By the Committees on Budget; Governmental Oversight and Accountability; and Governmental Oversight and Accountability

576-04299-12 20122084c2 1 A bill to be entitled 2 An act relating to state employment; amending s. 3 110.105, F.S.; revising the employment policy of the 4 state system of personnel management; amending s. 5 110.1127, F.S.; revising provisions relating to 6 employee background screening; amending s. 110.119, 7 F.S.; revising provisions relating to administrative 8 leave for a service-connected disability; amending s. 9 110.1225, F.S.; revising provisions relating to agency 10 furloughs; amending s. 110.126, F.S.; revising 11 provisions relating to the authority of the Department 12 of Management Services to administer oaths; amending 13 s. 110.131, F.S.; revising the duties of state 14 agencies with respect to the employment of other-15 personal-services employees; providing reporting 16 requirements; amending s. 110.1315, F.S.; revising 17 provisions relating to alternative retirement benefits 18 for other-personal-services employees; requiring the 19 Department of Financial Services to provide for, 20 rather than authorizing the Department of Management 21 Services to contract for the implementation of, an 22 alternative retirement income security program; 23 authorizing the Department of Financial Services, 24 rather than the Department of Management Services, to 25 contract with a private vendor to administer the 26 program and to develop a request for proposals and 27 solicit vendors; authorizing the Department of 28 Financial Services to adopt rules; amending s. 29 110.171, F.S.; revising provisions relating to state

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576-04299-12 20122084c2 30 employee telecommuting; providing for a telework 31 program; providing program requirements for agencies and employees; amending s. 110.181, F.S.; revising 32 33 provisions relating to the Florida State Employees' 34 Charitable Campaign; requiring state officers and 35 employees to designate a charitable organization to 36 receive certain charitable contributions; deleting 37 provisions relating to the establishment of local 38 steering committees and the distribution of funds; 39 amending s. 110.2035, F.S.; revising provisions 40 relating to pay additives; amending s. 110.205, F.S.; 41 deleting a provision that allows career service 42 employees to retain annual leave, sick leave, and 43 compensatory leave credits upon appointment to a 44 selected exempt position; amending s. 110.217, F.S.; 45 revising provisions relating to a change in an employee's position status; amending s. 110.227, F.S.; 46 47 deleting requirements for an agency that removes from 48 a promotional position a career service employee who is serving a probationary period in such position to 49 50 return such employee to the employee's former position 51 or a comparable position, if such a position is 52 vacant; amending ss. 255.249, 402.3057, 409.1757, 413.20, 943.0585, and 943.059, F.S.; conforming 53 54 provisions and cross-references; providing an 55 effective date. 56 57 Be It Enacted by the Legislature of the State of Florida:

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         Section 1. Section 110.105, Florida Statutes, is amended to
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    read:
         110.105 Employment policy of the state.-
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         (1) It is The purpose of this chapter is to establish a
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    system of personnel management. This system shall provide means
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    to recruit, select, train, develop, and maintain an effective
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    and responsible workforce and shall include policies and
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    procedures for employee hiring and advancement, training and
    career development, position classification, salary
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    administration, benefits, discipline, discharge, employee
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    performance evaluations, affirmative action, and other related
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70 71 activities.

(2) It is the policy of the state:

72 (a) That all appointments, terminations, assignments, and 73 maintenance of status, compensation, privileges, and other terms 74 and conditions of employment in state government shall be made 75 without regard to age, sex, race, color, religion, national 76 origin, political affiliation, marital status, or disability, 77 unless handicap, except when a specific sex, age, or physical 78 requirement constitutes a bona fide occupational qualification 79 necessary to proper and efficient administration.

80 (b) To support employees in balancing their personal needs and work responsibilities. This policy is designed to enhance 81 82 the employee's ability to blend the competing demands of work 83 and personal life and produce a more skilled, accountable, and 84 committed workforce for the system. Provisions may include, but 85 need not be limited to, flexible work schedules, telework, part-86 time employment, and leaves of absence with or without pay. 87 (3) Except as expressly provided by law, Florida residency

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576-04299-12 20122084c2 88 is not required there shall be no Florida residence requirement 89 for any person as a condition precedent to employment by the state; however, preference in hiring may be given to state 90 91 Florida residents in hiring. 92 (4) This chapter contains the requirements and quides for 93 establishing and maintaining a system of personnel management 94 administration on a merit basis. The system of personnel 95 management administration shall be implemented so as to ensure 96 that the permit state agencies participating in the system are 97 to be eligible for to receive federal funds. (5) Nothing in This chapter may not shall be construed 98 99 either to infringe upon or to supersede the rights guaranteed 100 public employees under chapter 447. 101 Section 2. Section 110.1127, Florida Statutes, is amended 102 to read: 103 110.1127 Employee background screening and investigations 104 security checks.-105 (1) Except as provided in subsection (2), each agency shall designate those positions that, based on the position duties, 106 require background screening. All persons and employees in such 107 108 positions must undergo employment screening in accordance with 109 chapter 435, using level 1 screening standards, as a condition 110 of employment and continued employment. (2) (a) (1) Each employing agency shall designate those 111 112 employee positions that, because of the special trust or 113 responsibility or sensitive location, require security 114 background investigations. All persons and employees in such 115 positions must undergo employment screening in accordance with chapter 435, using level 2 screening standards of those 116

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576-04299-12 20122084c2 117 positions, require that persons occupying those positions be 118 subject to a security background check, including 119 fingerprinting, as a condition of employment and continued 120 employment. 121 (b) (2) (a) All positions within the Division of Treasury of 122 the Department of Financial Services are deemed to be positions 123 of special trust or responsibility. Individuals seeking or 124 holding such positions, and a person may be disqualified for 125 employment in any such position by reason of: 126 1. The conviction or prior conviction of a crime that which 127 is reasonably related to the nature of the position sought or 128 held by the individual; or 129 2. The entering of a plea of nolo contendere, or_{τ} when a jury verdict of guilty is rendered but adjudication of guilt is 130 131 withheld, with respect to a crime that which is reasonably 132 related to the nature of the position sought or held by the 133 individual. 134 (b) All employees of the division shall be required to undergo security background investigations, including 135 136 fingerprinting, as a condition of employment and continued 137 employment. 138 (c)1.(3)(a) All positions in programs providing care to children, the developmentally disabled, or vulnerable adults for 139 15 hours or more per week; all permanent and temporary employee 140 141 positions of the central abuse hotline; and all persons working 142 under contract who have access to abuse records are deemed to be 143 persons and positions of special trust or responsibility, and 144 require employment screening pursuant to chapter 435, using the 145 level 2 standards set forth in that chapter.

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576-04299-12 20122084c2 146 2.(b) The employing agency may grant exemptions from 147 disqualification from working with children, the developmentally disabled, or vulnerable adults as provided in s. 435.07. 148 149 (c) All persons and employees in such positions of trust or 150 responsibility shall be required to undergo security background 151 investigations as a condition of employment and continued 152 employment. For the purposes of this subsection, security 153 background investigations shall be conducted as provided in 154 chapter 435, using the level 2 standards for screening set forth 155 in that chapter. 156 (d) It is a misdemeanor of the first degree, punishable as 157 provided in s. 775.082 or s. 775.083, for any person willfully, 158 knowingly, or intentionally to: 1. Fail, by false statement, misrepresentation, 159 160 impersonation, or other fraudulent means, to disclose in any 161 application for voluntary or paid employment a material fact used in making a determination as to such person's 162 163 qualifications for a position of special trust; 164 2. Use records information contained in records for 165 purposes other than background screening or investigation for 166 employment, or release such records information to other persons 167 for purposes other than preemployment screening or investigation 168 for employment. 169 (e) It is a felony of the third degree, punishable as

provided in s. 775.082, s. 775.083, or s. 775.084, for any person willfully, knowingly, or intentionally to use juvenile records information for any purposes other than <u>those</u> specified in this section or to release such information to other persons for purposes other than <u>those</u> specified in this section.

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175 <u>(3) (4)</u> Any person who is required to undergo such a 176 security background <u>screening or</u> investigation and who refuses 177 to cooperate in such <u>screening or</u> investigation or refuses to 178 submit fingerprints shall be disqualified for employment in such 179 position or, if employed, shall be dismissed.

(4) (5) Such Background screening and investigations shall 180 be conducted at the expense of the employing agency. If When 181 182 fingerprinting is required, the fingerprints of the employee or 183 applicant for employment shall be taken by the employing agency, a law enforcement agency, or a vendor as authorized pursuant to 184 185 s. 435.04, or by an authorized law enforcement officer and 186 submitted to the Department of Law Enforcement for state 187 processing and forwarded by the Department of Law Enforcement forwarding, when requested by the employing agency, to the 188 189 Federal Bureau of Investigation United States Department of 190 Justice for national processing. The employing agency or vendor 191 shall remit the processing fees required by s. 943.053 to 192 reimburse the Department of Law Enforcement for any costs 193 incurred by it in the processing of the fingerprints.

194 Section 3. Subsection (1) of section 110.119, Florida 195 Statutes, is amended to read:

196 110.119 Administrative leave for <u>military-service-connected</u> 197 reexamination or treatment with respect to service-connected 198 disability.-

(1) <u>An</u> Any employee of the state who has been rated by the
 United States Department of Veterans Affairs or its predecessor
 to have incurred a <u>military-service-connected</u> service-connected
 disability and has been scheduled by the United States
 Department of Veterans Affairs to be reexamined or treated for

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576-04299-12 20122084c2 204 the disability shall be granted administrative leave for such 205 reexamination or treatment without loss of pay or benefits. 206 However, such In no event shall the paid leave may not under 207 this section exceed 48 hours per 6 calendar days a year. 208 Section 4. Section 110.1225, Florida Statutes, is amended 209 to read: 210 110.1225 Furloughs.-When a deficit is certified or 211 projected by the Revenue Estimating Conference pursuant to s. 216.136(3), in any fund that supports salary and benefit 212 213 appropriations, the Governor or the Chief Justice of the Supreme 214 Court, as appropriate, Administration Commission may propose a 215 furlough plan for consideration by the Legislative Budget 216 Commission to the Legislature, which must approve or disapprove 217 such plan. The plan must identify all affected positions and 218 ensure that all affected employees are subject to the same 219 reduction of hours for the same number of pay periods with a 220 commensurate reduction in pay.

221 Section 5. Section 110.126, Florida Statutes, is amended to 222 read:

223 110.126 Oaths, testimony, records; penalties.-The 224 department may shall have power to administer oaths, subpoena 225 witnesses, and compel the production of books, and papers, or 226 other records, in written or electronic form, relevant pertinent 227 to any investigation of personnel practices or hearing 228 authorized by this chapter. Any person who fails shall fail to 229 appear in response to a subpoena or to answer any question or 230 produce any books, or papers, or other records relevant 231 pertinent to any such investigation or hearing or who shall 232 knowingly gives give false testimony commits therein shall be

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576-04299-12 20122084c2 quilty of a misdemeanor of the first degree, punishable as 233 234 provided in s. 775.082 or s. 775.083. 235 Section 6. Section 110.131, Florida Statutes, is amended to 236 read: 237 110.131 Other-personal-services temporary employment.-238 (1) As used in this section, the term "agency" means any 239 official, officer, commission, board, authority, council, 240 committee, or department of the executive branch of state government and means any officer, court, commission, or other 241 242 unit of the judicial branch of state government supported in whole or in part by appropriations made by the Legislature. 243 244 (2) An agency may employ any qualified individual in other-245 personal-services temporary employment for 1,040 hours within 246 any 12-month period. For each other-personal-services employee, 247 the agency shall: 248 (a) Maintain employee records identifying, at a minimum, 249 the person employed, the hire date, the type of other-personal-250 services employment, and the number of hours worked. 251 (b) Determine the appropriate rate of pay and ensure that 252 all payments are in compliance with the federal Fair Labor 253 Standards Act and state law. 254 (c) Review, determine, and document by June 30 of each year 255 whether the continuation of each other-personal-services 256 employment position is necessary to the mission of the agency. This review process An extension beyond a total of 1,040 hours 257 258 within an agency for any individual requires a recommendation by the agency head and approval by the Executive Office of the 259 260 Covernor. Approval of extensions shall be made in accordance 261 with criteria established by the department. Each agency shall

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20122084c2 576-04299-12 2.62 maintain employee information as specified by the department 263 regarding each extension of other-personal-services temporary 264 employment. The time limitation established by this subsection 265 does not apply to board members; consultants; seasonal 266 employees; institutional clients employed as part of their 267 rehabilitation; bona fide, degree-seeking students in accredited 268 secondary or postsecondary educational programs; employees hired 269 to deal with an emergency situation that affects the public 270 health, safety, or welfare; or employees hired for a project 271 that is identified by a specific appropriation or time-limited 272 grant. 273 (3) Unless specifically provided by law, other-personalservices employees are not eligible for any form of paid leave, 274 275 paid holidays, a paid personal day, participation in state group 276 insurance or retirement benefits, or any other state employee 277 benefit. Other-personal-services employees may be included in 278 that part of an agency's recognition and reward program that 279 recognizes and rewards employees who submit innovative ideas that increase productivity, eliminate or reduce state 280 281 expenditures, improve operations, or generate additional revenue 282 or who meet or exceed the agency's established criteria for a 283 project or goal. 284 (4) Beginning August 15, 2012, and each August 15 285 thereafter, each agency employing an individual in otherpersonal-services employment shall submit a report to the 286 287 Executive Office of the Governor and to the chairs of the 288 legislative appropriations committees containing the following

289 <u>information for the previous fiscal year ending June 30, 2012,</u> 290 and each June 30 thereafter:

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291	(a) The total number of individuals serving in other-
292	personal-services employment.
293	(b) The type of employment, average pay, and total number
294	of hours worked for each individual serving in other-personal-
295	services employment.
296	(3) The department shall adopt rules providing that other-
297	personal-services temporary employment in an employer-employee
298	relationship shall be used for short-term tasks. Such rules
299	shall specify the employment categories, terms, conditions, rate
300	of pay, and frequency of other-personal-services temporary
301	employment and the duration for which such employment may last;
302	specify criteria for approving extensions beyond the time
303	limitation provided in subsection (2); and prescribe
304	recordkeeping and reporting requirements for other-personal-
305	services employment.
306	(4) The department shall prepare written material
307	explaining the terms and conditions of other-personal-services
308	employment and shall provide master copies to each agency. Each
309	agency shall provide each of its applicants for such employment
310	with a copy thereof at the time of application and shall discuss
311	the information contained thereon with each applicant at the
312	time of interview or employment commencement, whichever occurs
313	sooner.
314	(5) The department shall maintain information relating to
315	other-personal-services employment for each agency. Such
316	information shall include:
317	(a) The total amount of compensation for other-personal-
318	services personnel, by employment category, for the preceding
319	fiscal year.

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20122084c2 576-04299-12 320 (b) The name, social security number, employment category, 321 employment commencement date, and number of hours worked for 322 each individual whose initial other-personal-services temporary 323 employment began before the start of the preceding fiscal year 324 and who was still employed as an other-personal-services temporary employee at the end of the preceding fiscal year. 325 326 (6) (a) The provisions of subsections (2), (3), and (4) do 327 not apply to any employee for whom the Board of Governors of the 328 State University System, or the board's designee, or the Board 329 of Trustees of the Florida School for the Deaf and the Blind is 330 the employer as defined in s. 447.203(2); except that, for 331 purposes of subsection (5), the Board of Trustees of the Florida 332 School for the Deaf and the Blind shall comply with the recordkeeping and reporting requirements adopted by the 333 334 department pursuant to subsection (3) with respect to those 335 other-personal-services employees exempted by this subsection. 336 (b) The provisions of subsections (2), (3), and (4) do not 337 apply to any employee of the Division of Blind Services Library 338 for the Blind and Physically Handicapped for whom the Division 339 of Blind Services is the employer as defined in s. 447.203(2); 340 except that, for purposes of subsection (5), the Division of 341 Blind Services shall comply with the recordkeeping and reporting 342 requirements adopted by the department pursuant to subsection 343 (3) with respect to those other-personal-services employees 344 exempted by this subsection.

345 (c) Notwithstanding the provisions of this section, the 346 agency head or his or her designee may extend the other-347 personal-services employment of a health care practitioner 348 licensed pursuant to chapter 458, chapter 459, chapter 460,

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349	chapter 461, chapter 463, part I of chapter 464, chapter 466,
350	chapter 468, chapter 483, chapter 486, or chapter 490 beyond
351	2,080 hours and may employ such practitioner on an hourly or
352	other basis.
353	(7) The Department of Management Services shall annually
354	assess agencies for the regulation of other personal services on
355	a pro rata share basis not to exceed an amount as provided in
356	the General Appropriations Act.
357	Section 7. Section 110.1315, Florida Statutes, is amended
358	to read:
359	110.1315 Alternative <u>retirement</u> benefits; other-personal-
360	services employees
361	(1) Upon review and recommendation of the department and
362	approval <u>by</u> of the <u>Executive Office of the</u> Governor, the
363	Department of Financial Services shall provide may contract for
364	the implementation of an alternative retirement income security
365	program for eligible temporary and seasonal employees of the
366	state who are compensated from appropriations for other personal
367	services. The <u>Department of Financial Services may</u> contract <u>with</u>
368	may provide for a private vendor or vendors to administer the
369	program under a defined-contribution plan under ss. 401(a) and
370	403(b) or s. 457 of the Internal Revenue Code, and the program
371	must provide retirement benefits as required under s.
372	3121(b)(7)(F) of the Internal Revenue Code. The Department \underline{of}
373	Financial Services may develop a request for proposals and
374	solicit qualified vendors to compete for the award of the
375	contract. A vendor shall be selected on the basis of the plan
376	that best serves the interest of the participating employees and
377	the state. The proposal must comply with all necessary federal

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378	and state laws and rules.
379	(2) The Department of Financial Services may adopt rules
380	necessary to administer this section.
381	Section 8. Section 110.171, Florida Statutes, is amended to
382	read:
383	110.171 State employee <u>telework</u> telecommuting program.—
384	(1) As used in this section, the term:
385	(a) "Agency" means any official, officer, commission,
386	board, authority, council, committee, or department of state
387	government.
388	(b) "Department" means the Department of Management
389	Services.
390	(c) <u>"Telework"</u>
391	that allows a whereby selected state employee employees are
392	allowed to conduct all or some of his or her work away from the
393	official worksite during all or a portion of the state
394	employee's established work hours on a regular basis. The term
395	does not include, and a telework agreement is not required for:
396	1. Performance of required work duties away from the
397	official worksite and outside of established work hours on an
398	occasional basis and sporadically working away from the official
399	worksite during all or some portion of the established work
400	hours. These arrangements may be used by an agency to
401	accommodate extenuating circumstances by allowing an employee to
402	maintain productivity away from the official worksite.
403	2. Duties and responsibilities that, by their nature, are
404	performed routinely in the field away from the official worksite
405	perform the normal duties and responsibilities of their
406	positions, through the use of computers or telecommunications,

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407	at home or another place apart from the employees' usual place
408	of work .
409	(2) An agency may establish telework as an integral part of
410	the normal business operations of the agency and require that
411	specific work be performed through telework arrangements.
412	Telework may also be used as part of an agency's continuity of
413	operations plan where appropriate. An agency shall provide
414	telework as an optional alternative work arrangement to support
415	employee needs and implement telework arrangements where deemed
416	appropriate.
417	(3) Each agency shall review all established positions and
418	designate those positions that the agency deems appropriate for
419	telework. The agency shall ensure that this information is
420	current and available to its employees and managers. In
421	addition, each agency shall identify all currently participating
422	employees and their respective positions in the human resource
423	information system used by that agency.
424	(4) Agencies that have a telework program shall develop an
425	agency plan that addresses the agency's telework policies and
426	procedures. At a minimum, an agency telework plan must:
427	(a) Establish criteria for evaluating the ability of
428	employees to satisfactorily perform in a telework arrangement.
429	(b) Establish performance standards that ensure that
430	teleworkers maintain satisfactory performance levels.
431	(c) Ensure that teleworkers are subject to the same rules
432	and disciplinary actions as other employees.
433	(d) Establish the reasonable conditions that the agency
434	plans to impose in order to ensure appropriate use and
435	maintenance of any equipment issued by the agency.

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436	(e) Establish a system for monitoring the productivity of
437	teleworkers that ensures that the work output remains at a
438	satisfactory level and that the duties and responsibilities of
439	the position remain suitable for a telework arrangement.
440	(f) Establish the appropriate physical and electronic
441	information security controls to be maintained by a teleworker
442	at the telework site.
443	(g) Prohibit a teleworker from conducting face-to-face
444	state business at his or her residence.
445	(5) At the discretion of the agency, if an employee is
446	approved by the agency to use telework as an optional
447	alternative work arrangement, the agency shall require a written
448	agreement between the teleworker and the agency that specifies
449	the terms and conditions of the telework arrangement and
450	provides for the termination of an employee's participation in
451	the program if the employee's continued participation is not in
452	the best interest of the agency.
453	(6) Agencies that require certain employees to telework as
454	a part of normal business operations shall:
455	(a) Include the requirement to telework and the associated
456	terms and conditions as part of the position description,
457	specifying the minimum amount of telework required.
458	(b) Provide at least 30 calendar days' written notice to
459	affected employees of intent to impose or remove a requirement
460	to telework.
461	(c) Provide at least 15 calendar days' written notice to
462	affected employees of intent to revise the terms and conditions
463	of the current telework arrangement.
464	(d) Provide equipment and supplies to an employee necessary

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465	to carry out job functions from the telework site.
466	(e) Specify the telework requirement in any recruitment
467	activities.
468	(7) Agencies that have a telework program shall establish
469	and track performance measures that support telework program
470	analysis and report data annually to the department in
471	accordance with s. 255.249(3)(d). Such measures must include,
472	but need not be limited to, those that quantify financial
473	impacts associated with changes in office space requirements
474	resulting from the telework program. Agencies operating in
475	office space owned or managed by the department shall consult
476	the department to ensure consistency with the strategic leasing
477	plan required under s. 255.249(3)(b).
478	(2) The department shall:
479	(a) Establish and coordinate the state employee
480	telecommuting program and administer this section.
481	(b) Appoint a statewide telecommuting coordinator to
482	provide technical assistance to state agencies and to promote
483	telecommuting in state government.
484	(c) Identify state employees who are participating in a
485	telecommuting program and their job classifications through the
486	state personnel payroll information subsystem created under s.
487	110.116.
488	(3) By September 30, 2009, each state agency shall identify
489	and maintain a current listing of the job classifications and
490	positions that the agency considers appropriate for
491	telecommuting. Agencies that adopt a state employee
492	telecommuting program must:
493	(a) Give equal consideration to career service and exempt

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494	positions in their selection of employees to participate in the
495	telecommuting program.
496	(b) Provide that an employee's participation in a
497	telecommuting program will not adversely affect eligibility for
498	advancement or any other employment rights or benefits.
499	(c) Provide that participation by an employee in a
500	telecommuting program is voluntary, and that the employee may
501	elect to cease to participate in a telecommuting program at any
502	time.
503	(d) Adopt provisions to allow for the termination of an
504	employee's participation in the program if the employee's
505	continued participation would not be in the best interests of
506	the agency.
507	(c) Provide that an employee is not currently under a
508	performance improvement plan in order to participate in the
509	program.
510	(f) Ensure that employees participating in the program are
511	subject to the same rules regarding attendance, leave,
512	performance reviews, and separation action as are other
513	employees.
514	(g) Establish the reasonable conditions that the agency
515	plans to impose in order to ensure the appropriate use and
516	maintenance of any equipment or items provided for use at a
517	participating employee's home or other place apart from the
518	employee's usual place of work, including the installation and
519	maintenance of any telephone equipment and ongoing
520	communications costs at the telecommuting site which is to be
521	used for official use only.
522	(h) Prohibit state maintenance of an employee's personal

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523	equipment used in telecommuting, including any liability for
524	personal equipment and costs for personal utility expenses
525	associated with telecommuting.
526	(i) Describe the security controls that the agency
527	considers appropriate.
528	(j) Provide that employees are covered by workers'
529	compensation under chapter 440, when performing official duties
530	at an alternate worksite, such as the home.
531	(k) Prohibit employees engaged in a telecommuting program
532	from conducting face-to-face state business at the homesite.
533	(1) Require a written agreement that specifies the terms
534	and conditions of telecommuting, which includes verification by
535	the employee that the home office provides work space that is
536	free of safety and fire hazards, together with an agreement
537	which holds the state harmless against any and all claims,
538	excluding workers' compensation claims, resulting from an
539	employee working in the home office, and which must be signed
540	and agreed to by the telecommuter and the supervisor.
541	(m) Provide measurable financial benefits associated with
542	reduced office space requirements, reductions in energy
543	consumption, and reductions in associated emissions of
544	greenhouse gases resulting from telecommuting. State agencies
545	operating in office space owned or managed by the department
546	shall consult the facilities program to ensure its consistency
547	with the strategic leasing plan required under s. 255.249(3)(b).
548	(8)(4) Agencies that have a telework The telecommuting
549	program for each state agency and pertinent supporting documents
550	shall post the agency telework plan and any pertinent supporting
551	documents be posted on the agency's Internet website to allow

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552access by employees and the public.553(9) Agencies may approve other-personal-services employees554to participate in telework programs.555Section 9. Paragraph (b) of subsection (1) and paragraphs556(d) and (e) of subsection (2) of section 110.181, Florida557Statutes, are amended to read:558110.181 Florida State Employees' Charitable Campaign559(1) CREATION AND ORGANIZATION OF CAMPAIGN560(b) State officers' and employees' contributions toward the561Florida State Employees' Charitable Campaign must be entirely562voluntary. State officers and employees must designate a563charitable organization to receive such contributions.564(2) SELECTION OF FISCAL AGENTS; COST565(d) A local steering committee shall be cotablished in cach566fiscal agent area to assist in conducting the campaign and to577direct the distribution fundesignated funds remaining after588participating organizations, if any, and approved by the579statewide Steering Committee.571(c) Participating charitable organizations that provide572direct services in a local fiscal agent's area shall receive the573same percentage of undesignated funds as the percentage of574direct services in a local fiscal agent's area shall receive the575same percentage of undesignated funds as the percentage of576designated funds they receive. The undesignated funds remaining571following allocation to these char		576-04299-12 20122084c2
554to participate in telework programs.555Section 9. Paragraph (b) of subsection (1) and paragraphs556(d) and (e) of subsection (2) of section 110.181, Florida557Statutes, are amended to read:58110.181 Florida State Employees' Charitable Campaign59(l) CREATION AND ORGANIZATION OF CAMPAIGN60(b) State officers' and employees' contributions toward the51Florida State Employees' Charitable Campaign must be entirely52voluntary. State officers and employees must designate a53(2) SELECTION OF FISCAL AGENTS; COST54(2) SELECTION OF FISCAL AGENTS; COST55(d) A local steering committee shall be established in each56fiscal agent area to assist in conducting the campaign and to57direct the distribution of undesignated funds remaining after58participating organizations, if any, and approved by the57statewide Steering Committee.57(e) Participating charitable organizations that provide57direct funds they receive. The undesignated funde remaining57following allocation to these charitable organizations shall be57distributed by the local steering committee.57Section 10. Subsection (6) of section 110.2035, Florida	552	access by employees and the public.
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578 distributed by the local steering committee. 579 Section 10. Subsection (6) of section 110.2035, Florida	576	designated funds they receive. The undesignated funds remaining
579 Section 10. Subsection (6) of section 110.2035, Florida	577	following allocation to these charitable organizations shall be
	578	distributed by the local steering committee.
580 Statutes, is amended, and subsections (7) and (8) are added to	579	Section 10. Subsection (6) of section 110.2035, Florida
	580	Statutes, is amended, and subsections (7) and (8) are added to

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581
     that section, to read:
582
          110.2035 Classification and compensation program.-
583
           (6) The department shall establish and maintain an
584
     equitable pay plan applicable to all occupations and shall be
585
     responsible for the overall review, coordination, and
586
     administration of the pay plan.
587
           (a) The department shall provide for broad, market-based
588
     pay bands for occupations and shall establish guidelines for the
589
     employing agencies to move employees through these pay bands.
590
     The employing agencies may determine the appropriate salary
591
     within the pay bands and guidelines adopted by the department.
592
     Such pay bands, and the assignment of broadband levels to
593
     positions, are shall not constitute rules within the meaning of
594
     s. 120.52.
595
           (b) The department, in consultation with the Executive
596
     Office of the Governor and the legislative appropriations
597
     committees, shall conduct wage and salary surveys as necessary
598
     for the purpose of achieving the goal of an equitable,
599
     competitive, market-based pay policy.
600
          (7) (c) The department shall establish rules for the
601
     administration of pay additives, by rule, guidelines with
602
     respect to, and shall delegate to the employing agencies, if
603
     where appropriate, the authority to implement pay additives. The
604
     agency shall use pay additives, as appropriate, within the
605
     guidelines established by the department and consistent with
606
     directions contained in the General Appropriations Act.
     administer
607
608
          (a) The following pay additives are authorized:
609
          1. Shift differentials.
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610	2. <u>On call</u> On-call fees .
611	3. <u>Hazardous duties</u> Hazardous-duty pay.
612	4. Salary increase and decrease corrections.
613	4.5. Lead-worker duties Lead-worker pay.
614	<u>5.6. Temporary special duties <u>– general</u> pay.</u>
615	<u>6. Temporary special duties - absent coworker.</u>
616	7. Trainer duties Trainer-additive pay.
617	8. Competitive area differentials.
618	9. Critical market pay.
619	(b) Each state agency shall include in its annual
620	legislative budget request a proposed written plan for
621	implementing temporary special duties - general pay additives
622	during the next fiscal year. Proposed revisions to an approved
623	plan which become necessary during the fiscal year must be
624	submitted by the agency to the department for review and
625	recommendation to the Executive Office of the Governor. Such
626	revisions may be implemented only after approval by the
627	Executive Office of the Governor. A proposed revision is an
628	action that is subject to s. 216.177.
629	(c) A new competitive area differential or a new critical
630	market pay additive may not be implemented unless the department
631	has reviewed and recommended such action and the Legislature has
632	provided express authority to implement such action. This
633	applies to an increase in the level of competitive area
634	differentials or critical market pay additives, and to the
635	initial establishment and implementation of a competitive area
636	differential or critical market pay additive not in effect as of
637	January 1, 2012.
638	(d) An agency may implement shift differential additives,

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639	on-call additives, hazardous duty additives, lead-worker
640	additives, temporary special duty - absent coworker additives,
641	and trainer duty additives as necessary to accomplish the
642	agency's mission and in accordance with department rules,
643	instructions contained in the General Appropriations Act, and
644	applicable collective bargaining agreements.
645	(e) The department shall annually provide to the Executive
646	Office of the Governor and the Legislature a summary report of
647	the pay additives implemented pursuant to this section.
648	(8) An agency may implement salary increase and decrease
649	corrections due to administrative errors.
650	
651	The employing agency must use such pay additives as are
652	appropriate within the guidelines established by the department
653	and consistent with the directions of the Legislature contained
654	in the General Appropriations Act. The employing agency shall
655	advise the department, the Executive Office of the Governor, and
656	the Legislature in writing of the plan for implementing such pay
657	additives prior to the implementation date. An agency may not
658	implement any pay additive to a cohort of positions sharing job
659	classifications or job occupations unless the Legislature has
660	specifically authorized such pay additives and such pay
661	additives do not conflict with any collective bargaining
662	agreement for that specific cohort of positions. Any action by
663	an employing agency to implement temporary special duties pay,
664	competitive area differentials, or critical market pay may be
665	implemented only after the department has reviewed and
666	recommended such action; however, an employing agency may use
667	temporary special duties pay for up to 3 months without prior

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668	review by the department. The department shall annually provide
669	to the Executive Office of the Governor and the Legislature a
670	summary report of the pay additives implemented pursuant to this
671	section.
672	Section 11. Subsection (7) of section 110.205, Florida
673	Statutes, is amended to read:
674	110.205 Career service; exemptions
675	(7) CARRYING LEAVE FORWARD.—If an employee is transferred
676	or otherwise moves from the Career Service System into the
677	Selected Exempt Service, all of the employee's unused annual
678	leave, unused sick leave, and unused compensatory leave shall
679	carry forward with the employee.
680	Section 12. Section 110.217, Florida Statutes, is amended
681	to read:
682	110.217 Appointment actions and status Appointments and
683	promotion
684	(1) (a) The department, in consultation with agencies that
685	must comply with these rules, shall develop uniform rules
686	regarding original appointment, promotion, demotion,
687	reassignment, <u>lateral action,</u> separation, and status <u>that</u> which
688	must be used by <u>state</u> employing agencies. Such rules must be
689	approved by the Administration Commission before their adoption
690	by the department.
691	(2) An employee appointed on probationary status shall
692	attain permanent status in his or her current position upon
693	successful completion of at least a 1-year probationary period.
694	The length of the probationary period may not exceed 18 months.
695	An employee who has not attained permanent status in his or her
696	current position serves at the pleasure of the agency head and

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576-04299-12 20122084c2 697 may be dismissed at the discretion of the agency head. 698 (3) If an employee who has received an internal agency 699 promotion from a position in which the employee held permanent 700 status is to be dismissed from the promotional position for 701 failure to meet the established performance standards of the 702 promotional position while in probationary status, the agency, 703 before dismissal, shall return the employee to his or her former 704 position, or to a position with substantially similar duties and 705 responsibilities as the former position, if such a position is 706 vacant. Such determinations by an agency are not appealable, and 707 this subsection does not apply to dismissals for any other 708 reason. 709 (b) Employing agencies may seek exceptions to these uniform 710 rules by filing a petition with the Administration Commission. 711 The Administration Commission shall approve an exception when 712 the exception is necessary to conform to any requirement imposed

713 as a condition precedent to receipt of federal funds or to 714 permit persons in this state to receive tax benefits under 715 federal law, or as required for the most efficient operation of 716 the agency as determined by the Administration Commission. The 717 reasons for the exception must be published in the Florida 718 Administrative Weekly.

719 (c) Agency rules that provide exceptions to the uniform 720 rules may not be filed with the Department of State unless the 721 Administration Commission has approved the exceptions. Each 722 agency that adopts rules that provide exceptions to the uniform 723 rules or that must comply with statutory requirements that 724 conflict with the uniform rules must have a separate chapter 725 published in the Florida Administrative Code that delineates

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726	clearly the provisions of the agency's rules which provide
727	exceptions or are based upon a conflicting statutory
728	requirement. Each alternative chosen from those authorized by
729	the uniform rules must be specified. Each chapter must be
730	organized in the same manner as the uniform rules.
731	(2) Each employing agency shall have the responsibility for
732	the establishment and maintenance of rules and guidelines for
733	determining eligibility of applicants for appointment to
734	positions in the career service.
735	(3) Eligibility shall be based on possession of required
736	minimum qualifications for the job class and any required entry-
737	level knowledge, skills, and abilities, and any certification
738	and licensure required for a particular position.
739	(4) The employing agency shall be responsible for
740	developing an employee career advancement program which shall
741	assure consideration of qualified permanent employees in the
742	agency or career service who apply. However, such program shall
743	also include provisions to bring persons into the career service
744	through open competition. Promotion appointments shall be
745	subject to postaudit by the department.
746	(5) The department shall adopt any rules necessary to
747	implement the provisions of this section. The rules must be
748	approved by a majority vote of the Administration Commission
749	prior to their adoption by the department.
750	Section 13. Subsection (8) of section 110.227, Florida
751	Statutes, is amended to read:
752	110.227 Suspensions, dismissals, reductions in pay,
753	demotions, layoffs, transfers, and grievances
754	(8) A career service employee who is serving a probationary

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755	period in a position to which he or she has been promoted may be
756	removed from that promotional position at any time during the
757	probationary period but must be returned to his or her former
758	position, or a comparable position, if such a position is
759	vacant. If such a position is not available, before dismissal,
760	the agency shall make a reasonable effort to retain the employee
761	in another vacant position. This subsection does not apply to
762	terminations for cause as described in subsection (1), nor does
763	it create a right to "bump" an employee from an occupied
764	position as described in paragraph (2)(a).
765	Section 14. Paragraph (d) of subsection (3) of section
766	255.249, Florida Statutes, is amended to read:
767	255.249 Department of Management Services; responsibility;
768	department rules
769	(3)
770	(d) By June 30 of each year, each state agency shall
771	annually provide to the department all information regarding
772	agency programs affecting the need for or use of space by that
773	agency, reviews of lease-expiration schedules for each
774	geographic area, active and planned full-time equivalent data,
775	business case analyses related to consolidation plans by an
776	agency, a <u>telework</u> telecommuting program, and current occupancy
777	and relocation costs, inclusive of furnishings, fixtures and
778	equipment, data, and communications.
779	Section 15. Section 402.3057, Florida Statutes, is amended
780	to read:

402.3057 Persons not required to be refingerprinted or
rescreened.-<u>Notwithstanding</u> any <u>other</u> provision of law to the
contrary notwithstanding, human resource personnel who have been

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576-04299-12 20122084c2 784 fingerprinted or screened pursuant to chapters 393, 394, 397, 785 402, and 409, and teachers and noninstructional personnel who 786 have been fingerprinted pursuant to chapter 1012, who have not 787 been unemployed for more than 90 days thereafter, and who under 788 the penalty of perjury attest to the completion of such 789 fingerprinting or screening and to compliance with the 790 provisions of this section and the standards for good moral 791 character as contained in such provisions as ss. 110.1127(2)(c) 792 110.1127(3), 393.0655(1), 394.457(6), 397.451, 402.305(2), and 793 409.175(6), may shall not be required to be refingerprinted or 794 rescreened in order to comply with any caretaker screening or 795 fingerprinting requirements.

796 Section 16. Section 409.1757, Florida Statutes, is amended 797 to read:

798 409.1757 Persons not required to be refingerprinted or rescreened.-Notwithstanding any other provision of law to the 799 800 contrary notwithstanding, human resource personnel who have been 801 fingerprinted or screened pursuant to chapters 393, 394, 397, 802 402, and this chapter, and teachers who have been fingerprinted 803 pursuant to chapter 1012, who have not been unemployed for more 804 than 90 days thereafter, and who under the penalty of perjury 805 attest to the completion of such fingerprinting or screening and 806 to compliance with the provisions of this section and the 807 standards for good moral character as contained in such 808 provisions as ss. 110.1127(2)(c) 110.1127(3), 393.0655(1), 809 394.457(6), 397.451, 402.305(2), and 409.175(6), may shall not 810 be required to be refingerprinted or rescreened in order to 811 comply with any caretaker screening or fingerprinting 812 requirements.

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576-04299-12 20122084c2 813 Section 17. Subsection (9) of section 413.20, Florida 814 Statutes, is amended to read: 815 413.20 Definitions.-As used in this part, the term: (9) "Employment outcome" means, with respect to an 816 817 individual, entering or retaining full-time or, if appropriate, 818 part-time competitive employment in the integrated labor market to the greatest extent practicable, supported employment, or any 819 820 other type of employment, including self-employment, telework 821 telecommuting, or business ownership $_{\tau}$ that is consistent with an 822 individual's strengths, resources, priorities, concerns, 823 abilities, capabilities, interests, and informed choice. 824 Section 18. Paragraph (a) of subsection (4) of section 943.0585, Florida Statutes, is amended to read: 825 826 943.0585 Court-ordered expunction of criminal history 827 records.-The courts of this state have jurisdiction over their 828 own procedures, including the maintenance, expunction, and 829 correction of judicial records containing criminal history 830 information to the extent such procedures are not inconsistent with the conditions, responsibilities, and duties established by 831 832 this section. Any court of competent jurisdiction may order a 833 criminal justice agency to expunge the criminal history record 834 of a minor or an adult who complies with the requirements of 835 this section. The court shall not order a criminal justice 836 agency to expunge a criminal history record until the person 837 seeking to expunge a criminal history record has applied for and 838 received a certificate of eligibility for expunction pursuant to 839 subsection (2). A criminal history record that relates to a 840 violation of s. 393.135, s. 394.4593, s. 787.025, chapter 794, 841 s. 796.03, s. 800.04, s. 810.14, s. 817.034, s. 825.1025, s.

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576-04299-12 20122084c2 842 827.071, chapter 839, s. 847.0133, s. 847.0135, s. 847.0145, s. 843 893.135, s. 916.1075, a violation enumerated in s. 907.041, or any violation specified as a predicate offense for registration 844 845 as a sexual predator pursuant to s. 775.21, without regard to whether that offense alone is sufficient to require such 846 847 registration, or for registration as a sexual offender pursuant 848 to s. 943.0435, may not be expunded, without regard to whether 849 adjudication was withheld, if the defendant was found guilty of 850 or pled guilty or nolo contendere to the offense, or if the 851 defendant, as a minor, was found to have committed, or pled 852 guilty or nolo contendere to committing, the offense as a 853 delinquent act. The court may only order expunction of a criminal history record pertaining to one arrest or one incident 854 855 of alleged criminal activity, except as provided in this 856 section. The court may, at its sole discretion, order the 857 expunction of a criminal history record pertaining to more than 858 one arrest if the additional arrests directly relate to the 859 original arrest. If the court intends to order the expunction of 860 records pertaining to such additional arrests, such intent must 861 be specified in the order. A criminal justice agency may not 862 expunge any record pertaining to such additional arrests if the 863 order to expunge does not articulate the intention of the court 864 to expunge a record pertaining to more than one arrest. This 865 section does not prevent the court from ordering the expunction 866 of only a portion of a criminal history record pertaining to one 867 arrest or one incident of alleged criminal activity. 868 Notwithstanding any law to the contrary, a criminal justice 869 agency may comply with laws, court orders, and official requests 870 of other jurisdictions relating to expunction, correction, or

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576-04299-12 20122084c2 871 confidential handling of criminal history records or information 872 derived therefrom. This section does not confer any right to the 873 expunction of any criminal history record, and any request for 874 expunction of a criminal history record may be denied at the sole discretion of the court. 875 (4) EFFECT OF CRIMINAL HISTORY RECORD EXPUNCTION.-Any 876 877 criminal history record of a minor or an adult which is ordered 878 expunded by a court of competent jurisdiction pursuant to this 879 section must be physically destroyed or obliterated by any 880 criminal justice agency having custody of such record; except 881 that any criminal history record in the custody of the 882 department must be retained in all cases. A criminal history 883 record ordered expunded that is retained by the department is 884 confidential and exempt from the provisions of s. 119.07(1) and 885 s. 24(a), Art. I of the State Constitution and not available to 886 any person or entity except upon order of a court of competent 887 jurisdiction. A criminal justice agency may retain a notation

(a) The person who is the subject of a criminal history
record that is expunged under this section or under other
provisions of law, including former s. 893.14, former s. 901.33,
and former s. 943.058, may lawfully deny or fail to acknowledge
the arrests covered by the expunged record, <u>unless</u> except when
the subject of the record:

895 1. Is a candidate for employment with a criminal justice 896 agency;

2. Is a defendant in a criminal prosecution;

indicating compliance with an order to expunge.

898 3. Concurrently or subsequently petitions for relief under 899 this section or s. 943.059;

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576-04299-12 20122084c2 900 4. Is a candidate for admission to The Florida Bar; 901 5. Is seeking to be employed or licensed by or to contract 902 with the Department of Children and Family Services, the Agency 903 for Health Care Administration, the Agency for Persons with 904 Disabilities, or the Department of Juvenile Justice or to be 905 employed or used by such contractor or licensee in a sensitive 906 position having direct contact with children, the 907 developmentally disabled, the aged, or the elderly as provided 908 in s. 110.1127(2)(c) 110.1127(3), s. 393.063, s. 394.4572(1), s. 909 397.451, s. 402.302(3), s. 402.313(3), s. 409.175(2)(i), s. 910 415.102(5), chapter 916, s. 985.644, chapter 400, or chapter 911 429; 912 6. Is seeking to be employed or licensed by the Department

913 of Education, any district school board, any university 914 laboratory school, any charter school, any private or parochial 915 school, or any local governmental entity that licenses child 916 care facilities; or

917 7. Is seeking authorization from a seaport listed in s.
918 311.09 for employment within or access to one or more of such
919 seaports pursuant to s. 311.12.

920 Section 19. Paragraph (a) of subsection (4) of section 921 943.059, Florida Statutes, is amended to read:

922 943.059 Court-ordered sealing of criminal history records.-923 The courts of this state shall continue to have jurisdiction 924 over their own procedures, including the maintenance, sealing, 925 and correction of judicial records containing criminal history 926 information to the extent such procedures are not inconsistent 927 with the conditions, responsibilities, and duties established by 928 this section. Any court of competent jurisdiction may order a

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576-04299-12 20122084c2 929 criminal justice agency to seal the criminal history record of a 930 minor or an adult who complies with the requirements of this 931 section. The court shall not order a criminal justice agency to 932 seal a criminal history record until the person seeking to seal 933 a criminal history record has applied for and received a 934 certificate of eligibility for sealing pursuant to subsection 935 (2). A criminal history record that relates to a violation of s. 936 393.135, s. 394.4593, s. 787.025, chapter 794, s. 796.03, s. 937 800.04, s. 810.14, s. 817.034, s. 825.1025, s. 827.071, chapter 938 839, s. 847.0133, s. 847.0135, s. 847.0145, s. 893.135, s. 939 916.1075, a violation enumerated in s. 907.041, or any violation 940 specified as a predicate offense for registration as a sexual predator pursuant to s. 775.21, without regard to whether that 941 942 offense alone is sufficient to require such registration, or for 943 registration as a sexual offender pursuant to s. 943.0435, may 944 not be sealed, without regard to whether adjudication was 945 withheld, if the defendant was found quilty of or pled quilty or 946 nolo contendere to the offense, or if the defendant, as a minor, 947 was found to have committed or pled guilty or nolo contendere to 948 committing the offense as a delinquent act. The court may only order sealing of a criminal history record pertaining to one 949 950 arrest or one incident of alleged criminal activity, except as 951 provided in this section. The court may, at its sole discretion, 952 order the sealing of a criminal history record pertaining to 953 more than one arrest if the additional arrests directly relate 954 to the original arrest. If the court intends to order the 955 sealing of records pertaining to such additional arrests, such 956 intent must be specified in the order. A criminal justice agency 957 may not seal any record pertaining to such additional arrests if

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the order to seal does not articulate the intention of the court 958 959 to seal records pertaining to more than one arrest. This section does not prevent the court from ordering the sealing of only a 960 961 portion of a criminal history record pertaining to one arrest or 962 one incident of alleged criminal activity. Notwithstanding any law to the contrary, a criminal justice agency may comply with 963 964 laws, court orders, and official requests of other jurisdictions 965 relating to sealing, correction, or confidential handling of 966 criminal history records or information derived therefrom. This 967 section does not confer any right to the sealing of any criminal 968 history record, and any request for sealing a criminal history 969 record may be denied at the sole discretion of the court.

970 (4) EFFECT OF CRIMINAL HISTORY RECORD SEALING.-A criminal 971 history record of a minor or an adult which is ordered sealed by 972 a court of competent jurisdiction pursuant to this section is 973 confidential and exempt from the provisions of s. 119.07(1) and 974 s. 24(a), Art. I of the State Constitution and is available only 975 to the person who is the subject of the record, to the subject's 976 attorney, to criminal justice agencies for their respective 977 criminal justice purposes, which include conducting a criminal 978 history background check for approval of firearms purchases or 979 transfers as authorized by state or federal law, to judges in 980 the state courts system for the purpose of assisting them in 981 their case-related decisionmaking responsibilities, as set forth 982 in s. 943.053(5), or to those entities set forth in 983 subparagraphs (a)1., 4., 5., 6., and 8. for their respective 984 licensing, access authorization, and employment purposes.

985 (a) The subject of a criminal history record sealed under986 this section or under other provisions of law, including former

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576-04299-12 20122084c2 987 s. 893.14, former s. 901.33, and former s. 943.058, may lawfully 988 deny or fail to acknowledge the arrests covered by the sealed 989 record, unless except when the subject of the record: 990 1. Is a candidate for employment with a criminal justice 991 agency; 2. Is a defendant in a criminal prosecution; 992 993 3. Concurrently or subsequently petitions for relief under this section or s. 943.0585; 994 995 4. Is a candidate for admission to The Florida Bar; 996 5. Is seeking to be employed or licensed by or to contract 997 with the Department of Children and Family Services, the Agency 998 for Health Care Administration, the Agency for Persons with 999 Disabilities, or the Department of Juvenile Justice or to be 1000 employed or used by such contractor or licensee in a sensitive 1001 position having direct contact with children, the 1002 developmentally disabled, the aged, or the elderly as provided 1003 in s. 110.1127(2)(c) 110.1127(3), s. 393.063, s. 394.4572(1), s. 1004 397.451, s. 402.302(3), s. 402.313(3), s. 409.175(2)(i), s. 1005 415.102(5), s. 415.103, chapter 916, s. 985.644, chapter 400, or 1006 chapter 429; 1007 6. Is seeking to be employed or licensed by the Department

1008 of Education, any district school board, any university 1009 laboratory school, any charter school, any private or parochial 1010 school, or any local governmental entity that licenses child 1011 care facilities;

1012 7. Is attempting to purchase a firearm from a licensed 1013 importer, licensed manufacturer, or licensed dealer and is 1014 subject to a criminal history check under state or federal law; 1015 or

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1016	8. Is seeking authorization from a Florida seaport
1017	identified in s. 311.09 for employment within or access to one
1018	or more of such seaports pursuant to s. 311.12.
1019	Section 20. This act shall take effect July 1, 2012.

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