3-535-06

1 A bill to be entitled 2 An act relating to the Career Service System; 3 amending s. 110.227, F.S.; revising 4 requirements for disciplining an employee; 5 providing for appeals of agency actions 6 imposing penalties on certified law enforcement 7 officers and correctional probation officers to be reviewed by administrative law judges; 8 9 revising review procedures; providing standards 10 for awards of back pay; amending s. 447.207, F.S., relating to powers and duties of the 11 12 Public Employees Relations Commission, to 13 conform; providing an effective date. 14 Be It Enacted by the Legislature of the State of Florida: 15 16 17 Section 1. Subsections (1), (5), and (6) of section 110.227, Florida Statutes, are amended to read: 18 110.227 Suspensions, dismissals, reductions in pay, 19 demotions, layoffs, transfers, and grievances .--20 21 (1) Any employee who has satisfactorily completed at 22 least a 1-year probationary period in his or her current 23 position may be suspended or dismissed only for just cause. In appropriate circumstances cause shall include, but is not 2.4 limited to, poor performance, negligence, inefficiency or 25 inability to perform assigned duties, insubordination, 26 27 violation of the provisions of law or agency rules, conduct 2.8 unbecoming a public employee, misconduct, habitual drug abuse, or conviction of any crime. The agency head shall ensure that 29 all employees of the agency have reasonable access to the 30 agency's personnel manual.

1	(5)(a) A career service employee who has
2	satisfactorily completed at least a 1-year probationary period
3	in his or her current position and who is subject to a
4	suspension, reduction in pay, demotion, or dismissal shall
5	receive written notice of such action at least 10 days prior
6	to the date such action is to be taken. Subsequent to such
7	notice, and prior to the date the action is to be taken, the
8	affected employee shall be given an opportunity to appear
9	before the agency or official taking the action to answer
10	orally and in writing the charges against him or her. The
11	notice to the employee required by this paragraph may be
12	delivered to the employee personally or may be sent by
13	certified mail with return receipt requested. Such actions
14	shall be appealable to the Public Employees Relations
15	Commission as provided in subsection (6). Alternatively, a
16	certified law enforcement officer or correctional probation
17	officer may seek review by an administrative law judge
18	assigned by the Division of Administrative Hearings. Written
19	notice of any application for review such appeal shall be
20	filed by the employee with the commission or the Division of
21	Administrative Hearings, as appropriate, within 14 calendar
22	days after the date on which the notice of suspension,
23	reduction in pay, demotion, or dismissal is received by the
24	employee. The division shall develop a standard form to
25	facilitate applications for review by certified law
26	enforcement officers and correctional probation officers. The
27	agency shall provide the employee a copy of the appropriate
28	application with each notice required by this section.
29	(b) In extraordinary situations such as when the
30	retention of a career service employee who has satisfactorily
31	completed at least a 1-year probationary period in his or her

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current position would result in damage to state property, would be detrimental to the best interest of the state, or would result in injury to the employee, a fellow employee, or some other person, such employee may be suspended or dismissed without 10 days' prior notice, provided that written or oral notice of such action, evidence of the reasons therefor, and an opportunity to rebut the charges are furnished to the employee prior to such dismissal or suspension. Such notice may be delivered to the employee personally or may be sent by certified mail with return receipt requested. Agency compliance with the foregoing procedure requiring notice, evidence, and an opportunity for rebuttal must be substantiated. Any employee who is suspended or dismissed pursuant to the provisions of this paragraph may apply for review appeal to the Public Employees Relations Commission as provided in subsection (6). Written notice of application for review any such appeal shall be filed with the commission or the division by the employee within 14 days after the date on which the notice of suspension, reduction in pay, demotion, or dismissal is received by the employee.

- applications for review appeals filed pursuant to subsection (5) with the Public Employees Relations Commission, hereinafter referred to as the commission, or with the Division of Administrative Hearings, hereinafter referred to as the division:
- (a) The commission <u>or division</u> must conduct a hearing within 30 calendar days following the filing of <u>an application</u> for review a notice of appeal. <u>Unless the administrative</u> tribunal determines that the due-process rights of any party would be adversely affected, an No extension of time for the

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hearing may <u>not</u> exceed 30 calendar days, absent exceptional circumstances, and <u>an</u> <del>not</del> extension of time may <u>not</u> be granted without the consent of all parties. Discovery may be granted only upon the showing of extraordinary circumstances. A party requesting discovery shall demonstrate a substantial need for the information requested and an inability to obtain relevant information by other means. <u>Failure of the agency to timely share with the employee all of the information it has collected in making and supporting its decisions constitutes <u>substantial need</u>. Except where inconsistent with the requirements of this subsection, <u>the provisions of s</u>.

447.503(4) and (5) and chapter 120 <u>applies</u> <del>apply</del> to proceedings held pursuant to this subsection.</u>

- (b) A person may represent himself or herself in proceedings before the commission <u>or division</u> or may be represented by legal counsel or by any individual who qualifies as a representative pursuant to rules adopted by the <u>tribunal commission</u>.
- (c) If the administrative tribunal commission finds that sufficient cause did not exist to justify for the discipline imposed by the agency action, it the commission shall reverse the decision of the agency head, and the employee shall be reinstated with or without back pay. If the administrative tribunal commission finds that sufficient cause existed to justify for the agency action, it the commission shall affirm the decision of the agency head. If sufficient cause exists to justify the penalty, the administrative tribunal commission may not reduce the penalty imposed by the agency head, except in the case of law enforcement or correctional officers, firefighters, and professional health care providers, if the administrative law judge commission

makes specific written findings of mitigation. Every award of

back pay must be reduced by any mitigating interim earnings of

the employee which exceed legal expenses in seeking review.

The administrative law judge shall be otherwise bound by the

common law of this state in fixing the amount of back pay.

(d) The administrative tribunal's order is final

agency action. The final A recommended order shall be issued

- agency action. The final A recommended order shall be issued by the hearing officer within 30 days following the hearing.

  Exceptions to the recommended order shall be filed within 5 business days after the recommended order is issued. The final order shall be filed by the commission no later than 30 calendar days after the hearing or after the filing of exceptions or oral arguments if granted.
- (e) Final orders issued by <u>an administrative tribunal</u> the commission pursuant to paragraph (d) shall be reviewable as provided in s. 447.504 <u>or s. 120.68</u>.

Section 2. Subsection (8) of section 447.207, Florida Statutes, is amended to read:

447.207 Commission; powers and duties.--

(8) The commission or its designated agent shall, in appropriate cases, hear appeals arising out of any suspension, reduction in pay, demotion, or dismissal of any permanent employee in the State Career Service System in the manner provided in s. 110.227.

Section 3. This act shall take effect July 1, 2006.

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\*\*\*\*\*\*\*\*\* SENATE SUMMARY Provides that suspension or dismissal of a public employee may be for just cause only. Transfers the authority to review actions of employers which impose discipline on certified law enforcement officer and correctional officers from the Public Employees Relations Commission to administrative law judges. Provides that an agency's failure to share information with the employee constitutes "substantial need" for purposes of compelling discovery. Provides certain constraints on awards of back pay.