



929432

LEGISLATIVE ACTION

Senate	.	House
Comm: RCS	.	
04/05/2011	.	
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The Committee on Governmental Oversight and Accountability
(Bogdanoff) recommended the following:

Senate Amendment (with title amendment)

Delete lines 17 - 95
and insert:

Section 1. Section 287.0575, Florida Statutes, is amended
to read:

287.0575 Coordination of contracted services.—

(1) There is created the Health and Human Services Contract
Resource Council, which is a coordinating council as defined in
s. 20.03.

(a) The council shall ensure that the public policy of this
state relating to the administrative and fiscal contract



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13 management of health and human services is developed to promote
14 interdepartmental collaboration and program administration in
15 order that contracts and services are planned, managed, and
16 delivered in an integrated manner.

17 (b) The council is created in the Department of Management
18 Services, which shall provide administrative support and service
19 to the council.

20 (c) The council shall meet for its organizational session
21 no later than August 1, 2011. The council shall select a chair
22 from its members. Thereafter, the council shall meet at least
23 six times each year in order to:

24 1. Develop and implement a shared and cohesive vision on
25 how to deliver integrated services to eliminate administrative
26 duplication and improve outcomes in this state.

27 2. Align, coordinate, and consolidate administrative and
28 fiscal performance standards into model consolidated standards
29 for vendors that provide health and human services. The model
30 consolidated standards shall be used by the agencies in
31 subsection (2) in monitoring contracts and as part of each
32 agency's evaluation of competitive bids for health and human
33 services.

34 3. Review, align, coordinate, consolidate, and recommend
35 uniform administrative rules and policies so that administrative
36 requirements and goals for the contracts are aligned to the
37 greatest extent possible and not in conflict.

38 4. Review the monitoring protocols related to the
39 administrative and fiscal requirements of vendors that provide
40 health and human services to ensure that the protocols are in
41 compliance with this section.



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42 5. Design and implement actions that promote collaboration,
43 creativity, increased efficiency, information sharing, and
44 improved service delivery between and within state agencies and
45 organizations that provide services. In particular, the efforts
46 shall include the long-range planning process mandated by s.
47 216.013.

48 6. Make recommendations for the establishment of a
49 consolidated data warehouse and archive to maintain the
50 corporate, fiscal, and administrative records of vendors that
51 provide health and human services. The council shall include
52 recommendations to ensure that the administrative and fiscal
53 data are up-to-date and accessible to other agencies,
54 participating vendors, and the general public through web-based
55 technology, and managed in a manner that allows contract
56 information to be aggregated and assessed to determine the
57 amount, value, and achievement of administrative standards by
58 vendor, by agency, and by type of service.

59 7. Identify to the greatest extent possible, existing and
60 potential private and nonstate moneys and resources for
61 improving contracting efficiencies, including, but not limited
62 to, federal grant funds, other nonstate grant funds, gifts,
63 donations, foundation and organization grants, and any other
64 form of private funding opportunities, including public-private
65 partnerships.

66 8. Engage in other activities that will improve
67 collaboration of agencies in order to create, manage, and
68 promote coordinated policies, programs, and service delivery
69 systems.

70 9. Designate the lead state agency for all administrative



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71 and fiscal matters related to contracts for health and human
72 services.

73 (2) The council shall select a chair from among its
74 members. The council shall consist of seven members:

75 (a) The Secretary of Children and Family Services or his or
76 her designee;

77 (b) The Secretary of Juvenile Justice or his or her
78 designee;

79 (c) The director of the Agency for Persons with
80 Disabilities or his or her designee;

81 (d) The State Surgeon General or his or her designee;

82 (e) The Secretary of Health Care Administration or his or
83 her designee;

84 (f) The Secretary of Elderly Affairs or his or her
85 designee; and

86 (g) The executive director of the Department of Veterans'
87 Affairs or his or her designee.

88 (3) The following duties and responsibilities of the
89 Department of Children and Family Services, the Agency for
90 Persons with Disabilities, the Department of Health, the
91 Department of Juvenile Justice, the Agency for Health Care
92 Administration, the Department of Elderly Affairs, and the
93 Department of Veterans' Affairs, and service providers under
94 contract to those agencies, are established:

95 (a) ~~(1)~~ No later than August 1, 2011 ~~2010~~, or upon entering
96 into any new contract for health and human services, state
97 agencies contracting for health and human services must notify
98 their contract service providers of the requirements of this
99 section.



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100 (b)~~(2)~~ No later than October 1, 2011 ~~2010~~, contract service
101 providers that have more than one contract with one or more
102 state agencies to provide health and human services must provide
103 to each of their contract managers a comprehensive list of their
104 health and human services contracts. The list must include the
105 following information:

106 1.~~(a)~~ The name of each contracting state agency and the
107 applicable office or program issuing the contract.

108 2.~~(b)~~ The identifying name and number of each contract.

109 3.~~(c)~~ The starting and ending date of each contract.

110 4.~~(d)~~ The amount of each contract.

111 5.~~(e)~~ A brief description of the purpose of the contract
112 and the types of services provided under each contract.

113 6.~~(f)~~ The name and contact information of the contract
114 manager.

115 (c)~~(3)~~ With respect to contracts entered into on or after
116 August 1, 2011 ~~2010~~, effective November 1, 2011 ~~2010~~, or 30 days
117 after receiving the list provided under paragraph (b) ~~subsection~~
118 ~~(2)~~, a single lead administrative coordinator for each contract
119 service provider shall be designated by the Health and Human
120 Services Contract Resource Council as provided in this
121 subsection from among the agencies having multiple contracts as
122 provided in paragraph (b) ~~subsection (2)~~. On or before the date
123 such responsibilities are assumed, the designated lead
124 administrative coordinator shall provide notice of his or her
125 designation to the contract service provider and to the agency
126 contract managers for each affected contract. Unless another
127 lead administrative coordinator is selected by the Health and
128 Human Services Contract Resource Council ~~agreement of all~~



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129 ~~affected contract managers~~, the designated lead administrative
130 coordinator shall be the agency contract manager of the contract
131 with the highest dollar value over the term of the contract,
132 provided the term of the contract remaining at the time of
133 designation exceeds 24 months. If the remaining terms of all
134 contracts are 24 months or less, the designated lead
135 administrative coordinator shall be the contract manager of the
136 contract with the latest end date. A designated lead
137 administrative coordinator, or his or her successor as contract
138 manager, shall continue as lead administrative coordinator until
139 another lead administrative coordinator is selected by the
140 Health and Human Services Contract Resource Council ~~agreement of~~
141 ~~all affected contract managers~~ or until the end date of the
142 contract for which the designated lead administrative
143 coordinator serves as contract manager, at which time a new lead
144 administrative coordinator shall be designated pursuant to this
145 subsection, if applicable.

146 (d) ~~(4)~~ The designated lead administrative coordinator shall
147 be responsible for:

148 1. ~~(a)~~ Establishing a coordinated schedule for
149 administrative and fiscal monitoring;

150 2. ~~(b)~~ Coordinating and consulting with other case managers
151 to establish a single unified set of required administrative and
152 fiscal documentation;

153 3. ~~(c)~~ Coordinating and consulting with other case managers
154 to establish a single unified schedule for periodic updates of
155 administrative and fiscal information; and

156 4. ~~(d)~~ Maintaining an accessible electronic file of up-to-
157 date administrative and fiscal documents, including, but not



158 limited to, corporate documents, membership records, audits, and
159 monitoring reports.

160 (e)~~(5)~~ Contract managers for agency contracts other than
161 the designated lead administrative coordinator must conduct
162 administrative and fiscal monitoring activities in accordance
163 with the coordinated schedule and must obtain any necessary
164 administrative and fiscal documents from the designated lead
165 administrative coordinator's electronic file.

166 (f)~~(6)~~ This section does not apply to routine program
167 performance monitoring or prohibit a contracting agency from
168 directly and immediately contacting the service provider when
169 the health or safety of clients is at risk.

170 (g)~~(7)~~ Each agency contracting for health and human
171 services shall annually evaluate the performance of its
172 designated lead administrative coordinator in establishing
173 coordinated systems, improving efficiency, and reducing
174 redundant monitoring activities for state agencies and their
175 service providers. The annual report shall be submitted to the
176 Health and Human Services Contract Resource Council. The Health
177 and Human Services Contract Resource Council shall provide an
178 executive summary of the reports to the Governor, the President
179 of the Senate, and the Speaker of the House of Representatives.
180 In addition to an executive summary, the council shall make
181 recommendations to the President of the Senate and the Speaker
182 of the House of Representatives for legislation or rulemaking
183 authority that would promote interdepartmental collaboration and
184 program integration.

185
186 ===== T I T L E A M E N D M E N T =====



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187 And the title is amended as follows:
188 Delete lines 3 - 9
189 and insert:
190 contracts; amending s. 287.0575, F.S.; creating the
191 Health and Human Services Contract Resource Council
192 within the Department of Management Services;
193 requiring the department to provide administrative
194 support; providing meeting times and duties of the
195 council; providing membership of the council;
196 establishing the duties of several state agencies,
197 including the Department of Juvenile Justice and the
198 Agency for Health Care Administration with regard to
199 contracts for health and human services; revising the
200 deadline dates for state agencies to notify their
201 contract service providers and for contract service
202 providers to provide their contract managers a list of
203 their health and human service contracts; requiring
204 the Health and Human Service Contract Resource Council
205 to designate a lead administrative coordinator for
206 each contract service provider; conforming provisions
207 to changes made by the act; revising the
208 responsibilities of the designated lead administrative
209 coordinator; requiring each agency contracting for
210 health and human services to submit an annual report
211 to the council; requiring the council to provide an
212 executive summary of the reports to the Governor and
213 the Legislature; requiring the council to make
214 recommendations to the Legislature regarding
215 legislation or rulemaking authority that would promote



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216 interdepartmental collaboration and program
217 integration;