Florida Senate - 1999

CS for CS for SB 2410

By the Committees on Fiscal Policy; Governmental Oversight and Productivity; and Senator Webster

1A bill to be entitled2An act relating to the Department of Management3Services; amending s. 20.22, F.S.; revising the	
3 Services; amending s. 20.22, F.S.; revising the	
4 organizational structure of the department	
5 relating to labor organizations; amending ss.	
6 110.109 and 110.112, F.S.; revising reporting	
7 requirements; amending s. 110.1099, F.S.;	
8 providing conditions for the reimbursement of	
9 training expenses by an employee; amending s.	
10 110.1245, F.S.; revising reporting	
11 requirements; increasing the cap on meritorious	
12 service awards; amending s. 110.123, F.S.;	
13 providing coverage in the state group health	
14 insurance plan for certain legislative members;	
amending s. 110.131, F.S.; authorizing the	
16 designee of an agency head to extend the	
17 other-personal-services employment of a health	
18 care practitioner; creating s. 110.1315, F.S.;	
19 requiring that the Department of Management	
20 Services contract with a private vendor for an	
21 alternative retirement program for temporary	
22 and seasonal state employees; creating s.	
23 110.1316, F.S.; providing for favorable tax	
24 treatment for certain incentive pay and	
25 payments for accumulated sick leave and annual	
26 leave; providing for the use of unobligated	
27 payroll contributions by state agencies;	
28 providing for oversight of the program;	
amending s. 110.181, F.S.; providing that the	
30 fiscal agent for the Florida State Employees'	
31 Charitable Campaign need not reimburse costs	

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1	under specified conditions; amending s.
2	110.201, F.S.; providing for a workforce
3	report; amending s. 110.205, F.S.; conforming
4	provisions to changes made by the act;
5	providing for the designation of Senior
б	Management Service exempt positions; repealing
7	s. 110.207(1)(g), F.S., relating to statewide
8	planning of career service broadbanding
9	compensation and classification; amending s.
10	110.209, F.S.; adding critical market pay to
11	the list of pay additives; amending s. 110.235,
12	F.S.; deleting a requirement for a report;
13	amending s. 110.503, F.S.; allowing agencies to
14	incur expenses to recognize the service of
15	volunteers; amending s. 110.504, F.S.;
16	providing a limitation on volunteer awards;
17	amending s. 110.605, F.S.; providing a uniform
18	appraisal system for employees and positions in
19	the Selected Exempt Service; amending s.
20	112.061, F.S.; authorizing the designee of an
21	agency head to approve specified expenses for
22	employees; amending s. 112.3145, F.S.;
23	redefining the terms "local officer" and
24	"specified state employee" for purposes of
25	financial disclosure requirements; amending s.
26	215.196, F.S.; revising the organizational
27	structure of the department relating to the
28	Architects Incidental Trust Fund; amending s.
29	215.422, F.S.; deleting a vendor's right to the
30	name of an ombudsman; amending s. 216.011,
31	F.S.; redefining the term "operating capital
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1	outlay"; amending s. 255.25, F.S.; exempting
2	certain leases from the competitive bidding
3	process; amending ss. 255.249 and 255.257,
4	F.S.; revising the threshold for leased space
5	facility requirements; amending s. 267.075,
6	F.S.; revising the membership of The Grove
7	Advisory Council; amending s. 272.18, F.S.;
8	revising the membership of the Governor's
9	Mansion Commission; amending s. 272.185, F.S.;
10	revising the organizational structure of the
11	department relating to maintenance of the
12	Governor's Mansion; amending s. 273.02, F.S.;
13	increasing the value of property required to be
14	inventoried by custodians; amending s. 273.055,
15	F.S.; providing for the disbursement of moneys
16	received from disposition of state-owned
17	tangible personal property; amending ss.
18	281.02, 281.03, 281.04, 281.05, 281.06, and
19	281.08, F.S.; including reference to the
20	Florida Capitol Police; amending s. 281.07,
21	F.S.; revising the organizational structure of
22	the department relating to the capitol police;
23	amending s. 282.105, F.S., relating to use of
24	State Suncom Network by nonprofit schools;
25	amending s. 282.111, F.S.; revising the
26	organizational structure of the department
27	relating to the statewide system of regional
28	law enforcement communications; amending s.
29	287.017, F.S.; increasing purchasing category
30	threshold amounts; amending s. 287.042, F.S.;
31	revising the organizational structure of the

1	department relating to the purchasing of goods
2	and services; repealing ch. 98-310, Laws of
3	Florida, relating to evaluation of the state
4	contract for air carrier service; authorizing
5	the department to negotiate air services to and
6	from Tallahassee and other cities; amending s.
7	287.057, F.S.; revising the organizational
8	structure of the department relating to the
9	procurement of insurance; amending s. 287.151,
10	F.S.; revising purchasing requirements for
11	certain state motor vehicles; amending ss.
12	287.16 and 287.18, F.S.; revising the
13	organizational structure of the department
14	relating to motor vehicles, watercraft, and
15	aircraft; requiring a report on break-even
16	mileage to be submitted biennially to agency
17	inspectors general; amending s. 287.17, F.S.;
18	providing definitions; providing criteria to be
19	followed by an agency head in assigning a
20	state-owned motor vehicle to an employee;
21	requiring a report from agency heads on
22	employee use of state motor vehicles; amending
23	s. 365.171, F.S.; designating the director of
24	the statewide emergency telephone number "911";
25	amending ss. 401.021 and 401.027, F.S.;
26	designating the director of the statewide
27	telecommunications system of the regional
28	emergency medical service; amending s. 446.604,
29	F.S.; providing for Government Services Direct
30	to be included in the plan for One-Stop Career
31	Centers; amending s. 447.208, F.S.; providing

1	for the determination of attorney's fees in
2	certain cases; repealing ss. 110.407 and
3	110.607, F.S., which provide for performance
4	audits; amending s. 110.151, F.S.; providing
5	for maintenance of state employee child care
б	facilities; amending s. 282.1095, F.S.;
7	authorizing the Department of Management
8	Services to acquire a state agency law
9	enforcement radio system; authorizing the Joint
10	Task Force on State Agency Law Enforcement
11	Communications to advise the department
12	regarding the system; deleting obsolete
13	provisions; amending s. 282.322, F.S.; amending
14	the requirements for written reports on
15	designated information resources management
16	projects; amending s. 282.3091, F.S.; revising
17	the membership of the State Technology Council;
18	providing an effective date.
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20	Be It Enacted by the Legislature of the State of Florida:
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22	Section 1. Subsection (4) of section 20.22, Florida
23	Statutes, is amended to read:
24	20.22 Department of Management ServicesThere is
25	created a Department of Management Services.
26	(4) The duties of the <u>Chief Labor Negotiator</u> Office of
27	Labor Relations shall be determined by the Secretary of
28	Management Services, and must include, but need not be limited
29	to, the representation of the Governor as the public employer
30	in collective bargaining negotiations pursuant to the
31	provisions of chapter 447.
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1 Section 2. Section 110.109, Florida Statutes, is 2 amended to read: 3 110.109 Productivity improvement and personnel audits of executive branch agencies. -- The department shall be 4 5 responsible for monitoring conducting personnel activities б audits of all executive branch agencies, except the State 7 University System, to provide as follows: 8 (1) In order to provide for the improvement of 9 productivity and human resources management, the department 10 shall have the authority to conduct agency personnel administration and management reviews to assist agencies in 11 identifying areas of recommended improvement. Such reviews 12 13 shall be conducted in cooperation with the internal auditor of the employing agency so as to ascertain the operational 14 necessity and effectiveness of agency personnel programs and 15 16 human resource management. A copy of any such reviews made by 17 the department shall be submitted to the Legislature and the Auditor General. 18 19 (2) It shall be the duty of the department to monitor 20 audit the personnel programs of the state agencies on a 21 continuing and regular basis to ensure the agencies' compliance with state laws and regulations. A copy of such 22 study made by the department shall be submitted to the 23 24 Governor, the President of the Senate, the Speaker of the 25 House of Representatives, and the Auditor General. (3) At the conclusion of the assessment audit, the 26 27 Secretary of Management Services or the secretary's designated 28 representative shall discuss the assessment audit with the 29 official whose office is subject to assessment audit and submit to him or her a list of his or her adverse findings 30 31 which may be included in the assessment audit report. If the 6

1 official is not available for receipt of the list of adverse 2 audit findings, clearly designated as such, then delivery 3 thereof is presumed to be made when it is delivered to the official's office. The official shall submit to the Secretary 4 5 of Management Services or the secretary's designated 6 representative, within 30 days after the receipt of the list 7 of findings, his or her written statement of explanation or 8 rebuttal concerning all of the findings, including therein 9 corrective action to be taken to preclude a recurrence of 10 adverse findings. 11 Section 3. Subsection (5) of section 110.1099, Florida Statutes, 1998 Supplement, is amended, and subsection (6) is 12 added to that section, to read: 13 110.1099 Education and training opportunities for 14 15 state employees. --(5) The Department of Management Services, in 16 17 consultation with the agencies and, to the extent applicable, 18 Florida's public postsecondary educational institutions, shall 19 adopt rules to implement and administer this section. 20 (6) As a precondition to approving an employee's 21 training request, an agency or the judicial branch may require an employee to enter into an agreement that requires the 22 employee to reimburse the agency or judicial branch for the 23 24 registration fee or similar expense for any training or 25 training series when the cost of the fee or similar expense exceeds \$1,000 if the employee voluntarily terminates 26 27 employment or is discharged for cause from the agency or 28 judicial branch within a specified period of time not 29 exceeding 4 years after the conclusion of the training. This 30 subsection does not apply to any training program that an 31 agency or the judicial branch requires the employee to attend. 7

1 An agency or the judicial branch may pay the outstanding balance then due and owing on behalf of a state employee under 2 3 this subsection in connection with recruitment and hiring of 4 such state employee. 5 Section 4. Paragraph (d) of subsection (2) and б subsection (6) of section 110.112, Florida Statutes, are 7 amended to read: 8 110.112 Affirmative action; equal employment 9 opportunity.--(2) 10 11 (d) The department shall report information in its annual workforce report relating to annually to the Governor 12 on the implementation, continuance, updating, and results of 13 14 each executive agency's affirmative action plan for the 15 previous fiscal year. (6) The department shall review and monitor audit 16 17 executive agency actions in carrying out the rules adopted by 18 the department pursuant to this section and shall submit 19 postaudit reports to the Governor, the President of the 20 Senate, the Speaker of the House of Representatives, and the 21 Auditor General. 22 Section 5. Section 110.1245, Florida Statutes, is amended to read: 23 24 110.1245 Meritorious service awards program.--25 (1) The Department of Management Services shall set policy, develop procedures, and promote a program of 26 27 meritorious service awards, incentives, and recognition to 28 employees who: 29 (a) Propose procedures or ideas which are adopted and which will result in increasing productivity, in eliminating 30 31 or reducing state expenditures or improving operations, or in 8

1 generating additional revenues, provided such proposals are 2 placed in effect and can be implemented under current 3 statutory authority; or

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(b) By their superior accomplishments, make exceptional contributions to the efficiency, economy, or other improvement in the operations of the state government.

8 Every state agency, unless otherwise provided by law, shall 9 participate in the program. The Chief Justice shall have the 10 authority to establish a meritorious service awards program 11 for employees of the judicial branch within the parameters established in this section. The component of the program 12 13 specified in paragraph (a) shall apply to all employees within the Career Service System, the Selected Exempt Service System, 14 and comparable employees within the judicial branch. 15 The component of the program specified in paragraph (b) shall 16 17 apply to all employees of the state. No award granted under 18 the component of the program described in paragraph (a) shall 19 exceed 10 percent of the first year's actual savings or actual 20 revenue increase, up to \$25,000, plus applicable taxes, unless a larger award is made by the Legislature, and shall be paid 21 from the appropriation available to the judicial branch or 22 state agency affected by the award or from any specific 23 24 appropriation therefor. No award granted under the component 25 of the program described in paragraph (b) shall exceed \$1,000 plus applicable taxes per individual employee. The judicial 26 branch or an agency may award savings bonds or other items in 27 28 lieu of cash awards, provided that the cost of such item does 29 not exceed the limits specified in this subsection. In addition, the judicial branch or a state agency may award 30 31 certificates, pins, plaques, letters of commendation, and

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1 other tokens of recognition of meritorious service to an 2 employee eligible for recognition under either component of 3 the program, provided that the award may not cost in excess of 4 \$100\$75 each plus applicable taxes. 5 (2) The department and the judicial branch shall 6 submit annually to the President of the Senate and the Speaker 7 of the House of Representatives information that by April 1 of 8 each year a report which outlines each agency's level of 9 participation in the meritorious service awards program. The 10 information must report shall include, but is not be limited 11 to: The number of proposals made. 12 (a) 13 (b) The number of awards made to employees for adopted 14 proposals. (c) The actual cost savings realized as a result of 15 16 implementing employee proposals. 17 (d) Total expenditures incurred by the agency for 18 providing awards to employees for adopted proposals. 19 (e) The number of employees recognized for superior 20 accomplishments. 21 (f) The number of employees recognized for 22 satisfactory service to the state. 23 (3) Each department head is authorized to incur 24 expenditures to award suitable framed certificates, pins, and 25 other tokens of recognition to retiring state employees whose service with the state has been satisfactory, in appreciation 26 27 and recognition of such service. Such awards may not cost in 28 excess of\$100\$50 each plus applicable taxes. 29 (4) Each department head is authorized to incur 30 expenditures to award suitable framed certificates, pins, or 31 other tokens of recognition to state employees who have 10

1 achieved increments of 5 years of satisfactory service in the 2 agency or to the state, in appreciation and recognition of 3 such service. Such awards may not cost in excess of \$50\$10 4 each plus applicable taxes.

5 (5) Each department head is authorized to incur б expenditures not to exceed\$100 each plus applicable taxes 7 for suitable framed certificates, plaques, or other tokens of 8 recognition to any appointed member of a state board or commission whose service to the state has been satisfactory, 9 10 in appreciation and recognition of such service upon the 11 expiration of such board or commission member's final term in such position. 12

13 Section 6. Subsection (8) of section 110.123, Florida14 Statutes, 1998 Supplement, is amended to read:

110.123 State group insurance program.--

(8) COVERAGE FOR LEGISLATIVE MEMBERS AND EMPLOYEES.--16 17 (a) The Legislature may provide coverage for its 18 members and employees under all or any part of the state group 19 insurance program; may provide coverage for its members and 20 employees under a legislative group insurance program in lieu of all or any part of the state group insurance program; and, 21 notwithstanding the provisions of paragraph (4)(c), may assume 22 the cost of any group insurance coverage provided to its 23 24 members and employees. 25 (b) Effective July 1, 1999, any legislative member who

26 <u>terminates his or her elected service after July 1, 1999,</u> 27 <u>after having vested in the state retirement system, may</u> 28 <u>purchase coverage in the state group health insurance plan at</u> 29 <u>the same premium cost as that for retirees and surviving</u> 30 <u>spouses. Such legislators may also elect to continue coverage</u>

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1 under the group term life insurance program prevailing for current members at the premium cost in effect for that plan. 2 3 Section 7. Paragraph (c) of subsection (6) of section 110.131, Florida Statutes, 1998 Supplement, is amended to 4 5 read: б 110.131 Other-personal-services temporary 7 employment. --8 (6) 9 (c) Notwithstanding the provisions of this section, 10 the agency head or his or her designee secretary of the 11 Department of Health or the secretary's delegate may extend the other-personal-services employment of a health care 12 13 practitioner licensed pursuant to chapter 458, chapter 459, chapter 460, chapter 461, chapter 463, chapter 464, chapter 14 466, chapter 468, chapter 483, chapter 486, or chapter 490 15 beyond 2,080 hours and may employ such practitioner on an 16 17 hourly or other basis. Section 8. Effective July 1, 1999, section 110.1315, 18 19 Florida Statutes, is created to read: 20 110.1315 Alternative benefits; other-personal-services 21 employees. -- The Department of Management Services shall contract by January 1, 2000, for the implementation by July 1, 22 2000, of an alternative retirement income security program for 23 24 eligible part-time and seasonal employees of the state which 25 is funded from appropriations for other personal services. The contract must provide for a private vendor to administer the 26 27 program under a defined-contribution plan under section 28 401(a), 403(b), or 457 of the Internal Revenue Code, and the 29 program must provide retirement benefits as required under 30 section 3121(b)(7)(F) of the Internal Revenue Code. The 31 department shall develop a request for proposals and solicit

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qualified vendors to compete for the award of the contract. 1 The vendor shall be selected on the basis of the plan that 2 3 best serves the interests of the participating employees. The proposal must comply with all necessary federal and state laws 4 5 and rules. The proposal must be reviewed by the State Board of Administration, which shall advise the department with respect б 7 to the findings of that review. 8 Section 9. Effective July 1, 1999, section 110.1316, Florida Statutes, is created to read: 9 10 110.1316 Alternative benefits; tax-sheltered incentive 11 pay and annual-leave and sick-leave payments.--The Department of Management Services shall contract by January 1, 2000, for 12 the implementation by July 1, 2000, of a tax-sheltered plan 13 for state employees who are eligible for incentive pay or for 14 payment for accumulated sick leave or annual leave at 15 termination of employment or as a result of electing the 16 Deferred Retirement Option Plan (DROP). The contract must 17 provide for a private vendor to administer the plan, and the 18 19 plan must provide retirement benefits in a manner that minimizes the tax liability of the participants. The plan must 20 be funded by employer contributions of incentive pay or 21 payments for accumulated sick leave or annual leave. Eligible 22 employer contributions must be placed into the plan 23 24 mandatorily in order to give the employer and the employee the full advantages available under the federal tax laws. The plan 25 must have received all necessary federal and state approval as 26 27 required by law and must comply with the provisions of s. 28 112.65. The proposal may require that the vendor provide 29 market risk or volatility ratings from recognized rating 30 agencies for each of its investment products. The department 31 shall provide for a system of continuous quality-assurance 13

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1	oversight to ensure that the program objectives are achieved
2	and that the program is prudently managed.
3	Section 10. Effective July 1, 1999, unobligated
4	employer payroll contributions under this act must be placed
5	in a mandatory reserve and be transferred to administered
б	funds pursuant to section 216.177, Florida Statutes. Pursuant
7	to budget amendments and the legislative-consultation
8	provisions of section 216.177, Florida Statutes, the Executive
9	Office of the Governor shall release such funds only to
10	agencies that are operating under a performance-based budget
11	approved under section 216.0166, Florida Statutes, and that
12	have achieved or exceeded their approved performance
13	expectations, as authorized by law. The Legislature shall
14	annually determine the maximum amount to be placed in reserve
15	under this section.
16	Section 11. Effective July 1, 1999, the Department of
17	Management Services shall assure that any provider company
18	maintains an internal system of quality assurance, employs a
19	proven functional system that is fully date-calculation
20	compliant, and is subject to due-diligence inquiry concerning
21	its ability to undertake its service responsibilities.
22	Section 12. Paragraph (b) of subsection (2) of section
23	110.181, Florida Statutes, is amended to read:
24	110.181 Florida State Employees' Charitable
25	Campaign
26	(2) SELECTION OF FISCAL AGENTS; COST
27	(b) The fiscal agent shall withhold the reasonable
28	costs for conducting the campaign and for accounting and
29	distribution to the participating organizations and shall
30	reimburse the department the actual cost, not to exceed 1
31	percent of gross pledges, for coordinating the campaign in
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1 accordance with the rules of the department. In any fiscal 2 year in which the Legislature specifically appropriates to the 3 department its total costs for coordinating the campaign from the General Revenue Fund, the fiscal agent is not required to 4 5 reimburse such costs to the department under this subsection. б Otherwise, reimbursement will be the difference between actual 7 costs and the amount appropriated. 8 Section 13. Subsection (5) is added to section 110.201, Florida Statutes, to read: 9 10 110.201 Personnel rules, records, and reports.--11 The department shall develop a workforce report (5) that contains data representative of the state's human 12 resources. The report should identify trends for planning and 13 14 improving the management of the state's human resources. The 15 department shall submit this report annually to the Governor, the President of the Senate, and the Speaker of the House of 16 17 Representatives. Section 14. Paragraph (m) of subsection (2) of section 18 19 110.205, Florida Statutes, is amended to read: 20 110.205 Career service; exemptions.--(2) EXEMPT POSITIONS.--The exempt positions which are 21 not covered by this part include the following, provided that 22 no position, except for positions established for a limited 23 24 period of time pursuant to paragraph (h), shall be exempted if 25 the position reports to a position in the career service: 26 (m)1.a. In addition to those positions exempted by 27 other paragraphs of this subsection, each department head may 28 designate a maximum of 20 policymaking or managerial 29 positions, as defined by the department and approved by the Administration Commission, as being exempt from the Career 30 31 Service System. Career service employees who occupy a 15

1 position designated as a position in the Selected Exempt 2 Service under this paragraph shall have the right to remain in 3 the Career Service System by opting to serve in a position not 4 exempted by the employing agency. Unless otherwise fixed by 5 law, the department shall set the salary and benefits of these б positions in accordance with the rules of the Selected Exempt 7 Service; provided, however, that if the agency head determines 8 that the general counsel, chief Cabinet aide, public 9 information administrator or comparable position for a Cabinet 10 officer, inspector general, or legislative affairs director 11 has both policymaking and managerial responsibilities and if the department determines that any such position has both 12 13 policymaking and managerial responsibilities, the salary and benefits for each such position shall be established by the 14 department in accordance with the rules of the Senior 15 Management Service. 16 17 b. In addition, each department may designate one 18 additional position in the Senior Management Service if that 19 position reports directly to the agency head or to a position 20 in the Senior Management Service and if any additional costs 21 are absorbed from the existing budget of that department. If otherwise exempt, employees of the Public 22 2. Employees Relations Commission, the Commission on Human 23 24 Relations, and the Unemployment Appeals Commission, upon the 25 certification of their respective commission heads, may be provided for under this paragraph as members of the Senior 26 Management Service, if otherwise gualified. However, the 27 28 deputy general counsels of the Public Employees Relations 29 Commission shall be compensated as members of the Selected 30 Exempt Service. 31

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1 Section 15. Paragraph (g) of subsection (1) of section 2 110.207, Florida Statutes, as amended by section 3 of chapter 3 98-196, Laws of Florida, is repealed. Section 16. Paragraph (c) of subsection (2) of section 4 5 110.209, Florida Statutes, is amended to read: б 110.209 Pay plan.--7 (2)8 (c) The department shall establish, by rule, 9 guidelines with respect to, and shall delegate, where 10 appropriate, to the employing agencies the authority to 11 administer, the following: 12 1. Shift differentials. 2. On-call fees. 13 3. Hazardous-duty pay. 14 4. Advanced appointment rates. 15 5. Salary increase and decrease corrections. 16 17 6. Lead worker pay. 7. Temporary special duties pay. 18 19 8. Trainer additive pay. 9. Competitive area differentials. 20 21 10. Coordinator pay. 22 11. Critical market pay. 23 24 The employing agency must use such pay additives as are 25 appropriate within the guidelines established by the department and shall advise the department in writing of the 26 plan for implementing such pay additives prior to the 27 28 implementation date. 29 Section 17. Section 110.235, Florida Statutes, is 30 amended to read: 31 110.235 Training.--17

1	(1) It is the intent of the Legislature that state
2	agencies shall implement training programs that encompass
3	modern management principles, such as those embodied in total
4	quality management, and that provide the framework to develop
5	human resources through empowerment, training, and rewards for
6	productivity enhancement; to continuously improve the quality
7	of services; and to satisfy the expectations of the public.
8	(2) If requested by the employing agencies, the
9	Department of Management Services shall provide the employing
10	agencies with training necessary to implement the revision of
11	the Career Service System and implement the principles of
12	quality management.
13	(3) The employing agencies shall report annually to
14	the Department of Management Services all training programs
15	used by that agency which have not been provided by the
16	Department of Management Services.
17	(2) (4) Each employing agency shall annually evaluate
18	and report to the department the training it has implemented
19	and the progress it has made in the area of training. The
20	department shall review and consolidate the information
21	reported to it by the agencies and shall annually report the
22	progress of the agencies in training to the Governor, the
23	President of the Senate, and the Speaker of the House of
24	Representatives.
25	(3) (5) As approved by the Legislature by law, each
26	employing agency may use a specified percentage of its salary
27	budget to implement training programs.
28	Section 18. Subsection (5) of section 110.503, Florida
29	Statutes, is amended to read:
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1 110.503 Responsibilities of departments and 2 agencies. -- Each department or agency utilizing the services of 3 volunteers shall: (5) Provide for the recognition of volunteers who have 4 5 offered continuous and outstanding service to б state-administered programs. Each department or agency using the services of volunteers is authorized to incur expenditures 7 8 not to exceed \$100 each plus applicable taxes for suitable framed certificates, plaques, or other tokens of recognition 9 10 to honor, reward, or encourage volunteers for their service. 11 Section 19. Subsection (6) of section 110.504, Florida Statutes, is amended to read: 12 110.504 Volunteer benefits.--13 (6) Incidental recognition benefits or incidental 14 nonmonetary awards may be furnished to volunteers serving in 15 state departments to award, recognize, or encourage volunteers 16 17 for their service. The awards may not cost in excess of \$100 each plus applicable taxes. 18 19 Section 20. Subsection (1) of section 110.605, Florida Statutes, is amended to read: 20 21 110.605 Powers and duties; personnel rules, records, 22 reports, and performance appraisal. --23 (1) The department shall adopt and administer uniform 24 personnel rules, records, and reports relating to employees and positions in the Selected Exempt Service, as well as any 25 other rules and procedures relating to personnel 26 administration which are necessary to carry out the purposes 27 28 of this part. A uniform performance appraisal system shall 29 apply only to employees and positions in the Selected Exempt 30 Service covered by a collective bargaining agreement. 31

1	(a) The department shall develop uniform forms and
2	instructions to be used in reporting transactions which
3	involve changes in an employee's salary, status, performance,
4	leave, fingerprint record, loyalty oath, payroll change, or
5	appointment action or any additional transactions as the
6	department may deem appropriate.
7	(b) It is the responsibility of the employing agency
8	to maintain these records and all other records and reports
9	prescribed in applicable rules on a current basis.
10	(c) The department shall develop a uniform performance
11	appraisal system for employees and positions in the Selected
12	Exempt Service covered by a collective bargaining agreement.
13	Each employing agency shall develop a performance appraisal
14	system for all other employees and positions in the Selected
15	Exempt System. Such agency system shall take into
16	consideration individual and organizational efficiency,
17	productivity, and effectiveness.
18	(d) (c) The department shall periodically audit
19	employing agency records to determine compliance with the
20	provisions of this part and the rules of the department.
21	<u>(e)</u> (d) The department shall develop a program of
22	affirmative and positive actions that will ensure full
23	utilization of women and minorities in Selected Exempt Service
24	positions.
25	Section 21. Paragraph (f) of subsection (3) and
26	subsections (12) and (13) of section 112.061, Florida
27	Statutes, 1998 Supplement, are amended to read:
28	112.061 Per diem and travel expenses of public
29	officers, employees, and authorized persons
30	(3) AUTHORITY TO INCUR TRAVEL EXPENSES
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1 (f) A traveler who becomes sick or injured while away 2 from his or her official headquarters and is therefore unable 3 to perform the official business of the agency may continue to receive subsistence as provided in subsection (6) during this 4 5 period of illness or injury until such time as he or she is б able to perform the official business of the agency or returns 7 to his or her official headquarters, whichever is earlier. 8 Such subsistence may be paid when approved by the agency head 9 or his or her designee. 10 (12) ADVANCEMENTS. -- Notwithstanding any of the 11 foregoing restrictions and limitations, an agency head or his or her designee may make, or authorize the making of, advances 12 to cover anticipated costs of travel to travelers. Such 13 advancements may include the costs of subsistence and travel 14 of any person transported in the care or custody of the 15 traveler in the performance of his or her duties. 16 17 (13) DIRECT PAYMENT OF EXPENSES BY AGENCY .-- Whenever 18 an agency requires an employee to incur either Class A or 19 Class B travel on emergency notice to the traveler, such 20 traveler may request the agency to pay his or her expenses for 21 meals and lodging directly to the vendor, and the agency may 22 pay the vendor the actual expenses for meals and lodging during the travel period, limited to an amount not to exceed 23 24 that authorized pursuant to this section. In emergency 25 situations, the agency head or his or her designee may authorize an increase in the amount paid for a specific meal, 26 provided that the total daily cost of meals does not exceed 27 28 the total amount authorized for meals each day. The agency 29 head or his or her designee may also grant prior approval for a state agency to make direct payments of travel expenses in 30 31 other situations that result in cost savings to the state, and 21

1 such cost savings shall be documented in the voucher submitted 2 to the Comptroller for the direct payment of travel expenses. 3 The provisions of this subsection shall not be deemed to apply 4 to any legislator or to any employee of the Legislature. 5 Section 22. Subsection (1) of section 112.3145, б Florida Statutes, is amended to read: 7 112.3145 Disclosure of financial interests and clients 8 represented before agencies.--9 (1) For purposes of this section, unless the context 10 otherwise requires, the term: 11 "Local officer" means: (a) 1. Every person who is elected to office in any 12 13 political subdivision of the state, and every person who is 14 appointed to fill a vacancy for an unexpired term in such an elective office. 15 2. Any appointed member of a board; commission; 16 17 authority, including any expressway authority or 18 transportation authority established by general law; community 19 college district board of trustees; or council of any political subdivision of the state, excluding any member of an 20 advisory body. A governmental body with land-planning, zoning, 21 or natural resources responsibilities shall not be considered 22 23 an advisory body. 24 3. Any person holding one or more of the following 25 positions: mayor; county or city manager; chief administrative employee of a county, municipality, or other political 26 subdivision; county or municipal attorney; chief county or 27 28 municipal building inspector; county or municipal water 29 resources coordinator; county or municipal pollution control director; county or municipal environmental control director; 30 31 county or municipal administrator, with power to grant or deny

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1 a land development permit; chief of police; fire chief; 2 municipal clerk; district school superintendent; community 3 college president; district medical examiner; or purchasing 4 agent having the authority to make any purchase exceeding <u>the</u> 5 <u>threshold amount provided for in s. 287.017 for CATEGORY ONE,</u> 6 <u>on behalf of\$1,000 for</u> any political subdivision of the state 7 or any entity thereof.

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(b) "Specified state employee" means:

9 1. Public counsel created by chapter 350, an assistant 10 state attorney, an assistant public defender, a full-time 11 state employee who serves as counsel or assistant counsel to 12 any state agency, a judge of compensation claims, an 13 administrative law judge, or a hearing officer.

Any person employed in the office of the Governor
or in the office of any member of the Cabinet if that person
is exempt from the Career Service System, except persons
employed in clerical, secretarial, or similar positions.

3. Each appointed secretary, assistant secretary, 18 19 deputy secretary, executive director, assistant executive 20 director, or deputy executive director of each state department, commission, board, or council; unless otherwise 21 provided, the division director, assistant division director, 22 deputy director, bureau chief, and assistant bureau chief of 23 24 any state department or division; or any person having the 25 power normally conferred upon such persons, by whatever title. The superintendent or institute director of a state 26 4. mental health institute established for training and research 27 28 in the mental health field or the superintendent or director 29 of any major state institution or facility established for corrections, training, treatment, or rehabilitation. 30

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1 5. Business managers, purchasing agents having the 2 power to make any purchase exceeding the threshold amount 3 provided for in s. 287.017, for CATEGORY ONE\$1,000, finance and accounting directors, personnel officers, or grants 4 5 coordinators for any state agency. б б. Any person, other than a legislative assistant 7 exempted by the presiding officer of the house by which the 8 legislative assistant is employed, who is employed in the legislative branch of government, except persons employed in 9 10 maintenance, clerical, secretarial, or similar positions. 11 7. Each employee of the Commission on Ethics. (c) "State officer" means: 12 1. Any elected public officer, excluding those elected 13 14 to the United States Senate and House of Representatives, not 15 covered elsewhere in this part and any person who is appointed to fill a vacancy for an unexpired term in such an elective 16 17 office. 2. An appointed member of each board, commission, 18 19 authority, or council having statewide jurisdiction, excluding 20 a member of an advisory body. A member of the Board of Regents, the Chancellor 21 3. and Vice Chancellors of the State University System, and the 22 president of a state university. 23 24 Section 23. Subsection (1) of section 215.196, Florida Statutes, 1998 Supplement, is amended to read: 25 215.196 Architects Incidental Trust Fund; creation; 26 27 assessment.--(1) There is created the Architects Incidental Trust 28 29 Fund for the purpose of providing sufficient funds for the operation of the facilities development activities of the 30 31

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1 Department of Management Services Division of Building 2 Construction. 3 Section 24. Subsections (5) and (9) of section 4 215.422, Florida Statutes, are amended to read: 5 215.422 Warrants, vouchers, and invoices; processing б time limits; dispute resolution; agency or judicial branch 7 compliance. --8 (5) All purchasing agreements between a state agency 9 or the judicial branch and a vendor, applicable to this 10 section, shall include a statement of the vendor's rights and 11 the state's responsibilities under this section. The vendor's rights shall include being provided with the name and 12 13 telephone number of the vendor ombudsman within the Department of Banking and Finance, which information shall also be placed 14 on all agency or judicial branch purchase orders. 15 (9) Each agency and the judicial branch shall include 16 17 in the official position description of every officer or 18 employee who is responsible for the approval or processing of 19 vendors' invoices or distribution of warrants to vendors that the requirements of this section are mandatory. In addition, 20 each employee shall be required to sign a statement at least 21 annually that he or she has been provided a copy of this 22 section and the rules promulgated by the Comptroller. The 23 24 statement shall also acknowledge that the employee understands 25 the approval and processing time limitations and the provision for automatic interest penalty payments. Each agency and the 26 judicial branch shall certify its compliance with this 27 28 subsection to the Comptroller on or before February 1 of each 29 year. 30 31

1 Section 25. Paragraph (x) of subsection (1) of section 2 216.011, Florida Statutes, 1998 Supplement, is amended to 3 read: 216.011 Definitions.--4 5 (1) For the purpose of fiscal affairs of the state, б appropriations acts, legislative budgets, and approved 7 budgets, each of the following terms has the meaning indicated: 8 9 (x) "Operating capital outlay" means equipment, 10 fixtures, and other tangible personal property of a 11 nonconsumable and nonexpendable nature, the value or cost of which is\$1,000\$500 or more and the normal expected life of 12 which is 1 year or more, and hardback-covered bound books that 13 are circulated to students or the general public, the value or 14 cost of which is \$25 or more, and hardback-covered bound 15 books, the value or cost of which is\$250\$100 or more. 16 17 Section 26. Paragraphs (b) and (k) of subsection (2) 18 of section 255.249, Florida Statutes, 1998 Supplement, are 19 amended to read: 20 255.249 Department of Management Services; 21 responsibility; department rules.--22 (2) The department shall promulgate rules pursuant to 23 chapter 120 providing: 24 (b) Procedures for soliciting and accepting 25 competitive proposals for leased space of 5,000 3,000 square feet or more in privately owned buildings, for evaluating the 26 27 proposals received, for exemption from competitive bidding 28 requirements of any lease the purpose of which is the 29 provision of care and living space for persons or emergency 30 space needs as provided in s. 255.25(10), and for the securing 31

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1 of at least three documented quotes for a lease that is not 2 required to be competitively bid. 3 (k) For a lease of less than 5,000 3,000 square feet, a method for certification by the agency head or the agency 4 5 head's designated representative that all criteria for leasing 6 have been fully complied with and for the filing of a copy of 7 such lease and all supporting documents with the department 8 for its review and approval as to technical sufficiency. 9 Section 27. Paragraph (b) of subsection (2) and 10 subsection (3) of section 255.25, Florida Statutes, 1998 11 Supplement, are amended to read: 255.25 Approval required prior to construction or 12 13 lease of buildings. --(2) 14 The approval of the Department of Management 15 (b) Services, except for technical sufficiency, need not be 16 17 obtained for the lease of less than $5,000 \frac{3,000}{3,000}$ square feet of space within a privately owned building, provided the agency 18 19 head or the agency head's designated representative has 20 certified compliance with applicable leasing criteria as may 21 be provided pursuant to s. 255.249(2)(k) and has determined such lease to be in the best interest of the state. Such a 22 lease which is for a term extending beyond the end of a fiscal 23 24 year is subject to the provisions of ss. 216.311, 255.2502, and 255.2503. 25 (3)(a) Except as provided in subsection (10), no state 26 27 agency shall enter into a lease as lessee for the use of 5,000 28 3,000 square feet or more of space in a privately owned 29 building except upon advertisement for and receipt of competitive bids and award to the lowest and best bidder. 30 The 31 Department of Management Services shall have the authority to 27

1 approve a lease for 5,000 3,000 square feet or more of space 2 that covers more than 1 fiscal year, subject to the provisions 3 of ss. 216.311, 255.2501, 255.2502, and 255.2503, if such 4 lease is, in the judgment of the department, in the best 5 interests of the state. This paragraph does not apply to 6 buildings or facilities of any size leased for the purpose of 7 providing care and living space for persons.

8 (b) The Department of Management Services may approve 9 extensions of an existing lease of 5,000 3,000 square feet or 10 more of space if such extensions are determined to be in the 11 best interests of the state, but in no case shall the total of 12 such extensions exceed 11 months. If at the end of the 11th 13 month an agency still needs space, it shall be procured by 14 competitive bid in accordance with s. 255.249(2)(b).

15 (c) Any person who files an action protesting a decision or intended decision pertaining to a competitive bid 16 17 for space to be leased by the agency pursuant to s. 18 120.57(3)(b) shall post with the state agency at the time of 19 filing the formal written protest a bond payable to the agency in an amount equal to 1 percent of the estimated total rental 20 of the basic lease period or \$5,000, whichever is greater 21 less, which bond shall be conditioned upon the payment of all 22 costs which may be adjudged against him or her in the 23 24 administrative hearing in which the action is brought and in 25 any subsequent appellate court proceeding. If the agency prevails after completion of the administrative hearing 26 process and any appellate court proceedings, it shall recover 27 28 all costs and charges which shall be included in the final 29 order or judgment, excluding attorney's fees. Upon payment of such costs and charges by the person protesting the award, the 30 31 bond shall be returned to him or her. If the person

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1 protesting the award prevails, the bond shall be returned to 2 that person and he or she shall recover from the agency all 3 costs and charges which shall be included in the final order 4 of judgment, excluding attorney's fees. 5 Section 28. Subsection (2) of section 255.257, Florida б Statutes, 1998 Supplement, is amended to read: 7 255.257 Energy management plan; buildings occupied by 8 state agencies .--(2) ENERGY CONSUMPTION AND COST DATA.--Each state 9 10 agency shall submit, in the form and manner to be prescribed 11 by the Department of Management Services, data on energy 12 consumption and cost. The data gathered shall be on state-owned facilities and metered state-leased facilities of 13 14 5,000 net square feet or more. These data will be used in the 15 computation of the effectiveness of the state energy management plan and the effectiveness of the energy management 16 17 program of each of the reporting agencies. The department 18 shall advise the various agencies on the effectiveness of 19 their energy management programs. 20 Section 29. Paragraph (a) of subsection (3) of section 21 267.075, Florida Statutes, is amended to read: 22 267.075 The Grove Advisory Council; creation; 23 membership; purposes. --24 (3)(a) The Grove Advisory Council shall be composed of 25 eight members, as follows: 26 1. Five members shall be private citizens appointed by 27 the Secretary of State. 28 One member shall be the Secretary director of the 2. 29 Division of Facilities Management of the Department of 30 Management Services or his or her designee. 31 29

1 3. One member shall be the director of the Division of 2 Historical Resources of the Department of State. 3 At least one member shall be a direct descendant of 4 4 Mary Call Darby Collins appointed by the Secretary of State 5 with the advice of the oldest living generation of lineal б descendants of Mary Call Darby Collins. 7 8 Of the citizen members, at least one member shall have 9 professional curatorial and museum expertise, one member shall 10 have professional architectural expertise in the preservation 11 of historic buildings, and one member shall have professional landscape expertise. The five citizen members of the council 12 13 appointed by the Secretary of State and the member of the council who is a direct descendant of Mary Call Darby Collins 14 appointed by the Secretary of State shall be appointed for 15 staggered 4-year terms. The Secretary of State shall fill the 16 17 remainder of unexpired terms for the five citizen members of the council and the member of the council who is a direct 18 19 descendant of Mary Call Darby Collins. 20 Section 30. Paragraph (a) of subsection (1) of section 21 272.18, Florida Statutes, is amended to read: 272.18 Governor's Mansion Commission.--22 23 (1)(a) There is created within the Department of 24 Management Services a Governor's Mansion Commission to be 25 composed of eight members. Five members shall be private citizens appointed by the Governor and subject to confirmation 26 27 by the Senate; one member shall be the Secretary Director of 28 the Division of Facilities Management of the Department of 29 Management Services or his or her designee; one member shall be the Director of the Division of Recreation and Parks of the 30 31 Department of Environmental Protection; and one member shall 30

1 be designated by the Secretary of State and shall be an 2 employee of the Department of State with curatorial and museum 3 expertise. The Governor shall appoint all citizen members for 4-year terms. The Governor shall fill vacancies for the 4 5 remainder of unexpired terms. The spouse of the Governor or 6 the designated representative of the Governor shall be an ex 7 officio member of the commission but shall have no voting 8 rights except in the case of a tie vote.

9 Section 31. Section 272.185, Florida Statutes, 199810 Supplement, is amended to read:

11 272.185 Maintenance of Governor's Mansion by 12 Department of Management Services.--

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(1) **POWERS AND DUTIES OF DEPARTMENT.--**

(a) The Department of Management Services shall 14 15 maintain all structures, furnishings, equipment, and grounds of the Governor's Mansion, except that the exterior facades; 16 17 the landscaping of the grounds; the antique furnishings in the 18 private quarters; the interiors of the state rooms; and the 19 articles of furniture, fixtures, and decorative objects used 20 or displayed in the state rooms shall be maintained pursuant 21 to the directives of the Governor's Mansion Commission.

22 (2)(b) The department shall insure the Governor's Mansion, its contents, and all structures and appurtenances 23 24 thereto with the State Property Insurance Trust Fund as 25 provided in s. 284.01. The department may is authorized to purchase any necessary insurance either by a primary insurance 26 27 contract, excess coverage insurance, or reinsurance to cover the contents of the mansion, whether title of the contents is 28 29 in the state or in any other person or entity not a resident of the mansion, notwithstanding the provision of s. 287.025. 30 31

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1 (3) (c) The department shall have authority to contract 2 and be contracted with for work and materials required. 3 (4) (4) (d) The department shall keep a continuing and 4 accurate inventory of all equipment and furnishings. 5 (2) FINANCING; BUDGETS. -- The division shall submit its б budgetary requirements to the Department of Management 7 Services for its approval and inclusion in legislative budget 8 requests. Section 273.02, Florida Statutes, is 9 Section 32. 10 amended to read: 11 273.02 Record and inventory of certain property.--The word "property" as used in this section means equipment, 12 13 fixtures, and other tangible personal property of a 14 nonconsumable and nonexpendable nature, the value or cost of which is\$1,000\$500 or more and the normal expected life of 15 which is 1 year or more, and hardback-covered bound books that 16 17 are circulated to students or the general public, the value or cost of which is \$25 or more, and hardback-covered bound 18 19 books, the value or cost of which is\$250\$100 or more. Each 20 item of property which it is practicable to identify by 21 marking shall be marked in the manner required by the Auditor General. Each custodian shall maintain an adequate record of 22 property in his or her custody, which record shall contain 23 24 such information as shall be required by the Auditor General. 25 Once each year, on July 1 or as soon thereafter as is practicable, and whenever there is a change of custodian, each 26 27 custodian shall take an inventory of property in his or her 28 custody. The inventory shall be compared with the property 29 record, and all discrepancies shall be traced and reconciled. All publicly supported libraries shall be exempt from marking 30 31 hardback-covered bound books, as required by this section.

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1 The catalog and inventory control records maintained by each 2 publicly supported library shall constitute the property 3 record of hardback-covered bound books with a value or cost of \$25 or more included in each publicly supported library 4 5 collection and shall serve as a perpetual inventory in lieu of 6 an annual physical inventory. All books identified by these 7 records as missing shall be traced and reconciled, and the 8 library inventory shall be adjusted accordingly.

9 Section 33. Subsection (5) of section 273.055, Florida10 Statutes, 1998 Supplement, is amended to read:

11 273.055 Disposition of state-owned tangible personal 12 property.--

13 (5) All moneys received by the division from the 14 disposition of state-owned tangible personal property or from 15 any agreement entered into under this chapter must be retained by the custodian and may be disbursed for the acquisition of 16 17 exchange and surplus property and for all necessary operating expenditures, and are appropriated for those purposes. The 18 19 custodian shall maintain records of the accounts into which 20 the money is deposited shall be deposited into the General 21 Revenue Fund.

22 Section 34. Section 281.02, Florida Statutes, 1998
23 Supplement, is amended to read:

24 281.02 Powers and duties of the Department of 25 Management Services, Florida Capitol Police.--The Department 26 of Management Services, Florida Capitol Police, has the 27 following powers and duties:

(1) To establish a comprehensive and ongoing plan for
the firesafety and security of the Capitol, the Senate Office
Building, the House Office Building, and the Historic Capitol,
including, but not limited to, the institution of programs for

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1 the awareness and training in firesafety and security of 2 members of the Legislature and their employees, and all other 3 elected officials and their respective employees, who occupy 4 such buildings. The Florida Capitol Police department shall 5 also ensure that adequate signs and personnel are in place to б inform and assist the occupants of and visitors to such 7 buildings. (2) To provide and maintain the firesafety and 8 9 security of all state-owned property leased from the 10 Department of Management Services, excluding state universities and custodial institutions, the Governor's 11 office, the Governor's mansion and the grounds thereof, and 12 13 the Supreme Court. 14 (3) To develop emergency procedures and evacuation routes in the event of fire or disaster and to make such 15 procedures and routes known to those persons occupying 16 17 state-owned buildings leased from the Department of Management Services. 18 19 (4) To employ: 20 (a) Agents who hold certification as police officers in accordance with the minimum standards and qualifications as 21 set forth in s. 943.13 and the provisions of chapter 110, who 22 shall have the authority to bear arms, make arrests, and apply 23 24 for arrest warrants; and 25 (b) Guards and administrative, clerical, technical, and other personnel as may be required. 26 27 (5) To train agents and guards in fire prevention, 28 firesafety, and emergency medical procedures. 29 To respond to all complaints relating to criminal (6) activity within state-owned buildings or state-leased 30

31 property.

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1	(7) To enforce rules of the Department of Management
2	Services governing the regulation of traffic and parking on
3	state-owned or state-leased property, including, but not
4	limited to, issuing citations for the violation of such rules
5	or the traffic laws of the state or any county or municipality
6	and impounding illegally or wrongfully parked vehicles.
7	(8) To delegate its duties provided in this section to
8	any state agency occupying such state-owned or state-leased
9	property.
10	Section 35. Section 281.03, Florida Statutes, 1998
11	Supplement, is amended to read:
12	281.03 Investigations by the Florida Capitol Police
13	department
14	(1) The Department of Management Services, Florida
15	Capitol Police, shall conduct traffic accident investigations
16	and investigations relating to felonies and misdemeanors
17	occurring on state-owned or state-leased property. Any
18	matters which are deemed to involve a felony may be referred
19	to the appropriate law enforcement agency for criminal
20	investigation. Such referrals shall include transmittal of
21	records, reports, statements, and all other information
22	relating to such matters.
23	(2) The Department of Management Services, Florida
24	Capitol Police, shall retain copies of all reports relating to
25	such criminal activity for use in the ongoing firesafety and
26	security plan as required in s. 281.02.
27	Section 36. Section 281.04, Florida Statutes, 1998
28	Supplement, is amended to read:
29	281.04 Arrests by agents of departmentA person
30	arrested by an agent of the Department of Management Services <u>,</u>
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1 Florida Capitol Police, shall be delivered to the sheriff of 2 the county in which the arrest takes place. 3 Section 37. Section 281.05, Florida Statutes, 1998 Supplement, is amended to read: 4 5 281.05 Ex officio agents.--The Department of Highway 6 Safety and Motor Vehicles, the Department of Law Enforcement, 7 and law enforcement officers of counties and municipalities 8 are ex officio agents of the Department of Management Services, Florida Capitol Police, and may, when authorized by 9 10 the Florida Capitol Police department, enforce rules and laws 11 applicable to the powers and duties of the Florida Capitol Police department to provide and maintain the security 12 required by ss. 281.02-281.09. 13 Section 38. Section 281.06, Florida Statutes, 1998 14 Supplement, is amended to read: 15 281.06 Contracts with counties, municipalities, or 16 17 licensed private security agencies .-- The Department of Management Services, Florida Capitol Police, may contract with 18 19 any county, municipality, or licensed private security agency 20 to provide and maintain the security of state-owned or state-leased property required by ss. 281.02-281.09 upon such 21 22 terms as the department may deem to be in the best interest of 23 the state. 24 Section 39. Section 281.07, Florida Statutes, is amended to read: 25 26 281.07 Rules; Facilities Program, Florida Capitol 27 Police Division of Capitol Police; traffic regulation .--28 (1) The Department of Management Services shall adopt 29 and promulgate rules to govern the administration, operation, 30 and management of the Facilities Program, Florida Capitol 31 Police Division of Capitol Police and to regulate traffic and 36
1 parking on state-owned or state-leased property, which rules 2 are not in conflict with any state law or county or municipal 3 ordinance, and to carry out the provisions of ss. 281.02-281.09. 4 5 (2) Political subdivisions and municipalities may б enact and enforce ordinances on the violation of traffic and 7 parking rules provided in subsection (1). 8 Section 40. Section 281.08, Florida Statutes, 1998 9 Supplement, is amended to read: 10 281.08 Equipment.--11 (1) The Department of Management Services, Florida Capitol Police, is specifically authorized to purchase, sell, 12 trade, rent, lease, and maintain all necessary equipment, 13 uniforms, motor vehicles, communication systems, housing 14 facilities, and office space, and perform any other acts 15 necessary for the proper administration and enforcement of ss. 16 281.02-281.09, pursuant to part I of chapter 287. 17 The department may prescribe a distinctive uniform to be worn by 18 19 personnel of the Florida Capitol Police in the performance of their duties pursuant to s. 281.02(3). The department may 20 21 prescribe a distinctive emblem to be worn by all officers agents or guards of the Florida Capitol Police. 22 (2) It is unlawful for any unauthorized person to wear 23 24 a uniform or emblem prescribed by the department for the 25 Florida Capitol Police, or a similar uniform or emblem, or to impersonate, pretend, or represent himself or herself to be a 26 police officer an agent or guard of the Florida Capitol 27 28 Police. Any person who violates the provisions of this 29 subsection is guilty of a misdemeanor of the first degree, 30 punishable as provided in s. 775.082 or s. 775.083. 31

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1 Section 41. Subsection (5) is added to section 282.105, Florida Statutes, 1998 Supplement, to read: 2 3 282.105 Use of state SUNCOM Network by nonprofit 4 corporations.--5 (5) Private, nonprofit elementary and secondary б schools shall be eligible for rates and services on the same 7 basis as public schools, providing these nonpublic schools do 8 not have an endowment in excess of \$50 million. 9 Section 42. Subsection (4) of section 282.111, Florida 10 Statutes, 1998 Supplement, is amended to read: 11 282.111 Statewide system of regional law enforcement communications.--12 13 (4) The Secretary of Management Services or his or her designee director of the division is designated as the 14 director of the statewide system of regional law enforcement 15 communications and, for the purpose of carrying out the 16 provisions of this section, is authorized to coordinate the 17 18 activities of the system with other interested state agencies 19 and local law enforcement agencies. 20 Section 43. Subsection (1) of section 287.017, Florida Statutes, 1998 Supplement, is amended to read: 21 287.017 Purchasing categories, threshold amounts; 22 procedures for automatic adjustment by department .--23 24 (1) The following purchasing categories are hereby 25 created: CATEGORY ONE: \$15,000 \$5,000. 26 (a) 27 (b) CATEGORY TWO: \$25,000\$15,000. 28 CATEGORY THREE: \$50,000\$20,000. (C) 29 CATEGORY FOUR: \$150,000\$60,000. (d) CATEGORY FIVE: \$250,000\$120,000. 30 (e) 31

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2 paragraph (b) of subsection (4) of section 287.042, Florida 3 Statutes, 1998 Supplement, are amended to read: 4 287.042 Powers, duties, and functionsThe department 5 shall have the following powers, duties, and functions: 6 (2) 7 (b) As an alternative to any provision in s. 120.57(3)(c), the department may proceed with the bid 9 solicitation or contract award process of a term contract bid 10 when the <u>secretary of the department or his or her designee</u> 11 director of the division sets forth in writing particular 12 facts and circumstances which demonstrate that the delay 13 incident to staying the bid process of the state. After the 15 award of a contract resulting from a bid in which a timely	
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<pre>14 would be detrimental to the interests of the state. After the 15 award of a contract resulting from a bid in which a timely</pre>	
15 award of a contract resulting from a bid in which a timely	
16 protest was received and in which the state did not prevail,	
17 the contract may be canceled and reawarded to the prevailing	
18 party.	
19 (4) To establish a system of coordinated, uniform	
20 procurement policies, procedures, and practices to be used by	
21 agencies in acquiring commodities and contractual services,	
22 which shall include, but not be limited to:	
23 (b) <u>Development of procedures for the releasing of</u>	
24 requests for proposals, invitations to bid, and other	
25 <u>competitive acquisitions which procedures shall include, but</u>	
26 are not limited to, notice by publication in the Florida	
27 Administrative Weekly, on Government Services Direct, or by	
28 mail at least 10 days before the date set for submittal of	
29 proposals or bids. The Minority Business Advocacy and	
30 Assistance Office may consult with agencies regarding the	
31 development of bid distribution procedures to ensure that	

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1 maximum distribution is afforded to certified minority business enterprises as defined in s. 288.703 Development of 2 3 procedures for the releasing of requests for proposals and invitations to bid, which procedures shall include, but not be 4 5 limited to, publication in the Florida Administrative Weekly 6 or on the Florida Communities Network of notice for requests 7 for proposals at least 28 days before the date set for 8 submittal of proposals and publication of notice for 9 invitations to bid at least 10 calendar days before the date 10 set for submission of bids. An agency may waive the 11 requirement for notice in the Florida Administrative Weekly or on the Florida Communities Network. Notice of the request for 12 proposals shall be mailed to prospective offerors at least 28 13 calendar days prior to the date for submittal of proposals. 14 Notice of the invitation to bid shall be mailed to prospective 15 bidders at least 10 calendar days prior to the date set for 16 17 submittal of bids. The Minority Business Advocacy and Assistance Office may consult with agencies regarding the 18 19 development of bid distribution procedures to ensure that maximum distribution is afforded to certified minority 20 21 business enterprises as defined in s. 288.703. 22 Section 45. Chapter 98-310, Laws of Florida, is repealed. The Department of Management Services has the 23 24 authority to negotiate in the best interest of the state for 25 air services to and from Tallahassee and other municipalities outside the state. Such negotiations may be undertaken without 26 27 the benefit of the formal invitation to negotiate process. The department is exempt from the requirements of chapter 287, 28 Florida Statutes, for the sole purpose of securing air travel 29 30 services for the State of Florida in the most efficient and 31 effective way possible.

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1 Section 46. Paragraph (d) of subsection (3) of section 2 287.057, Florida Statutes, 1998 Supplement, is amended to 3 read: 287.057 Procurement of commodities or contractual 4 5 services.-б (3) When the purchase price of commodities or 7 contractual services exceeds the threshold amount provided in 8 s. 287.017 for CATEGORY TWO, no purchase of commodities or 9 contractual services may be made without receiving competitive 10 sealed bids or competitive sealed proposals unless: 11 (d) When it is in the best interest of the state, the Secretary Department of Management Services or his or her 12 13 designee may authorize the Support Program director of the 14 division to purchase insurance by negotiation, but such purchase shall be made only under conditions most favorable to 15 16 the public interest. 17 Section 47. Subsection (1) of section 287.151, Florida 18 Statutes, is amended to read: 19 287.151 Limitation on classes of motor vehicles 20 procured.--21 (1) All motor vehicles purchased or leased by the state with funds provided in the General Appropriations Act 22 shall be of the subcompact class except vehicles used for law 23 24 enforcement purposes by law enforcement officers of the state, 25 used as tow vehicles, routinely used to transport more than three adults or bulk materials, or vehicles operated 26 frequently on unpaved roads. All vehicles purchased shall be 27 28 of the smallest class that can safely and adequately meet the 29 transportation requirements. The exception from the 30 subcompact vehicle requirement for law enforcement purposes 31 shall not apply to state attorneys and public defenders.

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1	Section 48. Subsections (3) and (8) of section 287.16,
2	Florida Statutes, 1998 Supplement, are amended and subsection
3	(11) is added to that section, to read:
4	287.16 Powers and duties of departmentThe
5	Department of Management Services shall have the following
6	powers, duties, and responsibilities:
7	(3) In its discretion, to require every state agency
8	to transfer its ownership, custody, and control of every
9	aircraft and motor vehicle, and associated maintenance
10	facilities and equipment, except those used principally for
11	law enforcement, state fire marshal, or fire control purposes,
12	to the Department of Management Services, including all right,
13	title, interest, and equity therein.
14	(8) To require any state agency to keep records and
15	make reports regarding aircraft and motor vehicles to the
16	department as may be required. The Department of Highway
17	Safety and Motor Vehicles may use the reporting system in
18	effect on October 1, 1983, until July 1, 1984. Beginning July
19	1, 1984, the Department of Highway Safety and Motor Vehicles
20	shall use a reporting system approved by the department. The
21	Support Program division shall assist the Department of
22	Highway Safety and Motor Vehicles in developing or
23	implementing a reporting system prior to July 1, 1984, which
24	shall specifically address the needs and requirements of the
25	Support Program division and the Department of Highway Safety
26	and Motor Vehicles.
27	(11) To calculate biennially the break-even mileage at
28	which it becomes cost-effective for the state to provide
29	assigned motor vehicles to employees. The Support Program
30	shall provide the information to agency heads and agency
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1 inspectors general to assist them in meeting the reporting 2 requirements of s. 20.055. 3 Section 49. Section 287.17, Florida Statutes, is 4 amended to read: 5 287.17 Limitation on use of motor vehicles and б aircraft.--7 (1) The aircraft and motor vehicles owned, leased, or 8 operated by any state agency, as defined in s. 287.012, shall 9 be available for official state business only as authorized by 10 agency heads, as defined in s. 287.012. 11 (2) The following criteria shall be considered in determining appropriate uses of motor vehicles and aircraft: 12 (a) Whether the use of a motor vehicle or aircraft is 13 14 necessary to carry out state official or employee job 15 assignments. (b) Whether the use of a motor vehicle or aircraft is 16 17 for transporting an employee, state official, or other person authorized by the agency head for purposes of conducting 18 19 official state business or for purposes of performing services 20 for the state. (c) Whether the Department of Law Enforcement has been 21 22 directed by the agency head to provide security or 23 transportation pursuant to s. 281.20. 24 (d) Whether an emergency exists requiring the use of a 25 motor vehicle or aircraft for the protection of life or 26 property. 27 (3) The term "official state business" may not be 28 construed to permit the use of a motor vehicle or aircraft for 29 personal business or commuting purposes, unless special assignment of a motor vehicle is authorized as a perquisite by 30 31 the Department of Management Services, required by an employee 43

1 after normal duty hours to perform duties of the position to 2 which assigned, or authorized for an employee whose home is 3 the official base of operation. 4 (4) An agency head, as defined in s. 287.012, shall 5 comply with the following criteria for the special assignment б of motor vehicles: 7 (a) An agency head may assign a motor vehicle to a 8 state officer or employee only if the officer or employee is projected to drive the motor vehicle a minimum of 10,000 miles 9 10 annually on official state business, unless an agency head 11 annually provides written justification for the need of the assignment of a motor vehicle. Commuting mileage incidental to 12 use of the motor vehicle on official state business shall be 13 excluded from calculating the projected mileage. Priority in 14 assigning motor vehicles shall be given to those employees who 15 drive over 15,000 miles annually on state business. 16 17 (b) An agency head may assign motor vehicles to state officers and employees who perform duties related to law 18 19 enforcement. However, the agency head shall not assign a pursuit motor vehicle to an officer or employee whose job 20 duties do not routinely require performance of a patrol or law 21 enforcement function requiring a pursuit vehicle. 22 (5) Each state agency's head shall, by December 31, 23 24 2000, conduct a review of motor vehicle utilization with 25 oversight from the agency's inspector general. This review shall consist of two parts. The first part of the review shall 26 27 determine the number of miles that each assigned motor vehicle 28 has been driven on official state business in the past fiscal 29 year. Commuting mileage shall be excluded from calculating 30 vehicle use. The purpose of this review is to determine 31 whether employees with assigned motor vehicles are driving the

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vehicles a sufficient number of miles to warrant continued 1 vehicle assignment. The second part of the review shall 2 3 identify employees who have driven personal vehicles 4 extensively on state business in the past fiscal year. The 5 purpose of this review is to determine whether it would be б cost-effective to provide state motor vehicles to such 7 employees. In making this determination, the inspector general 8 shall use the break-even mileage criteria developed by the Department of Management Services. A copy of the review shall 9 10 be presented to the Office of Program Policy Analysis and 11 Government Accountability. (6) (4) A person who is not otherwise authorized in 12 13 this section may accompany the Governor, the Lieutenant Governor, a member of the Cabinet, the President of the 14 Senate, the Speaker of the House of Representatives, or the 15 Chief Justice of the Supreme Court when such official is 16 traveling on state aircraft for official state business and 17 the aircraft is traveling with seats available. 18 19 Transportation of a person accompanying any official specified 20 in this subsection shall be approved by the official, who shall also guarantee payment of the transportation charges. 21 When the person accompanying such official is not traveling on 22 official state business as provided in this section, the 23 24 transportation charge shall be a prorated share of all fixed 25 and variable expenses related to the ownership, operation, and use of such state aircraft. The spouse of any official 26 specified in this subsection may, without payment of 27 28 transportation charges, accompany the official when such 29 official is traveling for official state business and the aircraft has seats available. 30 31

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1	(7) (5) It is the intention of the Legislature that
2	persons traveling on state aircraft for purposes consistent
3	with, but not necessarily constituting, official state
4	business may travel only when accompanying persons who are
5	traveling on official state business and that such persons
6	shall pay the state for all costs associated with such travel.
7	A person traveling on state aircraft for purposes other than
8	official state business shall pay for any trip not exclusively
9	for state business by paying a prorated share of all fixed and
10	variable expenses related to the ownership, operation, and use
11	of such aircraft.
12	Section 50. Section 287.18, Florida Statutes, is
13	amended to read:
14	287.18 Repair and service of motor vehicles and
15	aircraftThe Secretary of Management Services or his or her
16	<u>designee</u> director of the Division of Motor Pool may require a
17	department or any state agency having facilities for the
18	repair of aircraft or motor vehicles and for the storage and
19	distribution of gasoline and other petroleum products to
20	repair aircraft and motor vehicles and to furnish gasoline and
21	other petroleum products to any other department or agency and
22	shall compensate for the cost of such services and products.
23	Section 51. Subsections (5) and (12) of section
24	365.171, Florida Statutes, 1998 Supplement, are amended to
25	read:
26	365.171 Emergency telephone number "911."
27	(5) SYSTEM DIRECTORThe secretary of the department
28	<u>or his or her designee</u> director of the division is designated
29	as the director of the statewide emergency telephone number
30	"911" system and, for the purpose of carrying out the
31	provisions of this section, is authorized to coordinate the
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1 activities of the system with state, county, local, and private agencies. The director is authorized to employ not 2 3 less than five persons, three of whom will be at the 4 professional level, one at the secretarial level, and one to 5 fill a fiscal position, for the purpose of carrying out the б provisions of this section. The director in implementing the 7 system shall consult, cooperate, and coordinate with local law 8 enforcement agencies. 9 (12) FEDERAL ASSISTANCE. -- The secretary of the 10 department or his or her designee may director of the division 11 is authorized to apply for and accept federal funding assistance in the development and implementation of a 12 13 statewide emergency telephone number "911" system. Section 52. Section 401.021, Florida Statutes, is 14 amended to read: 15 401.021 System director. -- The Secretary of Management 16 17 Services or his or her designee director of the Division of 18 Communications is designated as the director of the statewide 19 telecommunications system of the regional emergency medical 20 service and, for the purpose of carrying out the provisions of this part, is authorized to coordinate the activities of the 21 22 telecommunications system with other interested state, county, 23 local, and private agencies. 24 Section 53. Section 401.027, Florida Statutes, is 25 amended to read: 26 401.027 Federal assistance.--The Secretary of 27 Management Services or his or her designee director of the 28 Division of Communications is authorized to apply for and 29 accept federal funding assistance in the development and implementation of a statewide emergency medical 30 31 telecommunications system.

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1 Section 54. Subsection (1) of section 446.604, Florida 2 Statutes, is amended to read: 3 446.604 One-Stop Career Centers.--4 (1) The Department of Management Services shall 5 coordinate among the agencies a plan for a One-Stop Career б Center Electronic Network made up of One-Stop Career Centers 7 that are operated by the Department of Labor and Employment Security, the Department of Health and Rehabilitative 8 9 Services, the Department of Education, and other authorized 10 public or private for-profit or not-for-profit agents. The 11 plan shall identify resources within existing revenues to establish and support such electronic network for service 12 13 delivery that includes Government Services Direct the Florida 14 Communities Network. Section 55. Paragraph (e) of subsection (3) of section 15 447.208, Florida Statutes, is amended to read: 16 17 447.208 Procedure with respect to certain appeals 18 under s. 447.207.--19 (3) With respect to hearings relating to demotions, 20 suspensions, or dismissals pursuant to the provisions of this 21 section: (e) Any order of the commission issued pursuant to 22 this subsection may include back pay, if applicable, and an 23 24 amount, to be determined by the commission and paid by the 25 agency, for reasonable attorney's fees, witness fees, and other out-of-pocket expenses incurred during the prosecution 26 of an appeal against an agency in which the commission 27 28 sustains the employee. In determining the amount of an 29 attorney's fee, the commission shall consider only the number 30 of hours reasonably spent on the appeal, comparing the number 31 of hours spent on similar Career Service System appeals and

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1 the reasonable hourly rate charged in the geographic area for similar appeals, but not including litigation over the amount 2 3 of the attorney's fee. This paragraph applies to future and 4 pending cases. 5 Section 56. Sections 110.407 and 110.607, Florida б Statutes, are repealed. 7 Section 57. Subsection (2) of section 110.151, Florida 8 Statutes, is amended to read: 9 110.151 State officers' and employees' child care 10 services.--11 (2) Child care programs may be located in state-owned office buildings, educational facilities and institutions, 12 custodial facilities and institutions, and, with the consent 13 of the President of the Senate and the Speaker of the House of 14 Representatives, in buildings or spaces used for legislative 15 activities. In addition, centers may be located in privately 16 17 owned buildings conveniently located to the place of employment of those officers and employees to be served by the 18 19 centers. If a child care program is located in a state-owned 20 office building, educational facility or institution, or custodial facility or institution, or in a privately owned 21 22 building leased by the state, a portion of the service provider's rental fees for child care space may be waived by 23 24 the sponsoring agency in accordance with the rules of the 25 Department of Management Services. Additionally, the sponsoring state agency may be responsible for the 26 maintenance, utilities, and other operating costs associated 27 28 with the physical facility of the child care center. 29 Section 58. Subsections (1) and (3) of section 30 282.1095, Florida Statutes, 1998 Supplement, are amended to 31 read:

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1 282.1095 State agency law enforcement radio system.--2 (1) The Department of Management Services may acquire 3 and implement For the purpose of acquiring and implementing a statewide radio communications system to serve law enforcement 4 5 units of state agencies, and to serve local law enforcement б agencies through a mutual aid channel., The Joint Task Force 7 on State Agency Law Enforcement Communications is established 8 in the Department of Management Services to advise the 9 department of member-agency needs for the planning, designing, 10 and establishment of the joint system.and The State Agency 11 Law Enforcement Radio System Trust Fund is established in the Department of Management Services from July 1, 1988, through 12 December 31, 2003. The trust fund shall be funded from 13 surcharges collected under ss. 320.0802 and 327.25. 14 15 (3) Upon appropriation, moneys in the trust fund may be used by the department joint task force to acquire by 16 17 competitive procurement the equipment; software; and 18 engineering, administrative, and maintenance services it needs 19 to construct, operate, and maintain the statewide radio 20 system. Moneys in the trust fund collected as a result of the 21 surcharges set forth in ss. 320.0802 and 327.25 shall be used to help fund the costs of the system. Upon completion of the 22 system, moneys in the trust fund may also be used by the 23 24 department joint task force to provide for payment of the 25 recurring maintenance costs of the system. During statewide implementation, Moneys in the trust fund may be appropriated 26 27 used by the joint task force to maintain and enhance, over and above existing agency budgets, existing radio equipment 28 29 systems of the state agencies represented by the task force 30 members, in an amount not to exceed up to a maximum of 10 31 percent per year per agency, of the existing radio equipment 50

1 inventory until the existing radio equipment can be replaced 2 pursuant to implementation of the statewide radio 3 communications system. Section 59. Section 282.322, Florida Statutes, 1998 4 5 Supplement, is amended to read: 6 282.322 Special monitoring process for designated 7 information resources management projects. -- For each 8 information resources management project which is designated 9 for special monitoring in the General Appropriations Act, with 10 a proviso requiring a contract with a project monitor, the 11 Technology Review Workgroup established pursuant to s. 216.0446, in consultation with each affected agency, shall be 12 13 responsible for contracting with the project monitor. Upon contract award, funds equal to the contract amount shall be 14 transferred to the Technology Review Workgroup upon request 15 and subsequent approval of a budget amendment pursuant to s. 16 17 216.292. With the concurrence of the Legislative Auditing Committee, the office of the Auditor General shall be the 18 project monitor for other projects designated for special 19 20 monitoring. However, nothing in this section precludes the 21 Auditor General from conducting such monitoring on any project designated for special monitoring. In addition to monitoring 22 and reporting on significant communications between a 23 24 contracting agency and the appropriate federal authorities, 25 the project monitoring process shall consist of evaluating each major stage of the designated project to determine 26 27 whether the deliverables have been satisfied and to assess the 28 level of risks associated with proceeding to the next stage of 29 the project. The major stages of each designated project shall be determined based on the agency's information systems 30 31 development methodology. At the end of each quarter and Within 51

1 20 days after an agency has completed a major stage of its designated project or at least every 90 days, the project 2 3 monitor shall issue a written report, including the findings and recommendations for correcting deficiencies, to the agency 4 5 head, for review and comment. Within 20 days after receipt of б the project monitor's report, the agency head shall submit a 7 written statement of explanation or rebuttal concerning the findings and recommendations of the project monitor, including 8 9 any corrective action to be taken by the agency. The project 10 monitor shall include the agency's statement in its final 11 report, which shall be forwarded, within 7 days after receipt of the agency's statement, to the agency head, the inspector 12 general's office of the agency, the Executive Office of the 13 Governor, the appropriations committees of the Legislature, 14 15 the Joint Legislative Auditing Committee, the Technology Review Workgroup, the President of the Senate, the Speaker of 16 17 the House of Representatives, and the Office of Program Policy Analysis and Government Accountability. The Auditor General 18 19 shall also receive a copy of the project monitor's report for 20 those projects in which the Auditor General is not the project 21 monitor. Section 60. Subsection (3) of section 282.3091, 22 Florida Statutes, 1998 Supplement, is amended to read: 23 24 282.3091 State Technology Council; creation .--25 (3) The council shall be composed of nine members as follows: 26 27 (a) The director of the Governor's Office of Planning 28 and Budgeting, who shall serve as chair of the council. 29 (a) (b) The Comptroller. (b)(c) The Commissioner of Education. 30 31 (c) (d) The Secretary of State. 52

1 (d)(e) The secretary of the Department of Management 2 Services, who shall serve as chairperson of the council. 3 (e) (f) Three Two state agency heads appointed by the 4 Governor. (f)(g) Two private sector representatives, one 5 6 appointed by the Speaker of the House of Representatives and one appointed by the President of the Senate, who are not 7 8 current members of the Legislature. Private sector representatives shall, at a minimum, have a general knowledge 9 10 of or experience in managing information technology resources. 11 However, representatives of information technology resource vendors or any of their subsidiaries that sell products or 12 13 services to the state shall not be appointed to serve as a 14 private sector representative. 15 16 Members may appoint designees to serve on their behalf; 17 however, such designees must be in a position that reports 18 directly to the member. 19 Section 61. This act shall take effect upon becoming a 20 law. 21 22 23 24 25 26 27 28 29 30 31 53

1	STATEMENT OF SUBSTANTIAL CHANGES CONTAINED IN COMMITTEE SUBSTITUTE FOR
2	<u>CS/SB_2410</u>
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4	The committee substitute directs the DMS to contract for the
5	provision of alternative Social Security Act retirement coverage for OPS employees. The selection of a provider
6	company is to be completed by January 1, 2000, for plan commencement on July 1, 2000. The plan must be in compliance with state and federal law governing such arrangements.
7	The bill provides that unobligated employer contributions
8	attributable to the created programs shall be placed in administered funds and be made available for the
9 10	implementation of incentives authorized under s. 216.0166, F.S., in the execution of performance-based program budgeting.
11	The bill provides for the development of a contractually managed tax-shielding program for the payment of sick and annual leave from terminating and retiring state employees.
12	The bill allows for legislative members terminating elected
13	service after July 1, 1999 that are vested in the state retirement system to purchase coverage in the state group
14	health insurance plan and continue group term life insurance program at their own expense.
15	The bill authorizes the DMS to acquire and implement a
16	statewide radio communications system to serve law enforcement.
17 18	Reporting requirements for the Technology Review Workgroup are revised.
19	The secretary of DMS is designated as the chairperson of the
20	State Technology Council.
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