By the Committee on Ways and Means; and Senator Carlton

576-2134-06

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A bill to be entitled An act relating to state financial matters; amending s. 11.243, F.S.; providing for the moneys collected from the sale of the Florida Statutes or other publications to be deposited in a specified trust fund; amending s. 11.513, F.S.; requiring the Chief Justice of the Supreme Court to develop program monitoring plans; requiring that additional data be included in the plans for monitoring major programs of state agencies and the judicial branch and in the reviews of those programs; providing for the Office of Program Policy Analysis and Government Accountability to review agency and judicial branch performance standards and report to the Governor, the Legislature, and the Legislative Budget Commission; amending s. 20.435, F.S.; revising a provision relating to certain undisbursed balances of appropriations from the Biomedical Research Trust Fund; amending s. 215.18, F.S.; requiring that the Governor provide prior notice of transfers between certain funds; amending s. 215.3206, F.S.; replacing references to a 6-digit fund code in the Florida Accounting Information Resource Subsystem with a classification scheme consistent with the Department of Financial Services' financial systems; amending s. 215.3208, F.S.; revising references to conform; amending s. 215.35, F.S.; revising a provision

1 relating to the numbering of warrants issued by 2 the Chief Financial Officer; amending s. 3 215.422, F.S.; replacing a reference to certain 4 vouchers with the terms "invoice" or 5 "invoices"; clarifying that agencies or the 6 judicial branch must record and approve certain 7 invoices by a specified date; revising provisions relating to the Department of 8 9 Financial Services' approval of payment of 10 certain invoices; providing that a vendor who does not submit the appropriate federal 11 12 taxpayer identification documentation to the 13 department will be deemed an error on the part of the vendor; revising references to conform; 14 amending s. 215.97, F.S.; removing a reference 15 to the appropriations act in a provision 16 17 relating to the purposes of the Florida Single Audit Act; amending s. 216.011, F.S.; revising 18 the definition of "operating capital outlay"; 19 defining the terms "incurred obligation" and 20 21 "salary rate reserve" for purposes of state 22 fiscal affairs, appropriations, and budgets; 23 amending s. 216.013, F.S.; revising requirements for information regarding 2.4 performance measures to be included in the 25 long-range program plans of state agencies and 26 27 the judicial branch; revising a provision 2.8 relating to making adjustments to long-range program plans; amending s. 216.023, F.S.; 29 revising certain requirements for legislative 30 budget requests; deleting a provision requiring 31

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agencies to maintain a certain performance accountability system and provide a list of performance measures; deleting a provision relating to adjustments to executive agency performance standards; deleting a provision relating to adjustments to judicial branch performance standards; amending s. 216.134, F.S.; providing for the responsibility of presiding over sessions of consensus estimating conferences; providing for the Governor, the coordinator of the Office of Economic and Demographic Research, the President of the Senate, and the Speaker of the House of Representatives to designate principals; amending s. 216.136, F.S.; deleting provisions providing for the appointment of principals of consensus estimating conferences; revising the duties of certain agencies relating to the Criminal Justice Estimating Conference, the Social Services Estimating Conference, and the Workforce Estimating Conference; amending s. 216.177, F.S.; clarifying the circumstances under which the Executive Office of the Governor and the Chief Justice of the Supreme Court are required to provide notice to the chair and vice chair of the Legislative Budget Commission; amending s. 216.181, F.S.; providing that amendments to certain approved operating budgets are subject to objection procedures; requiring that state agencies submit to the chair and vice chair of the

1	Legislative Budget Commission a plan for
2	allocating any lump-sum appropriation in a
3	budget amendment; creating s. 216.1811, F.S.;
4	providing requirements for the Governor and the
5	Chief Financial Officer relating to certain
6	approved operating budgets for the legislative
7	branch and appropriations made to the
8	legislative branch; amending s. 216.1815, F.S.;
9	revising certain requirements for the
10	performance standards included in an amended
11	operating budget plan and request submitted to
12	the Legislative Budget Commission; creating s.
13	216.1827, F.S.; requiring that each state
14	agency and the judicial branch maintain a
15	performance accountability system; requiring
16	agencies and the judicial branch to submit
17	specified information to the Executive Office
18	of the Governor and the Legislature or the
19	Office of Program Policy Analysis and
20	Government Accountability for review; providing
21	guidelines for requests to delete or amend
22	existing approved performance measures and
23	standards; specifying authority of the
24	Legislature relating to agency and judicial
25	branch performance measures and standards;
26	amending s. 216.251, F.S.; prohibiting an
27	agency from providing salary increases or pay
28	additives for certain positions without
29	legislative authorization; amending s. 216.292,
30	F.S.; providing that certain transfers between
31	budget entities are subject to objection

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procedures; clarifying provisions authorizing certain transfers of appropriations from trust funds; providing that requirements of specified provisions relating to appropriations being nontransferable do not apply to legislative branch budgets; amending s. 216.301, F.S.; revising the requirements for undisbursed balances of appropriations; revising a procedure for identifying and paying incurred obligations; clarifying requirements governing unexpended balances of appropriations; removing a provision relating to notification to retain certain balances from legislative budget entities; amending s. 252.37, F.S.; providing that a transfer of moneys with a budget amendment following a state of emergency is subject to approval by the Legislative Budget Commission; amending s. 273.02, F.S.; revising a definition; requiring the Chief Financial Officer to establish certain requirements by rule relating to the recording and inventory of certain state-owned property; creating s. 273.025, F.S.; requiring the Chief Financial Officer to establish by rule certain requirements relating to the capitalization of certain property; amending s. 273.055, F.S.; revising responsibility for rules relating to maintaining records as to disposition of state-owned tangible personal property; revising a provision relating to use of moneys received from the disposition of state-owned

section, to read:

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           tangible personal property; amending s. 274.02,
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           F.S.; revising a definition; requiring the
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           Chief Financial Officer to establish by rule
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           requirements relating to the recording and
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           inventory of certain property owned by local
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           governments; amending s. 338.2216, F.S.;
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           revising requirements relating to unexpended
           funds appropriated or provided for the Florida
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           Turnpike Enterprise; amending s. 1011.57, F.S.;
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           revising requirements relating to unexpended
           funds appropriated to the Florida School for
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           the Deaf and the Blind; repealing s. 215.29,
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           F.S., relating to the classification of Chief
           Financial Officer's warrants; providing
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           effective dates.
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   Be It Enacted by the Legislature of the State of Florida:
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           Section 1. Subsection (3) of section 11.243, Florida
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    Statutes, is amended to read:
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           11.243 Publishing Florida Statutes; price, sale.--
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           (3) All moneys collected from the sale of the Florida
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    Statutes or other publications shall be deposited in the
    Grants and Donations Trust Fund within the Legislature State
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   Treasury and credited to the appropriation for legislative
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    expense.
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           Section 2. Subsections (2) and (3) of section 11.513,
   Florida Statutes, are amended, present subsections (5) and (6)
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   of that section are renumbered as subsections (6) and (7),
   respectively, and a new subsection (5) is added to that
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- 11.513 Program evaluation and justification review.--
- (2) A state agency's inspector general, internal auditor, or other person designated by the agency head or the Chief Justice of the Supreme Court shall develop, in consultation with the Office of Program Policy Analysis and Government Accountability, a plan for monitoring and reviewing the state agency's or the judicial branch's major programs to ensure that performance measures and standards, as well as baseline and previous-year performance data, are maintained and supported by agency records.
- (3) The program evaluation and justification review shall be conducted on major programs, but may include other programs. The review shall be comprehensive in its scope but, at a minimum, must be conducted in such a manner as to specifically determine the following, and to consider and determine what changes, if any, are needed with respect thereto:
 - (a) The identifiable cost of each program.
- (b) The specific purpose of each program, as well as the specific public benefit derived therefrom.
- (c) Progress toward achieving the outputs and outcomes associated with each program.
- (d) An explanation of circumstances contributing to the state agency's ability to achieve, not achieve, or exceed its projected outputs and outcomes, as defined in s. 216.011, associated with each program.
- (e) Alternate courses of action that would result in administration of the same program in a more efficient or effective manner. The courses of action to be considered must include, but are not limited to:

- 1. Whether the program could be organized in a more efficient and effective manner, whether the program's mission, goals, or objectives should be redefined, or, when the state agency cannot demonstrate that its efforts have had a positive effect, whether the program should be reduced in size or eliminated.
- 2. Whether the program could be administered more efficiently or effectively to avoid duplication of activities and ensure that activities are adequately coordinated.
- 3. Whether the program could be performed more efficiently or more effectively by another unit of government or a private entity, or whether a program performed by a private entity could be performed more efficiently and effectively by a state agency.
- 4. When compared to costs, whether effectiveness warrants elimination of the program or, if the program serves a limited interest, whether it should be redesigned to require users to finance program costs.
- 5. Whether the cost to administer the program exceeds license and other fee revenues paid by those being regulated.
- 6. Whether other changes could improve the efficiency and effectiveness of the program.
- (f) The consequences of discontinuing such program. If any discontinuation is recommended, such recommendation must be accompanied by a description of alternatives to implement such recommendation, including an implementation schedule for discontinuation and recommended procedures for assisting state agency employees affected by the discontinuation.
- $\mbox{(g)}$ Determination as to public policy, which may include recommendations as to whether it would be sound public

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policy to continue or discontinue funding the program, either in whole or in part, in the existing manner.

(h) Whether current performance measures and standards should be reviewed or amended to assist agencies' and the judicial branch's efforts in achieving outputs and outcome measures.

 $\underline{\text{(i)}(h)}$ Whether the information reported as part of the state's performance-based program budgeting system has relevance and utility for the evaluation of each program.

(i)(i) Whether state agency management has established control systems sufficient to ensure that performance data are maintained and supported by state agency records and accurately presented in state agency performance reports.

Government Accountability may perform evaluation and justification reviews when necessary and as directed by the Legislature in order to determine whether current agency and judicial branch performance measures and standards are adequate. Reports concerning the evaluation and review of agency performance measures and standards shall be submitted to the Executive Office of the Governor, the President of the Senate, the Speaker of the House of Representatives, and the chair and vice chair of the Legislative Budget Commission.

Section 3. Paragraph (h) of subsection (1) of section

Section 3. Paragraph (h) of subsection (1) of section 20.435, Florida Statutes, is amended to read:

- 20.435 Department of Health; trust funds.--
- (1) The following trust funds are hereby created, to be administered by the Department of Health:
 - (h) Biomedical Research Trust Fund.
- 1. Funds to be credited to the trust fund shall consist of funds deposited pursuant to s. 215.5601. Funds

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shall be used for the purposes of the James and Esther King Biomedical Research Program as specified in ss. 215.5602 and 288.955. The trust fund is exempt from the service charges imposed by s. 215.20.

- 2. Notwithstanding the provisions of s. 216.301 and pursuant to s. 216.351, any balance in the trust fund at the end of any fiscal year shall remain in the trust fund at the end of the year and shall be available for carrying out the purposes of the trust fund. The department may invest these funds independently through the Chief Financial Officer or may negotiate a trust agreement with the State Board of Administration for the investment management of any balance in the trust fund.
- 3. Notwithstanding s. 216.301 and pursuant to s. 216.351, any balance of any appropriation from the Biomedical Research Trust Fund which is not disbursed but which is obligated pursuant to contract or committed to be expended may be <u>carried forward certified by the Governor</u> for up to 3 years following the effective date of the original appropriation.
- 4. The trust fund shall, unless terminated sooner, be terminated on July 1, 2008.
- Section 4. Section 215.18, Florida Statutes, is amended to read:
- 215.18 Transfers between funds; limitation.--Whenever there exists in any fund provided for by s. 215.32 a deficiency which would render such fund insufficient to meet its just requirements, and there shall exist in the other funds in the State Treasury moneys which are for the time being or otherwise in excess of the amounts necessary to meet the just requirements of such last-mentioned funds, the Governor may order a temporary transfer of moneys from one

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- fund to another in order to meet temporary deficiencies in a particular fund without resorting to the necessity of borrowing money and paying interest thereon. Any action 3 proposed under this section is subject to the notice and 4 objection procedures set forth in s. 216.177, and the Governor 5 shall provide notice of such action at least 7 days prior to 7 the effective date of the transfer of funds.
 - (1) Except as otherwise provided in s. 216.222(1)(a)2., the fund from which any money is temporarily transferred shall be repaid the amount transferred from it not later than the end of the fiscal year in which such transfer is made, the date of repayment to be specified in the order of the Governor.
 - (2) Notwithstanding subsection (1) and for the 2005-2006 fiscal year only, the repayment period for funds temporarily transferred in fiscal year 2004-2005 to meet deficiencies resulting from hurricanes striking this state in 2004 may be extended until grants awarded by the Federal Emergency Management Agency for FEMA Disaster Declarations 1539-DR-FL, 1545-DR-FL, 1551-DR-FL, and 1561-DR-FL are received. This subsection expires July 1, 2006.
 - Section 5. Subsections (2) and (4) of section 215.3206, Florida Statutes, are amended to read:
- 215.3206 Trust funds; termination or re-creation.--2.4
- (2) If the trust fund is terminated and not 25 26 immediately re-created, all cash balances and income of the trust fund shall be deposited into the General Revenue Fund. 2.8 The agency or Chief Justice shall pay any outstanding debts of 29 the trust fund as soon as practicable, and the Chief Financial Officer shall close out and remove the trust fund from the 30 various state <u>financial</u> accounting systems, using generally

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accepted accounting practices concerning warrants outstanding, assets, and liabilities. No appropriation or budget amendment shall be construed to authorize any encumbrance of funds from a trust fund after the date on which the trust fund is terminated or is judicially determined to be invalid.

(4) For the purposes of this section, the Governor, Chief Justice, and agencies shall review the trust funds as they are identified by a classification scheme set out in the legislative budget request instructions pursuant to s. 216.023 consistent with the Department of Financial Services'

financial systems by a unique 6 digit code in the Florida Accounting Information Resource Subsystem at a level composed of the 2 digit organization level 1, the 1 digit state fund type 2, and the first three digits of the fund identifier. The Governor, Chief Justice, and agencies may also conduct their review and make recommendations concerning accounts within such trust funds.

Section 6. Subsection (1) and paragraph (a) of subsection (2) of section 215.3208, Florida Statutes, are amended to read:

215.3208 Trust funds; legislative review.--

(1) In order to implement s. 19(f), Art. III of the State Constitution, for the purpose of reviewing trust funds prior to their automatic termination pursuant to the provisions of s. 19(f)(2), Art. III of the State Constitution, the Legislature shall review all state trust funds at least once every 4 years. The schedule for such review may be included in the legislative budget instructions developed pursuant to the requirements of s. 216.023. The Legislature shall review trust funds as they are identified by a classification scheme set out in the legislative budget

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request instructions pursuant to s. 216.023 consistent with the Department of Financial Services' financial systems by a unique 6 digit code in the Florida Accounting Information Resource Subsystem at a level composed of the 2 digit organization level 1, the 1 digit state fund type 2, and the first three digits of the fund identifier. When a statutorily created trust fund that was in existence on November 4, 1992, has more than one fund 6 digit code in the financial systems, the Legislature may treat it as a single trust fund for the purposes of this section. The Legislature may also conduct its review concerning accounts within such trust funds.

(2)(a) When the Legislature terminates a trust fund, the agency or branch of state government that administers the trust fund shall pay any outstanding debts or obligations of the trust fund as soon as practicable, and the Chief Financial Officer shall close out and remove the trust fund from the various state <u>financial</u> accounting systems, using generally accepted accounting principles concerning assets, liabilities, and warrants outstanding.

Section 7. Section 215.35, Florida Statutes, is amended to read:

215.35 State funds; warrants and their issuance.--All warrants issued by the Chief Financial Officer shall be numbered in a manner that uniquely identifies each warrant for audit and reconciliation purposes chronological order commencing with number one in each fiscal year and each warrant shall refer to the Chief Financial Officer's voucher by the number thereof, which voucher shall also be numbered as above set forth. Each warrant shall state the name of the payee thereof and the amount allowed, and said warrant shall be stated in words at length. No warrant shall issue until

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same has been authorized by an appropriation made by law but such warrant need not state or set forth such authorization. The Chief Financial Officer shall register and maintain a record of each warrant in his or her office. The record shall show the funds, accounts, purposes, and departments involved in the issuance of each warrant. In those instances where the expenditure of funds of regulatory boards or commissions has been provided for by laws other than the annual appropriations bill, warrants shall be issued upon requisition to the Chief Financial Officer by the governing body of such board or commission.

Section 8. Subsections (1) and (2), paragraphs (a) and (b) of subsection (3), and subsection (6) of section 215.422, Florida Statutes, are amended to read:

215.422 <u>Payments</u>, warrants, vouchers, and invoices; processing time limits; dispute resolution; agency or judicial branch compliance.--

submitted to an agency of the state or the judicial branch, required by law to be filed with the Chief Financial Officer, shall be recorded in the financial systems of the state, approved for payment by the agency or the judicial branch, and filed with the Chief Financial Officer not later than 20 days after receipt of the invoice and receipt, inspection, and approval of the goods or services, except that in the case of a bona fide dispute the invoice recorded in the financial systems of the state voucher shall contain a statement of the dispute and authorize payment only in the amount not disputed. The Chief Financial Officer may establish dollar thresholds and other criteria for all invoices and may delegate to a state agency or the judicial branch responsibility for

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maintaining the official invoices vouchers and documents for 2 invoices which do not exceed the thresholds or which meet the established criteria. Such records shall be maintained in accordance with the requirements established by the Secretary of State. The transmission of an approved invoice recorded in 5 the financial systems of the state electronic payment request transmission to the Chief Financial Officer shall constitute filing of a request voucher for payment of invoices for which the Chief Financial Officer has delegated to an agency custody of official records. Approval and inspection of goods or services shall take no longer than 5 working days unless the 11 12 bid specifications, purchase order, or contract specifies otherwise. If an invoice a voucher filed within the 20-day period is returned by the Department of Financial Services because of an error, it shall nevertheless be deemed timely filed. The 20-day filing requirement may be waived in whole or 16 in part by the Department of Financial Services on a showing of exceptional circumstances in accordance with rules and regulations of the department. For the purposes of determining the receipt of invoice date, the agency or the judicial branch 20 21 is deemed to receive an invoice on the date on which a proper 22 invoice is first received at the place designated by the 23 agency or the judicial branch. The agency or the judicial branch is deemed to receive an invoice on the date of the invoice if the agency or the judicial branch has failed to 2.5 26 annotate the invoice with the date of receipt at the time the agency or the judicial branch actually received the invoice or 2.8 failed at the time the order is placed or contract made to designate a specific location to which the invoice must be 29 30 delivered.

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- The Department of Financial Services shall approve payment of an invoice no later than 10 days after the agency's filing of the approved invoice The warrant in payment of an invoice submitted to an agency of the state or the judicial branch shall be issued not later than 10 days after filing of the voucher authorizing payment. However, this requirement may be waived in whole or in part by the Department of Financial Services on a showing of exceptional circumstances in accordance with rules and regulations of the department. If the 10-day period contains fewer than 6 working days, the Department of Financial Services shall be deemed in compliance with this subsection if the payment is approved warrant is issued within 6 working days without regard to the actual number of calendar days. For purposes of this section, a payment is deemed to be issued on the first working day that payment is available for delivery or mailing to the vendor.
- (3)(a) Each agency of the state or the judicial branch which is required by law to file invoices vouchers with the Chief Financial Officer shall keep a record of the date of receipt of the invoice; dates of receipt, inspection, and approval of the goods or services; date of filing of the approved invoice voucher; and date of issuance of the warrant in payment thereof. If the invoice voucher is not filed or the warrant is not issued within the time required, an explanation in writing by the agency head or the Chief Justice shall be submitted to the Department of Financial Services in a manner prescribed by it. Agencies and the judicial branch shall continue to deliver or mail state payments promptly.
- (b) If a warrant in payment of an invoice is not issued within 40 days after receipt of the invoice and receipt, inspection, and approval of the goods and services,

the agency or judicial branch shall pay to the vendor, in 2 addition to the amount of the invoice, interest at a rate as established pursuant to s. 55.03(1) on the unpaid balance from 3 the expiration of such 40-day period until such time as the 4 warrant is issued to the vendor. Such interest shall be added 5 to the invoice at the time of submission to the Chief 7 Financial Officer for payment whenever possible. If addition 8 of the interest penalty is not possible, the agency or 9 judicial branch shall pay the interest penalty payment within 15 days after issuing the warrant. The provisions of this 10 paragraph apply only to undisputed amounts for which payment 11 12 has been authorized. Disputes shall be resolved in accordance 13 with rules developed and adopted by the Chief Justice for the judicial branch, and rules adopted by the Department of 14 Financial Services or in a formal administrative proceeding 15 before an administrative law judge of the Division of 16 17 Administrative Hearings for state agencies, provided that, for 18 the purposes of ss. 120.569 and 120.57(1), no party to a dispute involving less than \$1,000 in interest penalties shall 19 be deemed to be substantially affected by the dispute or to 20 21 have a substantial interest in the decision resolving the 22 dispute. In the case of an error on the part of the vendor, 23 the 40-day period shall begin to run upon receipt by the agency or the judicial branch of a corrected invoice or other 2.4 25 remedy of the error. For purposes of this section, the 26 non-submittal of the appropriate federal taxpayer identification documentation to the Department of Financial 27 2.8 Services by the vendor will be deemed an error on the part of the vendor and the vendor will be required to submit the 29 appropriate federal taxpayer documentation in order to remedy 30 the error. The provisions of this paragraph do not apply when

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the filing requirement under subsection (1) or subsection (2) has been waived in whole by the Department of Financial Services. The various state agencies and the judicial branch shall be responsible for initiating the penalty payments required by this subsection and shall use this subsection as authority to make such payments. The budget request submitted to the Legislature shall specifically disclose the amount of any interest paid by any agency or the judicial branch pursuant to this subsection. The temporary unavailability of funds to make a timely payment due for goods or services does not relieve an agency or the judicial branch from the obligation to pay interest penalties under this section.

(6) The Department of Financial Services shall monitor each agency's and the judicial branch's compliance with the time limits and interest penalty provisions of this section. The department shall provide a report to an agency or to the judicial branch if the department determines that the agency or the judicial branch has failed to maintain an acceptable rate of compliance with the time limits and interest penalty provisions of this section. The department shall establish criteria for determining acceptable rates of compliance. The report shall also include a list of late invoices vouchers or payments, the amount of interest owed or paid, and any corrective actions recommended. The department shall perform monitoring responsibilities, pursuant to this section, using the <u>Department of Financial Services' financial systems</u> Management Services and Purchasing Subsystem or the Florida Accounting Information Resource Subsystem provided in s. 215.94. Each agency and the judicial branch shall be responsible for the accuracy of information entered into the Department of Management Services' procurement system

Management Services and Purchasing Subsystem and the 2 Department of Financial Services' financial systems Florida Accounting Information Resource Subsystem for use in this 3 4 monitoring. 5 Section 9. Paragraph (d) of subsection (1) of section 6 215.97, Florida Statutes, is amended to read: 7 215.97 Florida Single Audit Act.--(1) The purposes of the section are to: 8 9 (d) Provide for identification of state financial 10 assistance transactions in the appropriations act, state accounting records, and recipient organization records. 11 12 Section 10. Effective upon this act becoming a law, 13 paragraph (bb) of subsection (1) of section 216.011, Florida Statutes, is amended, and paragraphs (tt) and (uu) are added 14 to that subsection, to read: 15 216.011 Definitions.--16 17 (1) For the purpose of fiscal affairs of the state, 18 appropriations acts, legislative budgets, and approved budgets, each of the following terms has the meaning 19 indicated: 2.0 21 (bb) "Operating capital outlay" means the 22 appropriation category used to fund equipment, fixtures, and 23 other tangible personal property of a nonconsumable and nonexpendable nature under s. 273.025, according to the value 2.4 or cost specified in s. 273.02. 25 (tt) "Incurred obligation" means a legal obligation 26 27 for goods or services that have been contracted for, referred 2.8 to as an encumbrance in the state's financial system, or received or incurred by the state and referred to as a payable 29 30 in the state's financial system.

1	(uu) "Salary rate reserve" means the withholding of a
2	portion of the annual salary rate for a specific purpose.
3	Section 11. Paragraphs (h) through (k) are added to
4	subsection (1) of section 216.013, Florida Statutes, and
5	subsection (5) of that section is amended, to read:
6	216.013 Long-range program planState agencies and
7	the judicial branch shall develop long-range program plans to
8	achieve state goals using an interagency planning process that
9	includes the development of integrated agency program service
10	outcomes. The plans shall be policy based, priority driven,
11	accountable, and developed through careful examination and
12	justification of all agency and judicial branch programs.
13	(1) Long-range program plans shall provide the
14	framework for the development of budget requests and shall
	identify or update:
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15 16	(h) Legislatively approved output and outcome
16	(h) Legislatively approved output and outcome
16 17	(h) Legislatively approved output and outcome performance measures.
16 17 18	(h) Legislatively approved output and outcome performance measures. (i) Performance standards for each performance measure
16 17 18	<pre>(h) Legislatively approved output and outcome performance measures. (i) Performance standards for each performance measure and justification for the standards and the sources of data to</pre>
16 17 18 19	(h) Legislatively approved output and outcome performance measures. (i) Performance standards for each performance measure and justification for the standards and the sources of data to be used for measurement.
16 17 18 19 20	<pre>(h) Legislatively approved output and outcome performance measures. (i) Performance standards for each performance measure and justification for the standards and the sources of data to be used for measurement. (j) Prior-year performance data on approved</pre>
16 17 18 19 20 21	(h) Legislatively approved output and outcome performance measures. (i) Performance standards for each performance measure and justification for the standards and the sources of data to be used for measurement. (j) Prior-year performance data on approved performance measures and an explanation of deviation from
116 117 118 119 220 221 222 223	(h) Legislatively approved output and outcome performance measures. (i) Performance standards for each performance measure and justification for the standards and the sources of data to be used for measurement. (j) Prior-year performance data on approved performance measures and an explanation of deviation from expected performance. Performance data must be assessed for
116 117 118 119 20 221 222 23	(h) Legislatively approved output and outcome performance measures. (i) Performance standards for each performance measure and justification for the standards and the sources of data to be used for measurement. (j) Prior-year performance data on approved performance measures and an explanation of deviation from expected performance. Performance data must be assessed for reliability in accordance with s. 20.055.
16 17 18 19 20 21 22 23 24	(h) Legislatively approved output and outcome performance measures. (i) Performance standards for each performance measure and justification for the standards and the sources of data to be used for measurement. (j) Prior-year performance data on approved performance measures and an explanation of deviation from expected performance. Performance data must be assessed for reliability in accordance with s. 20.055. (k) Proposed performance incentives and disincentives.
16 17 18 19 20 21 22 23 24 25	(h) Legislatively approved output and outcome performance measures. (i) Performance standards for each performance measure and justification for the standards and the sources of data to be used for measurement. (j) Prior-year performance data on approved performance measures and an explanation of deviation from expected performance. Performance data must be assessed for reliability in accordance with s. 20.055. (k) Proposed performance incentives and disincentives. (5) Following the adoption of the annual General
16 17 118 119 220 221 222 23 224 225 226 227	(h) Legislatively approved output and outcome performance measures. (i) Performance standards for each performance measure and justification for the standards and the sources of data to be used for measurement. (j) Prior-year performance data on approved performance measures and an explanation of deviation from expected performance. Performance data must be assessed for reliability in accordance with s. 20.055. (k) Proposed performance incentives and disincentives. (5) Following the adoption of the annual General Appropriations Act, The state agencies and the judicial branch

31 performance measures in the General Appropriations Act and

- legislation implementing the General Appropriations Act. 2 Agencies and the judicial branch have 30 days subsequent to the effective date of the General Appropriations Act and 3 4 implementing legislation until June 30 to make adjustments to their plans as posted on their Internet websites. 5 6 Section 12. Paragraph (a) of subsection (4) and 7 subsections (5), (6), and (8) of section 216.023, Florida 8 Statutes, are amended, and subsections (7), (9), (10), (11), and (12) are renumbered as subsections (5), (6), (7), (8), and 9 10 (9), respectively, to read: 216.023 Legislative budget requests to be furnished to 11 12 Legislature by agencies. --13 (4)(a) The legislative budget request must contain for each program: 14 15 1. The constitutional or statutory authority for a 16 program, a brief purpose statement, and approved program components. 2. Information on expenditures for 3 fiscal years 18 (actual prior-year expenditures, current-year estimated 19 20 expenditures, and agency budget requested expenditures for the 21 next fiscal year) by appropriation category. 22 3. Details on trust funds and fees.

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- 4. The total number of positions (authorized, fixed, and requested).
- 5. An issue narrative describing and justifying changes in amounts and positions requested for current and proposed programs for the next fiscal year.
 - 6. Information resource requests.
- 7. Legislatively approved Output and outcome performance measures and any proposed revisions to measures.

8. Proposed performance standards for each performance measure and justification for the standards and the sources of data to be used for measurement.

9. Prior year performance data on approved performance measures and an explanation of deviation from expected performance. Performance data must be assessed for reliability in accordance with s. 20.055.

10. Proposed performance incentives and disincentives.

7.11. Supporting information, including applicable cost-benefit analyses, business case analyses, performance contracting procedures, service comparisons, and impacts on performance standards for any request to outsource or privatize agency functions.

8.12. An evaluation of any major outsourcing and privatization initiatives undertaken during the last 5 fiscal years having aggregate expenditures exceeding \$10 million during the term of the contract. The evaluation shall include an assessment of contractor performance, a comparison of anticipated service levels to actual service levels, and a comparison of estimated savings to actual savings achieved. Consolidated reports issued by the Department of Management Services may be used to satisfy this requirement.

(5) Agencies must maintain a comprehensive performance accountability system and provide a list of performance measures maintained by the agency which are in addition to the measures approved by the Legislature.

(6) Annually, by June 30, executive agencies shall submit to the Executive Office of the Governor adjustments to their performance standards based on the amounts appropriated for each program by the Legislature. When such an adjustment is made, all performance standards, including any adjustments

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made, shall be reviewed and revised as necessary by the Executive Office of the Governor and, upon approval, submitted to the Legislature pursuant to the review and approval process provided in s. 216.177. The Senate and the House of Representatives appropriations committees shall advise Senate substantive committees and House of Representatives substantive committees, respectively, of all adjustments made to performance standards or measures. The Executive Office of the Governor shall maintain the official record of adjustments to the performance standards. As used in this section, the term "official record" means the official compilation of information about state agency performance based programs and measures, including approved programs, approved outputs and outcomes, baseline data, approved standards for each performance measure and any approved adjustments thereto, as well as actual agency performance for each measure. (8) Annually, by June 30, the judicial branch shall make adjustments to any performance standards for approved programs based on the amount appropriated for each program, which shall be submitted to the Legislature pursuant to the notice and review process provided in s. 216.177. The Senate and the House of Representatives appropriations committees shall advise Senate substantive committees and House substantive committees, respectively, of all adjustments made to performance standards or measures. Section 13. Paragraph (a) of subsection (4) of section 216.134, Florida Statutes, is amended, and paragraph (c) is added to that subsection, to read: 216.134 Consensus estimating conferences; general provisions. --

(4) Consensus estimating conferences are within the 2 legislative branch. The membership of each consensus estimating conference consists of principals and participants. 3 4 (a) A person designated by law as a principal may preside over conference sessions, convene conference sessions, 5 request information, specify topics to be included on the conference agenda, agree or withhold agreement on whether information is to be official information of the conference, 8 release official information of the conference, interpret 9 10 official information of the conference, and monitor errors in official information of the conference. The responsibility of 11 12 presiding over sessions of the conference shall be rotated 13 among the principals. (c) The principals of each conference shall be 14 professional staff of the Executive Office of the Governor 15 designated by the Governor, the coordinator of the Office of 16 Economic and Demographic Research, professional staff of the Senate designated by the President of the Senate, and 18 professional staff of the House of Representatives designated 19 by the Speaker of the House of Representatives. The 2.0 21 coordinator of the Office of Economic and Demographic Research may designate other professional staff within that office to 2.2 23 act as principals on the conferences. Section 14. Section 216.136, Florida Statutes, is 2.4 amended to read: 2.5 216.136 Consensus estimating conferences; duties and 26 27 principals.--28 (1) ECONOMIC ESTIMATING CONFERENCE. --29 (a) Duties. The Economic Estimating Conference shall 30 develop such official information with respect to the national

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the state planning and budgeting system. The basic, long-term forecasts which are a part of its official information shall be trend forecasts. However, the conference may include cycle forecasts as a part of its official information if the subject matter of the forecast warrants a cycle forecast and if such forecast is developed in a special impact session of the conference.

(b) Principals. The Executive Office of the Governor, the coordinator of the Office of Economic and Demographic Research, and professional staff of the Senate and House of Representatives who have forecasting expertise, or their designees, are the principals of the Economic Estimating Conference. The responsibility of presiding over sessions of the conference shall be rotated among the principals.

(2) DEMOGRAPHIC ESTIMATING CONFERENCE. --

(a) Duties. The Demographic Estimating Conference shall develop such official information with respect to the population of the nation and state by age, race, and sex as the conference determines is needed for the state planning and budgeting system. The conference shall use the official population estimates provided under s. 186.901 in developing its official information.

(b) Principals. The Executive Office of the Governor, the coordinator of the Office of Economic and Demographic Research, and professional staff of the Senate and House of Representatives who have forecasting expertise, or their designees, are the principals of the Demographic Estimating Conference. The responsibility of presiding over sessions of the conference shall be rotated among the principals.

(3) REVENUE ESTIMATING CONFERENCE. --

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(a) Duties. The Revenue Estimating Conference shall develop such official information with respect to anticipated state and local government revenues as the conference determines is needed for the state planning and budgeting system. Any principal may request the conference to review and estimate revenues for any trust fund.

(b) Principals. The Executive Office of the Governor, the coordinator of the Office of Economic and Demographic Research, and professional staff of the Senate and House of Representatives who have forecasting expertise, or their designees, are the principals of the Revenue Estimating Conference. The responsibility of presiding over sessions of the conference shall be rotated among the principals.

- (4) EDUCATION ESTIMATING CONFERENCE. --
- (a) Duties. The Education Estimating Conference shall develop such official information relating to the state public and private educational system, including forecasts of student enrollments, the number of students qualified for state financial aid programs and for the William L. Boyd, IV, Florida Resident Access Grant Program and the appropriation required to fund the full award amounts for each program, fixed capital outlay needs, and Florida Education Finance Program formula needs, as the conference determines is needed for the state planning and budgeting system. The conference's initial projections of enrollments in public schools shall be forwarded by the conference to each school district no later than 2 months prior to the start of the regular session of the Legislature. Each school district may, in writing, request adjustments to the initial projections. Any adjustment request shall be submitted to the conference no later than 1 month prior to the start of the regular session of the

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Legislature and shall be considered by the principals of the conference. A school district may amend its adjustment request, in writing, during the first 3 weeks of the 3 legislative session, and such amended adjustment request shall 4 be considered by the principals of the conference. For any 5 6 adjustment so requested, the district shall indicate and 7 explain, using definitions adopted by the conference, the 8 components of anticipated enrollment changes that correspond to continuation of current programs with workload changes; 9 program improvement; program reduction or elimination; 10 initiation of new programs; and any other information that may 11 12 be needed by the Legislature. For public schools, the 13 conference shall submit its full-time equivalent student consensus estimate to the Legislature no later than 1 month 14 after the start of the regular session of the Legislature. No 15 conference estimate may be changed without the agreement of 16 17 the full conference.

(b) Adjustments. No later than 2 months prior to the start of the regular session of the Legislature, the conference shall forward to each eligible postsecondary education institution its initial projections of the number of students qualified for state financial aid programs and the appropriation required to fund those students at the full award amount. Each postsecondary education institution may request, in writing, adjustments to the initial projection. Any adjustment request must be submitted to the conference no later than 1 month prior to the start of the regular session of the Legislature and shall be considered by the principals of the conference. For any adjustment so requested, the postsecondary education institution shall indicate and explain, using definitions adopted by the conference, the

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components of anticipated changes that correspond to continuation of current programs with enrollment changes, program reduction or elimination, initiation of new programs, award amount increases or decreases, and any other information that is considered by the conference. The conference shall submit its consensus estimate to the Legislature no later than 1 month after the start of the regular session of the Legislature. No conference estimate may be changed without the agreement of the full conference.

(c) Principals. The Commissioner of Education, the Executive Office of the Governor, the coordinator of the Office of Economic and Demographic Research, and professional staff of the Senate and House of Representatives who have forecasting expertise, or their designees, are the principals of the Education Estimating Conference. The Commissioner of Education or his or her designee shall preside over sessions of the conference.

- (5) CRIMINAL JUSTICE ESTIMATING CONFERENCE.-
 (a) Duties. The Criminal Justice Estimating

 Conference shall:
- (a)1. Develop such official information relating to the criminal justice system, including forecasts of prison admissions and population and of supervised felony offender admissions and population, as the conference determines is needed for the state planning and budgeting system.
- (b)2. Develop such official information relating to the number of eligible discharges and the projected number of civil commitments for determining space needs pursuant to the civil proceedings provided under part V of chapter 394.
- $(c)^3$. Develop official information relating to the number of sexual offenders and sexual predators who are

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required by law to be placed on community control, probation, or conditional release who are subject to electronic monitoring. In addition, the Office of Economic and Demographic Research shall study the factors relating to the sentencing of sex offenders from the point of arrest through the imposition of sanctions by the sentencing court, including original charges, plea negotiations, trial dispositions, and sanctions. The Department of Corrections, the Office of the State Courts Administrator, the Florida Department of Law Enforcement, and the state attorneys shall provide information deemed necessary for the study. The final report shall be provided to the President of the Senate and the Speaker of the House of Representatives by March 1, 2006.

(b) Principals. The Executive Office of the Governor, the coordinator of the Office of Economic and Demographic Research, and professional staff, who have forecasting expertise, from the Senate, the House of Representatives, and the Supreme Court, or their designees, are the principals of the Criminal Justice Estimating Conference. The principal representing the Executive Office of the Governor shall preside over sessions of the conference.

(6) SOCIAL SERVICES ESTIMATING CONFERENCE.--

(a)1. The Social Services Estimating Conference shall develop such official information relating to the social services system of the state, including forecasts of social services caseloads, utilization, and expenditures, as the conference determines is needed for the state planning and budgeting system. Such official information shall include, but not be limited to, cash assistance and Medicaid caseloads.

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(b)2. The Social Services Estimating Conference shall develop information relating to the Florida Kidcare program, including, but not limited to, outreach impacts, enrollment, caseload, utilization, and expenditure information that the conference determines is needed to plan for and project future budgets and the drawdown of federal matching funds. The agencies required to collect and analyze Florida Kidcare program data under s. 409.8134 shall be participants in the Social Services Estimating Conference for purposes of developing information relating to the Florida Kidcare program.

(b) Principals. The Executive Office of the Governor, the coordinator of the Office of Economic and Demographic Research, professional staff who have forecasting expertise from the Department of Children and Family Services, the Agency for Health Care Administration, the Senate, and the House of Representatives, or their designees, are the principals of the Social Services Estimating Conference. The principal representing the Executive Office of the Governor shall preside over sessions of the conference.

(7) WORKFORCE ESTIMATING CONFERENCE. --

(a) Duties.

(a)1. The Workforce Estimating Conference shall develop such official information on the workforce development system planning process as it relates to the personnel needs of current, new, and emerging industries as the conference determines is needed by the state planning and budgeting system. Such information, using quantitative and qualitative research methods, must include at least: short-term and long-term forecasts of employment demand for jobs by occupation and industry; entry and average wage forecasts

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among those occupations; and estimates of the supply of trained and qualified individuals available or potentially available for employment in those occupations, with special focus upon those occupations and industries which require high skills and have high entry wages and experienced wage levels. In the development of workforce estimates, the conference shall use, to the fullest extent possible, local occupational and workforce forecasts and estimates.

(b) 2. The Workforce Estimating Conference shall review data concerning the local and regional demands for short-term and long-term employment in High-Skills/High-Wage Program jobs, as well as other jobs, which data is generated through surveys conducted as part of the state's Internet-based job matching and labor market information system authorized under s. 445.011. The conference shall consider such data in developing its forecasts for statewide employment demand, including reviewing the local and regional data for common trends and conditions among localities or regions which may warrant inclusion of a particular occupation on the statewide occupational forecasting list developed by the conference. Based upon its review of such survey data, the conference shall also make recommendations semiannually to Workforce Florida, Inc., on additions or deletions to lists of locally targeted occupations approved by Workforce Florida, Inc.

3. During each legislative session, and at other times if necessary, the Workforce Estimating Conference shall meet as the Workforce Impact Conference for the purpose of determining the effects of legislation related to the state's workforce and economic development efforts introduced prior to and during such legislative session. In addition to the designated principals of the impact conference, nonprincipal

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(a) Duties.

participants of the impact conference shall include a representative of the Florida Chamber of Commerce and other interested parties. The impact conference shall use both quantitative and qualitative research methods to determine the impact of introduced legislation related to workforce and economic development issues. (c)4. Notwithstanding subparagraph 3., The Workforce Estimating Conference, for the purposes described in paragraph (a) subparagraph 1., shall meet no less than 2 times in a calendar year. The first meeting shall be held in February, and the second meeting shall be held in August. Other meetings may be scheduled as needed. (b) Principals. The Commissioner of Education, the Executive Office of the Governor, the director of the Office of Tourism, Trade, and Economic Development, the director of the Agency for Workforce Innovation, the executive director of the Commission for Independent Education, the Chancellor of the State University System, the chair of Workforce Florida, Inc., the coordinator of the Office of Economic and Demographic Research, or their designees, and professional staff from the Senate and the House of Representatives who have forecasting and substantive expertise, are the principals of the Workforce Estimating Conference. In addition to the designated principals of the conference, nonprincipal participants of the conference shall include a representative of the Florida Chamber of Commerce and other interested parties. The principal representing the Executive Office of the Governor shall preside over the sessions of the conference. (8) EARLY LEARNING PROGRAMS ESTIMATING CONFERENCE. --

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(a)1. The Early Learning Programs Estimating

Conference shall develop estimates and forecasts of the unduplicated count of children eligible for school readiness programs in accordance with the standards of eligibility established in s. 411.01(6), and of children eligible for the Voluntary Prekindergarten Education Program in accordance with s. 1002.53(2), as the conference determines are needed to support the state planning, budgeting, and appropriations processes.

(b)2. The Agency for Workforce Innovation shall provide information on needs and waiting lists for school readiness programs, and information on the needs for the Voluntary Prekindergarten Education Program, as requested by the Early Learning Programs Estimating Conference or individual conference principals in a timely manner.

(b) Principals. The Executive Office of the Governor, the Director of Economic and Demographic Research, and professional staff who have forecasting expertise from the Agency for Workforce Innovation, the Department of Children and Family Services, the Department of Education, the Senate, and the House of Representatives, or their designees, are the principals of the Early Learning Programs Estimating Conference. The principal representing the Executive Office of the Governor shall preside over sessions of the conference.

(9) SELF-INSURANCE ESTIMATING CONFERENCE. --

(a) Duties. The Self-Insurance Estimating Conference shall develop such official information on self-insurance related issues as the conference determines is needed by the state planning and budgeting system.

(b) Principals. The Executive Office of the Governor, the coordinator of the Office of Economic and Demographic

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Research, and professional staff of the Senate and the House of Representatives who have forecasting and substantive experience, or their designees, are the principals of the Self Insurance Estimating Conference. The responsibility of presiding over sessions of the conference shall be rotated among the principals. (10) FLORIDA RETIREMENT SYSTEM ACTUARIAL ASSUMPTION CONFERENCE. --(a) Duties. The Florida Retirement System Actuarial Assumption Conference shall develop official information with respect to the economic and noneconomic assumptions and funding methods of the Florida Retirement System necessary to perform the system actuarial study undertaken pursuant to s. 121.031(3). Such information shall include: an analysis of the actuarial assumptions and actuarial methods used in the study and a determination of whether changes to the assumptions or methods need to be made due to experience changes or revised future forecasts. (b) Principals. The Executive Office of the Governor, the coordinator of the Office of Economic and Demographic Research, and professional staff of the Senate and House of Representatives who have forecasting and substantive expertise, or their designees, are the principals of the Florida Retirement System Actuarial Assumption Conference. The Executive Office of the Governor shall have the responsibility of presiding over the sessions of the conference. The State Board of Administration and the Division of Retirement shall be participants in the conference. Section 15. Paragraph (a) of subsection (2) of section

216.177, Florida Statutes, is amended to read:

216.177 Appropriations acts, statement of intent, 2 violation, notice, review and objection procedures .--3 (2)(a) Whenever notice of action to be taken by the 4 Executive Office of the Governor or the Chief Justice of the Supreme Court is required by law this chapter, such notice 5 6 shall be given to the chair and vice chair of the Legislative 7 Budget Commission in writing, and shall be delivered at least 8 14 days prior to the action referred to, unless a shorter 9 period is approved in writing by the chair and vice chair or a different period is specified by law. If the action is solely 10 for the release of funds appropriated by the Legislature, the 11 12 notice shall be delivered at least 3 days before the effective 13 date of the action. Action shall not be taken on any budget item for which this chapter requires notice to the Legislative 14 Budget Commission or the appropriations committees without 15 such notice having been provided, even though there may be 16 17 good cause for considering such item. 18 Section 16. Subsections (3), (5), (6), paragraph (a) of subsection (8), paragraph (a) of subsection (10), and 19 subsection (11) of section 216.181, Florida Statutes, are 20 21 amended to read: 22 216.181 Approved budgets for operations and fixed 23 capital outlay .--(3) All amendments to original approved operating 2.4 budgets, regardless of funding source, are subject to the 25 26 notice and objection review procedures set forth in s. 27 216.177. 2.8 (5) An amendment to the original operating budget for an information technology project or initiative that involves 29 more than one agency, has an outcome that impacts another 30 agency, or exceeds \$500,000 in total cost over a 1-year

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period, except for those projects that are a continuation of hardware or software maintenance or software licensing 2 agreements, or that are for desktop replacement that is 3 similar to the technology currently in use must be reviewed by 4 the Technology Review Workgroup pursuant to s. 216.0446 and 5 6 approved by the Executive Office of the Governor for the 7 executive branch or by the Chief Justice for the judicial 8 branch, and shall be subject to the notice and objection 9 review procedures set forth in s. 216.177.

- appropriation to traditional appropriations categories shall be submitted by the affected agency to the Executive Office of the Governor or the Chief Justice of the Supreme Court. The Executive Office of the Governor and the Chief Justice of the Supreme Court shall submit such plan to the chair and vice chair of the Legislative Budget Commission either before or concurrent with the submission of any budget amendment that recommends the transfer and release of may require the submission of a detailed plan from the agency or entity of the judicial branch affected, consistent with the General Appropriations Act, special appropriations acts, and statements of intent before transferring and releasing the balance of a lump-sum appropriation.
- (b) The Executive Office of the Governor and the Chief Justice of the Supreme Court may amend, without approval of the Legislative Budget Commission, state agency and judicial branch entity budgets, respectively, to reflect the transferred funds and to provide the associated increased salary rate based on the approved plans for lump-sum appropriations. Any action proposed pursuant to this paragraph is subject to the procedures set forth in s. 216.177.

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The Executive Office of the Governor shall transmit to each state agency and the Chief Financial Officer, and the Chief Justice shall transmit to each judicial branch component and the Chief Financial Officer, any approved amendments to the approved operating budgets.

- (8) As part of the approved operating budget, the Executive Office of the Governor shall furnish to each state agency, and the Chief Justice of the Supreme Court shall furnish to the entity of the judicial branch, an approved annual salary rate for each budget entity containing a salary appropriation. This rate shall be based upon the actual salary rate and shall be consistent with the General Appropriations Act or special appropriations acts. The annual salary rate shall be:
- (a) Determined by the salary rate specified in the General Appropriations Act and adjusted for reorganizations authorized by law, for any other appropriations made by law, and, subject to s. 216.177, for distributions of lump-sum appropriations and administered funds and for actions that require authorization of salary rate from salary rate reserve and placement of salary rate in salary rate reserve.
- authorize increases or decreases in the approved salary rate, except as authorized in s. 216.181(8)(a), for positions pursuant to the request of the agency filed with the Executive Office of the Governor or pursuant to the request of an entity of the judicial branch filed with the Chief Justice of the Supreme Court, if deemed necessary and in the best interest of the state and consistent with legislative policy and intent.

1	(11) The Executive Office of the Governor and the
2	Chief Justice of the Supreme Court may approve changes in the
3	amounts appropriated from state trust funds in excess of those
4	in the approved operating budget up to \$1 million only
5	pursuant to the federal funds provisions of s. 216.212, when
6	grants and donations are received after April 1, or when
7	deemed necessary due to a set of conditions that were
8	unforeseen at the time the General Appropriations Act was
9	adopted and that are essential to correct in order to continue
10	the operation of government. Changes in the amounts
11	appropriated from state trust funds in excess of those in the
12	approved operating budget which are in excess of \$1 million
13	may be approved only by the Legislative Budget Commission
14	pursuant to the request of a state agency filed with the
15	Executive Office of the Governor or pursuant to the request of
16	an entity of the judicial branch filed with the Chief Justice
17	of the Supreme Court. The provisions of this subsection are
18	subject to the notice, review, and objection procedures set
19	forth in s. 216.177.
20	Section 17. Section 216.1811, Florida Statutes, is
21	created to read:
22	216.1811 Approved operating budgets and appropriations
23	for the legislative branch
24	(1) The Governor and the Chief Financial Officer shall
25	each make changes to the original approved operating budgets
26	for operational and fixed capital expenditures relating to the
27	legislative branch as directed by the presiding officers of
28	the legislative branch.
29	(2) The Governor and the Chief Financial Officer shall
30	each ensure that any balances of appropriations made to the

1	legislative branch are carried forward as directed by the
2	presiding officers of the legislative branch.
3	Section 18. Subsection (2) of section 216.1815,
4	Florida Statutes, is amended to read:
5	216.1815 Agency incentive and savings program
6	(2) To be eligible to retain funds, an agency or the
7	Chief Justice of the Supreme Court must submit a plan and an
8	associated request to amend its approved operating budget to
9	the Legislative Budget Commission specifying:
10	(a) The modifications to approved programs resulting
11	in efficiencies and cost savings;
12	(b) The amount and source of the funds and positions
13	saved;
14	(c) The specific positions, rate, amounts, and sources
15	of funds the agency or the judicial branch wishes to include
16	in its incentive expenditures;
17	(d) How the agency or the judicial branch will meet
18	the goals and objectives established in its long-range program
19	plan;
20	(e) How the agency or the judicial branch will meet
21	performance standards, including established by the
22	Legislature and those in its long-range program plan; and
23	(f) Any other incentive expenditures which the agency
24	or the judicial branch believes will enhance its performance.
25	Section 19. Section 216.1827, Florida Statutes, is
26	created to read:
27	216.1827 Requirements for performance measures and
28	standards
29	(1) Agencies and the judicial branch shall maintain a
30	comprehensive performance accountability system containing, at
31	a minimum, a list of performance measures and standards that

are adopted by the Legislature and subsequently amended 2 pursuant to this section. (2)(a) Agencies and the judicial branch shall submit 3 4 output and outcome measures and standards, as well as 5 historical baseline and performance data, to the Executive 6 Office of the Governor and the Legislature, under s. 216.013. 7 (b) Agencies and the judicial branch shall also submit 8 performance data, measures, and standards to the Office of Program Policy Analysis and Government Accountability upon 9 10 request for review of the adequacy of the legislatively approved measures and standards. 11 12 (3)(a) An agency may submit requests to delete or 13 amend its existing approved performance measures and standards or submit requests to create additional performance measures 14 and standards to the Executive Office of the Governor for 15 review and approval. The request shall document the 16 justification for the change and ensure that the revision, 18 deletion, or addition is consistent with legislative intent. Revisions or deletions to, or additions of performance 19 measures and standards approved by the Executive Office of the 2.0 21 Governor are subject to the review and objection procedure set 2.2 forth in s. 216.177. 23 (b) The Chief Justice of the Supreme Court may submit deletions or amendments of the judicial branch's existing 2.4 approved performance measures and standards or may submit 2.5 additional performance measures and standards to the Executive 26 2.7 Office of the Governor accompanied with justification for the 2.8 change and ensure that the revision, deletion, or addition is consistent with legislative intent. Revisions or deletions to, 29 30 or additions of performance measures and standards submitted

1	by the Chief Justice of the Supreme Court are subject to the
2	review and objection procedure set forth in s. 216.177.
3	(4)(a) The Legislature may create, amend, and delete
4	performance measures and standards. The Legislature may confer
5	with the Executive Office of the Governor for state agencies
6	and the Chief Justice of the Supreme Court for the judicial
7	branch prior to any such action.
8	(b) The Legislature may require state agencies to
9	submit requests for revisions, additions, or deletions to
10	approved performance measures and standards to the Executive
11	Office of the Governor for review and approval, subject to the
12	review and objection procedure set forth in s. 216.177.
13	(c) The Legislature may require the judicial branch to
14	submit revisions, additions, or deletions to approved
15	performance measures and standards to the Executive Office of
16	The Governor, subject to the review and objection procedure
17	set forth in s. 216.177.
18	(d) Any new agency created by the Legislature is
19	subject to the initial performance measures and standards
20	established by the Legislature. The Legislature may require
21	state agencies and the judicial branch to provide any
22	information necessary to create initial performance measures
23	and standards.
24	Section 20. Subsection (3) is added to section
25	216.251, Florida Statutes, to read:
26	216.251 Salary appropriations; limitations
27	(3) An agency may not provide general salary increases
28	or pay additives for a cohort of positions sharing the same
29	job classification or job occupations which the Legislature
30	has not authorized in the General Appropriations Act or other
31	laws.

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Section 21. Subsection (3), paragraph (b) of subsection (4), and subsection (5) of section 216.292, Florida Statutes, are amended, and subsection (7) is added to that section, to read:

216.292 Appropriations nontransferable; exceptions.--

- (3) The following transfers are authorized with the approval of the Executive Office of the Governor for the executive branch or the Chief Justice for the judicial branch, subject to the notice and <u>objection review</u> provisions of s. 216.177:
- (a) The transfer of appropriations for operations from trust funds in excess of those provided in subsection (2), up to \$1 million.
 - (b) The transfer of positions between budget entities.
- (4) The following transfers are authorized with the approval of the Legislative Budget Commission. Unless waived by the chair and vice chair of the commission, notice of such transfers must be provided 14 days before the commission meeting:
- (b) The transfer of appropriations for operations from trust funds in excess of those <u>authorized</u> provided in <u>subsection (2) or subsection (3) this section that exceed the greater of 5 percent of the original approved budget or \$1 million</u>, as recommended by the Executive Office of the Governor or the Chief Justice of the Supreme Court.
- (5) A transfer of funds may not result in the initiation of a fixed capital outlay project that has not received a specific legislative appropriation, except that federal funds for fixed capital outlay projects for the Department of Military Affairs, which do not carry a continuing commitment on future appropriations by the

2 Governor for the purpose received, subject to the noticereview, and objection procedures set forth in s. 216.177. 3 4 (7) The provisions of this section do not apply to the budgets for the legislative branch. 5 6 Section 22. Effective upon this act becoming a law, 7 subsections (1) and (3) and paragraph (a) of subsection (2) of 8 section 216.301, Florida Statutes, as amended by section 40 of chapter 2005-152, Laws of Florida, are amended to read: 9 10 216.301 Appropriations; undisbursed balances.--(1)(a) As of June 30th of each year, for 11 12 appropriations for operations only, each department and the 13 judicial branch shall identify in the state's financial system any incurred obligation which has not been disbursed, showing 14 in detail the commitment or to whom obligated and the amounts 15 of such commitments or obligations. Any appropriation not 16 17 identified as an incurred obligation effective June 30th shall 18 revert to the fund from which it was appropriated and shall be available for reappropriation by the Legislature. 19 20 (b) The undisbursed release balance of any authorized 21 appropriation, except an appropriation for fixed capital 2.2 outlay, for any given fiscal year remaining on June 30 of the 23 fiscal year shall be carried forward in an amount equal to the incurred obligations identified in paragraph (a). Any such 2.4 incurred obligations remaining undisbursed on September 30 2.5 shall revert to the fund from which appropriated and shall be 26 27 available for reappropriation by the Legislature. The Chief 2.8 Financial Officer will monitor changes made to incurred obligations prior to the September 30 reversion to ensure 29 generally accepted accounting procedures and legislative 30 intent are followed. 31

Legislature, may be approved by the Executive Office of the

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incurred obligation is not made and an incurred obligation is proven to be legal, due, and unpaid, then the incurred obligation for the current fiscal year of the state agency or the legislative or judicial branch affected.

(1)(a) Any balance of any appropriation, except an appropriation for fixed capital outlay, which is not disbursed but which is expended shall, at the end of each fiscal year, be certified by the head of the affected state agency or the judicial or legislative branches, on or before August 1 of each year, to the Executive Office of the Governor, showing in detail the obligees to whom obligated and the amounts of such obligations. Any such encumbered balance remaining undisbursed on September 30 of the same calendar year in which such certification was made shall revert to the fund from which appropriated, except as provided in subsection (3), and shall available for reappropriation by the Legislature. In the event such certification is not made and an obligation is proven to be legal, due, and unpaid, then the obligation shall be paid and charged to the appropriation for the current fiscal year of the state agency or the legislative or judicial branch affected.

(b) Any balance of any appropriation, except an appropriation for fixed capital outlay, for any given fiscal year remaining after charging against it any lawful expenditure shall revert to the fund from which appropriated and shall be available for reappropriation by the Legislature.

 $\underline{(d)(e)}$ Each department and the judicial branch shall maintain the integrity of the General Revenue Fund.

Appropriations from the General Revenue Fund contained in the

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original approved budget may be transferred to the proper trust fund for disbursement. Any reversion of appropriation balances from programs which receive funding from the General Revenue Fund and trust funds shall be transferred to the General Revenue Fund within 15 days after such reversion, unless otherwise provided by federal or state law, including the General Appropriations Act. The Executive Office of the Governor or the Chief Justice of the Supreme Court shall determine the state agency or judicial branch programs which are subject to this paragraph. This determination shall be subject to the legislative consultation and objection process in this chapter. The Education Enhancement Trust Fund shall not be subject to the provisions of this section. (2)(a) The balance of any appropriation for fixed capital outlay which is not disbursed but expended, contracted, or committed to be expended prior to February 1 of the second fiscal year of the appropriation, or the third fiscal year if it is for an educational facility as defined in chapter 1013 or for a construction project of a state university, shall be certified by the head of the affected state agency or the legislative or judicial branch on February 1 to the Executive Office of the Governor, showing in detail the commitment or to whom obligated and the amount of the commitment or obligation. The Executive Office of the Governor for the executive branch and the Chief Justice for the 25 judicial branch shall review and approve or disapprove, 26 consistent with criteria jointly developed by the Executive

committees, the continuation of such unexpended balances. The

Executive Office of the Governor shall, no later than February

Office of the Governor and the legislative appropriations

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amended to read:

legislative appropriations committees, and the Auditor General a report listing in detail the items and amounts reverting under the authority of this subsection, including the fund to which reverted and the agency affected.

(3) The President of the Senate and the Speaker of the House of Representatives may notify the Executive Office of the Governor to retain certified forward balances from legislative budget entities until June 30 of the following fiscal year.

Section 23. Subsection (2) of section 252.37, Florida Statutes, is amended to read:

252.37 Financing.--

(2) It is the legislative intent that the first recourse be made to funds regularly appropriated to state and local agencies. If the Governor finds that the demands placed upon these funds in coping with a particular disaster declared by the Governor as a state of emergency are unreasonably great, she or he may make funds available by transferring and expending moneys appropriated for other purposes, by transferring and expending moneys out of any unappropriated surplus funds, or from the Budget Stabilization Fund. Following the expiration or termination of the state of emergency, the Governor may transfer moneys with a budget amendment, subject to approval by the Legislative Budget Commission, process a budget amendment under the notice and review procedures set forth in s. 216.177 to transfer moneys to satisfy the budget authority granted for such emergency. Section 24. Section 273.02, Florida Statutes, is

word "property" as used in this section means equipment,

273.02 Record and inventory of certain property.--The

fixtures, and other tangible personal property of a 2 nonconsumable and nonexpendable nature. The Chief Financial Officer shall establish by rule the requirements for the 3 4 recording of property in the state's financial systems and for the periodic review of property for inventory purposes. 7 the 5 6 value or cost of which is \$1,000 or more and the normal 7 expected life of which is 1 year or more, and hardback covered 8 bound books that are circulated to students or the general 9 public, the value or cost of which is \$25 or more, and hardback covered bound books, the value or cost of which is 10 \$250 or more. Each item of property which it is practicable to 11 12 identify by marking shall be marked in the manner required by 13 the Auditor General. Each custodian shall maintain an adequate record of property in his or her custody, which record shall 14 contain such information as shall be required by the Auditor 15 16 General. Once each year, on July 1 or as soon thereafter as is practicable, and whenever there is a change of custodian, each 18 custodian shall take an inventory of property in his custody. The inventory shall be compared with the property 19 record, and all discrepancies shall be traced and reconciled. 2.0 21 All publicly supported libraries shall be exempt from marking 2.2 hardback covered bound books, as required by this section. The 23 catalog and inventory control records maintained by each publicly supported library shall constitute the property 2.4 2.5 record of hardback covered bound books with a value or cost of 26 \$25 or more included in each publicly supported library 2.7 collection and shall serve as a perpetual inventory in lieu of 2.8 an annual physical inventory. All books identified by these records as missing shall be traced and reconciled, and the 29 30 library inventory shall be adjusted accordingly.

1	Section 25. Section 273.025, Florida Statutes, is
2	created to read:
3	273.025 Financial reporting for recorded
4	property The Chief Financial Officer shall establish by rule
5	the requirements for the capitalization of property that has
6	been recorded in the state's financial systems.
7	Section 26. Subsections (2) and (5) of section
8	273.055, Florida Statutes, are amended to read:
9	273.055 Disposition of state-owned tangible personal
10	property
11	(2) Custodians shall maintain records to identify each
12	property item as to disposition. Such records shall comply
13	with rules issued by the Chief Financial Officer Auditor
14	General .
15	(5) All moneys received from the disposition of
16	state-owned tangible personal property or from any agreement
17	entered into under this chapter must be retained by the
18	custodian and may be disbursed for the acquisition of exchange
19	and surplus property and for all necessary operating
20	expenditures, and are appropriated for those purposes. The
21	custodian shall maintain records of the accounts into which
22	the money is deposited.
23	Section 27. Section 274.02, Florida Statutes, is
24	amended to read:
25	274.02 Record and inventory of certain property
26	(1) The word "property" as used in this section means
27	fixtures and other tangible personal property of a
28	nonconsumable nature the value of which is \$1,000 or more and
29	the normal expected life of which is 1 year or more.
30	(2) The Chief Financial Officer shall establish by

31 rule the requirements for the recording of property and for

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the periodic review of property for inventory purposes. Each item of property which it is practicable to identify by marking shall be marked in the manner required by the Auditor General. Each governmental unit shall maintain an adequate record of its property, which record shall contain such information as shall be required by the Auditor General. Each governmental unit shall take an inventory of its property in the custody of a custodian whenever there is a change in such custodian. A complete physical inventory of all property shall be taken annually, and the date inventoried shall be entered on the property record. The inventory shall be compared with the property record, and all discrepancies shall be traced and reconciled.

Section 28. Paragraph (b) of subsection (3) of section 338.2216, Florida Statutes, is amended to read:

338.2216 Florida Turnpike Enterprise; powers and authority.--

(3)

(b) Notwithstanding the provisions of s. 216.301 to the contrary and in accordance with s. 216.351, the Executive Office of the Governor shall, on July 1 of each year, certify forward all unexpended funds appropriated or provided pursuant to this section for the turnpike enterprise. Of the unexpended funds certified forward, any unencumbered amounts shall be carried forward. Such funds carried forward shall not exceed 5 percent of the <u>original approved total</u> operating budget <u>as defined in s. 216.181(1)</u> of the turnpike enterprise. Funds carried forward pursuant to this section may be used for any lawful purpose, including, but not limited to, promotional and market activities, technology, and training. Any certified

forward funds remaining undisbursed on September 30 December 31 of each year shall be carried forward. Section 29. Subsection (4) of section 1011.57, Florida 3 Statutes, is amended to read: 4 1011.57 Florida School for the Deaf and the Blind; 5 6 board of trustees; management flexibility. --7 (4) Notwithstanding the provisions of s. 216.301 to 8 the contrary, the Executive Office of the Governor shall, on 9 July 1 of each year, certify forward all unexpended funds appropriated for the Florida School for the Deaf and the 10 Blind. The unexpended amounts in any fund shall be carried 11 12 forward and included as the balance forward for that fund in 13 the approved operating budget for the following year. Section 30. Section 215.29, Florida Statutes, is 14 15 repealed. 16 Section 31. Except as otherwise expressly provided in 17 this act, this act shall take effect July 1, 2006. 18 STATEMENT OF SUBSTANTIAL CHANGES CONTAINED IN 19 COMMITTEE SUBSTITUTE FOR 2.0 Senate Bill 2548 21 2.2 The committee substitute for SB 2548: 23 Updates the law regarding financial accounting for the state, preparing for the new financial system (ASPIRE). 2.4 Sets the composition of the consensus estimating 2.5 conferences consistently - the principals will include staff of the Governor's Office, Economic and Demographic Research, and the House and Senate. 2.6 27 Prohibits agencies from granting broad brush general salary increases without specific legislative authorization. 2.8 29 Codifies the current budgetary process used for the budget of the legislative branch. 30 31