1	A bill to be entitled
2	An act relating to state employment; amending s.
3	110.105, F.S.; revising the employment policy of the
4	state system of personnel management; amending s.
5	110.1127, F.S.; revising provisions relating to
6	employee background screening; amending s. 110.119,
7	F.S.; revising provisions relating to administrative
8	leave for a service-connected disability; amending s.
9	110.1225, F.S.; revising provisions relating to agency
10	furloughs; amending s. 110.126, F.S.; revising
11	provisions relating to the authority of the Department
12	of Management Services to administer oaths; amending
13	s. 110.131, F.S.; revising the duties of state
14	agencies with respect to the employment of other-
15	personal-services employees; providing reporting
16	requirements; amending s. 110.1315, F.S.; requiring
17	the Department of Financial Services to provide an
18	alternative retirement income security program for
19	eligible temporary and seasonal employees; authorizing
20	the department to adopt rules; amending s. 110.171,
21	F.S.; revising provisions relating to state employee
22	telecommuting; providing for a telework program;
23	providing program requirements for agencies and
24	employees; amending s. 110.181, F.S.; revising
25	provisions relating to the Florida State Employees'
26	Charitable Campaign; requiring state officers and
27	employees to designate a charitable organization to
28	receive certain charitable contributions; revising
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29 purposes for the establishment of local steering 30 committees; deleting provisions relating to the 31 distribution of funds; amending s. 110.2035, F.S.; 32 revising provisions relating to pay additives; amending s. 110.205, F.S.; deleting a provision 33 34 authorizing the carrying forward of unused 35 compensatory leave by certain employees; amending s. 110.217, F.S.; revising provisions relating to a 36 37 change in an employee's position status; amending s. 38 110.227, F.S.; deleting requirements for an agency 39 that removes from a promotional position a career service employee who is serving a probationary period 40 in such position to return such employee to the 41 42 employee's former position or a comparable position, 43 if such a position is vacant; amending ss. 255.249, 44 402.3057, 409.1757, 413.20, 943.0585, and 943.059, F.S.; conforming provisions and cross-references; 45 providing an effective date. 46 47 48 Be It Enacted by the Legislature of the State of Florida: 49 50 Section 1. Section 110.105, Florida Statutes, is amended 51 to read: 52 110.105 Employment policy of the state.-53 (1)It is the purpose of this chapter to establish a 54 System of personnel management. This system shall provide means 55 to recruit, select, train, develop, and maintain an effective 56 and responsible workforce and shall include policies and Page 2 of 37

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57 procedures for employee hiring and advancement, training and 58 career development, position classification, salary 39 administration, benefits, discipline, discharge, employee 60 performance evaluations, affirmative action, and other related 61 activities.

62

(2) It is the policy of the state:

63 That all appointments, terminations, assignments, and (a) 64 maintenance of status, compensation, privileges, and other terms 65 and conditions of employment in state government shall be made 66 without regard to age, sex, race, color, religion, national 67 origin, political affiliation, marital status, or disability, unless handicap, except when a specific sex, age, or physical 68 69 requirement constitutes a bona fide occupational qualification 70 necessary to proper and efficient administration.

(b) To support employees in balancing their personal needs and work responsibilities. This policy is designed to enhance the employee's ability to blend the competing demands of work and personal life and produce a more skilled, accountable, and committed workforce for the system. Provisions may include, but need not be limited to, flexible work schedules, telework, parttime employment, and leaves of absence with or without pay.

(3) Except as expressly provided by law, <u>Florida residency</u>
<u>is not required</u> there shall be no Florida residence requirement
for any person as a condition precedent to employment by the
state; however, preference <u>in hiring</u> may be given to <u>state</u>
Florida residents <u>in hiring</u>.

(4) This chapter contains <u>the</u> requirements and guides for
 establishing and maintaining a system of personnel <u>management</u>
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85 administration on a merit basis. The system of personnel 86 <u>management</u> administration shall be implemented so as to <u>ensure</u> 87 <u>that the</u> permit state agencies <u>participating in the system are</u> 88 to be eligible for to receive federal funds.

89 (5) Nothing in This chapter may not shall be construed
90 either to infringe upon or to supersede the rights guaranteed
91 public employees under chapter 447.

92 Section 2. Section 110.1127, Florida Statutes, is amended 93 to read:

94 110.1127 Employee <u>background screening and investigations</u> 95 <u>security checks.</u>-

96 (1) Except as provided in subsection (2), each agency
97 shall designate those positions that, based on the position
98 duties, require background screening. All persons and employees
99 in such positions must undergo employment screening in
100 accordance with chapter 435, using level 1 screening standards,
101 as a condition of employment and continued employment.

102 (2) (a) (1) Each employing agency shall designate those 103 employee positions that, because of the special trust or 104 responsibility or sensitive location, require security 105 background investigations. All persons and employees in such 106 positions must undergo employment screening in accordance with 107 chapter 435, using level 2 screening standards of those 108 positions, require that persons occupying those positions be 109 subject to a security background check, including fingerprinting, as a condition of employment and continued 110 employment. 111 (b) (2) (a) All positions within the Division of Treasury of 112 Page 4 of 37

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113 the Department of Financial Services are deemed to be positions 114 of special trust or responsibility. Individuals seeking or 115 <u>holding such positions</u>, and a person may be disqualified for 116 employment in any such position by reason of:

117 1. The conviction or prior conviction of a crime <u>that</u> 118 which is reasonably related to the nature of the position sought 119 or held by the individual; or

120 2. The entering of a plea of nolo contendere, or, when a 121 jury verdict of guilty is rendered but adjudication of guilt is 122 withheld, with respect to a crime <u>that which</u> is reasonably 123 related to the nature of the position sought or held by the 124 individual.

125 (b) All employees of the division shall be required to 126 undergo security background investigations, including 127 fingerprinting, as a condition of employment and continued 128 employment.

129 (c)1.(3)(a) All positions in programs providing care to 130 children, the developmentally disabled, or vulnerable adults for 131 15 hours or more per week; all permanent and temporary employee 132 positions of the central abuse hotline; and all persons working 133 under contract who have access to abuse records are deemed to be 134 persons and positions of special trust or responsibility, and 135 require employment screening pursuant to chapter 435, using the 136 level 2 standards set forth in that chapter.

137 <u>2.(b)</u> The employing agency may grant exemptions from
138 disqualification from working with children, the developmentally
139 disabled, or vulnerable adults as provided in s. 435.07.

140

(c) All persons and employees in such positions of trust Page 5 of 37

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or responsibility shall be required to undergo security background investigations as a condition of employment and continued employment. For the purposes of this subsection, security background investigations shall be conducted as provided in chapter 435, using the level 2 standards for screening set forth in that chapter.

(d) It is a misdemeanor of the first degree, punishable as
provided in s. 775.082 or s. 775.083, for any person willfully,
knowingly, or intentionally to:

Fail, by false statement, misrepresentation,
 impersonation, or other fraudulent means, to disclose in any
 application for voluntary or paid employment a material fact
 used in making a determination as to such person's
 qualifications for a position of special trust;

Use records information <u>contained in records</u> for
 purposes other than <u>background</u> screening <u>or investigation</u> for
 employment, or release <u>such</u> records information to other persons
 for purposes other than <u>preemployment</u> screening <u>or investigation</u>
 for employment.

(e) It is a felony of the third degree, punishable as
provided in s. 775.082, s. 775.083, or s. 775.084, for any
person willfully, knowingly, or intentionally to use juvenile
records information for any purposes other than those specified
in this section or to release such information to other persons
for purposes other than those specified in this section.

<u>(3)</u> (4) Any person who is required to undergo such a
 security background <u>screening or</u> investigation and who refuses
 to cooperate in such <u>screening or</u> investigation or refuses to

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169 submit fingerprints shall be disqualified for employment in such 170 position or, if employed, shall be dismissed.

(4) (5) Such Background screening and investigations shall 171 172 be conducted at the expense of the employing agency. If When 173 fingerprinting is required, the fingerprints of the employee or 174 applicant for employment shall be taken by the employing agency, 175 a law enforcement agency, or a vendor as authorized pursuant to s. 435.04, or by an authorized law enforcement officer and 176 177 submitted to the Department of Law Enforcement for state 178 processing, and forwarded by the Department of Law Enforcement 179 forwarding, when requested by the employing agency, to the 180 Federal Bureau of Investigation United States Department of 181 Justice for national processing. The employing agency or vendor 182 shall remit the processing fees required by s. 943.053 to reimburse the Department of Law Enforcement for any costs 183 184 incurred by it in the processing of the fingerprints.

Section 3. Subsection (1) of section 110.119, Florida Statutes, is amended to read:

187 110.119 Administrative leave for <u>military-service-</u>
188 <u>connected</u> reexamination or treatment with respect to service189 connected disability.-

(1) <u>An</u> Any employee of the state who has been rated by the United States Department of Veterans Affairs or its predecessor to have incurred a <u>military-service-connected</u> service-connected disability and has been scheduled by the United States Department of Veterans Affairs to be reexamined or treated for the disability shall be granted administrative leave for such reexamination or treatment without loss of pay or benefits.

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197 <u>However, such In no event shall the paid leave may not under</u> 198 this section exceed 48 hours per 6 calendar days a year.

Section 4. Section 110.1225, Florida Statutes, is amended to read:

201 110.1225 Furloughs.-When a deficit is certified or 202 projected by the Revenue Estimating Conference pursuant to s. 203 216.136(3), in any fund that supports salary and benefit 204 appropriations, the Governor or the Chief Justice of the Supreme Court, as appropriate, Administration Commission may propose a 205 furlough plan for consideration by the Legislative Budget 206 Commission to the Legislature, which must approve or disapprove 207 208 such plan. The plan must identify all affected positions and 209 ensure that all affected employees are subject to the same 210 reduction of hours for the same number of pay periods with a commensurate reduction in pay. 211

212 Section 5. Section 110.126, Florida Statutes, is amended 213 to read:

214 110.126 Oaths, testimony, records; penalties.-The 215 department may shall have power to administer oaths, subpoena 216 witnesses, and compel the production of books, and papers, or 217 other records, in written or electronic form, relevant pertinent to any investigation of personnel practices or hearing 218 219 authorized by this chapter. Any person who fails shall fail to 220 appear in response to a subpoena or to answer any question or produce any books, or papers, or other records relevant 221 pertinent to any such investigation or hearing or who shall 222 knowingly gives give false testimony commits therein shall be 223 224 guilty of a misdemeanor of the first degree, punishable as Page 8 of 37

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225 provided in s. 775.082 or s. 775.083.

226 Section 6. Section 110.131, Florida Statutes, is amended 227 to read:

110.131 Other-personal-services temporary employment.-

(1) As used in this section, the term "agency" means any official, officer, commission, board, authority, council, committee, or department of the executive branch of state government and means any officer, court, commission, or other unit of the judicial branch of state government supported in whole or in part by appropriations made by the Legislature.

(2) An agency may employ any qualified individual in other-personal-services temporary employment for 1,040 hours within any 12-month period. For each other-personal-services employee, the agency shall:

(a) Maintain employee records identifying, at a minimum,
 the person employed, the hire date, the type of other-personal services employment, and the number of hours worked.

(b) Determine the appropriate rate of pay and ensure that
 all payments are in compliance with the federal Fair Labor
 Standards Act and state law.

245 Review, determine, and document by June 30 of each (C) 246 year whether the continuation of each other-personal-services 247 employment position is necessary to the mission of the agency. 248 This review process An extension beyond a total of 1,040 hours 249 within an agency for any individual requires a recommendation by 250 the agency head and approval by the Executive Office of the Governor. Approval of extensions shall be made in accordance 251 252 with criteria established by the department. Each agency shall

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253 maintain employee information as specified by the department 254 regarding each extension of other-personal-services temporary 255 employment. The time limitation established by this subsection 256 does not apply to board members; consultants; seasonal 257 employees; institutional clients employed as part of their 258 rehabilitation; bona fide, degree-seeking students in accredited 259 secondary or postsecondary educational programs; employees hired 260 to deal with an emergency situation that affects the public 261 health, safety, or welfare; or employees hired for a project that is identified by a specific appropriation or time-limited 262 263 grant.

264 (3) Unless specifically provided by law, other-personal-265 services employees are not eligible for any form of paid leave, 266 paid holidays, a paid personal day, participation in state group 267 insurance or retirement benefits, or any other state employee 268 benefit. Other-personal-services employees may be included in 269 that part of an agency's recognition and reward program that 270 recognizes and rewards employees who submit innovative ideas 271 that increase productivity, eliminate or reduce state 272 expenditures, improve operations, or generate additional revenue 273 or who meet or exceed the agency's established criteria for a 274 project or goal. 275 (4) Beginning August 15, 2012, and each August 15 276 thereafter, each agency employing an individual in other-

277 personal-services employment shall submit a report to the

- Executive Office of the Governor and to the chairs of the 279 legislative appropriations committees containing the following
- 280 information for the previous fiscal year ending June 30, 2012,

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281 and each June 30 thereafter: 282 (a) The total number of individuals serving in other-283 personal-services employment. 284 The type of employment, average pay, and total number (b) 285 of hours worked for each individual serving in other-personal-286 services employment. 287 (3) The department shall adopt rules providing that other-288 personal-services temporary employment in an employer-employee 289 relationship shall be used for short-term tasks. Such rules 290 shall specify the employment categories, terms, conditions, rate of pay, and frequency of other-personal-services temporary 291 292 employment and the duration for which such employment may last; 293 specify criteria for approving extensions beyond the time 294 limitation provided in subsection (2); and prescribe 295 recordkeeping and reporting requirements for other-personal-296 services employment. 297 (4) The department shall prepare written material 298 explaining the terms and conditions of other-personal-services 299 employment and shall provide master copies to each agency. Each 300 agency shall provide each of its applicants for such employment 301 with a copy thereof at the time of application and shall discuss 302 the information contained thereon with each applicant at the 303 time of interview or employment commencement, whichever occurs 304 sooner. 305 (5) The department shall maintain information relating to other-personal-services employment for each agency. Such 306 307 information shall include: 308 - The total amount of compensation for other-personal-Page 11 of 37

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309 services personnel, by employment category, for the preceding
310 fiscal year.

311 (b) The name, social security number, employment category, 312 employment commencement date, and number of hours worked for 313 each individual whose initial other-personal-services temporary 314 employment began before the start of the preceding fiscal year 315 and who was still employed as an other-personal-services 316 temporary employee at the end of the preceding fiscal year.

317 (6) (a) The provisions of subsections (2), (3), and (4) do 318 not apply to any employee for whom the Board of Governors of the State University System, or the board's designee, or the Board 319 320 of Trustees of the Florida School for the Deaf and the Blind is 321 the employer as defined in s. 447.203(2); except that, for 322 purposes of subsection (5), the Board of Trustees of the Florida School for the Deaf and the Blind shall comply with the 323 324 recordkeeping and reporting requirements adopted by the 325 department pursuant to subsection (3) with respect to those 326 other-personal-services employees exempted by this subsection.

(b) The provisions of subsections (2), (3), and (4) do not 327 328 apply to any employee of the Division of Blind Services Library 329 for the Blind and Physically Handicapped for whom the Division 330 of Blind Services is the employer as defined in s. 447.203(2); 331 except that, for purposes of subsection (5), the Division of 332 Blind Services shall comply with the recordkeeping and reporting requirements adopted by the department pursuant to subsection 333 334 (3) with respect to those other-personal-services employees 335 exempted by this subsection. 336 (c) Notwithstanding the provisions of this section, the

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337 agency head or his or her designee may extend the other-338 personal-services employment of a health care practitioner 339 licensed pursuant to chapter 458, chapter 459, chapter 460, 340 chapter 461, chapter 463, part I of chapter 464, chapter 466, 341 chapter 468, chapter 483, chapter 486, or chapter 490 beyond 342 2,080 hours and may employ such practitioner on an hourly or 343 other basis. 344 (7) The Department of Management Services shall annually 345 assess agencies for the regulation of other personal services on 346 a pro rata share basis not to exceed an amount as provided in 347 the General Appropriations Act. 348 Section 7. Section 110.1315, Florida Statutes, is amended 349 to read: 350 110.1315 Alternative retirement benefits; other-personal-351 services employees.-352 (1)Upon review and recommendation of the department and 353 approval by of the Executive Office of the Governor, the 354 Department of Financial Services shall provide may contract for 355 the implementation of an alternative retirement income security 356 program for eligible temporary and seasonal employees of the 357 state who are compensated from appropriations for other personal 358 services. The Department of Financial Services may contract with 359 may provide for a private vendor or vendors to administer the 360 program under a defined-contribution plan under ss. 401(a) and 361 403(b) or s. 457 of the Internal Revenue Code, and the program 362 must provide retirement benefits as required under s. 363 3121(b)(7)(F) of the Internal Revenue Code. The Department of 364 Financial Services may develop a request for proposals and Page 13 of 37

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365	solicit qualified vendors to compete for the award of the
366	contract. A vendor shall be selected on the basis of the plan
367	that best serves the interest of the participating employees and
368	the state. The proposal must comply with all necessary federal
369	and state laws and rules.
370	(2) The Department of Financial Services may adopt rules
371	necessary to administer this section.
372	Section 8. Section 110.171, Florida Statutes, is amended
373	to read:
374	110.171 State employee <u>telework</u> telecommuting program
375	(1) As used in this section, the term:
376	(a) "Agency" means any official, officer, commission,
377	board, authority, council, committee, or department of state
378	government.
379	(b) "Department" means the Department of Management
380	Services.
381	(c) <u>"Telework"</u> "Telecommuting" means a work arrangement
382	that allows a whereby selected state <u>employee</u> employees are
383	allowed to <u>conduct all or some of his or her work away from the</u>
384	official worksite during all or a portion of the state
385	employee's established work hours on a regular basis. The term
386	does not include, and a telework agreement is not required for:
387	1. Performance of required work duties away from the
388	official worksite and outside of established work hours on an
389	occasional basis and sporadically working away from the official
390	worksite during all or some portion of the established work
391	hours. These arrangements may be used by an agency to
392	accommodate extenuating circumstances by allowing an employee to

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393 maintain productivity away from the official worksite. 394 2. Duties and responsibilities that, by their nature, are 395 performed routinely in the field away from the official worksite 396 perform the normal duties and responsibilities of their 397 positions, through the use of computers or telecommunications, 398 at home or another place apart from the employees' usual place 399 of work. 400 (2) An agency may establish telework as an integral part 401 of the normal business operations of the agency and require that 402 specific work be performed through telework arrangements. 403 Telework may also be used as part of an agency's continuity of 404 operations plan where appropriate. An agency shall provide 405 telework as an optional alternative work arrangement to support 406 employee needs and implement telework arrangements where deemed 407 appropriate. 408 (3) Each agency shall review all established positions and 409 designate those positions that the agency deems appropriate for 410 telework. The agency shall ensure that this information is 411 current and available to its employees and managers. In 412 addition, each agency shall identify all currently participating 413 employees and their respective positions in the human resource 414 information system used by that agency. 415 Agencies that have a telework program shall develop an (4) agency plan that addresses the agency's telework policies and 416 417 procedures. At a minimum, an agency telework plan must: 418 (a) Establish criteria for evaluating the ability of 419 employees to satisfactorily perform in a telework arrangement. 420 Establish performance standards that ensure that (b)

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421	teleworkers maintain satisfactory performance levels.
422	(c) Ensure that teleworkers are subject to the same rules
423	and disciplinary actions as other employees.
424	(d) Establish the reasonable conditions that the agency
425	plans to impose in order to ensure appropriate use and
426	maintenance of any equipment issued by the agency.
427	(e) Establish a system for monitoring the productivity of
428	teleworkers that ensures that the work output remains at a
429	satisfactory level and that the duties and responsibilities of
430	the position remain suitable for a telework arrangement.
431	(f) Establish the appropriate physical and electronic
432	information security controls to be maintained by a teleworker
433	at the telework site.
434	(g) Prohibit a teleworker from conducting face-to-face
435	state business at his or her residence.
436	(5) At the discretion of the agency, if an employee is
437	approved by the agency to use telework as an optional
438	alternative work arrangement, the agency shall require a written
439	agreement between the teleworker and the agency that specifies
440	the terms and conditions of the telework arrangement and
441	provides for the termination of an employee's participation in
442	the program if the employee's continued participation is not in
443	the best interest of the agency.
444	(6) Agencies that require certain employees to telework as
445	a part of normal business operations shall:
446	(a) Include the requirement to telework and the associated
447	terms and conditions as part of the position description,
448	specifying the minimum amount of telework required.
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449	(b) Provide at least 30 calendar days' written notice to
450	affected employees of intent to impose or remove a requirement
451	to telework.
452	(c) Provide at least 15 calendar days' written notice to
453	affected employees of intent to revise the terms and conditions
454	of the current telework arrangement.
455	(d) Provide equipment and supplies to an employee
456	necessary to carry out job functions from the telework site.
457	(e) Specify the telework requirement in any recruitment
458	activities.
459	(7) Agencies that have a telework program shall establish
460	and track performance measures that support telework program
461	analysis and report data annually to the department in
462	accordance with s. 255.249(3)(d). Such measures must include,
463	but need not be limited to, those that quantify financial
464	impacts associated with changes in office space requirements
465	resulting from the telework program. Agencies operating in
466	office space owned or managed by the department shall consult
467	the department to ensure consistency with the strategic leasing
468	plan required under s. 255.249(3)(b).
469	(2) The department shall:
470	(a) Establish and coordinate the state employee
471	telecommuting program and administer this section.
472	(b) Appoint a statewide telecommuting coordinator to
473	provide technical assistance to state agencies and to promote
474	telecommuting in state government.
475	(c) Identify state employees who are participating in a
476	telecommuting program and their job classifications through the
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477	state personnel payroll information subsystem created under s.
478	110.116.
479	(3) By September 30, 2009, each state agency shall
480	identify and maintain a current listing of the job
481	classifications and positions that the agency considers
482	appropriate for telecommuting. Agencies that adopt a state
483	employee telecommuting program must:
484	(a) Give equal consideration to career service and exempt
485	positions in their selection of employees to participate in the
486	telecommuting program.
487	(b) Provide that an employee's participation in a
488	telecommuting program will not adversely affect eligibility for
489	advancement or any other employment rights or benefits.
490	(c) Provide that participation by an employee in a
491	telecommuting program is voluntary, and that the employee may
492	elect to cease to participate in a telecommuting program at any
493	time.
494	(d) Adopt provisions to allow for the termination of an
495	employee's participation in the program if the employee's
496	continued participation would not be in the best interests of
497	the agency.
498	(e) Provide that an employee is not currently under a
499	performance improvement plan in order to participate in the
500	program.
501	(f) Ensure that employees participating in the program are
502	subject to the same rules regarding attendance, leave,
503	performance reviews, and separation action as are other
504	employees.

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505	(g) Establish the reasonable conditions that the agency
506	plans to impose in order to ensure the appropriate use and
507	maintenance of any equipment or items provided for use at a
508	participating employee's home or other place apart from the
509	employee's usual place of work, including the installation and
510	maintenance of any telephone equipment and ongoing
511	communications costs at the telecommuting site which is to be
512	used for official use only.
513	(h) Prohibit state maintenance of an employee's personal
514	equipment used in telecommuting, including any liability for
515	personal equipment and costs for personal utility expenses
516	associated with telecommuting.
517	(i) Describe the security controls that the agency
518	considers appropriate.
519	(j) Provide that employees are covered by workers'
520	compensation under chapter 440, when performing official duties
521	at an alternate worksite, such as the home.
522	(k) Prohibit employees engaged in a telecommuting program
523	from conducting face-to-face state business at the homesite.
524	(1) Require a written agreement that specifies the terms
525	and conditions of telecommuting, which includes verification by
526	the employee that the home office provides work space that is
527	free of safety and fire hazards, together with an agreement
528	which holds the state harmless against any and all claims,
529	excluding workers' compensation claims, resulting from an
530	employee working in the home office, and which must be signed
531	and agreed to by the telecommuter and the supervisor.
532	(m) Provide measurable financial benefits associated with
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533	reduced office space requirements, reductions in energy
534	consumption, and reductions in associated emissions of
535	greenhouse gases resulting from telecommuting. State agencies
536	operating in office space owned or managed by the department
537	shall consult the facilities program to ensure its consistency
538	with the strategic leasing plan required under s. 255.249(3)(b).
539	(8) (4) Agencies that have a telework The telecommuting
540	program for each state agency and pertinent supporting documents
541	shall post the agency telework plan and any pertinent supporting
542	documents be posted on the agency's Internet website to allow
543	access by employees and the public.
544	(9) Agencies may approve other-personal-services employees
545	to participate in telework programs.
546	Section 9. Paragraph (b) of subsection (1) and paragraphs
547	(d) and (e) of subsection (2) of section 110.181, Florida
548	Statutes, are amended to read:
549	110.181 Florida State Employees' Charitable Campaign
550	(1) CREATION AND ORGANIZATION OF CAMPAIGN
551	(b) State officers' and employees' contributions toward
552	the Florida State Employees' Charitable Campaign must be
553	entirely voluntary. State officers and employees must designate
554	a charitable organization to receive such contributions.
555	(2) SELECTION OF FISCAL AGENTS; COST
556	(d) A local steering committee shall be established in
557	each fiscal agent area to assist in conducting the campaign and
558	to direct the distribution of undesignated funds remaining after
559	partial distribution pursuant to paragraph (e). The committee
560	shall be composed of state employees selected by the fiscal
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561 agent from among recommendations provided by interested 562 participating organizations, if any, and approved by the 563 Statewide Steering Committee. 564 (e) Participating charitable organizations that provide direct services in a local fiscal agent's area shall receive the 565 566 same percentage of undesignated funds as the percentage of 567 designated funds they receive. The undesignated funds remaining 568 following allocation to these charitable organizations shall be 569 distributed by the local steering committee. 570 Section 10. Subsection (6) of section 110.2035, Florida 571 Statutes, is amended, and subsections (7) and (8) are added to 572 that section, to read: 573 110.2035 Classification and compensation program.-574 (6) The department shall establish and maintain an 575 equitable pay plan applicable to all occupations and shall be 576 responsible for the overall review, coordination, and 577 administration of the pay plan. 578 The department shall provide for broad, market-based (a) 579 pay bands for occupations and shall establish guidelines for the 580 employing agencies to move employees through these pay bands. 581 The employing agencies may determine the appropriate salary 582 within the pay bands and guidelines adopted by the department. 583 Such pay bands, and the assignment of broadband levels to 584 positions, are shall not constitute rules within the meaning of 585 s. 120.52. 586 (b) The department, in consultation with the Executive 587 Office of the Governor and the legislative appropriations 588 committees, shall conduct wage and salary surveys as necessary Page 21 of 37

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CS/CS/CS/CS/HB 1261, Engrossed 1 2012 589 for the purpose of achieving the goal of an equitable, 590 competitive, market-based pay policy. 591 (7) (c) The department shall establish rules for the administration of pay additives, by rule, guidelines with 592 593 respect to, and shall delegate to the employing agencies, if 594 where appropriate, the authority to implement pay additives. The 595 agency shall use pay additives, as appropriate, within the 596 guidelines established by the department and consistent with 597 directions contained in the General Appropriations Act. 598 administer 599 (a) The following pay additives are authorized: 600 1. Shift differentials. 601 2. On call On-call fees. 602 3. Hazardous duties Hazardous-duty pay. 603 4. Salary increase and decrease corrections. 604 4.5. Lead-worker duties Lead-worker pay. 605 5.6. Temporary special duties - general pay. 606 Temporary special duties - absent coworker. 6. 607 7. Trainer duties Trainer-additive pay. Competitive area differentials. 608 8. 609 9. Critical market pay. 610 (b) Each state agency shall include in its annual 611 legislative budget request a proposed written plan for 612 implementing temporary special duties - general pay additives during the next fiscal year. Proposed revisions to an approved 613 614 plan which become necessary during the fiscal year must be 615 submitted by the agency to the department for review and 616 recommendation to the Executive Office of the Governor. Such Page 22 of 37

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617 revisions may be implemented only after approval by the 618 Executive Office of the Governor. A proposed revision is an 619 action that is subject to s. 216.177. 620 (c) A new competitive area differential or a new critical 621 market pay additive may not be implemented unless the department 622 has reviewed and recommended such action and the Legislature has 623 provided express authority to implement such action. This 624 applies to an increase in the level of competitive area 625 differentials or critical market pay additives, and to the initial establishment and implementation of a competitive area 626 627 differential or critical market pay additive not in effect as of 628 January 1, 2012. 629 (d) An agency may implement shift differential additives, 630 on-call additives, hazardous duty additives, lead-worker 631 additives, temporary special duty - absent coworker additives, 632 and trainer duty additives as necessary to accomplish the 633 agency's mission and in accordance with department rules, 634 instructions contained in the General Appropriations Act, and 635 applicable collective bargaining agreements. 636 (e) The department shall annually provide to the Executive 637 Office of the Governor and the Legislature a summary report of 638 the pay additives implemented pursuant to this section. 639 (8) An agency may implement salary increase and decrease 640 corrections due to administrative errors. 641 642 The employing agency must use such pay additives as are appropriate within the quidelines established by the department 643 644 and consistent with the directions of the Legislature contained Page 23 of 37

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645 in the General Appropriations Act. The employing agency shall 646 advise the department, the Executive Office of the Governor, and 647 the Legislature in writing of the plan for implementing such pay 648 additives prior to the implementation date. An agency may not 649 implement any pay additive to a cohort of positions sharing job 650 classifications or job occupations unless the Legislature has 651 specifically authorized such pay additives and such pay 652 additives do not conflict with any collective bargaining 653 agreement for that specific cohort of positions. Any action by 654 an employing agency to implement temporary special duties pay, 655 competitive area differentials, or critical market pay may be 656 implemented only after the department has reviewed and 657 recommended such action; however, an employing agency may use 658 temporary special duties pay for up to 3 months without prior 659 review by the department. The department shall annually provide 660 to the Executive Office of the Governor and the Legislature a 661 summary report of the pay additives implemented pursuant to this 662 section.

663 Section 11. Subsection (7) of section 110.205, Florida 664 Statutes, is amended to read:

665

110.205 Career service; exemptions.-

(7) CARRYING LEAVE FORWARD.-If an employee is transferred
or otherwise moves from the Career Service System into the
Selected Exempt Service, all of the employee's unused annual
leave <u>and</u>, unused sick leave, and unused compensatory leave
shall carry forward with the employee.

671 Section 12. Section 110.217, Florida Statutes, is amended 672 to read:

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673 110.217 Appointment actions and status Appointments and 674 promotion.-675 (1) (a) The department, in consultation with agencies that 676 must comply with these rules, shall develop uniform rules 677 regarding original appointment, promotion, demotion, 678 reassignment, lateral action, separation, and status that which 679 must be used by state employing agencies. Such rules must be 680 approved by the Administration Commission before their adoption 681 by the department. 682 (2) An employee appointed on probationary status shall 683 attain permanent status in his or her current position upon 684 successful completion of at least a 1-year probationary period. 685 The length of the probationary period may not exceed 18 months. 686 An employee who has not attained permanent status in his or her 687 current position serves at the pleasure of the agency head and 688 may be dismissed at the discretion of the agency head. 689 (3) If an employee who has received an internal agency 690 promotion from a position in which the employee held permanent 691 status is to be dismissed from the promotional position for 692 failure to meet the established performance standards of the 693 promotional position while in probationary status, the agency, 694 before dismissal, shall return the employee to his or her former 695 position, or to a position with substantially similar duties and 696 responsibilities as the former position, if such a position is 697 vacant. Such determinations by an agency are not appealable, and 698 this subsection does not apply to dismissals for any other 699 reason. 700 (b) Employing agencies may seek exceptions to these Page 25 of 37

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701 un	iform rules by filing a petition with the Administration
702 Coi	mmission. The Administration Commission shall approve an
703 ex	ception when the exception is necessary to conform to any
704 re	quirement imposed as a condition precedent to receipt of
705 fe	deral funds or to permit persons in this state to receive tax
706 be :	nefits under federal law, or as required for the most
707 ef	ficient operation of the agency as determined by the
708 Adi	ministration Commission. The reasons for the exception must be
709 pu	blished in the Florida Administrative Weekly.
710	(c) Agency rules that provide exceptions to the uniform
711 ru	les may not be filed with the Department of State unless the
712 Adi	ministration Commission has approved the exceptions. Each
713 ag	ency that adopts rules that provide exceptions to the uniform
714 ru	les or that must comply with statutory requirements that
715 co :	nflict with the uniform rules must have a separate chapter
716 pu	blished in the Florida Administrative Code that delineates
717 cl	early the provisions of the agency's rules which provide
718 ex	ceptions or are based upon a conflicting statutory
719 re	quirement. Each alternative chosen from those authorized by
720 th	e uniform rules must be specified. Each chapter must be
721 or	ganized in the same manner as the uniform rules.
722	(2) Each employing agency shall have the responsibility
723 fo	r the establishment and maintenance of rules and guidelines
724 fo	r determining eligibility of applicants for appointment to
725 po	sitions in the career service.
726	(3) Eligibility shall be based on possession of required
727 mi	nimum qualifications for the job class and any required entry-
728 le	vel knowledge, skills, and abilities, and any certification
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729	and licensure required for a particular position.
730	(4) The employing agency shall be responsible for
731	developing an employee career advancement program which shall
732	assure consideration of qualified permanent employees in the
733	agency or career service who apply. However, such program shall
734	also include provisions to bring persons into the career service
735	through open competition. Promotion appointments shall be
736	subject to postaudit by the department.
737	(5) The department shall adopt any rules necessary to
738	implement the provisions of this section. The rules must be
739	approved by a majority vote of the Administration Commission
740	prior to their adoption by the department.
741	Section 13. Subsection (8) of section 110.227, Florida
742	Statutes, is amended to read:
743	110.227 Suspensions, dismissals, reductions in pay,
744	demotions, layoffs, transfers, and grievances
745	(8) A career service employee who is serving a
746	probationary period in a position to which he or she has been
747	promoted may be removed from that promotional position at any
748	time during the probationary period but must be returned to his
749	or her former position, or a comparable position, if such a
750	position is vacant. If such a position is not available, before
751	dismissal, the agency shall make a reasonable effort to retain
752	the employee in another vacant position. This subsection does
753	not apply to terminations for cause as described in subsection
754	(1), nor does it create a right to "bump" an employee from an
755	occupied position as described in paragraph (2)(a).

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756 Section 14. Paragraph (d) of subsection (3) of section757 255.249, Florida Statutes, is amended to read:

758 255.249 Department of Management Services; responsibility;
 759 department rules.-

(3)

760

761 By June 30 of each year, each state agency shall (d) 762 annually provide to the department all information regarding 763 agency programs affecting the need for or use of space by that 764 agency, reviews of lease-expiration schedules for each geographic area, active and planned full-time equivalent data, 765 766 business case analyses related to consolidation plans by an 767 agency, a telework telecommuting program, and current occupancy 768 and relocation costs, inclusive of furnishings, fixtures and 769 equipment, data, and communications.

770 Section 15. Section 402.3057, Florida Statutes, is amended 771 to read:

772 402.3057 Persons not required to be refingerprinted or 773 rescreened.-Any provision of law to the contrary 774 notwithstanding, human resource personnel who have been 775 fingerprinted or screened pursuant to chapters 393, 394, 397, 776 402, and 409, and teachers and noninstructional personnel who 777 have been fingerprinted pursuant to chapter 1012, who have not 778 been unemployed for more than 90 days thereafter, and who under 779 the penalty of perjury attest to the completion of such 780 fingerprinting or screening and to compliance with the provisions of this section and the standards for good moral 781 character as contained in such provisions as ss. 110.1127(2)(c) 782 783 $\frac{110.1127(3)}{393.0655(1)}$, 394.457(6), 397.451, 402.305(2), and

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409.175(6), shall not be required to be refingerprinted or rescreened in order to comply with any caretaker screening or fingerprinting requirements.

787 Section 16. Section 409.1757, Florida Statutes, is amended 788 to read:

789 409.1757 Persons not required to be refingerprinted or 790 rescreened.-Any provision of law to the contrary 791 notwithstanding, human resource personnel who have been 792 fingerprinted or screened pursuant to chapters 393, 394, 397, 793 402, and this chapter, and teachers who have been fingerprinted 794 pursuant to chapter 1012, who have not been unemployed for more 795 than 90 days thereafter, and who under the penalty of perjury attest to the completion of such fingerprinting or screening and 796 797 to compliance with the provisions of this section and the standards for good moral character as contained in such 798 799 provisions as ss. 110.1127(2)(c) 110.1127(3), 393.0655(1), 800 394.457(6), 397.451, 402.305(2), and 409.175(6), shall not be 801 required to be refingerprinted or rescreened in order to comply 802 with any caretaker screening or fingerprinting requirements.

803 Section 17. Subsection (9) of section 413.20, Florida 804 Statutes, is amended to read:

413.20 Definitions.—As used in this part, the term: (9) "Employment outcome" means, with respect to an individual, entering or retaining full-time or, if appropriate, part-time competitive employment in the integrated labor market to the greatest extent practicable, supported employment, or any other type of employment, including self-employment, <u>telework</u> telecommuting, or business ownership, that is consistent with an

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812 individual's strengths, resources, priorities, concerns,813 abilities, capabilities, interests, and informed choice.

814 Section 18. Paragraph (a) of subsection (4) of section815 943.0585, Florida Statutes, is amended to read:

816 943.0585 Court-ordered expunction of criminal history 817 records.-The courts of this state have jurisdiction over their 818 own procedures, including the maintenance, expunction, and 819 correction of judicial records containing criminal history information to the extent such procedures are not inconsistent 820 821 with the conditions, responsibilities, and duties established by 822 this section. Any court of competent jurisdiction may order a 823 criminal justice agency to expunge the criminal history record of a minor or an adult who complies with the requirements of 824 825 this section. The court shall not order a criminal justice 826 agency to expunge a criminal history record until the person 827 seeking to expunge a criminal history record has applied for and 828 received a certificate of eligibility for expunction pursuant to 829 subsection (2). A criminal history record that relates to a 830 violation of s. 393.135, s. 394.4593, s. 787.025, chapter 794, 831 s. 796.03, s. 800.04, s. 810.14, s. 817.034, s. 825.1025, s. 832 827.071, chapter 839, s. 847.0133, s. 847.0135, s. 847.0145, s. 833 893.135, s. 916.1075, a violation enumerated in s. 907.041, or 834 any violation specified as a predicate offense for registration 835 as a sexual predator pursuant to s. 775.21, without regard to whether that offense alone is sufficient to require such 836 registration, or for registration as a sexual offender pursuant 837 838 to s. 943.0435, may not be expunded, without regard to whether 839 adjudication was withheld, if the defendant was found quilty of

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840 or pled quilty or nolo contendere to the offense, or if the 841 defendant, as a minor, was found to have committed, or pled 842 guilty or nolo contendere to committing, the offense as a 843 delinquent act. The court may only order expunction of a 844 criminal history record pertaining to one arrest or one incident 845 of alleged criminal activity, except as provided in this 846 section. The court may, at its sole discretion, order the 847 expunction of a criminal history record pertaining to more than 848 one arrest if the additional arrests directly relate to the 849 original arrest. If the court intends to order the expunction of 850 records pertaining to such additional arrests, such intent must 851 be specified in the order. A criminal justice agency may not 852 expunge any record pertaining to such additional arrests if the 853 order to expunge does not articulate the intention of the court 854 to expunge a record pertaining to more than one arrest. This 855 section does not prevent the court from ordering the expunction 856 of only a portion of a criminal history record pertaining to one 857 arrest or one incident of alleged criminal activity. 858 Notwithstanding any law to the contrary, a criminal justice 859 agency may comply with laws, court orders, and official requests 860 of other jurisdictions relating to expunction, correction, or 861 confidential handling of criminal history records or information 862 derived therefrom. This section does not confer any right to the 863 expunction of any criminal history record, and any request for expunction of a criminal history record may be denied at the 864 sole discretion of the court. 865

866 (4) EFFECT OF CRIMINAL HISTORY RECORD EXPUNCTION.—Any
 867 criminal history record of a minor or an adult which is ordered

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868 expunded by a court of competent jurisdiction pursuant to this 869 section must be physically destroyed or obliterated by any 870 criminal justice agency having custody of such record; except that any criminal history record in the custody of the 871 872 department must be retained in all cases. A criminal history 873 record ordered expunded that is retained by the department is 874 confidential and exempt from the provisions of s. 119.07(1) and 875 s. 24(a), Art. I of the State Constitution and not available to 876 any person or entity except upon order of a court of competent 877 jurisdiction. A criminal justice agency may retain a notation 878 indicating compliance with an order to expunge.

(a) The person who is the subject of a criminal history
record that is expunged under this section or under other
provisions of law, including former s. 893.14, former s. 901.33,
and former s. 943.058, may lawfully deny or fail to acknowledge
the arrests covered by the expunged record, except when the
subject of the record:

885 1. Is a candidate for employment with a criminal justice 886 agency;

887

2. Is a defendant in a criminal prosecution;

3. Concurrently or subsequently petitions for relief under
this section or s. 943.059;

4. Is a candidate for admission to The Florida Bar;
5. Is seeking to be employed or licensed by or to contract
with the Department of Children and Family Services, the Agency
for Health Care Administration, the Agency for Persons with
Disabilities, or the Department of Juvenile Justice or to be
employed or used by such contractor or licensee in a sensitive

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896 position having direct contact with children, the 897 developmentally disabled, the aged, or the elderly as provided 898 in s. <u>110.1127(2)(c)</u> 110.1127(3), s. 393.063, s. 394.4572(1), s. 899 397.451, s. 402.302(3), s. 402.313(3), s. 409.175(2)(i), s. 900 415.102(5), chapter 916, s. 985.644, chapter 400, or chapter 901 429;

902 6. Is seeking to be employed or licensed by the Department 903 of Education, any district school board, any university 904 laboratory school, any charter school, any private or parochial 905 school, or any local governmental entity that licenses child 906 care facilities; or

907 7. Is seeking authorization from a seaport listed in s.
908 311.09 for employment within or access to one or more of such
909 seaports pursuant to s. 311.12.

910 Section 19. Paragraph (a) of subsection (4) of section 911 943.059, Florida Statutes, is amended to read:

912 943.059 Court-ordered sealing of criminal history 913 records.-The courts of this state shall continue to have 914 jurisdiction over their own procedures, including the 915 maintenance, sealing, and correction of judicial records 916 containing criminal history information to the extent such 917 procedures are not inconsistent with the conditions, 918 responsibilities, and duties established by this section. Any 919 court of competent jurisdiction may order a criminal justice 920 agency to seal the criminal history record of a minor or an adult who complies with the requirements of this section. The 921 court shall not order a criminal justice agency to seal a 922 923 criminal history record until the person seeking to seal a

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924 criminal history record has applied for and received a 925 certificate of eligibility for sealing pursuant to subsection 926 (2). A criminal history record that relates to a violation of s. 927 393.135, s. 394.4593, s. 787.025, chapter 794, s. 796.03, s. 928 800.04, s. 810.14, s. 817.034, s. 825.1025, s. 827.071, chapter 929 839, s. 847.0133, s. 847.0135, s. 847.0145, s. 893.135, s. 930 916.1075, a violation enumerated in s. 907.041, or any violation 931 specified as a predicate offense for registration as a sexual predator pursuant to s. 775.21, without regard to whether that 932 933 offense alone is sufficient to require such registration, or for 934 registration as a sexual offender pursuant to s. 943.0435, may 935 not be sealed, without regard to whether adjudication was 936 withheld, if the defendant was found quilty of or pled quilty or 937 nolo contendere to the offense, or if the defendant, as a minor, 938 was found to have committed or pled guilty or nolo contendere to 939 committing the offense as a delinquent act. The court may only 940 order sealing of a criminal history record pertaining to one 941 arrest or one incident of alleged criminal activity, except as 942 provided in this section. The court may, at its sole discretion, 943 order the sealing of a criminal history record pertaining to 944 more than one arrest if the additional arrests directly relate to the original arrest. If the court intends to order the 945 946 sealing of records pertaining to such additional arrests, such 947 intent must be specified in the order. A criminal justice agency may not seal any record pertaining to such additional arrests if 948 the order to seal does not articulate the intention of the court 949 to seal records pertaining to more than one arrest. This section 950 951 does not prevent the court from ordering the sealing of only a

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952 portion of a criminal history record pertaining to one arrest or 953 one incident of alleged criminal activity. Notwithstanding any 954 law to the contrary, a criminal justice agency may comply with 955 laws, court orders, and official requests of other jurisdictions 956 relating to sealing, correction, or confidential handling of 957 criminal history records or information derived therefrom. This 958 section does not confer any right to the sealing of any criminal 959 history record, and any request for sealing a criminal history 960 record may be denied at the sole discretion of the court.

(4) EFFECT OF CRIMINAL HISTORY RECORD SEALING.-A criminal 961 history record of a minor or an adult which is ordered sealed by 962 963 a court of competent jurisdiction pursuant to this section is 964 confidential and exempt from the provisions of s. 119.07(1) and 965 s. 24(a), Art. I of the State Constitution and is available only to the person who is the subject of the record, to the subject's 966 967 attorney, to criminal justice agencies for their respective 968 criminal justice purposes, which include conducting a criminal 969 history background check for approval of firearms purchases or 970 transfers as authorized by state or federal law, to judges in 971 the state courts system for the purpose of assisting them in 972 their case-related decisionmaking responsibilities, as set forth 973 in s. 943.053(5), or to those entities set forth in 974 subparagraphs (a)1., 4., 5., 6., and 8. for their respective 975 licensing, access authorization, and employment purposes.

976 (a) The subject of a criminal history record sealed under
977 this section or under other provisions of law, including former
978 s. 893.14, former s. 901.33, and former s. 943.058, may lawfully
979 deny or fail to acknowledge the arrests covered by the sealed

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980 record, except when the subject of the record: 981 Is a candidate for employment with a criminal justice 1. 982 agency; Is a defendant in a criminal prosecution; 983 2. 984 3. Concurrently or subsequently petitions for relief under 985 this section or s. 943.0585; 986 4. Is a candidate for admission to The Florida Bar; 987 Is seeking to be employed or licensed by or to contract 5. 988 with the Department of Children and Family Services, the Agency 989 for Health Care Administration, the Agency for Persons with Disabilities, or the Department of Juvenile Justice or to be 990 991 employed or used by such contractor or licensee in a sensitive 992 position having direct contact with children, the 993 developmentally disabled, the aged, or the elderly as provided 994 in s. 110.1127(2)(c) 110.1127(3), s. 393.063, s. 394.4572(1), s. 995 397.451, s. 402.302(3), s. 402.313(3), s. 409.175(2)(i), s. 996 415.102(5), s. 415.103, chapter 916, s. 985.644, chapter 400, or 997 chapter 429; 998 6. Is seeking to be employed or licensed by the Department 999 of Education, any district school board, any university 1000 laboratory school, any charter school, any private or parochial 1001 school, or any local governmental entity that licenses child 1002 care facilities; 1003 Is attempting to purchase a firearm from a licensed 7.

1004 importer, licensed manufacturer, or licensed dealer and is
1005 subject to a criminal history check under state or federal law;
1006 or

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1007	8. Is seeking authorization from a Florida seaport
1008	identified in s. 311.09 for employment within or access to one
1009	or more of such seaports pursuant to s. 311.12.
1010	Section 20. This act shall take effect July 1, 2012.

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