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30 31 By the Committee on Utilities & Communications and Representative Rojas $\,$

A bill to be entitled An act relating to information technology management; amending s. 20.22, F.S.; establishing the State Technology Office within the Information Technology Program; amending ss. 282.005, 282.101, 282.102, 282.103, 282.104, 282.105, 282.106, 282.107, 282.1095, 282.111, 282.20, 282.21, 282.22, 282.303, 282.3031, 282.3032, 282.3041, 282.3055, and 282.3063, F.S.; providing legislative findings and creating the State Technology Office within the Department of Management Services; providing for a Chief Information Officer to be in charge of the office; requiring the office to provide support and guidance to all state agencies in order to enhance the state's use and management of information technology resources; providing for enterprise resource planning and management by each state agency in consultation with the office; creating s. 282.3095, F.S.; directing the State Technology Office to create a Task Force on Privacy and Technology; providing for the task force to hold meetings and report to the Legislature and Governor; amending ss. 282.310, 282.315, 282.318, and 282.404, F.S.; directing the State Technology Office to prepare and disseminate the State Annual Report on Enterprise Resource Planning and Management; transferring the Florida Geographic Information Board and the Florida Geographic Information Advisory Council

from the Executive Office of the Governor to 1 2 the State Technology Office; amending ss. 3 119.07 and 287.073, F.S.; conforming statutory cross references; amending ss. 216.0446 and 4 5 119.083, F.S.; conforming terminology to changes made by the act; repealing s. 282.3091, 6 7 F.S., relating to the State Technology Council; 8 repealing s. 282.3093, F.S., relating to the State Technology Office; providing an effective 9 10 date.

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Be It Enacted by the Legislature of the State of Florida:

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Section 1. Paragraph (b) of subsection (2) and subsections (3) and (4) of section 20.22, Florida Statutes, are amended to read:

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20.22 Department of Management Services.--There is created a Department of Management Services.

19 20 (2) The following divisions and programs within the Department of Management Services are established:

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(b) Information Technology Program.

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1. State Technology Office.

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(3) The Information Technology Program shall operate and manage the Technology Resource Center.

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 $\underline{(3)(4)}$ The duties of the Chief Labor Negotiator shall be determined by the Secretary of Management Services, and must include, but need not be limited to, the representation of the Governor as the public employer in collective

bargaining negotiations pursuant to the provisions of chapter 447.

Section 2. Paragraph (b) of subsection (1) and paragraph (o) of subsection (3) of section 119.07, Florida Statutes, are amended to read:

119.07 Inspection, examination, and duplication of records; exemptions.--

(1)

(b) If the nature or volume of public records requested to be inspected, examined, or copied pursuant to this subsection is such as to require extensive use of information technology resources or extensive clerical or supervisory assistance by personnel of the agency involved, or both, the agency may charge, in addition to the actual cost of duplication, a special service charge, which shall be reasonable and shall be based on the cost incurred for such extensive use of information technology resources or the labor cost of the personnel providing the service that is actually incurred by the agency or attributable to the agency for the clerical and supervisory assistance required, or both.

"Information technology resources" shall have the same meaning as in s. 282.303(12)(13).

(3)

(o) Data processing software obtained by an agency under a licensing agreement which prohibits its disclosure and which software is a trade secret, as defined in s. 812.081, and agency-produced data processing software which is sensitive are exempt from the provisions of subsection (1) and s. 24(a), Art. I of the State Constitution. The designation of agency-produced software as sensitive shall not prohibit an

agency head from sharing or exchanging such software with another public agency. As used in this paragraph:

- 1. "Data processing software" has the same meaning as information technology software in s. $282.303(7)\frac{(8)}{(8)}$.
- 2. "Sensitive" means only those portions of data processing software, including the specifications and documentation, used to:
- a. Collect, process, store, and retrieve informationwhich is exempt from the provisions of subsection (1);
- b. Collect, process, store, and retrieve financial management information of the agency, such as payroll and accounting records; or
- c. Control and direct access authorizations and security measures for automated systems.
- Section 3. Section 282.005, Florida Statutes, is amended to read:
- 282.005 Legislative findings and intent.--The Legislature finds that:
- (1) Information is a strategic asset of the state, and, as such, it should be managed as a valuable state resource.
- (2) The state makes significant investments in information technology resources in order to manage information and to provide services to its citizens.
- (3) An office must be created to provide support and guidance to enhance the state's use and management of information technology resources and to design, procure, and deploy, on behalf of the state, information technology resources.

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 (4) The cost-effective deployment of technology and information resources by state agencies can best be managed by a Chief Information Officer.

(5)(3) The head of each state agency, in consultation with the State Technology Office, has primary responsibility and accountability for the planning, budgeting, acquisition, development, implementation, use, and management of information technology resources within the agency.

(6)(4) The expanding need for, use of, and dependence on information technology resources requires focused management attention and managerial accountability by state agencies and the state as a whole.

(7)(5) The agency head, in consultation with the State Technology Office, has primary responsibility for the agency's information technology resources and for their use in accomplishing the agency's mission. However, each agency shall also use its information technology resources in the best interests of the state as a whole and thus contribute to and make use of shared data and related resources whenever appropriate.

(8)(6) The state shall provide, by whatever means is most cost-effective and efficient, the information resources management infrastructure needed to collect, store, and process the state's data and information, provide connectivity, and facilitate the exchange of data and information among both public and private parties.

(9)(7) A necessary part of the state's information resources management infrastructure is a statewide communications system for all types of signals, including voice, data, video, radio, and image.

(10)(8) To ensure the best management of the state's information technology resources, and notwithstanding other provisions of law to the contrary, the functions of information resources management are hereby assigned to the Board of Regents as the agency responsible for the development and implementation of policy, planning, management, rulemaking, standards, and guidelines for the State University System; to the State Board of Community Colleges as the agency responsible for establishing and developing rules and policies for the Florida Community College System; to the Supreme Court, for the judicial branch; and to each state attorney and public defender; and to the State Technology Office for the executive branch of state government.

Section 4. Section 282.101, Florida Statutes, is amended to read:

282.101 Construction of terms, "information technology communications" or "information technology communications system."--Any reference in this part to "information technology communications" or "information technology communications system" means any transmission, emission, and reception of signs, signals, writings, images, and sounds of intelligence of any nature by wire, radio, optical, or other electromagnetic systems and includes all facilities and equipment owned, leased, or used by all agencies and political subdivisions of state government, and a full-service, information-processing facility offering hardware, software, operations, integration, networking, and consulting services.

Section 5. Section 282.102, Florida Statutes, is amended to read:

282.102 Powers and duties of the <u>State Technology</u>

<u>Office of the</u> Department of Management Services.--<u>There is</u>

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created a State Technology Office, administratively placed within the Department of Management Services, which shall be headed by a Chief Information Officer who is appointed by the Governor and is in the Senior Management Service. The office shall have the following powers, duties, and functions:

- (1) To publish electronically the portfolio of services available from the office department, including pricing information; the policies and procedures of the office department governing usage of available services; and a forecast of the priorities and initiatives for the state information technology communications system for the ensuing 2 years. The office department shall provide a hard copy of its portfolio of services upon request.
- (2) To coordinate the purchase, lease, and use of all information technology communications services for state government, including information technology communications services provided as part of any other total system to be used by the state or any of its agencies.
- (3) To advise and render aid to state agencies and political subdivisions of the state as to systems or methods to be used for organizing and meeting information technology communications requirements efficiently and effectively.
- (4) To integrate consolidate the information technology communications systems and services of state agencies and to provide for their joint use by the agencies when determined by the department to be economically efficient or performance-effective.
- (5) To adopt technical standards for the state information technology communications system which will assure the interconnection of computer networks and information 31 systems of state agencies.

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- (6) To assume management responsibility for any integrated information technology consolidated communications system or service when determined by the office department to be economically efficient or performance-effective.
- (7) To enter into agreements for the support and use of the information technology communications services of state agencies and of political subdivisions of the state.
- (8) To use or acquire, with agency concurrence, information technology communications facilities now owned or operated by any state agency.
- (9) To standardize policies and procedures for the use of such services.
- (10) To purchase from or contract with information technology providers suppliers and communications companies for information technology communications facilities or services, including private line services.
- (11) To apply for, receive, and hold, or assist agencies in applying for, receiving, or holding, such authorizations, licenses, and allocations or channels and frequencies to carry out the purposes of ss. 282.101-282.109.
- (12) To acquire real estate, equipment, and other property.
- (13) To cooperate with any federal, state, or local emergency management agency in providing for emergency information technology communications services.
- (14) To delegate to state agencies the powers of acquisition and utilization of information technology communications equipment, facilities, and services or to control and approve the purchase, lease, and use of all information technology communications equipment, services, and 31 | facilities, including information technology communications

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services provided as part of any other total system to be used by the state or any of its agencies. This subsection does not apply to the data processing hardware of an agency as defined in this part.

- (15) To take ownership, custody, and control of existing information technology communications equipment and facilities, with agency concurrence, including all right, title, interest, and equity therein, to carry out the purposes of ss. 282.101-282.109. However, the provisions of this subsection shall in no way affect the rights, title, interest, or equity in any such equipment or facilities owned by, or leased to, the state or any state agency by any telecommunications company.
- (16) To adopt prescribe rules pursuant to ss. 120.54 and 120.536(1) relating to information technology and to implement the provisions of this part and regulations for the use of the state communications system.
- (17) To provide a means whereby political subdivisions of the state may use the state information technology communications system upon such terms and under such conditions as the office department may establish.
- (18) To apply for and accept federal funds for any of the purposes of ss. 282.101-282.109 as well as gifts and donations from individuals, foundations, and private organizations.
- (19) To monitor issues relating to information technology communications facilities and services before the Florida Public Service Commission and, when necessary, prepare position papers, prepare testimony, appear as a witness, and retain witnesses on behalf of state agencies in proceedings 31 before the commission.

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- (20) Unless delegated to the agencies by the Chief Information Officer, to manage and control, but not intercept or interpret, communications within the SUNCOM Network by:
- (a) Establishing technical standards to physically interface with the SUNCOM Network.
- (b) Specifying how communications are transmitted within the SUNCOM Network.
- (c) Controlling the routing of communications within the SUNCOM Network.
- (d) Establishing standards, policies, and procedures for access to the SUNCOM Network.
- (e) Ensuring orderly and reliable information technology communications services in accordance with the standards and policies of all state agencies and the service agreements executed with state agencies.
- (21) To plan, design, and conduct experiments for information technology in communications services, equipment, and technologies, and to implement enhancements in the state information technology communications system when in the public interest justified and cost-effective. Funding for such experiments shall be derived from SUNCOM Network service revenues and shall not exceed 2 ± percent of the annual budget for the SUNCOM Network for any fiscal year or as provided in the General Appropriations Act. New services offered as a result of this subsection shall not affect existing rates for facilities or services.
- (22) To enter into contracts or agreements, with or without competitive bidding or procurement, to make available, on a fair, reasonable, and nondiscriminatory basis, property and other structures under office department control for the 31 placement of new facilities by any wireless provider of mobile

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service as defined in 47 U.S.C. s. 153(n) or s. 332(d) and any telecommunications company as defined in s. 364.02 when it is determined to be practical and feasible to make such property or other structures available. The office department may, without adopting a rule, charge a just, reasonable, and nondiscriminatory fee for the placement of the facilities, payable annually, based on the fair market value of space used by comparable information technology communications facilities in the state. The office department and a wireless provider or telecommunications company may negotiate the reduction or elimination of a fee in consideration of services provided to the office department by the wireless provider or telecommunications company. All such fees collected by the office department shall be deposited directly into the State Agency Law Enforcement Radio System Trust Fund, and may be used by the office department to construct, maintain, or support the system.

- (23) To provide an integrated electronic system for deploying government products, services, and information to individuals and businesses.
- (a) The integrated electronic system shall reflect cost-effective deployment strategies in keeping with industry standards and practices, including protections of security of private information as well as maintenance of public records.
- (b) The office shall provide a method for assessing fiscal accountability for the integrated electronic system and shall establish the organizational structure required to implement this system.
- (24) To provide administrative support to the Chief Information Officers Council and other workgroups created by the Chief Information Officer.

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- (25) To facilitate state information technology education and training for senior management and other agency staff.
- (26) To prepare, on behalf of the Executive Office of the Governor, memoranda on recommended guidelines and best practices for information resources management, when requested.
- (27) To prepare, publish, and disseminate the State Annual Report on Enterprise Resource Planning and Management under s. 282.310.
- (28) To study and make a recommendation to the Governor and the Legislature on the feasibility of implementing on-line voting in this state.

Section 6. Section 282.103, Florida Statutes, is amended to read:

282.103 SUNCOM Network; exemptions from the required use.--

- (1) There is created within the State Technology Office of the Department of Management Services the SUNCOM Network which shall be developed to serve as the state information technology communications system for providing local and long-distance communications services to state agencies, political subdivisions of the state, municipalities, and nonprofit corporations pursuant to ss. 282.101-282.111. The SUNCOM Network shall be developed to transmit all types of communications signals, including, but not limited to, voice, data, video, image, and radio. State agencies shall cooperate and assist in the development and joint use of information technology communications systems and services.
- (2) The State Technology Office of the Department of 31 Management Services shall design, engineer, implement, manage,

and operate through state ownership, commercial leasing, or some combination thereof, the facilities and equipment providing SUNCOM Network services, and shall develop a system of equitable billings and charges for <u>information technology communication</u> services.

Network for agency <u>information technology</u> communications
services as the services become available; however, no agency is relieved of responsibility for maintaining <u>information</u>
technology communications services necessary for effective management of its programs and functions. If a SUNCOM Network service does not meet the <u>information technology</u>
communications requirements of an agency, the agency shall notify the <u>State Technology Office of the</u> Department of
Management Services in writing and detail the requirements for that <u>information technology</u> communications service. If the <u>office department</u> is unable, within 90 days, to meet an agency's requirements by enhancing SUNCOM Network service, the <u>office department</u> shall grant the agency an exemption from the required use of specified SUNCOM Network services.

Section 7. Section 282.104, Florida Statutes, is amended to read:

282.104 Use of state SUNCOM Network by municipalities.—Any municipality may request the State

Technology Office of the Department of Management Services to provide any or all of the SUNCOM Network's portfolio of information technology communications services upon such terms and under such conditions as the department may establish. The requesting municipality shall pay its share of installation and recurring costs according to the published rates for SUNCOM Network services and as invoiced by the office

 department. Such municipality shall also pay for any requested modifications to existing SUNCOM Network services, if any charges apply.

Section 8. Section 282.105, Florida Statutes, is amended to read:

282.105 Use of state SUNCOM Network by nonprofit corporations.--

- (1) The <u>State Technology Office of the</u> Department of Management Services shall provide a means whereby private nonprofit corporations under contract with state agencies or political subdivisions of the state may use the state SUNCOM Network, subject to the limitations in this section. In order to qualify to use the state SUNCOM Network, a nonprofit corporation shall:
- (a) Expend the majority of its total direct revenues for the provision of contractual services to the state, a municipality, or a political subdivision of the state; and
- (b) Receive only a small portion of its total revenues from any source other than a state agency, a municipality, or a political subdivision of the state during the period of time SUNCOM Network services are requested.
- (2) Each nonprofit corporation seeking authorization to use the state SUNCOM Network pursuant to this section shall provide to the <u>office</u> department, upon request, proof of compliance with subsection (1).
- (3) Nonprofit corporations established pursuant to general law and an association of municipal governments which is wholly owned by the municipalities shall be eligible to use the state SUNCOM Network, subject to the terms and conditions of the office department.

- (4) Institutions qualified pursuant to s. 240.605 shall be eligible to use the state SUNCOM Network, subject to the terms and conditions of the <u>office</u> department. Such entities shall not be required to satisfy the other criteria of this section.
- (5) Private, nonprofit elementary and secondary schools shall be eligible for rates and services on the same basis as public schools, providing these nonpublic schools do not have an endowment in excess of \$50 million.

Section 9. Section 282.106, Florida Statutes, is amended to read:

282.106 Use of SUNCOM Network by libraries.--The <u>State Technology Office of the</u> Department of Management Services may provide SUNCOM Network services to any library in the state, including libraries in public schools, community colleges, the State University System, and nonprofit private postsecondary educational institutions, and libraries owned and operated by municipalities and political subdivisions.

Section 10. Subsections (1) and (2) of section 282.107, Florida Statutes, are amended to read:

282.107 SUNCOM Network; criteria for usage.--

(1) The <u>State Technology Office</u> division shall periodically review the qualifications of subscribers using the state SUNCOM Network and shall terminate services provided to any facility not qualified pursuant to ss. 282.101-282.111 or rules adopted hereunder. In the event of nonpayment of invoices by subscribers whose SUNCOM Network invoices are paid from sources other than legislative appropriations, such nonpayment represents good and sufficient reason to terminate service.

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The State Technology Office division shall adopt rules setting forth its procedures for withdrawing and restoring authorization to use the state SUNCOM Network. Such rules shall provide a minimum of 30 days' notice to affected parties prior to termination of voice communications service.

Section 11. Section 282.1095, Florida Statutes, is amended to read:

282.1095 State agency law enforcement radio system.--

- The State Technology Office of the Department of Management Services may acquire and implement a statewide radio communications system to serve law enforcement units of state agencies, and to serve local law enforcement agencies through a mutual aid channel. The Joint Task Force on State Agency Law Enforcement Communications is established in the State Technology Office of the Department of Management Services to advise the department of member-agency needs for the planning, designing, and establishment of the joint system. The State Agency Law Enforcement Radio System Trust Fund is established in the State Technology Office of the Department of Management Services. The trust fund shall be funded from surcharges collected under ss. 320.0802 and 328.72.
- (2)(a) The Joint Task Force on State Agency Law Enforcement Communications shall consist of eight members, as follows:
- A representative of the Division of Alcoholic Beverages and Tobacco of the Department of Business and Professional Regulation who shall be appointed by the secretary of the department.
- A representative of the Division of Florida Highway 31 | Patrol of the Department of Highway Safety and Motor Vehicles

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who shall be appointed by the executive director of the department.

- 3. A representative of the Department of Law Enforcement who shall be appointed by the executive director of the department.
- 4. A representative of the Fish and Wildlife Conservation Commission who shall be appointed by the executive director of the commission.
- 5. A representative of the Division of Law Enforcement of the Department of Environmental Protection who shall be appointed by the secretary of the department.
- A representative of the Department of Corrections who shall be appointed by the secretary of the department.
- 7. A representative of the Division of State Fire Marshal of the Department of Insurance who shall be appointed by the State Fire Marshal.
- 8. A representative of the Department of Transportation who shall be appointed by the secretary of the department.
- (b) Each appointed member of the joint task force shall serve at the pleasure of the appointing official. Any vacancy on the joint task force shall be filled in the same manner as the original appointment.
- (c) The joint task force shall elect a chair from among its members to serve a 1-year term. A vacancy in the chair of the joint task force must be filled for the remainder of the unexpired term by an election of the joint task force members.
- The joint task force shall meet as necessary, but at least quarterly, at the call of the chair and at the time 31 and place designated by him or her.

- (e) The per diem and travel expenses incurred by a member of the joint task force in attending its meetings and in attending to its affairs shall be paid pursuant to s. 112.061, from funds budgeted to the state agency that the member represents.
- (f) The State Technology Office of the Department of Management Services is hereby authorized to rent or lease space on any tower under its control. The office department may also rent, lease, or sublease ground space as necessary to locate equipment to support antennae on the towers. The costs for use of such space shall be established by the office department for each site, when it is determined to be practicable and feasible to make space available. The office department may refuse to lease space on any tower at any site. All moneys collected by the office department for such rents, leases, and subleases shall be deposited directly into the State Agency Law Enforcement Radio System Trust Fund and may be used by the office department to construct, maintain, or support the system.
- Management Services is hereby authorized to rent, lease, or sublease ground space on lands acquired by the office department for the construction of privately owned or publicly owned towers. The office department may, as a part of such rental, lease, or sublease agreement, require space on said tower or towers for antennae as may be necessary for the construction and operation of the state agency law enforcement radio system or any other state need. The positions necessary for the office department to accomplish its duties under this paragraph and paragraph (f) shall be established in the

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General Appropriations Act and shall be funded by the State Agency Law Enforcement Radio System Trust Fund.

- (3) Upon appropriation, moneys in the trust fund may be used by the office department to acquire by competitive procurement the equipment; software; and engineering, administrative, and maintenance services it needs to construct, operate, and maintain the statewide radio system. Moneys in the trust fund collected as a result of the surcharges set forth in ss. 320.0802 and 328.72 shall be used to help fund the costs of the system. Upon completion of the system, moneys in the trust fund may also be used by the office department to provide for payment of the recurring maintenance costs of the system. Moneys in the trust fund may be appropriated to maintain and enhance, over and above existing agency budgets, existing radio equipment systems of the state agencies represented by the task force members, in an amount not to exceed 10 percent per year per agency, of the existing radio equipment inventory until the existing radio equipment can be replaced pursuant to implementation of the statewide radio communications system.
- (4)(a) The joint task force, shall establish policies, procedures, and standards which shall be incorporated into a comprehensive management plan for the use and operation of the statewide radio communications system.
- (b) The joint task force shall have the authority to permit other state agencies to use the communications system, under terms and conditions established by the joint task force.
- (5)(a) The <u>State Technology Office of the</u> Department of Management Services shall provide technical support to the joint task force and shall bear the overall responsibility for

 the design, engineering, acquisition, and implementation of the statewide radio communications system and for ensuring the proper operation and maintenance of all system common equipment.

(b) The positions necessary for the <u>office</u> department to accomplish its duties under this section shall be established through the budgetary process and shall be funded by the State Agency Law Enforcement Radio System Trust Fund.

Section 12. Section 282.111, Florida Statutes, is amended to read:

282.111 Statewide system of regional law enforcement communications.--

- (1) It is the intent and purpose of the Legislature that a statewide system of regional law enforcement communications be developed whereby maximum efficiency in the use of existing radio channels is achieved in order to deal more effectively with the apprehension of criminals and the prevention of crime generally. To this end, all law enforcement agencies within the state are directed to provide the State Technology Office of the Department of Management Services with any information the office department requests for the purpose of implementing the provisions of subsection (2).
- (2) The <u>State Technology Office of the</u> Department of Management Services is hereby authorized and directed to develop and maintain a statewide system of regional law enforcement communications. In formulating such a system, the <u>office department</u> shall divide the state into appropriate regions and shall develop a program which shall include, but not be limited to, the following provisions:

- 1 (a) The <u>information technology</u> communications
 2 requirements for each county and municipality comprising the region.
 - (b) An interagency communications provision which shall depict the communication interfaces between municipal, county, and state law enforcement entities which operate within the region.
 - (c) Frequency allocation and use provision which shall include, on an entity basis, each assigned and planned radio channel and the type of operation, simplex, duplex, or half-duplex, on each channel.
 - (3) The <u>office</u> department shall adopt any necessary rules and regulations for implementing and coordinating the statewide system of regional law enforcement communications.
 - Technology Office Secretary of Management Services or his or her designee is designated as the director of the statewide system of regional law enforcement communications and, for the purpose of carrying out the provisions of this section, is authorized to coordinate the activities of the system with other interested state agencies and local law enforcement agencies.
 - (5) No law enforcement communications system shall be established or present system expanded without the prior approval of the <u>State Technology Office of the</u> Department of Management Services.
 - (6) Within the limits of its capability, the
 Department of Law Enforcement is encouraged to lend assistance
 to the <u>State Technology Office of the</u> Department of Management
 Services in the development of the statewide system of

regional law enforcement communications proposed by this section.

Section 13. Section 282.20, Florida Statutes, is amended to read:

282.20 Technology Resource Center. --

- (1)(a) The <u>State Technology Office</u> Division of <u>Information Services</u> of the Department of Management Services shall operate and manage the Technology Resource Center.
 - (b) For the purposes of this section, the term:
- 1. "Office Department" means the State Technology
 Office of the Department of Management Services.
- 2. "Division" means the Division of Information
 Services of the Department of Management Services.
- 2.3. "Information-system utility" means a full-service information-processing facility offering hardware, software, operations, integration, networking, and consulting services.
- 3.4. "Customer" means a state agency or other entity which is authorized to utilize the SUNCOM Network pursuant to this part.
- (2) The $\frac{division}{division}$ and the Technology Resource Center shall:
- (a) Serve the $\underline{\text{office}}$ $\underline{\text{department}}$ and other customers as an information-system utility.
- (b) Cooperate with the Information Resource Commission and with other customers to offer, develop, and support a wide range of services and applications needed by users of the Technology Resource Center.
- (c) Cooperate with the Florida Legal Resource Center of the Department of Legal Affairs and other state agencies to develop and provide access to repositories of legal information throughout the state.

- (d) Cooperate with the $\underline{\text{office}}$ $\underline{\text{Division of}}$ Communications of the department to facilitate interdepartmental networking and integration of network services for its customers.
- (e) Assist customers in testing and evaluating new and emerging technologies that could be used to meet the needs of the state.
- (3) The <u>office</u> <u>division</u> may contract with customers to provide any combination of services necessary for agencies to fulfill their responsibilities and to serve their users.
- (4) Acceptance of any new customer other than a state agency which is expected to pay during the initial 12 months of use more than 5 percent of the previous year's revenues of the Technology Resource Center shall be contingent upon approval of the Office of Planning and Budgeting in a manner similar to the budget amendment process in s. 216.181.
- establish pilot projects for, and conduct experiments with information technology resources, and may implement enhancements in services when such implementation is cost-effective. Funding for experiments and pilot projects shall be derived from service revenues and may not exceed 5 percent of the service revenues for the Technology Resource Center for any fiscal year. Any experiment, pilot project, plan, or design must be approved by the Chief Information Officer of the State Technology Office data processing policy board of the center.
- (6) Notwithstanding the provisions of s. 216.272, the Technology Resource Center may spend the funds in the reserve account of its working capital trust fund for enhancements to center operations or for information technology resources. Any

 expenditure of reserve account funds must be approved by the data processing policy board of the center. Any funds remaining in the reserve account at the end of the fiscal year may be carried forward and spent as approved by the Chief
Information Officer of the State Technology Office policy board.

Section 14. Section 282.21, Florida Statutes, is amended to read:

282.21 <u>State Technology Office of the Department of Management Services' electronic access services.--The State Technology Office of the Department of Management Services may collect fees for providing remote electronic access pursuant to s. 119.085. The fees may be imposed on individual transactions or as a fixed subscription for a designated period of time. All fees collected under this section shall be deposited in the appropriate trust fund of the program or activity that made the remote electronic access available.</u>

Section 15. Section 282.22, Florida Statutes, is amended to read:

- 282.22 <u>State Technology Office of the Department of</u>
 Management Services production and dissemination of materials and products.--
- (1) It is the intent of the Legislature that when materials, and products, information, and services are collected or developed by or under the direction of the State Technology Office of the Department of Management Services, through research and development or other efforts, including those subject to copyright, patent, or trademark, they shall be made available for use by state and local government entities at the earliest practicable date and in the most

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economical and efficient manner possible and consistent with chapter 119.

- (2) To accomplish this objective the office department is authorized to publish or partner with private sector entities to, produce, or have produced materials and products and to make them readily available for appropriate use. The office department is authorized to charge an amount or receive value-added services adequate to cover the essential cost of producing and disseminating such materials, information, services, or and products and is authorized to sell services, when appropriate, copies for use to any entity who is authorized to use utilize the SUNCOM Network pursuant to this part and to the public.
- (3) In cases in which the materials or products are of such nature, or the circumstances are such, that it is not practicable or feasible for the office department to produce or have produced materials and products so developed, it is authorized, after review and approval by the Executive Office of the Governor Department of State, to license, lease, assign, sell, or otherwise give written consent to any person, firm, or corporation for the manufacture or use thereof, on a royalty basis, or for such other consideration as the office department shall deem proper and in the best interest of the state; the office department is authorized and directed to protect same against improper or unlawful use or infringement and to enforce the collection of any sums due for the manufacture or use thereof by any other party.
- (4) All proceeds from the sale of such materials and products or other money collected pursuant to this section shall be deposited into the Grants and Donations Trust Fund of 31 the office department and, when properly budgeted as approved

by the Legislature and the Executive Office of the Governor, used to pay the cost of producing and disseminating materials and products to carry out the intent of this section.

Section 16. Section 282.303, Florida Statutes, is amended to read:

282.303 Definitions.--For the purposes of ss. 282.303-282.322, the term:

- (1) "Agency" means those entities described in chapter 216.
- (2) "State Technology Council" means the council created in s. 282.3091 to develop a statewide vision for, and make recommendations on, information resources management.
- (2)(3) "Chief Information Officer" means the person appointed by the agency head, in consultation with the State Technology Office, to coordinate and manage the information resources management policies and activities within that agency.
- $\underline{(3)(4)}$ "Chief Information Officers Council" means the council created in s. 282.315 to facilitate the sharing and coordination of information resources management issues and initiatives among the agencies.
- (4)(5) "State Technology Office" means the office created in s. 282.102 282.3093 to support and coordinate cost-effective deployment of technology and information resources and services across state government specified information resources management activities and to facilitate educational and training opportunities.
- (5)(6) "Information technology Data processing hardware" means information technology equipment designed for the automated storage, manipulation, and retrieval of data, voice or video, by electronic or mechanical means, or both,

 and includes, but is not limited to, central processing units, front-end processing units, including miniprocessors and microprocessors, and related peripheral equipment such as data storage devices, document scanners, data entry, terminal controllers and data terminal equipment, computer-related word processing systems, and equipment and systems for computer networks, personal communication devices, and wireless equipment.

- (6)(7) "Information technology Data processing services" means all services that include, but are not limited to, feasibility studies, systems design, software development, enterprise resource planning, application service provision, consulting, or time-sharing services.
- (7)(8) "Information technology Data processing software" means the programs and routines used to employ and control the capabilities of information technology data processing hardware, including, but not limited to, operating systems, compilers, assemblers, utilities, library routines, maintenance routines, applications, and computer networking programs.
- (8)(9) "Agency Annual Enterprise Resource Planning and Information Resources Management Report" means the report prepared by the Chief Information Officer of each agency as required by s. 282.3063.
- (9)(10) "State Annual Report on Enterprise Resource Planning and Information Resources Management" means the report prepared by the State Technology Office as defined in s. 282.102 282.3093.
- $\underline{(10)}\overline{(11)}$ "Project" means an undertaking directed at the accomplishment of a strategic objective relating to

<u>enterprise</u> <u>information</u> resources management or a specific appropriated program.

(11)(12) "Enterprise resource planning and Information resources management" means the planning, budgeting, acquiring, developing, organizing, directing, training, and control associated with government information technology resources. The term encompasses information and related resources, as well as the controls associated with their acquisition, development, dissemination, and use.

(12)(13) "Information technology resources" means information technology data processing hardware and software and services, communications, supplies, personnel, facility resources, maintenance, and training.

 $\underline{(13)(14)}$ "Enterprise Information resources management infrastructure" means the hardware, software, networks, data, human resources, policies, standards, and facilities that are required to support the business processes of an agency $\underline{\text{or}}$ state enterprise.

(14)(15) "Technology Review Workgroup" means the workgroup created in s. 216.0446 to review and make recommendations on agencies' information resources management planning and budgeting proposals.

(15)(16) "Total cost" means all costs associated with information resources management projects or initiatives, including, but not limited to, value of hardware, software, service, maintenance, incremental personnel, and facilities. Total cost of a loan or gift of information technology resources to an agency includes the fair market value of the resources, except that the total cost of loans or gifts of information technology resources to state universities to be

used in instruction or research does not include fair market value.

Section 17. Section 282.3031, Florida Statutes, is amended to read:

282.3031 Assignment of information resources management responsibilities.—For purposes of ss.
282.303-282.322, to ensure the best management of state information technology resources, and notwithstanding other provisions of law to the contrary, the functions of information resources management are hereby assigned to the Board of Regents as the agency responsible for the development and implementation of policy, planning, management, rulemaking, standards, and guidelines for the State University System; to the State Board of Community Colleges as the agency responsible for establishing and developing rules and policies for the Florida Community College System; to the Supreme Court for the judicial branch; and to each state attorney and public defender; and to the State Technology Office for the agencies within the executive branch of state government.

Section 18. Subsections (1), (2), (3), (5), (7), and (10) of section 282.3032, Florida Statutes, are amended to read:

282.3032 Development and implementation of information systems; guiding principles.—To ensure the best management of the state's information technology resources, the following guiding principles are adopted:

(1) Enterprise resource Cooperative planning by state governmental entities is a prerequisite for the effective development and implementation of information systems to enable sharing of data and cost-effective and efficient services to individuals.

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- The enterprise resource planning process, as well as coordination of development efforts, should include all principals from the outset.
- (3) State governmental entities should be committed to maximizing information sharing and should participate in enterprise-wide efforts when appropriate moving away from proprietary positions taken relative to data they collect and maintain.
- (5) State governmental entities should strive for an integrated electronic system for providing individuals with sharing of information via networks to the extent possible.
- (7) The redundant capture, storage, and dissemination of data should, insofar as possible, be eliminated.
- (10) Integration Consistency of data elements should be achieved by establishing standard data definitions, and formats, and integrated electronic systems, when possible.

Section 19. Section 282.3041, Florida Statutes, is amended to read:

282.3041 State agency responsibilities.--The head of each state agency, in consultation with the State Technology Office, is responsible and accountable for enterprise resource information resources management within the agency in accordance with legislative intent and as defined in this part.

Section 20. Section 282.3055, Florida Statutes, is amended to read:

282.3055 Agency Chief Information Officer; appointment; duties.--

(1)(a) To assist the agency head in carrying out the enterprise resource planning and information resources 31 | management responsibilities, the agency head shall appoint, in consultation with the State Technology Office, or contract for a Chief Information Officer at a level commensurate with the role and importance of information technology resources in the agency. This position may be full time or part time.

- (b) The Chief Information Officer must, at a minimum, have knowledge and experience in both management and information technology resources.
- (2) The duties of the Chief Information Officer include, but are not limited to:
- (a) Coordinating and facilitating agency enterprise resource planning and information resources management projects and initiatives.
- (b) Preparing an agency annual report on enterprise resource planning and information resources management pursuant to s. 282.3063.
- c) Developing and implementing agency enterprise resource planning and information resources management policies, procedures, and standards, including specific policies and procedures for review and approval of the agency's purchases of information technology resources.
- (d) Advising agency senior management as to the enterprise resource planning and information resources management needs of the agency for inclusion in planning documents required by law.
- (e) Assisting in the development and prioritization of the <u>enterprise resource planning and</u> <u>information resources</u> management schedule of the agency's legislative budget request.
- Section 21. Section 282.3063, Florida Statutes, is amended to read:

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282.3063 Agency Annual Enterprise Resource Planning and Information Resources Management Report. --

- (1) By September 1 of each year, and for the State University System within 90 days after completion of the expenditure analysis developed pursuant to s. 240.271(4), each Chief Information Officer shall prepare and submit to the State Technology Office an Agency Annual Enterprise Resource Planning and Information Resources Management Report. Following consultation with the State Technology Office Council and the Chief Information Officers Council, the Executive Office of the Governor and the fiscal committees of the Legislature shall jointly develop and issue instructions for the format and contents of the report.
- (2) The Agency Annual Enterprise Resource Planning and Information Resources Management Report shall contain, at a minimum, the following:
- (a) A forecast of enterprise resource planning and information resources management priorities and initiatives for the ensuing 2 years.
- (b) A description of the current enterprise resource planning and information resources management infrastructure of the agency and planned changes for the ensuing 2 years.
- (c) A status report on the major enterprise resource planning and information resources management projects of the agency.
- (d) An assessment of the progress made toward implementing the prior fiscal year legislative appropriation to the agency for enterprise resource planning and information resources management.

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- (e) The estimated expenditures by the agency for enterprise resource-planning-and-information-resources
 management for the prior fiscal year.
- (f) An inventory list, by major categories, of the agency information technology resources, which specifically identifies the resources acquired during the previous fiscal year.
- (g) An assessment of opportunities for the agency to share <u>enterprise resource planning and information resources</u> management projects or initiatives with other governmental or private entities.
- (h) A list of <u>enterprise resource planning and</u> information resources management issues the agency has identified as statewide issues or critical information resources management issues for which the State Technology Council could provide future leadership or assistance.

Section 22. Section 282.3095, Florida Statutes, is created to read:

282.3095 Task Force on Privacy and Technology. --

(1) The State Technology Office shall create a Task
Force on Privacy and Technology. The task force shall include
professionals in the fields of communications, government, law
enforcement, law, marketing, technology, and financial
services, including, but not limited to, the Society of
Consumer Affairs Professionals in Business, the Florida Retail
Federation, and the Office of Statewide Prosecution. The task
force shall study and make policy recommendations by February
1, 2001, to the Legislature and the Governor which include,
but are not limited to:

amended to read:

- (a) Privacy issues under the constitutions and laws of the United States and the State of Florida, the Public Records Act, and the advent of the use of advanced technologies.
- (b) Technology fraud, including, but not limited to, the illegal use of citizens' identities and credit.
- (c) Balancing the traditional openness of public records in the state with the need to protect the privacy and identity of individuals.
- $\underline{\mbox{(d)}}$ The sale of public records to private individuals and companies.
- (2) The task force shall recommend to the State

 Technology Office no fewer than three pilot projects designed to further the deployment of electronic access with protection of privacy. The pilot projects shall apply technologies and operating procedures to increase electronic access to public records and to reduce the reliance on paper documents while including safeguards for the protection of privacy rights and confidential information.
- responsibilities, the task force shall hold public meetings necessary to gather the best available knowledge regarding these issues. The State Technology Office shall staff the task force as necessary. The members of the task force shall serve without compensation, but shall be reimbursed for reasonable and necessary expenses of attending the public meetings and performing duties of the task force, including per diem and travel expenses as provided in s. 112.061. Such expenses shall be reimbursed from funds of the Department of Highway Safety and Motor Vehicles. This section expires July 1, 2001.

 Section 23. Section 282.310, Florida Statutes, is

282.310 State Annual Report on <u>Enterprise Resource</u> Planning and <u>Information Resources</u> Management.--

- (1) By <u>February</u> <u>January</u> 15 of each year, the State Technology Office shall develop a State Annual Report on <u>Enterprise Resource Planning and Information Resources</u> Management.
- (2) The State Annual Report on Enterprise Resource

 Planning and Information Resources Management shall contain, at a minimum, the following:
- (a) The state vision for <u>enterprise resource planning</u> and <u>information resources</u> management.
- (b) A forecast of the state <u>enterprise resource</u> <u>planning and information resources</u> management priorities and initiatives for the ensuing 2 years.
- (c) A summary of major statewide policies recommended by the State Technology $\underline{\text{Office}}$ $\underline{\text{Council}}$ for $\underline{\text{enterprise resource}}$ $\underline{\text{planning and}}$ $\underline{\text{information resources}}$ management.
- $\mbox{(d)}\ \mbox{\sc A}$ summary of memoranda issued by the Executive Office of the Governor.
- (e) An assessment of the overall <u>progress toward an integrated electronic system for deploying governmental products</u>, services, and information to individuals and <u>businesses and progress on state enterprise resource planning and information resources management initiatives and priorities for the past fiscal year.</u>
- (f) A summary of major statewide issues related to improving $\underline{\text{enterprise resource planning and}}$ $\underline{\text{information}}$ $\underline{\text{resources}}$ management by the state.
- (g) An inventory list, by major categories, of state information technology resources.

- 1 (h) A summary of the total <u>agency</u> expenditures <u>and</u>
 2 <u>descriptions of agreements, contracts, or partnerships for</u>
 3 <u>enterprise resource planning and for information resources</u>
 4 <u>management and of enterprise-wide procurements done by the</u>
 5 <u>office on behalf of the state</u> <u>by each state agency</u>.
 - (i) A summary of the opportunities for government agencies or entities to share enterprise resource planning and information resources management projects or initiatives with other governmental or private sector entities.
 - (j) A list of the information resources management issues that have been identified as statewide or critical issues for which the State Technology Council could provide leadership or assistance.

The state annual report shall also include enterprise resource
planning and information resources
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(3) The state annual report shall be made available in writing or through electronic means to the Executive Office of the Governor, the President of the Senate, the Speaker of the House of Representatives, and the Chief Justice of the Supreme Court.

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Section 24. Section 282.315, Florida Statutes, is amended to read:

282.315 Chief Information Officers Council; creation. -- The Legislature finds that enhancing communication, consensus building, coordination, and facilitation of statewide enterprise resource planning and information resources management issues is essential to improving state management of such resources.

- (1) There is created a Chief Information Officers Council to:
- (a) Enhance communication among the Chief Information Officers of state agencies by sharing enterprise resource planning and information resources management experiences and exchanging ideas.
- (b) Facilitate the sharing of best practices that are characteristic of highly successful technology organizations, as well as exemplary information technology applications of state agencies.
- (c) Identify efficiency opportunities among state agencies.
- (d) Serve as an educational forum for enterprise resource planning and information resources management issues.
- (e) Assist the State Technology Office Council in identifying critical statewide issues and, when appropriate, make recommendations for solving enterprise resource planning and information resources management deficiencies.
- (2) Members of the council shall include the Chief Information Officers of all state agencies, including the Chief Information Officers of the agencies and governmental entities enumerated in s. 282.3031, except that there shall be 31 one Chief Information Officer selected by the state attorneys

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and one Chief Information Officer selected by the public defenders. The chairs, or their designees, of the Geographic Information Board, the Florida Financial Management Information System Coordinating Council, the Criminal and Juvenile Justice Information Systems Council, and the Health Information Systems Council shall represent their respective organizations on the Chief Information Officers Council as voting members.

(3) The State Technology Office shall provide administrative support to the council.

Section 25. Section 282.318, Florida Statutes, is amended to read:

282.318 Security of data and information technology resources.--

- (1) This section may be cited as the "Security of Data and Information Technology Resources Act."
- (2)(a) Each agency head, in consultation with the State Technology Office, is responsible and accountable for assuring an adequate level of security for all data and information technology resources of the agency and, to carry out this responsibility, shall, at a minimum:
- Designate an information security manager who shall administer the security program of the agency for its data and information technology resources.
- Conduct, and periodically update, a comprehensive risk analysis to determine the security threats to the data and information technology resources of the agency. The risk analysis information is confidential and exempt from the provisions of s. 119.07(1), except that such information shall be available to the Auditor General in performing his or her 31 postauditing duties.

- 3. Develop, and periodically update, written internal policies and procedures to assure the security of the data and information technology resources of the agency. The internal policies and procedures which, if disclosed, could facilitate the unauthorized modification, disclosure, or destruction of data or information technology resources are confidential information and exempt from the provisions of s. 119.07(1), except that such information shall be available to the Auditor General in performing his or her postauditing duties.
- 4. Implement appropriate cost-effective safeguards to reduce, eliminate, or recover from the identified risks to the data and information technology resources of the agency.
- 5. Ensure that periodic internal audits and evaluations of the security program for the data and information technology resources of the agency are conducted. The results of such internal audits and evaluations are confidential information and exempt from the provisions of s. 119.07(1), except that such information shall be available to the Auditor General in performing his or her postauditing duties.
- 6. Include appropriate security requirements, as determined by the agency, in the written specifications for the solicitation of information technology resources.
- (b) In those instances in which the <u>State Technology</u> <u>Office of the</u> Department of Management Services develops state contracts for use by state agencies, the department shall include appropriate security requirements in the specifications for the solicitation for state contracts for procuring information technology resources.

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Section 26. Paragraph (a) of subsection (2) and subsections (3), (4), (6), (7), and (8) of section 282.404, Florida Statutes, are amended to read:

282.404 Geographic information board; definition; membership; creation; duties; advisory council; membership; duties.--

- (2)(a) The Florida Geographic Information Board is created in the State Technology Executive Office of the Governor. The purpose of the board is to facilitate the identification, coordination, collection, and sharing of geographic information among federal, state, regional, and local agencies, and the private sector. The board shall develop solutions, policies, and standards to increase the value and usefulness of geographic information concerning Florida. In formulating and developing solutions, policies, and standards, the board shall provide for and consider input from other public agencies, such as the state universities, large and small municipalities, urban and rural county governments, and the private sector.
- (3) The board consists of the Chief Information Officer in the State Technology Office Director of Planning and Budgeting within the Executive Office of the Governor, the executive director of the Fish and Wildlife Conservation Commission, the executive director of the Department of Revenue, and the State Cadastral Surveyor, as defined in s. 177.503, or their designees, and the heads of the following agencies, or their designees: the Department of Agriculture and Consumer Services, the Department of Community Affairs, the Department of Environmental Protection, the Department of Transportation, and the Board of Professional Surveyors and 31 | Mappers. The Governor shall appoint to the board one member

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each to represent the counties, municipalities, regional planning councils, water management districts, and county property appraisers. The Governor shall initially appoint two members to serve 2-year terms and three members to serve 4-year terms. Thereafter, the terms of all appointed members must be 4 years and the terms must be staggered. Members may be appointed to successive terms and incumbent members may continue to serve the board until a new appointment is made.

- (4) The Chief Information Officer in the State Technology Office Director of Planning and Budgeting of the Executive Office of the Governor, or his or her designee, shall serve as the chair of the board. A majority of the membership of the board constitutes a quorum for the conduct of business. The board shall meet at least twice each year, and the chair may call a meeting of the board as often as necessary to transact business. Administrative and clerical support to the board shall be provided by the State Technology Office of the Department of Management Services.
- (6) The Florida Geographic Information Advisory Council is created in the State Technology Executive Office of the Governor to provide technical assistance and recommendations to the board.
- (7) The Geographic Information Advisory Council consists of one member each from the State Technology Office of Planning and Budgeting within the Executive Office of the Governor, the Fish and Wildlife Conservation Commission, the Department of Revenue, the Department of Agriculture and Consumer Services, the Department of Community Affairs, the Department of Environmental Protection, the Department of Transportation, the State Cadastral Surveyor, the Board of 31 | Professional Surveyors and Mappers, counties, municipalities,

regional planning councils, water management districts, and 1 2 property appraisers, as appointed by the corresponding member 3 of the board, and the State Geologist. The Governor shall appoint to the council one member each, as recommended by the 4 5 respective organization, to represent the Department of 6 Children and Family Services, the Department of Health, the 7 Florida Survey and Mapping Society, Florida Region of the 8 American Society of Photogrammetry and Remote Sensing, Florida 9 Association of Cadastral Mappers, the Florida Association of Professional Geologists, Florida Engineering Society, Florida 10 11 Chapter of the Urban and Regional Information Systems 12 Association, the forestry industry, the State University 13 System survey and mapping academic research programs, and 14 State University System geographic information systems academic research programs; and two members representing 15 16 utilities, one from a regional utility, and one from a local or municipal utility. These persons must have technical 17 expertise in geographic information issues. The Governor shall 18 19 initially appoint six members to serve 2-year terms and six 20 members to serve 4-year terms. Thereafter, the terms of all appointed members must be 4 years and must be staggered. 21 22 Members may be appointed to successive terms, and incumbent members may continue to serve the council until a successor is 23 24 appointed. Representatives of the Federal Government may serve 25 as ex officio members without voting rights.

for the conduct of business and shall elect the chair of the

advisory council biennially. The council shall meet at least

twice a year, and the chair may call meetings as often as necessary to transact business or as directed by the board.

31 The chair, or his or her designee, shall attend all board

(8) A majority of the membership constitutes a quorum

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 meetings on behalf of the council. Administrative and clerical support shall be provided by the <u>State Technology Office of</u> the Department of Management Services.

Section 27. Subsection (1) of section 287.073, Florida Statutes, is amended to read:

287.073 Procurement of information technology resources.--

(1) For the purposes of this section, the term "information technology resources" has the same meaning ascribed in s. $282.303(12)\frac{(13)}{(13)}$.

Section 28. Paragraph (a) of subsection (2) of section 216.0446, Florida Statutes, is amended to read:

216.0446 Review of information resources management needs.--

- (2) In addition to its primary duty specified in subsection (1), the Technology Review Workgroup shall have powers and duties that include, but are not limited to, the following:
- (a) To evaluate the information resource management needs identified in the agency strategic plans for consistency with the State Annual Report on Enterprise Resource Planning and Information Resources Management and statewide policies recommended by the State Technology Council, and make recommendations to the Executive Office of the Governor, pursuant to s. 186.022(3).

Section 29. Paragraph (b) of subsection (1) of section 119.083, Florida Statutes, is amended to read:

119.083 Definitions; copyright of data processing software created by governmental agencies; fees; prohibited contracts.--

(1) As used in this section:

1	(b) "Data processing software" has the same meaning as
2	information technology software in s. 282.303.
3	Section 30. Sections 282.3091 and 282.3093, Florida
4	Statutes, are repealed.
5	Section 31. This act shall take effect upon becoming a
6	law.
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9	HOUSE SUMMARY
10	Creates the State Technology Office within the Department
11	of Management Services run by a Chief Information Officer Directs the office to provide support and
12	of Management Services run by a Chief Information Officer. Directs the office to provide support and guidance to all state agencies in order to enhance the state's use and management of information technology
13	resources. Creates a Task Force on Privacy and Technology. See bill for details.
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