

1                   A bill to be entitled  
 2           An act relating to the Department of Highway Safety and  
 3           Motor Vehicles; directing the department to study  
 4           outsourcing its driver's license services; providing a  
 5           definition; requiring that the department submit a report  
 6           to the Governor and Legislature by a specified date;  
 7           providing requirements for the department with respect to  
 8           issues to be included in the study; requiring a cost-  
 9           benefit analysis and a transition and implementation plan;  
 10          providing an effective date.

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 12 Be It Enacted by the Legislature of the State of Florida:

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 14           Section 1. (1) The Department of Highway Safety and Motor  
 15 Vehicles shall study the outsourcing of its driver's license  
 16 services and shall make recommendations to the Governor, the  
 17 President of the Senate, and the Speaker of the House of  
 18 Representatives by January 1, 2007. As used in this section, the  
 19 term "outsourcing" means the process of contracting with an  
 20 external service provider or other governmental agency to  
 21 provide a service, in whole or in part, while the department  
 22 retains the responsibility and accountability for the service.

23           (2) As part of its study, the department shall provide a  
 24 description of the services to be outsourced. Types of issues  
 25 for the department to consider must include, but need not be  
 26 limited to:

27           (a) A detailed description of the service to be outsourced  
 28 and a description and analysis of the department's current

29 performance of the service.

30 (b) A cost-benefit analysis describing the estimated  
31 specific direct and indirect costs or savings; performance  
32 improvements, including reducing wait times at driver's license  
33 offices; risks; and qualitative and quantitative benefits  
34 involved in or resulting from outsourcing the service. The cost-  
35 benefit analysis must include a detailed plan and timeline  
36 identifying all actions that must be implemented to realize the  
37 expected benefits.

38 (c) A statement of the potential effect on applicable  
39 federal, state, and local revenues and expenditures. The  
40 statement must specifically describe the effect on general  
41 revenue, trust funds, general revenue service charges, and  
42 interest on trust funds, together with the potential direct or  
43 indirect effect on federal funding and cost allocations.

44 (d) A plan to ensure compliance with public-records law.

45 (e) A transition and implementation plan for addressing  
46 changes in the number of department personnel, affected business  
47 processes, and employee-transition issues. Such a plan must also  
48 specify the mechanism for continuing the operation of the  
49 service if the contractor fails to perform or comply with the  
50 performance standards and provisions of the contract. Within  
51 this plan, the department shall identify all resources,  
52 including full-time equivalent positions, which are subject to  
53 outsourcing.

54 Section 2. This act shall take effect upon becoming a law.