$\mathbf{B}\mathbf{y}$ the Committee on Governmental Oversight and Productivity; and Senator Argenziano

585-1988-06

1	A bill to be entitled
2	An act relating to procurement of contractual
3	services by a state agency; amending s.
4	287.057, F.S.; prohibiting a state agency from
5	renewing or amending a contract for outsourcing
6	under certain conditions; requiring certain
7	qualifications for persons chosen to conduct
8	negotiations during specified procurements;
9	requiring the department to adopt rules
10	governing those qualifications; requiring that
11	a specified statement be included in
12	procurements of commodities and services which
13	prohibits contact between respondents and
14	specified employees of the executive and
15	legislative branches; creating s. 287.0571,
16	F.S.; creating the Florida Efficient Government
17	Act; providing legislative intent; providing
18	that procurements of specified commodities and
19	services are not subject to the act; creating
20	s. 287.05721, F.S.; providing definitions;
21	creating s. 287.0573, F.S.; creating the
22	Council on Efficient Government; providing the
23	purpose and membership of the council;
24	providing duties and responsibilities of the
25	council; requiring the council to review and
26	issue advisory reports on certain state agency
27	procurements; requiring the department to
28	employ adequate number of staff; requiring the
29	council to be headed by a director appointed by
30	the Secretary of Management Services; requiring
31	state agencies to submit materials required by

1	the council; creating s. 287.0574, F.S.;
2	providing requirements for certain business
3	cases to outsource by a state agency; requiring
4	a state agency to develop a business case that
5	describes and analyzes a contractual services
6	procurement under consideration; providing that
7	the business case is not subject to challenge
8	or protest under the Administrative Procedure
9	Act; providing required components of a
10	business case; providing contract requirements
11	for an outsourcing procurement; amending s.
12	287.058, F.S.; providing that a contract may
13	not prohibit a contractor from lobbying the
14	executive or legislative branches concerning
15	specified contract issues, within specified
16	time lines; creating s. 287.074, F.S.;
17	requiring that only public officers or
18	employees perform certain functions;
19	prohibiting a contractor from participating in
20	the procurement of contractual services by a
21	state agency; repealing s. 14.203, F.S.,
22	relating to the State Council on Competitive
23	Government; providing appropriations; providing
24	that certain state agencies are subject to the
25	act; providing an effective date.
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27	Be It Enacted by the Legislature of the State of Florida:
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29	Section 1. Paragraph (a) of subsection (14) and
30	paragraph (b) of subsection (17) of section 287.057, Florida
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Statutes, are amended, and subsection (26) is added to that section, to read: 2 287.057 Procurement of commodities or contractual 3 4 services.--5 (14)(a) Contracts for commodities or contractual 6 services may be renewed for a period that may not exceed 3 years or the term of the original contract, whichever period 8 is longer. Renewal of a contract for commodities or contractual services shall be in writing and shall be subject 9 to the same terms and conditions set forth in the initial 10 contract. If the commodity or contractual service is purchased 11 12 as a result of the solicitation of bids, proposals, or 13 replies, the price of the commodity or contractual service to be renewed shall be specified in the bid, proposal, or reply. 14 A renewal contract may not include any compensation for costs 15 associated with the renewal. Renewals shall be contingent upon 16 satisfactory performance evaluations by the agency and subject 18 to the availability of funds. Exceptional purchase contracts pursuant to paragraphs (5)(a) and (c) may not be renewed. With 19 the exception of s. 287.057(13), if a contract amendment 2.0 21 results in a longer contract term or increased payments, a 22 state agency may not renew or amend a contract for the 23 outsourcing of a service or activity that has an original term value exceeding the sum of \$10 million before submitting a 2.4 2.5 written report concerning contract performance to the 26 Governor, the President of the Senate, and the Speaker of the 27 House of Representatives at least 90 days before execution of 2.8 the renewal or amendment. 29 (17) For a contract in excess of the threshold amount provided in s. 287.017 for CATEGORY FOUR, the agency head 30 31 shall appoint:

1	(b) At least three persons to conduct negotiations
2	during a competitive sealed reply procurement who collectively
3	have experience and knowledge in negotiating contracts,
4	contract procurement, and the program areas and service
5	requirements for which commodities or contractual services are
6	sought. When the value of a contract is in excess of \$1
7	million in any fiscal year, at least one of the persons
8	conducting negotiations must be certified as a contract
9	negotiator based upon rules adopted by the Department of
10	Management Services in order to ensure that certified contract
11	negotiators are knowledgeable about effective negotiation
12	strategies, capable of successfully implementing those
13	strategies, and involved appropriately in the procurement
14	process. At a minimum, the rules must address the
15	qualifications required for certification, the method of
16	certification, and the procedure for involving the certified
17	negotiator. If the value of a contract is in excess of \$10
18	million in any fiscal year, at least one of the persons
19	conducting negotiations must be a Project Management
20	Professional, as certified by the Project Management
21	Institute.
22	(26) Each solicitation for the procurement of
23	commodities or contractual services shall include the
24	following provision: "Respondents to this solicitation or
25	persons acting on their behalf may not contact, between the
26	release of the solicitation and the execution of the resulting
27	contract, any employee or officer of the executive or
28	legislative branch concerning any aspect of this solicitation,
29	except in writing to the procurement officer or as provided in
30	the solicitation documents. Violation of this provision may be
31	grounds for rejecting a response "

1	Section 2. Section 287.0571, Florida Statutes, is
2	created to read:
3	287.0571 Applicability of ss. 287.0571-287.0574
4	(1) Sections 287.0571-287.0574 may be cited as the
5	"Florida Efficient Government Act."
6	(2) It is the intent of the Legislature that each
7	state agency focus on its core mission and deliver services
8	effectively and efficiently by leveraging resources and
9	contracting with private-sector vendors whenever vendors can
10	more effectively and efficiently provide services and reduce
11	the cost of government.
12	(3) It is further the intent of the Legislature that
13	business cases to outsource be evaluated for feasibility,
14	cost-effectiveness, and efficiency before a state agency
15	proceeds with any outsourcing of services.
16	(4) Sections 287.0571-287.0574 do not apply to:
17	(a) A procurement of commodities and contractual
18	services listed in s. 287.057(5)(e), (f), and (q) and (22).
19	(b) A procurement of contractual services subject to
20	<u>s. 287.055.</u>
21	(c) A contract in support of the planning,
22	development, implementation, operation, or maintenance of the
23	road, bridge, and public transportation construction program
24	of the Department of Transportation.
25	(d) A procurement of commodities or contractual
26	services which does not constitute an outsourcing of services
27	or activities.
28	Section 3. Section 287.05721, Florida Statutes, is
29	created to read:
30	287.05721 DefinitionsAs used in ss.
31	287.0571-287.0574, the term:

1	(1) "Council" means the Council on Efficient
2	Government.
3	(2) "Outsource" means the process of contracting with
4	a vendor to provide a service as defined in s. 216.011(1)(f),
5	in whole or in part, or an activity as defined in s.
6	216.011(1)(rr), while a state agency retains the
7	responsibility and accountability for the service or activity
8	and there is a transfer of management responsibility for the
9	delivery of resources and the performance of those resources.
10	Section 4. Section 287.0573, Florida Statutes, is
11	created to read:
12	287.0573 Council on Efficient Government; membership;
13	duties
14	(1) There is created a Council on Efficient Government
15	within the Department of Management Services to review,
16	evaluate, and issue advisory reports on business cases
17	submitted to the council as specified in this section.
18	(2) The council shall consist of seven members
19	appointed by the Governor pursuant to s. 20.052:
20	(a) The Secretary of Management Services, who shall
21	serve as chair.
22	(b) A cabinet member other than the Governor, or his
23	or her senior management or executive staff designee.
24	(c) Two heads of executive branch agencies.
25	(d) Three members from the private sector who are
26	subject to confirmation by the Senate and who, collectively,
27	have experience with procurement, successfully increasing
28	operational efficiency, and implementing complex projects in
29	the private-sector business environment. A private-sector
30	member of the council may not at any time during his or her
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1	appointment to the council be registered to lobby the
2	executive or legislative branch.
3	(3) Within 45 days after the effective date of this
4	section, the Governor shall appoint two private-sector members
5	and one state agency head for terms of 1 year and one
6	private-sector member and one agency head for terms of 2
7	years. Thereafter, each member shall be appointed for a term
8	of 2 years. The private-sector members shall serve without
9	compensation, but are entitled to reimbursement for per diem
10	and travel expenses pursuant to s. 112.061.
11	(4) A member of the council may not participate in a
12	council review of a business case to outsource if his or her
13	state agency is conducting the proposed outsourcing or, in the
14	case of a private-sector member, if he or she has a business
15	relationship with an entity that is involved or could
16	potentially be involved in the proposed outsourcing.
17	(5) A member of the council, except the cabinet
18	member, may not delegate his or her membership to a designee.
19	(6) A quorum shall consist of at least four members,
20	including at least two private-sector members.
21	(7) Any vacancy on the council shall be filled in the
22	same manner as the original appointment, and any member
23	appointed to fill a vacancy occurring for a reason other than
24	the expiration of a term shall serve only for the unexpired
25	term of the member's predecessor.
26	(8) The council shall:
27	(a) Employ a standard process for reviewing business
28	cases to outsource.
29	(b) Review and evaluate business cases to outsource as
30	requested by the Governor or the state agency head whose

1	agency is proposing to outsource or as required by ss.
2	287.0571-287.0574 or by law.
3	(c) No later than 30 days before a state agency's
4	issuance of a solicitation of \$10 million or more, provide to
5	the agency conducting the procurement, the Governor, the
6	President of the Senate, and the Speaker of the House of
7	Representatives an advisory report for each business case
8	reviewed and evaluated by the council. The report must contain
9	all versions of the business case, an evaluation of the
10	business case, any relevant recommendations, and sufficient
11	information to assist the state agency proposing to outsource
12	in determining whether the business case to outsource should
13	be included with the legislative budget request.
14	(d) Recommend and implement standard processes for
15	state agency and council review and evaluate state agency
16	business cases to outsource, including templates for use by
17	state agencies in submitting business cases to the council.
18	(e) Develop standards and best-practice procedures for
19	use by state agencies in evaluating business cases to
20	outsource.
21	(f) Recommend standards, processes, and quidelines for
22	use by state agencies in developing business cases to
23	outsource.
24	(q) Incorporate any lessons learned from outsourcing
25	services and activities into council standards, procedures,
26	and quidelines, as appropriate, and identify and disseminate
27	to agencies information regarding best practices in
28	outsourcing efforts.
29	(h) Develop, in consultation with the Agency for
30	Workforce Innovation, quidelines for assisting state employees
31	whose jobs are eliminated as a result of outsourcing.

1	(9) The council shall identify and report yearly to
2	the Legislature on:
3	(a) Innovative methods of delivering government
4	services which would improve the efficiency, effectiveness, or
5	competition in the delivery of government services, including,
6	but not limited to, enterprise-wide proposals.
7	(b) Outsourcing efforts of each state agency which
8	shall include, but not be limited to, the number of
9	outsourcing business cases and solicitations, the number and
10	dollar value of outsourcing contracts, an explanation of
11	agency progress on achieving the cost-benefit analysis
12	schedule as required by s. 287.0574(4)(h), and the status of
13	extensions, renewals, and amendments of outsourcing contracts.
14	(10) The department shall employ an adequate number of
15	staff who collectively possess significant expertise and
16	experience as required to carry out the responsibilities of
17	this act.
18	(11) The council shall be headed by a director
19	appointed by the secretary.
20	(12) Each state agency shall submit to the council all
21	information, documents, or other materials required by the
22	council or this chapter.
23	Section 5. Section 287.0574, Florida Statutes, is
24	created to read:
25	287.0574 Business cases to outsource; review and
26	analysis; requirements
27	(1) A business case to outsource having a projected
28	cost exceeding \$10 million in any fiscal year shall require:
29	(a) An initial business case analysis conducted by the
30	state agency and submitted to the council, the Governor, the
31	President of the Senate, and the Speaker of the House of

1	Representatives at least 60 days before a solicitation is
2	issued. The council shall evaluate the business case analysis
3	and submit an advisory report to the state agency, the
4	Governor, the President of the Senate, and the Speaker of the
5	House of Representatives when the advisory report is
6	completed, but at least 30 days before the agency issues the
7	solicitation.
8	(b) A final business case analysis conducted by the
9	state agency and submitted after the conclusion of any
10	negotiations, at least 30 days before execution of a contract,
11	to the council, the Governor, the President of the Senate, and
12	the Speaker of the House of Representatives.
13	(2) A proposal to outsource having a projected cost
14	that ranges from \$1 million to \$10 million in any fiscal year
15	shall require:
16	(a) An initial business case analysis conducted by the
17	state agency and submission of the business case, at least 30
18	days before issuing a solicitation, to the council, the
19	Governor, the President of the Senate, and the Speaker of the
20	House of Representatives.
21	(b) A final business case analysis conducted by the
22	state agency and submitted after the conclusion of any
23	negotiations, at least 30 days before execution of a contract,
24	to the center, the council, the Governor, the President of the
25	Senate, and the Speaker of the House of Representatives.
26	(3) A business case to outsource having a projected
27	cost that is less than \$1 million in any fiscal year shall
28	require a final business case analysis conducted by the state
29	agency after the conclusion of any negotiations and provided
30	at least 30 days before execution of a contract to the

1	council. The council shall provide such business cases in its
2	annual report to the Legislature.
3	(4) For any proposed outsourcing, the state agency
4	shall develop a business case that justifies the proposal to
5	outsource. In order to reduce any administrative burden, the
6	council may allow a state agency to submit the business case
7	in the form required by the budget instructions issued
8	pursuant to s. 216.023(4)(a)11., augmented with additional
9	information if necessary, to ensure that the requirements of
10	this section are met. The business case is not subject to
11	challenge or protest pursuant to chapter 120. The business
12	case must include, but need not be limited to:
13	(a) A detailed description of the service or activity
14	for which the outsourcing is proposed.
15	(b) A description and analysis of the state agency's
16	current performance, based on existing performance metrics if
17	the state agency is currently performing the service or
18	activity.
19	(c) The qoals desired to be achieved through the
20	proposed outsourcing and the rationale for such goals.
21	(d) A citation to the existing or proposed legal
22	authority for outsourcing the service or activity.
23	(e) A description of available options for achieving
24	the goals. If state employees are currently performing the
25	service or activity, at least one option involving maintaining
26	state provision of the service or activity shall be included.
27	(f) An analysis of the advantages and disadvantages of
28	each option, including, at a minimum, potential performance
29	improvements and risks.
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1	(q) A description of the current market for the
2	contractual services that are under consideration for
3	outsourcing.
4	(h) A cost-benefit analysis documenting the direct and
5	indirect specific baseline costs, savings, and qualitative and
6	quantitative benefits involved in or resulting from the
7	implementation of the recommended option or options. Such
8	analysis must specify the schedule that, at a minimum, must be
9	adhered to in order to achieve the estimated savings. All
10	elements of cost must be clearly identified in the
11	cost-benefit analysis, described in the business case, and
12	supported by applicable records and reports. The state agency
13	head shall attest that, based on the data and information
14	underlying the business case, to the best of his or her
15	knowledge, all projected costs, savings, and benefits are
16	valid and achievable. As used in this section, the term "cost"
17	means the reasonable, relevant, and verifiable cost, which may
18	include, but is not limited to, elements such as personnel,
19	materials and supplies, services, equipment, capital
20	depreciation, rent, maintenance and repairs, utilities,
21	insurance, personnel travel, overhead, and interim and final
22	payments. The appropriate elements shall depend on the nature
23	of the specific initiative. As used in this section, the term
24	"savings" means the difference between the direct and indirect
25	actual annual baseline costs compared to the projected annual
26	cost for the contracted functions or responsibilities in any
27	succeeding state fiscal year during the term of the contract.
28	(i) A description of differences among current state
29	agency policies and processes and, as appropriate, a
30	discussion of options for or a plan to standardize,
31	consolidate or revise current policies and processes if any

1	to reduce the customization of any proposed solution that
2	would otherwise be required.
3	(j) A description of the specific performance
4	standards that must, at a minimum, be met to ensure adequate
5	performance.
6	(k) The projected timeframe for key events from the
7	beginning of the procurement process through the expiration of
8	a contract.
9	(1) A plan to ensure compliance with the
10	public-records law.
11	(m) A specific and feasible contingency plan
12	addressing contractor nonperformance and a description of the
13	tasks involved in and costs required for its implementation.
14	(n) A state agency's transition plan for addressing
15	changes in the number of agency personnel, affected business
16	processes, employee transition issues, and communication with
17	affected stakeholders, such as agency clients and the public.
18	The transition plan must contain a reemployment and retraining
19	assistance plan for employees who are not retained by the
20	state agency or employed by the contractor.
21	(o) A plan for ensuring access by persons with
22	disabilities in compliance with applicable state and federal
23	law.
24	(p) A description of legislative and budgetary actions
25	necessary to accomplish the proposed outsourcing.
26	(5) In addition to the contract requirements provided
27	in s. 287.058, each contract for a proposed outsourcing,
28	pursuant to s. 287.0574, must include, but need not be limited
29	to, the following contractual provisions:
30	(a) A scope-of-work provision that clearly specifies
31	each service or deliverable to be provided, including a

<u>minimum:</u>

description of each deliverable or activity that is 2 quantifiable, measurable, and verifiable. This provision must include a clause that states if a particular service or 3 4 deliverable is inadvertently omitted or not clearly specified but determined to be operationally necessary and verified to 5 6 have been performed by the agency within the 12 months before 7 the execution of the contract, such service or deliverable 8 will be provided by the contractor through the identified 9 contract-amendment process. 10 (b) A service-level-agreement provision describing all services to be provided under the terms of the agreement, the 11 12 state agency's service requirements and performance 13 objectives, specific responsibilities of the state agency and the contractor, and the process for amending any portion of 14 the service-level agreement. Each service-level agreement must 15 contain an exclusivity clause that allows the state agency to 16 retain the right to perform the service or activity, directly 18 or with another contractor, if service levels are not being achieved. 19 (c) A provision that identifies all associated costs, 2.0 21 specific payment terms, and payment schedules, including 2.2 provisions governing incentives and financial disincentives 23 and criteria governing payment. (d) A provision that identifies a clear and specific 2.4 transition plan that will be implemented in order to complete 2.5 all required activities needed to transfer the service or 26 2.7 activity from the state agency to the contractor and operate 2.8 the service or activity successfully. 29 (e) A performance-standards provision that identifies all required performance standards, which must include, at a 30

1	1. Detailed and measurable acceptance criteria for
2	each deliverable and service to be provided to the state
3	agency under the terms of the contract which document the
4	required performance level.
5	2. A method for monitoring and reporting progress in
6	achieving specified performance standards and levels.
7	3. The sanctions or disincentives that shall be
8	imposed for nonperformance by the contractor or state agency.
9	(f) A provision that requires the contractor and its
10	subcontractors to maintain adequate accounting records that
11	comply with all applicable federal and state laws and
12	generally accepted accounting principles.
13	(q) A provision that authorizes the state agency to
14	have access to and to audit all records related to the
15	contract and subcontracts, or any responsibilities or
16	functions under the contract and subcontracts, for purposes of
17	legislative oversight, and a requirement for audits by a
18	service organization in accordance with professional auditing
19	standards, if appropriate.
20	(h) A provision that requires the contractor to
21	interview and consider for employment with the contractor each
22	displaced state employee who is interested in such employment.
23	(i) A contingency-plan provision that describes the
24	mechanism for continuing the operation of the service or
25	activity, including transferring the service or activity back
26	to the state agency or successor contractor if the contractor
27	fails to perform and comply with the performance standards and
28	levels of the contract and the contract is terminated.
29	(j) A provision that requires the contractor and its
30	subcontractors to comply with public-records laws,
31	specifically to:

1	1. Keep and maintain the public records that
2	ordinarily and necessarily would be required by the state
3	agency in order to perform the service or activity.
4	2. Provide the public with access to such public
5	records on the same terms and conditions that the state agency
6	would provide the records and at a cost that does not exceed
7	that provided in chapter 119 or as otherwise provided by law.
8	3. Ensure that records that are exempt or records that
9	are confidential and exempt are not disclosed except as
10	authorized by law.
11	4. Meet all requirements for retaining records and
12	transfer to the state agency, at no cost, all public records
13	in possession of the contractor upon termination of the
14	contract and destroy any duplicate public records that are
15	exempt or confidential and exempt. All records stored
16	electronically must be provided to the state agency in a
17	format that is compatible with the information technology
18	systems of the state agency.
19	(k) A provision that specifies the ownership of
20	intellectual property and any rights of the state agency to
21	use, modify, reproduce, or disseminate the intellectual
22	property if the contract involves the development or creation
23	of such intellectual property. This paragraph does not provide
24	the specific authority needed by an agency to obtain a
25	copyright or trademark.
26	(1) A provision that states that the agency retains
27	the right, in its sole discretion, to co-negotiate any
28	third-party or subcontractor contracts, excluding any terms
29	relating to financial compensation.
30	(m) If applicable, a provision that allows the agency

31 to purchase from the contractor, at its depreciated value,

1	assets used by the contractor in the performance of the
2	contract. If assets have not depreciated, the agency shall
3	retain the right to negotiate to purchase at an agreed-upon
4	cost.
5	Section 6. Subsection (6) is added to section 287.058,
6	Florida Statutes, to read:
7	287.058 Contract document
8	(6) A contract may not prohibit a contractor from
9	lobbying the executive or legislative branch concerning the
10	scope of services, performance, term, or compensation
11	regarding any contract to which the contractor and a state
12	agency are parties, after contract execution and during the
13	contract term. The provisions of this subsection are
14	supplemental to the provisions of ss. 11.062 and 216.347 and
15	any other law prohibiting the use of state funds for lobbying
16	purposes.
17	Section 7. Section 287.074, Florida Statutes, is
18	created to read:
19	287.074 Prohibited actions by contractor personnel
20	(1) Only a public officer or a public employee upon
21	whom the public officer has delegated authority shall,
22	consistent with law, take actions, including, but not limited
23	to:
24	(a) Selecting state employees;
25	(b) Approving position descriptions, performance
26	standards, or salary adjustments for state employees; and
27	(c) Hiring, promoting, disciplining, demoting, and
28	dismissing a state employee.
29	(2) Only a public officer shall, consistent with law,
30	commission and appoint state officers.
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Section 8. A contractor, as defined in chapter 287, 2 Florida Statutes, or its employees, agents, or subcontractors, may not knowingly participate, through decision, approval, 3 4 disapproval, or preparation of any part of a purchase request, investigation, or audit, in the procurement of commodities or 5 6 contractual services by a state agency from an entity in which 7 the contractor, or its employees, agents, or subcontractors, 8 has a material interest. 9 Section 9. Section 14.203, Florida Statutes, is 10 repealed. Section 10. For the 2006-2007 fiscal year, the sum of 11 12 \$1.25 million in recurring funds from the General Revenue Fund 13 in a qualified expenditure category is appropriated and 10 full-time equivalent positions are authorized to the 14 Department of Management Services to carry out the activities 15 of the Council on Efficient Government as provided in this 16 17 act. 18 Section 11. The Department of Management Services may implement a program to train state agency employees who are 19 2.0 involved in managing outsourcings as Project Management 21 Professionals, as certified by the Project Management 2.2 Institute. For the 2006-2007 fiscal year, the sum of \$500,000 23 in recurring funds from the General Revenue Fund is appropriated to the Department of Management Services to 2.4 implement this program. The Department of Management Services, 2.5 in consultation with entities subject to this act, shall 26 27 identify personnel to participate in this training based on 2.8 requested need and ensure that each agency is represented. The Department of Management Services may remit payment for this 29 30 training on behalf of all participating personnel. 31

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Section 12. Notwithstanding any law to the contrary, a
    state agency under the individual control of the Attorney
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    General, the Chief Financial Officer, or the Commissioner of
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    Agriculture is subject to this act.
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           Section 13. This act shall take effect upon becoming a
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    law.
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1	STATEMENT OF SUBSTANTIAL CHANGES CONTAINED IN COMMITTEE SUBSTITUTE FOR
2	<u>SB 2518</u>
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4 5	Provides that only the private sector members of the Council on Efficient Government need be confirmed by the Senate.
6	Requires that the Center report yearly to the Legislature on agency progress in achieving the cost benefit projections in
7	agency business cases to outsource.
8	Provides that the Governor will receive Council advisory reports on business cases to outsource, and business cases to outsource produced by agencies.
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10	Provides that in a business case to outsource, an agency must include in its consideration of available options an option to maintain state provision of the service or activity.
11	Adds the following additional terms to those required in all
12	outsourcing contracts:
13	 A clause providing that if an agency requirement was inadvertently omitted from the contract, that the service
14	will be provided by the contractor through the contract amendment process.
15	- The service level agreement provision must include the
16 17	process for amending the service level agreement, and provide that the agency retains the right to perform the service if service levels are not achieved.
	- The contingency provision must contain a plan for
19	transferring the service back to the agency if the contract is terminated.
20	 A requirement that the contractor and its subcontractor comply with public records laws.
21	- A provision addressing ownership of intellectual
22	property.
23	 A provision that the state has the right to co-negotiate third party or subcontractor contracts, exclusive of
24	financial terms.
25	 A provision that the state can buy assets used by the contractor in performance of the contract.
26	Provides that contractors cannot participate in a procurement
27	of commodities or services from an entity in which the contractor has an interest.
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