HB 0381 2004 A bill to be entitled

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An act relating to Trailer Estates Fire Control District, Manatee County; amending, codifying, reenacting, and repealing special acts relating to the district; providing boundaries of the district; providing for a board of commissioners; providing for election and organization of the board; providing powers and duties of the board; providing for a special assessment; providing powers and duties of the district; requiring a financial statement and budget; providing definitions; requiring a record of meetings of the board; providing for filling vacancies; providing for bonds; providing for severability; providing an effective date.

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Be It Enacted by the Legislature of the State of Florida:

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Section 1. Pursuant to section 191.015, Florida Statutes, this act constitutes the codification of all special acts relating to the Trailer Estates Fire Control District. It is the intent of the Legislature in enacting this law to provide a single, comprehensive special act charter for the district, including all current legislative authority granted to the district by its several legislative enactments and any additional authority granted by this act. It is further the intent of this act to preserve all district authority, including the authority to annually assess and levy against each taxable property in the district a special assessment not to exceed \$75. Section 2. Chapters 63-1587, 65-1894, 65-1895, 72-613, 80-534, 82-323, 84-473, 94-373, and 95-503, Laws of Florida, are

HB 0381 2004 30 codified, amended, reenacted, and repealed as provided herein. Section 3. The charter for the Trailer Estates Fire 31 Control District is re-created and reenacted to read: 32 33 Section 1. Pursuant to chapter 63-1587, Laws of Florida, all of the lands in Manatee County, hereinafter described, 34 35 became and were incorporated into and as a special fire control 36 district, being an independent special taxing district, a 37 political subdivision of the state, and having the powers and duties herein set forth, under the name "Trailer Estates Fire 38 39 Control District." 40 Section 2. The lands so incorporated being described as follows: 41 42 (a) Trailer Estates Subdivision as recorded in 43 Plat Book 8, Page 138, of the Public Records of 44 Manatee County, Florida. 45 (b) First Addition to Trailer Estates 46 Subdivision as recorded in Plat Book 9, Page 71, of the Public Records of Manatee County, Florida. 47 (c) Second Addition to Trailer Estates 48 49 Subdivision as recorded in Plat Book 9, Page 61, of the Public Records of Manatee County, Florida. 50 51 (d) Third Addition to Trailer Estates 52 Subdivision as recorded in Plat Book 10, Page 69, of the Public Records of Manatee County, Florida. 53 54 (e) Fourth Addition to Trailer Estates 55 Subdivision as recorded in Plat Book 11, Page 66, of 56 the Public Records of Manatee County, Florida. 57 (f) Fifth Addition to Trailer Estates 58 Subdivision as recorded in Plat Book 12, Page 55, of

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the Public Records of Manatee County, Florida.

- (g) The SW 1/4 of the SE 1/4 of the SE 1/4 of Section 22, Twp. 35 S., Rge. 17 E.; LESS: Land

 Described in Deed Book 380, Page 451, Official Records

 Book 208, Page 156 & 157, Official Records Book 240,

 Pages 167 & 168, all of the Public Records of Manatee

 County, Florida; ALSO LESS: The South 133 feet and the East 290 feet of said SW 1/4 of the SE 1/4 of the SE 1/4.
- (h) A tract of land in the SW 1/4 of the SE 1/4 of the SE 1/4 of Section 22, Twp. 35 S., Rge. 17 E., of Manatee County, Florida, more particularly described as follows: From the NW corner of said SW 1/4 of the SE 1/4 of the SE 1/4 of Section 22, run S. 88 degrees 30' East along the North line of said SW 1/4 of the SE 1/4 of the SE 1/4, 14.74 feet; thence run S. 1 degree 48' West, 100 feet for a Point of Beginning; thence run S. 88 degrees 30' East, 130 feet to a point; thence run N. 88 degrees 30' West, 130 feet to a point; thence run N. 88 degrees 30' West, 130 feet to a point; thence run N. 1 degree 48' East, 50 feet to the Point of Beginning.
- (i) A tract of land in the SW 1/4 of the SE 1/4 of the SE 1/4 of Section 22, Twp. 35 S., Rge. 17 E., of Manatee County, Florida, more particularly described as follows: From the NW corner of said SW 1/4 of the SE 1/4 of the SE 1/4 of Section 22, run S. 88 degrees 30' East along the North line of said SW 1/4 of the SE 1/4 of the SE 1/4, 14.74 feet; thence

run S. 1 degree 48' West, 150 feet for a Point of
Beginning; thence run S. 88 degrees 30' East, 130 feet
to a point; thence run S. 1 degree 48' West, 50 feet
to a point; thence run N. 88 degrees 30' West, 130
feet to a point; thence run N. 1 degree 48' East, 50
feet to the Point of Beginning.

- (j) A tract of land in the SW 1/4 of the SE 1/4 of the SE 1/4 of Section 22, Twp. 35 S., Rge. 17 E., of Manatee County, Florida, more particularly described as follows: From the NW corner of said SW 1/4 of the SE 1/4 of the SE 1/4 of Section 22, run S. 88 degrees 30' East along the North line of said SW 1/4 of the SE 1/4 of the SE 1/4, 14.74 feet; thence run S. 1 degree 48' West, 200 feet for a Point of Beginning; thence run S. 88 degrees 30' East, 130 feet to a point; thence run S. 1 degree 48' West, 50 feet to a point; thence run N. 88 degrees 30' West, 130 feet to a point; thence run N. 88 degrees 30' West, 130 feet to a point; thence run N. 1 degree 48' East, 50 feet to the Point of Beginning.
- (k) A tract of land in the SW 1/4 of the SE 1/4 of the SE 1/4 of Section 22, Twp. 35 S., Rge. 17 E., of Manatee County, Florida, more particularly described as follows: From the NW corner of said SW 1/4 of the SE 1/4 of the SE 1/4 of Section 22, run S. 88 degrees 30' East along the North line of said SW 1/4 of the SE 1/4 of the SE 1/4, 14.74 feet to the East Right-of-Way of American Way (as per plat of Trailer Estates, Third Addition, as recorded in Plat Book 10, Page 69, of the Public Records of Manatee

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117 County, Florida); thence run S. 1 degree 48' West, 270 118 feet for a Point of Beginning; thence run S. 88 119 degrees 30' East, 130 feet to a point; thence run S. 1 degree 48' West, 100 feet to a point; thence run N. 88 120 121 degrees 30' West, 130 feet to a point on the East 122 Right-of-Way of said American Way; thence run N. 1 123 degree 48' East along the East Right-of-Way of said American Way, 100 feet to the Point of Beginning. 124 125 A tract of land in the SW 1/4 of the SE 1/4 (1)126 of the SE 1/4 of Section 22, Twp. 35 S., Rge. 17 E., 127 of Manatee County, Florida, more particularly 128 described as follows: From the NW corner of said SW 129 1/4 of the SE 1/4 of the SE 1/4 of Section 22, run S. 130 88 degrees 30' East along the North line of said SW 131 1/4 of the SE 1/4 of the SE 1/4, 14.74 feet; thence 132 run S. 1 degree 48' West, 250 feet for a Point of 133 Beginning; thence run S. 88 degrees 30' East, 130 feet 134 to a point; thence run S. 1 degree 48' West, 20 feet to a point; thence run N. 88 degrees 30' West, 130 135 136 feet to a point; thence run N. 1 degree 48' East, 20 137 feet to the Point of Beginning. 139

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Section 3. The business and affairs of said district shall be conducted and administered by a board of five commissioners, hereinafter referred to as the "commissioners," who shall organize in January of each year by electing from their number a chair, a vice chair, a secretary, and a treasurer. The positions of secretary and treasurer may be held by one commissioner. The meeting at which the commissioners elect the officers shall be

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146 called the "organizational meeting." Said commissioners shall 147 not receive any compensation for their services, but the 148 secretary and treasurer may receive a salary not to exceed \$300 149 per annum from the funds of said district for said officers' 150 services as secretary and/or treasurer. Each commissioner shall, 151 before said commissioner enters upon such duties, execute to the 152 Governor, for the benefit of said district, a good and 153 sufficient surety bond in the sum of \$5,000 with a qualified 154 corporate surety conditioned to faithfully perform the duties of 155 commissioner and to account for all funds which may come into 156 his or her hands as a commissioner. All premiums for such surety 157 on all bonds shall be paid from the funds of said district. Each 158 member shall, upon assuming office, take and subscribe to the 159 oath of office prescribed by s. 5(b), Art. II of the State 160 Constitution and section 876.05, Florida Statutes. 161 Section 4. All district elections shall be conducted and supervised by the Supervisor of Elections of Manatee County, 162 163 under the rules governing general elections in the County of 164 Manatee, except as may otherwise be provided herein. All 165 elections shall be held at the Trailer Estates Recreation Hall 166 in the district. Any registered voter residing in the district 167 may vote in a district election. Application for absentee 168 ballots may be requested from the Supervisor of Elections of 169 Manatee County within 1 year prior to each election, and shall 170 be counted once returned to the Supervisor of Elections' office 171 by 7:00 p.m. on the day of each election pursuant to the Florida 172 Election Code. All election ballots shall be prepared by the 173 Supervisor of Elections of Manatee County. The commissioners 174 shall be elected in nonpartisan elections. A person desiring to

HB 0381 2004 175 have his or her name placed on the ballot for election as a 176 commissioner of the district shall be a freeholder and qualified 177 elector residing within the district, as certified by the county 178 property appraiser and the supervisor of elections of said 179 county to be a freeholder and qualified elector according to the 180 respective official records of such officers, and shall pay a 181 filing fee of \$25 or, in the alternative, the person may qualify 182 by obtaining the signatures of at least 25 registered electors 183 of the district on petition forms provided by the supervisor of 184 elections, which petitions shall be submitted and checked in the 185 same manner as petitions filed by nonpartisan judicial 186 candidates pursuant to section 105.035, Florida Statutes. Notice 187 of said election setting forth the names of the persons proposed 188 as commissioners of the district shall be in writing and posted 189 at the principal office of the district not less than 15 days 190 before the date of each election. Notwithstanding the provisions 191 of section 101.20, Florida Statutes, the publication of a sample 192 ballot is not required. The Supervisor of Elections of Manatee 193 County shall appoint inspectors and clerks for the election 194 whose duties shall be the same as similar officers in general 195 elections, except as herein stated. Said election may be by 196 ballot or by other electronic or electromechanical voting 197 system, and if by ballot the same shall be written or printed in 198 black ink on plain paper and shall be substantially in the 199 following form: Board of Commissioners of the Trailer Estates Fire Control 200 201 District 202 (stating their names) 203

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204 , and if by other electronic or electromechanical voting system the requirements for the ballot herein described shall be 205 206 adapted to the use of such voting system. Election of 207 commissioners shall be held bi-annually on the second Tuesday of November or, in the alternative, on another Tuesday in November, 208 209 in even years, in conjunction with any other special, primary, 210 or general election to be conducted by the supervisor of 211 elections, by electing two commissioners in 2004 and three 212 commissioners in 2006 for 4-year terms. In the November 2004 213 election, Seats #2 and #4 shall be filled. In the November 2006 214 election, Seats #1, #3, and #5 shall be filled. Commissioners 215 may succeed themselves in office. The term of newly elected 216 commissioners shall commence on the first Tuesday of January 217 following the election. Commissioners shall serve until their successors assume office, except as otherwise provided herein. 218 219 The commissioners whose seats are filled pursuant to the commissioners' election in November 2000 (Seats #2 and #4) shall 220 221 serve until their successors assume office following the 222 November 2004 commissioners' election. The commissioners whose 223 seats are filled pursuant to the commissioners' election in 2.2.4 November 2002 (Seats #1, #3, and #5) shall serve until their 225 successors assume office following the November 2006 226 commissioners' election. Each commissioner must be a qualified 227 elector at the time he or she qualifies and continually 228 throughout his or her term. 229 Section 5. The Supervisor of Elections of Manatee County 230 shall canvass the returns of elections and shall announce the 231 result thereof no later than the day following the election. The 232 expenses of the supervisor of elections for conducting each

233 <u>election shall be paid out of general funds of the district.</u>

Section 6. All vacancies occurring in the board of commissioners from any cause shall be filled by the remaining commissioners by the appointment of a successor commissioner or commissioners from among the registered voters residing in the district who are freeholders within said district. An appointed commissioner shall serve until the next commissioners' election, at which time an election shall be held to fill the vacancy for the remaining term, if any. Any commissioner failing to discharge the duties of his or her position may be removed for cause by the board of commissioners, after due notice and an opportunity to be heard upon charges of malfeasance or misfeasance.

Section 7.

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- authority to levy special assessments against taxable real estate lying within its territorial bounds in order to provide funds for the purposes of the district. The rate of such assessments shall be fixed by a resolution of the board of commissioners, as hereinafter provided, but shall in no event exceed the sum of \$50 per annum on business firms and buildings, \$75 per annum on homes, \$0.50 per lot on vacant lots, and \$0.50 per acre or fraction thereof on unsubdivided acreage. Apartment buildings and tourist courts are to be construed as business buildings; provided, however, there shall be an additional assessment of \$0.50 for each rental unit. Trailers and mobile homes with or without cabanas, carports, or utility rooms shall be construed as homes.
 - (2) The county property appraiser shall furnish the

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commissioners with a tax roll covering all taxable properties within the territorial limits of said district upon which roll said commissioners will place the levy for each parcel of property shown thereon on or before the first day of June of each year and any property owner in said district shall have the right during the period between the tenth day of June and the twentieth day of June of each year to file written protest of the proposed assessments and the amount or rate thereof, and to appear before the board in support of such protest; and the board shall hold a meeting or meetings during said period to

(3) Immediately after the expiration of the period last mentioned, the board of commissioners shall adopt a resolution fixing the rates of assessment and shall return the said tax roll to the county property appraiser, having first noted thereon the levy against each parcel of property described thereon, on or before the first day of July of each year. The county property appraiser shall then include in the Manatee County tax roll the assessments thus made by the Board of Commissioners of the Trailer Estates Fire Control District and the same shall be collected in the manner and form as is provided for the collection of county taxes and paid over by the county tax collector to the board of commissioners in the manner and form as is provided for the disbursement of county taxes. The county tax collector and the county property appraiser shall receive commissions and fees for assessing and collecting such assessments, of one and one-half percent to the tax collector and one and one-half percent to the property appraiser, instead of the same commissions and fees usually earned for the

consider and act upon any such protests.

291 <u>assessment and collection of county taxes. Further, the services</u>

of the property appraiser and the tax collector under this act

293 are hereby declared to be special services performed directly

294 for the district, and any payment therefor shall not be personal

income of such official but shall be income to said official's

296 <u>office.</u>

Section 8. Such special assessments shall be a lien upon the land so assessed along with the county taxes assessed against the same until said assessments and taxes have been paid, and if the same become delinquent, shall be considered a part of the county tax, subject to the same penalties, charges, fees, and remedies for enforcement and collection as provided by the laws of the state for the collection of such taxes.

Section 9. The proceeds of said assessments and the funds of the district shall be deposited in the name of the district in a qualified public depository as defined by Florida law, which depository shall be designated by resolution of the Board of Commissioners. No funds of the district shall be disbursed save and except by check or draft signed by any two commissioners.

Section 10. The fiscal year of the district shall commence
October 1 of each year and end on September 30 of the following
year. The commissioners shall, on or before April 1 of each
year, prepare an annual financial statement of income and
disbursements during the prior fiscal year. On or before
September 1 of each year, the commissioners shall prepare and
adopt an itemized budget showing the amount of money necessary
for the operation of the district for the next fiscal year, and
the district assessment to be assessed and collected upon the

taxable property of the district for the next ensuing year. A copy of the annual financial statement and a copy of the budget shall be made available for public inspection at the principal office of the district at reasonable hours.

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Section 11. The district may acquire and hold real and personal property, sue and be sued, enter into contracts, and perform other functions necessary or desirable to the carrying out of the provisions and intent of this act. No debt shall be created without the approval of the board of commissioners.

Section 12. The board of commissioners shall have the power and authority to borrow money for the purposes of the district in an amount not to exceed 50 percent of the total tax assessment of the year when such borrowing is done, provided, however, that the total accumulative debt of the district shall never exceed 50 percent of the total special assessment in any 1 year. Neither the district commissioners as a body nor any one of them as an individual shall be personally or individually liable for the repayment of such loan, such repayment shall be made out of tax receipts of the district. Except as provided in this paragraph, the district commissioners shall not create any indebtedness or incur obligations for any sum or amount which the commissioners are unable to repay out of district funds then in their hands, provided, that the district commissioners may make purchases of equipment together with funds for the erection or improvement of a fire station and/or ancillary structures of the district on an installment basis as necessary if funds are available for the payment of the current year's installment on such equipment or building loan plus the amount due in that year on any other installments and/or the repayment of any bank loan

or other existing indebtedness which may be due that year.

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Section 13. No funds of said district shall be used for any purposes other than the administration of the affairs and business of the district; the protection and preservation of life and property; the prevention and elimination of fires; the construction, care, maintenance, upkeep, operation, and purchase of fire fighting and rescue equipment or a fire station and any ancillary structures; installation of fire hydrants; payments of public utilities such as electric lights and water; and payments of salaries of a fire marshal and one or more firefighters as the board of commissioners may from time to time determine to be for the best interests of the district.

Section 14. The board of commissioners shall have the power and the authority to buy, sell, trade, rent, or lease real and personal property or otherwise dispose of surplus real or personal property in the name of the district; to deliver purchase money notes and mortgages or to assume the obligation of existing mortgages in connection with the acquisition of property of the district; to mortgage real and personal property when necessary to carry out the district's duties and authority under this act; to receive gifts of real or personal property; and to acquire by gift or purchase a fire station and station site and such fire fighting and rescue equipment as is deemed necessary for the protection of said district. The board of commissioners shall have the power to cooperate or contract with other persons or entities, including other governmental agencies, as necessary, convenient, incidental, or proper in connection with providing effective mutual aid and furthering any power, duty, or purpose authorized hereunder.

Section 15.

- the duties usually pertaining to, vested in, and incumbent upon like officers. A record shall be kept of all meetings of the board of commissioners, and in such meetings concurrence of a majority of said commissioners shall be necessary to any affirmative action taken by the board. The board of commissioners shall keep a permanent record book in which the minutes of all meetings, resolutions, proceedings, certificates, bonds given by commissioners, and corporate acts shall be recorded. The record book shall be open to inspection in the same manner as state, county, and municipal records are open under Florida law. The record book shall be kept at the principal office of the district.
- (2) The board of commissioners may adopt such bylaws and rules and regulations not inconsistent with any portion of this act, as it may deem necessary in and about the transaction of its business and in carrying out the provisions of this act.
- (3) The board of commissioners shall have the right, power, and authority to employ by written contract the services of a technical advisor who is thoroughly familiar with the details and operations of a fire control district for any and all such technical advice as may be necessary to make the fire control district operative in accordance with this act, and fees for such services shall be payable from the funds of the said fire control district. The board of commissioners is hereby authorized to employ and to enter into agreements or contracts with consultants, engineers, attorneys, and fiscal, financial, or other experts to perform planning, engineering, legal,

financial, or other professional services for the district, or any asset thereof, upon such terms and conditions as the commissioners shall deem desirable and proper.

Section 16.

- (1) The board of commissioners of said district may appoint a fire marshal, who shall be a person experienced in all types of fire fighting and fire prevention and who shall work with and cooperate with the Florida State Forestry Service in which the district is situated, in the prevention of fires of all types.
- (2) Said fire marshal shall be required to inspect all places of business, apartment houses, hotels, motels, and other buildings within the territorial limits of the district wherein large groups of people might congregate to determine that such places have proper fire extinguishers and fire escapes, at least two times each year, and shall submit a report on same to the board of commissioners.

Section 17. The special fire control district shall exist until dissolved by law. Should any part of the territory covered in this act be held not to be included herein, then this act shall continue in effect as to the balance of the said territory. The district may be abolished by a majority vote of the registered voters residing in the district at an election called by the board of commissioners for such purpose, which election shall be held and notice thereof given under the same requirements as are set forth hereunder for the election of commissioners and the levying and collecting of the district assessments. Provided that the district shall not be abolished while it has outstanding indebtedness without first making

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436 adequate provision for the liquidation of such outstanding indebtedness and provided, further, that the real and personal 437 438 property of the district shall be conveyed or otherwise 439 transferred by gift by the board of commissioners to the Trailer 440 Estates Park and Recreation District, being a political 441 subdivision of the state. 442 Section 18. Commissioners not guilty of malfeasance in 443 office shall be relieved of any personal liability for any acts 444 done by them while holding office in the district; and any 445 commissioner who is made a party to any action, suit, or 446 proceeding solely by reason of holding office in the district 447 shall be indemnified by the district against reasonable 448 expenses, including attorneys' fees, incurred by said 449 commissioner in defending such suit, action, or proceeding, 450 except with respect to matters wherein it shall be adjudged in 451 such proceeding that such commissioner is liable for negligence 452 or misconduct in the performance of the commissioner's duties. 453 Section 19. No suit, action, or proceeding shall be instituted or maintained in any court against said district or 454 455 the commissioners, or any commissioner thereof, for or upon any 456 claim, right, or demand of any kind or nature, unless the person 457 or persons making such claim or demand or claiming such right 458 shall have within 30 days after the alleged accrual of such 459 claim, right, or demand, given to the commissioners, or one of 460 them, a notice in writing setting forth the nature of the right, 461 claim, or demand, the amount thereof, the place and manner in 462 which such claim or right accrued, together with the names and 463 addresses of all witnesses by whom such claims, rights, or 464 demands are to be proved or established, all with sufficient

HB 0381 2004 465 detail to enable the district and the commissioners to fully 466 investigate such claim, right, or demand; and no suit, action, 467 or proceeding or any such demand shall be instituted within 3 months after such notice shall be given. 468 Section 20. The word "district" shall mean the special 469 470 fire control district hereby organized; the words "board" and 471 "board of commissioners" shall mean the board of commissioners 472 of and for the special fire control district hereby created when 473 used in this act, unless otherwise specified. 474 Section 21. If any clause, section, or provision of this 475 act shall be declared to be unconstitutional or invalid for any 476 cause or reason, the same shall be eliminated from this act, and 477 the remaining portion of said act shall be in force and effect 478 and be as valid as if such invalid portion thereof had not been 479 incorporated therein. 480 Section 22. That all laws or parts of laws in conflict herewith are, to the extent of such conflict, hereby repealed. 481 482 Section 23. This provisions of this act shall be liberally construed in order to effectively carry out the purposes of this 483 484 act in the interest of the public. Chapters 63-1587, 65-1894, 65-1895, 72-613, 80-485 Section 4. 534, 82-323, 84-473, 94-373, and 95-503, Laws of Florida, are 486

Section 5. This act shall take effect upon becoming a law.

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repealed.