Florida Senate - 2008

By the Committee on Community Affairs; and Senator Dean

578-08382A-08

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| 1 | A bill to be entitled |
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| 2 | An act relating to government accountability and |
| 3 | efficiency; amending s. 112.061, F.S.; revising certain |
| 4 | per diem and travel requirements and limitations; |
| 5 | providing for application to certain water management |
| 6 | districts, authorities, and other entities; amending s. |
| 7 | 129.01, F.S.; providing limitations on annual unreserved |
| 8 | undesignated fund balances; amending s. 129.02, F.S.; |
| 9 | providing definitions; providing additional requirements |
| 10 | for budgets; requiring a proposed budget summary; |
| 11 | providing summary requirements; deleting requirements for |
| 12 | county fine and forfeiture fund budgets; amending s. |
| 13 | 129.021, F.S.; expanding application of certain |
| 14 | requirements for county officer budgets; amending s. |
| 15 | 129.03, F.S.; extending a time period for county budget |
| 16 | officers to prepare and present a tentative budget; |
| 17 | providing additional requirements for filing comprehensive |
| 18 | annual financial reports with clerks of circuit court and |
| 19 | county residents; providing requirements for posting |
| 20 | reports on websites; amending s. 166.241, F.S.; providing |
| 21 | definitions; providing additional requirements for filing |
| 22 | budgets by municipalities; providing budget disclosure |
| 23 | requirements; requiring a proposed budget summary; |
| 24 | providing summary requirements; providing additional |
| 25 | requirements for posting comprehensive annual financial |
| 26 | reports at certain public offices, online, and with |
| 27 | municipal residents; providing limitations on annual |
| 28 | unreserved undesignated fund balances; amending s. |
| 29 | 189.418, F.S.; providing definitions; providing additional |
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30 requirements for filing budgets by special districts; 31 providing budget disclosure requirements; requiring a 32 proposed budget summary; providing summary requirements; 33 providing additional requirements for posting 34 comprehensive annual financial reports at certain public 35 offices, online, and with special district residents; 36 providing limitations on annual unreserved undesignated 37 fund balances; amending s. 190.006, F.S.; increasing the 38 amount of the filing fee and election assessment for 39 qualification of members of boards of supervisors of 40 community development districts; increasing the amount of 41 compensation for members of boards of supervisors; 42 amending s. 373.536, F.S.; providing additional 43 requirements for filing comprehensive annual financial 44 reports of water management districts with clerks of 45 circuit court, water management residents, and online; providing limitations on annual unreserved undesignated 46 fund balances; amending ss. 189.429 and 191.015, F.S.; 47 48 correcting cross-references; providing applicability; 49 creating s. 218.315, F.S.; defining the terms "contract," 50 "corporation," "county officer," "local government," and 51 "individual," for purposes of the act; providing that 52 contractual rights of local government employees and 53 retirees who are members of the Florida Retirement System 54 or a local government retirement system are not considered 55 contracts; directing the Department of Financial Services 56 to develop and maintain a portal linking to websites 57 maintained by local governments; requiring local 58 governments that have a website to electronically post

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59 contract information relating to certain contracts; 60 providing that portions of a public record which are 61 confidential and exempt shall be redacted prior to posting; requiring that access to the website be provided 62 63 at no cost; requiring that electronic copies of contracts 64 be provided in certain circumstances; requiring the 65 Department of Financial Services to develop a uniform 66 format to be used by local governments when posting 67 contract information; requiring specific information be 68 provided under the uniform format; requiring each local 69 government to designate a central office to maintain all contract information; providing reporting requirements for 70 71 local governments without a website; requiring that 72 contract information be posted at least quarterly using 73 the uniform format; establishing a schedule for local 74 governments to meet requirements of the act; providing 75 rulemaking authority; defining the terms "contract", 76 "corporation", "expenditure" and "individual" for purposes 77 of state government contract reporting; providing that 78 contractual rights of state employees and retirees who are 79 members of the Florida Retirement System are not 80 considered contracts; directing the Executive Office of 81 the Governor to develop and maintain a portal linking to 82 the state agency contract expenditures report maintained 83 by the Department of Financial Services; directing the 84 department of develop and maintain a contract information 85 report containing specified information; directing that 86 the report be maintained by the department in a searchable 87 website; directing that access to the website be provided

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88 at no charge to a user who has Internet access; directing 89 each state agency to record information relating to 90 contracts between the agency and a corporation or an 91 individual; directing each agency to record payment 92 information on specified contracts in the Florida 93 Accounting and Information Resources contract subsystem; requiring that electronic copies of contracts be provided 94 95 in certain circumstances; providing that portions of 96 public records which are confidential and exempt from 97 inspection and copying shall be redacted prior to posting; providing effective dates. 98

100 Be It Enacted by the Legislature of the State of Florida:

Section 1. Paragraph (a) of subsection (6), paragraph (e) of subsection (7), and paragraph (c) of subsection (14) of section 112.061, Florida Statutes, are amended to read:

105 112.061 Per diem and travel expenses of public officers, 106 employees, and authorized persons.--

107 (6) RATES OF PER DIEM AND SUBSISTENCE ALLOWANCE.--For
 108 purposes of reimbursement rates and methods of calculation, per
 109 diem and subsistence allowances are provided as follows:

(a) All travelers shall be allowed for subsistence when traveling to a convention or conference or when traveling within or outside the state in order to conduct bona fide state business, which convention, conference, or business serves a direct and lawful public purpose with relation to the public agency served by the person attending such meeting or conducting such business, either of the following for each day of such

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117 travel at the option of the traveler:

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1. Eighty dollars per diem; or

119 2. If actual expenses exceed \$80, the amounts permitted in 120 paragraph (b) for subsistence, plus actual expenses for lodging 121 at a single-occupancy rate to be substantiated by paid bills 122 therefor. Actual expenses for lodging shall not exceed \$200 per 123 <u>night excluding taxes unless approved in writing by the agency</u> 124 <u>head or designee when lodging is not reasonably available for</u> 125 <u>less than the maximum rate.</u>

When lodging or meals are provided at a state institution, the traveler shall be reimbursed only for the actual expenses of such lodging or meals, not to exceed the maximum provided for in this subsection.

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(7) TRANSPORTATION. --

132 Transportation by charter or rental vehicle chartered (e) 133 vehicles when traveling on official business may be authorized by 1.34 the agency head when necessary or where it is to the advantage of 135 the agency, provided the cost of such transportation does not 136 exceed the cost of transportation by privately owned vehicle 137 pursuant to paragraph (d). Transportation by charter or rental 138 vehicle is preferred in lieu of a privately owned vehicle when 139 the use of a charter or rental vehicle is calculated to cost less 140 than the estimated amount required to reimburse the traveler for 141 transportation by his or her privately owned vehicle. At the 142 option of the traveler, the use of his or her private vehicle may 143 be authorized, but reimbursement shall be limited to the amount 144 of whichever means of vehicle transportation is less. 145 (14) APPLICABILITY TO COUNTIES, COUNTY OFFICERS, DISTRICT

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146 SCHOOL BOARDS, SPECIAL DISTRICTS, AND METROPOLITAN PLANNING 147 ORGANIZATIONS.--

148 (c) Except as otherwise provided in this subsection, 149 counties, county constitutional officers and entities governed by 150 those officers, district school boards, special districts, and 151 metropolitan planning organizations, other than those subject to 152 s. 166.021(10), remain subject to the requirements of this section. Notwithstanding subparagraph (a)4., water management 153 154 districts created under s. 373.069, the Florida Inland Navigation 155 District, the Northwest Florida Regional Housing Authority, the 156 Northwest Florida Transportation Corridor Authority, the 157 Sarasota-Manatee Airport Authority, Space Florida, and the Tampa 158 Bay Area Regional Transportation Authority are subject to the 159 requirements of this section.

160 Section 2. Paragraph (f) is added to subsection (2) of 161 section 129.01, Florida Statutes, to read:

162 129.01 Budget system established.--There is hereby 163 established a budget system for the control of the finances of 164 the boards of county commissioners of the several counties of the 165 state, as follows:

166 (2) Each budget shall conform to the following general167 directions and requirements:

(f) The annual unreserved undesignated fund balance
 generated during an individual fiscal year, as defined in s.
 129.02(1), shall not exceed 20 percent of operating revenues or
 90 days of regular general fund operating expenditures, whichever
 is greater, necessary to secure and maintain credit ratings, meet
 seasonal shortfalls in cash flow, and reduce susceptibility to
 emergency or unanticipated expenditures or to address revenue

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| 175 | shortfalls. Any remaining unreserved undesignated fund balance |
| 176 | generated during an individual fiscal year shall not be used to |
| 177 | increase recurring expenditures within the budget, but shall be |
| 178 | carried forward to the next fiscal year in furtherance of the |
| 179 | <u>fund.</u> |
| 180 | Section 3. Section 129.02, Florida Statutes, is amended to |
| 181 | read: |
| 182 | 129.02 Requisites of budgets |
| 183 | (1) As used in this section, the term: |
| 184 | (a) "Fund" means a fiscal and accounting entity with a |
| 185 | self-balancing set of accounts that are recorded and segregated |
| 186 | to account for specific activities or to attain certain |
| 187 | objectives in accordance with applicable laws, special |
| 188 | regulations, restrictions, or limitations, in accordance with |
| 189 | generally accepted accounting principles. |
| 190 | (b) "Object of expenditure" means the classification of |
| 191 | fund data by character of expenditure. The term "object of |
| 192 | expenditure" includes, but is not limited to, operating |
| 193 | expenditures or expenses, personal services, debt service, |
| 194 | capital outlay, grants, and transfers, in accordance with |
| 195 | generally accepted accounting principles. |
| 196 | (c) "Spending entity," as designated by the county |
| 197 | commission, means any office, unit, department, board, |
| 198 | commission, county officer, or dependent special district which |
| 199 | is responsible for any particular expenditures. |
| 200 | (d) "Unreserved undesignated fund balance" means any fund |
| 201 | balance remaining after accounting for all reserved and |
| 202 | designated general fund balances. |
| 203 | (2) Each budget shall conform to the following specific |

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578-08382A-08 20082648c1 204 directions and requirements: 205 (a) Budgets that do not meet the Distinguished Budget 206 Presentation Award criteria established by the Government Finance 207 Officers Association shall, by fund and by spending entity within each fund for the fiscal year, set forth the following: 208 209 1. All proposed budget expenditures summarized by the 210 object of expenditure to be undertaken or executed by any 211 spending entity during the fiscal year. 212 2. Anticipated revenues for the fiscal year. 213 3. Estimated beginning and ending fund balances. 214 4. The corresponding actual figures for the prior year, 215 current year budget or estimated current year actual, and 216 proposed budget for the next fiscal year consistent with the 217 basis of accounting used to prepare the budget. 218 5. Explanatory schedules or statements noting material 219 changes in proposed expenditures by spending entity. (b)1.(1) General fund budget shall contain an estimate of 220 221 receipts by source, including any taxes now or hereafter 222 authorized by law to be levied for any countywide purpose, except 223 those countywide purposes provided for in the budgets enumerated 224 below, any tax millage limitation to the contrary 225 notwithstanding, and including any balance brought forward as 226 provided herein; and an itemized estimate of expenditures that 227 will need to be incurred to carry on all functions and activities 228 of the county government now or hereafter authorized by law, 229 except those functions and activities provided for in the budgets 230 enumerated below, and of unpaid vouchers of the general fund; 231 also of the reserve for contingencies and of the balances, as 232 hereinbefore provided, which should be carried forward at the end

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233 of the year.

234 2. A county shall prepare a written summary, not to exceed 235 4 pages, describing the important features of the proposed 236 budget. The summary shall include an overview of the county, a 237 description of the previous fiscal year's performance, a review 238 of the current fiscal year's revenues and expenditures, and an 239 economic outlook and future challenges or objectives description. 240 The summary must include a statement of the budgetary basis of 241 accounting used and a description of the services to be delivered 242 during the fiscal year. The county shall make the summary 243 available to county residents by filing the summary with the 244 clerk of the circuit court and posting the summary prominently 245 online if the county has a website.

246 (c) (2) The County Transportation Trust Fund budget shall 247 contain an estimate of receipts by source and balances as 248 provided herein, and an itemized estimate of expenditures that 249 need to be incurred to carry on all work on roads and bridges in 250 the county except that provided for in the capital outlay reserve fund budget and in district budgets pursuant to this chapter, and 251 252 of unpaid vouchers of the County Transportation Trust Fund; also 2.5.3 of the reserve for contingencies and the balance, as hereinbefore 254 provided, which should be carried forward at the end of the year.

255 (3) The budget for the county fine and forfeiture fund 256 shall contain an estimate of receipts by source and balances as 257 provided herein, and an itemized estimate of expenditures that 258 need to be incurred to carry on all criminal prosecution, and all 259 other law enforcement functions and activities of the county now 260 or hereafter authorized by law, and of indebtedness of the county 261 fine and forfeiture fund; also of the reserve for contingencies

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and the balance, as hereinbefore provided, which should be carried forward at the end of the year.

264 (d)1.(4)(a) Capital outlay reserve fund budget shall 265 contain an estimate of receipts by source, including any taxes 266 authorized by law to be levied for that purpose, and including 267 any balance brought forward as provided for herein; and an 268 itemized estimate of expenditures for capital purposes to give 269 effect to general improvement programs. It shall be a plan for 270 the expenditure of funds for capital purposes, showing as income the revenues, special assessments, borrowings, receipts from sale 271 272 of capital assets, free surpluses, and down payment appropriation 273 to be applied to the cost of a capital project or projects, 274 expenses of issuance of obligations, engineering, supervision, 275 contracts, and any other related expenditures. It may contain 276 also an estimate for the reserves as hereinbefore provided and 277 for a reserve for future construction and improvements. No 278 expenditures or obligations shall be incurred for capital 279 purposes except as appropriated in this budget, except for the 280 preliminary expense of plans, specifications and estimates.

281 2.(b) Under the provision herein set forth, a separate 282 capital budget may be adopted for each special district included 283 within the county budget, or a consolidated capital budget may be 284 adopted providing for the consolidation of capital projects of 285 the county and of the special districts included within the 286 county budget into one budget, treating borrowed funds and other 287 receipts as special revenue earmarked for capital projects as 288 separately itemized appropriation for each district special 289 project or county project, as the case may be.

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3.(c) Any funds in the capital budget not required to meet

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the current construction cost of any project may be invested in any securities of the Federal Government or in securities of any county of the state pledging the full faith and credit of such county or pledging such county's share of the gas tax provided for in s. 16 of Art. IX of the Constitution of 1885 as adopted by the 1968 revised constitution or in s. 9, Art. XII of said revision.

298 (e) (5) A bond interest and sinking fund budget shall be made for each county and for each special district included 299 300 within the county budget having bonds outstanding. The budget 301 shall contain an estimate of receipts by source, including any 302 taxes authorized by law to be levied for that purpose, and 303 including any balances brought forward as provided herein; and an 304 itemized estimate of expenditures and reserves as follows: The 305 bond interest and principal maturities in the year for which the 306 budget is made shall be determined and estimates for expenses 307 connected with the payments of such bonds and coupons, 308 commissions of the tax collector, and of the property appraiser, 309 and expenses of refunding operations, if any are contemplated, 310 shall be appropriated. A sufficient "cash balance to be carried 311 over" may be reserved as set forth hereinbefore. The sinking fund 312 requirements provided for in the said reserve may be carried over 313 either in cash or in securities of the Federal Government and of 314 the local governments in Florida, or both.

315 <u>(f)(6)</u> For each special district included within the county 316 budget, the operating fund budget shall contain an estimate of 317 receipts by source and balances as provided herein, and an 318 itemized estimate of expenditures that will need to be incurred 319 to carry on all functions and activities of the special district

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320 as now or hereafter provided by law and of the indebtedness of 321 the special district; also of the reserves for contingencies and 322 the balances, as hereinbefore provided, which should be carried 323 forward at the end of the year.

324 Section 4. Section 129.021, Florida Statutes, is amended to 325 read:

129.021 County officer budget information.--Notwithstanding other provisions of law, the budgets of all county officers, as submitted to the board of county commissioners, shall be in sufficient detail and contain such information as the board of county commissioners may require in furtherance of their powers and responsibilities provided in ss. 125.01(1)(q) and (r) and (6), and 129.01(2)(b), and 129.02(1) and (2).

333 Section 5. Subsection (3) of section 129.03, Florida 334 Statutes, is amended to read:

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129.03 Preparation and adoption of budget.--

336 (3) No later than 21 15 days after certification of value 337 by the property appraiser pursuant to s. 200.065(1), the county 338 budget officer, after tentatively ascertaining the proposed 339 fiscal policies of the board for the ensuing fiscal year, shall 340 prepare and present to the board a tentative budget for the 341 ensuing fiscal year for each of the funds provided in this 342 chapter, including all estimated receipts, taxes to be levied, 343 and balances expected to be brought forward and all estimated 344 expenditures, reserves, and balances to be carried over at the 345 end of the year.

(a) The board of county commissioners shall receive and
examine the tentative budget for each fund and, subject to the
notice and hearing requirements of s. 200.065, shall require such

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349 changes to be made as it shall deem necessary; provided the 350 budget shall remain in balance. The county budget officer's 351 estimates of receipts other than taxes, and of balances to be 352 brought forward, shall not be revised except by a resolution of 353 the board, duly passed and spread on the minutes of the board. 354 However, the board may allocate to any of the funds of the county 355 any anticipated receipts, other than taxes levied for a 356 particular fund, except receipts designated or received to be 357 expended for a particular purpose.

358 (b)1. Until the effective date of subparagraph 2., upon 359 receipt of the tentative budgets and completion of any revisions 360 made by the board, the board shall prepare a statement 361 summarizing all of the adopted tentative budgets. This summary 362 statement shall show, for each budget and the total of all 363 budgets, the proposed tax millages, the balances, the reserves, 364 and the total of each major classification of receipts and 365 expenditures, classified according to the classification of 366 accounts prescribed by the appropriate state agency. The county 367 shall make the summary statement available to county residents by 368 filing the statement with the clerk of the circuit court and 369 posting the statement prominently online if the county has a 370 website. The board shall cause this summary statement to be 371 advertised one time in a newspaper of general circulation 372 published in the county, or by posting with the clerk of the 373 circuit court at the courthouse door if there is no such 374 newspaper, and the advertisement shall appear adjacent to the 375 advertisement required pursuant to s. 200.065.

376 <u>2. Beginning with fiscal year 2018-2019, counties that have</u>
 377 received a Certificate of Achievement for Excellence in Financial

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378 Reporting from the Government Finance Officers Association shall 379 make the Comprehensive Annual Financial Report available to 380 county residents by filing the report with the clerk of the 381 circuit court and posting the report prominently online if the county has a website. Counties that have not received a 382 383 Certificate of Achievement for Excellence in Financial Reporting 384 shall continue to comply with the requirements of subparagraph 1. 385 (C) The board shall hold public hearings to adopt tentative 386 and final budgets pursuant to s. 200.065. The hearings shall be primarily for the purpose of hearing requests and complaints from 387 388 the public regarding the budgets and the proposed tax levies and 389 for explaining the budget and proposed or adopted amendments 390 thereto, if any. The tentative budgets, adopted tentative 391 budgets, and final budgets shall be filed in the office of the 392 clerk of the circuit court county auditor as a public record. For 393 counties that have websites, the tentative budgets and final budgets, as approved by the county commission, shall be made 394 395 available online when filed with the clerk of the circuit court 396 and shall remain online until the final budget is adopted for the 397 next fiscal year. Sufficient reference in words and figures to 398 identify the particular transactions shall be made in the minutes 399 of the board to record its actions with reference to the budgets. Section 6. Section 166.241, Florida Statutes, is amended to 400 401 read: 402 166.241 Fiscal years, appropriations, budgets, and budget 403 amendments.--404 (1) As used in this section, the term: 405 (a) "Fund" means a fiscal and accounting entity with a 406 self-balancing set of accounts that are recorded and segregated

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407 <u>to account for specific activities or to attain certain</u> 408 <u>objectives in accordance with applicable laws, special</u> 409 <u>regulations, restrictions, or limitations, in accordance with</u> 410 <u>generally accepted accounting principles.</u>

(b) "Object of expenditure" means the classification of fund data by character of expenditure. The term "object of expenditure" includes, but is not limited to, operating expenditures or expenses, personal services, debt service, capital outlay, grants, and transfers, in accordance with generally accepted accounting principles.

(c) "Spending entity," as designated by the municipality,
 means any office, unit, department, board, commission, or
 dependent special district which is responsible for any
 particular expenditures.

421 (d) "Unreserved undesignated fund balance" means any fund
 422 balance remaining after accounting for all reserved and
 423 designated general fund balances.

424 <u>(2)(1)</u> Each municipality shall make provision for 425 establishing a fiscal year beginning October 1 of each year and 426 ending September 30 of the following year.

427 (3) (2) The governing body of each municipality shall adopt 428 a budget each fiscal year. The budget shall must be adopted by 429 ordinance or resolution unless otherwise specified in the 430 respective municipality's charter. The amount available from 431 taxation and other sources, including amounts carried over from 432 prior fiscal years, must equal the total appropriations for 433 expenditures and reserves. The budget shall must regulate 434 expenditures of the municipality, and it is unlawful for any 435 officer of a municipal government to expend or contract for

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| 436 | expenditures in any fiscal year except in pursuance of budgeted |
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| 437 | appropriations. The tentative budgets and final budgets, approved |
| 438 | by the governing body, shall be filed at a designated public |
| 439 | office within the boundaries of the municipality as a public |
| 440 | record. For municipalities that have websites, the tentative |
| 441 | budgets and final budgets, approved by the governing body, shall |
| 442 | be made available online when filed with the designated public |
| 443 | office and remain online until the final budget is adopted for |
| 444 | the next fiscal year. |
| 445 | (4) Budgets that do not meet the Distinguished Budget |
| 446 | Presentation Award criteria established by the Government Finance |
| 447 | Officers Association and that exceed \$1 million shall, by fund |
| 448 | and by spending entity within each fund for the fiscal year, set |
| 449 | forth the following: |
| 450 | (a) All proposed budget expenditures summarized by the |
| | |
| 451 | object of expenditure to be undertaken or executed by any |
| 451 452 | object of expenditure to be undertaken or executed by any spending entity during the fiscal year. |
| | |
| 452 | spending entity during the fiscal year. |
| 452 453 | spending entity during the fiscal year. (b) Anticipated revenues for the fiscal year. |
| 452 453 454 | <pre>spending entity during the fiscal year. (b) Anticipated revenues for the fiscal year. (c) Estimated beginning and ending fund balances.</pre> |
| 452 453 454 455 | <pre>spending entity during the fiscal year. (b) Anticipated revenues for the fiscal year. (c) Estimated beginning and ending fund balances. (d) The corresponding actual figures for the prior year,</pre> |
| 452 453 454 455 456 | <pre>spending entity during the fiscal year. (b) Anticipated revenues for the fiscal year. (c) Estimated beginning and ending fund balances. (d) The corresponding actual figures for the prior year, current year budget or estimated current year actual, and</pre> |
| 452 453 454 455 456 457 | <pre>spending entity during the fiscal year. (b) Anticipated revenues for the fiscal year. (c) Estimated beginning and ending fund balances. (d) The corresponding actual figures for the prior year, current year budget or estimated current year actual, and proposed budget for the next fiscal year consistent with the</pre> |
| 452 453 454 455 456 457 458 | <pre>spending entity during the fiscal year. (b) Anticipated revenues for the fiscal year. (c) Estimated beginning and ending fund balances. (d) The corresponding actual figures for the prior year, current year budget or estimated current year actual, and proposed budget for the next fiscal year consistent with the basis of accounting used to prepare the budget.</pre> |
| 452 453 454 455 456 457 458 459 | <pre>spending entity during the fiscal year. (b) Anticipated revenues for the fiscal year. (c) Estimated beginning and ending fund balances. (d) The corresponding actual figures for the prior year, current year budget or estimated current year actual, and proposed budget for the next fiscal year consistent with the basis of accounting used to prepare the budget. (e) Explanatory schedules or statements noting material</pre> |
| 452 453 454 455 456 457 458 459 460 | <pre>spending entity during the fiscal year. (b) Anticipated revenues for the fiscal year. (c) Estimated beginning and ending fund balances. (d) The corresponding actual figures for the prior year, current year budget or estimated current year actual, and proposed budget for the next fiscal year consistent with the basis of accounting used to prepare the budget. (e) Explanatory schedules or statements noting material changes in proposed expenditures by spending entity.</pre> |
| 452 453 454 455 456 457 458 459 460 461 | <pre>spending entity during the fiscal year. (b) Anticipated revenues for the fiscal year. (c) Estimated beginning and ending fund balances. (d) The corresponding actual figures for the prior year, current year budget or estimated current year actual, and proposed budget for the next fiscal year consistent with the basis of accounting used to prepare the budget. (e) Explanatory schedules or statements noting material changes in proposed expenditures by spending entity. (5) A municipality shall prepare a written summary, not to</pre> |
| 452 453 454 455 456 457 458 459 460 461 462 | <pre>spending entity during the fiscal year. (b) Anticipated revenues for the fiscal year. (c) Estimated beginning and ending fund balances. (d) The corresponding actual figures for the prior year, current year budget or estimated current year actual, and proposed budget for the next fiscal year consistent with the basis of accounting used to prepare the budget. (e) Explanatory schedules or statements noting material changes in proposed expenditures by spending entity. (5) A municipality shall prepare a written summary, not to exceed 4 pages, describing the important features of the proposed</pre> |

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465 performance, a review of the current fiscal year's revenues and 466 expenditures, and an economic outlook and future challenges or 467 objectives description. The summary must include a statement of 468 the budgetary basis of accounting used and a description of the 469 services to be delivered during the fiscal year. The municipality 470 shall make the summary available to municipal residents by 471 posting the summary at a designated public office within the 472 boundaries of the municipality and posting the summary 473 prominently online if the municipality has a website. 474 (6) (a) Municipalities that have received a Certificate of 475 Achievement for Excellence in Financial Reporting from the Government Finance Officers Association shall make the 476 477 Comprehensive Annual Financial Report available to municipal 478 residents by posting the report at a designated public office 479 within the boundaries of the municipality and posting the report 480 prominently online if the municipality has a website. 481 (b) Municipalities the budgets of which exceed \$1 million 482 and that have not received a Certificate of Achievement for 483 Excellence in Financial Reporting from the Government Finance 484 Officers Association shall, upon receipt of the tentative budgets 485 of each spending entity and completion of any revisions made by 486 the municipality, prepare a statement summarizing all of the 487 adopted tentative budgets. This summary statement shall show for 488 each budget and the total of all budgets, the proposed tax 489 millages, the balances, the reserves, and the total of each major 490 classification of receipts and expenditures, classified according 491 to the classification of accounts prescribed by the appropriate 492 state agency, and a brief explanation of any material increase or 493 decrease by spending entity. The municipality shall make the

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494 <u>summary statement available to municipal residents by posting the</u> 495 <u>statement at a designated public office within the boundaries of</u> 496 <u>the municipality and posting the statement prominently online if</u> 497 the municipality has a website.

498 The annual unreserved undesignated fund balance (7) 499 generated during an individual fiscal year shall not exceed 20 500 percent of operating revenues or 90 days of regular general fund 501 operating expenditures, whichever is greater, necessary to secure 502 and maintain credit ratings, meet seasonal shortfalls in cash 503 flow, and reduce susceptibility to emergency or unanticipated 504 expenditures or to address revenue shortfalls. Any remaining 505 unreserved undesignated fund balance generated during an 506 individual fiscal year shall not be used to increase recurring 507 expenditures within the budget, but shall be carried forward to 508 the next fiscal year in furtherance of the fund.

509 <u>(8)(3)</u> The governing body of each municipality at any time 510 within a fiscal year or within up to 60 days following the end of 511 the fiscal year may amend a budget for that year as follows:

(a) Appropriations for expenditures within a fund may be
decreased or increased by motion recorded in the minutes,
provided that the total of the appropriations of the fund is not
changed.

(b) The governing body may establish procedures by which the designated budget officer may authorize certain budget amendments within a department, provided that the total of the appropriations of the department is not changed.

520 (c) If a budget amendment is required for a purpose not 521 specifically authorized in paragraph (a) or paragraph (b), the 522 budget amendment must be adopted in the same manner as the

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| 523 | original budget unless otherwise specified in the charter of the |
| 524 | respective municipality. |
| 525 | Section 7. Section 189.418, Florida Statutes, is amended to |
| 526 | read: |
| 527 | 189.418 Reports; budgets; audits |
| 528 | (1) As used in this section, the term: |
| 529 | (a) "Fund" means a fiscal and accounting entity with a |
| 530 | self-balancing set of accounts that are recorded and segregated |
| 531 | to account for specific activities or to attain certain |
| 532 | objectives in accordance with applicable laws, special |
| 533 | regulations, restrictions, or limitations, in accordance with |
| 534 | generally accepted accounting principles. |
| 535 | (b) "Object of expenditure" means the classification of |
| 536 | fund data by character of expenditure. The term "object of |
| 537 | expenditure" includes, but is not limited to, operating |
| 538 | expenditures or expenses, personal services, debt service, |
| 539 | capital outlay, grants, and transfers, in accordance with |
| 540 | generally accepted accounting principles. |
| 541 | (c) "Spending entity," as designated by the special |
| 542 | district, means any office, unit, department, board, commission, |
| 543 | or institution which is responsible for any particular |
| 544 | <u>expenditures.</u> |
| 545 | (d) "Unreserved undesignated fund balance" means any fund |
| 546 | balance remaining after accounting for all reserved and |
| 547 | designated general fund balances. |
| 548 | <u>(2)</u> (1) When a new special district is created, the district |
| 549 | must forward to the department, within 30 days after the adoption |
| 550 | of the special act, rule, ordinance, resolution, or other |
| 551 | document that provides for the creation of the district, a copy |
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552 of the document and a written statement that includes a reference 553 to the status of the special district as dependent or independent 554 and the basis for such classification. In addition to the 555 document or documents that create the district, the district must 556 also submit a map of the district, showing any municipal boundaries that cross the district's boundaries, and any county 557 558 lines if the district is located in more than one county. The 559 department must notify the local government or other entity and 560 the district within 30 days after receipt of the document or documents that create the district as to whether the district has 561 562 been determined to be dependent or independent.

563 <u>(3)(2)</u> Any amendment, modification, or update of the 564 document by which the district was created, including changes in 565 boundaries, must be filed with the department within 30 days 566 after adoption. The department may initiate proceedings against 567 special districts as provided in s. 189.421 for failure to file 568 the information required by this subsection.

569 (4) (3) The governing body of each special district shall 570 adopt a budget by resolution each fiscal year. The total amount 571 available from taxation and other sources, including amounts 572 carried over from prior fiscal years, must equal the total of 573 appropriations for expenditures and reserves. The adopted budget 574 must regulate expenditures of the special district, and it is 575 unlawful for any officer of a special district to expend or 576 contract for expenditures in any fiscal year except in pursuance 577 of budgeted appropriations. Budgets that exceed \$250,000 in 578 revenues and that do not meet the Distinguished Budget 579 Presentation Award criteria established by the Government Finance 580 Officers Association shall, by fund and by spending entity within

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578-08382A-08 20082648c1 581 each fund for the fiscal year, set forth the following: 582 (a) All proposed budget expenditures summarized by the 583 object of expenditure to be undertaken or executed by any 584 spending entity during the fiscal year. 585 (b) Anticipated revenues for the fiscal year. 586 (c) Estimated beginning and ending fund balances. 587 (d) The corresponding actual figures for the prior year, 588 current year budget or estimated current year actual, and 589 proposed budget for the next fiscal year consistent with the 590 basis of accounting used to prepare the budget. 591 (e) Explanatory schedules or statements noting material 592 changes in proposed expenditures by spending entity. 593 (5) Special districts the budgets of which exceed 594 \$250,000 in revenues shall prepare a written summary, not to 595 exceed 4 pages, describing the important features of the 596 proposed budget. The summary shall include an overview of 597 the special district, a description of the previous fiscal 598 year's performance, a review of the current fiscal year's 599 revenues and expenditures, and an economic outlook and future challenges or objectives description. The summary 600 601 must include a statement of the budgetary basis of 602 accounting used and a description of the services to be 603 delivered during the fiscal year. The special district shall 604 make the summary available to district residents by posting 605 the summary at a designated public office within the 606 boundaries of the district, or, if a public office is not available within the boundaries, by posting with a public 607 608 office close to the boundaries of the special district. For 609 special districts websites, the district shall post the

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610 <u>summary prominently online.</u>

611 (6) For budgets that exceed \$250,000 in revenues, tentative 612 budgets and final budgets, approved by the governing body, shall 613 be filed as a public record at a designated public office within 614 the boundaries of the special district, or, if a public office is 615 not available within the boundaries, shall be filed with a public 616 office close to the boundaries of the special district. For 617 special districts that have websites, tentative budgets and final 618 budgets, approved by the governing body, shall be made available 619 online when filed with the designated public office and remain online until the final budget is adopted for the next fiscal 620 621 year.

622 (7) (a) Special districts that have received a Certificate of Achievement for Excellence in Financial Reporting from the 623 624 Government Finance Officers Association shall make the 625 Comprehensive Annual Financial Report available to district 626 residents by posting the report at a designated public office 627 within the boundaries of the special district, or, if a public 628 office is not available within the boundaries, shall file the 629 report with a public office close to the boundaries of the 630 special district and post the report prominently online if the 631 district has a website.

(b) Special districts the budgets of which exceed \$250,000
 in revenues and that have not received a Certificate of
 Achievement for Excellence in Financial Reporting from the
 Government Finance Officers Association shall, upon receipt of
 the tentative budgets of each spending entity and completion of
 any revisions made by the special district, prepare a statement
 summarizing all of the adopted tentative budgets. This summary

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639 statement shall show for each budget and the total of all 640 budgets, the proposed tax millages, the balances, the reserves, 641 and the total of each major classification of receipts and 642 expenditures, classified according to the classification of 643 accounts prescribed by the appropriate state agency, and a brief 644 explanation of any material increase or decrease by spending 645 entity. The special district shall make the summary statement available to district residents by posting at a designated public 646 647 office within the boundaries of the special district, or, if a 648 public office is not available within the boundaries, the 649 statement shall be filed with a public office close to the 650 boundaries of the special district and post the statement 651 prominently online if the district has a website.

652 (8) The annual unreserved undesignated fund balance 653 generated during an individual fiscal year shall not exceed 20 654 percent of operating revenues or 90 days of regular general fund 655 operating expenditures, whichever is greater, necessary to secure 656 and maintain credit ratings, meet seasonal shortfalls in cash 657 flow, and reduce susceptibility to emergency or unanticipated 658 expenditures or to address revenue shortfalls. Any remaining 659 unreserved undesignated fund balance generated during an 660 individual fiscal year shall not be used to increase recurring 661 expenditures within the budget, but shall be carried forward to 662 the next fiscal year in furtherance of the fund.

663 <u>(9)</u>(4) The proposed budget of a dependent special district 664 shall be presented in accordance with generally accepted 665 accounting principles, contained within the general budget of the 666 local governing authority, and be clearly stated as the budget of 667 the dependent district. However, with the concurrence of the

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668 local governing authority, a dependent district may be budgeted 669 separately.

670 <u>(10)(5)</u> The governing body of each special district at any 671 time within a fiscal year or within up to 60 days following the 672 end of the fiscal year may amend a budget for that year. The 673 budget amendment must be adopted by resolution.

674 <u>(11) (6)</u> A local governing authority may, in its discretion,
675 review the budget or tax levy of any special district located
676 solely within its boundaries.

677 (12)(7) All reports or information required to be filed 678 with a local governing authority under ss. 189.415, 189.416, and 679 189.417 and this section shall:

(a) When the local governing authority is a county, befiled with the clerk of the board of county commissioners.

(b) When the district is a multicounty district, be filedwith the clerk of the county commission in each county.

(c) When the local governing authority is a municipality,
be filed at the place designated by the municipal governing body.

686 Section 8. Paragraph (c) of subsection (3) and subsection
687 (8) of section 190.006, Florida Statutes, are amended to read:
688 190.006 Board of supervisors; members and meetings.--

190.006 Board of supervisors; members and meetings.-(3)

(c) Candidates seeking election to office by qualified electors under this subsection shall conduct their campaigns in accordance with the provisions of chapter 106 and shall file qualifying papers and qualify for individual seats in accordance with s. 99.061. Candidates shall pay a qualifying fee, which shall consist of a filing fee and an election assessment or, as an alternative, shall file a petition signed by not less than 1

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percent of the registered voters of the district, and take the 697 698 oath required in s. 99.021, with the supervisor of elections in 699 the county affected by such candidacy. The amount of the filing 700 fee is 3 percent of \$7,500 \$4,800; however, if the electors have 701 provided for compensation pursuant to subsection (8), the amount 702 of the filing fee is 3 percent of the maximum annual compensation 703 so provided. The amount of the election assessment is 1 percent 704 of \$7,500 \$4,800; however, if the electors have provided for 705 compensation pursuant to subsection (8), the amount of the 706 election assessment is 1 percent of the maximum annual 707 compensation so provided. The filing fee and election assessment 708 shall be distributed as provided in s. 105.031(3).

(8) Each supervisor shall be entitled to receive for his or her services an amount not to exceed \$200 per meeting of the board of supervisors, not to exceed <u>\$7,500</u> \$4,800 per year per supervisor, or an amount established by the electors at referendum. In addition, each supervisor shall receive travel and per diem expenses as set forth in s. 112.061.

Section 9. Paragraphs (d) and (e) of subsection (3), paragraph (c) of subsection (4), and paragraph (a) of subsection (6) of section 373.536, Florida Statutes, are amended to read:

718 719 373.536 District budget and hearing thereon.--(3) BUDGET HEARINGS AND WORKSHOPS; NOTICE.--

(d) As provided in s. 200.065(2)(d), the board shall publish one or more notices of its intention to adopt a final budget for the district for the ensuing fiscal year. The notice shall appear adjacent to an advertisement that sets forth the tentative budget in a format meeting the budget summary requirements of s. 129.03(3)(b). The district shall not include

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expenditures of federal special revenues and state special 726 727 revenues when preparing the statement required by s. 728 200.065(3)(1). The notice and advertisement shall be published in 729 one or more newspapers having a combined general paid circulation 730 in each county in which the district lies and the advertisement 731 shall be posted online if the district has a website. Districts 732 may include explanatory phrases and examples in budget 733 advertisements published under s. 200.065 to clarify or 734 illustrate the effect that the district budget may have on ad 735 valorem taxes.

736 (e) In lieu of the advertisement setting forth the 737 tentative budget in a format meeting the budget summary 738 requirements of s. 129.03(3)(b), water management districts that 739 have received a Certificate of Achievement for Excellence in 740 Financial Reporting from the Government Finance Officers 741 Association shall cause the resulting Comprehensive Annual 742 Financial Report to be made available to district residents by 743 filing the report with the clerk of the circuit court of each 744 county within or partly within the district and by posting the 745 report prominently online if the district has a website. The 746 district shall also cause the website address of the report to be 747 advertised in one or more newspapers having a combined general 748 paid circulation in each county in which the district lies, and the advertisement shall appear adjacent the advertisement 749 750 required pursuant to s. 200.065.

751 (f)(e) The hearing for adoption of a final budget and 752 millage rate shall be by and before the governing board of the 753 district as provided in s. 200.065 and may be continued from day 754 to day until terminated by the board.

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755

(4) BUDGET CONTROLS.--

756 (C) If Should the district receives receive unanticipated 757 funds after the adoption of the final budget, those funds shall 758 be treated as unreserved undesignated funds. Unanticipated 759 undesignated funds do not include federal revenues, state special 760 revenues, matching funds, or local government or utility project 761 funds. The annual unreserved undesignated fund balance generated 762 during an individual fiscal year, as defined in s. 129.02(1), 763 shall not exceed 20 percent of operating revenues or 90 days of 764 regular general fund operating expenditures, whichever is 765 greater, necessary to secure and maintain credit ratings, meet 766 seasonal shortfalls in cash flow, and reduce susceptibility to 767 emergency or unanticipated expenditures or to address revenue 768 shortfalls. Any remaining unreserved undesignated fund balance 769 generated during an individual fiscal year shall not be used to 770 increase recurring expenditures within the budget, but shall be 771 carried forward to the next fiscal year in furtherance of the 772 fund. The final budget, except for unreserved undesignated funds, may be amended by including unanticipated such funds, so long as 773 774 notice of intention to amend is published in the notice of the 775 governing board meeting at which the amendment will be 776 considered, pursuant to s. 120.525. The notice shall set forth a 777 summary of the proposed amendment. However, in the event of a 778 disaster or of an emergency arising to prevent or avert the same, 779 the governing board shall not be limited by the budget but shall 780 have authority to apply such funds as may be available therefor 781 or as may be procured for such purpose.

(6) FINAL BUDGET; ANNUAL AUDIT; CAPITAL IMPROVEMENTS PLAN;
783 WATER RESOURCE DEVELOPMENT WORK PROGRAM.--

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784 Each district must, by the date specified for each (a) 785 item, furnish copies of the following documents to the Governor, 786 the President of the Senate, the Speaker of the House of 787 Representatives, the chairs of all legislative committees and 788 subcommittees having substantive or fiscal jurisdiction over the 789 districts, as determined by the President of the Senate or the 790 Speaker of the House of Representatives as applicable, the 791 secretary of the department, and the governing board of each 792 county in which the district has jurisdiction or derives any 793 funds for the operations of the district:

794 1. The adopted budget, to be furnished within 10 days after795 its adoption.

796 2. A financial audit of its accounts and records, to be 797 furnished within 10 days after its acceptance by the governing 798 board. The audit must be conducted in accordance with the 799 provisions of s. 11.45 and the rules adopted thereunder. In 800 addition to the entities named above, the district must provide a 801 copy of the audit to the Auditor General within 10 days after its 802 acceptance by the governing board.

3. A 5-year capital improvements plan, to be included in the consolidated annual report required by s. 373.036(7). The plan must include expected sources of revenue for planned improvements and must be prepared in a manner comparable to the fixed capital outlay format set forth in s. 216.043.

4. A 5-year water resource development work program to be
furnished within 30 days after the adoption of the final budget.
The program must describe the district's implementation strategy
for the water resource development component of each approved
regional water supply plan developed or revised under s.

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813 373.0361. The work program must address all the elements of the 814 water resource development component in the district's approved 815 regional water supply plans and must identify which projects in 816 the work program will provide water, explain how each water 817 resource development project will produce additional water 818 available for consumptive uses, estimate the quantity of water to 819 be produced by each project, and provide an assessment of the 820 contribution of the district's regional water supply plans in 821 providing sufficient water to meet the water supply needs of 822 existing and future reasonable-beneficial uses for a 1-in-10-year 823 drought event. Within 30 days after its submittal, the department 824 shall review the proposed work program and submit its findings, 825 questions, and comments to the district. The review must include 826 a written evaluation of the program's consistency with the 827 furtherance of the district's approved regional water supply 828 plans, and the adequacy of proposed expenditures. As part of the 829 review, the department shall give interested parties the 830 opportunity to provide written comments on each district's 831 proposed work program. Within 45 days after receipt of the 832 department's evaluation, the governing board shall state in 833 writing to the department which changes recommended in the 834 evaluation it will incorporate into its work program submitted as 835 part of the March 1 consolidated annual report required by s. 836 373.036(7) or specify the reasons for not incorporating the 837 changes. The department shall include the district's responses in 838 a final evaluation report and shall submit a copy of the report 839 to the Governor, the President of the Senate, and the Speaker of 840 the House of Representatives.

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5. The Comprehensive Annual Financial Report of water

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842 <u>management districts that have received a Certificate of</u> 843 <u>Achievement for Excellence in Financial Reporting from the</u> 844 Government Finance Officers Association.

845 Section 10. Subsection (1) of section 189.429, Florida 846 Statutes, is amended to read:

847

189.429 Codification.--

848 Each district, by December 1, 2004, shall submit to the (1)849 Legislature a draft codified charter, at its expense, so that its 850 special acts may be codified into a single act for reenactment by 851 the Legislature, if there is more than one special act for the 852 district. The Legislature may adopt a schedule for individual 853 district codification. Any codified act relating to a district, 854 which act is submitted to the Legislature for reenactment, shall 855 provide for the repeal of all prior special acts of the 856 Legislature relating to the district. The codified act shall be 857 filed with the department pursuant to s. 189.418(3) 189.418(2).

858 Section 11. Section 191.015, Florida Statutes, is amended 859 to read:

860 191.015 Codification.--Each fire control district existing 861 on the effective date of this section, by December 1, 2004, shall 862 submit to the Legislature a draft codified charter, at its 863 expense, so that its special acts may be codified into a single 864 act for reenactment by the Legislature, if there is more than one 865 special act for the district. The Legislature may adopt a 866 schedule for individual district codification. Any codified act 867 relating to a district, which act is submitted to the Legislature 868 for reenactment, shall provide for the repeal of all prior 869 special acts of the Legislature relating to the district. The 870 codified act shall be filed with the Department of Community

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| 871 | Affairs pursuant to s. 189.418(3) 189.418(2) . |
| 872 | Section 12. Effective July 1, 2008, section 218.315, |
| 873 | Florida Statutes, is created to read: |
| 874 | 218.315 Local government transparency; contracts |
| 875 | (1) As used in this section, the term: |
| 876 | (a) "Contract" means any legally binding agreement executed |
| 877 | by a local government and a corporation or an individual for the |
| 878 | purchase of commodities or contractual services which requires |
| 879 | the expenditure of \$5,000 or more. The term excludes the |
| 880 | contractual rights of local government employees and retirees who |
| 881 | are members of the Florida Retirement System or who are members |
| 882 | of a local government retirement system. |
| 883 | (b) "Corporation" means all corporations registered to do |
| 884 | business in the state, whether for profit or not for profit; |
| 885 | foreign corporations qualified to do business in this state or |
| 886 | actually doing business in this state, whether for profit or not |
| 887 | for profit; limited liability companies under chapter 608; |
| 888 | partnerships under chapter 620; a sole proprietorship as defined |
| 889 | in s. 440.02; or any other legal business entity, whether for |
| 890 | profit or not for profit. |
| 891 | (c) "County officer" means a sheriff, tax collector, |
| 892 | property appraiser, supervisor of elections, and a clerk of the |
| 893 | circuit court. |
| 894 | (d) "Local government" means counties, municipalities, |
| 895 | water management districts, and special taxing districts that |
| 896 | have the authority to levy ad valorem taxes or non-ad valorem |
| 897 | assessments, but the term excludes school districts. |
| 898 | (e) "Individual" means a person, but excludes an employee |
| 899 | of a local government or an employee of the federal government |
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900 while acting in the capacity as employee. 901 (2) In accordance with the schedule provided in subsection 902 (5), the Department of Financial Services shall develop and 903 maintain a portal linking to websites maintained by the local 904 governments subject to the requirements of this section. 905 (3) (a) Each local government that has a website must 906 electronically post contract information relating to each 907 contract executed between the local government and a corporation 908 or an individual, or, for a county officer, between the county 909 officer and a corporation or an individual. The information must 910 be posted using the basic expenditure categories required in the uniform format established under paragraph (c). The website must 911 912 be accessible without charge to any individual who has Internet 913 access using standard browsing software. 914 (b) To the extent possible, each local government's website 915 shall provide a link to an electronic copy of the contract. The 916 portion of a public record that is confidential or exempt shall 917 be redacted prior to posting. 918 (c) The Department of Financial Services shall develop a 919 uniform format to be used by each local government when posting 920 contract information. The uniform format must include: 921 1. The name of the local government or county officer who 922 is a party to the contract; 923 2. The name of each corporation or individual who is a 924 party to the contract; 925 3. The date and amount of the contract; 926 4. The purpose of the contract; and 927 5. The basic expenditure categories reported by local 928 governments in the annual financial report submitted to the

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| 929 | department under s. 218.32. |
| 930 | (4) Except as provided in this subsection, each local |
| 931 | government shall designate one central office to maintain all |
| 932 | contract information required to be reported. The county shall |
| 933 | maintain all contract information required to be reported by a |
| 934 | county officer. In cases where a local government does not have |
| 935 | an official website, the contract information must be maintained |
| 936 | in a local government office that is reasonably accessible to the |
| 937 | general public during normal business hours and capable of |
| 938 | providing contract information to a member of the general public |
| 939 | as a public-records request. |
| 940 | (5)(a) Information concerning contracts executed by a local |
| 941 | government or a county officer shall be reported at least |
| 942 | quarterly by each local government according to the following |
| 943 | schedule and in a uniform reporting format: |
| 944 | 1. On or before December 31, 2009, all five water |
| 945 | management districts, any county having a population of 300,000 |
| 946 | or more, any municipality having a population of 50,000 or more, |
| 947 | and any special taxing authority within such a county or |
| 948 | municipality shall report contract information required by this |
| 949 | section for contracts executed on or after October 1, 2009. |
| 950 | 2. On or before December 31, 2010, any county having a |
| 951 | population of at least 50,000 but fewer than 300,000, any |
| 952 | municipality having a population of at least 10,000 but fewer |
| 953 | than 50,000, and any special taxing authority within such a |
| 954 | county or municipality shall report contract information required |
| 955 | by this section for contracts executed on or after October 1, |
| 956 | 2010. |
| 957 | 3. On or before December 31, 2011, any county having a |

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| 958 | population of fewer than 50,000, any municipality having a |
| 959 | population of fewer than 10,000, and any special taxing authority |
| 960 | within such a county or municipality shall report contract |
| 961 | information required by this section for contracts executed on or |
| 962 | after October 1, 2011. |
| 963 | (b) The population estimates used by counties and |
| 964 | municipalities to meet the schedule requirements of this |
| 965 | subsection shall be those reported on April 1, 2009, by the |
| 966 | Office of Economic and Demographic Research to the Executive |
| 967 | Office of the Governor under s. 186.901. |
| 968 | (6) The Department of Financial Services may adopt rules |
| 969 | pursuant to ss. 120.536(1) and 120.54 to implement the provisions |
| 970 | of this section requiring the development and maintenance of the |
| 971 | state portal that links to the local government website and |
| 972 | requiring the development and distribution of the uniform |
| 973 | reporting format. |
| 974 | Section 13. State government transparency; contracts |
| 975 | (1) As used in this section, the term: |
| 976 | (a) "Contract" means any legally binding agreement executed |
| 977 | by a state agency and a corporation or an individual for the |
| 978 | purchase of commodities or contractual services which requires |
| 979 | the expenditure of \$5,000 or more. The term excludes the |
| 980 | contractual rights of state employees and retirees who are |
| 981 | members of the Florida Retirement System. |
| 982 | (b) "Corporation" means all corporations registered to do |
| 983 | business in this state, whether for profit or not for profit; |
| 984 | foreign corporations qualified to do business in this state or |
| 985 | actually doing business in this state, whether for profit or not |
| 986 | for profit; limited liability companies under chapter 608, |

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| 987 | Florida Statutes; partnerships under chapter 620, Florida |
| 988 | Statutes; a sole proprietorship as defined in s. 440.02, Florida |
| 989 | Statutes; or any other legal business entity, whether for profit |
| 990 | or not for profit. |
| 991 | (c) "Expenditure" means a payment that a state agency makes |
| 992 | to a corporation or an individual under a contract. |
| 993 | (d) "Individual" means a person, but excludes an employee |
| 994 | of a state agency or an employee of the Federal Government while |
| 995 | acting in the capacity as employee. |
| 996 | (2) The Executive Office of the Governor is directed to |
| 997 | develop and maintain a portal linking to the state agency |
| 998 | contract expenditures report maintained by the Department of |
| 999 | Financial Services and required under this section. |
| 1000 | (3)(a) The Department of Financial Services is directed to |
| 1001 | develop and maintain a contract expenditures report that provides |
| 1002 | the following information: |
| 1003 | 1. The name of the state agency that is a party to a |
| 1004 | contract; |
| 1005 | 2. The name of each corporation or individual who is a |
| 1006 | party to a contract; |
| 1007 | 3. The date, amount, and purpose of the contract; and |
| 1008 | 4. Each expenditure made under the contract. |
| 1009 | (b) The contract expenditures report must be maintained by |
| 1010 | the department in a searchable website containing a navigation |
| 1011 | bar that allows an individual having Internet access to search |
| 1012 | for expenditure reports by governmental function, state agency, |
| 1013 | or appropriation category. |
| 1014 | (4) (a) Each state agency shall record each contract |
| 1015 | executed between the agency and a corporation or an individual |

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| 1016 | and each payment made under the contract along with the contract |
| 1017 | number in the department's Florida Accounting and Information |
| 1018 | Resources contract subsystem as provided in s. 215.94(2), Florida |
| 1019 | Statutes. |
| 1020 | (b) To the extent possible, each state agency shall provide |
| 1021 | a link to an electronic copy of the contract. The portion of a |
| 1022 | public record which is confidential or exempt from inspection and |
| 1023 | copying shall be redacted prior to posting. |
| 1024 | (5) This section shall take effect July 1, 2008. |
| 1025 | Section 14. Except as otherwise expressly provided in this |
| 1026 | act, this act shall take effect upon becoming a law and shall |
| 1027 | apply to the 2008-2009 fiscal year. |