

House Concurrent Resolution

A concurrent resolution adopting Joint Rule One, relating to lobbyist registration and compensation reporting, and adopting Joint Rule Seven, relating to the organization and duties of the Legislative Budget Commission.

WHEREAS, chapter 2005-359, Laws of Florida, established lobbyist compensation reporting, and further provided for electronic filing of compensation reports and other information effective April 1, 2007, and

WHEREAS, in the 2006 general election, the electors of Florida amended Section 19 of Article III of the Constitution of Florida to create within the Legislature the Joint Legislative Budget Commission, and

WHEREAS, Section 19, as so amended, provides that the Joint Legislative Budget Commission shall be governed by the Joint Rules of the Senate and the House of Representatives, NOW, THEREFORE,

Be It Resolved by the House of Representatives of the State of Florida, the Senate Concurring:

That Joint Rule One and Joint Rule Seven are revised and readopted to read as follows:

JOINT RULE ONE

Lobbyist Registration and Compensation Reporting

1.1—Those Required to Register; Definitions; Exemptions;

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29 | Committee Appearance Records

30 |       (1) All lobbyists before the Florida Legislature must  
31 | register with the Lobbyist Registration Office in the Division  
32 | of Legislative Information Services of the Office of Legislative  
33 | Services. Registration is required for each principal  
34 | represented.

35 |       (2) As used in Joint Rule One, unless the context  
36 | otherwise requires:

37 |       (a) "Compensation" means payment, distribution, loan,  
38 | advance, reimbursement, deposit, salary, fee, retainer, or  
39 | anything of value provided or owed to a lobbying firm, directly  
40 | or indirectly, by a principal for any lobbying activity.

41 |       (b) "Division" means the Division of Legislative  
42 | Information Services within the Office of Legislative Services.

43 |       (c) "Legislative action" means introduction, sponsorship,  
44 | testimony, debate, voting, or any other official action on any  
45 | measure, resolution, amendment, nomination, appointment, or  
46 | report of, or any matter that may be the subject of action by,  
47 | either house of the Legislature or any committee thereof.

48 |       (d) "Lobby" or "lobbying" means influencing or attempting  
49 | to influence legislative action or nonaction through oral or  
50 | written communication or an attempt to obtain the goodwill of a  
51 | member or employee of the Legislature.

52 |       (e) "Lobbying firm" means any business entity, including  
53 | an individual contract lobbyist, that receives or becomes  
54 | entitled to receive any compensation for the purpose of  
55 | lobbying, and where any partner, owner, officer, or employee of  
56 | the business entity is a lobbyist. "Lobbying firm" does not

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57 | include an entity that has employees who are lobbyists if the  
58 | entity does not derive compensation from principals for  
59 | lobbying, or such compensation is received exclusively from a  
60 | subsidiary or affiliate corporation of the employer. As used in  
61 | this paragraph, an affiliate corporation is a corporation that  
62 | directly or indirectly shares the same ultimate parent  
63 | corporation as the employer and does not receive compensation  
64 | for lobbying from any unaffiliated entity.

65 | (f) "Lobbyist" means a person who is employed and receives  
66 | payment, or who contracts for economic consideration, for the  
67 | purpose of lobbying, or a person who is principally employed for  
68 | governmental affairs by another person or governmental entity to  
69 | lobby on behalf of that other person or governmental entity. An  
70 | employee of the principal is not a "lobbyist" unless the  
71 | employee is principally employed for governmental affairs.

72 | "Principally employed for governmental affairs" means that one  
73 | of the principal or most significant responsibilities of the  
74 | employee to the employer is overseeing the employer's various  
75 | relationships with government or representing the employer in  
76 | its contacts with government. Any person employed by the  
77 | Governor, the Executive Office of the Governor, or any executive  
78 | or judicial department of the state or any community college of  
79 | the state who seeks to encourage the passage, defeat, or  
80 | modification of any legislation by personal appearance or  
81 | attendance before the House of Representatives or the Senate, or  
82 | any member or committee thereof, is a lobbyist.

83 | (g) "Payment" or "salary" means wages or any other  
84 | consideration provided in exchange for services, but does not

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85 include reimbursement for expenses.

86 (h) "Principal" means the person, firm, corporation, or  
87 other entity that has employed or retained a lobbyist. When an  
88 association has employed or retained a lobbyist, the association  
89 is the principal; the individual members of the association are  
90 not principals merely because of their membership in the  
91 association.

92 (i) "Unusual circumstances," with respect to any failure  
93 of a person to satisfy a filing requirement, means uncommon,  
94 rare, or sudden events over which the person has no control and  
95 which directly result in the failure to satisfy the filing  
96 requirement.

97 (3) For purposes of this rule, the terms "lobby" and  
98 "lobbying" do not include any of the following:

99 (a) Response to an inquiry for information made by any  
100 member, committee, or staff of the Legislature.

101 (b) An appearance in response to a legislative subpoena.

102 (c) Advice or services that arise out of a contractual  
103 obligation with the Legislature, a member, a committee, any  
104 staff, or any legislative entity to render the advice or  
105 services where such obligation is fulfilled through the use of  
106 public funds.

107 (d) Representation of a client before the House of  
108 Representatives or the Senate, or any member or committee  
109 thereof, when the client is subject to disciplinary action by  
110 the House of Representatives or the Senate, or any member or  
111 committee thereof.

112 (4) For purposes of registration and reporting, the term

113 "lobbyist" does not include any of the following:

114 (a) A member of the Legislature.

115 (b) A person who is employed by the Legislature.

116 (c) A judge who is acting in that judge's official  
117 capacity.

118 (d) A person who is a state officer holding elective  
119 office or an officer of a political subdivision of the state  
120 holding elective office and who is acting in that officer's  
121 official capacity.

122 (e) A person who appears as a witness or for the purpose  
123 of providing information at the written request of the chair of  
124 a committee, subcommittee, or legislative delegation.

125 (f) A person employed by any executive or judicial  
126 department of the state or any community college of the state  
127 who makes a personal appearance or attendance before the House  
128 of Representatives or the Senate, or any member or committee  
129 thereof, while that person is on approved leave or outside  
130 normal working hours, and who does not otherwise meet the  
131 definition of lobbyist.

132 (5) When a person, whether or not the person is registered  
133 as a lobbyist, appears before a committee of the Legislature,  
134 that person must submit a Committee Appearance Record as  
135 required by the respective house.

136 1.2—Method of Registration

137 (1) Each person who is required to register must register  
138 on forms furnished by the Lobbyist Registration Office, on which  
139 that person must state, under oath, that person's full legal  
140 name, business address, and telephone number, the name and

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141 business address of each principal that person represents, and  
142 the extent of any direct business association or partnership  
143 that person has with any member of the Legislature. In addition,  
144 if the lobbyist is a partner, owner, officer, or employee of a  
145 lobbying firm, the lobbyist must state the name, address, and  
146 telephone number of each lobbying firm to which the lobbyist  
147 belongs. The Lobbyist Registration Office or its designee is  
148 authorized to acknowledge the oath of any person who registers  
149 in person. Any changes to the information provided in the  
150 registration form must be reported to the Lobbyist Registration  
151 Office in writing within 15 days on forms furnished by the  
152 Lobbyist Registration Office.

153 (2) Any person required to register must do so with  
154 respect to each principal prior to commencement of lobbying on  
155 behalf of that principal. At the time of registration, the  
156 registrant shall provide a statement on a form provided by the  
157 Lobbyist Registration Office, signed by the principal or  
158 principal's representative, that the registrant is authorized to  
159 represent the principal. On the authorization statement the  
160 principal or principal's representative shall also identify and  
161 designate the principal's main business pursuant to a  
162 classification system approved by the Office of Legislative  
163 Services that shall be the North American Industry  
164 Classification System (NAICS) six-digit numerical code that most  
165 accurately describes the principal's main business.

166 (3) Any person required to register must renew the  
167 registration annually for each calendar year.

168 (4) A lobbyist shall promptly send a notice to the

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169 Lobbyist Registration Office, on forms furnished by the Lobbyist  
170 Registration Office, canceling the registration for a principal  
171 upon termination of the lobbyist's representation of that  
172 principal. A notice of cancellation takes effect the day it is  
173 received by the Lobbyist Registration Office. Notwithstanding  
174 this requirement, the Lobbyist Registration Office may remove  
175 the name of a lobbyist from the list of registered lobbyists if  
176 the principal notifies the Lobbyist Registration Office that the  
177 lobbyist is no longer authorized to represent that principal.

178 (5) The Lobbyist Registration Office shall retain all  
179 original registration documents submitted under this rule.

180 (6) A person who is required to register under this rule,  
181 or who chooses to register, shall be considered a lobbyist of  
182 the Legislature for the purposes of sections 11.045, 112.3148,  
183 and 112.3149, Florida Statutes.

#### 184 1.3—Registration Costs; Exemptions

185 (1) To cover the costs incurred in administering this  
186 joint policy, each person who registers under Joint Senate and  
187 House Rule 1.1 must pay an annual registration fee to the  
188 Lobbyist Registration Office. The annual period runs from  
189 January 1 to December 31. These fees must be paid at the time of  
190 registration.

191 (2) The following persons are exempt from paying the fee,  
192 provided they are designated in writing by the agency head or  
193 person designated in this subsection:

194 (a) Two employees of each department of the executive  
195 branch created under chapter 20, Florida Statutes.

196 (b) Two employees of the Fish and Wildlife Conservation

197 Commission.  
 198 (c) Two employees of the Executive Office of the Governor.  
 199 (d) Two employees of the Commission on Ethics.  
 200 (e) Two employees of the Florida Public Service  
 201 Commission.

202 (f) Two employees of the judicial branch designated in  
 203 writing by the Chief Justice of the Florida Supreme Court.

204 (3) The annual fee is up to \$50 per each house for a  
 205 person to register to represent one principal and up to an  
 206 additional \$10 per house for each additional principal that the  
 207 person registers to represent. The amount of each fee shall be  
 208 established annually by the President of the Senate and the  
 209 Speaker of the House of Representatives. The fees set shall be  
 210 adequate to ensure operation of the lobbyist registration and  
 211 reporting operations of the Lobbyist Registration Office. The  
 212 fees collected by the Lobbyist Registration Office under this  
 213 joint policy shall be deposited in the State Treasury and  
 214 credited to the Legislative Lobbyist Registration Trust Fund  
 215 specifically to cover the costs incurred in administering this  
 216 joint policy.

217 1.4—Reporting of Lobbying Firm Compensation

218 (1)(a) Each lobbying firm shall file a compensation report  
 219 with the division for each calendar quarter during any portion  
 220 of which one or more of the firm's lobbyists were registered to  
 221 represent a principal. The report shall include the:

- 222 1. Full name, business address, and telephone number of
- 223 the lobbying firm;
- 224 2. Registration name of each of the firm's lobbyists; and



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225           3. Total compensation provided or owed to the lobbying  
 226 firm from all principals for the reporting period, reported in  
 227 one of the following categories: \$0; \$1 to \$49,999; \$50,000 to  
 228 \$99,999; \$100,000 to \$249,999; \$250,000 to \$499,999; \$500,000 to  
 229 \$999,999; or \$1 million or more.

230           (b) For each principal represented by one or more of the  
 231 firm's lobbyists, the lobbying firm's compensation report shall  
 232 also include the:

233           1. Full name, business address, and telephone number of  
 234 the principal; and

235           2. Total compensation provided or owed to the lobbying  
 236 firm for the reporting period, reported in one of the following  
 237 categories: \$0; \$1 to \$9,999; \$10,000 to \$19,999; \$20,000 to  
 238 \$29,999; \$30,000 to \$39,999; \$40,000 to \$49,999; or \$50,000 or  
 239 more. If the category "\$50,000 or more" is selected, the  
 240 specific dollar amount of compensation must be reported, rounded  
 241 up or down to the nearest \$1,000.

242           (c) If the lobbying firm subcontracts work from another  
 243 lobbying firm and not from the original principal:

244           1. The lobbying firm providing the work to be  
 245 subcontracted shall be treated as the reporting lobbying firm's  
 246 principal for reporting purposes under this paragraph; and

247           2. The reporting lobbying firm shall, for each lobbying  
 248 firm identified as the reporting lobbying firm's principal under  
 249 paragraph (b), identify the name and address of the principal  
 250 originating the lobbying work.

251           (d) The senior partner, officer, or owner of the lobbying  
 252 firm shall certify to the veracity and completeness of the

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253 information submitted pursuant to this Rule 1.4, and certify  
 254 that no compensation has been omitted from this report by  
 255 deeming such compensation as "consulting services," "media  
 256 services," "professional services," or anything other than  
 257 compensation, and certify that no officer or employee of the  
 258 firm has made an expenditure in violation of section 11.045,  
 259 Florida Statutes, as amended by chapter 2005-359, Laws of  
 260 Florida.

261 (2) For each principal represented by more than one  
 262 lobbying firm, the division shall aggregate the reporting-period  
 263 and calendar-year compensation reported as provided or owed by  
 264 the principal. Compensation reported within a category shall be  
 265 aggregated as follows:

Category (dollars)	Dollar amount to use aggregating
0	\$ 0
1-9,999	5,000
10,000-19,999	15,000
20,000-29,999	25,000
30,000-39,999	35,000
40,000-49,999	45,000
\$50,000 or more	Actual amount reported

276 (3) The reporting statements shall be filed no later than  
 277 45 days after the end of each reporting period. The four  
 278 reporting periods are from January 1 through March 31, April 1  
 279 through June 30, July 1 through September 30, and October 1  
 280 through December 31, respectively. The statements shall be

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281 rendered in the identical form provided by the respective houses  
282 and shall be open to public inspection. Effective April 1, 2007,  
283 reporting statements shall be filed by electronic means through  
284 the electronic filing system developed by the division,  
285 conforming to subsection (4).

286 (4) The electronic filing system for compensation  
287 reporting shall include the following:

288 (a) As used in this rule, the term "electronic filing  
289 system" means an Internet system for recording and reporting  
290 lobbying compensation and other required information by  
291 reporting period.

292 (b) A report filed pursuant to this Rule 1.4 must be  
293 completed and filed through the electronic filing system not  
294 later than 11:59 p.m. of the day designated in subsection (3). A  
295 report not filed by 11:59 p.m. of the day designated is a late-  
296 filed report and is subject to the penalties under Rule 1.5(1).

297 (c) Each person given secure sign-on credentials to file  
298 via the electronic filing system is responsible for protecting  
299 the credentials from disclosure and is responsible for all  
300 filings made by use of such credentials, unless and until the  
301 division is notified that the person's credentials have been  
302 compromised. Each report filed by electronic means pursuant to  
303 this section shall be deemed certified in accordance with  
304 paragraph (1)(d) by the person given the secure sign-on  
305 credentials and, as such, subjects the person and the lobbying  
306 firm to the provisions of s. 11.045(8), Florida Statutes, as  
307 well as any discipline provided under the rules of the Senate or  
308 House of Representatives.

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- 309 (d) The electronic filing system shall:
- 310 1. Be based on access by means of the Internet.
- 311 2. Be accessible by anyone with Internet access using  
312 standard web-browsing software.
- 313 3. Provide for direct entry of compensation-report  
314 information as well as upload of such information from software  
315 authorized by the division.
- 316 4. Provide a method that prevents unauthorized access to  
317 electronic filing system functions.
- 318 5. Provide for the issuance of an electronic receipt to  
319 the person submitting the report indicating and verifying the  
320 date and time that the report was filed.
- 321 (5) The division shall provide reasonable public notice of  
322 the electronic filing procedures and of any significant changes  
323 in such procedures. In the event that the President of the  
324 Senate and the Speaker of the House of Representatives jointly  
325 declare the electronic system to be not operable, the reports  
326 shall be filed in the manner required prior to April 1, 2007,  
327 unless the President of the Senate and the Speaker of the House  
328 of Representatives direct use of an alternate means of  
329 reporting. The division shall develop and maintain such  
330 alternative means as may be practicable. Public notice of  
331 changes in filing procedures and any declaration or direction of  
332 the President of the Senate and the Speaker of the House of  
333 Representatives may be provided by publication for a continuous  
334 period of reasonable time on one or more Internet websites  
335 maintained by the Senate and the House of Representatives.
- 336 (6) Prior to April 1, 2007, reports must be filed no later

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337 than 5 p.m. of the report due date. However, any report that is  
338 postmarked by the United States Postal Service no later than the  
339 due date shall be deemed to have been filed in a timely manner,  
340 and a certificate of mailing obtained from and dated by the  
341 United States Postal Service at the time of the mailing, or a  
342 receipt from an established courier company that bears a date on  
343 or before the due date, shall be proof of mailing in a timely  
344 manner.

345 1.5—Failure to File Timely Compensation Report; Notice and  
346 Assessment of Fines; Appeals

347 (1) Upon determining that the report is late, the person  
348 designated to review the timeliness of reports shall immediately  
349 notify the lobbying firm as to the failure to timely file the  
350 report and that a fine is being assessed for each late day. The  
351 fine shall be \$50 per day per report for each late day, not to  
352 exceed \$5,000 per report.

353 (2) (a) Effective April 1, 2007, upon receipt of the  
354 report, the person designated to review the timeliness of  
355 reports shall determine the amount of the fine based on when the  
356 report is actually received by the division or when the  
357 electronic receipt issued by the electronic filing system is  
358 dated, whichever is earlier.

359 (b) Prior to April 1, 2007, upon receipt of the report,  
360 the person designated to review the timeliness of reports shall  
361 determine the amount of the fine due based upon the earliest of  
362 the following:

- 363 1. When a report is actually received by the division.  
364 2. When the report is postmarked.

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365 3. When the certificate of mailing is dated.

366 4. When the receipt from an established courier company is  
367 dated.

368 (3) Such fine shall be paid within 30 days after the  
369 notice of payment due is transmitted by the person designated to  
370 review the timeliness of reports, unless appeal is made to the  
371 division. The moneys shall be deposited into the Legislative  
372 Lobbyist Registration Trust Fund.

373 (4) A fine shall not be assessed against a lobbying firm  
374 the first time the report for which the lobbying firm is  
375 responsible is not timely filed. However, to receive the one-  
376 time fine waiver, the report for which the lobbying firm is  
377 responsible must be filed within 30 days after notice that the  
378 report has not been timely filed is transmitted by the person  
379 designated to review the timeliness of reports. A fine shall be  
380 assessed for any subsequent late-filed reports.

381 (5) Any lobbying firm may appeal or dispute a fine, based  
382 upon unusual circumstances surrounding the failure to file on  
383 the designated due date, and may request and shall be entitled  
384 to a hearing before the General Counsel of the Office of  
385 Legislative Services, who shall recommend to the President of  
386 the Senate and the Speaker of the House of Representatives, or  
387 their respective designees, that the fine be waived in whole or  
388 in part for good cause shown. The President of the Senate and  
389 the Speaker of the House of Representatives, or their respective  
390 designees, may by joint agreement concur in the recommendation  
391 and waive the fine in whole or in part. Any such request shall  
392 be made within 30 days after the notice of payment due is

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393 transmitted by the person designated to review the timeliness of  
394 reports. In such case, the lobbying firm shall, within the 30-  
395 day period, notify the person designated to review the  
396 timeliness of reports in writing of his or her intention to  
397 request a hearing.

398 (6) A lobbying firm may request that the filing of a  
399 report be waived upon good cause shown, based on unusual  
400 circumstances. The request must be filed with the General  
401 Counsel of the Office of Legislative Services, who shall make a  
402 recommendation concerning the waiver request to the President of  
403 the Senate and the Speaker of the House of Representatives. The  
404 President of the Senate and the Speaker of the House of  
405 Representatives may, by joint agreement, grant or deny the  
406 request.

407 (7) (a) All lobbyist registrations for lobbyists who are  
408 partners, owners, officers, or employees of a lobbying firm that  
409 fails to timely pay a fine are automatically suspended until the  
410 fine is paid or waived, and the division shall promptly notify  
411 all affected principals and the President of the Senate and the  
412 Speaker of the House of Representatives of any suspension or  
413 reinstatement. All lobbyists who are partners, owners, officers,  
414 or employees of a lobbying firm are jointly and severally liable  
415 for any outstanding fine owed by a lobbying firm.

416 (b) No such lobbyist may be reinstated in any capacity  
417 representing any principal until the fine is paid or until the  
418 fine is waived as to that lobbyist. A suspended lobbyist may  
419 request a waiver upon good cause shown, based on unusual  
420 circumstances. The request must be filed with the General

421 Counsel of the Office of Legislative Services who shall, as soon  
 422 as practicable, make a recommendation concerning the waiver  
 423 request to the President of the Senate and the Speaker of the  
 424 House of Representatives. The President of the Senate and the  
 425 Speaker of the House of Representatives may, by joint agreement,  
 426 grant or deny the request.

427 (8) The person designated to review the timeliness of  
 428 reports shall notify the director of the division of the failure  
 429 of a lobbying firm to file a report after notice or of the  
 430 failure of a lobbying firm to pay the fine imposed.

431 1.6—Open Records; Internet Publication of Registrations  
 432 and Compensation Reports

433 (1) All of the lobbyist registration forms and  
 434 compensation reports received by the Lobbyist Registration  
 435 Office shall be available for public inspection and for  
 436 duplication at reasonable cost.

437 (2) The division shall make information filed pursuant to  
 438 Rules 1.2 and 1.4 reasonably available on the Internet in an  
 439 easily understandable and accessible format. The Internet  
 440 website shall include, but not be limited to, the names and  
 441 business addresses of lobbyists, lobbying firms, and principals,  
 442 the affiliations between lobbyists and principals, and the  
 443 classification system designated and identified with respect to  
 444 principals pursuant to Rule 1.2.

445 1.7—Records Retention and Inspection and Complaint  
 446 Procedure

447 (1) Each lobbying firm and each principal shall preserve  
 448 for a period of 4 years all accounts, bills, receipts, computer



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449 records, books, papers, and other documents and records  
450 necessary to substantiate compensation reports.

451 (2) Upon receipt of a complaint based upon the personal  
452 knowledge of the complainant made pursuant to the Senate Rules  
453 or Rules of the House of Representatives, any such documents and  
454 records may be inspected when authorized by the President of the  
455 Senate or the Speaker of the House of Representatives, as  
456 applicable. The person authorized to perform the inspection  
457 shall be designated in writing and shall be a member of The  
458 Florida Bar or a certified public accountant licensed in  
459 Florida. Any information obtained by such an inspection may only  
460 be used for purposes authorized by law, this Joint Rule One,  
461 Senate Rules, or Rules of the House of Representatives, which  
462 purposes may include the imposition of sanctions against a  
463 person subject to this rule or Senate Rules or the Rules of the  
464 House of Representatives. Any employee who uses that information  
465 for an unauthorized purpose is subject to discipline. Any member  
466 who uses that information for an unauthorized purpose is subject  
467 to discipline under the applicable rules of each house.

468 (3) The right of inspection may be enforced by appropriate  
469 writ issued by any court of competent jurisdiction.

470 1.8—Questions Regarding Interpretation of this Joint Rule  
471 One

472 (1) A person may request in writing an informal opinion  
473 from the General Counsel of the Office of Legislative Services  
474 as to the application of this Joint Rule One to a specific  
475 situation. The General Counsel shall issue the opinion within 10  
476 days after receiving the request. The informal opinion may be



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505 (1) The commission, as provided in chapter 216, Florida  
506 Statutes, shall receive and review notices of budget and  
507 personnel actions and proposed actions taken or to be taken by  
508 the executive and judicial branches and shall approve or  
509 disapprove such actions.

510 (2) Through the chairman, the commission shall advise the  
511 Governor and the Chief Justice of actions or proposed actions  
512 that exceed delegated authority or that are contrary to  
513 legislative policy and intent.

514 (3) To the extent possible, the commission shall inform  
515 members of the Legislature of budget amendments requested by the  
516 executive or judicial branches.

517 (4) The commission shall consult with the Chief Financial  
518 Officer and the Executive Office of the Governor on matters as  
519 required by chapter 216, Florida Statutes.

520 (5) The President of the Senate and the Speaker of the  
521 House of Representatives may jointly assign other  
522 responsibilities to the commission in addition to those assigned  
523 by law.

524 (6) The commission shall develop policies and procedures  
525 necessary to carry out its assigned responsibilities.

526 (7) The commission, with the approval of the President of  
527 the Senate and the Speaker of the House of Representatives, may  
528 appoint subcommittees as necessary to facilitate its work.

529 7.2—Organizational Structure

530 (1) The commission shall be composed of seven members of  
531 the Senate appointed by the President of the Senate and seven  
532 members of the House of Representatives appointed by the Speaker

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533 of the House of Representatives.

534 (2) The commission shall be jointly staffed by the  
535 appropriations committees of both houses. The Senate shall  
536 provide the lead staff when the chairperson is a Senator. The  
537 House of Representatives shall provide the lead staff when the  
538 chairperson is a Representative.

539 7.3—Notice of Commission Meetings

540 Not less than 7 days prior to a meeting of the commission,  
541 a notice of the meeting, stating the items to be considered,  
542 date, time, and place, shall be filed with the Secretary of the  
543 Senate when the chairperson is a Senator or with the Chief Clerk  
544 of the House of Representatives when the chairperson is a  
545 Representative. The Secretary or the Chief Clerk shall  
546 distribute notice to the Legislature and the public, consistent  
547 with the rules and policies of their respective houses.

548 7.4—Effect of Adoption; Intent

549 This Joint Rule Seven replaces all prior joint rules  
550 governing the Joint Legislative Budget Commission and is  
551 intended to implement constitutional provisions relating to the  
552 Joint Legislative Budget Commission existing as of the date of  
553 the rule's adoption.