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By the Committee on Fiscal Policy; and Senator Detert

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A bill to be entitled An act relating to quardianship; providing directives to the Division of Law Revision and Information; amending s. 744.1012, F.S.; revising legislative intent; renumbering s. 744.201, F.S.; renumbering and amending s. 744.202, F.S.; conforming a crossreference; renumbering s. 744.2025, F.S.; renumbering and amending s. 744.7021, F.S.; revising the responsibilities of the executive director for the Office of Public and Professional Guardians: conforming provisions to changes made by the act; renumbering and amending s. 744.1083, F.S.; removing a provision authorizing the executive director to suspend or revoke the registration of a guardian who commits certain violations; removing the requirement of written notification to the chief judge of the judicial circuit upon the executive director's denial, suspension, or revocation of a registration; conforming provisions to changes made by the act; conforming a cross-reference; renumbering and amending s. 744.1085, F.S.; removing an obsolete provision; conforming provisions to changes made by the act; conforming a cross-reference; creating s. 744.2004, F.S.; requiring the Office of Public and Professional Guardians to adopt rules; requiring the office, under certain circumstances, to make a specified recommendation to a court of competent jurisdiction; renumbering and amending s. 744.344, F.S.; requiring that a professional guardian appointed by a court to

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represent a ward be selected from a registry of professional guardians; requiring the chief judge of a circuit court to compile a list of professional quardians by county and provide the list to the clerk of court in each county; providing requirements for inclusion in the registry; providing procedures for a court to appoint a professional guardian; providing an exception; requiring the clerk of the court to maintain the registry and provide the court with the name of a professional guardian for appointment; renumbering and amending s. 744.703, F.S.; conforming provisions to changes made by the act; renumbering ss. 744.704 and 744.705, F.S.; renumbering and amending ss. 744.706 and 744.707, F.S.; conforming provisions to changes made by the act; renumbering s. 744.709, F.S.; renumbering and amending s. 744.708, F.S.; conforming provisions to changes made by the act; renumbering and amending s. 744.7081, F.S.; providing the Office of Public and Professional Guardians with access to all court records relating to quardianship cases for which a professional guardian is appointed; providing that the office may access such records through all available means; conforming provisions to changes made by the act; renumbering and amending s. 744.7082, F.S.; conforming provisions to changes made by the act; renumbering and amending s. 744.712, F.S.; providing legislative intent; conforming provisions; renumbering and amending ss. 744.713, 744.714, and 744.715, F.S.; conforming provisions to changes made

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by the act; repealing s. 744.701, F.S.; relating to a short title; repealing s. 744.702, F.S.; relating to legislative intent; repealing s. 744.7101, F.S.; relating to a short title; repealing s. 744.711, F.S.; relating to legislative findings and intent; amending ss. 400.148, 744.3135, and 744.331, F.S.; conforming provisions to changes made by the act; amending ss. 20.415, 415.1102, and 744.524, F.S.; conforming cross-references; making technical changes; providing an appropriation; providing an effective date.

Be It Enacted by the Legislature of the State of Florida:

Section 1. The Division of Law Revision and Information is directed to add ss. 744.1096-744.1098, Florida Statutes, created by this act, to part I of chapter 744, Florida Statutes.

Section 2. The Division of Law Revision and Information is directed to retitle part II of chapter 744, Florida Statutes, consisting of ss. 744.2001-744.2109, Florida Statutes, as "PUBLIC AND PROFESSIONAL GUARDIANS."

Section 3. The Division of Law Revision and Information is directed to remove part IX of chapter 744, Florida Statutes.

Section 4. Section 744.1012, Florida Statutes, is amended to read:

744.1012 Legislative intent.—The Legislature finds $\underline{:}$ 

(1) That adjudicating a person totally incapacitated and in need of a guardian deprives such person of all her or his civil and legal rights and that such deprivation may be unnecessary.

(2) The Legislature further finds That it is desirable to

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make available the least restrictive form of guardianship to assist persons who are only partially incapable of caring for their needs and that alternatives to guardianship and less intrusive means of assistance should always be explored, including, but not limited to, guardian advocates, before an individual's rights are removed through an adjudication of incapacity.

- (3) By recognizing that every individual has unique needs and differing abilities, the Legislature declares that it is the purpose of this act to promote the public welfare by establishing a system that permits incapacitated persons to participate as fully as possible in all decisions affecting them; that assists such persons in meeting the essential requirements for their physical health and safety, in protecting their rights, in managing their financial resources, and in developing or regaining their abilities to the maximum extent possible; and that accomplishes these objectives through providing, in each case, the form of assistance that least interferes with the legal capacity of a person to act in her or his own behalf. This act shall be liberally construed to accomplish this purpose.
- (4) That private guardianship is inadequate where there is no willing and responsible family member or friend, other person, bank, or corporation available to serve as guardian for an incapacitated person, and such person does not have adequate income or wealth for the compensation of a private guardian.
- (5) The Legislature intends, through the establishment of the Office of Public and Professional Guardians, to permit the establishment of offices of public guardians for the purpose of

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providing guardianship services for incapacitated persons when no private guardian is available.

- (6) That a public guardian be provided only to those persons whose needs cannot be met through less drastic means of intervention.
- Section 5. <u>Section 744.201, Florida Statutes, is renumbered</u> as section 744.1096, Florida Statutes.

Section 6. Section 744.202, Florida Statutes, is renumbered as section 744.1097, Florida Statutes, and subsection (3) of that section is amended to read:

## 744.1097 <del>744.202</del> Venue.—

(3) When the residence of an incapacitated person is changed to another county, the guardian shall petition to have the venue of the guardianship changed to the county of the acquired residence, except as provided in  $\underline{s.744.1098}$   $\underline{s.744.2025}$ .

Section 7. <u>Section 744.2025</u>, Florida Statutes, is renumbered as section 744.1098, Florida Statutes.

Section 8. Section 744.7021, Florida Statutes, is renumbered as section 744.2001, Florida Statutes, and amended to read:

- 744.2001 744.7021 Statewide Public Guardianship Office of Public and Professional Guardians.—There is hereby created the Statewide Public Guardianship Office of Public and Professional Guardians within the Department of Elderly Affairs.
- (1) The Secretary of Elderly Affairs shall appoint the executive director, who shall be the head of the Statewide Public Guardianship Office of Public and Professional Guardians. The executive director must be a member of The Florida Bar,

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knowledgeable of guardianship law and of the social services available to meet the needs of incapacitated persons, shall serve on a full-time basis, and shall personally, or through a representative representatives of the office, carry out the purposes and functions of the Statewide Public Guardianship Office of Public and Professional Guardians in accordance with state and federal law. The executive director shall serve at the pleasure of and report to the secretary.

- (2) The executive director shall, within available resources:  $\tau$
- $\underline{\text{(a)}}$  Have oversight responsibilities for all public  $\underline{\text{and}}$   $\underline{\text{professional}}$  guardians.
- (b) Review the standards and criteria for the education, registration, and certification of public and professional guardians in Florida.
- (3) The executive director's oversight responsibilities of professional guardians shall include, but not be limited to:
- (a) The development and implementation of a monitoring tool to be used for periodic monitoring activities of professional guardians related to the management of their wards. This monitoring may not include a financial audit as required by the clerk of the circuit court under s. 744.368.
- (b) The development of procedures, in consultation with professional guardianship associations, for the review of an allegation that a professional guardian has violated an applicable statute, fiduciary duty, standard of practice, rule, regulation, or other requirement governing the conduct of professional guardians.
  - (c) Establish disciplinary proceedings, conduct hearings,

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and take administrative action pursuant to chapter 120.

- (d) Assist the chief judge in each judicial circuit to establish a registry to allow for the appointment of professional guardians in rotating order as provided in s. 744.2005.
- (4) The executive director's oversight responsibilities of public guardians shall include, but not be limited to:
- (a) The executive director shall review of the current public guardian programs in Florida and other states.
- (b) The  $\underline{\text{development}}$  executive director, in consultation with local guardianship offices,  $\underline{\text{of}}$  shall develop statewide performance measures and standards.
- (c) The executive director shall review of the various methods of funding <u>public</u> guardianship programs, the kinds of services being provided by such programs, and the demographics of the wards. In addition, the executive director shall review and make recommendations regarding the feasibility of recovering a portion or all of the costs of providing public guardianship services from the assets or income of the wards.
- (d) By January 1 of each year, <u>providing</u> the executive director shall provide a status report and <u>providing</u> provide further recommendations to the secretary that address the need for public guardianship services and related issues.
- (e) <u>In consultation with the Florida State Guardianship</u>

  Association, the development of a guardianship training program curriculum that may be offered to all guardians, whether public or private.
- (5) The executive director may provide assistance to local governments or entities in pursuing grant opportunities. The

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executive director shall review and make recommendations in the annual report on the availability and efficacy of seeking Medicaid matching funds. The executive director shall diligently seek ways to use existing programs and services to meet the needs of public wards.

- (f) The executive director, in consultation with the Florida Guardianship Foundation, shall develop a guardianship training program curriculum that may be offered to all guardians whether public or private.
- (6)(3) The executive director may conduct or contract for demonstration projects authorized by the Department of Elderly Affairs, within funds appropriated or through gifts, grants, or contributions for such purposes, to determine the feasibility or desirability of new concepts of organization, administration, financing, or service delivery designed to preserve the civil and constitutional rights of persons of marginal or diminished capacity. Any gifts, grants, or contributions for such purposes shall be deposited in the Department of Elderly Affairs Administrative Trust Fund.

Section 9. Section 744.1083, Florida Statutes, is renumbered as section 744.2002, Florida Statutes, subsections (1) through (5) of that section are amended, and subsections (7) and (10) of that section are republished, to read:

- 744.2002 744.1083 Professional guardian registration.
- (1) A professional guardian must register with the  $\frac{\text{Statewide Public Guardianship}}{\text{Guardians established in part II } \frac{\text{TX}}{\text{Of this chapter.}}$
- (2) Annual registration shall be made on forms furnished by the Statewide Public Guardianship Office of Public and

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<u>Professional Guardians</u> and accompanied by the applicable registration fee as determined by rule. The fee may not exceed \$100.

- (3) Registration must include the following:
- (a) Sufficient information to identify the professional guardian, as follows:
- 1. If the professional guardian is a natural person, the name, address, date of birth, and employer identification or social security number of the person.
- 2. If the professional guardian is a partnership or association, the name, address, and employer identification number of the entity.
- (b) Documentation that the bonding and educational requirements of s.  $744.2003 ext{ s. } 744.1085$  have been met.
- (c) Sufficient information to distinguish a guardian providing guardianship services as a public guardian, individually, through partnership, corporation, or any other business organization.
- (4) Prior to registering a professional guardian, the Statewide Public Guardianship Office of Public and Professional Guardians must receive and review copies of the credit and criminal investigations conducted under s. 744.3135. The credit and criminal investigations must have been completed within the previous 2 years.
- (5) The executive director of the office may deny registration to a professional guardian if the executive director determines that the guardian's proposed registration, including the guardian's credit or criminal investigations, indicates that registering the professional guardian would

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violate any provision of this chapter. If a guardian who is currently registered with the office violates a provision of this chapter, the executive director of the office may suspend or revoke the guardian's registration. If the executive director denies registration to a professional guardian or suspends or revokes a professional guardian's registration, the Statewide Public Guardianship Office must send written notification of the denial, suspension, or revocation to the chief judge of each judicial circuit in which the guardian was serving on the day of the office's decision to deny, suspend, or revoke the registration.

- (7) A trust company, a state banking corporation or state savings association authorized and qualified to exercise fiduciary powers in this state, or a national banking association or federal savings and loan association authorized and qualified to exercise fiduciary powers in this state, may, but is not required to, register as a professional guardian under this section. If a trust company, state banking corporation, state savings association, national banking association, or federal savings and loan association described in this subsection elects to register as a professional guardian under this subsection, the requirements of subsections (3) and (4) do not apply and the registration must include only the name, address, and employer identification number of the registrant, the name and address of its registered agent, if any, and the documentation described in paragraph (3) (b).
- (10) A state college or university or an independent college or university that is located and chartered in Florida, that is accredited by the Commission on Colleges of the Southern

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Association of Colleges and Schools or the Accrediting Council for Independent Colleges and Schools, and that confers degrees as defined in s. 1005.02(7) may, but is not required to, register as a professional guardian under this section. If a state college or university or independent college or university elects to register as a professional guardian under this subsection, the requirements of subsections (3) and (4) do not apply and the registration must include only the name, address, and employer identification number of the registrant.

Section 10. Section 744.1085, Florida Statutes, is renumbered as section 744.2003, Florida Statutes, subsections (3), (6), and (9) of that section are amended, and subsection (8) of that section is republished, to read:

744.2003 744.1085 Regulation of professional guardians; application; bond required; educational requirements.—

- (3) Each professional guardian defined in s. 744.102(17) and public guardian must receive a minimum of 40 hours of instruction and training. Each professional guardian must receive a minimum of 16 hours of continuing education every 2 calendar years after the year in which the initial 40-hour educational requirement is met. The instruction and education must be completed through a course approved or offered by the Statewide Public Guardianship Office of Public and Professional Guardians. The expenses incurred to satisfy the educational requirements prescribed in this section may not be paid with the assets of any ward. This subsection does not apply to any attorney who is licensed to practice law in this state.
- (6) After July 1, 2005, Each professional guardian is shall be required to demonstrate competency to act as a professional

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guardian by taking an examination approved by the Department of Elderly Affairs.

- (a) The Department of Elderly Affairs shall determine the minimum examination score necessary for passage of guardianship examinations.
- (b) The Department of Elderly Affairs shall determine the procedure for administration of the examination.
- (c) The Department of Elderly Affairs or its contractor shall charge an examination fee for the actual costs of the development and the administration of the examination. The fee for registration and certification of a professional guardian may, not to exceed \$500.
- (d) The Department of Elderly Affairs may recognize passage of a national guardianship examination in lieu of all or part of the examination approved by the Department of Elderly Affairs, except that all professional guardians must take and pass an approved examination section related to Florida law and procedure.
- (8) The Department of Elderly Affairs shall waive the examination requirement in subsection (6) if a professional guardian can provide:
- (a) Proof that the guardian has actively acted as a professional guardian for 5 years or more; and
- (b) A letter from a circuit judge before whom the professional guardian practiced at least 1 year which states that the professional guardian had demonstrated to the court competency as a professional guardian.
- (9) After July 1, 2004, The court  $\underline{may}$  shall not appoint any professional guardian who has not met the requirements of this

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section and s. 744.2002 s. 744.1083.

Section 11. Section 744.2004, Florida Statutes, is created to read:

744.2004 Complaints; disciplinary proceedings; penalties; enforcement.—

- (1) The Office of Public and Professional Guardians shall adopt rules to:
- (a) Review, and if determined appropriate, investigate an allegation that a professional guardian has violated an applicable statute, fiduciary duty, standard of practice, rule, regulation, or other requirement governing the conduct of professional guardians.
- (b) Establish disciplinary proceedings, conduct hearings, and take administrative action pursuant to chapter 120.

  Disciplinary actions include, but are not limited to, requiring a professional guardian to participate in additional educational courses provided by the Office of Public and Professional

  Guardians, imposing additional monitoring by the office of the guardianships to which the professional guardian is appointed, and suspension or revocation of a professional guardian's registration.
- (2) If the office makes a final determination to suspend or revoke the professional guardian's registration, it must provide the determination to the court of competent jurisdiction for any guardianship case to which the professional guardian is currently appointed.

Section 12. Section 744.344, Florida Statutes, is renumbered as section 744.2005, Florida Statutes, and amended to read:

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744.2005 <del>744.344</del> Order of appointment.

- (1) A professional guardian appointed by the court to provide representation of a ward shall be selected from a registry of professional guardians.
  - (2) In using a registry:
- (a) The chief judge of the judicial circuit shall compile a list of professional guardians by county and provide the list to the clerk of court in each county. To be included on a registry, the professional guardian must be certified by the Office of Public and Professional Guardians.
- (b) The court shall appoint professional guardians in the order in which the names appear on the applicable registry, unless the court makes a finding of good cause on the record for appointment of a professional guardian out of order. The clerk of the court shall maintain the registry and provide to the court the name of the professional guardian for appointment. A professional guardian not appointed in the order in which her or his name appears on the list shall remain next in order.
- $\underline{(3)}$  (1) The court may hear testimony on the question of who is entitled to preference in the appointment of a guardian. Any interested person may intervene in the proceedings.
- (4) The order appointing a guardian must state the nature of the guardianship as either plenary or limited. If limited, the order must state that the guardian may exercise only those delegable rights which have been removed from the incapacitated person and specifically delegated to the guardian. The order shall state the specific powers and duties of the guardian.
- $\underline{(5)}$  The order appointing a guardian must be consistent with the incapacitated person's welfare and safety, must be the

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least restrictive appropriate alternative, and must reserve to the incapacitated person the right to make decisions in all matters commensurate with the person's ability to do so.

- (6)(3) If a petition for appointment of guardian has been filed, an order appointing a guardian must be issued contemporaneously with the order adjudicating the person incapacitated. The order must specify the amount of the bond to be given by the guardian and must state specifically whether the guardian must place all, or part, of the property of the ward in a restricted account in a financial institution designated pursuant to s. 69.031.
- (7) (4) If a petition for the appointment of a guardian has not been filed at the time of the hearing on the petition to determine capacity, the court may appoint an emergency temporary guardian in the manner and for the purposes specified in s. 744.3031.
- (8) (5) A plenary guardian shall exercise all delegable rights and powers of the incapacitated person.
- (9) (6) A person for whom a limited guardian has been appointed retains all legal rights except those which have been specifically granted to the guardian in the court's written order.
- Section 13. Section 744.703, Florida Statutes, is renumbered as 744.2006, Florida Statutes, and subsections (1) and (6) of that section are amended, to read:
- 744.2006 744.703 Office of public and professional quardians quardian; appointment, notification.—
- (1) The executive director of the <del>Statewide Public</del> <del>Cuardianship</del> Office of Public and Professional Guardians, after

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consultation with the chief judge and other circuit judges within the judicial circuit and with appropriate advocacy groups and individuals and organizations who are knowledgeable about the needs of incapacitated persons, may establish, within a county in the judicial circuit or within the judicial circuit, one or more offices of public and professional guardian and if so established, shall create a list of persons best qualified to serve as the public quardian, who have been investigated pursuant to s. 744.3135. The public quardian must have knowledge of the legal process and knowledge of social services available to meet the needs of incapacitated persons. The public guardian shall maintain a staff or contract with professionally qualified individuals to carry out the guardianship functions, including an attorney who has experience in probate areas and another person who has a master's degree in social work, or a gerontologist, psychologist, registered nurse, or nurse practitioner. A public quardian that is a nonprofit corporate guardian under s. 744.309(5) must receive tax-exempt status from the United States Internal Revenue Service.

(6) Public guardians who have been previously appointed by a chief judge prior to the effective date of this act pursuant to this section may continue in their positions until the expiration of their term pursuant to their agreement. However, oversight of all public guardians shall transfer to the Statewide Public Guardianship Office of Public and Professional Guardians upon the effective date of this act. The executive director of the Statewide Public Guardianship Office of Public and Professional Guardians shall be responsible for all future appointments of public guardians pursuant to this act.

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Section 14. <u>Section 744.704, Florida Statutes, is</u> renumbered as section 744.2007, Florida Statutes.

Section 15. <u>Section 744.705, Florida Statutes, is</u> renumbered as section 744.2008, Florida Statutes.

Section 16. Section 744.706, Florida Statutes, is renumbered as section 744.2009, Florida Statutes, and amended to read:

744.2009 <del>744.706</del> Preparation of budget.—Each public quardian, whether funded in whole or in part by money raised through local efforts, grants, or any other source or whether funded in whole or in part by the state, shall prepare a budget for the operation of the office of public guardian to be submitted to the Statewide Public Guardianship Office of Public and Professional Guardians. As appropriate, the Statewide Public Guardianship Office of Public and Professional Guardians will include such budgetary information in the Department of Elderly Affairs' legislative budget request. The office of public guardian shall be operated within the limitations of the General Appropriations Act and any other funds appropriated by the Legislature to that particular judicial circuit, subject to the provisions of chapter 216. The Department of Elderly Affairs shall make a separate and distinct request for an appropriation for the Statewide Public Guardianship Office of Public and Professional Guardians. However, this section may shall not be construed to preclude the financing of any operations of the office of the public quardian by moneys raised through local effort or through the efforts of the Statewide Public Guardianship Office of Public and Professional Guardians.

Section 17. Section 744.707, Florida Statutes, is

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renumbered as section 744.2101, Florida Statutes, and amended to read:

- 744.2101 744.707 Procedures and rules.—The public guardian, subject to the oversight of the Statewide Public Guardianship Office of Public and Professional Guardians, is authorized to:
- (1) Formulate and adopt necessary procedures to assure the efficient conduct of the affairs of the ward and general administration of the office and staff.
- (2) Contract for services necessary to discharge the duties of the office.
- (3) Accept the services of volunteer persons or organizations and provide reimbursement for proper and necessary expenses.
- Section 18. <u>Section 744.709</u>, <u>Florida Statutes</u>, is renumbered as section 744.2102, Florida Statutes.
- Section 19. Section 744.708, Florida Statutes, is renumbered as section 744.2103, Florida Statutes, and subsections (3), (4), (5), and (7) of that section are amended, to read:
  - 744.2103 <del>744.708</del> Reports and standards.-
- (3) A public guardian shall file an annual report on the operations of the office of public guardian, in writing, by September 1 for the preceding fiscal year with the Statewide Public Guardianship Office of Public and Professional Guardians, which shall have responsibility for supervision of the operations of the office of public guardian.
- (4) Within 6 months of his or her appointment as guardian of a ward, the public guardian shall submit to the clerk of the court for placement in the ward's guardianship file and to the

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executive director of the Statewide Public Guardianship Office of Public and Professional Guardians a report on his or her efforts to locate a family member or friend, other person, bank, or corporation to act as guardian of the ward and a report on the ward's potential to be restored to capacity.

- (5)(a) Each office of public guardian shall undergo an independent audit by a qualified certified public accountant at least once every 2 years. A copy of the audit report shall be submitted to the Statewide Public Guardianship Office of Public and Professional Guardians.
- (b) In addition to regular monitoring activities, the Statewide Public Guardianship Office of Public and Professional Guardians shall conduct an investigation into the practices of each office of public guardian related to the managing of each ward's personal affairs and property. If feasible, the investigation shall be conducted in conjunction with the financial audit of each office of public guardian under paragraph (a).
- (7) The ratio for professional staff to wards shall be 1 professional to 40 wards. The Statewide Public Guardianship

  Office of Public and Professional Guardians may increase or decrease the ratio after consultation with the local public guardian and the chief judge of the circuit court. The basis for the decision to increase or decrease the prescribed ratio must be included in the annual report to the secretary.

Section 20. Section 744.7081, Florida Statutes, is renumbered as section 744.2104, Florida Statutes, and amended to read:

744.2104 <del>744.7081</del> Access to records by the <del>Statewide Public</del>

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Guardianship Office of Public and Professional Guardians; confidentiality.—Notwithstanding any other provision of law to the contrary, any medical, financial, or mental health records held by an agency, or the court and its agencies, which are necessary to evaluate the public quardianship system, to assess the need for additional public quardianship, or to develop required reports, shall be provided to the Statewide Public Guardianship Office of Public and Professional Guardians upon that office's request. Any confidential or exempt information provided to the Statewide Public Guardianship Office of Public and Professional Guardians shall continue to be held confidential or exempt as otherwise provided by law. All records held by the Statewide Public Guardianship Office of Public and Professional Guardians relating to the medical, financial, or mental health of vulnerable adults as defined in chapter 415, persons with a developmental disability as defined in chapter 393, or persons with a mental illness as defined in chapter 394, shall be confidential and exempt from s. 119.07(1) and s. 24(a), Art. I of the State Constitution. Notwithstanding any other provision of law, the Office of Public and Professional Guardians is entitled to access all court records relating to the guardianship cases for which a professional guardian is appointed. The office is entitled to access these records through whatever means or systems are available, including, but not limited to, electronic access through the Florida Courts E-Portal.

subsections (1) through (5) and (8) of that section are amended,

Section 21. Section 744.7082, Florida Statutes, is

renumbered as section 744.2105, Florida Statutes, and

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to read:

744.2105 744.7082 Direct-support organization; definition; use of property; board of directors; audit; dissolution.—

- (1) DEFINITION.—As used in this section, the term "direct-support organization" means an organization whose sole purpose is to support the Statewide Public Guardianship Office of Public and Professional Guardians and is:
- (a) A not-for-profit corporation incorporated under chapter 617 and approved by the Department of State;
- (b) Organized and operated to conduct programs and activities; to raise funds; to request and receive grants, gifts, and bequests of moneys; to acquire, receive, hold, invest, and administer, in its own name, securities, funds, objects of value, or other property, real or personal; and to make expenditures to or for the direct or indirect benefit of the Statewide Public Guardianship Office of Public and Professional Guardians; and
- (c) Determined by the Statewide Public Guardianship Office of Public and Professional Guardians to be consistent with the goals of the office, in the best interests of the state, and in accordance with the adopted goals and mission of the Department of Elderly Affairs and the Statewide Public Guardianship Office of Public and Professional Guardians.
- (2) CONTRACT.—The direct-support organization shall operate under a written contract with the Statewide Public Guardianship Office of Public and Professional Guardians. The written contract must provide for:
- (a) Certification by the <del>Statewide Public Guardianship</del> Office of Public and Professional Guardians that the direct-

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support organization is complying with the terms of the contract and is doing so consistent with the goals and purposes of the office and in the best interests of the state. This certification must be made annually and reported in the official minutes of a meeting of the direct-support organization.

- (b) The reversion of moneys and property held in trust by the direct-support organization:
- 1. To the Statewide Public Guardianship Office of Public and Professional Guardians if the direct-support organization is no longer approved to operate for the office;
- 2. To the Statewide Public Guardianship Office of Public and Professional Guardians if the direct-support organization ceases to exist;
- 3. To the Department of Elderly Affairs if the Statewide Public Guardianship Office of Public and Professional Guardians ceases to exist; or
- 4. To the state if the Department of Elderly Affairs ceases to exist.

The fiscal year of the direct-support organization shall begin on July 1 of each year and end on June 30 of the following year.

- (c) The disclosure of the material provisions of the contract, and the distinction between the Statewide Public Guardianship Office of Public and Professional Guardians and the direct-support organization, to donors of gifts, contributions, or bequests, including such disclosure on all promotional and fundraising publications.
- (3) BOARD OF DIRECTORS.—The Secretary of Elderly Affairs shall appoint a board of directors for the direct-support

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organization from a list of nominees submitted by the executive director of the Statewide Public Guardianship Office of Public and Professional Guardians.

- (4) USE OF PROPERTY.—The Department of Elderly Affairs may permit, without charge, appropriate use of fixed property and facilities of the department or the Statewide Public Guardianship Office of Public and Professional Guardians by the direct-support organization. The department may prescribe any condition with which the direct-support organization must comply in order to use fixed property or facilities of the department or the Statewide Public Guardianship Office of Public and Professional Guardians.
- (5) MONEYS.—Any moneys may be held in a separate depository account in the name of the direct-support organization and subject to the provisions of the written contract with the Statewide Public Guardianship Office of Public and Professional Guardians. Expenditures of the direct-support organization shall be expressly used to support the Statewide Public Guardianship Office of Public and Professional Guardians. The expenditures of the direct-support organization may not be used for the purpose of lobbying as defined in s. 11.045.
- (8) DISSOLUTION.—A After July 1, 2004, any not-for-profit corporation incorporated under chapter 617 that is determined by a circuit court to be representing itself as a direct-support organization created under this section, but that does not have a written contract with the Statewide Public Guardianship Office of Public and Professional Guardians in compliance with this section, is considered to meet the grounds for a judicial dissolution described in s. 617.1430(1)(a). The Statewide Public

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Guardianship Office of Public and Professional Guardians shall be the recipient for all assets held by the dissolved corporation which accrued during the period that the dissolved corporation represented itself as a direct-support organization created under this section.

Section 22. Section 744.712, Florida Statutes, is renumbered as section 744.2106, Florida Statutes, and amended to read:

744.2106 744.712 Joining Forces for Public Guardianship grant program; purpose.—The Legislature intends to establish the Joining Forces for Public Guardianship matching grant program for the purpose of assisting counties to establish and fund community—supported public guardianship programs. The Joining Forces for Public Guardianship matching grant program shall be established and administered by the Statewide Public Guardianship Office of Public and Professional Guardians within the Department of Elderly Affairs. The purpose of the program is to provide startup funding to encourage communities to develop and administer locally funded and supported public guardianship programs to address the needs of indigent and incapacitated residents.

- (1) The Statewide Public Guardianship Office of Public and Professional Guardians may distribute the grant funds as follows:
- (a) As initial startup funding to encourage counties that have no office of public guardian to establish an office, or as initial startup funding to open an additional office of public guardian within a county whose public guardianship needs require more than one office of public guardian.

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(b) As support funding to operational offices of public guardian that demonstrate a necessity for funds to meet the public guardianship needs of a particular geographic area in the state which the office serves.

(c) To assist counties that have an operating public guardianship program but that propose to expand the geographic area or population of persons they serve, or to develop and administer innovative programs to increase access to public guardianship in this state.

Notwithstanding this subsection, the executive director of the office may award emergency grants if he or she determines that the award is in the best interests of public guardianship in this state. Before making an emergency grant, the executive director must obtain the written approval of the Secretary of Elderly Affairs. Subsections (2), (3), and (4) do not apply to the distribution of emergency grant funds.

- (2) One or more grants may be awarded within a county. However, a county may not receive an award that equals, or multiple awards that cumulatively equal, more than 20 percent of the total amount of grant funds appropriated during any fiscal year.
- (3) If an applicant is eligible and meets the requirements to receive grant funds more than once, the Statewide Public Guardianship Office of Public and Professional Guardians shall award funds to prior awardees in the following manner:
- (a) In the second year that grant funds are awarded, the cumulative sum of the award provided to one or more applicants within the same county may not exceed 75 percent of the total

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amount of grant funds awarded within that county in year one.

- (b) In the third year that grant funds are awarded, the cumulative sum of the award provided to one or more applicants within the same county may not exceed 60 percent of the total amount of grant funds awarded within that county in year one.
- (c) In the fourth year that grant funds are awarded, the cumulative sum of the award provided to one or more applicants within the same county may not exceed 45 percent of the total amount of grant funds awarded within that county in year one.
- (d) In the fifth year that grant funds are awarded, the cumulative sum of the award provided to one or more applicants within the same county may not exceed 30 percent of the total amount of grant funds awarded within that county in year one.
- (e) In the sixth year that grant funds are awarded, the cumulative sum of the award provided to one or more applicants within the same county may not exceed 15 percent of the total amount of grant funds awarded within that county in year one.

The Statewide Public Guardianship Office of Public and Professional Guardians may not award grant funds to any applicant within a county that has received grant funds for more than 6 years.

- (4) Grant funds shall be used only to provide direct services to indigent wards, except that up to 10 percent of the grant funds may be retained by the awardee for administrative expenses.
- (5) Implementation of the program is subject to a specific appropriation by the Legislature in the General Appropriations Act.

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Section 23. Section 744.713, Florida Statutes, is renumbered as section 744.2107, Florida Statutes, and amended to read:

744.2107 744.713 Program administration; duties of the Statewide Public Guardianship Office of Public and Professional Guardians.—The Statewide Public Guardianship Office of Public and Professional Guardians shall administer the grant program. The office shall:

- (1) Publicize the availability of grant funds to entities that may be eligible for the funds.
- (2) Establish an application process for submitting a grant proposal.
- (3) Request, receive, and review proposals from applicants seeking grant funds.
- (4) Determine the amount of grant funds each awardee may receive and award grant funds to applicants.
- (5) Develop a monitoring process to evaluate grant awardees, which may include an annual monitoring visit to each awardee's local office.
- (6) Ensure that persons or organizations awarded grant funds meet and adhere to the requirements of this act.

Section 24. Section 744.714, Florida Statutes, is renumbered as section 744.2108, Florida Statutes, and paragraph (b) of subsection (1) and paragraph (b) of subsection (2) of that section are amended, to read:

## 744.2108 <del>744.714</del> Eligibility.—

(1) Any person or organization that has not been awarded a grant must meet all of the following conditions to be eligible to receive a grant:

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(b) The applicant must have already been appointed by, or is pending appointment by, the Statewide Public Guardianship
Office of Public and Professional Guardians to become an office of public guardian in this state.

- (2) Any person or organization that has been awarded a grant must meet all of the following conditions to be eligible to receive another grant:
- (b) The applicant must have been appointed by, or is pending reappointment by, the Statewide Public Guardianship
  Office of Public and Professional Guardians to be an office of public guardian in this state.

Section 25. Section 744.715, Florida Statutes, is renumbered as section 744.2109, Florida Statutes, and amended to read:

744.2109 744.715 Grant application requirements; review criteria; awards process.—Grant applications must be submitted to the Statewide Public Guardianship Office of Public and Professional Guardians for review and approval.

- (1) A grant application must contain:
- (a) The specific amount of funds being requested.
- (b) The proposed annual budget for the office of public guardian for which the applicant is applying on behalf of, including all sources of funding, and a detailed report of proposed expenditures, including administrative costs.
- (c) The total number of wards the applicant intends to serve during the grant period.
  - (d) Evidence that the applicant has:
- 1. Attempted to procure funds and has exhausted all possible other sources of funding; or

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2. Procured funds from local sources, but the total amount of the funds collected or pledged is not sufficient to meet the need for public guardianship in the geographic area that the applicant intends to serve.

- (e) An agreement or confirmation from a local funding source, such as a county, municipality, or any other public or private organization, that the local funding source will contribute matching funds to the public guardianship program totaling not less than \$1 for every \$1 of grant funds awarded. For purposes of this section, an applicant may provide evidence of agreements or confirmations from multiple local funding sources showing that the local funding sources will pool their contributed matching funds to the public guardianship program for a combined total of not less than \$1 for every \$1 of grant funds awarded. In-kind contributions, such as materials, commodities, office space, or other types of facilities, personnel services, or other items as determined by rule shall be considered by the office and may be counted as part or all of the local matching funds.
- (f) A detailed plan describing how the office of public guardian for which the applicant is applying on behalf of will be funded in future years.
- (g) Any other information determined by rule as necessary to assist in evaluating grant applicants.
- (2) If the Statewide Public Guardianship Office of Public and Professional Guardians determines that an applicant meets the requirements for an award of grant funds, the office may award the applicant any amount of grant funds the executive director deems appropriate, if the amount awarded meets the

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requirements of this act. The office may adopt a rule allocating the maximum allowable amount of grant funds which may be expended on any ward.

- (3) A grant awardee must submit a new grant application for each year of additional funding.
- (4)(a) In the first year of the Joining Forces for Public Guardianship program's existence, the Statewide Public Guardianship Office of Public and Professional Guardians shall give priority in awarding grant funds to those entities that:
- 1. Are operating as appointed offices of public guardians in this state;
- 2. Meet all of the requirements for being awarded a grant under this act; and
- 3. Demonstrate a need for grant funds during the current fiscal year due to a loss of local funding formerly raised through court filing fees.
- (b) In each fiscal year after the first year that grant funds are distributed, the Statewide Public Guardianship Office of Public and Professional Guardians may give priority to awarding grant funds to those entities that:
- 1. Meet all of the requirements of this act for being awarded grant funds; and
- 2. Submit with their application an agreement or confirmation from a local funding source, such as a county, municipality, or any other public or private organization, that the local funding source will contribute matching funds totaling an amount equal to or exceeding \$2 for every \$1 of grant funds awarded by the office. An entity may submit with its application agreements or confirmations from multiple local funding sources

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showing that the local funding sources will pool their contributed matching funds to the public guardianship program for a combined total of not less than \$2 for every \$1 of grant funds awarded. In-kind contributions allowable under this section shall be evaluated by the Statewide Public Guardianship Office of Public and Professional Guardians and may be counted as part or all of the local matching funds.

- Section 26. Section 744.701, Florida Statutes, is repealed.
- Section 27. Section 744.702, Florida Statutes, is repealed.
- Section 28. <u>Section 744.7101</u>, Florida Statutes, is repealed.
  - Section 29. Section 744.711, Florida Statutes, is repealed.

    Section 30. Subsection (5) of section 400.148, Florida

    Statutes, is amended to read:
  - 400.148 Medicaid "Up-or-Out" Quality of Care Contract Management Program.—
  - Guardianship Office of Public and Professional Guardians, develop a system in the pilot project areas to identify Medicaid recipients who are residents of a participating nursing home or assisted living facility who have diminished ability to make their own decisions and who do not have relatives or family available to act as guardians in nursing homes listed on the Nursing Home Guide Watch List. The agency and the Statewide Public Guardianship Office of Public and Professional Guardians shall give such residents priority for publicly funded guardianship services.
  - Section 31. Subsection (3), paragraph (c) of subsection (4), and subsections (5) and (6) of section 744.3135, Florida

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Statutes, are amended to read:

744.3135 Credit and criminal investigation.

(3) For professional quardians, the court and the Statewide Public Guardianship Office of Public and Professional Guardians shall accept the satisfactory completion of a criminal history record check by any method described in this subsection. A professional guardian satisfies the requirements of this section by undergoing an electronic fingerprint criminal history record check. A professional quardian may use any electronic fingerprinting equipment used for criminal history record checks. The Statewide Public Guardianship Office of Public and Professional Guardians shall adopt a rule detailing the acceptable methods for completing an electronic fingerprint criminal history record check under this section. The professional guardian shall pay the actual costs incurred by the Federal Bureau of Investigation and the Department of Law Enforcement for the criminal history record check. The entity completing the record check must immediately send the results of the criminal history record check to the clerk of the court and the Statewide Public Guardianship Office of Public and Professional Guardians. The clerk of the court shall maintain the results in the professional guardian's file and shall make the results available to the court.

(4)

(c) The Department of Law Enforcement shall search all arrest fingerprints received under s. 943.051 against the fingerprints retained in the statewide automated biometric identification system under paragraph (b). Any arrest record that is identified with the fingerprints of a person described

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in this paragraph must be reported to the clerk of court. The clerk of court must forward any arrest record received for a professional quardian to the Statewide Public Guardianship Office of Public and Professional Guardians within 5 days. Each professional guardian who elects to submit fingerprint information electronically shall participate in this search process by paying an annual fee to the Statewide Public Guardianship Office of Public and Professional Guardians of the Department of Elderly Affairs and by informing the clerk of court and the Statewide Public Guardianship Office of Public and Professional Guardians of any change in the status of his or her quardianship appointment. The amount of the annual fee to be imposed for performing these searches and the procedures for the retention of professional quardian fingerprints and the dissemination of search results shall be established by rule of the Department of Law Enforcement. At least once every 5 years, the Statewide Public Guardianship Office of Public and Professional Guardians must request that the Department of Law Enforcement forward the fingerprints maintained under this section to the Federal Bureau of Investigation.

- (5)(a) A professional guardian, and each employee of a professional guardian who has a fiduciary responsibility to a ward, must complete, at his or her own expense, an investigation of his or her credit history before and at least once every 2 years after the date of the guardian's registration with the Statewide Public Guardianship Office of Public and Professional Guardians.
- (b) The Statewide Public Guardianship Office of Public and Professional Guardians shall adopt a rule detailing the

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acceptable methods for completing a credit investigation under this section. If appropriate, the Statewide Public Guardianship Office of Public and Professional Guardians may administer credit investigations. If the office chooses to administer the credit investigation, the office may adopt a rule setting a fee, not to exceed \$25, to reimburse the costs associated with the administration of a credit investigation.

- Professional Guardians may inspect at any time the results of any credit or criminal history record check of a public or professional guardian conducted under this section. The office shall maintain copies of the credit or criminal history record check results in the guardian's registration file. If the results of a credit or criminal investigation of a public or professional guardian have not been forwarded to the Statewide Public Guardianship Office of Public and Professional Guardians by the investigating agency, the clerk of the court shall forward copies of the results of the investigations to the office upon receiving them.
- Section 32. Paragraph (e) of subsection (2) of section 415.1102, Florida Statutes, is amended to read:
  - 415.1102 Adult protection teams.
- (2) Such teams may be composed of, but need not be limited to:
- (e) Public and professional guardians as described in part II  $\pm X$  of chapter 744.
- 984 Section 33. Paragraph (d) of subsection (3) of section 985 744.331, Florida Statutes, is amended to read:
  - 744.331 Procedures to determine incapacity.

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(3) EXAMINING COMMITTEE.—

- (d) A member of an examining committee must complete a minimum of 4 hours of initial training. The person must complete 2 hours of continuing education during each 2-year period after the initial training. The initial training and continuing education program must be developed under the supervision of the Statewide Public Guardianship Office of Public and Professional Guardians, in consultation with the Florida Conference of Circuit Court Judges; the Elder Law and the Real Property, Probate and Trust Law sections of The Florida Bar; and the Florida State Guardianship Association; and the Florida Guardianship Foundation. The court may waive the initial training requirement for a person who has served for not less than 5 years on examining committees. If a person wishes to obtain his or her continuing education on the Internet or by watching a video course, the person must first obtain the approval of the chief judge before taking an Internet or video course.
- Section 34. Paragraph (a) of subsection (1) of section 20.415, Florida Statutes, is amended to read:
- 20.415 Department of Elderly Affairs; trust funds.—The following trust funds shall be administered by the Department of Elderly Affairs:
  - (1) Administrative Trust Fund.
- (a) Funds to be credited to and uses of the trust fund shall be administered in accordance with ss. 215.32, 744.534, and 744.2001 744.7021.
- Section 35. Section 744.524, Florida Statutes, is amended to read:

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744.524 Termination of quardianship on change of domicile of resident ward.-When the domicile of a resident ward has changed as provided in s. 744.1098 s. 744.2025, and the foreign court having jurisdiction over the ward at the ward's new domicile has appointed a quardian and that quardian has qualified and posted a bond in an amount required by the foreign court, the guardian in this state may file her or his final report and close the quardianship in this state. The quardian of the property in this state shall cause a notice to be published once a week for 2 consecutive weeks, in a newspaper of general circulation published in the county, that she or he has filed her or his accounting and will apply for discharge on a day certain and that jurisdiction of the ward will be transferred to the state of foreign jurisdiction. If an objection is filed to the termination of the guardianship in this state, the court shall hear the objection and enter an order either sustaining or overruling the objection. Upon the disposition of all objections filed, or if no objection is filed, final settlement shall be made by the Florida guardian. On proof that the remaining property in the quardianship has been received by the foreign quardian, the guardian of the property in this state shall be discharged. The entry of the order terminating the guardianship in this state shall not exonerate the quardian or the quardian's surety from any liability previously incurred.

Section 36. For the 2015-2016 fiscal year, 6 full-time equivalent positions, with associated salary rate of 191,119, are authorized and the sum of \$821,670 in recurring funds from the General Revenue Fund is appropriated to the Department of Elder Affairs for the purpose of carrying out all oversight and

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1045	5 monitoring responsibilities of the Office of Public and	
1046	6 Professional Guardians.	
1047	Section 37. This act shall take effect January 1, 2016.	