcement communications; amending s.
12	287.017, F.S.; increasing purchasing category
13	threshold amounts; amending s. 287.042, F.S.;
14	revising the organizational structure of the
15	department relating to the purchasing of goods
16	and services; amending s. 287.057, F.S.;
17	revising the organizational structure of the
18	department relating to the procurement of
19	insurance; amending s. 287.151, F.S.; revising
20	purchasing requirements for certain state motor
21	vehicles; amending ss. 287.16 and 287.18, F.S.;
22	revising the organizational structure of the
23	department relating to motor vehicles,
24	watercraft, and aircraft; requiring a report on
25	break-even mileage to be submitted biennially
26	to agency inspectors general; amending s.
27	287.17, F.S.; providing definitions; providing
28	criteria to be followed by an agency head in
29	assigning a state-owned motor vehicle to an
30	employee; requiring a report from agency heads
31	on employee use of state motor vehicles;

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1	amending s. 365.171, F.S.; designating the
2	director of the statewide emergency telephone
3	number "911"; amending ss. 401.021 and 401.027,
4	F.S.; designating the director of the statewide
5	telecommunications system of the regional
6	emergency medical service; amending s. 446.604,
7	F.S.; providing for Government Services Direct
8	to be included in the plan for One-Stop Career
9	Centers; amending s. 447.208, F.S.; providing
10	for the determination of attorney's fees in
11	certain cases; repealing ch. 98-310, Laws of
12	Florida, relating to evaluation of the state
13	contract for air carrier service; authorizing
14	the department to negotiate air services to and
15	from Tallahassee and other cities; repealing
16	ss. 110.407 and 110.607, F.S., which provide
17	for performance audits; providing an effective
18	date.
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20	Be It Enacted by the Legislature of the State of Florida:
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22	Section 1. Subsection (4) of section 20.22, Florida
23	Statutes, is amended to read:
24	20.22 Department of Management ServicesThere is
25	created a Department of Management Services.
26	(4) The duties of the <u>Chief Labor Negotiator</u> Office of
27	Labor Relations shall be determined by the Secretary of
28	Management Services, and must include, but need not be limited
29	to, the representation of the Governor as the public employer
30	in collective bargaining negotiations pursuant to the
31	provisions of chapter 447.
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1 Section 2. Subsection (5) of section 110.1099, Florida Statutes, 1998 Supplement, is amended, and subsection (6) is 2 3 added to said section, to read: 4 110.1099 Education and training opportunities for 5 state employees. -б (5) The Department of Management Services, in 7 consultation with the agencies and, to the extent applicable, 8 Florida's public postsecondary educational institutions, shall adopt rules to implement and administer this section. 9 10 (6) As a precondition to approving an employee's training request, an agency or the judicial branch may require 11 12 an employee to enter into an agreement that requires the 13 employee to reimburse the agency or judicial branch for the 14 registration fee or similar expense for any training or 15 training series when the cost of the fee or similar expense exceeds \$1,000 if the employee voluntarily terminates 16 employment or is discharged for cause from the agency or 17 judicial branch within a specified period of time not 18 19 exceeding 4 years after the conclusion of the training. This 20 subsection does not apply to any training program that an agency or the judicial branch requires the employee to attend. 21 22 An agency or the judicial branch may pay the outstanding 23 balance then due and owing on behalf of a state employee under 24 this subsection in connection with recruitment and hiring of 25 such state employee. 26 Section 3. Paragraph (d) of subsection (2) and 27 subsection (6) of section 110.112, Florida Statutes, are 28 amended to read: 29 110.112 Affirmative action; equal employment opportunity.--30 31 (2)

1 The department shall report information in its (d) 2 annual workforce report relating to annually to the Governor 3 on the implementation, continuance, updating, and results of each executive agency's affirmative action plan for the 4 5 previous fiscal year. 6 (6) The department shall review and monitor audit 7 executive agency actions in carrying out the rules adopted by 8 the department pursuant to this section and shall submit 9 postaudit reports to the Governor, the President of the 10 Senate, the Speaker of the House of Representatives, and the 11 Auditor General. 12 Section 4. Section 110.1245, Florida Statutes, is 13 amended to read: 14 110.1245 Meritorious service awards program.--15 (1) The Department of Management Services shall set 16 policy, develop procedures, and promote a program of 17 meritorious service awards, incentives, and recognition to 18 employees who: 19 (a) Propose procedures or ideas which are adopted and 20 which will result in increasing productivity, in eliminating 21 or reducing state expenditures or improving operations, or in 22 generating additional revenues, provided such proposals are placed in effect and can be implemented under current 23 statutory authority; or 24 25 (b) By their superior accomplishments, make 26 exceptional contributions to the efficiency, economy, or other 27 improvement in the operations of the state government. 28 29 Every state agency, unless otherwise provided by law, shall 30 participate in the program. The Chief Justice shall have the 31 authority to establish a meritorious service awards program 7 CODING: Words stricken are deletions; words underlined are additions.

for employees of the judicial branch within the parameters 1 2 established in this section. The component of the program 3 specified in paragraph (a) shall apply to all employees within the Career Service System, the Selected Exempt Service System, 4 5 and comparable employees within the judicial branch. The б component of the program specified in paragraph (b) shall 7 apply to all employees of the state. No award granted under 8 the component of the program described in paragraph (a) shall 9 exceed 10 percent of the first year's actual savings or actual revenue increase, up to \$25,000, plus applicable taxes, unless 10 11 a larger award is made by the Legislature, and shall be paid 12 from the appropriation available to the judicial branch or 13 state agency affected by the award or from any specific 14 appropriation therefor. No award granted under the component of the program described in paragraph (b) shall exceed \$1,000 15 16 plus applicable taxes per individual employee. The judicial branch or an agency may award savings bonds or other items in 17 lieu of cash awards, provided that the cost of such item does 18 19 not exceed the limits specified in this subsection. In 20 addition, the judicial branch or a state agency may award certificates, pins, plaques, letters of commendation, and 21 other tokens of recognition of meritorious service to an 22 employee eligible for recognition under either component of 23 the program, provided that the award may not cost in excess of 24 \$100\$75 each plus applicable taxes. 25 26 (2) The department and the judicial branch shall 27 submit annually to the President of the Senate and the Speaker 28 of the House of Representatives information that by April 1 of 29 each year a report which outlines each agency's level of participation in the meritorious service awards program. 30 The

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1 information must report shall include, but is not be limited 2 to: 3 (a) The number of proposals made. 4 The number of awards made to employees for adopted (b) 5 proposals. 6 (c) The actual cost savings realized as a result of 7 implementing employee proposals. 8 (d) Total expenditures incurred by the agency for providing awards to employees for adopted proposals. 9 10 (e) The number of employees recognized for superior 11 accomplishments. 12 (f) The number of employees recognized for 13 satisfactory service to the state. 14 (3) Each department head is authorized to incur 15 expenditures to award suitable framed certificates, pins, and 16 other tokens of recognition to retiring state employees whose service with the state has been satisfactory, in appreciation 17 and recognition of such service. Such awards may not cost in 18 19 excess of\$100\$50 each plus applicable taxes. 20 (4) Each department head is authorized to incur 21 expenditures to award suitable framed certificates, pins, or 22 other tokens of recognition to state employees who have achieved increments of 5 years of satisfactory service in the 23 agency or to the state, in appreciation and recognition of 24 25 such service. Such awards may not cost in excess of \$50 \$10 26 each plus applicable taxes. 27 (5) Each department head is authorized to incur 28 expenditures not to exceed\$100\$50 each plus applicable taxes 29 for suitable framed certificates, plaques, or other tokens of recognition to any appointed member of a state board or 30 commission whose service to the state has been satisfactory, 31 9

in appreciation and recognition of such service upon the 1 2 expiration of such board or commission member's final term in 3 such position. 4 Section 5. Paragraph (c) of subsection (6) of section 5 110.131, Florida Statutes, 1998 Supplement, is amended to 6 read: 7 110.131 Other-personal-services temporary 8 employment.--9 (6) 10 (c) Notwithstanding the provisions of this section, 11 the agency head or his or her designee secretary of the 12 Department of Health or the secretary's delegate may extend 13 the other-personal-services employment of a health care 14 practitioner licensed pursuant to chapter 458, chapter 459, chapter 460, chapter 461, chapter 463, chapter 464, chapter 15 466, chapter 468, chapter 483, chapter 486, or chapter 490 16 beyond 2,080 hours and may employ such practitioner on an 17 hourly or other basis. 18 19 Section 6. Subsection (2) of section 110.151, Florida 20 Statutes, is amended to read: 21 110.151 State officers' and employees' child care 22 services.--23 (2) Child care programs may be located in state-owned 24 office buildings, educational facilities and institutions, 25 custodial facilities and institutions, and, with the consent 26 of the President of the Senate and the Speaker of the House of 27 Representatives, in buildings or spaces used for legislative 28 activities. In addition, centers may be located in privately 29 owned buildings conveniently located to the place of employment of those officers and employees to be served by the 30 31 centers. If a child care program is located in a state-owned 10

office building, educational facility or institution, or 1 2 custodial facility or institution, or in a privately owned 3 building leased by the state, a portion of the service provider's rental fees for child care space may be waived by 4 5 the sponsoring agency in accordance with the rules of the Department of Management Services. Additionally, the 6 7 sponsoring state agency may be responsible for the 8 maintenance, utilities, and other operating costs associated 9 with the physical facility of the child care center. Section 7. Paragraph (b) of subsection (2) of section 10 11 110.181, Florida Statutes, is amended to read: 12 110.181 Florida State Employees' Charitable 13 Campaign.--14 (2) SELECTION OF FISCAL AGENTS; COST.--15 (b) The fiscal agent shall withhold the reasonable 16 costs for conducting the campaign and for accounting and distribution to the participating organizations and shall 17 reimburse the department the actual cost, not to exceed 1 18 percent of gross pledges, for coordinating the campaign in 19 20 accordance with the rules of the department. In any fiscal year in which the Legislature specifically appropriates to the 21 22 department its total costs for coordinating the campaign from the General Revenue Fund, the fiscal agent is not required to 23 reimburse such costs to the department under this subsection. 24 Otherwise, reimbursement will be the difference between actual 25 26 costs and the amount appropriated. 27 Section 8. Subsection (5) is added to section 110.201, 28 Florida Statutes, to read: 29 110.201 Personnel rules, records, and reports.--The department shall develop a workforce report 30 (5) that contains data representative of the state's human 31 11

resources. The report should identify trends for planning and 1 2 improving the management of the state's human resources. The 3 department shall submit this report annually to the Governor, the President of the Senate, and the Speaker of the House of 4 5 Representatives. 6 Section 9. Paragraphs (k) and (m) of subsection (2) of 7 section 110.205, Florida Statutes, are amended to read: 8 110.205 Career service; exemptions.--9 (2) EXEMPT POSITIONS. -- The exempt positions which are not covered by this part include the following, provided that 10 11 no position, except for positions established for a limited 12 period of time pursuant to paragraph (h), shall be exempted if 13 the position reports to a position in the career service: 14 (k) All officers and employees in the office of the Governor, including all employees at the Governor's mansion, 15 16 and employees within each separate budget entity, as defined in chapter 216, assigned to the Governor. Unless otherwise 17 fixed by law, the salary and benefits of these positions shall 18 19 be set by the department as follows: 20 1. The chief of staff, the assistant or deputy chief of staff, general counsel, Director of Legislative Affairs, 21 22 chief inspector general, Director of Cabinet Affairs, Director of Press Relations, Director of Planning and Budgeting, 23 director of administration, director of state-federal 24 relations, Director of Appointments, Director of External 25 26 Affairs, Deputy General Counsel, Governor's Liaison for 27 Community Development, Chief of Staff for the Lieutenant 28 Governor, Deputy Director of Planning and Budgeting, policy 29 coordinators and chief prosecutor of the statewide grand jury, and the director of each separate budget entity shall have 30 31

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their salaries and benefits established by the department in 1 2 accordance with the rules of the Senior Management Service. 3 2. The salaries and benefits of positions not 4 established in subparagraph 1. shall be set by the employing 5 agency. Salaries and benefits of employees whose professional б training is comparable to that of licensed professionals under 7 paragraph (q), or whose administrative responsibility is 8 comparable to a bureau chief shall be set by the Selected 9 Exempt Service. The department shall make the comparability determinations. Other employees shall have benefits set 10 comparable to legislative staff, except leave shall be 11 12 comparable to career service as if career service employees. 13 (m)1.a. In addition to those positions exempted by 14 other paragraphs of this subsection, each department head may designate a maximum of 20 policymaking or managerial 15 16 positions, as defined by the department and approved by the Administration Commission, as being exempt from the Career 17 Service System. Career service employees who occupy a 18 19 position designated as a position in the Selected Exempt 20 Service under this paragraph shall have the right to remain in 21 the Career Service System by opting to serve in a position not 22 exempted by the employing agency. Unless otherwise fixed by law, the department shall set the salary and benefits of these 23 positions in accordance with the rules of the Selected Exempt 24 Service; provided, however, that if the agency head determines 25 26 that the general counsel, chief Cabinet aide, public 27 information administrator or comparable position for a Cabinet 28 officer, inspector general, or legislative affairs director 29 has both policymaking and managerial responsibilities and if the department determines that any such position has both 30 31 policymaking and managerial responsibilities, the salary and 13

benefits for each such position shall be established by the 1 2 department in accordance with the rules of the Senior 3 Management Service. 4 b. In addition, each department may designate one 5 additional position in the Senior Management Service if that 6 position reports directly to the agency head or to a position 7 in the Senior Management Service and if any additional costs 8 are absorbed from the existing budget of that department. If otherwise exempt, employees of the Public 9 2. 10 Employees Relations Commission, the Commission on Human 11 Relations, and the Unemployment Appeals Commission, upon the certification of their respective commission heads, may be 12 13 provided for under this paragraph as members of the Senior 14 Management Service, if otherwise qualified. However, the 15 deputy general counsels of the Public Employees Relations 16 Commission shall be compensated as members of the Selected Exempt Service. 17 18 Section 10. Paragraph (g) of subsection (1) of section 19 110.207, Florida Statutes, 1998 Supplement, is repealed. 20 Section 11. Paragraph (c) of subsection (2) of section 110.209, Florida Statutes, is amended to read: 21 22 110.209 Pay plan.--23 (2) 24 (c) The department shall establish, by rule, 25 guidelines with respect to, and shall delegate, where 26 appropriate, to the employing agencies the authority to 27 administer, the following: 28 1. Shift differentials. 29 2. On-call fees. 3. Hazardous-duty pay. 30 31 4. Advanced appointment rates. 14

1 5. Salary increase and decrease corrections. 2 6. Lead worker pay. 3 7. Temporary special duties pay. 8. Trainer additive pay. 4 5 9. Competitive area differentials. 10. Coordinator pay. б 7 11. Critical market pay. 8 9 The employing agency must use such pay additives as are 10 appropriate within the guidelines established by the 11 department and shall advise the department in writing of the 12 plan for implementing such pay additives prior to the 13 implementation date. Any action by an employing agency to 14 implement temporary special duties pay, competitive area 15 differentials, or critical market pay may be implemented only 16 after the department has reviewed and recommended such action 17 and the Office of Planning and Budgeting within the Executive Office of the Governor has approved the action; however, an 18 19 employing agency may use temporary special duties pay for up 20 to 3 months without prior review by the department and approval by the the Office of Planning and Budgeting within 21 22 the Executive Office of the Governor. 23 Section 12. Section 110.235, Florida Statutes, is 24 amended to read: 25 110.235 Training.--26 (1) It is the intent of the Legislature that state 27 agencies shall implement training programs that encompass 28 modern management principles, such as those embodied in total 29 quality management, and that provide the framework to develop 30 human resources through empowerment, training, and rewards for 31

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productivity enhancement; to continuously improve the quality 1 2 of services; and to satisfy the expectations of the public. 3 (2) If requested by the employing agencies, the Department of Management Services shall provide the employing 4 5 agencies with training necessary to implement the revision of б the Career Service System and implement the principles of 7 quality management. 8 (3) The employing agencies shall report annually to 9 the Department of Management Services all training programs 10 used by that agency which have not been provided by the 11 Department of Management Services. 12 (2)(4) Each employing agency shall annually evaluate 13 and report to the department the training it has implemented 14 and the progress it has made in the area of training. The department shall review and consolidate the information 15 16 reported to it by the agencies and shall annually report the progress of the agencies in training to the Governor, the 17 18 President of the Senate, and the Speaker of the House of 19 Representatives. 20 (3) (3) (5) As approved by the Legislature by law, each 21 employing agency may use a specified percentage of its salary 22 budget to implement training programs. 23 Section 13. Subsection (5) of section 110.503, Florida 24 Statutes, is amended to read: 25 110.503 Responsibilities of departments and 26 agencies.--Each department or agency utilizing the services of 27 volunteers shall: 28 (5) Provide for the recognition of volunteers who have 29 offered continuous and outstanding service to state-administered programs. Each department or agency using 30 the services of volunteers is authorized to incur expenditures 31 16

not to exceed \$100 each plus applicable taxes for suitable 1 2 framed certificates, plaques, or other tokens of recognition 3 to honor, reward, or encourage volunteers for their service. 4 Section 14. Subsection (6) of section 110.504, Florida 5 Statutes, is amended to read: 110.504 Volunteer benefits.--6 7 (6) Incidental recognition benefits or incidental 8 nonmonetary awards may be furnished to volunteers serving in 9 state departments to award, recognize, or encourage volunteers for their service. The awards may not cost in excess of \$100 10 11 each plus applicable taxes. Section 15. Subsection (1) of section 110.605, Florida 12 13 Statutes, is amended to read: 14 110.605 Powers and duties; personnel rules, records, reports, and performance appraisal. --15 16 (1) The department shall adopt and administer uniform personnel rules, records, and reports relating to employees 17 and positions in the Selected Exempt Service, as well as any 18 19 other rules and procedures relating to personnel 20 administration which are necessary to carry out the purposes 21 of this part. A uniform performance appraisal system shall 22 apply only to employees and positions in the Selected Exempt Service covered by a collective bargaining agreement. 23 24 (a) The department shall develop uniform forms and 25 instructions to be used in reporting transactions which 26 involve changes in an employee's salary, status, performance, 27 leave, fingerprint record, loyalty oath, payroll change, or 28 appointment action or any additional transactions as the 29 department may deem appropriate. 30 31

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1 It is the responsibility of the employing agency (b) 2 to maintain these records and all other records and reports 3 prescribed in applicable rules on a current basis. 4 (c) The department shall develop a uniform performance 5 appraisal system for employees and positions in the Selected 6 Exempt Service covered by a collective bargaining agreement. 7 Each employing agency shall develop a performance appraisal system for all other employees and positions in the Selected 8 9 Exempt System. Such agency system shall take into consideration individual and organizational efficiency, 10 11 productivity, and effectiveness. (d) (d) (c) The department shall periodically audit 12 13 employing agency records to determine compliance with the 14 provisions of this part and the rules of the department. 15 (e)(d) The department shall develop a program of 16 affirmative and positive actions that will ensure full utilization of women and minorities in Selected Exempt Service 17 18 positions. 19 Section 16. Paragraph (f) of subsection (3) and 20 subsections (12) and (13) of section 112.061, Florida Statutes, 1998 Supplement, are amended to read: 21 22 112.061 Per diem and travel expenses of public 23 officers, employees, and authorized persons .--24 (3) AUTHORITY TO INCUR TRAVEL EXPENSES.--25 (f) A traveler who becomes sick or injured while away 26 from his or her official headquarters and is therefore unable 27 to perform the official business of the agency may continue to 28 receive subsistence as provided in subsection (6) during this 29 period of illness or injury until such time as he or she is able to perform the official business of the agency or returns 30 31 to his or her official headquarters, whichever is earlier. 18

1 Such subsistence may be paid when approved by the agency head 2 or his or her designee. 3 (12) ADVANCEMENTS. -- Notwithstanding any of the 4 foregoing restrictions and limitations, an agency head or his 5 or her designee may make, or authorize the making of, advances б to cover anticipated costs of travel to travelers. Such 7 advancements may include the costs of subsistence and travel 8 of any person transported in the care or custody of the 9 traveler in the performance of his or her duties. 10 (13) DIRECT PAYMENT OF EXPENSES BY AGENCY.--Whenever 11 an agency requires an employee to incur either Class A or 12 Class B travel on emergency notice to the traveler, such 13 traveler may request the agency to pay his or her expenses for 14 meals and lodging directly to the vendor, and the agency may pay the vendor the actual expenses for meals and lodging 15 16 during the travel period, limited to an amount not to exceed that authorized pursuant to this section. In emergency 17 situations, the agency head or his or her designee may 18 19 authorize an increase in the amount paid for a specific meal, 20 provided that the total daily cost of meals does not exceed the total amount authorized for meals each day. The agency 21 22 head or his or her designee may also grant prior approval for a state agency to make direct payments of travel expenses in 23 other situations that result in cost savings to the state, and 24 such cost savings shall be documented in the voucher submitted 25 26 to the Comptroller for the direct payment of travel expenses. 27 The provisions of this subsection shall not be deemed to apply 28 to any legislator or to any employee of the Legislature. 29 Section 17. Subsection (1) of section 112.3145, Florida Statutes, is amended to read: 30

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1 112.3145 Disclosure of financial interests and clients 2 represented before agencies.--3 (1) For purposes of this section, unless the context 4 otherwise requires, the term: (a) "Local officer" means: 5 б 1. Every person who is elected to office in any 7 political subdivision of the state, and every person who is 8 appointed to fill a vacancy for an unexpired term in such an elective office. 9 10 2. Any appointed member of a board; commission; 11 authority, including any expressway authority or 12 transportation authority established by general law; community 13 college district board of trustees; or council of any 14 political subdivision of the state, excluding any member of an advisory body. A governmental body with land-planning, zoning, 15 16 or natural resources responsibilities shall not be considered 17 an advisory body. 3. Any person holding one or more of the following 18 19 positions: mayor; county or city manager; chief administrative 20 employee of a county, municipality, or other political subdivision; county or municipal attorney; chief county or 21 22 municipal building inspector; county or municipal water resources coordinator; county or municipal pollution control 23 director; county or municipal environmental control director; 24 county or municipal administrator, with power to grant or deny 25 26 a land development permit; chief of police; fire chief; 27 municipal clerk; district school superintendent; community 28 college president; district medical examiner; or purchasing 29 agent having the authority to make any purchase exceeding the threshold amount provided for in s. 287.017 for CATEGORY ONE, 30 31

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1 <u>on behalf of \$1,000 for</u> any political subdivision of the state
2 or any entity thereof.

(b) "Specified state employee" means:

Public counsel created by chapter 350, an assistant
 state attorney, an assistant public defender, a full-time
 state employee who serves as counsel or assistant counsel to
 any state agency, a judge of compensation claims, an
 administrative law judge, or a hearing officer.

9 2. Any person employed in the office of the Governor
10 or in the office of any member of the Cabinet if that person
11 is exempt from the Career Service System, except persons
12 employed in clerical, secretarial, or similar positions.

13 3. Each appointed secretary, assistant secretary, deputy secretary, executive director, assistant executive 14 director, or deputy executive director of each state 15 16 department, commission, board, or council; unless otherwise provided, the division director, assistant division director, 17 deputy director, bureau chief, and assistant bureau chief of 18 19 any state department or division; or any person having the 20 power normally conferred upon such persons, by whatever title.

4. The superintendent or institute director of a state
mental health institute established for training and research
in the mental health field or the superintendent or director
of any major state institution or facility established for
corrections, training, treatment, or rehabilitation.

5. Business managers, purchasing agents having the power to make any purchase exceeding <u>the threshold amount</u> <u>provided for in s. 287.017 for CATEGORY ONE</u>\$1,000, finance and accounting directors, personnel officers, or grants coordinators for any state agency.

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1 Any person, other than a legislative assistant 6. 2 exempted by the presiding officer of the house by which the 3 legislative assistant is employed, who is employed in the legislative branch of government, except persons employed in 4 5 maintenance, clerical, secretarial, or similar positions. б 7. Each employee of the Commission on Ethics. 7 (c) "State officer" means: Any elected public officer, excluding those elected 8 1. to the United States Senate and House of Representatives, not 9 covered elsewhere in this part and any person who is appointed 10 11 to fill a vacancy for an unexpired term in such an elective 12 office. 13 2. An appointed member of each board, commission, 14 authority, or council having statewide jurisdiction, excluding a member of an advisory body. 15 3. A member of the Board of Regents, the Chancellor 16 and Vice Chancellors of the State University System, and the 17 president of a state university. 18 19 Section 18. Subsection (1) of section 215.196, Florida 20 Statutes, 1998 Supplement, is amended to read: 21 215.196 Architects Incidental Trust Fund; creation; assessment.--22 23 (1) There is created the Architects Incidental Trust 24 Fund for the purpose of providing sufficient funds for the 25 operation of the facilities development activities of the 26 Department of Management Services Division of Building 27 Construction. 28 Section 19. Subsections (5) and (9) of section 29 215.422, Florida Statutes, are amended to read: 30 31

1 215.422 Warrants, vouchers, and invoices; processing 2 time limits; dispute resolution; agency or judicial branch compliance.--3 4 (5) All purchasing agreements between a state agency 5 or the judicial branch and a vendor, applicable to this section, shall include a statement of the vendor's rights and 6 7 the state's responsibilities under this section. The vendor's 8 rights shall include being provided with the name and 9 telephone number of the vendor ombudsman within the Department of Banking and Finance, which information shall also be placed 10 11 on all agency or judicial branch purchase orders. 12 (9) Each agency and the judicial branch shall include 13 in the official position description of every officer or 14 employee who is responsible for the approval or processing of vendors' invoices or distribution of warrants to vendors that 15 the requirements of this section are mandatory. In addition, 16 each employee shall be required to sign a statement at least 17 annually that he or she has been provided a copy of this 18 section and the rules promulgated by the Comptroller. The 19 20 statement shall also acknowledge that the employee understands 21 the approval and processing time limitations and the provision 22 for automatic interest penalty payments. Each agency and the judicial branch shall certify its compliance with this 23 subsection to the Comptroller on or before February 1 of each 24 25 year. 26 Section 20. Paragraph (x) of subsection (1) of section 27 216.011, Florida Statutes, 1998 Supplement, is amended to 28 read: 29 216.011 Definitions.--(1) For the purpose of fiscal affairs of the state, 30 31 appropriations acts, legislative budgets, and approved 23

1 budgets, each of the following terms has the meaning 2 indicated: 3 (x) "Operating capital outlay" means equipment, 4 fixtures, and other tangible personal property of a 5 nonconsumable and nonexpendable nature, the value or cost of б which is\$1,000\$500 or more and the normal expected life of 7 which is 1 year or more, and hardback-covered bound books that 8 are circulated to students or the general public, the value or cost of which is \$25 or more, and hardback-covered bound 9 books, the value or cost of which is\$250\$100 or more. 10 11 Section 21. Paragraphs (b) and (k) of subsection (2) of section 255.249, Florida Statutes, 1998 Supplement, are 12 13 amended to read: 14 255.249 Department of Management Services; 15 responsibility; department rules.--16 (2) The department shall promulgate rules pursuant to 17 chapter 120 providing: (b) Procedures for soliciting and accepting 18 19 competitive proposals for leased space of 5,000 3,000 square 20 feet or more in privately owned buildings, for evaluating the proposals received, for exemption from competitive bidding 21 22 requirements of any lease the purpose of which is the provision of care and living space for persons or emergency 23 space needs as provided in s. 255.25(10), and for the securing 24 25 of at least three documented quotes for a lease that is not 26 required to be competitively bid. 27 (k) For a lease of less than 5,000 3,000 square feet, 28 a method for certification by the agency head or the agency 29 head's designated representative that all criteria for leasing have been fully complied with and for the filing of a copy of 30 31 24

1 such lease and all supporting documents with the department 2 for its review and approval as to technical sufficiency. 3 Section 22. Paragraph (b) of subsection (2) and 4 subsection (3) of section 255.25, Florida Statutes, 1998 5 Supplement, are amended to read: б 255.25 Approval required prior to construction or 7 lease of buildings. --8 (2) 9 (b) The approval of the Department of Management Services, except for technical sufficiency, need not be 10 11 obtained for the lease of less than $5,000 \frac{3,000}{3,000}$ square feet of 12 space within a privately owned building, provided the agency 13 head or the agency head's designated representative has 14 certified compliance with applicable leasing criteria as may be provided pursuant to s. 255.249(2)(k) and has determined 15 16 such lease to be in the best interest of the state. Such a lease which is for a term extending beyond the end of a fiscal 17 year is subject to the provisions of ss. 216.311, 255.2502, 18 19 and 255.2503. 20 (3)(a) Except as provided in subsection (10), no state 21 agency shall enter into a lease as lessee for the use of 5,000

22 3,000 square feet or more of space in a privately owned building except upon advertisement for and receipt of 23 competitive bids and award to the lowest and best bidder. 24 The 25 Department of Management Services shall have the authority to 26 approve a lease for $5,000 \frac{3,000}{3,000}$ square feet or more of space 27 that covers more than 1 fiscal year, subject to the provisions 28 of ss. 216.311, 255.2501, 255.2502, and 255.2503, if such 29 lease is, in the judgment of the department, in the best interests of the state. This paragraph does not apply to 30 31

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buildings or facilities of any size leased for the purpose of
 providing care and living space for persons.

3 (b) The Department of Management Services may approve 4 extensions of an existing lease of <u>5,000</u> 3,000 square feet or 5 more of space if such extensions are determined to be in the 6 best interests of the state, but in no case shall the total of 7 such extensions exceed 11 months. If at the end of the 11th 8 month an agency still needs space, it shall be procured by 9 competitive bid in accordance with s. 255.249(2)(b).

10 (c) Any person who files an action protesting a 11 decision or intended decision pertaining to a competitive bid 12 for space to be leased by the agency pursuant to s. 13 120.57(3)(b) shall post with the state agency at the time of 14 filing the formal written protest a bond payable to the agency in an amount equal to 1 percent of the estimated total rental 15 16 of the basic lease period or \$5,000, whichever is greater less, which bond shall be conditioned upon the payment of all 17 costs which may be adjudged against him or her in the 18 19 administrative hearing in which the action is brought and in 20 any subsequent appellate court proceeding. If the agency prevails after completion of the administrative hearing 21 22 process and any appellate court proceedings, it shall recover all costs and charges which shall be included in the final 23 order or judgment, excluding attorney's fees. Upon payment of 24 such costs and charges by the person protesting the award, the 25 26 bond shall be returned to him or her. If the person 27 protesting the award prevails, the bond shall be returned to 28 that person and he or she shall recover from the agency all 29 costs and charges which shall be included in the final order of judgment, excluding attorney's fees. 30 31

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1 Section 23. Subsection (2) of section 255.257, Florida 2 Statutes, 1998 Supplement, is amended to read: 3 255.257 Energy management plan; buildings occupied by 4 state agencies. --5 (2) ENERGY CONSUMPTION AND COST DATA. -- Each state 6 agency shall submit, in the form and manner to be prescribed 7 by the Department of Management Services, data on energy 8 consumption and cost. The data gathered shall be on 9 state-owned facilities and metered state-leased facilities of 10 5,000 net square feet or more. These data will be used in the 11 computation of the effectiveness of the state energy management plan and the effectiveness of the energy management 12 13 program of each of the reporting agencies. The department 14 shall advise the various agencies on the effectiveness of 15 their energy management programs. 16 Section 24. Paragraph (a) of subsection (3) of section 267.075, Florida Statutes, is amended to read: 17 18 267.075 The Grove Advisory Council; creation; 19 membership; purposes. --20 (3)(a) The Grove Advisory Council shall be composed of 21 eight members, as follows: 22 1. Five members shall be private citizens appointed by 23 the Secretary of State. 24 2. One member shall be the Secretary director of the 25 Division of Facilities Management of the Department of 26 Management Services or his or her designee. 3. One member shall be the director of the Division of 27 28 Historical Resources of the Department of State. 29 4. At least one member shall be a direct descendant of 30 Mary Call Darby Collins appointed by the Secretary of State 31

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with the advice of the oldest living generation of lineal
 descendants of Mary Call Darby Collins.

4 Of the citizen members, at least one member shall have 5 professional curatorial and museum expertise, one member shall б have professional architectural expertise in the preservation 7 of historic buildings, and one member shall have professional 8 landscape expertise. The five citizen members of the council appointed by the Secretary of State and the member of the 9 council who is a direct descendant of Mary Call Darby Collins 10 11 appointed by the Secretary of State shall be appointed for 12 staggered 4-year terms. The Secretary of State shall fill the 13 remainder of unexpired terms for the five citizen members of 14 the council and the member of the council who is a direct descendant of Mary Call Darby Collins. 15

Section 25. Paragraph (a) of subsection (1) of section 272.18, Florida Statutes, is amended to read:

272.18 Governor's Mansion Commission.--

19 (1)(a) There is created within the Department of 20 Management Services a Governor's Mansion Commission to be composed of eight members. Five members shall be private 21 22 citizens appointed by the Governor and subject to confirmation by the Senate; one member shall be the Secretary Director of 23 the Division of Facilities Management of the Department of 24 Management Services or his or her designee; one member shall 25 26 be the Director of the Division of Recreation and Parks of the 27 Department of Environmental Protection; and one member shall 28 be designated by the Secretary of State and shall be an 29 employee of the Department of State with curatorial and museum expertise. The Governor shall appoint all citizen members for 30 4-year terms. The Governor shall fill vacancies for the 31

remainder of unexpired terms. The spouse of the Governor or 1 2 the designated representative of the Governor shall be an ex 3 officio member of the commission but shall have no voting rights except in the case of a tie vote. 4 5 Section 26. Section 272.185, Florida Statutes, 1998 6 Supplement, is amended to read: 7 272.185 Maintenance of Governor's Mansion by 8 Department of Management Services .--9 (1) **POWERS AND DUTIES OF DEPARTMENT.--**10 (a) The Department of Management Services shall 11 maintain all structures, furnishings, equipment, and grounds 12 of the Governor's Mansion, except that the exterior facades; 13 the landscaping of the grounds; the antique furnishings in the 14 private quarters; the interiors of the state rooms; and the articles of furniture, fixtures, and decorative objects used 15 16 or displayed in the state rooms shall be maintained pursuant to the directives of the Governor's Mansion Commission. 17 (2)(b) The department shall insure the Governor's 18 Mansion, its contents, and all structures and appurtenances 19 20 thereto with the State Property Insurance Trust Fund as 21 provided in s. 284.01. The department may is authorized to 22 purchase any necessary insurance either by a primary insurance contract, excess coverage insurance, or reinsurance to cover 23 the contents of the mansion, whether title of the contents is 24 in the state or in any other person or entity not a resident 25 26 of the mansion, notwithstanding the provision of s. 287.025. 27 (3)(c) The department shall have authority to contract 28 and be contracted with for work and materials required. 29 (4)(d) The department shall keep a continuing and accurate inventory of all equipment and furnishings. 30 31

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1 (2) FINANCING; BUDGETS. -- The division shall submit its 2 budgetary requirements to the Department of Management 3 Services for its approval and inclusion in legislative budget 4 requests. 5 Section 27. Section 273.02, Florida Statutes, is б amended to read: 7 273.02 Record and inventory of certain property .-- The 8 word "property" as used in this section means equipment, 9 fixtures, and other tangible personal property of a nonconsumable and nonexpendable nature, the value or cost of 10 11 which is\$1,000\$500 or more and the normal expected life of 12 which is 1 year or more, and hardback-covered bound books that 13 are circulated to students or the general public, the value or 14 cost of which is \$25 or more, and hardback-covered bound books, the value or cost of which is\$250\$100 or more. 15 Each 16 item of property which it is practicable to identify by marking shall be marked in the manner required by the Auditor 17 General. Each custodian shall maintain an adequate record of 18 19 property in his or her custody, which record shall contain 20 such information as shall be required by the Auditor General. Once each year, on July 1 or as soon thereafter as is 21 22 practicable, and whenever there is a change of custodian, each custodian shall take an inventory of property in his or her 23 custody. The inventory shall be compared with the property 24 25 record, and all discrepancies shall be traced and reconciled. 26 All publicly supported libraries shall be exempt from marking 27 hardback-covered bound books, as required by this section. 28 The catalog and inventory control records maintained by each 29 publicly supported library shall constitute the property record of hardback-covered bound books with a value or cost of 30 31 \$25 or more included in each publicly supported library

collection and shall serve as a perpetual inventory in lieu of 1 2 an annual physical inventory. All books identified by these 3 records as missing shall be traced and reconciled, and the library inventory shall be adjusted accordingly. 4 5 Section 28. Subsection (5) of section 273.055, Florida б Statutes, 1998 Supplement, is amended to read: 7 273.055 Disposition of state-owned tangible personal 8 property.--9 (5) All moneys received by the division from the disposition of state-owned tangible personal property or from 10 11 any agreement entered into under this chapter must be retained 12 by the custodian and may be disbursed for the acquisition of 13 exchange and surplus property and for all necessary operating 14 expenditures, and are appropriated for those purposes. The 15 custodian shall maintain records of the accounts into which 16 the money is deposited shall be deposited into the General 17 Revenue Fund. Section 29. Section 281.02, Florida Statutes, 1998 18 19 Supplement, is amended to read: 20 281.02 Powers and duties of the Department of Management Services, Florida Capitol Police.--The Department 21 of Management Services, Florida Capitol Police, has the 22 23 following powers and duties: 24 (1) To establish a comprehensive and ongoing plan for 25 the firesafety and security of the Capitol, the Senate Office 26 Building, the House Office Building, and the Historic Capitol, 27 including, but not limited to, the institution of programs for 28 the awareness and training in firesafety and security of 29 members of the Legislature and their employees, and all other elected officials and their respective employees, who occupy 30 31 such buildings. The Florida Capitol Police department shall 31

1 also ensure that adequate signs and personnel are in place to 2 inform and assist the occupants of and visitors to such 3 buildings. 4 (2) To provide and maintain the firesafety and 5 security of all state-owned property leased from the Department of Management Services, excluding state б 7 universities and custodial institutions, the Governor's 8 office, the Governor's mansion and the grounds thereof, and 9 the Supreme Court. 10 (3) To develop emergency procedures and evacuation 11 routes in the event of fire or disaster and to make such procedures and routes known to those persons occupying 12 13 state-owned buildings leased from the Department of Management Services. 14 15 (4) To employ: 16 (a) Agents who hold certification as police officers in accordance with the minimum standards and qualifications as 17 set forth in s. 943.13 and the provisions of chapter 110, who 18 shall have the authority to bear arms, make arrests, and apply 19 20 for arrest warrants; and (b) Guards and administrative, clerical, technical, 21 22 and other personnel as may be required. (5) To train agents and guards in fire prevention, 23 firesafety, and emergency medical procedures. 24 (6) To respond to all complaints relating to criminal 25 activity within state-owned buildings or state-leased 26 27 property. 28 (7) To enforce rules of the Department of Management 29 Services governing the regulation of traffic and parking on state-owned or state-leased property, including, but not 30 31 limited to, issuing citations for the violation of such rules 32

or the traffic laws of the state or any county or municipality 1 2 and impounding illegally or wrongfully parked vehicles. 3 (8) To delegate its duties provided in this section to 4 any state agency occupying such state-owned or state-leased 5 property. б Section 30. Section 281.03, Florida Statutes, 1998 7 Supplement, is amended to read: 8 281.03 Investigations by the Florida Capitol Police 9 department.--10 (1) The Department of Management Services, Florida 11 Capitol Police, shall conduct traffic accident investigations 12 and investigations relating to felonies and misdemeanors 13 occurring on state-owned or state-leased property. Any 14 matters which are deemed to involve a felony may be referred to the appropriate law enforcement agency for criminal 15 investigation. Such referrals shall include transmittal of 16 records, reports, statements, and all other information 17 18 relating to such matters. 19 (2) The Department of Management Services, Florida 20 Capitol Police, shall retain copies of all reports relating to 21 such criminal activity for use in the ongoing firesafety and 22 security plan as required in s. 281.02. 23 Section 31. Section 281.04, Florida Statutes, 1998 Supplement, is amended to read: 24 25 281.04 Arrests by agents of department.--A person 26 arrested by an agent of the Department of Management Services, 27 Florida Capitol Police, shall be delivered to the sheriff of 28 the county in which the arrest takes place. 29 Section 32. Section 281.05, Florida Statutes, 1998 30 Supplement, is amended to read: 31

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281.05 Ex officio agents.--The Department of Highway 1 2 Safety and Motor Vehicles, the Department of Law Enforcement, 3 and law enforcement officers of counties and municipalities 4 are ex officio agents of the Department of Management 5 Services, Florida Capitol Police, and may, when authorized by the Florida Capitol Police department, enforce rules and laws 6 7 applicable to the powers and duties of the Florida Capitol 8 Police department to provide and maintain the security 9 required by ss. 281.02-281.09. 10 Section 33. Section 281.06, Florida Statutes, 1998 11 Supplement, is amended to read: 281.06 Contracts with counties, municipalities, or 12 13 licensed private security agencies. -- The Department of 14 Management Services, Florida Capitol Police, may contract with any county, municipality, or licensed private security agency 15 16 to provide and maintain the security of state-owned or 17 state-leased property required by ss. 281.02-281.09 upon such terms as the department may deem to be in the best interest of 18 19 the state. 20 Section 34. Section 281.07, Florida Statutes, is amended to read: 21 22 281.07 Rules; Facilities Program, Florida Capitol 23 Police Division of Capitol Police; traffic regulation .--24 (1) The Department of Management Services shall adopt 25 and promulgate rules to govern the administration, operation, 26 and management of the Facilities Program, Florida Capitol 27 Police Division of Capitol Police and to regulate traffic and 28 parking on state-owned or state-leased property, which rules 29 are not in conflict with any state law or county or municipal ordinance, and to carry out the provisions of ss. 30 31 281.02-281.09.

1 (2) Political subdivisions and municipalities may 2 enact and enforce ordinances on the violation of traffic and 3 parking rules provided in subsection (1). 4 Section 35. Section 281.08, Florida Statutes, 1998 5 Supplement, is amended to read: 6 281.08 Equipment.--7 (1) The Department of Management Services, Florida 8 Capitol Police, is specifically authorized to purchase, sell, trade, rent, lease, and maintain all necessary equipment, 9 uniforms, motor vehicles, communication systems, housing 10 facilities, and office space, and perform any other acts 11 12 necessary for the proper administration and enforcement of ss. 13 281.02-281.09, pursuant to part I of chapter 287. The 14 department may prescribe a distinctive uniform to be worn by personnel of the Florida Capitol Police in the performance of 15 their duties pursuant to s. 281.02(3). The department may 16 prescribe a distinctive emblem to be worn by all officers 17 agents or guards of the Florida Capitol Police. 18 19 (2) It is unlawful for any unauthorized person to wear 20 a uniform or emblem prescribed by the department for the 21 Florida Capitol Police, or a similar uniform or emblem, or to impersonate, pretend, or represent himself or herself to be a 22 police officer an agent or guard of the Florida Capitol 23 24 Police. Any person who violates the provisions of this 25 subsection is guilty of a misdemeanor of the first degree, 26 punishable as provided in s. 775.082 or s. 775.083. 27 Section 36. Subsection (5) is added to section 28 282.105, Florida Statutes, 1998 Supplement, to read: 29 282.105 Use of state SUNCOM Network by nonprofit 30 corporations.--31

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1 (5) Private, nonprofit elementary and secondary 2 schools shall be eligible for rates and services on the same basis as public schools, providing these nonpublic schools do 3 4 not have an endowment in excess of \$50 million. 5 Section 37. Subsections (1) and (3) of section 6 282.1095, Florida Statutes, 1998 Supplement, are amended to 7 read: 8 282.1095 State agency law enforcement radio system.--9 The Department of Management Services may acquire (1) and implement For the purpose of acquiring and implementing a 10 11 statewide radio communications system to serve law enforcement 12 units of state agencies, and to serve local law enforcement 13 agencies through a mutual aid channel., The Joint Task Force 14 on State Agency Law Enforcement Communications is established 15 in the Department of Management Services to advise the department of member-agency needs for the planning, designing, 16 and establishment of the joint system.and The State Agency 17 Law Enforcement Radio System Trust Fund is established in the 18 19 Department of Management Services from July 1, 1988, through 20 December 31, 2003. The trust fund shall be funded from surcharges collected under ss. 320.0802 and 327.25. 21 22 (3) Upon appropriation, moneys in the trust fund may 23 be used by the department joint task force to acquire by 24 competitive procurement the equipment; software; and 25 engineering, administrative, and maintenance services it needs 26 to construct, operate, and maintain the statewide radio 27 system. Moneys in the trust fund collected as a result of the 28 surcharges set forth in ss. 320.0802 and 327.25 shall be used 29 to help fund the costs of the system. Upon completion of the system, moneys in the trust fund may also be used by the 30 department joint task force to provide for payment of the 31

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recurring maintenance costs of the system. During statewide 1 2 implementation, Moneys in the trust fund may be appropriated 3 used by the joint task force to maintain and enhance, over and above existing agency budgets, existing radio equipment 4 5 systems of the state agencies represented by the task force б members, in an amount not to exceed up to a maximum of 10 7 percent per year per agency, of the existing radio equipment 8 inventory until the existing radio equipment can be replaced 9 pursuant to implementation of the statewide radio 10 communications system. 11 Section 38. Section 320.0802, Florida Statutes, is 12 amended to read: 13 320.0802 Surcharge on license tax.--During the period 14 January 1, 1989, through December 31, 2003, There is hereby levied and imposed on each license tax imposed under s. 15 320.08, except those set forth in s. 320.08(11), a surcharge 16 in the amount of \$1, which shall be collected in the same 17 manner as the license tax and deposited into the State Agency 18 19 Law Enforcement Radio System Trust Fund of the Department of 20 Management Services. However, the surcharge shall be 21 terminated on midnight December 31, 1994, unless the pilot 22 project established in s. 282.1095 is deemed successful by the 23 joint task force with the concurrence of the Governor and Cabinet as the head of the Department of General Services. 24 25 Section 39. Subsection (9) of section 327.25, Florida 26 Statutes, is amended to read: 27 327.25 Classification; registration; fees and charges; 28 surcharge; disposition of fees; fines; marine turtle 29 stickers.--(9) SURCHARGE.--In addition, during the period January 30 1, 1989, through December 31, 2003, there is hereby levied and 31 37

imposed on each vessel registration fee imposed under 1 2 subsection (1) a surcharge in the amount of \$1, which shall be 3 collected in the same manner as the fee and deposited into the State Agency Law Enforcement Radio System Trust Fund of the 4 5 Department of Management Services. However, the surcharge б shall be terminated on midnight December 31, 1994, unless the 7 pilot project established in s. 282.1095 is deemed successful 8 by the joint task force with the concurrence of the Governor 9 and Cabinet as the head of the Department of Management 10 Services. 11 Section 40. Section 282.322, Florida Statutes, 1998 12 Supplement, is amended to read: 13 282.322 Special monitoring process for designated 14 information resources management projects. -- For each information resources management project which is designated 15 16 for special monitoring in the General Appropriations Act, with a proviso requiring a contract with a project monitor, the 17 Technology Review Workgroup established pursuant to s. 18 19 216.0446, in consultation with each affected agency, shall be 20 responsible for contracting with the project monitor. Upon 21 contract award, funds equal to the contract amount shall be 22 transferred to the Technology Review Workgroup upon request and subsequent approval of a budget amendment pursuant to s. 23 216.292. With the concurrence of the Legislative Auditing 24 Committee, the office of the Auditor General shall be the 25 26 project monitor for other projects designated for special 27 monitoring. However, nothing in this section precludes the 28 Auditor General from conducting such monitoring on any project 29 designated for special monitoring. In addition to monitoring and reporting on significant communications between a 30 31 contracting agency and the appropriate federal authorities,

the project monitoring process shall consist of evaluating 1 2 each major stage of the designated project to determine 3 whether the deliverables have been satisfied and to assess the level of risks associated with proceeding to the next stage of 4 5 the project. The major stages of each designated project shall be determined based on the agency's information systems 6 7 development methodology. At the end of each quarter and Within 8 20 days after an agency has completed a major stage of its 9 designated project or at least 90 days, the project monitor shall issue a written report, including the findings and 10 11 recommendations for correcting deficiencies, to the agency head, for review and comment. Within 20 days after receipt of 12 13 the project monitor's report, the agency head shall submit a 14 written statement of explanation or rebuttal concerning the findings and recommendations of the project monitor, including 15 16 any corrective action to be taken by the agency. The project monitor shall include the agency's statement in its final 17 report, which shall be forwarded, within 7 days after receipt 18 of the agency's statement, to the agency head, the inspector 19 20 general's office of the agency, the Executive Office of the 21 Governor, the appropriations committees of the Legislature, 22 the Joint Legislative Auditing Committee, the Technology Review Workgroup, the President of the Senate, the Speaker of 23 the House of Representatives, and the Office of Program Policy 24 Analysis and Government Accountability. The Auditor General 25 26 shall also receive a copy of the project monitor's report for 27 those projects in which the Auditor General is not the project 28 monitor. 29 Section 41. Subsection (3) of section 282.3091,

30 Florida Statutes, 1998 Supplement, is amended to read:

31 282.3091 State Technology Council; creation.--

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1 The council shall be composed of nine members as (3) 2 follows: 3 (a) The director of the Governor's Office of Planning 4 and Budgeting, who shall serve as chair of the council. 5 (a) (b) The Comptroller. 6 (b)(c) The Commissioner of Education. 7 (c)(d) The Secretary of State. 8 (d)(e) The secretary of the Department of Management 9 Services, who shall service as chair of the council. 10 (e) (f) Three Two state agency heads appointed by the 11 Governor. 12 (f)(g) Two private sector representatives, one 13 appointed by the Speaker of the House of Representatives and 14 one appointed by the President of the Senate, who are not current members of the Legislature. Private sector 15 16 representatives shall, at a minimum, have a general knowledge of or experience in managing information technology resources. 17 However, representatives of information technology resource 18 vendors or any of their subsidiaries that sell products or 19 20 services to the state shall not be appointed to serve as a 21 private sector representative. 22 Members may appoint designees to serve on their behalf; 23 however, such designees must be in a position that reports 24 25 directly to the member. 26 Section 42. Subsection (4) of section 282.111, Florida Statutes, 1998 Supplement, is amended to read: 27 28 282.111 Statewide system of regional law enforcement 29 communications.--30 (4) The Secretary of Management Services or his or her designee director of the division is designated as the 31 40

director of the statewide system of regional law enforcement 1 2 communications and, for the purpose of carrying out the provisions of this section, is authorized to coordinate the 3 activities of the system with other interested state agencies 4 5 and local law enforcement agencies. б Section 43. Subsection (1) of section 287.017, Florida 7 Statutes, 1998 Supplement, is amended to read: 8 287.017 Purchasing categories, threshold amounts; 9 procedures for automatic adjustment by department.--10 The following purchasing categories are hereby (1)11 created: 12 (a) CATEGORY ONE: \$15,000 \$5,000. 13 (b) CATEGORY TWO: \$25,000\$15,000. 14 (c) CATEGORY THREE: \$50,000\$20,000. (d) CATEGORY FOUR: \$150,000\$60,000. 15 16 (e) CATEGORY FIVE: \$250,000\$120,000. 17 Section 44. Paragraph (b) of subsection (2) and paragraph (b) of subsection (4) of section 287.042, Florida 18 19 Statutes, 1998 Supplement, are amended to read: 20 287.042 Powers, duties, and functions. -- The department 21 shall have the following powers, duties, and functions: 22 (2)(b) As an alternative to any provision in s. 23 120.57(3)(c), the department may proceed with the bid 24 25 solicitation or contract award process of a term contract bid 26 when the secretary of the department or his or her designee 27 director of the division sets forth in writing particular 28 facts and circumstances which demonstrate that the delay 29 incident to staying the bid process or contract award process would be detrimental to the interests of the state. After the 30 31 award of a contract resulting from a bid in which a timely

protest was received and in which the state did not prevail, 1 2 the contract may be canceled and reawarded to the prevailing 3 party. 4 (4) To establish a system of coordinated, uniform 5 procurement policies, procedures, and practices to be used by agencies in acquiring commodities and contractual services, 6 7 which shall include, but not be limited to: 8 (b) Development of procedures for the releasing of 9 requests for proposals, invitations to bid, and other competitive acquisitions which procedures shall include, but 10 are not limited to, notice by publication in the Florida 11 12 Administrative Weekly, on Government Services Direct, or by 13 mail at least 10 days before the date set for submittal of 14 proposals or bids. The Minority Business Advocacy and 15 Assistance Office may consult with agencies regarding the 16 development of bid distribution procedures to ensure that maximum distribution is afforded to certified minority 17 business enterprises as defined in s. 288.703 Development of 18 19 procedures for the releasing of requests for proposals and 20 invitations to bid, which procedures shall include, but not be 21 limited to, publication in the Florida Administrative Weekly 22 or on the Florida Communities Network of notice for requests for proposals at least 28 days before the date set for 23 submittal of proposals and publication of notice for 24 25 invitations to bid at least 10 calendar days before the date set for submission of bids. An agency may waive the 26 27 requirement for notice in the Florida Administrative Weekly or 28 on the Florida Communities Network. Notice of the request for proposals shall be mailed to prospective offerors at least 28 29 calendar days prior to the date for submittal of proposals. 30 Notice of the invitation to bid shall be mailed to prospective 31 42

1 bidders at least 10 calendar days prior to the date set for 2 submittal of bids. The Minority Business Advocacy and 3 Assistance Office may consult with agencies regarding the development of bid distribution procedures to ensure that 4 5 maximum distribution is afforded to certified minority б business enterprises as defined in s. 288.703. 7 Section 45. Paragraph (d) of subsection (3) of section 8 287.057, Florida Statutes, 1998 Supplement, is amended to 9 read: 10 287.057 Procurement of commodities or contractual 11 services.--12 (3) When the purchase price of commodities or 13 contractual services exceeds the threshold amount provided in 14 s. 287.017 for CATEGORY TWO, no purchase of commodities or contractual services may be made without receiving competitive 15 16 sealed bids or competitive sealed proposals unless: 17 (d) When it is in the best interest of the state, the 18 Secretary Department of Management Services or his or her designee may authorize the Support Program director of the 19 20 division to purchase insurance by negotiation, but such 21 purchase shall be made only under conditions most favorable to 22 the public interest. Section 46. Subsection (1) of section 287.151, Florida 23 Statutes, is amended to read: 24 25 287.151 Limitation on classes of motor vehicles procured.--26 27 (1) All motor vehicles purchased or leased by the 28 state with funds provided in the General Appropriations Act 29 shall be of the subcompact class except vehicles used for law enforcement purposes by law enforcement officers of the state, 30 31 used as tow vehicles, routinely used to transport more than 43

three adults or bulk materials, or vehicles operated 1 2 frequently on unpaved roads. All vehicles purchased shall be 3 of the smallest class that can safely and adequately meet the transportation requirements. The exception from the 4 5 subcompact vehicle requirement for law enforcement purposes б shall not apply to state attorneys and public defenders. 7 Section 47. Subsections (3) and (8) of section 287.16, 8 Florida Statutes, 1998 Supplement, are amended and subsection (11) is added to said section, to read: 9 10 287.16 Powers and duties of department.--The 11 Department of Management Services shall have the following powers, duties, and responsibilities: 12 13 (3) In its discretion, to require every state agency 14 to transfer its ownership, custody, and control of every aircraft and motor vehicle, and associated maintenance 15 16 facilities and equipment, except those used principally for law enforcement, state fire marshal, or fire control purposes, 17 to the Department of Management Services, including all right, 18 19 title, interest, and equity therein. 20 (8) To require any state agency to keep records and make reports regarding aircraft and motor vehicles to the 21 22 department as may be required. The Department of Highway Safety and Motor Vehicles may use the reporting system in 23 effect on October 1, 1983, until July 1, 1984. Beginning July 24 1, 1984, the Department of Highway Safety and Motor Vehicles 25 26 shall use a reporting system approved by the department. The 27 Support Program division shall assist the Department of 28 Highway Safety and Motor Vehicles in developing or 29 implementing a reporting system prior to July 1, 1984, which shall specifically address the needs and requirements of the 30 31

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1 Support Program division and the Department of Highway Safety 2 and Motor Vehicles. 3 (11) To calculate biennially the break-even mileage at 4 which it becomes cost-effective for the state to provide 5 assigned motor vehicles to employees. The Support Program 6 shall provide the information to agency heads and agency 7 inspectors general to assist them in meeting the reporting 8 requirements of s. 20.055. 9 Section 48. Section 287.17, Florida Statutes, is 10 amended to read: 287.17 Limitation on use of motor vehicles and 11 12 aircraft.--13 (1) The aircraft and motor vehicles owned, leased, or 14 operated by any state agency, as defined in s. 287.012, shall be available for official state business only as authorized by 15 16 agency heads, as defined in s. 287.012. (2) The following criteria shall be considered in 17 determining appropriate uses of motor vehicles and aircraft: 18 19 (a) Whether the use of a motor vehicle or aircraft is 20 necessary to carry out state official or employee job 21 assignments. 22 (b) Whether the use of a motor vehicle or aircraft is for transporting an employee, state official, or other person 23 authorized by the agency head for purposes of conducting 24 official state business or for purposes of performing services 25 26 for the state. 27 (c) Whether the Department of Law Enforcement has been 28 directed by the agency head to provide security or 29 transportation pursuant to s. 281.20. 30 31

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(d) Whether an emergency exists requiring the use of a 1 2 motor vehicle or aircraft for the protection of life or 3 property. 4 (3) The term "official state business" may not be 5 construed to permit the use of a motor vehicle or aircraft for б personal business or commuting purposes, unless special 7 assignment of a motor vehicle is authorized as a perquisite by 8 the Department of Management Services, required by an employee after normal duty hours to perform duties of the position to 9 which assigned, or authorized for an employee whose home is 10 11 the official base of operation. 12 (4) An agency head, as defined in s. 287.012, shall 13 comply with the following criteria for the special assignment 14 of motor vehicles: 15 (a) An agency head may assign a motor vehicle to a 16 state officer or employee only if the officer or employee is projected to drive the motor vehicle a minimum of 10,000 miles 17 annually on official state business, unless an agency head 18 19 annually provides written justification for the need of the 20 assignment of a motor vehicle. Commuting mileage incidental to use of the motor vehicle on official state business shall be 21 22 excluded from calculating the projected mileage. Priority in 23 assigning motor vehicles shall be given to those employees who 24 drive over 15,000 miles annually on state business. 25 (b) An agency head may assign motor vehicles to state 26 officers and employees who perform duties related to law enforcement. However, the agency head shall not assign a 27 28 pursuit motor vehicle to an officer or employee whose job 29 duties do not routinely require performance of a patrol or law enforcement function requiring a pursuit vehicle. 30 31

1 (5) Each state agency's head shall, by December 31, 2 2000, conduct a review of motor vehicle utilization with 3 oversight from the agency's inspector general. This review shall consist of two parts. The first part of the review shall 4 5 determine the number of miles that each assigned motor vehicle 6 has been driven on official state business in the past fiscal 7 year. Commuting mileage shall be excluded from calculating 8 vehicle use. The purpose of this review is to determine 9 whether employees with assigned motor vehicles are driving the vehicles a sufficient number of miles to warrant continued 10 vehicle assignment. The second part of the review shall 11 12 identify employees who have driven personal vehicles 13 extensively on state business in the past fiscal year. The 14 purpose of this review is to determine whether it would be 15 cost-effective to provide state motor vehicles to such 16 employees. In making this determination, the inspector general shall use the break-even mileage criteria developed by the 17 Department of Management Services. A copy of the review shall 18 19 be presented to the Office of Program Policy Analysis and 20 Government Accountability. (6) (4) A person who is not otherwise authorized in 21 22 this section may accompany the Governor, the Lieutenant Governor, a member of the Cabinet, the President of the 23 24 Senate, the Speaker of the House of Representatives, or the 25 Chief Justice of the Supreme Court when such official is 26 traveling on state aircraft for official state business and 27 the aircraft is traveling with seats available. 28 Transportation of a person accompanying any official specified 29 in this subsection shall be approved by the official, who shall also guarantee payment of the transportation charges. 30 31 When the person accompanying such official is not traveling on 47

official state business as provided in this section, the 1 2 transportation charge shall be a prorated share of all fixed 3 and variable expenses related to the ownership, operation, and use of such state aircraft. The spouse of any official 4 5 specified in this subsection may, without payment of transportation charges, accompany the official when such 6 7 official is traveling for official state business and the aircraft has seats available. 8

9 (7) (7) (5) It is the intention of the Legislature that 10 persons traveling on state aircraft for purposes consistent 11 with, but not necessarily constituting, official state business may travel only when accompanying persons who are 12 13 traveling on official state business and that such persons 14 shall pay the state for all costs associated with such travel. A person traveling on state aircraft for purposes other than 15 16 official state business shall pay for any trip not exclusively for state business by paying a prorated share of all fixed and 17 variable expenses related to the ownership, operation, and use 18 19 of such aircraft.

20 Section 49. Section 287.18, Florida Statutes, is 21 amended to read:

287.18 Repair and service of motor vehicles and 22 aircraft. -- The Secretary of Management Services or his or her 23 designee director of the Division of Motor Pool may require a 24 department or any state agency having facilities for the 25 26 repair of aircraft or motor vehicles and for the storage and 27 distribution of gasoline and other petroleum products to 28 repair aircraft and motor vehicles and to furnish gasoline and 29 other petroleum products to any other department or agency and shall compensate for the cost of such services and products. 30 31

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Section 50. Subsections (5) and (12) of section 1 2 365.171, Florida Statutes, 1998 Supplement, are amended to 3 read: 4 365.171 Emergency telephone number "911."--5 (5) SYSTEM DIRECTOR.--The secretary of the department б or his or her designee director of the division is designated 7 as the director of the statewide emergency telephone number 8 "911" system and, for the purpose of carrying out the provisions of this section, is authorized to coordinate the 9 activities of the system with state, county, local, and 10 private agencies. The director is authorized to employ not 11 12 less than five persons, three of whom will be at the 13 professional level, one at the secretarial level, and one to 14 fill a fiscal position, for the purpose of carrying out the provisions of this section. The director in implementing the 15 16 system shall consult, cooperate, and coordinate with local law 17 enforcement agencies. (12) FEDERAL ASSISTANCE. -- The secretary of the 18 19 department or his or her designee may director of the division 20 is authorized to apply for and accept federal funding assistance in the development and implementation of a 21 22 statewide emergency telephone number "911" system. 23 Section 51. Section 401.021, Florida Statutes, is 24 amended to read: 25 401.021 System director. -- The Secretary of Management 26 Services or his or her designee director of the Division of 27 Communications is designated as the director of the statewide 28 telecommunications system of the regional emergency medical 29 service and, for the purpose of carrying out the provisions of this part, is authorized to coordinate the activities of the 30 31

CODING: Words stricken are deletions; words underlined are additions.

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telecommunications system with other interested state, county, 1 2 local, and private agencies. 3 Section 52. Section 401.027, Florida Statutes, is 4 amended to read: 5 401.027 Federal assistance.--The Secretary of б Management Services or his or her designee director of the 7 Division of Communications is authorized to apply for and 8 accept federal funding assistance in the development and 9 implementation of a statewide emergency medical 10 telecommunications system. 11 Section 53. Subsection (1) of section 446.604, Florida 12 Statutes, is amended to read: 13 446.604 One-Stop Career Centers.--14 (1) The Department of Management Services shall coordinate among the agencies a plan for a One-Stop Career 15 16 Center Electronic Network made up of One-Stop Career Centers that are operated by the Department of Labor and Employment 17 Security, the Department of Health and Rehabilitative 18 Services, the Department of Education, and other authorized 19 20 public or private for-profit or not-for-profit agents. The 21 plan shall identify resources within existing revenues to 22 establish and support such electronic network for service delivery that includes Government Services Direct the Florida 23 Communities Network. 24 25 Section 54. Paragraph (e) of subsection (3) of section 26 447.208, Florida Statutes, is amended to read: 27 447.208 Procedure with respect to certain appeals 28 under s. 447.207.--29 (3) With respect to hearings relating to demotions, 30 suspensions, or dismissals pursuant to the provisions of this 31 section:

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1	(e) Any order of the commission issued pursuant to
2	this subsection may include back pay, if applicable, and an
3	amount, to be determined by the commission and paid by the
4	agency, for reasonable attorney's fees, witness fees, and
5	other out-of-pocket expenses incurred during the prosecution
6	of an appeal against an agency in which the commission
7	sustains the employee. In determining the amount of an
8	attorney's fee, the commission shall consider only the number
9	of hours reasonably spent on the appeal, comparing the number
10	of hours spent on similar Career Service System appeals and
11	the reasonable hourly rate charged in the geographic area for
12	similar appeals, but not including litigation over the amount
13	of the attorney's fee. This paragraph applies to future and
14	pending cases.
15	Section 55. Chapter 98-310, Laws of Florida, is
16	repealed. The Department of Management Services has the
17	authority to negotiate in the best interest of the state for
18	air services to and from Tallahassee and other municipalities
19	outside the state. Such negotiations may be undertaken without
20	the benefit of the formal invitation to negotiate process. The
21	department is exempt from the requirements of chapter 287,
22	Florida Statutes, for the sole purpose of securing air travel
23	services for the State of Florida in the most efficient and
24	effective way possible.
25	Section 56. <u>Sections 110.407 and 110.607, Florida</u>
26	Statutes, are repealed.
27	Section 57. This act shall take effect upon becoming a
28	law.
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