1 A bill to be entitled 2 An act relating to the Department of Management 3 Services; requiring the Department of 4 Management Services to establish a central 5 database to maintain a record of all 6 state-related travel; providing an 7 appropriation for the development, maintenance, 8 and improvements to the database; requiring the 9 Comptroller to establish object codes that uniquely identify expenses related to air 10 travel, car rental, and motel or hotel 11 12 accommodations; authorizing the Department of Management Services to negotiate and contract 13 14 with an air carrier for service; requiring 15 local matching funds; providing an appropriation; providing legislative intent; 16 establishing the Small and Minority Business 17 Surety Program; providing for a plan; providing 18 19 eligibility; providing state responsibility; 20 providing for an annual report; providing 21 penalties for default; providing an 22 appropriation; amending s. 255.25, F.S., 23 providing an exception to competitive bidding for those leases negotiated pursuant to the 24 25 department pilot project to be established; 26 providing for negotiation of a replacement 27 lease for currently occupied space under 28 certain conditions; allowing agencies to 29 negotiate leases in designated Front Porch 30 Communities without competitive bidding; establishing a tenant broker pilot project in 31

CODING: Words stricken are deletions; words underlined are additions.

certain designated Florida counties to assist 1 2 with property procurement and providing goals 3 for the project; providing for automatic repeal 4 of the pilot project; amending s. 255.2501, F.S., extending the conditions of this section 5 6 to any lease that, during the term of the 7 lease, becomes financed with local government obligations of any type; amending s. 272.161, 8 9 F.S., providing for the rental of "permit" parking spaces in addition to "reserved" 10 parking spaces; amending s. 287.022, F.S.; 11 12 prohibiting the Department of Management Services from limiting certain insurers and 13 14 others from competing for certain insurance 15 products or plans on the basis of a compensation arrangement; amending s. 287.042, 16 17 F.S., authorizing emergency medical services organizations to purchase under state term 18 19 contracts; amending s. 365.171, F.S.; authorizing the Public Service Commission to 20 enforce the remittance of the collected "911" 21 22 fee to the county; providing the department 23 with rulemaking authority for establishing the methods for collecting data and the "911" fee; 24 creating s. 110.1315, F.S.; requiring that the 25 26 Department of Management Services contract with a private vendor for an alternative retirement 27 program for other personal services employees; 28 29 providing contract requirements; requiring the private vendor to indemnify the state and 30 participating employees from certain adverse 31

tax consequences; providing for oversight of the program; directing the Department of Management Services to make a report; directing the Executive Office of the Governor to determine certain savings made; amending s. 110.123, F.S.; revising language with respect to the state group insurance program; providing that certain organizations may not be prohibited or limited from competing for the plan; amending s. 110.1521, F.S.; combining current ss. 110.1522 and 110.1523, F.S., into this section; repealing s. 110.1522, F.S., relating to model rule establishing family support personnel policies; repealing s. 110.1523, F.S., relating to adoption of model rule; amending s. 110.17, F.S.; changing "personal holiday" to "personal day" and replacing "entitled to" with "eligible for"; amending s. 110.122, F.S.; providing that state employees who terminate employment for reasons of disability shall be eligible for payment of accumulated and unused sick leave; providing for application of this section to each employee upon termination of employment; providing that former state officers and employees who are vested in the Florida Retirement System may participate in the state group health insurance plan at the time of receiving their state retirement benefits; directing the Department of Management Services and the Florida School for the Deaf and Blind

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to develop a report and recommendation; providing for its submission by January 1, 2001; amending s. 110.123, F.S.; requiring solicitations or contracts or a state group dental program to include a comprehensive indemnity dental plan option providing enrollees an unrestricted access to dentists; repealing ss. 272.12 and 272.121, Florida Statutes, relating to the Capitol Center Planning Commission; providing an effective date.

Be It Enacted by the Legislature of the State of Florida:

Section 1. (1) The Department of Management Services shall establish and maintain a central database to record and maintain all state-approved or reimbursed travel, including information related to each employee's origination and destination and any other information considered necessary by the department. The department may contract with an outside firm for the creation or maintenance of the database and may expend funds to develop, maintain, and improve the database.

On January 1, 2001, and annually thereafter, the department shall furnish to the Legislature and the Governor a summary of all state travel and any recommendations for approving the efficiency or cost of that travel.

(2) The Comptroller shall establish object class codes that uniquely identify expenditures related to payments for air travel, car rental, and motel or hotel accommodations. All state agency personnel, including the State University System, cabinet officers and the Legislature must use their state

CODING: Words stricken are deletions; words underlined are additions.

purchasing card, if issued, and the object codes when requesting payments for the travel expenditures specified in this subsection. The Comptroller shall report expenditures made by state entities not less frequently than annually to the Department of Management Services, or at other times as necessary for contract negotiations and other management needs.

Section 2. The Department of Management Services may contract with an eligible air carrier for jet service or other service approved by the department to guarantee a number of seats or minimum revenue per departure or other incentive necessary to improve air service into Tallahassee beginning July 1, 2000. The department may expend funds for the purposes authorized by this section only to the extent necessary to match any public or private local funds.

Section 3. There are established two full time positions in the Department of Banking and Finance and the sum of \$90,000 is appropriated from recurring General Revenue Fund to the Department of Banking and Finance to implement the provisions of this act during the 2000-2001 fiscal year.

Section 4. <u>Legislative intent; Small and Minority</u>
Business Surety Program; eligibility; report; default.--

- (1) It is the intent of the state to meaningfully assist socially and economically disadvantaged business enterprises through a program that will provide for contracting opportunities and financial assistance in the form of performance, labor, and material bond guarantees, to primarily remedy the effects of past economic disparity.
- (2) There is established a Small and Minority Business Surety Program. The program shall provide participants who are

licensed contractors who desire to compete for state construction projects, with a bond guarantee.

- Office shall be responsible for developing a plan to implement the Small and Minority Business Surety Program, which shall include a market assistance plan, an education and application assistance program, and any other elements designed to assist small and minority businesses obtain surety bonding coverage from the private volunteer market.
- (4) To be eligible for the bond guarantee provided herein, the contractor must have met all of the following conditions:
- (a) Be a certified small and/or minority business enterprise in accordance with chapter 287, Florida Statutes.
- (b) Be prequalified pursuant to the rules of the contracting agency.
- (c) Have applied for a surety bond through the private sector.
- contract amount on contracts up to \$1 million, to allow such participants to meet bond requirements for state construction projects, which bonds are provided by an approved surety and which bonds are issued pursuant to s. 255.05, Florida

  Statutes. The contracting department shall retain 5 percent of the total contract amount designated to the small or minority business until final acceptance of the project, in order to receive a bond guarantee.
- (6) Annually, the head of the department is required to report the progress of this program to the President of the Senate, the Speaker of the House of Representatives, and the Governor. The report shall include, at a minimum, the number

of users of the bond guarantee plan along with the number of defaults and dollars loss to the state.

(7) Any participant of the Small and Minority Business
Surety Program who defaults on a construction contract shall
not participate in the program for at last 3 consecutive years
following the default.

Section 5. The sum of \$1,000,000 is hereby appropriated from the Insurance Commissioner's Regulatory Trust Fund for the purpose of providing a bond guarantee to contractors that meet the eligibility criteria provided herein.

Section 6. Paragraphs (a) and (b) of subsection (3) of section 255.25, Florida Statutes, are amended, paragraph (c) of said subsection is redesignated as paragraph (d), and a new paragraph (c) is added to said subsection, and subsection (12) is added to said section, to read:

255.25 Approval required prior to construction or lease of buildings.--

except for those leases negotiated pursuant to the pilot project established by the Department of Management Services herein, no state agency shall enter into a lease as lessee for the use of 5,000 square feet or more of space in a privately owned building except upon advertisement for and receipt of competitive bids and award to the lowest and best bidder. The Department of Management Services shall have the authority to approve a lease for 5,000 square feet or more of space that covers more than 1 fiscal year, subject to the provisions of ss. 216.311, 255.2501, 255.2502, and 255.2503, if such lease is, in the judgment of the department, in the best interests of the state. This paragraph does not apply to buildings or

facilities of any size leased for the purpose of providing care and living space for persons.

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- (b) The Department of Management Services may approve extensions of an existing lease of 5,000 square feet or more of space if such extensions are determined to be in the best interests of the state, but in no case shall the total of such extensions exceed 11 months. If at the end of the 11th month an agency still needs such space, it shall be procured by competitive bid in accordance with s. 255.249(2)(b) or if an agency determines that it is in its best interest to remain in the space it currently occupies, the agency may negotiate a replacement lease with the lessor if an independent market analysis demonstrates that the rates offered are within market rates for the space offered, and if the cost of the new lease does not exceed the cost of a comparable lease plus documented moving costs. A present value analysis and the consumer price index shall be used in the calculation of lease costs. term of the replacement lease shall not exceed the base term of the expiring lease.
- (c) Any agency proposing to enter into a lease for office space in an area designated as part of the Front Porch Florida Initiative, or Community Redevelopment Agency (CRA) may, with the prior approval of the Department of Management Services, directly negotiate with a building owner for leased space within such area without the competitive bid requirement of subsection (3)(a).
- undertake a pilot project in Hillsborough, Leon, Broward,
  Orange, and Seminole Counties for a contracted tenant broker
  to assist state agencies in locating suitable private sector
  leases. The department shall solicit qualified candidates

through the request for proposals process and conduct interviews of finalists. The tenant broker shall be under 2 contract to the department, but all fees or commissions to be 3 4 paid to the tenant broker shall be paid by the ultimate 5 private sector lessor. The department shall select a tenant 6 broker in each county in the pilot project. Agencies may 7 employ the services of the broker in any such county for a 8 specified period of time for a given property procurement. 9 Except for the exemption from competitive bidding described in subsection (3)(a) current leasing procedures would remain in 10 effect, including the zone rate guidelines. Brokers shall be 11 12 required to disclose any conflict of interest and all compensation received from transactions. Brokers' 13 14 compensation shall be no more than what is customarily found in the marketplace. Contracts between the department and the 15 broker shall be for a term of 1 year, renewable for an 16 17 additional year based on a satisfactory performance review. 18 The Department of Management Services is authorized to adopt 19 such rules as may be necessary to carry out the intent of this 20 section. 21 (b) In designing the pilot project, the department shall endeavor to accomplish the following goals: 22 23 1. Provide for a faster, more efficient, and cost-effective lease procurement process. 24 2. Provide access for agencies to experienced brokers 25 26 with knowledge of the local marketplace. 27 3. Provide a documented, professional cost-benefit 28 analysis of all choices. 29 4. Provide for the ability to negotiate the best deal. 30 5. Provide the ability to reject any proposal which 31 does not meet the needs of the agency.

1 6. Provide that the Department of Management Services 2 shall have the final review and approval of all leases to 3 ensure quality control. 4 (c) On or before July 1, 2002, the Department of 5 Management Services shall report to the Legislature on the 6 effectiveness of the pilot project and shall make 7 recommendations, in the form of legislation, if necessary, for 8 the implementation of the project on a statewide basis. 9 (d) The pilot project shall stand repealed effective 10 July 1, 2002. Section 7. Subsection (1) of section 255.2501, Florida 11 12 Statutes, is amended to read: 13 255.2501 Lease of space financed with local government 14 obligations. --15 (1) Except when specifically authorized by the 16 Appropriations Act, no executive agency, department, public 17 officer or employee shall enter any contract on behalf of the 18 state, the term of which contract is more than 5 years, 19 including any and all renewal periods and including any and all leases which constitute a series of leases, for the lease, 20 21 lease-purchase, sale-leaseback, purchase, or rental of any office space, building, real property and improvements 22 23 thereto, or any other fixed capital outlay project, any of which is, or is to be, or during the term of any lease entered 24 25 into pursuant to s. 255.25, becomes financed with local 26 government obligations of any type. Section 8. Section 272.161, Florida Statutes, is 27 28 amended to read: 29 272.161 Rental of reserved parking spaces.--30 (1)(a) The Department of Management Services may

assign a reserved or permit parking space to any state

employee, qualified state employee car pool, provider of essential services to the state, or state agency for reassignment to its employees. Any state agency assigned a reserved or permit parking space shall charge the user of such space, except a qualified state employee car pool, a fee in accordance with guidelines established by the department.

- (b) Any state agency assigned a reserved or permit parking space which is not rented for a period of 30 7 consecutive days shall return such space to the department for reassignment. All state agencies assigned reserved or permit parking spaces shall assure the timely payment of assessed rent to the department.
- (c) Assignments of reserved <u>or permit</u> parking spaces shall be limited to the amount of available parking under the supervision of the department. Preference in the assignment of reserved parking spaces shall be given qualified state employee car pools. A state agency, employee, state employee car pool, or provider of essential services may request a reserved <u>or permit</u> parking space in a manner prescribed by the department.
- (d) The Auditor General shall conduct an audit of state employee parking in non-state-owned parking lots and shall make a recommendation to the Legislature before the 1986 session, for an equitable ratesetting mechanism to ensure that state employees, who, by job description, are required to own an automobile as a condition of employment, are not subjected to higher parking rates than the average rate for employees in state-owned parking facilities.
- (2) All employee parking fees shall be payable by the payroll deduction plan, periodically according to the

employee's pay schedule, to the Department of Management Services or to the contracting agency.

- (3) All fees collected by the Department of Management Services under the provisions of this section shall be deposited in the Supervision Trust Fund. The department shall account for the revenues and expenditures related to the paid parking program in compliance with the provisions of s. 215.32(2)(b). The revenues collected from parking fees shall be used for the maintenance, minor construction, enforcement, security, and administration of parking facilities and programs.
- (4) The Department of Management Services shall adopt such rules as are necessary to carry out the purposes of this section. The department shall establish guidelines for qualifying as a state employee car pool and for the preferential assignment of reserved spaces to car pools.
- (5) The Department of Management Services shall establish fees on all state-owned reserved parking facilities under the jurisdiction of the department spaces, except those assigned to qualified state employee car pools, under the jurisdiction of the department. The department shall also issue loading zone permits and scramble parking permits for a fee sufficient to cover the cost of administering the permits and maintaining the parking areas.
- the authority to remove or tow away, or cause to be <u>ticketed</u>, removed, or towed away, any wrongfully parked vehicle in any assigned, or reserved, or permit parking space or area under the control of the Department of Management Services throughout the state at the expense of the owner of the wrongfully parked vehicle.

Section 9. Subsection (3) is added to section 287.022, Florida Statutes, to read:

287.022 Purchase of insurance.--

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(3) The department shall not prohibit or limit any properly licensed insurer, health maintenance organization, prepaid limited health services organization, or insurance agent from competing for any insurance product or plan purchased, provided, or endorsed by the department, on the basis of the compensation arrangement utilized by the insurer or organization for its agents.

Section 10. Paragraph (a) of subsection (2) of section 287.042, Florida Statutes, is amended to read:

287.042 Powers, duties, and functions.--The department shall have the following powers, duties, and functions:

(2)(a) To plan and coordinate purchases in volume and to negotiate and execute purchasing agreements and contracts for commodities and contractual services under which state agencies shall make purchases pursuant to s. 287.056, and under which a federal, county, municipality, institutions qualified pursuant to s. 240.605, private nonprofit community transportation coordinator designated pursuant to chapter 427, while conducting business related solely to the Commission for the Transportation Disadvantaged, emergency medical services organizations approved to purchase pursuant to s. 401.024, or other local public agency may make purchases. The department may restrict purchases from some term contracts to state agencies only for those term contracts where the inclusion of other governmental entities will have an adverse effect on competition or to those federal facilities located in this state. In such planning or purchasing the Minority Business Advocacy and Assistance Office may monitor to ensure that

opportunities are afforded for contracting with minority business enterprises. The department, for state term contracts, and all agencies, for multiyear contractual services or term contracts, shall explore reasonable and economical means to utilize certified minority business enterprises. Purchases by any county, municipality, private nonprofit community transportation coordinator designated pursuant to chapter 427, while conducting business related solely to the Commission for the Transportation Disadvantaged, emergency medical services organizations approved to purchase pursuant to s. 401.024, or other local public agency under the provisions in the state purchasing contracts, and purchases, from the corporation operating the correctional work programs, of products or services that are subject to paragraph (1)(f), are exempt from the competitive sealed bid requirements otherwise applying to their purchases.

Section 11. Paragraph (a) of subsection (13) of section 365.171, Florida Statutes, is amended to read:

365.171 Emergency telephone number "911."--

(13) "911" FEE.--

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- (a) Following approval by referendum as set forth in paragraph (b), or following approval by a majority vote of its board of county commissioners, a county may impose a "911" fee to be paid by the local exchange subscribers within its boundaries served by the "911" service. Proceeds from the "911" fee shall be used only for "911" expenditures as set forth in subparagraph 6. The manner of imposing and collecting said payment shall be as follows:
- 1. At the request of the county subscribing to "911" service, the telephone company shall, insofar as is practicable, bill the "911" fee to the local exchange

subscribers served by the "911" service, on an individual access line basis, at a rate not to exceed 50 cents per month per line (up to a maximum of 25 access lines per account bill rendered). However, the fee may not be assessed on any pay telephone in this state. A county collecting the fee for the first time may collect the fee for no longer than 36 months without initiating the acquisition of its "911" equipment.

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- 2. Fees collected by the telephone company pursuant to subparagraph 1. shall be returned to the county, less the costs of administration retained pursuant to paragraph (c).

  The Public Service Commission is authorized to enforce the remittance of the collected "911" fee to the county. The county shall provide a minimum of 90 days' written notice to the telephone company prior to the collection of any "911" fees.
- Any county that currently has an operational "911" 3. system or that is actively pursuing the implementation of a "911" system shall establish a fund to be used exclusively for receipt and expenditure of "911" fee revenues collected pursuant to this section. All fees placed in said fund, and any interest accrued thereupon, shall be used solely for "911" costs described in subparagraph 6. The money collected and interest earned in this fund shall be appropriated for "911" purposes by the county commissioners and incorporated into the annual county budget. The county shall annually have a financial audit performed on this fund, in accordance with s. 11.45. A report of the audit shall be forwarded to the department within 60 days of its completion. A county may carry forward on an annual basis unspent moneys in the fund for expenditures allowed by this section, or it may reduce its fee. However, in no event shall a county carry forward more

than 10 percent of the "911" fee billed for the prior year. The amount of moneys carried forward each year may be accumulated in order to allow for capital improvements described in this subsection. The carryover shall be documented by resolution of the board of county commissioners expressing the purpose of the carryover or by an adopted capital improvement program identifying projected expansion or replacement expenditures for "911" equipment and service features, or both. In no event shall the "911" fee carryover surplus moneys be used for any purpose other than for the "911" equipment, service features, and installation charges authorized in subparagraph 6. Nothing in this section shall prohibit a county from using other sources of revenue for improvements, replacements, or expansions of its "911" system. A county may increase its fee for purposes authorized in this section. However, in no case shall the fee exceed 50 cents per month per line. All current "911" fees shall be reported to the department within 30 days of the start of each county's fiscal period. Any fee adjustment made by a county shall be reported to the department. A county shall give the telephone company a 90-day written notice of such fee adjustment.

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- 4. The telephone company shall have no obligation to take any legal action to enforce collection of the "911" fee. The telephone company shall provide quarterly to the county a list of the names, addresses, and telephone numbers of any and all subscribers who have identified to the telephone company their refusal to pay the "911" fee.
- 5. The county subscribing to "911" service shall remain liable to the telephone company for any "911" service, equipment, operation, or maintenance charge owed by the county to the telephone company.

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As used in this paragraph, "telephone company" means an exchange telephone service provider of "911" service or equipment to any county within its certificated area.

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It is the intent of the Legislature that the "911" fee authorized by this section to be imposed by counties will not necessarily provide the total funding required for establishing or providing the "911" service. For purposes of this section, "911" service includes the functions of database management, call taking, location verification, and call

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transfer. The following costs directly attributable to the establishment and/or provision of "911" service are eligible

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for expenditure of moneys derived from imposition of the "911"

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fee authorized by this section: the acquisition,

implementation, and maintenance of Public Safety Answering 15 16

Point (PSAP) equipment and "911" service features, as defined

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in the Florida Public Service Commission's lawfully approved

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"911" and related tariffs and/or the acquisition,

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including call answering equipment, call transfer equipment,

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ANI controllers, ALI controllers, ANI displays, ALI displays,

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station instruments, "911" telecommunications systems,

installation, and maintenance of other "911" equipment,

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teleprinters, logging recorders, instant playback recorders, telephone devices for the deaf (TDD) used in the "911" system,

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PSAP backup power systems, consoles, automatic call

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distributors, and interfaces (hardware and software) for computer-aided dispatch (CAD) systems; salary and associated

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expenses for "911" call takers for that portion of their time

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spent taking and transferring "911" calls; salary and associated expenses for a county to employ a full-time

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equivalent "911" coordinator position and a full-time

equivalent staff assistant position per county for the portion of their time spent administrating the "911" system; training costs for PSAP call takers in the proper methods and techniques used in taking and transferring "911" calls; and expenses required to develop and maintain all information (ALI and ANI databases and other information source repositories) necessary to properly inform call takers as to location address, type of emergency, and other information directly relevant to the "911" call-taking and transferring function. The "911" fee revenues shall not be used to pay for any item not listed, including, but not limited to, any capital or operational costs for emergency responses which occur after the call transfer to the responding public safety entity and the costs for constructing buildings, leasing buildings, maintaining buildings, or renovating buildings, except for those building modifications necessary to maintain the security and environmental integrity of the PSAP and "911" equipment rooms.

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- 7. It is the goal of the Legislature that enhanced "911" service be available throughout the state. Expenditure by counties of the "911" fees authorized by this section should support this goal to the greatest extent feasible within the context of local service needs and fiscal capability. Nothing in this section shall be construed to prohibit two or more counties from establishing a combined emergency "911" telephone service by interlocal agreement and utilizing the "911" fees authorized by this section for such combined "911" service.
- 8. The Department may establish by rule, in conjunction with applicable public agencies, the methods for collecting data and the "911" fee.

Section 12. Section 110.1315, Florida Statutes, is created to read:

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110.1315 Alternative benefits; other personal services employees.--

- (1) The Department of Management Services shall contract for the implementation of an alternative retirement income security program for eligible employees paid from other personal services or special category appropriations who pay the social security portion of FICA withholding tax. The term other personal services means the compensation for services rendered by a person who is not a regular or full-time employee filling an established position. An employee is ineligible if he or she is concurrently employed in another position as a member of the Florida Retirement System. The contract must provide for a private vendor to administer the program, and the program must provide retirement benefits as required under s. 3121(b)(7)(F) of the Internal Revenue Code. The department shall develop a request for proposals and solicit qualified vendors to compete for the award of the contract. The proposal must have received all necessary federal and state approval as required by law and must comply with s. 112.65.
- (2) The vendor shall provide and administer this defined-contribution program under the provisions of s. 3121(b)(7)(F) of the Internal Revenue Code. The program must provide that there will be no risk of the principal to the participants, that there will be a reasonable rate of interest as defined in the Treasury Regulations for s. 3121(b)(7)(F) of the Internal Revenue Code, that there will be no withdrawal or surrender penalties or fees of any nature charged to the participants, that there will be no administrative charges to

either the participants or the state, and that there will be 2 immediate 100-percent vesting to the participants. The 3 department may stipulate that when the employee terminates his 4 or her position, invested funds must remain in the program 5 until the employee reaches age 59 1/2, except that such funds 6 may be transferred to any like tax status plan excluding the 7 Florida Retirement System if the employee obtains a regular or 8 full time position with a state agency. The program must be a 9 defined contribution plan under section 401.(a), section 403(b) or section 457. The vendor must indemnify the state, 10 its agencies, and participating employees for any damages 11 12 resulting from a finding by the Internal Revenue Service that 13 the plan is in violation of s. 3121(b)(7)(F) of the Internal 14 Revenue Code. 15 Section 13. The Department of Management Services 16 shall assure that any provider company maintains an internal 17 system of quality assurance, employs a proven functional 18 system that is fully date-calculation compliant, and is 19 subject to due-diligence inquiry concerning its ability to 20 undertake its service responsibilities. 21 Section 14. By September 1, 2000, the Department of Management Services shall report to the Governor and 22 23 Legislature the amount of funds paid to other personal services employees by each budget entity for fiscal year 24 1999-2000. In addition, the department shall report the number 25 26 of OPS employees employed by the state agencies, and the amount, by fund source, of salaries, income taxes, Medicare 27 28 taxes, and FICA taxes paid by the state on behalf of OPS 29 employees. 30 Section 15. Upon implementation of the alternative retirement income security program, the Executive Office of 31

the Governor shall determine the amount of budget savings 2 associated with plan implementation and process a budget 3 amendment in accordance with s. 216.177, Florida Statutes, to 4 place the corresponding budget authority in Executive Office 5 of the Governor reserve. The annualized savings identified 6 shall then be available for reduction during the fiscal year 7 2001-2002 budget development process. 8 Section 16. Paragraph (i) is added to subsection (3) 9 of section 110.123, Florida Statutes, to read: 10 110.123 State group insurance program. --(3) STATE GROUP INSURANCE PROGRAM. --11 12 (i) The department shall not prohibit or limit any properly licensed insurer, health maintenance organization, 13 14 prepaid limited health services organization, or insurance 15 agent from competing for any insurance product or plan purchased, provided, or endorsed by the department, on the 16 17 basis of the compensation arrangement utilized by the insurer or organization for its agents. 18 19 Section 17. Section 110.1521, Florida Statutes, is 20 amended to read: 21 110.1521 Short title.--This section Sections 22 110.1521-110.1523 may be cited as the "Family Support Personnel Policies Act." 23 24

(1) The Department of Management Services shall develop a model rule establishing family support personnel policies for all executive branch agencies, excluding the State University System. "Family support personnel policies," for purposes of this section means personnel policies affecting employees' ability to both work and devote care and attention to their families and includes policies on flexible hour work schedules, compressed time, job sharing, part-time

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employment, maternity or paternity leave for employees with a newborn or newly adopted child, and paid and unpaid family or administrative leave for family responsibilities.

(2) The model rule shall be effective 20 days after having been filed with the Department of State and shall become part of the personnel rules of all applicable state agencies 150 days after the effective date of the rule to the extent that each agency does not, subsequent to such effective date, adopt a rule that sets forth the intent to specifically amend all or part of such model rule. Any employee or organization representing employees shall be considered a party for purposes of any rule required by this section, notwithstanding any provision of chapter 120 to the contrary.

Section 18. Section 110.1522, Florida Statutes, is repealed.

Section 19. <u>Section 110.1523, Florida Statutes, is repealed.</u>

Section 20. Subsection (3) of section 110.117, Florida Statutes, is amended to read:

110.117 Paid holidays.--

to one personal day holiday each year. Each part-time employee is eligible for entitled to a personal day holiday each year which shall be calculated proportionately to the personal day holiday allowed to a full-time employee. Such personal day holiday shall be credited to eligible employees on July 1 of each year to be taken prior to June 30 of the following year. Members of the teaching and research faculty of the State University System and administrative and professional positions exempted under s. 110.205(2)(d) are not eligible for this benefit.

Section 21. Section 110.122, Florida Statutes, is amended to read:

- 110.122 Terminal payment for accumulated sick leave.--
- (1) All state branches, departments, and agencies which have the authority to establish or approve personnel policies for employees and to employ personnel and establish the conditions of their employment shall establish policies to provide terminal "incentive" pay for accumulated and unused sick leave to each employee upon normal or regular retirement for reason other than disability or upon termination of employment, or to the employee's beneficiary if service is terminated by death, provided such retirement, termination, or death occurs after 10 years of creditable state employment.
- (2) The employing entity shall establish and publish rules governing the accumulation and use of sick leave and maintain accurate and reliable records showing the amount of sick leave which has accumulated and is unused by the employee at the time of retirement, death, or termination.
- determined by using the rate of pay received by the employee at the time of retirement, termination, or death, applied to the sick leave time for which the employee is qualified to receive terminal "incentive" pay under the rules adopted by the department pursuant to the provisions of this section. Rules and policies adopted pursuant to this section shall permit terminal pay for sick leave equal to one-eighth of all unused sick leave credit accumulated prior to October 1, 1973, plus one-fourth of all unused sick leave accumulated on or after October 1, 1973. However, terminal pay allowable for unused sick leave accumulated on or after October 1, 1973, shall not exceed a maximum of 480 hours of actual payment.

Employees shall be required to use all sick leave accumulated prior to October 1, 1973, before using sick leave accumulated on or after October 1, 1973.

- (4) The payments made pursuant to this section shall not be considered in any state-administered retirement system as salary payments and shall not be used in determining the average final compensation of an employee in any state-administered retirement system.
  - (5) Any otherwise eligible employee:

- (a) Who is found guilty in a court of competent jurisdiction of committing, aiding, or abetting any embezzlement or theft from the employee's employer or bribery in connection with the employment, committed prior to retirement or 10-year normal creditable termination;
- (b) Whose employment is terminated by reason of the employee having admitted committing, aiding, or abetting an embezzlement or theft from his or her employer or by reason of bribery;
- (c) Who, prior to 10-year normal creditable termination or retirement is adjudged by a court of competent jurisdiction to have violated any state law against strikes by public employees; or
- (d) Who has been found guilty by a court of competent jurisdiction of violating any state law prohibiting strikes by public employees,

shall forfeit all rights and benefits under this section. An employee whose employment terminates as a result of an act committed subject to this subsection shall not be given credit for unused sick leave accumulated prior to termination should the employee be reemployed at a later date.

Section 22. Notwithstanding the provisions of s.

110.123(2)(g), Florida Statutes, former state officers and employees who are vested in the Florida Retirement System, and who have deferred receiving their state retirement benefits until age 62 to avoid early retirement penalties, may participate in the state group health insurance plan at the time of receiving their state retirement benefits on the same basis as a retiree defined in s. 110.123(2)(g), Florida Statutes.

Section 23. The Department of Management Services, in cooperation with the Florida School for the Deaf and Blind, shall review the classification and pay grade assignments for career service, nonteaching employees who deal with visually impaired and hearing impaired students. The department and the school shall provide a report and a recommendation by January 1, 2001.

Section 24. Paragraph (g) of subsection (3) of section 110.123, Florida Statutes, is amended to read:

- 110.123 State group insurance program. --
- (3) STATE GROUP INSURANCE PROGRAM. --
- (g)1. A person eligible to participate in the state group insurance program may be authorized by rules adopted by the department, in lieu of participating in the state group health insurance plan, to exercise an option to elect membership in a health maintenance organization plan which is under contract with the state in accordance with criteria established by this section and by said rules. The offer of optional membership in a health maintenance organization plan permitted by this paragraph may be limited or conditioned by rule as may be necessary to meet the requirements of state and federal laws.

2. The department shall contract with health maintenance organizations seeking to participate in the state group insurance program through a request for proposal or other procurement process, as developed by the Department of Management Services and determined to be appropriate.

- a. The department shall establish a schedule of minimum benefits for health maintenance organization coverage, and that schedule shall include: physician services; inpatient and outpatient hospital services; emergency medical services, including out-of-area emergency coverage; diagnostic laboratory and diagnostic and therapeutic radiologic services; mental health, alcohol, and chemical dependency treatment services meeting the minimum requirements of state and federal law; skilled nursing facilities and services; prescription drugs; and other benefits as may be required by the department. Additional services may be provided subject to the contract between the department and the HMO.
- b. The department may establish uniform deductibles, copayments, or coinsurance schedules for all participating HMO plans.
- c. The department may require detailed information from each health maintenance organization participating in the procurement process, including information pertaining to organizational status, experience in providing prepaid health benefits, accessibility of services, financial stability of the plan, quality of management services, accreditation status, quality of medical services, network access and adequacy, performance measurement, ability to meet the department's reporting requirements, and the actuarial basis of the proposed rates and other data determined by the director to be necessary for the evaluation and selection of

health maintenance organization plans and negotiation of appropriate rates for these plans. Upon receipt of proposals by health maintenance organization plans and the evaluation of those proposals, the department may enter into negotiations with all of the plans or a subset of the plans, as the department determines appropriate. Nothing shall preclude the department from negotiating regional or statewide contracts with health maintenance organization plans when this is cost-effective and when the department determines that the plan offers high value to enrollees.

- d. The department may limit the number of HMOs that it contracts with in each service area based on the nature of the bids the department receives, the number of state employees in the service area, or any unique geographical characteristics of the service area. The department shall establish by rule service areas throughout the state.
- e. All persons participating in the state group insurance program who are required to contribute towards a total state group health premium shall be subject to the same dollar contribution regardless of whether the enrollee enrolls in the state group health insurance plan or in an HMO plan.
- 3. The division is authorized to negotiate and to contract with specialty psychiatric hospitals for mental health benefits, on a regional basis, for alcohol, drug abuse, and mental and nervous disorders. The division may establish, subject to the approval of the Legislature pursuant to subsection (5), any such regional plan upon completion of an actuarial study to determine any impact on plan benefits and premiums.

- 4. In addition to contracting pursuant to subparagraph 2., the department shall enter into contract with any HMO to participate in the state group insurance program which:
- a. Serves greater than 5,000 recipients on a prepaid basis under the Medicaid program;
- b. Does not currently meet the 25 percent non-Medicare/non-Medicaid enrollment composition requirement established by the Department of Health excluding participants enrolled in the state group insurance program;
- c. Meets the minimum benefit package and copayments and deductibles contained in sub-subparagraphs 2.a. and b.;
- d. Is willing to participate in the state group insurance program at a cost of premiums that is not greater than 95 percent of the cost of HMO premiums accepted by the department in each service area; and
- e. Meets the minimum surplus requirements of s. 641.225.

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The department is authorized to contract with HMOs that meet the requirements of sub-subparagraphs a. through d. prior to the open enrollment period for state employees. The department is not required to renew the contract with the HMOs as set forth in this paragraph more than twice. Thereafter, the HMOs shall be eligible to participate in the state group insurance program only through the request for proposal process described in subparagraph 2.

5. All enrollees in the state group health insurance plan or any health maintenance organization plan shall have the option of changing to any other health plan which is offered by the state within any open enrollment period

designated by the department. Open enrollment shall be held at least once each calendar year.

- 6. When a contract between a treating provider and the state-contracted health maintenance organization is terminated for any reason other than for cause, each party shall allow any enrollee for whom treatment was active to continue coverage and care when medically necessary, through completion of treatment of a condition for which the enrollee was receiving care at the time of the termination, until the enrollee selects another treating provider, or until the next open enrollment period offered, whichever is longer, but no longer than 6 months after termination of the contract. Each party to the terminated contract shall allow an enrollee who has initiated a course of prenatal care, regardless of the trimester in which care was initiated, to continue care and coverage until completion of postpartum care. This does not prevent a provider from refusing to continue to provide care to an enrollee who is abusive, noncompliant, or in arrears in payments for services provided. For care continued under this subparagraph, the program and the provider shall continue to be bound by the terms of the terminated contract. Changes made within 30 days before termination of a contract are effective only if agreed to by both parties.
- 7. Any HMO participating in the state group insurance program shall submit health care utilization and cost data to the department, in such form and in such manner as the division shall require, as a condition of participating in the program. The department shall enter into negotiations with its contracting HMOs to determine the nature and scope of the data submission and the final requirements, format, penalties

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associated with noncompliance, and timetables for submission. These determinations shall be adopted by rule.

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- 8. The department may establish and direct, with respect to collective bargaining issues, a comprehensive package of insurance benefits that may include supplemental health and life coverage, dental care, long-term care, vision care, and other benefits it determines necessary to enable state employees to select from among benefit options that best suit their individual and family needs.
- Based upon a desired benefit package, the department shall issue a request for proposal for health insurance providers interested in participating in the state group insurance program, and the division shall issue a request for proposal for insurance providers interested in participating in the non-health-related components of the state group insurance program. Upon receipt of all proposals, the department may enter into contract negotiations with insurance providers submitting bids or negotiate a specially designed benefit package. Insurance providers offering or providing supplemental coverage as of May 30, 1991, which qualify for pretax benefit treatment pursuant to s. 125 of the Internal Revenue Code of 1986, with 5,500 or more state employees currently enrolled may be included by the department in the supplemental insurance benefit plan established by the department without participating in a request for proposal, submitting bids, negotiating contracts, or negotiating a specially designed benefit package. These contracts shall provide state employees with the most cost-effective and comprehensive coverage available; however, no state or agency funds shall be contributed toward the cost of any part of the premium of such supplemental benefit plans. With respect to

dental coverage, the division shall include in any solicitation or contract for any state group dental program made after July 1, 2001, a comprehensive indemnity dental plan option which offers enrollees a completely unrestricted choice of dentists. If a dental plan is endorsed, or in some manner recognized as the preferred product, such plan shall include a comprehensive indemnity dental plan option which provides enrollees with a completely unrestricted choice of dentists.

- b. Pursuant to the applicable provisions of s. 110.161, and s. 125 of the Internal Revenue Code of 1986, the department shall enroll in the pretax benefit program those state employees who voluntarily elect coverage in any of the supplemental insurance benefit plans as provided by sub-subparagraph a.
- c. Nothing herein contained shall be construed to prohibit insurance providers from continuing to provide or offer supplemental benefit coverage to state employees as provided under existing agency plans.

Section 25. Sections 272.12 and 272.121, Florida Statutes, are hereby repealed.

Section 26. This act shall take effect July 1, 2000.

CODING: Words stricken are deletions; words underlined are additions.