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A bill to be entitled An act relating to condominiums, cooperatives, and homeowners' associations; amending s. 702.09, F.S.; redefining the terms "mortgage" and "foreclosure proceedings"; amending s. 718.104, F.S.; revising provisions relating to declarations for the creation of a condominium; amending s. 718.106, F.S.; revising provisions relating to appurtenances that pass with a condominium unit; amending s. 718.110, F.S.; revising provisions relating to amendments to a declaration of condominium; amending s. 718.111, F.S.; revising provisions relating to the association; amending s. 718.112, F.S.; revising provisions relating to bylaws; amending s. 718.113, F.S.; revising provisions relating to material alterations of common elements or association real property operated by a multicondominium association; amending s. 718.115, F.S.; revising provisions relating to common expenses; amending s. 718.1255, F.S., relating to alternative dispute resolution procedures; providing for the expedited handling of any allegation of an irregularity in the election of any director of the board of administration of a condominium; amending s. 718.405, F.S.; revising provisions relating to multicondominiums and multicondominium associations; amending s. 718.503, F.S.; relating to disclosure requirements for the sale of certain condominiums; removing the

requirement that question and answer sheets be part of the closing documents; amending s. 718.504, F.S.; revising provisions relating to the prospectus or offering circular; providing an effective date.

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Be It Enacted by the Legislature of the State of Florida:

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Section 1. Section 702.09, Florida Statutes, is amended to read:

702.09 Definitions.--For the purposes of ss. 702.07 and 702.08 the words "decree of foreclosure" shall include a judgment or order rendered or passed in the foreclosure proceedings in which the decree of foreclosure shall be rescinded, vacated, and set aside; the word "mortgage" shall mean any written instrument securing the payment of money or advances and includes liens to secure payment of assessments arising under chapters 718, 719, and 720; the word "debt" shall include promissory notes, bonds, and all other written obligations given for the payment of money; the words "foreclosure proceedings" shall embrace every action in the circuit or county courts of this state wherein it is sought to foreclose a mortgage and sell the property covered by the same; and the word "property" shall mean and include both real and personal property.

Section 2. Paragraph (h) of subsection (4) and subsection (5) of section 718.104, Florida Statutes, are amended to read:

718.104 Creation of condominiums; contents of declaration .-- Every condominium created in this state shall be 31 created pursuant to this chapter.

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- (4) The declaration must contain or provide for the following matters:
- (h) If a developer reserves the right, in a declaration recorded on or after July 1, 2000, to create a multicondominium, the declaration must state, or provide a specific formula for determining, the fractional or percentage shares of liability for the common expenses of the association and of ownership of the common surplus of the association to be allocated to the units in each condominium to be operated by the association. If a the declaration recorded on or after July 1, 2000, for a condominium operated by a multicondominium association as originally recorded fails to so provide, the share of liability for the common expenses of the association and of ownership of the common surplus of the association allocated to each unit in each condominium operated by the association shall be a fraction of the whole, the numerator of which is the number "one" and the denominator of which is the total number of units in all condominiums operated by the association.
- amended under the procedures provided therein may include covenants and restrictions concerning the use, occupancy, and transfer of the units permitted by law with reference to real property. With the exception of amendments that materially modify unit appurtenances as provided in s. 718.110(4), properly adopted amendments may be applied to owners of units existing as of the effective date of the amendment, including those who did not consent to the amendment. This section is intended to clarify existing law and applies to associations existing on the effective date of this act. However, the rule against perpetuities shall not defeat a right given any person

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30 31 or entity by the declaration for the purpose of allowing unit owners to retain reasonable control over the use, occupancy, and transfer of units.

Section 3. Paragraph (b) of subsection (2) of section 718.106, Florida Statutes, is amended to read:

718.106 Condominium parcels; appurtenances; possession and enjoyment.--

- (2) There shall pass with a unit, as appurtenances thereto:
- The exclusive right to use such portion of the common elements as may be provided by the declaration, including the right to transfer such right to other units or unit owners to the extent authorized by the declaration as originally recorded, or amendments to the declaration adopted pursuant to the provisions contained therein under s. 718.110(2). Amendments to declarations of condominium providing for the transfer of use rights with respect to limited common elements are not amendments that materially modify unit appurtenances as described in s. 718.110(4). However, in order to be effective, the transfer of use rights with respect to limited common elements must be effectuated in conformity with the procedures set forth in the declaration as originally recorded or as amended under the procedures provided therein. The transfers must be evidenced by a written instrument that is executed with the formalities of a deed and recorded in the land records of the county in which the condominium is located in order to be effective. The instrument of transfer must also specify the legal description of the unit that is transferring use rights, as well as the legal description of the unit obtaining the transfer of those

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is transferring the use rights and the unit that is receiving the transfer of use rights must also consent to the transfer, evidence of which must be recorded with the instruments of transfer. This section is intended to clarify existing law and applies to associations existing on the effective date of this act.

Section 4. Subsection (4) of section 718.110, Florida Statutes, is amended to read:

718.110 Amendment of declaration; correction of error or omission in declaration by circuit court.--

(4) Unless otherwise provided in the declaration as originally recorded, no amendment may change the configuration or size of any unit in any material fashion, materially alter or modify the appurtenances to the unit, or change the proportion or percentage by which the unit owner shares the common expenses of the condominium and owns the common surplus of the condominium unless the record owner of the unit and all record owners of liens on the unit join in the execution of the amendment and unless all the record owners of all other units in the same condominium approve the amendment. The acquisition of property by the association, and material alterations or substantial additions to such property or the common elements by the association in accordance with s. 718.111(7) or s. 718.113, amendments providing for the transfer of use rights in limited common elements pursuant to s. 718.106(2)(b), and amendments restricting or modifying the right to lease condominium units shall not be deemed to constitute a material alteration or modification of the appurtenances to the units. With the exception of properly adopted amendments that materially modify unit appurtenances as provided in this section, amendments may be applied to all

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owners of units existing as of the effective date of the amendment, including those who did not consent to the amendment. This section is intended to clarify existing law and applies to associations existing on the effective date of this act.A declaration recorded after April 1, 1992, may not require the approval of less than a majority of total voting interests of the condominium for amendments under this subsection, unless otherwise required by a governmental entity.

Section 5. Subsection (4), paragraph (a) of subsection (7), and subsection (13) of section 718.111, Florida Statutes, are amended to read:

718.111 The association.--

- (4) ASSESSMENTS; MANAGEMENT OF COMMON ELEMENTS. -- The association has the power to make and collect assessments and to lease, maintain, repair, and replace the common elements or association property; however, the association may not charge a use fee against a unit owner for the use of common elements or association property unless otherwise provided for in the declaration of condominium or by a majority vote of the association or unless the charges relate to expenses incurred by an owner having exclusive use of the common elements or association property.
 - (7) TITLE TO PROPERTY. --
- (a) The association has the power to acquire title to property or otherwise hold, convey, lease, and mortgage association property for the use and benefit of its members. The power to acquire personal property shall be exercised by the board of administration. Except as otherwise permitted in subsections (8) and (9) and in s. 718.114, no association may 31 acquire, convey, lease, or mortgage association real property

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except in the manner provided in the declaration, and if the declaration does not specify the procedure, then approval of 75 percent of the total voting interests shall be required.

- (13) FINANCIAL REPORTING. -- Within 90 days after the end of the fiscal year, or annually on a date provided in the bylaws, the association shall prepare and complete, or contract for the preparation and completion of or cause to be prepared and completed by a third party, a financial report for the preceding fiscal year. Within 21 days after the final financial report is completed by the association or received by the association from the third party, but not later than 120 days after the end of the fiscal year or other date as provided in the bylaws, the association shall mail to each unit owner at the address last furnished to the association by the unit owner, or hand deliver to each unit owner, a copy of the financial report or a notice that a copy of the financial report will be mailed or hand delivered to the unit owner, without charge, upon receipt of a written request from the unit owner. The division shall adopt rules setting forth uniform accounting principles and standards to be used by all associations and shall adopt rules addressing financial reporting requirements for multicondominium associations. adopting such rules, the division shall consider the number of members and annual revenues of an association. Financial reports shall be prepared as follows:
- (a) An association that meets the criteria of this paragraph shall prepare or cause to be prepared a complete set of financial statements in accordance with generally accepted accounting principles. The financial statements shall be based upon the association's total annual revenues, as 31 follows:

- 1. An association with total annual revenues of \$100,000 or more, but less than \$200,000, shall prepare compiled financial statements.
 - 2. An association with total annual revenues of at least \$200,000, but less than \$400,000, shall prepare reviewed financial statements.
 - 3. An association with total annual revenues of \$400,000 or more shall prepare audited financial statements.
 - (b)1. An association with total annual revenues of less than \$100,000 shall prepare a report of cash receipts and expenditures.
 - 2. An association which operates less than 50 units, regardless of the association's annual revenues, shall prepare a report of cash receipts and expenditures in lieu of financial statements required by paragraph (a).
 - 3. A report of cash receipts and disbursements must disclose the amount of receipts by accounts and receipt classifications and the amount of expenses by accounts and expense classifications, including, but not limited to, the following, as applicable: costs for security, professional and management fees and expenses, taxes, costs for recreation facilities, expenses for refuse collection and utility services, expenses for lawn care, costs for building maintenance and repair, insurance costs, administration and salary expenses, and reserves accumulated and expended for capital expenditures, deferred maintenance, and any other category for which the association maintains reserves.
 - (c) An association may prepare or cause to be prepared, without a meeting of or approval by the unit owners:

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- CODING: Words stricken are deletions; words underlined are additions.

- 2. Reviewed or audited financial statements, if the association is required to prepare compiled financial statements; or
- 3. Audited financial statements if the association is required to prepare reviewed financial statements.
- (d) If approved by a majority of the voting interests present at a properly called meeting of the association, an association may prepare or cause to be prepared:
- 1. A report of cash receipts and expenditures in lieu of a compiled, reviewed, or audited financial statement;
- 2. A report of cash receipts and expenditures or a compiled financial statement in lieu of a reviewed or audited financial statement; or
- 3. A report of cash receipts and expenditures, a compiled financial statement, or a reviewed financial statement in lieu of an audited financial statement.
- Such meeting and approval must occur prior to the end of the fiscal year and is effective only for the fiscal year in which
- the vote is taken. With respect to an association to which the
- developer has not turned over control of the association, all
- unit owners, including the developer, may vote on issues
- related to the preparation of financial reports for the first
- 2 fiscal years of the association's operation, beginning with the fiscal year in which the declaration is recorded.
- Thereafter, all unit owners except the developer may vote on
- such issues until control is turned over to the association by
- 31 the developer.

 Section 6. Subsection (3) of section 718.112, Florida Statutes, is amended to read:

718.112 Bylaws.--

- (3) OPTIONAL PROVISIONS.--The bylaws <u>as originally</u> recorded or as amended under the procedures provided therein may provide for the following:
- (a) A method of adopting and amending administrative rules and regulations governing the details of the operation and use of the common elements.
- (b) Restrictions on and requirements for the use, maintenance, and appearance of the units and the use of the common elements.
- (c) Other provisions which are not inconsistent with this chapter or with the declaration, as may be desired. With the exception of properly adopted amendments that materially modify unit appurtenances as provided in this section, amendments may be applied to all owners of units existing as of the effective date of the amendment, including those who did not consent to the amendment. This subsection is intended to clarify existing law and applies to associations existing on the effective date of this act.

Section 7. Subsection (2) of section 718,113, Florida Statutes, is amended to read:

718.113 Maintenance; limitation upon improvement; display of flag; hurricane shutters.--

(2)(a) Except as otherwise provided in this section, there shall be no material alteration or substantial additions to the common elements or to real property which is association property, except in a manner provided in the declaration as originally recorded or as amended under the procedures provided therein. If the declaration as originally

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recorded or as amended under the procedures provided therein does not specify the procedure for approval of material alterations or substantial additions, 75 percent of the total voting interests of the association must approve the alterations or additions.

- (b) There shall not be any material alteration of, or substantial addition to, the common elements of any condominium operated by a multicondominium association unless approved in the manner provided in the declaration of the affected condominium or condominiums as originally recorded or as amended under the procedures provided therein. If a declaration as originally recorded or as amended under the procedures provided therein does not specify a procedure for approving such an alteration or addition, the approval of 75 percent of the total voting interests of each affected condominium is required. This subsection does not prohibit a provision in any declaration, articles of incorporation, or bylaws as originally recorded or as amended under the procedures provided therein requiring the approval of unit owners in any condominium operated by the same association or requiring board approval before a material alteration or substantial addition to the common elements is permitted. This paragraph is intended to clarify existing law and applies to associations existing on the effective date of this act.
- (c) There shall not be any material alteration or substantial addition made to association real property operated by a multicondominium association, except as provided in the declaration, articles of incorporation, or bylaws <u>as originally recorded or as amended under the procedures provided therein</u>. If the declaration, articles of incorporation, or bylaws <u>as originally recorded or as amended</u>

under the procedures provided therein do not specify the procedure for approving an alteration or addition to association real property, the approval of 75 percent of the total voting interests of the association is required. This paragraph is intended to clarify existing law and applies to associations existing on the effective date of this act.

Section 8. Paragraphs (b) and (c) of subsection (1) of section 718.115, Florida Statutes, are amended to read:

718.115 Common expenses and common surplus.--

(1)

- (b) The common expenses of a condominium within a multicondominium are the common expenses directly attributable to the operation of that condominium. The common expenses of a multicondominium association do not include the common expenses directly attributable to the operation of any specific condominium or condominiums within the multicondominium. This paragraph is intended to clarify existing law and applies to associations existing on the effective date of this act.
- association may include categories of expenses related to the property or common elements within a specific condominium in the multicondominium if such property or common elements are areas in which all members of the multicondominium association have use rights or from which all members receive tangible economic benefits. Such common expenses of the association shall be identified in the declaration or bylaws as originally recorded or as amended under the procedures provided therein of each condominium within the multicondominium association. This paragraph is intended to clarify existing law and applies to associations existing on the effective date of this act.

Section 9. Subsection (5) is added to section 718.1255, Florida Statutes, to read:

718.1255 Alternative dispute resolution; voluntary mediation; mandatory nonbinding arbitration; legislative findings.--

arbitration petition received by the division and required to be filed under this section challenging the legality of the election of any director of the board of administration must be handled on an expedited basis in the manner provided by the division's rules for recall arbitration disputes.

Section 10. Subsections (1) and (4) of section 718.405, Florida Statutes, are amended to read:

718.405 Multicondominiums; multicondominium associations.--

- (1) An association may operate more than one condominium. For multicondominiums created on or after July 1, 2000, if the declaration for each condominium to be operated by that association must provide provides for participation in a multicondominium, in conformity with this section, and disclose discloses or describe describes:
- (a) The manner or formula by which the assets, liabilities, common surplus, and common expenses of the association will be apportioned among the units within the condominiums operated by the association, in accordance with s. 718.104(4)(g) or (h), as applicable.
- (b) Whether unit owners in any other condominium, or any other persons, will or may have the right to use recreational areas or any other facilities or amenities that are common elements of the condominium, and, if so, the

31 Statutes, is amended to read:

specific formula by which the other users will share the common expenses related to those facilities or amenities.

- (c) Recreational and other commonly used facilities or amenities which the developer has committed to provide that will be owned, leased by, or dedicated by a recorded plat to the association but which are not included within any condominium operated by the association. The developer may reserve the right to add additional facilities or amenities if the declaration and prospectus for each condominium to be operated by the association contains the following statement in conspicuous type and in substantially the following form: RECREATIONAL FACILITIES MAY BE EXPANDED OR ADDED WITHOUT CONSENT OF UNIT OWNERS OR THE ASSOCIATION.
- (d) The voting rights of the unit owners in the election of directors and in other multicondominium association affairs when a vote of the owners is taken, including, but not limited to, a statement as to whether each unit owner will have a right to personally cast his or her own vote in all matters voted upon.
- (4) This section does not prevent or restrict the formation of a multicondominium by the merger or consolidation of two or more condominium associations. Mergers or consolidations of associations shall be accomplished in accordance with this chapter, the declarations of the condominiums being merged or consolidated, and chapter 617. Section 718.110(4) does not apply to amendments to declarations necessary to effect a merger or consolidation. This section is intended to clarify existing law and applies to associations existing on the effective date of this act.

 Section 11. Subsection (2) of section 718.503, Florida

 718.503 Developer disclosure prior to sale; nondeveloper unit owner disclosure prior to sale; voidability.--

- (2) NONDEVELOPER DISCLOSURE. --
- (a) Each unit owner who is not a developer as defined by this chapter shall comply with the provisions of this subsection prior to the sale of his or her unit. Each prospective purchaser who has entered into a contract for the purchase of a condominium unit is entitled, at the seller's expense, to a current copy of the declaration of condominium, articles of incorporation of the association, bylaws, and rules of the association, as well as a copy of the question and answer sheet provided for by s. 718.504 and a copy of the financial information required by s. 718.111.
- (b) If a person licensed under part I of chapter 475 provides to or otherwise obtains for a prospective purchaser the documents described in this subsection, the person is not liable for any error or inaccuracy contained in the documents.
- (c) Each contract entered into after July 1, 1992, for the resale of a residential unit shall contain in conspicuous type either:
- 1. A clause which states: THE BUYER HEREBY
 ACKNOWLEDGES THAT BUYER HAS BEEN PROVIDED A CURRENT COPY OF
 THE DECLARATION OF CONDOMINIUM, ARTICLES OF INCORPORATION OF
 THE ASSOCIATION, BYLAWS, RULES OF THE ASSOCIATION, AND A COPY
 OF THE MOST RECENT YEAR-END FINANCIAL INFORMATION AND THE
 QUESTION AND ANSWER SHEET MORE THAN 3 DAYS, EXCLUDING
 SATURDAYS, SUNDAYS, AND LEGAL HOLIDAYS, PRIOR TO EXECUTION OF
 THIS CONTRACT; or
- 2. A clause which states: THIS AGREEMENT IS VOIDABLE
 31 BY BUYER BY DELIVERING WRITTEN NOTICE OF THE BUYER'S INTENTION

TO CANCEL WITHIN 3 DAYS, EXCLUDING SATURDAYS, SUNDAYS, AND LEGAL HOLIDAYS, AFTER THE DATE OF EXECUTION OF THIS AGREEMENT 3 BY THE BUYER AND RECEIPT BY BUYER OF A CURRENT COPY OF THE DECLARATION OF CONDOMINIUM, ARTICLES OF INCORPORATION, BYLAWS, 4 5 AND RULES OF THE ASSOCIATION, AND A COPY OF THE MOST RECENT 6 YEAR-END FINANCIAL INFORMATION AND QUESTION AND ANSWER SHEET 7 IF SO REQUESTED IN WRITING. ANY PURPORTED WAIVER OF THESE VOIDABILITY RIGHTS SHALL BE OF NO EFFECT. BUYER MAY EXTEND THE 8 TIME FOR CLOSING FOR A PERIOD OF NOT MORE THAN 3 DAYS, 9 10 EXCLUDING SATURDAYS, SUNDAYS, AND LEGAL HOLIDAYS, AFTER THE 11 BUYER RECEIVES THE DECLARATION, ARTICLES OF INCORPORATION, 12 BYLAWS, AND RULES, AND QUESTION AND ANSWER SHEET IF REQUESTED 13 IN WRITING. BUYER'S RIGHT TO VOID THIS AGREEMENT SHALL TERMINATE AT CLOSING. 14

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A contract that does not conform to the requirements of this paragraph is voidable at the option of the purchaser prior to closing.

Section 12. Subsection (15) of section 718.504, Florida Statutes, is amended to read:

718.504 Prospectus or offering circular.--Every developer of a residential condominium which contains more than 20 residential units, or which is part of a group of residential condominiums which will be served by property to be used in common by unit owners of more than 20 residential units, shall prepare a prospectus or offering circular and file it with the Division of Florida Land Sales, Condominiums, and Mobile Homes prior to entering into an enforceable contract of purchase and sale of any unit or lease of a unit for more than 5 years and shall furnish a copy of the 31 prospectus or offering circular to each buyer. In addition to

the prospectus or offering circular, each buyer shall be 2 furnished a separate page entitled "Frequently Asked Questions 3 and Answers," which shall be in accordance with a format approved by the division and a copy of the financial 4 5 information required by s. 718.111. This page shall, in 6 readable language, inform prospective purchasers regarding 7 their voting rights and unit use restrictions, including restrictions on the leasing of a unit; shall indicate whether and in what amount the unit owners or the association is 9 10 obligated to pay rent or land use fees for recreational or 11 other commonly used facilities; shall contain a statement identifying that amount of assessment which, pursuant to the 12 13 budget, would be levied upon each unit type, exclusive of any special assessments, and which shall further identify the 14 basis upon which assessments are levied, whether monthly, 15 quarterly, or otherwise; shall state and identify any court 16 17 cases in which the association is currently a party of record in which the association may face liability in excess of 18 19 \$100,000; and which shall further state whether membership in 20 a recreational facilities association is mandatory, and if so, 21 shall identify the fees currently charged per unit type. division shall by rule require such other disclosure as in its 22 judgment will assist prospective purchasers. The prospectus or 23 24 offering circular may include more than one condominium, although not all such units are being offered for sale as of 25 the date of the prospectus or offering circular. 26 prospectus or offering circular must contain the following 27 28 information: 29 (15) If a the condominium created on or after July 1, 30 2000, is or may become part of a multicondominium, the

following information must be provided:

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- (a) A statement in conspicuous type in substantially the following form: THIS CONDOMINIUM IS (MAY BE) PART OF A MULTICONDOMINIUM DEVELOPMENT IN WHICH OTHER CONDOMINIUMS WILL (MAY) BE OPERATED BY THE SAME ASSOCIATION. Immediately following this statement, the location in the prospectus or offering circular and its exhibits where the multicondominium aspects of the offering are described must be stated.
- A summary of the provisions in the declaration, articles of incorporation, and bylaws which establish and provide for the operation of the multicondominium, including a statement as to whether unit owners in the condominium will have the right to use recreational or other facilities located or planned to be located in other condominiums operated by the same association, and the manner of sharing the common expenses related to such facilities.
- (c) A statement of the minimum and maximum number of condominiums, and the minimum and maximum number of units in each of those condominiums, which will or may be operated by the association, and the latest date by which the exact number will be finally determined.
- (d) A statement as to whether any of the condominiums in the multicondominium may include units intended to be used for nonresidential purposes and the purpose or purposes permitted for such use.
- (e) A general description of the location and approximate acreage of any land on which any additional condominiums to be operated by the association may be located. Section 13. This act shall take effect July 1, 2002.

SENATE SUMMARY Revises provisions relating to: declarations for the creation of a condominium; appurtenances that pass with a condominium unit; amendments to a declaration of condominium; financial management of an association; bylaws; property operated by a multicondominium association; common expenses; handling allegations of irregularity in an election of a director of the board of administration of a condominium; removing the requirement for question and answer sheets in closing documents; and the prospectus or offering circular. (See bill for details.)