HB 1663 2004 1 A bill to be entitled 2 An act relating to condominiums; amending s. 718.504, 3 F.S.; requiring developers and unit owners to provide a 4 specific question and answer disclosure document to 5 certain purchasers; providing an effective date. 6 7 Be It Enacted by the Legislature of the State of Florida: 8 9 Section 718.504, Florida Statutes, is amended Section 1. 10 to read: 11 718.504 Prospectus or offering circular; "Frequently Asked Questions and Answers". -- Every developer of a residential 12 condominium which contains more than 20 residential units, or 13 which is part of a group of residential condominiums which will 14 be served by property to be used in common by unit owners of 15 more than 20 residential units, shall prepare a prospectus or 16 17 offering circular and file it with the Division of Florida Land Sales, Condominiums, and Mobile Homes prior to entering into an 18 19 enforceable contract of purchase and sale of any unit or lease 20 of a unit for more than 5 years and shall furnish a copy of the 21 prospectus or offering circular to each buyer. In addition to the prospectus or offering circular, any prospective each buyer 22 of a unit from the developer or a current unit owner shall be 23 24 furnished a separate document page entitled "Frequently Asked 25 Questions and Answers," which shall be in accordance with a 26 format approved by the division and a copy of the financial information required by s. 718.111. This document page shall, in 27 28 readable language, inform prospective purchasers regarding their 29 voting rights and unit use restrictions, including restrictions

Page 1 of 19

2004

30 on the leasing of a unit; shall indicate whether and in what 31 amount the unit owners or the association is obligated to pay 32 rent or land use fees for recreational or other commonly used 33 facilities; shall contain a statement identifying that amount of 34 assessment which, pursuant to the budget, would be levied upon 35 each unit type, exclusive of any special assessments, and which 36 shall further identify the basis upon which assessments are levied, whether monthly, quarterly, or otherwise; shall state 37 and identify any court cases in which the association is 38 39 currently a party of record in which the association may face 40 liability in excess of \$100,000; and which shall further state 41 whether membership in a recreational facilities association is 42 mandatory, and if so, shall identify the fees currently charged 43 per unit type. The division shall by rule require such other disclosure as in its judgment will assist prospective 44 purchasers. The prospectus or offering circular may include more 45 46 than one condominium, although not all such units are being offered for sale as of the date of the prospectus or offering 47 48 circular. The prospectus or offering circular must contain the 49 following information:

50 51 (1) The front cover or the first page must contain only:(a) The name of the condominium.

52

(b) The following statements in conspicuous type:

53 1. THIS PROSPECTUS (OFFERING CIRCULAR) CONTAINS IMPORTANT
54 MATTERS TO BE CONSIDERED IN ACQUIRING A CONDOMINIUM UNIT.

55 2. THE STATEMENTS CONTAINED HEREIN ARE ONLY SUMMARY IN
56 NATURE. A PROSPECTIVE PURCHASER SHOULD REFER TO ALL REFERENCES,
57 ALL EXHIBITS HERETO, THE CONTRACT DOCUMENTS, AND SALES
58 MATERIALS.

Page 2 of 19

FLORIDA HOUSE OF REPRESENTAT

HB 1663

3. ORAL REPRESENTATIONS CANNOT BE RELIED UPON AS CORRECTLY
STATING THE REPRESENTATIONS OF THE DEVELOPER. REFER TO THIS
PROSPECTUS (OFFERING CIRCULAR) AND ITS EXHIBITS FOR CORRECT
REPRESENTATIONS.

63 (2) Summary: The next page must contain all statements
64 required to be in conspicuous type in the prospectus or offering
65 circular.

66 (3) A separate index of the contents and exhibits of the67 prospectus.

68 (4) Beginning on the first page of the text (not including
69 the summary and index), a description of the condominium,
70 including, but not limited to, the following information:

71

(a) Its name and location.

(b) A description of the condominium property, including,without limitation:

The number of buildings, the number of units in each 74 1. 75 building, the number of bathrooms and bedrooms in each unit, and 76 the total number of units, if the condominium is not a phase 77 condominium, or the maximum number of buildings that may be 78 contained within the condominium, the minimum and maximum 79 numbers of units in each building, the minimum and maximum 80 numbers of bathrooms and bedrooms that may be contained in each unit, and the maximum number of units that may be contained 81 82 within the condominium, if the condominium is a phase condominium. 83

84 2. The page in the condominium documents where a copy of85 the plot plan and survey of the condominium is located.

3. The estimated latest date of completion ofconstructing, finishing, and equipping. In lieu of a date, the

Page 3 of 19

HB 1663

88 description shall include a statement that the estimated date of 89 completion of the condominium is in the purchase agreement and a 90 reference to the article or paragraph containing that 91 information.

92 (c) The maximum number of units that will use facilities 93 in common with the condominium. If the maximum number of units will vary, a description of the basis for variation and the 94 95 minimum amount of dollars per unit to be spent for additional recreational facilities or enlargement of such facilities. If 96 the addition or enlargement of facilities will result in a 97 98 material increase of a unit owner's maintenance expense or 99 rental expense, if any, the maximum increase and limitations 100 thereon shall be stated.

101 (5)(a) A statement in conspicuous type describing whether 102 the condominium is created and being sold as fee simple 103 interests or as leasehold interests. If the condominium is 104 created or being sold on a leasehold, the location of the lease 105 in the disclosure materials shall be stated.

(b) If timeshare estates are or may be created with respect to any unit in the condominium, a statement in conspicuous type stating that timeshare estates are created and being sold in units in the condominium.

(6) A description of the recreational and other commonly used facilities that will be used only by unit owners of the condominium, including, but not limited to, the following:

(a) Each room and its intended purposes, location,approximate floor area, and capacity in numbers of people.

Page 4 of 19

(b) Each swimming pool, as to its general location,
approximate size and depths, approximate deck size and capacity,
and whether heated.

(c) Additional facilities, as to the number of each facility, its approximate location, approximate size, and approximate capacity.

(d) A general description of the items of personal property and the approximate number of each item of personal property that the developer is committing to furnish for each room or other facility or, in the alternative, a representation as to the minimum amount of expenditure that will be made to purchase the personal property for the facility.

127 (e) The estimated date when each room or other facility128 will be available for use by the unit owners.

(f)1. An identification of each room or other facility to be used by unit owners that will not be owned by the unit owners or the association;

132 2. A reference to the location in the disclosure materials
133 of the lease or other agreements providing for the use of those
134 facilities; and

3. A description of the terms of the lease or other 135 136 agreements, including the length of the term; the rent payable, directly or indirectly, by each unit owner, and the total rent 137 138 payable to the lessor, stated in monthly and annual amounts for 139 the entire term of the lease; and a description of any option to 140 purchase the property leased under any such lease, including the time the option may be exercised, the purchase price or how it 141 142 is to be determined, the manner of payment, and whether the

Page 5 of 19

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HB 1663 2004 143 option may be exercised for a unit owner's share or only as to 144 the entire leased property.

(g) A statement as to whether the developer may provide additional facilities not described above; their general locations and types; improvements or changes that may be made; the approximate dollar amount to be expended; and the maximum additional common expense or cost to the individual unit owners that may be charged during the first annual period of operation of the modified or added facilities.

153 Descriptions as to locations, areas, capacities, numbers,154 volumes, or sizes may be stated as approximations or minimums.

(7) A description of the recreational and other facilities that will be used in common with other condominiums, community associations, or planned developments which require the payment of the maintenance and expenses of such facilities, either directly or indirectly, by the unit owners. The description shall include, but not be limited to, the following:

161

152

(a) Each building and facility committed to be built.

(b) Facilities not committed to be built except under certain conditions, and a statement of those conditions or contingencies.

(c) As to each facility committed to be built, or which will be committed to be built upon the happening of one of the conditions in paragraph (b), a statement of whether it will be owned by the unit owners having the use thereof or by an association or other entity which will be controlled by them, or others, and the location in the exhibits of the lease or other document providing for use of those facilities.

Page 6 of 19

HB 1663 2004 172 (d) The year in which each facility will be available for use by the unit owners or, in the alternative, the maximum 173 number of unit owners in the project at the time each of all of 174 175 the facilities is committed to be completed. (e) A general description of the items of personal 176 177 property, and the approximate number of each item of personal property, that the developer is committing to furnish for each 178 179 room or other facility or, in the alternative, a representation as to the minimum amount of expenditure that will be made to 180 purchase the personal property for the facility. 181 182 (f) If there are leases, a description thereof, including the length of the term, the rent payable, and a description of 183 184 any option to purchase. 185 186 Descriptions shall include location, areas, capacities, numbers, 187 volumes, or sizes and may be stated as approximations or 188 minimums. 189 (8) Recreation lease or associated club membership: 190 (a) If any recreational facilities or other facilities offered by the developer and available to, or to be used by, 191 192 unit owners are to be leased or have club membership associated, 193 the following statement in conspicuous type shall be included: 194 THERE IS A RECREATIONAL FACILITIES LEASE ASSOCIATED WITH THIS 195 CONDOMINIUM; or, THERE IS A CLUB MEMBERSHIP ASSOCIATED WITH THIS CONDOMINIUM. There shall be a reference to the location in the 196

198 membership is described in detail.

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(b) If it is mandatory that unit owners pay a fee, rent,dues, or other charges under a recreational facilities lease or

disclosure materials where the recreation lease or club

Page 7 of 19

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HB 1663

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201 club membership for the use of facilities, there shall be in 202 conspicuous type the applicable statement:

203 1. MEMBERSHIP IN THE RECREATIONAL FACILITIES CLUB IS204 MANDATORY FOR UNIT OWNERS; or

205 2. UNIT OWNERS ARE REQUIRED, AS A CONDITION OF OWNERSHIP,
206 TO BE LESSEES UNDER THE RECREATIONAL FACILITIES LEASE; or

3. UNIT OWNERS ARE REQUIRED TO PAY THEIR SHARE OF THE
COSTS AND EXPENSES OF MAINTENANCE, MANAGEMENT, UPKEEP,
REPLACEMENT, RENT, AND FEES UNDER THE RECREATIONAL FACILITIES
LEASE (OR THE OTHER INSTRUMENTS PROVIDING THE FACILITIES); or

4. A similar statement of the nature of the organization
or the manner in which the use rights are created, and that unit
owners are required to pay.

Immediately following the applicable statement, the location in the disclosure materials where the development is described in detail shall be stated.

(c) If the developer, or any other person other than the 218 219 unit owners and other persons having use rights in the 220 facilities, reserves, or is entitled to receive, any rent, fee, 221 or other payment for the use of the facilities, then there shall 222 be the following statement in conspicuous type: THE UNIT OWNERS 223 OR THE ASSOCIATION(S) MUST PAY RENT OR LAND USE FEES FOR 224 RECREATIONAL OR OTHER COMMONLY USED FACILITIES. Immediately 225 following this statement, the location in the disclosure 2.2.6 materials where the rent or land use fees are described in detail shall be stated. 227

(d) If, in any recreation format, whether leasehold, club,
or other, any person other than the association has the right to

Page 8 of 19

HB 16632004230a lien on the units to secure the payment of assessments, rent,231or other exactions, there shall appear a statement in232conspicuous type in substantially the following form:

THERE IS A LIEN OR LIEN RIGHT AGAINST EACH UNIT TO
 SECURE THE PAYMENT OF RENT AND OTHER EXACTIONS UNDER THE
 RECREATION LEASE. THE UNIT OWNER'S FAILURE TO MAKE THESE
 PAYMENTS MAY RESULT IN FORECLOSURE OF THE LIEN; or

237 2. THERE IS A LIEN OR LIEN RIGHT AGAINST EACH UNIT TO
238 SECURE THE PAYMENT OF ASSESSMENTS OR OTHER EXACTIONS COMING DUE
239 FOR THE USE, MAINTENANCE, UPKEEP, OR REPAIR OF THE RECREATIONAL
240 OR COMMONLY USED FACILITIES. THE UNIT OWNER'S FAILURE TO MAKE
241 THESE PAYMENTS MAY RESULT IN FORECLOSURE OF THE LIEN.

Immediately following the applicable statement, the location in the disclosure materials where the lien or lien right is described in detail shall be stated.

246 (9) If the developer or any other person has the right to increase or add to the recreational facilities at any time after 247 the establishment of the condominium whose unit owners have use 248 249 rights therein, without the consent of the unit owners or 250 associations being required, there shall appear a statement in 251 conspicuous type in substantially the following form: 252 RECREATIONAL FACILITIES MAY BE EXPANDED OR ADDED WITHOUT CONSENT 253 OF UNIT OWNERS OR THE ASSOCIATION(S). Immediately following this 254 statement, the location in the disclosure materials where such 255 reserved rights are described shall be stated.

(10) A statement of whether the developer's plan includes
a program of leasing units rather than selling them, or leasing
units and selling them subject to such leases. If so, there

Page 9 of 19

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HB 1663 2004 259 shall be a description of the plan, including the number and identification of the units and the provisions and term of the 260 261 proposed leases, and a statement in boldfaced type that: THE 262 UNITS MAY BE TRANSFERRED SUBJECT TO A LEASE. 263 The arrangements for management of the association (11)264 and maintenance and operation of the condominium property and of other property that will serve the unit owners of the 265 condominium property, and a description of the management 266 267 contract and all other contracts for these purposes having a 268 term in excess of 1 year, including the following: 269 The names of contracting parties. (a) The term of the contract. 270 (b) 271 (c) The nature of the services included. 272 The compensation, stated on a monthly and annual (d) basis, and provisions for increases in the compensation. 273 A reference to the volumes and pages of the 274 (e) 275 condominium documents and of the exhibits containing copies of 276 such contracts. 277 278 Copies of all described contracts shall be attached as exhibits. 279 If there is a contract for the management of the condominium property, then a statement in conspicuous type in substantially 280 the following form shall appear, identifying the proposed or 281 282 existing contract manager: THERE IS (IS TO BE) A CONTRACT FOR 283 THE MANAGEMENT OF THE CONDOMINIUM PROPERTY WITH (NAME OF THE 284 CONTRACT MANAGER). Immediately following this statement, the 285 location in the disclosure materials of the contract for 286 management of the condominium property shall be stated.

HB 1663 2004 287 (12)If the developer or any other person or persons other than the unit owners has the right to retain control of the 288 board of administration of the association for a period of time 289 290 which can exceed 1 year after the closing of the sale of a majority of the units in that condominium to persons other than 291 292 successors or alternate developers, then a statement in conspicuous type in substantially the following form shall be 293 294 included: THE DEVELOPER (OR OTHER PERSON) HAS THE RIGHT TO 295 RETAIN CONTROL OF THE ASSOCIATION AFTER A MAJORITY OF THE UNITS 296 HAVE BEEN SOLD. Immediately following this statement, the 297 location in the disclosure materials where this right to control is described in detail shall be stated. 298

299 (13) If there are any restrictions upon the sale, 300 transfer, conveyance, or leasing of a unit, then a statement in 301 conspicuous type in substantially the following form shall be 302 included: THE SALE, LEASE, OR TRANSFER OF UNITS IS RESTRICTED OR 303 CONTROLLED. Immediately following this statement, the location 304 in the disclosure materials where the restriction, limitation, or control on the sale, lease, or transfer of units is described 305 in detail shall be stated. 306

307 (14) If the condominium is part of a phase project, the 308 following information shall be stated:

(a) A statement in conspicuous type in substantially the
following form: THIS IS A PHASE CONDOMINIUM. ADDITIONAL LAND AND
UNITS MAY BE ADDED TO THIS CONDOMINIUM. Immediately following
this statement, the location in the disclosure materials where
the phasing is described shall be stated.

314 (b) A summary of the provisions of the declaration which315 provide for the phasing.

Page 11 of 19

HB 1663

316 (c) A statement as to whether or not residential buildings and units which are added to the condominium may be 317 318 substantially different from the residential buildings and units 319 originally in the condominium. If the added residential buildings and units may be substantially different, there shall 320 321 be a general description of the extent to which such added 322 residential buildings and units may differ, and a statement in 323 conspicuous type in substantially the following form shall be 324 included: BUILDINGS AND UNITS WHICH ARE ADDED TO THE CONDOMINIUM MAY BE SUBSTANTIALLY DIFFERENT FROM THE OTHER BUILDINGS AND 325 326 UNITS IN THE CONDOMINIUM. Immediately following this statement, the location in the disclosure materials where the extent to 327 328 which added residential buildings and units may substantially 329 differ is described shall be stated.

(d) A statement of the maximum number of buildings containing units, the maximum and minimum numbers of units in each building, the maximum number of units, and the minimum and maximum square footage of the units that may be contained within each parcel of land which may be added to the condominium.

(15) If a condominium created on or after July 1, 2000, is or may become part of a multicondominium, the following information must be provided:

(a) A statement in conspicuous type in substantially the
following form: THIS CONDOMINIUM IS (MAY BE) PART OF A
MULTICONDOMINIUM DEVELOPMENT IN WHICH OTHER CONDOMINIUMS WILL
(MAY) BE OPERATED BY THE SAME ASSOCIATION. Immediately following
this statement, the location in the prospectus or offering
circular and its exhibits where the multicondominium aspects of
the offering are described must be stated.

Page 12 of 19

345 (b) A summary of the provisions in the declaration, articles of incorporation, and bylaws which establish and 346 provide for the operation of the multicondominium, including a 347 348 statement as to whether unit owners in the condominium will have 349 the right to use recreational or other facilities located or 350 planned to be located in other condominiums operated by the same association, and the manner of sharing the common expenses 351 352 related to such facilities.

353 (c) A statement of the minimum and maximum number of 354 condominiums, and the minimum and maximum number of units in 355 each of those condominiums, which will or may be operated by the 356 association, and the latest date by which the exact number will 357 be finally determined.

358 (d) A statement as to whether any of the condominiums in 359 the multicondominium may include units intended to be used for 360 nonresidential purposes and the purpose or purposes permitted 361 for such use.

362 (e) A general description of the location and approximate
363 acreage of any land on which any additional condominiums to be
364 operated by the association may be located.

365 (16) If the condominium is created by conversion of 366 existing improvements, the following information shall be 367 stated:

368

(a) The information required by s. 718.616.

369 (b) A caveat that there are no express warranties unless370 they are stated in writing by the developer.

371 (17) A summary of the restrictions, if any, to be imposed
372 on units concerning the use of any of the condominium property,
373 including statements as to whether there are restrictions upon

Page 13 of 19

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FLO) R I D	A H	ΟU	SE	ΟF	REP	RE	SΕ	ΝΤΑ		ΕS
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374 children and pets, and reference to the volumes and pages of the 375 condominium documents where such restrictions are found, or if 376 such restrictions are contained elsewhere, then a copy of the 377 documents containing the restrictions shall be attached as an 378 exhibit.

379 If there is any land that is offered by the developer (18) for use by the unit owners and that is neither owned by them nor 380 381 leased to them, the association, or any entity controlled by 382 unit owners and other persons having the use rights to such land, a statement shall be made as to how such land will serve 383 384 the condominium. If any part of such land will serve the condominium, the statement shall describe the land and the 385 386 nature and term of service, and the declaration or other 387 instrument creating such servitude shall be included as an 388 exhibit.

(19) The manner in which utility and other services, including, but not limited to, sewage and waste disposal, water supply, and storm drainage, will be provided and the person or entity furnishing them.

393 (20) An explanation of the manner in which the
394 apportionment of common expenses and ownership of the common
395 elements has been determined.

396 (21) An estimated operating budget for the condominium and 397 the association, and a schedule of the unit owner's expenses 398 shall be attached as an exhibit and shall contain the following 399 information:

400 (a) The estimated monthly and annual expenses of the
401 condominium and the association that are collected from unit
402 owners by assessments.

Page 14 of 19

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2004 403 (b) The estimated monthly and annual expenses of each unit owner for a unit, other than common expenses paid by all unit 404 405 owners, payable by the unit owner to persons or entities other 406 than the association, as well as to the association, including 407 fees assessed pursuant to s. 718.113(1) for maintenance of 408 limited common elements where such costs are shared only by 409 those entitled to use the limited common element, and the total estimated monthly and annual expense. There may be excluded from 410 this estimate expenses which are not provided for or 411 412 contemplated by the condominium documents, including, but not 413 limited to, the costs of private telephone; maintenance of the interior of condominium units, which is not the obligation of 414 415 the association; maid or janitorial services privately contracted for by the unit owners; utility bills billed directly 416 417 to each unit owner for utility services to his or her unit; insurance premiums other than those incurred for policies 418 419 obtained by the condominium; and similar personal expenses of 420 the unit owner. A unit owner's estimated payments for 421 assessments shall also be stated in the estimated amounts for 422 the times when they will be due.

423 The estimated items of expenses of the condominium and (C) 424 the association, except as excluded under paragraph (b), 425 including, but not limited to, the following items, which shall 426 be stated either as an association expense collectible by 427 assessments or as unit owners' expenses payable to persons other than the association: 428

429 430

431

- 1. Expenses for the association and condominium:
 - a. Administration of the association.
 - b. Management fees.

Page 15 of 19

	HB 1663 2004
432	c. Maintenance.
433	d. Rent for recreational and other commonly used
434	facilities.
435	e. Taxes upon association property.
436	f. Taxes upon leased areas.
437	g. Insurance.
438	h. Security provisions.
439	i. Other expenses.
440	j. Operating capital.
441	k. Reserves.
442	1. Fees payable to the division.
443	2. Expenses for a unit owner:
444	a. Rent for the unit, if subject to a lease.
445	b. Rent payable by the unit owner directly to the lessor
446	or agent under any recreational lease or lease for the use of
447	commonly used facilities, which use and payment is a mandatory
448	condition of ownership and is not included in the common expense
449	or assessments for common maintenance paid by the unit owners to
450	the association.
451	(d) The estimated amounts shall be stated for a period of
452	at least 12 months and may distinguish between the period prior
453	to the time unit owners other than the developer elect a
454	majority of the board of administration and the period after
455	that date.
456	(22) A schedule of estimated closing expenses to be paid
457	by a buyer or lessee of a unit and a statement of whether title
458	opinion or title insurance policy is available to the buyer and,
459	if so, at whose expense.
	Page 16 of 19

Page 16 of 19

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460	HB 1663
	(23) The identity of the developer and the chief operating
461	officer or principal directing the creation and sale of the
462	condominium and a statement of its and his or her experience in
463	this field.
464	(24) Copies of the following, to the extent they are
465	applicable, shall be included as exhibits:
466	(a) The declaration of condominium, or the proposed
467	declaration if the declaration has not been recorded.
468	(b) The articles of incorporation creating the
469	association.
470	(c) The bylaws of the association.
471	(d) The ground lease or other underlying lease of the
472	condominium.
473	(e) The management agreement and all maintenance and other
474	contracts for management of the association and operation of the
475	condominium and facilities used by the unit owners having a
476	service term in excess of 1 year.
477	(f) The estimated operating budget for the condominium and
478	the required schedule of unit owners' expenses.
479	(g) A copy of the floor plan of the unit and the plot plan
480	showing the location of the residential buildings and the
481	recreation and other common areas.
482	(h) The lease of recreational and other facilities that
483	will be used only by unit owners of the subject condominium.
484	(i) The lease of facilities used by owners and others.
485	(j) The form of unit lease, if the offer is of a
486	leasehold.

Page 17 of 19

HB 1663 2004 487 (k) A declaration of servitude of properties serving the condominium but not owned by unit owners or leased to them or 488 489 the association. 490 (1) The statement of condition of the existing building or buildings, if the offering is of units in an operation being 491 492 converted to condominium ownership. 493 (m) The statement of inspection for termite damage and

494 treatment of the existing improvements, if the condominium is a 495 conversion.

496

(n) The form of agreement for sale or lease of units.

497 (o) A copy of the agreement for escrow of payments made to498 the developer prior to closing.

(p) A copy of the documents containing any restrictions onuse of the property required by subsection (17).

501 (25) Any prospectus or offering circular complying, prior 502 to the effective date of this act, with the provisions of former 503 ss. 711.69 and 711.802 may continue to be used without amendment 504 or may be amended to comply with the provisions of this chapter.

505 (26) A brief narrative description of the location and 506 effect of all existing and intended easements located or to be 507 located on the condominium property other than those described 508 in the declaration.

509 (27) If the developer is required by state or local authorities to obtain acceptance or approval of any dock or marina facilities intended to serve the condominium, a copy of any such acceptance or approval acquired by the time of filing with the division under s. 718.502(1) or a statement that such acceptance or approval has not been acquired or received.

HB 1663 2004
515 (28) Evidence demonstrating that the developer has an
516 ownership, leasehold, or contractual interest in the land upon
517 which the condominium is to be developed.
518 Section 2. This act shall take effect July 1, 2004.