Bill No. CS/HB 653 (2017)

Amendment No. 1

COMMITTEE/SUBCOMMITTEE ACTIONADOPTED(Y/N)ADOPTED AS AMENDED(Y/N)ADOPTED W/O OBJECTION(Y/N)FAILED TO ADOPT(Y/N)WITHDRAWN(Y/N)

OTHER

1	Committee/Subcommittee hearing bill: Civil Justice & Claims
2	Subcommittee
3	Representative Moraitis offered the following:
4	
5	Amendment (with title amendment)
6	Remove everything after the enacting clause and insert:
7	Section 1. Section 633.2225, Florida Statutes is created
8	to read:
9	633.2225 Condominium and cooperative buildings without
10	sprinkler systems; notice requirements; enforcement
11	(1) The board of a condominium or cooperative association
12	that operates a building of three stories or more that has not
13	installed a sprinkler system in the common areas of the building
14	shall mark the building with a sign or symbol approved by the
15	State Fire Marshal in a manner sufficient to warn persons
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Published On: 3/27/2017 6:32:33 PM

Bill No. CS/HB 653 (2017)

Amendment No. 1

16	conducting fire control and other emergency operations of the
17	lack of a sprinkler system in the common areas.
18	(2) The State Fire Marshal shall adopt rules necessary to
19	implement the provisions of this section, including, but not
20	limited to:
21	(a) The dimensions and color of such sign or symbol.
22	(b) The time within which the condominium or cooperative
23	buildings without sprinkler systems shall be marked as required
24	by this section.
25	(c) The location on each condominium or cooperative
26	building without a sprinkler system where such sign or symbol
27	must be posted.
28	(3) The State Fire Marshal, and local fire officials in
29	accordance with s. 633.118, shall enforce this section. An owner
30	who fails to comply with the requirements of this section is
31	subject to penalties as provided in s. 633.228.
32	Section 2. Subsections (12) and (13) of section 718.111,
33	Florida Statutes, are amended to read:
34	718.111 The association
35	(12) OFFICIAL RECORDS
36	(a) From the inception of the association, the association
37	shall maintain each of the following items, if applicable, which
38	constitutes the official records of the association:
39	
	1. A copy of the plans, permits, warranties, and other
40	1. A copy of the plans, permits, warranties, and other items provided by the developer pursuant to s. 718.301(4).
74	items provided by the developer pursuant to s. 718.301(4).

Bill No. CS/HB 653 (2017)

Amendment No. 1

49

2. A photocopy of the recorded declaration of condominium
of each condominium operated by the association and each
amendment to each declaration.

3. A photocopy of the recorded bylaws of the associationand each amendment to the bylaws.

46 4. A certified copy of the articles of incorporation of
47 the association, or other documents creating the association,
48 and each amendment thereto.

5. A copy of the current rules of the association.

50 6. A book or books that contain the minutes of all 51 meetings of the association, the board of administration, and 52 the unit owners, which minutes must be retained for at least 7 53 years.

7. A current roster of all unit owners and their mailing 54 55 addresses, unit identifications, and voting certifications, and, if known, telephone numbers. The association shall also maintain 56 57 the electronic mailing addresses and facsimile numbers of unit owners consenting to receive notice by electronic transmission. 58 59 The electronic mailing addresses and facsimile numbers are not 60 accessible to unit owners if consent to receive notice by 61 electronic transmission is not provided in accordance with subparagraph (c)5. However, the association is not liable for an 62 inadvertent disclosure of the electronic mail address or 63 facsimile number for receiving electronic transmission of 64 notices. 65

745115 - h0653-strike.docx

Published On: 3/27/2017 6:32:33 PM

Page 3 of 74

Bill No. CS/HB 653 (2017)

Amendment No. 1

8. All current insurance policies of the association andcondominiums operated by the association.

9. A current copy of any management agreement, lease, or other contract to which the association is a party or under which the association or the unit owners have an obligation or responsibility.

72 10. Bills of sale or transfer for all property owned by73 the association.

74 11. Accounting records for the association and separate 75 accounting records for each condominium that the association 76 operates. All accounting records must be maintained for at least 77 7 years. Any person who knowingly or intentionally defaces or 78 destroys such records, or who knowingly or intentionally fails 79 to create or maintain such records, with the intent of causing 80 harm to the association or one or more of its members, is personally subject to a civil penalty pursuant to s. 81 82 718.501(1)(d). The accounting records must include, but are not limited to: 83

a. Accurate, itemized, and detailed records of allreceipts and expenditures.

b. A current account and a monthly, bimonthly, or
quarterly statement of the account for each unit designating the
name of the unit owner, the due date and amount of each
assessment, the amount paid on the account, and the balance due.

745115 - h0653-strike.docx

Published On: 3/27/2017 6:32:33 PM

Page 4 of 74

Bill No. CS/HB 653 (2017)

Amendment No. 1

90 All audits, reviews, accounting statements, and с. 91 financial reports of the association or condominium. 92 d. All contracts for work to be performed. Bids for work to be performed are also considered official records and must be 93 94 maintained by the association for 1 year. 12. Ballots, sign-in sheets, voting proxies, and all other 95 96 papers and electronic records relating to voting by unit owners, which must be maintained for 1 year from the date of the 97 election, vote, or meeting to which the document relates, 98 99 notwithstanding paragraph (b). 13. All rental records if the association is acting as 100 101 agent for the rental of condominium units. 102 14. A copy of the current question and answer sheet as 103 described in s. 718.504. 15. All other written records of the association not 104 105 specifically included in the foregoing which are related to the 106 operation of the association. 107 16. A copy of the inspection report as described in s. 108 718.301(4)(p). 109 The official records of the association must be (b) 110 maintained within the state for at least 7 years. The records of 111 the association shall be made available to a unit owner within 45 miles of the condominium property or within the county in 112 113 which the condominium property is located within 10 $\frac{5}{5}$ working days after receipt of a written request by the board or its 114 745115 - h0653-strike.docx Published On: 3/27/2017 6:32:33 PM

Page 5 of 74

Bill No. CS/HB 653 (2017)

Amendment No. 1

115 designee. However, such distance requirement does not apply to an association governing a timeshare condominium. This paragraph 116 117 may be complied with by having a copy of the official records of 118 the association available for inspection or copying on the 119 condominium property or association property, or the association 120 may offer the option of making the records available to a unit 121 owner electronically via the Internet or by allowing the records 122 to be viewed in electronic format on a computer screen and printed upon request. The association is not responsible for the 123 124 use or misuse of the information provided to an association 125 member or his or her authorized representative pursuant to the 126 compliance requirements of this chapter unless the association 127 has an affirmative duty not to disclose such information 128 pursuant to this chapter.

129 The official records of the association are open to (C) 130 inspection by any association member or the authorized 131 representative of such member at all reasonable times. The right 132 to inspect the records includes the right to make or obtain 133 copies, at the reasonable expense, if any, of the member. The 134 association may adopt reasonable rules regarding the frequency, 135 time, location, notice, and manner of record inspections and copying. The failure of an association to provide the records 136 within 10 working days after receipt of a written request 137 creates a rebuttable presumption that the association willfully 138 139 failed to comply with this paragraph. A unit owner who is denied 745115 - h0653-strike.docx

Published On: 3/27/2017 6:32:33 PM

Page 6 of 74

Bill No. CS/HB 653 (2017)

Amendment No. 1

140 access to official records is entitled to the actual damages or minimum damages for the association's willful failure to comply. 141 142 Minimum damages are \$50 per calendar day for up to 10 days, 143 beginning on the 11th working day after receipt of the written 144 request. The failure to permit inspection entitles any person prevailing in an enforcement action to recover reasonable 145 146 attorney fees from the person in control of the records who, 147 directly or indirectly, knowingly denied access to the records. Any person who knowingly or intentionally defaces or destroys 148 accounting records that are required by this chapter to be 149 150 maintained during the period for which such records are required 151 to be maintained, or who knowingly or intentionally fails to 152 create or maintain accounting records that are required to be 153 created or maintained, with the intent of causing harm to the 154 association or one or more of its members, is personally subject 155 to a civil penalty pursuant to s. 718.501(1)(d). The association 156 shall maintain an adequate number of copies of the declaration, 157 articles of incorporation, bylaws, and rules, and all amendments 158 to each of the foregoing, as well as the question and answer 159 sheet as described in s. 718.504 and year-end financial 160 information required under this section, on the condominium property to ensure their availability to unit owners and 161 prospective purchasers, and may charge its actual costs for 162 preparing and furnishing these documents to those requesting the 163 documents. An association shall allow a member or his or her 164 745115 - h0653-strike.docx

Published On: 3/27/2017 6:32:33 PM

Page 7 of 74

Bill No. CS/HB 653 (2017)

Amendment No. 1

165 authorized representative to use a portable device, including a 166 smartphone, tablet, portable scanner, or any other technology 167 capable of scanning or taking photographs, to make an electronic copy of the official records in lieu of the association's 168 169 providing the member or his or her authorized representative 170 with a copy of such records. The association may not charge a 171 member or his or her authorized representative for the use of a 172 portable device. Notwithstanding this paragraph, the following records are not accessible to unit owners: 173

174 1. Any record protected by the lawyer-client privilege as described in s. 90.502 and any record protected by the work-175 176 product privilege, including a record prepared by an association 177 attorney or prepared at the attorney's express direction, which reflects a mental impression, conclusion, litigation strategy, 178 179 or legal theory of the attorney or the association, and which 180 was prepared exclusively for civil or criminal litigation or for 181 adversarial administrative proceedings, or which was prepared in anticipation of such litigation or proceedings until the 182 183 conclusion of the litigation or proceedings.

184 2. Information obtained by an association in connection
185 with the approval of the lease, sale, or other transfer of a
186 unit.

187 3. Personnel records of association or management company
188 employees, including, but not limited to, disciplinary, payroll,
189 health, and insurance records. For purposes of this

745115 - h0653-strike.docx

Published On: 3/27/2017 6:32:33 PM

Page 8 of 74

Bill No. CS/HB 653 (2017)

Amendment No. 1

190 subparagraph, the term "personnel records" does not include 191 written employment agreements with an association employee or 192 management company, or budgetary or financial records that 193 indicate the compensation paid to an association employee.

194

4. Medical records of unit owners.

Social security numbers, driver license numbers, credit 195 5. 196 card numbers, e-mail addresses, telephone numbers, facsimile numbers, emergency contact information, addresses of a unit 197 owner other than as provided to fulfill the association's notice 198 requirements, and other personal identifying information of any 199 200 person, excluding the person's name, unit designation, mailing 201 address, property address, and any address, e-mail address, or 202 facsimile number provided to the association to fulfill the 203 association's notice requirements. Notwithstanding the 204 restrictions in this subparagraph, an association may print and 205 distribute to parcel owners a directory containing the name, 206 parcel address, and all telephone numbers of each parcel owner. However, an owner may exclude his or her telephone numbers from 207 208 the directory by so requesting in writing to the association. An 209 owner may consent in writing to the disclosure of other contact 210 information described in this subparagraph. The association is 211 not liable for the inadvertent disclosure of information that is protected under this subparagraph if the information is included 212 in an official record of the association and is voluntarily 213 provided by an owner and not requested by the association. 214

745115 - h0653-strike.docx

Published On: 3/27/2017 6:32:33 PM

Page 9 of 74

Bill No. CS/HB 653 (2017)

Amendment No. 1

215 6. Electronic security measures that are used by the216 association to safeguard data, including passwords.

7. The software and operating system used by the
association which allow the manipulation of data, even if the
owner owns a copy of the same software used by the association.
The data is part of the official records of the association.

(d) The association shall prepare a question and answersheet as described in s. 718.504, and shall update it annually.

The association or its authorized agent is not 223 (e)1. 224 required to provide a prospective purchaser or lienholder with 225 information about the condominium or the association other than 226 information or documents required by this chapter to be made 227 available or disclosed. The association or its authorized agent 228 may charge a reasonable fee to the prospective purchaser, 229 lienholder, or the current unit owner for providing good faith 230 responses to requests for information by or on behalf of a 231 prospective purchaser or lienholder, other than that required by law, if the fee does not exceed \$150 plus the reasonable cost of 232 233 photocopying and any attorney's fees incurred by the association 234 in connection with the response.

235 2. An association and its authorized agent are not liable 236 for providing such information in good faith pursuant to a 237 written request if the person providing the information includes 238 a written statement in substantially the following form: "The

745115 - h0653-strike.docx

Published On: 3/27/2017 6:32:33 PM

Page 10 of 74

Bill No. CS/HB 653 (2017)

Amendment No. 1

239 responses herein are made in good faith and to the best of my
240 ability as to their accuracy."

(f) An outgoing board or committee member must relinquish all official records and property of the association in his or her possession or under his or her control to the incoming board within 5 days after the election. The division shall impose a civil penalty as set forth in s. 718.501(1)(d)6. against an outgoing board or committee member who willfully and knowingly fails to relinquish such records and property.

(13) FINANCIAL REPORTING.-Within 90 days after the end of 248 249 the fiscal year, or annually on a date provided in the bylaws, 250 the association shall prepare and complete, or contract for the 251 preparation and completion of, a financial report for the 252 preceding fiscal year. Within 21 days after the final financial 253 report is completed by the association or received from the 254 third party, but not later than 120 days after the end of the 255 fiscal year or other date as provided in the bylaws, the 256 association shall mail to each unit owner at the address last 257 furnished to the association by the unit owner, or hand deliver 258 to each unit owner, a copy of the financial report or a notice 259 that a copy of the financial report will be mailed or hand 260 delivered to the unit owner, without charge, upon receipt of a written request from the unit owner. The division shall adopt 261 rules setting forth uniform accounting principles and standards 262 to be used by all associations and addressing the financial 263

745115 - h0653-strike.docx

Published On: 3/27/2017 6:32:33 PM

Page 11 of 74

Bill No. CS/HB 653 (2017)

Amendment No. 1

264 reporting requirements for multicondominium associations. The 265 rules must include, but not be limited to, standards for 266 presenting a summary of association reserves, including a good 267 faith estimate disclosing the annual amount of reserve funds 268 that would be necessary for the association to fully fund 269 reserves for each reserve item based on the straight-line 270 accounting method. This disclosure is not applicable to reserves 271 funded via the pooling method. In adopting such rules, the division shall consider the number of members and annual 272 revenues of an association. Financial reports shall be prepared 273 274 as follows:

(a) An association that meets the criteria of this
paragraph shall prepare a complete set of financial statements
in accordance with generally accepted accounting principles. The
financial statements must be based upon the association's total
annual revenues, as follows:

An association with total annual revenues of \$150,000
 or more, but less than \$300,000, shall prepare compiled
 financial statements.

283 2. An association with total annual revenues of at least
284 \$300,000, but less than \$500,000, shall prepare reviewed
285 financial statements.

3. An association with total annual revenues of \$500,000or more shall prepare audited financial statements.

745115 - h0653-strike.docx

Published On: 3/27/2017 6:32:33 PM

Page 12 of 74

Bill No. CS/HB 653 (2017)

Amendment No. 1

(b)1. An association with total annual revenues of less than \$150,000 shall prepare a report of cash receipts and expenditures.

291 2. An association that operates fewer than 50 units, 292 regardless of the association's annual revenues, shall prepare a 293 report of cash receipts and expenditures in lieu of financial 294 statements required by paragraph (a).

2.3. A report of cash receipts and disbursements must 295 296 disclose the amount of receipts by accounts and receipt 297 classifications and the amount of expenses by accounts and 298 expense classifications, including, but not limited to, the 299 following, as applicable: costs for security, professional and 300 management fees and expenses, taxes, costs for recreation facilities, expenses for refuse collection and utility services, 301 302 expenses for lawn care, costs for building maintenance and 303 repair, insurance costs, administration and salary expenses, and 304 reserves accumulated and expended for capital expenditures, 305 deferred maintenance, and any other category for which the 306 association maintains reserves.

307 (c) An association may prepare, without a meeting of or 308 approval by the unit owners:

309 1. Compiled, reviewed, or audited financial statements, if 310 the association is required to prepare a report of cash receipts 311 and expenditures;

745115 - h0653-strike.docx

Published On: 3/27/2017 6:32:33 PM

Page 13 of 74

Bill No. CS/HB 653 (2017)

Amendment No. 1

328

312 2. Reviewed or audited financial statements, if the 313 association is required to prepare compiled financial 314 statements; or

315 3. Audited financial statements if the association is316 required to prepare reviewed financial statements.

(d) If approved by a majority of the voting interests present at a properly called meeting of the association, an association may prepare:

A report of cash receipts and expenditures in lieu of a
 compiled, reviewed, or audited financial statement;

322 2. A report of cash receipts and expenditures or a 323 compiled financial statement in lieu of a reviewed or audited 324 financial statement; or

325 3. A report of cash receipts and expenditures, a compiled 326 financial statement, or a reviewed financial statement in lieu 327 of an audited financial statement.

Such meeting and approval must occur before the end of the 329 330 fiscal year and is effective only for the fiscal year in which 331 the vote is taken, except that the approval may also be 332 effective for the following fiscal year. If the developer has 333 not turned over control of the association, all unit owners, including the developer, may vote on issues related to the 334 preparation of the association's financial reports, from the 335 336 date of incorporation of the association through the end of the 745115 - h0653-strike.docx

Published On: 3/27/2017 6:32:33 PM

Page 14 of 74

Bill No. CS/HB 653 (2017)

Amendment No. 1

337 second fiscal year after the fiscal year in which the certificate of a surveyor and mapper is recorded pursuant to s. 338 339 718.104(4)(e) or an instrument that transfers title to a unit in 340 the condominium which is not accompanied by a recorded 341 assignment of developer rights in favor of the grantee of such 342 unit is recorded, whichever occurs first. Thereafter, all unit 343 owners except the developer may vote on such issues until 344 control is turned over to the association by the developer. Any 345 audit or review prepared under this section shall be paid for by 346 the developer if done before turnover of control of the 347 association. An association may not waive the financial 348 reporting requirements of this section for more than 3 349 consecutive years.

350 Section 3. Paragraphs (c) and (l) of subsection (2) of 351 section 718.112, Florida Statutes, are amended to read:

718.112 Bylaws.-

352

353 (2) REQUIRED PROVISIONS.—The bylaws shall provide for the 354 following and, if they do not do so, shall be deemed to include 355 the following:

(c) Board of administration meetings.—Meetings of the board of administration at which a quorum of the members is present are open to all unit owners. Members of the board of administration may use e-mail as a means of communication but may not cast a vote on an association matter via e-mail. A unit owner may tape record or videotape the meetings. The right to

745115 - h0653-strike.docx

Published On: 3/27/2017 6:32:33 PM

Page 15 of 74

Bill No. CS/HB 653 (2017)

Amendment No. 1

362 attend such meetings includes the right to speak at such 363 meetings with reference to all designated agenda items. The 364 division shall adopt reasonable rules governing the tape 365 recording and videotaping of the meeting. The association may 366 adopt written reasonable rules governing the frequency, 367 duration, and manner of unit owner statements.

1. Adequate notice of all board meetings, which must 368 369 specifically identify all agenda items, must be posted conspicuously on the condominium property at least 48 continuous 370 hours before the meeting except in an emergency. If 20 percent 371 372 of the voting interests petition the board to address an item of 373 business, the board, within 60 days after receipt of the 374 petition, shall place the item on the agenda at its next regular 375 board meeting or at a special meeting called for that purpose. 376 An item not included on the notice may be taken up on an 377 emergency basis by a vote of at least a majority plus one of the 378 board members. Such emergency action must be noticed and ratified at the next regular board meeting. Notice of any 379 380 meeting in which a regular or special assessment against unit 381 owners is to be considered must specifically state that 382 assessments will be considered and provide the estimated amount 383 and a description of the purposes for such assessments. However, Written notice of a meeting at which a nonemergency special 384 385 assessment or an amendment to rules regarding unit use will be considered must be mailed, delivered, or electronically 386 745115 - h0653-strike.docx

Published On: 3/27/2017 6:32:33 PM

Page 16 of 74

Bill No. CS/HB 653 (2017)

Amendment No. 1

387 transmitted to the unit owners and posted conspicuously on the condominium property at least 14 days before the meeting. 388 389 Evidence of compliance with this 14-day notice requirement must 390 be made by an affidavit executed by the person providing the 391 notice and filed with the official records of the association. Upon notice to the unit owners, the board shall, by duly adopted 392 393 rule, designate a specific location on the condominium or 394 association property where all notices of board meetings must be posted. If there is no condominium property or association 395 396 property where notices can be posted, notices shall be mailed, 397 delivered, or electronically transmitted to each unit owner at 398 least 14 days before the meeting. In lieu of or in addition to 399 the physical posting of the notice on the condominium property, 400 the association may, by reasonable rule, adopt a procedure for 401 conspicuously posting and repeatedly broadcasting the notice and 402 the agenda on a closed-circuit cable television system serving 403 the condominium association. However, if broadcast notice is 404 used in lieu of a notice physically posted on condominium 405 property, the notice and agenda must be broadcast at least four 406 times every broadcast hour of each day that a posted notice is 407 otherwise required under this section. If broadcast notice is 408 provided, the notice and agenda must be broadcast in a manner and for a sufficient continuous length of time so as to allow an 409 average reader to observe the notice and read and comprehend the 410 411 entire content of the notice and the agenda. In addition to any 745115 - h0653-strike.docx

Published On: 3/27/2017 6:32:33 PM

Page 17 of 74

Bill No. CS/HB 653 (2017)

Amendment No. 1

412 of the authorized means of providing notice of a meeting of the 413 board, the association may, by rule, adopt a procedure for 414 conspicuously posting the meeting notice and the agenda on a website serving the condominium association for at least the 415 416 minimum period of time for which a notice of a meeting is also required to be physically posted on the condominium property. 417 Any rule adopted shall, in addition to other matters, include a 418 419 requirement that the association send an electronic notice 420 providing a hypertext link to the website where the notice is 421 posted. Notice of any meeting in which regular or special 422 assessments against unit owners are to be considered must 423 specifically state that assessments will be considered and 424 provide the nature, estimated cost, and description of the 425 purposes for such assessments.

426 2. Meetings of a committee to take final action on behalf 427 of the board or make recommendations to the board regarding the 428 association budget are subject to this paragraph. Meetings of a 429 committee that does not take final action on behalf of the board 430 or make recommendations to the board regarding the association 431 budget are subject to this section, unless those meetings are 432 exempted from this section by the bylaws of the association.

3. Notwithstanding any other law, the requirement that
board meetings and committee meetings be open to the unit owners
does not apply to:

745115 - h0653-strike.docx Published On: 3/27/2017 6:32:33 PM

Page 18 of 74

Bill No. CS/HB 653 (2017)

Amendment No. 1

a. Meetings between the board or a committee and the
association's attorney, with respect to proposed or pending
litigation, if the meeting is held for the purpose of seeking or
rendering legal advice; or

b. Board meetings held for the purpose of discussingpersonnel matters.

(1) Certificate of compliance.-A provision that a 442 certificate of compliance from a licensed electrical contractor 443 or electrician may be accepted by the association's board as 444 445 evidence of compliance of the condominium units with the 446 applicable fire and life safety code must be included. 447 Notwithstanding chapter 633, s. 509.215, s. 553.895(1), or of any other code, statute, ordinance, administrative rule, or 448 449 regulation, or any interpretation of the foregoing, an 450 association, residential condominium, or unit owner is not 451 obligated to retrofit the common elements, association property, 452 or units of a residential condominium with a fire sprinkler 453 system or other engineered lifesafety system in a building that 454 is 75 feet or less in height. There is no obligation to retrofit for a building greater than 75 feet in height, calculated from 455 456 the lowest level of fire department vehicle access to the floor 457 of the highest occupiable story has been certified for occupancy by the applicable governmental entity if the unit owners have 458 459 voted to forego such retrofitting by the affirmative vote of a majority of all voting interests in the affected condominium. 460 745115 - h0653-strike.docx

Published On: 3/27/2017 6:32:33 PM

Page 19 of 74

Bill No. CS/HB 653 (2017)

Amendment No. 1

461 There is no requirement that owners in condominiums of 75 feet 462 or less conduct an opt-out vote and such condominiums are exempt 463 from fire sprinkler or other engineered lifesafety retrofitting. The preceding sentence is intended to clarify existing law. The 464 465 local authority having jurisdiction may not require completion 466 of retrofitting with a fire sprinkler system or other engineered lifesafety system before January 1, 2022 2020. By December 31, 467 468 2018 2016, an a residential condominium association that 469 operates a residential condominium that is not in compliance 470 with the requirements for a fire sprinkler system or other 471 engineered lifesafety system and has not voted to forego 472 retrofitting of such a system must initiate an application for a 473 building permit for the required installation with the local 474 government having jurisdiction demonstrating that the 475 association will become compliant by December 31, 2021 2019.

476 1. A vote to forego required retrofitting may be obtained 477 by limited proxy or by a ballot personally cast at a duly called membership meeting, or by execution of a written consent by the 478 479 member, or by electronic voting, and is effective upon recording a certificate executed by an officer or agent of the association 480 attesting to such vote in the public records of the county where 481 482 the condominium is located. When an opt-out vote is to be conducted at a meeting, the association shall mail or hand 483 deliver to each unit owner written notice at least 14 days 484 485 before the membership meeting in which the vote to forego 745115 - h0653-strike.docx

Published On: 3/27/2017 6:32:33 PM

Page 20 of 74

Bill No. CS/HB 653 (2017)

Amendment No. 1

486 retrofitting of the required fire sprinkler system or other 487 engineered lifesafety system is to take place. Within 30 days 488 after the association's opt-out vote, notice of the results of 489 the opt-out vote must be mailed or hand delivered to all unit 490 owners. Evidence of compliance with this notice requirement must 491 be made by affidavit executed by the person providing the notice 492 and filed among the official records of the association. Failure 493 to provide timely notice to unit owners does not invalidate an 494 otherwise valid opt-out vote if notice of the results is 495 provided to the owners. After notice is provided to each owner, 496 a copy must be provided by the current owner to a new owner 497 before closing and by a unit owner to a renter before signing a 498 lease.

499 2. If there has been a previous vote to forego 500 retrofitting, a vote to require retrofitting may be obtained at 501 a special meeting of the unit owners called by a petition of at 502 least 10 percent of the voting interests or by a majority of the 503 board of directors. Such a vote may only be called once every 3 504 years. Notice shall be provided as required for any regularly 505 called meeting of the unit owners, and must state the purpose of 506 the meeting. Electronic transmission may not be used to provide 507 notice of a meeting called in whole or in part for this purpose.

5083. As part of the information collected annually from509condominiums, the division shall require condominium510associations to report the membership vote and recording of a

745115 - h0653-strike.docx

Published On: 3/27/2017 6:32:33 PM

Page 21 of 74

Bill No. CS/HB 653 (2017)

Amendment No. 1

511 certificate under this subsection and, if retrofitting has been 512 undertaken, the per-unit cost of such work. The division shall 513 annually report to the Division of State Fire Marshal of the 514 Department of Financial Services the number of condominiums that 515 have elected to forego retrofitting. <u>Compliance with this</u> 516 <u>administrative reporting requirement does not affect the</u> 517 validity of an opt-out vote.

4. Notwithstanding s. 553.509, a residential association may not be obligated to, and may forego the retrofitting of, any improvements required by s. 553.509(2) upon an affirmative vote of a majority of the voting interests in the affected condominium.

523 <u>5. The provisions of this paragraph do not apply to</u> 524 <u>timeshare condominium associations</u>, which shall be governed by 525 <u>s. 721.24.</u>

526 Section 4. Subsection (2) of section 718.113, Florida 527 Statutes, is amended to read:

528 718.113 Maintenance; limitation upon improvement; display 529 of flag; hurricane shutters and protection; display of religious 530 decorations.-

(2) (a) Except as otherwise provided in this section, there shall be no material alteration or substantial additions to the common elements or to real property which is association property, except in a manner provided in the declaration as originally recorded or as amended under the procedures provided

745115 - h0653-strike.docx

Published On: 3/27/2017 6:32:33 PM

Page 22 of 74

Bill No. CS/HB 653 (2017)

Amendment No. 1

536 therein. If the declaration as originally recorded or as amended 537 under the procedures provided therein does not specify the 538 procedure for approval of material alterations or substantial 539 additions, 75 percent of the total voting interests of the 540 association must approve the alterations or additions before the 541 material alterations or substantial additions are commenced. This paragraph is intended to clarify existing law and applies 542 543 to associations existing on the effective date of this act October 1, 2008. 544

545 (b) There shall not be any material alteration of, or 546 substantial addition to, the common elements of any condominium 547 operated by a multicondominium association unless approved in the manner provided in the declaration of the affected 548 549 condominium or condominiums as originally recorded or as amended 550 under the procedures provided therein. If a declaration as 551 originally recorded or as amended under the procedures provided 552 therein does not specify a procedure for approving such an alteration or addition, the approval of 75 percent of the total 553 554 voting interests of each affected condominium is required before 555 the material alterations or substantial additions are commenced. 556 This subsection does not prohibit a provision in any 557 declaration, articles of incorporation, or bylaws as originally 558 recorded or as amended under the procedures provided therein requiring the approval of unit owners in any condominium 559 operated by the same association or requiring board approval 560 745115 - h0653-strike.docx

Published On: 3/27/2017 6:32:33 PM

Page 23 of 74

Bill No. CS/HB 653 (2017)

Amendment No. 1

561 before a material alteration or substantial addition to the 562 common elements is permitted. This paragraph is intended to 563 clarify existing law and applies to associations existing on the 564 effective date of this act.

565 (C) There shall not be any material alteration or 566 substantial addition made to association real property operated 567 by a multicondominium association, except as provided in the declaration, articles of incorporation, or bylaws as originally 568 recorded or as amended under the procedures provided therein. If 569 570 the declaration, articles of incorporation, or bylaws as 571 originally recorded or as amended under the procedures provided 572 therein do not specify the procedure for approving an alteration 573 or addition to association real property, the approval of 75 574 percent of the total voting interests of the association is 575 required before the material alterations or substantial 576 additions are commenced. This paragraph is intended to clarify 577 existing law and applies to associations existing on the effective date of this act. 578

579 Section 5. Subsections (1) and (3) of section 718.117, 580 Florida Statutes, are amended, and subsection (21) is added to 581 that section to read:

582

718.117 Termination of condominium.-

583

(1) LEGISLATIVE FINDINGS.-The Legislature finds that:

745115 - h0653-strike.docx

Published On: 3/27/2017 6:32:33 PM

Page 24 of 74

Bill No. CS/HB 653 (2017)

Amendment No. 1

(a) Condominiums are created as authorized by statute and
are subject to covenants that encumber the land and restrict the
use of the use of real property.

(b) In some circumstances, the continued enforcement of 587 588 those covenants that may create economic waste, areas of 589 disrepair that threaten the safety and welfare of the public, or 590 cause obsolescence of the a condominium property for its 591 intended use and thereby lower property tax values, and the 592 Legislature further finds that it is the public policy of this 593 state to provide by statute a method to preserve the value of 594 the property interests and the rights of alienation thereof that 595 owners have in the condominium property before and after 596 termination.

597 <u>(c)</u> The Legislature further finds that It is contrary to 598 the public policy of this state to require the continued 599 operation of a condominium when to do so constitutes economic 600 waste or when the ability to do so is made impossible by law or 601 regulation.

602 (d) It is in the best interest of the state to provide for 603 termination of the covenants of a declaration of condominium in 604 certain circumstances, in order to:

Ensure the continued maintenance, management, and
 repair of stormwater management systems, conservation areas, and
 conservation easements.

745115 - h0653-strike.docx

Published On: 3/27/2017 6:32:33 PM

Page 25 of 74

Bill No. CS/HB 653 (2017)

Amendment No. 1

608 2. Avoid transferring the expense of maintaining 609 infrastructure serving the condominium property, including, but 610 not limited to, stormwater systems and conservation areas to the general tax bases of the state and local governments. 611 612 3. Prevent covenants from impairing the continued 613 productive use of the property. 4. Protect state residents from health and safety hazards 614 created by derelict, damaged, obsolete, or abandoned condominium 615 616 properties. 617 5. Provide for fair treatment and just compensation for 618 individuals, preserve property values, and preserve the local 619 property tax base. 620 6. Preserve the state's long history of protecting 621 homestead property and homestead property rights by ensuring 622 that such protection is extended to homestead property owners in 623 the context of a termination of the covenants of a declaration 624 of condominium. This section applies to all condominiums in this 625 state in existence on or after July 1, 2007. 626 (3) OPTIONAL TERMINATION. Except as provided in subsection 627 (2) or unless the declaration provides for a lower percentage, The condominium form of ownership may be terminated for all or a 628 629 portion of the condominium property pursuant to a plan of termination meeting the requirements of this section and 630 approved by the division. Before a residential association 631 submits a plan to the division, the plan must be approved by at 632 745115 - h0653-strike.docx Published On: 3/27/2017 6:32:33 PM Page 26 of 74

Bill No. CS/HB 653 (2017)

Amendment No. 1

633 least 80 percent of the total voting interests of the 634 condominium. <u>However</u>, if 5 ± 10 percent or more of the total 635 voting interests of the condominium have rejected the plan of 636 termination by negative vote or by providing written objections₇ 637 the plan of termination may not proceed.

(a) The termination of the condominium form of ownershipis subject to the following conditions:

640 1. The total voting interests of the condominium must 641 include all voting interests for the purpose of considering a 642 plan of termination. A voting interest of the condominium may 643 not be suspended for any reason when voting on termination 644 pursuant to this subsection.

645 2. If 5 ± 0 percent or more of the total voting interests 646 of the condominium reject a plan of termination, a subsequent 647 plan of termination pursuant to this subsection may not be 648 considered for 24 ± 8 months after the date of the rejection.

(b) This subsection does not apply to any condominium created pursuant to part VI of this chapter until $\underline{10}$ 5 years after the recording of the declaration of condominium, unless there is no objection to the plan of termination.

(c) For purposes of this subsection, the term "bulk owner" means the single holder of such voting interests or an owner together with a related entity or entities that would be considered an insider, as defined in s. 726.102, holding such voting interests. If the condominium association is a

745115 - h0653-strike.docx

Published On: 3/27/2017 6:32:33 PM

Page 27 of 74

Bill No. CS/HB 653 (2017)

Amendment No. 1

residential association proposed for termination pursuant to this section and, at the time of recording the plan of termination, at least 80 percent of the total voting interests are owned by a bulk owner, the plan of termination is subject to the following conditions and limitations:

663 If the former condominium units are offered for lease 1. to the public after the termination, each unit owner in 664 665 occupancy immediately before the date of recording of the plan 666 of termination may lease his or her former unit and remain in possession of the unit for 12 months after the effective date of 667 668 the termination on the same terms as similar unit types within 669 the property are being offered to the public. In order to obtain 670 a lease and exercise the right to retain exclusive possession of 671 the unit owner's former unit, the unit owner must make a written 672 request to the termination trustee to rent the former unit 673 within 90 days after the date the plan of termination is 674 recorded. Any unit owner who fails to timely make such written request and sign a lease within 15 days after being presented 675 676 with a lease is deemed to have waived his or her right to retain 677 possession of his or her former unit and shall be required to 678 vacate the former unit upon the effective date of the 679 termination, unless otherwise provided in the plan of termination. 680

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Published On: 3/27/2017 6:32:33 PM

Page 28 of 74

Bill No. CS/HB 653 (2017)

Amendment No. 1

683 of the date of the recording of the plan of termination shall be 684 paid a relocation payment in an amount equal to 1 percent of the 685 termination proceeds allocated to the owner's former unit. Any 686 relocation payment payable under this subparagraph shall be paid 687 by the single entity or related entities owning at least 80 688 percent of the total voting interests. Such relocation payment shall be in addition to the termination proceeds for such 689 owner's former unit and shall be paid no later than 10 days 690 after the former unit owner vacates his or her former unit. 691

3. For their respective units, all unit owners other than 692 693 the bulk owner must be compensated at least 100 percent of the 694 fair market value of their units. The fair market value shall be 695 determined as of a date that is no earlier than 90 days before the date that the plan of termination is recorded and shall be 696 697 determined by an independent appraiser selected by the 698 termination trustee. For a person an original purchaser from the 699 developer who rejects the plan of termination and whose unit was 700 granted homestead exemption status by the applicable county 701 property appraiser, or was an owner-occupied operating business, 702 as of the date that the plan of termination is recorded and who 703 is current in payment of both assessments and other monetary 704 obligations to the association and any mortgage encumbering the unit as of the date the plan of termination is recorded, the 705 706 fair market value for the unit owner rejecting the plan shall be at least the original purchase price paid for the unit. For 707 745115 - h0653-strike.docx

Published On: 3/27/2017 6:32:33 PM

Page 29 of 74

Bill No. CS/HB 653 (2017)

Amendment No. 1

708 purposes of this subparagraph, the term "fair market value" 709 means the price of a unit that a seller is willing to accept and 710 a buyer is willing to pay on the open market in an arms-length transaction based on similar units sold in other condominiums, 711 712 including units sold in bulk purchases but excluding units sold 713 at wholesale or distressed prices. The purchase price of units 714 acquired in bulk following a bankruptcy or foreclosure shall not 715 be considered for purposes of determining fair market value.

The plan of termination must provide for payment of a 716 4. first mortgage encumbering a unit to the extent necessary to 717 718 satisfy the lien, but the payment may not exceed the unit's 719 share of the proceeds of termination under the plan. If the unit 720 owner is current in payment of both assessments and other 721 monetary obligations to the association and any mortgage 722 encumbering the unit as of the date the plan of termination is 723 recorded, the receipt by the holder of the unit's share of the 724 proceeds of termination under the plan or the outstanding balance of the mortgage, whichever is less, shall be deemed to 725 726 have satisfied the first mortgage in full.

5. Before a plan of termination is presented to the unit owners for consideration pursuant to this paragraph, the plan must include the following written disclosures in a sworn statement:

a. The identity of any person or entity that owns or
controls <u>25</u> 50 percent or more of the units in the condominium
745115 - h0653-strike.docx

Published On: 3/27/2017 6:32:33 PM

Page 30 of 74

Bill No. CS/HB 653 (2017)

Amendment No. 1

and, if the units are owned by an artificial entity or entities, a disclosure of the natural person or persons who, directly or indirectly, manage or control the entity or entities and the natural person or persons who, directly or indirectly, own or control <u>10</u> 20 percent or more of the artificial entity or entities that constitute the bulk owner.

b. The units acquired by any bulk owner, the date each unit was acquired, and the total amount of compensation paid to each prior unit owner by the bulk owner, regardless of whether attributed to the purchase price of the unit.

743 c. The relationship of any board member to the bulk owner
744 or any person or entity affiliated with the bulk owner subject
745 to disclosure pursuant to this subparagraph.

746d. The factual circumstances that show that the plan747complies with the requirements of this section and that the plan748supports the expressed public policies of this section.

(d) If the members of the board of administration are
elected by the bulk owner, unit owners other than the bulk owner
may elect at least one-third of the members of the board of
administration before the approval of any plan of termination.

753 (e) Upon approval of a plan of termination by the unit 754 owners in a residential condominium, the plan shall be filed 755 with the division. The division shall review a plan of 756 termination utilizing the procedures promulgated pursuant to s.

757 718.205. If the division determines that the conditions required

745115 - h0653-strike.docx

Published On: 3/27/2017 6:32:33 PM

Page 31 of 74

Bill No. CS/HB 653 (2017)

Amendment No. 1

758	by this section have been met and the plan complies with the	
759	procedural requirements of this section, the division shall	
760	authorize the termination and the termination may proceed	
761	pursuant to this section.	
762	(f) The provisions of subsection (2) do not apply to	
763	optional termination pursuant to this subsection.	
764	(21) APPLICABILITYThis section applies to all	
765	condominiums in this state in existence on or after July 1,	
766	2007.	
767	Section 6. The amendments made by Section 5 are intended	
768	to clarify existing law, are remedial in nature and intended to	
769	address the rights and liabilities of the affected parties, and	
770	apply to all condominiums created under the Condominium Act.	
771	Section 7. For the 2017-2018 fiscal year, the sums of	
772	\$85,006 in recurring funds and \$4,046 in nonrecurring funds from	
773	the Division of Florida Condominiums, Timeshares, and Mobile	
774	Homes Trust Fund are appropriated to the Department of Business	
775	and Professional Regulation and one full-time equivalent	
776	position with associated salary rate of 56,791 is authorized,	
777	for the purpose of implementing Section 5 of this act.	
778	Section 8. Section 718.707, Florida Statutes, is amended	
779	to read:	
780	718.707 Time limitation for classification as bulk	
781	assignee or bulk buyer.—A person acquiring condominium parcels	
782	may not be classified as a bulk assignee or bulk buyer unless	
745115 - h0653-strike.docx		
	Published On: 3/27/2017 6:32:33 PM	
	Page 32 of 74	

Bill No. CS/HB 653 (2017)

Amendment No. 1

the condominium parcels were acquired on or after July 1, 2010, but before July 1, 2018. The date of such acquisition shall be determined by the date of recording a deed or other instrument of conveyance for such parcels in the public records of the county in which the condominium is located, or by the date of issuing a certificate of title in a foreclosure proceeding with respect to such condominium parcels.

790 Section 9. Paragraphs (a) and (b) of subsection (2) and 791 paragraphs (b) and (c) of subsection (4) of section 719.104, 792 Florida Statutes, are amended to read:

793 719.104 Cooperatives; access to units; records; financial
794 reports; assessments; purchase of leases.-

795

(2) OFFICIAL RECORDS.-

(a) From the inception of the association, the association
shall maintain a copy of each of the following, where
applicable, which shall constitute the official records of the
association:

800 1. The plans, permits, warranties, and other items801 provided by the developer pursuant to s. 719.301(4).

802

2. A photocopy of the cooperative documents.

803

3. A copy of the current rules of the association.

4. A book or books containing the minutes of all meetings of the association, of the board of directors, and of the unit owners, which minutes shall be retained for a period of not less than 7 years.

745115 - h0653-strike.docx

Published On: 3/27/2017 6:32:33 PM

Page 33 of 74

Bill No. CS/HB 653 (2017)

Amendment No. 1

808 5. A current roster of all unit owners and their mailing 809 addresses, unit identifications, voting certifications, and, if 810 known, telephone numbers. The association shall also maintain 811 the electronic mailing addresses and the numbers designated by 812 unit owners for receiving notice sent by electronic transmission 813 of those unit owners consenting to receive notice by electronic transmission. The electronic mailing addresses and numbers 814 provided by unit owners to receive notice by electronic 815 transmission shall be removed from association records when 816 817 consent to receive notice by electronic transmission is revoked. 818 However, the association is not liable for an erroneous 819 disclosure of the electronic mail address or the number for 820 receiving electronic transmission of notices.

821

6. All current insurance policies of the association.

822 7. A current copy of any management agreement, lease, or 823 other contract to which the association is a party or under 824 which the association or the unit owners have an obligation or 825 responsibility.

826 8. Bills of sale or transfer for all property owned by the 827 association.

9. Accounting records for the association and separate accounting records for each unit it operates, according to good accounting practices. All accounting records shall be maintained for a period of not less than 7 years. The accounting records shall include, but not be limited to:

745115 - h0653-strike.docx

Published On: 3/27/2017 6:32:33 PM

Page 34 of 74

Bill No. CS/HB 653 (2017)

Amendment No. 1

833 a. Accurate, itemized, and detailed records of all 834 receipts and expenditures. 835 b. A current account and a monthly, bimonthly, or 836 quarterly statement of the account for each unit designating the 837 name of the unit owner, the due date and amount of each 838 assessment, the amount paid upon the account, and the balance 839 due. c. All audits, reviews, accounting statements, and 840 financial reports of the association. 841 842 d. All contracts for work to be performed. Bids for work 843 to be performed shall also be considered official records and 844 shall be maintained for a period of 1 year. 845 10. Ballots, sign-in sheets, voting proxies, and all other 846 papers and electronic records relating to voting by unit owners, 847 which shall be maintained for a period of 1 year after the date 848 of the election, vote, or meeting to which the document relates. 849 11. All rental records where the association is acting as 850 agent for the rental of units. 851 12. A copy of the current question and answer sheet as 852 described in s. 719.504. 13. All other written records of the association not 853 854 specifically included in the foregoing which are related to the 855 operation of the association. The official records of the association must be 856 (b) 857 maintained within the state for at least 7 years. The records of 745115 - h0653-strike.docx Published On: 3/27/2017 6:32:33 PM

Page 35 of 74

Bill No. CS/HB 653 (2017)

Amendment No. 1

858 the association shall be made available to a unit owner within 859 45 miles of the cooperative property or within the county in 860 which the cooperative property is located within 10 $\frac{5}{5}$ working 861 days after receipt of written request by the board or its 862 designee. This paragraph may be complied with by having a copy 863 of the official records of the association available for 864 inspection or copying on the cooperative property or the association may offer the option of making the records available 865 to a unit owner electronically via the Internet or by allowing 866 867 the records to be viewed in an electronic format on a computer 868 screen and printed upon request. The association is not 869 responsible for the use or misuse of the information provided to 870 an association member or his or her authorized representative 871 pursuant to the compliance requirements of this chapter unless 872 the association has an affirmative duty not to disclose such 873 information pursuant to this chapter.

874

(4) FINANCIAL REPORT.-

(b) Except as provided in paragraph (c), an association whose total annual revenues meet the criteria of this paragraph shall prepare or cause to be prepared a complete set of financial statements according to the generally accepted accounting principles adopted by the Board of Accountancy. The financial statements shall be as follows:

745115 - h0653-strike.docx

Published On: 3/27/2017 6:32:33 PM

Page 36 of 74
Bill No. CS/HB 653 (2017)

Amendment No. 1

881 1. An association with total annual revenues between
882 \$150,000 and \$299,999 shall prepare a compiled financial
883 statement.

2. An association with total annual revenues between
\$300,000 and \$499,999 shall prepare a reviewed financial
statement.

3. An association with total annual revenues of \$500,000
or more shall prepare an audited financial statement.

The requirement to have the financial statement 889 4. 890 compiled, reviewed, or audited does not apply to an association 891 if a majority of the voting interests of the association present 892 at a duly called meeting of the association have voted to waive 893 this requirement for the fiscal year. In an association in which 894 turnover of control by the developer has not occurred, the 895 developer may vote to waive the audit requirement for the first 896 2 years of operation of the association, after which time waiver 897 of an applicable audit requirement shall be by a majority of voting interests other than the developer. The meeting shall be 898 899 held prior to the end of the fiscal year, and the waiver shall 900 be effective for only one fiscal year. An association may not 901 waive the financial reporting requirements of this section for 902 more than 3 consecutive years.

903 (c)1. An association with total annual revenues of less 904 than \$150,000 shall prepare a report of cash receipts and 905 expenditures.

745115 - h0653-strike.docx

Published On: 3/27/2017 6:32:33 PM

Page 37 of 74

Bill No. CS/HB 653 (2017)

Amendment No. 1

906 2. An association in a community of fewer than 50 units, 907 regardless of the association's annual revenues, shall prepare a 908 report of cash receipts and expenditures in lieu of the 909 financial statements required by paragraph (b), unless the 910 declaration or other recorded governing documents provide 911 otherwise.

2.3. A report of cash receipts and expenditures must 912 disclose the amount of receipts by accounts and receipt 913 classifications and the amount of expenses by accounts and 914 915 expense classifications, including the following, as applicable: 916 costs for security, professional, and management fees and 917 expenses; taxes; costs for recreation facilities; expenses for 918 refuse collection and utility services; expenses for lawn care; costs for building maintenance and repair; insurance costs; 919 920 administration and salary expenses; and reserves, if maintained 921 by the association.

922 Section 10. Subsection (5) of section 719.1055, Florida 923 Statutes, is amended to read:

924 719.1055 Amendment of cooperative documents; alteration 925 and acquisition of property.-

926 (5) The bylaws must include a provision whereby a 927 certificate of compliance from a licensed electrical contractor 928 or electrician may be accepted by the association's board as 929 evidence of compliance of the cooperative units with the 930 applicable fire and life safety code.

745115 - h0653-strike.docx

Published On: 3/27/2017 6:32:33 PM

Page 38 of 74

Bill No. CS/HB 653 (2017)

Amendment No. 1

931 (a)1. Notwithstanding chapter 633, s. 509.215, s. 932 553.895(1), or any other code, statute, ordinance, 933 administrative rule, or regulation, or any interpretation of the 934 foregoing, an association a cooperative or unit owner is not 935 obligated to retrofit the common elements or units of a 936 residential cooperative with a fire sprinkler system or other engineered lifesafety system in a building that is 75 feet or 937 less in height. There is no obligation to retrofit for a 938 939 building greater than 75 feet in height, calculated from the 940 lowest level of fire department vehicle access to the floor of 941 the highest occupiable story has been certified for occupancy by 942 the applicable governmental entity if the unit owners have voted 943 to forego such retrofitting by the affirmative vote of a majority of all voting interests in the affected cooperative. 944 945 There is no requirement that owners in cooperatives of 75 feet 946 or less conduct an opt-out vote and such cooperatives are exempt 947 from fire sprinkler or other engineered life safety retrofitting. The preceding sentence is intended to clarify 948 949 existing law. The local authority having jurisdiction may not 950 require completion of retrofitting with a fire sprinkler system 951 or other engineered life safety system before January 1, 2022 the end of 2019. By December 31, 2018 2016, a cooperative that 952 953 is not in compliance with the requirements for a fire sprinkler system or other engineered lifesafety system and has not voted 954 955 to forego retrofitting of such a system must initiate an 745115 - h0653-strike.docx Published On: 3/27/2017 6:32:33 PM

Page 39 of 74

Bill No. CS/HB 653 (2017)

Amendment No. 1

956 application for a building permit for the required installation 957 with the local government having jurisdiction demonstrating that 958 the cooperative will become compliant by December 31, 2021 2019. 2. 959 A vote to forego required retrofitting may be obtained 960 by limited proxy or by a ballot personally cast at a duly called 961 membership meeting, or by execution of a written consent by the member, or by electronic voting, and is effective upon recording 962 a certificate executed by an officer or agent of the association 963 attesting to such vote in the public records of the county where 964 965 the cooperative is located. When the opt-out vote is to be 966 conducted at a meeting, the cooperative shall mail or hand 967 deliver to each unit owner written notice at least 14 days 968 before the membership meeting in which the vote to forego 969 retrofitting of the required fire sprinkler system or other 970 engineered lifesafety system is to take place. Within 30 days 971 after the cooperative's opt-out vote, notice of the results of the opt-out vote must be mailed or hand delivered to all unit 972 973 owners. Evidence of compliance with this notice requirement must 974 be made by affidavit executed by the person providing the notice 975 and filed among the official records of the cooperative. Failure 976 to provide timely notice to unit owners does not invalidate an 977 otherwise valid opt-out vote if notice of the results is provided to the owners. After notice is provided to each owner, 978 979 a copy must be provided by the current owner to a new owner

745115 - h0653-strike.docx

Published On: 3/27/2017 6:32:33 PM

Page 40 of 74

Bill No. CS/HB 653 (2017)

Amendment No. 1

980 before closing and by a unit owner to a renter before signing a 981 lease.

982 (b) If there has been a previous vote to forego 983 retrofitting, a vote to require retrofitting may be obtained at 984 a special meeting of the unit owners called by a petition of 985 least 10 percent of the voting interests or by a majority of the 986 board of directors. Such vote may only be called once every 3 987 years. Notice must be provided as required for any regularly 988 called meeting of the unit owners, and the notice must state the 989 purpose of the meeting. Electronic transmission may not be used 990 to provide notice of a meeting called in whole or in part for 991 this purpose.

992 As part of the information collected annually from (C) 993 cooperatives, the division shall require associations to report 994 the membership vote and recording of a certificate under this 995 subsection and, if retrofitting has been undertaken, the per-996 unit cost of such work. The division shall annually report to the Division of State Fire Marshal of the Department of 997 Financial Services the number of cooperatives that have elected 998 999 to forego retrofitting. Compliance with this administrative 1000 reporting requirement does not affect the validity of an opt-out 1001 vote.

Section 11. Paragraphs (a) and (c) of subsection (1) of section 719.106, Florida Statutes, are amended, and paragraph (m) is added to that subsection, to read:

745115 - h0653-strike.docx

Published On: 3/27/2017 6:32:33 PM

Page 41 of 74

Bill No. CS/HB 653 (2017)

Amendment No. 1

1005 719.106 Bylaws; cooperative ownership.-1006 (1)MANDATORY PROVISIONS. - The bylaws or other cooperative 1007 documents shall provide for the following, and if they do not, 1008 they shall be deemed to include the following: 1009 (a) Administration.-1010 1. The form of administration of the association shall be described, indicating the titles of the officers and board of 1011 1012 administration and specifying the powers, duties, manner of selection and removal, and compensation, if any, of officers and 1013 board members. In the absence of such a provision, the board of 1014 1015 administration shall be composed of five members, except in the 1016 case of cooperatives having five or fewer units, in which case in not-for-profit corporations, the board shall consist of not 1017 1018 fewer than three members. In a residential cooperative 1019 association of more than 10 units, co-owners of a unit may not 1020 serve as members of the board of directors at the same time 1021 unless the co-owners own more than one unit or unless there are 1022 not enough eligible candidates to fill the vacancies on the 1023 board at the time of the vacancy. In the absence of provisions 1024 to the contrary, the board of administration shall have a 1025 president, a secretary, and a treasurer, who shall perform the 1026 duties of those offices customarily performed by officers of corporations. Unless prohibited in the bylaws, the board of 1027 administration may appoint other officers and grant them those 1028 1029 duties it deems appropriate. Unless otherwise provided in the 745115 - h0653-strike.docx

Published On: 3/27/2017 6:32:33 PM

Page 42 of 74

Bill No. CS/HB 653 (2017)

Amendment No. 1

1030 bylaws, the officers shall serve without compensation and at the pleasure of the board. Unless otherwise provided in the bylaws, 1031 1032 the members of the board shall serve without compensation. 1033 A person who has been suspended or removed by the 2. 1034 division under this chapter, or who is delinquent in the payment 1035 of any monetary obligation due to the association, is not 1036 eligible to be a candidate for board membership and may not be 1037 listed on the ballot. A director or officer charged by information or indictment with a felony theft or embezzlement 1038 offense involving the association's funds or property is 1039 1040 suspended from office. The board shall fill the vacancy 1041 according to general law until the end of the period of the suspension or the end of the director's term of office, 1042 1043 whichever occurs first. However, if the charges are resolved 1044 without a finding of guilt or without acceptance of a plea of guilty or nolo contendere, the director or officer shall be 1045 1046 reinstated for any remainder of his or her term of office. A member who has such criminal charges pending may not be 1047 1048 appointed or elected to a position as a director or officer. A 1049 person who has been convicted of any felony in this state or in 1050 any United States District Court, or who has been convicted of 1051 any offense in another jurisdiction which would be considered a 1052 felony if committed in this state, is not eligible for board 1053 membership unless such felon's civil rights have been restored 1054 for at least 5 years as of the date such person seeks election 745115 - h0653-strike.docx

Published On: 3/27/2017 6:32:33 PM

Page 43 of 74

Bill No. CS/HB 653 (2017)

Amendment No. 1

1055 to the board. The validity of an action by the board is not 1056 affected if it is later determined that a board member is 1057 ineligible for board membership due to having been convicted of 1058 a felony.

1059 3. When a unit owner files a written inquiry by certified mail with the board of administration, the board shall respond 1060 1061 in writing to the unit owner within 30 days of receipt of the 1062 inquiry. The board's response shall either give a substantive response to the inquirer, notify the inquirer that a legal 1063 opinion has been requested, or notify the inquirer that advice 1064 1065 has been requested from the division. If the board requests 1066 advice from the division, the board shall, within 10 days of its receipt of the advice, provide in writing a substantive response 1067 1068 to the inquirer. If a legal opinion is requested, the board 1069 shall, within 60 days after the receipt of the inquiry, provide 1070 in writing a substantive response to the inquirer. The failure 1071 to provide a substantive response to the inquirer as provided herein precludes the board from recovering attorney's fees and 1072 costs in any subsequent litigation, administrative proceeding, 1073 1074 or arbitration arising out of the inquiry. The association may, 1075 through its board of administration, adopt reasonable rules and 1076 regulations regarding the frequency and manner of responding to the unit owners' inquiries, one of which may be that the 1077 association is obligated to respond to only one written inquiry 1078 per unit in any given 30-day period. In such case, any 1079

745115 - h0653-strike.docx

Published On: 3/27/2017 6:32:33 PM

Page 44 of 74

Bill No. CS/HB 653 (2017)

Amendment No. 1

1080 additional inquiry or inquiries must be responded to in the 1081 subsequent 30-day period, or periods, as applicable.

1082 (C) Board of administration meetings.-Members of the board 1083 of administration may use e-mail as a means of communication but 1084 may not cast a vote on an association matter via e-mail. 1085 Meetings of the board of administration at which a quorum of the 1086 members is present shall be open to all unit owners. Any unit 1087 owner may tape record or videotape meetings of the board of administration. The right to attend such meetings includes the 1088 right to speak at such meetings with reference to all designated 1089 1090 agenda items. The division shall adopt reasonable rules 1091 governing the tape recording and videotaping of the meeting. The association may adopt reasonable written rules governing the 1092 1093 frequency, duration, and manner of unit owner statements. 1094 Adequate notice of all meetings shall be posted in a conspicuous 1095 place upon the cooperative property at least 48 continuous hours 1096 preceding the meeting, except in an emergency. Any item not 1097 included on the notice may be taken up on an emergency basis by 1098 at least a majority plus one of the members of the board. Such 1099 emergency action shall be noticed and ratified at the next 1100 regular meeting of the board. Notice of any meeting in which 1101 regular or special assessments against unit owners are to be considered must specifically state that assessments will be 1102 1103 considered and provide the estimated amount and description of the purposes for such assessments. However, Written notice of 1104 745115 - h0653-strike.docx

Published On: 3/27/2017 6:32:33 PM

Page 45 of 74

Bill No. CS/HB 653 (2017)

Amendment No. 1

1105 any meeting at which nonemergency special assessments, or at which amendment to rules regarding unit use, will be considered 1106 1107 shall be mailed, delivered, or electronically transmitted to the 1108 unit owners and posted conspicuously on the cooperative property 1109 not less than 14 days before the meeting. Evidence of compliance 1110 with this 14-day notice shall be made by an affidavit executed 1111 by the person providing the notice and filed among the official 1112 records of the association. Upon notice to the unit owners, the board shall by duly adopted rule designate a specific location 1113 1114 on the cooperative property upon which all notices of board meetings shall be posted. In lieu of or in addition to the 1115 1116 physical posting of notice of any meeting of the board of 1117 administration on the cooperative property, the association may, 1118 by reasonable rule, adopt a procedure for conspicuously posting 1119 and repeatedly broadcasting the notice and the agenda on a closed-circuit cable television system serving the cooperative 1120 1121 association. However, if broadcast notice is used in lieu of a 1122 notice posted physically on the cooperative property, the notice 1123 and agenda must be broadcast at least four times every broadcast 1124 hour of each day that a posted notice is otherwise required 1125 under this section. When broadcast notice is provided, the 1126 notice and agenda must be broadcast in a manner and for a sufficient continuous length of time so as to allow an average 1127 reader to observe the notice and read and comprehend the entire 1128 1129 content of the notice and the agenda. In addition to any of the

745115 - h0653-strike.docx

Published On: 3/27/2017 6:32:33 PM

Page 46 of 74

Bill No. CS/HB 653 (2017)

Amendment No. 1

1130 authorized means of providing notice of a meeting of the board, 1131 the association may, by rule, adopt a procedure for 1132 conspicuously posting the meeting notice and the agenda on a website serving the cooperative association for at least the 1133 1134 minimum period of time for which a notice of a meeting is also 1135 required to be physically posted on the cooperative property. Any rule adopted shall, in addition to other matters, include a 1136 1137 requirement that the association send an electronic notice 1138 providing a hypertext link to the website where the notice is 1139 posted. Notice of any meeting in which regular assessments against unit owners are to be considered for any reason shall 1140 1141 specifically contain a statement that assessments will be considered and the nature of any such assessments. Meetings of a 1142 committee to take final action on behalf of the board or to make 1143 1144 recommendations to the board regarding the association budget 1145 are subject to the provisions of this paragraph. Meetings of a committee that does not take final action on behalf of the board 1146 or make recommendations to the board regarding the association 1147 1148 budget are subject to the provisions of this section, unless 1149 those meetings are exempted from this section by the bylaws of 1150 the association. Notwithstanding any other law to the contrary, 1151 the requirement that board meetings and committee meetings be open to the unit owners does not apply to board or committee 1152 1153 meetings held for the purpose of discussing personnel matters or meetings between the board or a committee and the association's 1154 745115 - h0653-strike.docx

Published On: 3/27/2017 6:32:33 PM

Page 47 of 74

Bill No. CS/HB 653 (2017)

Amendment No. 1

1155 attorney, with respect to proposed or pending litigation, if the 1156 meeting is held for the purpose of seeking or rendering legal 1157 advice. 1158 Director or officer delinquencies.-A director or (m) 1159 officer more than 90 days delinquent in the payment of any 1160 monetary obligation due the association shall be deemed to have abandoned the office, creating a vacancy in the office to be 1161 1162 filled according to law. Section 12. Paragraph (b) of subsection (1) of section 1163 1164 719.107, Florida Statutes, is amended to read: 719.107 Common expenses; assessment.-1165 1166 (1)1167 If so provided in the bylaws, the cost of (b) 1168 communications services as defined in chapter 202, information 1169 services, or Internet servicesa master antenna television system 1170 or duly franchised cable television service obtained pursuant to 1171 a bulk contract shall be deemed a common expense, and if not obtained pursuant to a bulk contract, such cost shall be 1172 1173 considered common expense if it is designated as such in a 1174 written contract between the board of administration and the company providing the communications services as defined in 1175 chapter 202, information services, or Internet services master 1176 television antenna system or the cable television service. The 1177 1178 contract shall be for a term of not less than 2 years.

745115 - h0653-strike.docx

Published On: 3/27/2017 6:32:33 PM

Page 48 of 74

Bill No. CS/HB 653 (2017)

Amendment No. 1

1179 Any contract made by the board after April 2, 1992, for 1. a community antenna system or duly franchised cable television 1180 1181 service, communications services as defined in chapter 202, information services, or Internet services may be canceled by a 1182 1183 majority of the voting interests present at the next regular or 1184 special meeting of the association. Any member may make a motion to cancel the contract, but if no motion is made or if such 1185 1186 motion fails to obtain the required majority at the next regular or special meeting, whichever is sooner, following the making of 1187 1188 the contract, then such contract shall be deemed ratified for 1189 the term therein expressed.

1190 2. Any such contract shall provide, and shall be deemed to provide if not expressly set forth, that any hearing impaired or 1191 1192 legally blind unit owner who does not occupy the unit with a 1193 nonhearing impaired or sighted person may discontinue the service without incurring disconnect fees, penalties, or 1194 1195 subsequent service charges, and as to such units, the owners 1196 shall not be required to pay any common expenses charge related 1197 to such service. If less than all members of an association 1198 share the expenses of cable television, the expense shall be 1199 shared equally by all participating unit owners. The association 1200 may use the provisions of s. 719.108 to enforce payment of the 1201 shares of such costs by the unit owners receiving cable television. 1202

745115 - h0653-strike.docx Published On: 3/27/2017 6:32:33 PM

Page 49 of 74

Bill No. CS/HB 653 (2017)

Amendment No. 1

1203 Section 13. Paragraphs (a) and (c) of subsection (2) and 1204 subsections (6) and (7) of section 720.303, Florida Statutes, 1205 are amended to read:

1206 720.303 Association powers and duties; meetings of board; 1207 official records; budgets; <u>budget meetings;</u> financial reporting; 1208 association funds; recalls.-

1209

(2) BOARD MEETINGS.-

1210 Members of the board of administration may use e-mail (a) as a means of communication, but may not cast a vote on an 1211 1212 association matter via e-mail. A meeting of the board of 1213 directors of an association occurs whenever a quorum of the 1214 board gathers to conduct association business. Meetings of the board must be open to all members, except for meetings between 1215 1216 the board and its attorney with respect to proposed or pending 1217 litigation where the contents of the discussion would otherwise be governed by the attorney-client privilege. A meeting of the 1218 1219 board must be held at a location that is accessible to a 1220 physically handicapped person if requested by a physically 1221 handicapped person who has a right to attend the meeting. The 1222 provisions of this subsection shall also apply to the meetings 1223 of any committee or other similar body when a final decision 1224 will be made regarding the expenditure of association funds and 1225 to meetings of any body vested with the power to approve or 1226 disapprove architectural decisions with respect to a specific

745115 - h0653-strike.docx

Published On: 3/27/2017 6:32:33 PM

Page 50 of 74

Bill No. CS/HB 653 (2017)

Amendment No. 1

1227 parcel of residential property owned by a member of the 1228 community.

(c) The bylaws shall provide <u>the following</u> for giving notice to parcel owners and members of all board meetings and, if they do not do so, shall be deemed to <u>include</u> provide the following:

1233 1. Notices of all board meetings must be posted in a 1234 conspicuous place in the community at least 48 hours in advance 1235 of a meeting, except in an emergency. In the alternative, if notice is not posted in a conspicuous place in the community, 1236 1237 notice of each board meeting must be mailed or delivered to each 1238 member at least 7 days before the meeting, except in an 1239 emergency. Notwithstanding this general notice requirement, for 1240 communities with more than 100 members, the association bylaws 1241 may provide for a reasonable alternative to posting or mailing 1242 of notice for each board meeting, including publication of 1243 notice, provision of a schedule of board meetings, or the conspicuous posting and repeated broadcasting of the notice on a 1244 1245 closed-circuit cable television system serving the homeowners' 1246 association. However, if broadcast notice is used in lieu of a 1247 notice posted physically in the community, the notice must be 1248 broadcast at least four times every broadcast hour of each day that a posted notice is otherwise required. When broadcast 1249 1250 notice is provided, the notice and agenda must be broadcast in a manner and for a sufficient continuous length of time so as to 1251 745115 - h0653-strike.docx

Published On: 3/27/2017 6:32:33 PM

Page 51 of 74

Bill No. CS/HB 653 (2017)

Amendment No. 1

1252 allow an average reader to observe the notice and read and comprehend the entire content of the notice and the agenda. The 1253 1254 association may provide notice by electronic transmission in a 1255 manner authorized by law for meetings of the board of directors, 1256 committee meetings requiring notice under this section, and 1257 annual and special meetings of the members to any member who has 1258 provided a facsimile number or e-mail address to the association 1259 to be used for such purposes; however, a member must consent in 1260 writing to receiving notice by electronic transmission.

1261 2. An assessment may not be levied at a board meeting unless the notice of the meeting includes a statement that 1262 1263 assessments will be considered and the nature of the 1264 assessments. Written notice of any meeting at which special 1265 assessments will be considered or at which amendments to rules 1266 regarding parcel use will be considered must be mailed, 1267 delivered, or electronically transmitted to the members and 1268 parcel owners and posted conspicuously on the property or broadcast on closed-circuit cable television not less than 14 1269 1270 days before the meeting.

3. Directors may not vote by proxy or by secret ballot at board meetings, except that secret ballots may be used in the election of officers. This subsection also applies to the meetings of any committee or other similar body, when a final decision will be made regarding the expenditure of association funds, and to any body vested with the power to approve or

745115 - h0653-strike.docx

Published On: 3/27/2017 6:32:33 PM

Page 52 of 74

Bill No. CS/HB 653 (2017)

Amendment No. 1

1277 disapprove architectural decisions with respect to a specific 1278 parcel of residential property owned by a member of the 1279 community.

1280

(6) BUDGETS; BUDGET MEETINGS.-

1281 The association shall prepare an annual budget that (a) 1282 sets out the annual operating expenses. The budget must reflect 1283 the estimated revenues and expenses for that year and the estimated surplus or deficit as of the end of the current year. 1284 1285 The budget must set out separately all fees or charges paid for 1286 by the association for recreational amenities, whether owned by 1287 the association, the developer, or another person. The 1288 association shall provide each member with a copy of the annual budget or a written notice that a copy of the budget is 1289 1290 available upon request at no charge to the member. The copy must 1291 be provided to the member within the time limits set forth in 1292 subsection (5).

1293 (b) In addition to annual operating expenses, for all 1294 associations incorporated after July 1, 2017, and any 1295 association incorporated prior to that date which, by a majority 1296 vote of the members of the association present, in person or by 1297 proxy, at a meeting of the association at which a quorum is 1298 present, affirmatively votes to be bound by the provisions of this subsection as amended effective July 1, 2017, the budget 1299 1300 must may include a disclosure of reserves reserve accounts for capital expenditures and deferred maintenance for which are 1301 745115 - h0653-strike.docx

Published On: 3/27/2017 6:32:33 PM

Page 53 of 74

Bill No. CS/HB 653 (2017)

Amendment No. 1

1302 obligations of the association under is responsible. If reserve 1303 accounts are not established pursuant to paragraph (d), funding of such reserves is limited to the extent that the governing 1304 documents for any item that has a deferred maintenance expense 1305 that exceeds \$100,000. The amount to be reserved must be 1306 1307 computed using a formula based upon the estimated deferred maintenance expense of each reserve item divided by the 1308 1309 estimated remaining useful life of that item. However, and 1310 notwithstanding the amount disclosed as being the total required 1311 reserve amount, each parcel which is obligated to pay reserves 1312 to the association each year shall be assessed for reserves only the amount determined by dividing the total annual reserve 1313 amount disclosed in the budget by the total number of parcels 1314 that will ultimately be operated by the association. Therefore, 1315 1316 the assessments actually collected will be less than the full 1317 amount of required reserves as disclosed in the proposed annual 1318 budget until all parcels are obligated to pay assessments for reserves. The association may adjust the deferred maintenance 1319 1320 reserve limit increases in assessments annually to take into 1321 account any changes in estimates or extension of the useful life of a reserve item, the anticipated cost of the deferred 1322 1323 maintenance and any changes in the number of parcels that will ultimately be operated by the association. This subsection does 1324 not apply to an adopted budget for which members of an 1325 association have determined, by a majority vote of the members 1326 745115 - h0653-strike.docx

Published On: 3/27/2017 6:32:33 PM

Page 54 of 74

Bill No. CS/HB 653 (2017)

Amendment No. 1

1327 of the association present, in person or by proxy, and voting at a meeting, including reserves. If the budget of the association, 1328 1329 at which a quorum is present, to provide no reserves or less reserves than required by this subsection includes reserve 1330 1331 accounts established pursuant to paragraph (d), such reserves 1332 shall be determined, maintained, and waived in the manner provided in this subsection. Once an association provides for 1333 reserve accounts pursuant to paragraph (d), the association 1334 shall thereafter determine, maintain, and waive reserves in 1335 1336 compliance with this subsection. This section does not preclude 1337 an association from ceasing to add amounts to the termination of 1338 a reserve account established pursuant to this paragraph upon approval of a majority of the total voting interests present in 1339 1340 person or by proxy and voting at a meeting of the association at 1341 which a quorum is presentof the association. Upon such approval, 1342 no reserves shall be included in the terminating reserve account 1343 shall be removed from the budget for that year. Amounts in the 1344 reserve account may be used only for deferred maintenance and for no other purpose. Only parcels with completed improvements 1345 1346 as evidenced by certificates of occupancy for such improvements 1347 are obligated to pay assessments for reserves. A developer that 1348 subsidizes the association's budget pursuant to s. 720.308(1) is 1349 not obligated to include reserve contributions in any such 1350 subsidy payments. If a developer establishes a guarantee under s. 720.308(2) or otherwise subsidizes the association budget, 1351 745115 - h0653-strike.docx

Published On: 3/27/2017 6:32:33 PM

Page 55 of 74

Bill No. CS/HB 653 (2017)

Amendment No. 1

1352	the developer is not obligated to include reserve contributions
1353	in any such guarantee or subsidy payments.
1354	(c) 1. <u>The developer may vote the voting interests</u>
1355	allocated to its parcels with completed improvements, as
1356	evidenced by certificates of occupancy for such improvements, to
1357	waive the reserves or reduce the funding of reserves If the
1358	budget of the association does not provide for reserve accounts
1359	pursuant to paragraph (d) and the association is responsible for
1360	the repair and maintenance of capital improvements that may
1361	result in a special assessment if reserves are not provided,
1362	each financial report for the preceding fiscal year required by
1363	subsection (7) must contain the following statement in
1364	conspicuous type:
1365	THE BUDCET OF THE ASSOCIATION DOES NOT PROVIDE FOR RESERVE
1366	ACCOUNTS FOR CAPITAL EXPENDITURES AND DEFERRED MAINTENANCE THAT
1367	MAY RESULT IN SPECIAL ASSESSMENTS. OWNERS MAY ELECT TO PROVIDE
1368	FOR RESERVE ACCOUNTS PURSUANT TO SECTION 720.303(6), FLORIDA
1369	STATUTES, UPON OBTAINING THE APPROVAL OF A MAJORITY OF THE TOTAL
1370	VOTING INTERESTS OF THE ASSOCIATION BY VOTE OF THE MEMBERS AT A
1371	MEETING OR BY WRITTEN CONSENT.
1372	2. If the budget of the association does provide for
1373	funding accounts for deferred expenditures, including, but not
1374	limited to, funds for capital expenditures and deferred
1375	maintenance, but such accounts are not created or established
1376	pursuant to paragraph (d), each financial report for the
	745115 - h0653-strike.docx

Published On: 3/27/2017 6:32:33 PM

Page 56 of 74

Bill No. CS/HB 653 (2017)

Amendment No. 1

1377	preceding fiscal year required under subsection (7) must also
1378	contain the following statement in conspicuous type:
1379	THE BUDGET OF THE ASSOCIATION PROVIDES FOR LIMITED VOLUNTARY
1380	DEFERRED EXPENDITURE ACCOUNTS, INCLUDING CAPITAL EXPENDITURES
1381	AND DEFERRED MAINTENANCE, SUBJECT TO LIMITS ON FUNDING CONTAINED
1382	IN OUR COVERNING DOCUMENTS. BECAUSE THE OWNERS HAVE NOT ELECTED
1383	TO PROVIDE FOR RESERVE ACCOUNTS PURSUANT TO SECTION 720.303(6),
1384	FLORIDA STATUTES, THESE FUNDS ARE NOT SUBJECT TO THE
1385	RESTRICTIONS ON USE OF SUCH FUNDS SET FORTH IN THAT STATUTE, NOR
1386	ARE RESERVES CALCULATED IN ACCORDANCE WITH THAT STATUTE.
1387	(d) An association is deemed to have provided for reserve
1388	accounts if reserve accounts have been initially established by
1389	the developer or if the membership of the association
1390	affirmatively elects to provide for reserves. If reserve
1391	accounts are established by the developer, the budget must
1392	designate the components for which the reserve accounts may be
1393	used. If reserve accounts are not initially provided by the
1394	developer, the membership of the association may elect to do so
1395	upon the affirmative approval of a majority of the total voting
1396	interests of the association. Such approval may be obtained by
1397	vote of the members at a duly called meeting of the membership
1398	or by the written consent of a majority of the total voting
1399	interests of the association. The approval action of the
1400	membership must state that reserve accounts shall be provided
1401	for in the budget and must designate the components for which
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	Published On: 3/27/2017 6:32:33 PM

Page 57 of 74

Bill No. CS/HB 653 (2017)

Amendment No. 1

the reserve accounts are to be established. Upon approval by the membership, the board of directors shall include the required reserve accounts in the budget in the next fiscal year following the approval and each year thereafter. Once established as provided in this subsection, the reserve accounts must be funded or maintained or have their funding waived in the manner provided in paragraph (f).

(e) The amount to be reserved in any account established shall be computed by means of a formula that is based upon estimated remaining useful life and estimated replacement cost or deferred maintenance expense of each reserve item. The association may adjust replacement reserve assessments annually to take into account any changes in estimates of cost or useful life of a reserve item.

1416 (f) After one or more reserve accounts are established, 1417 the membership of the association, upon a majority vote at a 1418 meeting at which a quorum is present, may provide for no 1419 reserves or less reserves than required by this section. If a 1420 meeting of the parcel unit owners has been called to determine 1421 whether to waive or reduce the funding of reserves and such result is not achieved or a quorum is not present, the reserves 1422 1423 as included in the budget go into effect. After the turnover, the developer may vote its voting interest to waive or reduce 1424 the funding of reserves. Any vote taken pursuant to this 1425

745115 - h0653-strike.docx

Published On: 3/27/2017 6:32:33 PM

Page 58 of 74

Bill No. CS/HB 653 (2017)

Amendment No. 1

1426 subsection to waive or reduce reserves is applicable only to one 1427 budget year. 1428 (d) Reserve funds and any interest accruing thereon shall remain in the reserve account or accounts and may be used only 1429 for authorized reserve expenditures and may not be used for any 1430 1431 other purpose. (e) The only voting interests that are eligible to vote on 1432 questions that involve waiving or reducing the funding of 1433 1434 reserves are the voting interests of the parcels subject to 1435 assessment to fund the reserves in question. Any vote taken 1436 pursuant to this subsection to waive or reduce reserves is 1437 applicable only to one budget year. Proxy questions relating to waiving or reducing the funding of reserves must contain the 1438 1439 following statement in capitalized, bold letters in a font size 1440 larger than any other used on the face of the proxy ballot: 1441 WAIVING OF RESERVES, IN WHOLE OR IN PART, MAY RESULT IN PARCEL 1442 OWNER LIABILITY FOR PAYMENT OF UNANTICIPATED SPECIAL ASSESSMENTS 1443 REGARDING THOSE ITEMS. 1444 (f) Funding formulas for reserves required by this section 1445 shall be based on a pooled analysis of two or more of the items 1446 for which reserves are required to be accrued pursuant to this 1447 subsection. The projected annual cash inflows may include estimated earnings from investment of principal. The reserve 1448 funding formula shall have constant funding each year. However, 1449 1450 each parcel which is obligated to pay reserves to the 745115 - h0653-strike.docx Published On: 3/27/2017 6:32:33 PM

Page 59 of 74

Bill No. CS/HB 653 (2017)

Amendment No. 1

1451 association each year shall be assessed for reserves only the 1452 amount determined by dividing the total annual reserve amount 1453 disclosed in the budget by the total number of parcels that will 1454 ultimately be operated by the association. Therefore, the 1455 assessments actually collected will be less than the full amount 1456 of required reserves as disclosed in the proposed annual budget 1457 until all parcels are obligated to pay assessments for reserves. 1458 As alternative to the pooled analysis method described (q) 1459 in paragraph (f) and, if approved by a majority vote of the 1460 members present, in person or by proxy, at a meeting of the 1461 members of the association at which a quorum is present, the 1462 funding formulas for reserves required authorized by this section may must be based on a separate analysis of each of the 1463 required assets or a pooled analysis of two or more of the 1464 1465 required assets.

1466 1. If the association maintains separate reserve accounts 1467 for each of the required assets, the amount of the contribution 1468 to each reserve account is the sum of the following two 1469 calculations:

1470 <u>1.a.</u> The total amount necessary, if any, to bring a 1471 negative component balance to zero.

1472 <u>2.b.</u> The total estimated deferred maintenance expense or 1473 estimated replacement cost of the reserve component less the 1474 estimated balance of the reserve component as of the beginning 1475 of the period the budget will be in effect. The remainder, if

745115 - h0653-strike.docx

Published On: 3/27/2017 6:32:33 PM

Page 60 of 74

Bill No. CS/HB 653 (2017)

Amendment No. 1

1478

1476 greater than zero, shall be divided by the estimated remaining 1477 useful life of the component.

1479 The formula may be adjusted each year for changes in estimates 1480 and deferred maintenance performed during the year and may 1481 include factors such as inflation and earnings on invested 1482 funds. An association may convert its funding formulas from a component method to a pooled method, as described in paragraph 1483 1484 (f), at any time if approved by a majority vote of the members 1485 present, in person or by proxy, at a meeting at which a quorum 1486 is present.

1487 2. If the association maintains a pooled account of two or 1488 more of the required reserve assets, the amount of the 1489 contribution to the pooled reserve account as disclosed on the 1490 proposed budget may not be less than that required to ensure 1491 that the balance on hand at the beginning of the period the 1492 budget will go into effect plus the projected annual cash inflows over the remaining estimated useful life of all of the 1493 1494 assets that make up the reserve pool are equal to or greater 1495 than the projected annual cash outflows over the remaining 1496 estimated useful lives of all the assets that make up the 1497 reserve pool, based on the current reserve analysis. The projected annual cash inflows may include estimated earnings 1498 from investment of principal and accounts receivable minus the 1499

745115 - h0653-strike.docx

Published On: 3/27/2017 6:32:33 PM

Page 61 of 74

Bill No. CS/HB 653 (2017)

Amendment No. 1

1500 allowance for doubtful accounts. The reserve funding formula may 1501 not include any type of balloon payments.

1502 (h)1. Reserve funds and Any interest accruing thereon 1503 shall remain in the reserve account or accounts and shall be used only for authorized reserve expenditures unless their use 1504 for other purposes is approved in advance by a majority vote at 1505 a meeting at which a proposed annual budget of an association 1506 will be considered by the board or a quorum is present. Prior to 1507 turnover of control of an association by a developer to parcel 1508 1509 owners shall be open to all parcel owners, the developercontrolled association shall not vote to use reserves for 1510 1511 purposes other than those for which they were intended without 1512 the approval of a majority of all nondeveloper voting interests voting in person or by limited proxy at a duly called meeting of 1513 1514 the association.

1515 2.a. If a board adopts in any fiscal year an annual budget 1516 which requires assessments against parcel owners which exceed 1517 115 percent of assessments for the preceding fiscal year, the 1518 board shall conduct a special meeting of the parcel owners to 1519 consider a substitute budget if the board receives, within 21 1520 days after adoption of the annual budget, a written request for 1521 a special meeting from at least 10 percent of all voting 1522 interests. The special meeting shall be conducted within 60 days after adoption of the annual budget. At least 14 days prior to 1523 such special meeting, the board shall hand deliver to each 1524 745115 - h0653-strike.docx

Published On: 3/27/2017 6:32:33 PM

Page 62 of 74

Bill No. CS/HB 653 (2017)

Amendment No. 1

1525 parcel owner, or mail to each parcel owner at the address last 1526 furnished to the association, a notice of the meeting. An 1527 officer or manager of the association, or other person providing notice of such meeting shall execute an affidavit evidencing 1528 1529 compliance with this notice requirement, and such affidavit 1530 shall be filed among the official records of the association. 1531 Parcel owners may consider and adopt a substitute budget at the special meeting. A substitute budget is adopted if approved by a 1532 1533 majority of all voting interests unless the governing documents 1534 require adoption by a greater percentage of voting interests. If there is not a quorum at the special meeting or a substitute 1535 1536 budget is not adopted, the annual budget previously adopted by 1537 the board shall take effect as scheduled. 1538 b. Any determination of whether assessments exceed 115 1539 percent of assessments for the prior fiscal year shall exclude 1540 any provision for reasonable reserves for repair or deferred 1541 maintenance of items which are the obligations of the 1542 association under the governing documents, anticipated expenses 1543 of the association which the board does not expect to be 1544 incurred on a regular or annual basis, or assessments for betterments to the common areas, association property, or other 1545 1546 items which are the obligation of the association under the 1547 governing documents. 1548 (i) The provisions of paragraphs (b)-(h) do not apply to 1549 mandatory reserve accounts required to be established and 745115 - h0653-strike.docx

Published On: 3/27/2017 6:32:33 PM

Page 63 of 74

Bill No. CS/HB 653 (2017)

Amendment No. 1

1550 maintained by an association at the direction of a county or 1551 municipal government, water or drainage management district, 1552 community development district, or other political subdivision 1553 that has the authority to approve and control subdivision 1554 infrastructure which is being entrusted to the care of an 1555 association on the condition that the association establish and 1556 maintain one or more mandatory reserve accounts for the deferred 1557 maintenance of the infrastructure in accordance with the 1558 requirements of that entrusting authority.

1559 (j) Reserve funds must be held in a separate bank account 1560 established for such funds.

1561 (7) FINANCIAL REPORTING.-Within 90 days after the end of 1562 the fiscal year, or annually on the date provided in the bylaws, 1563 the association shall prepare and complete, or contract with a 1564 third party for the preparation and completion of, a financial 1565 report for the preceding fiscal year. Within 21 days after the 1566 final financial report is completed by the association or received from the third party, but not later than 120 days after 1567 the end of the fiscal year or other date as provided in the 1568 1569 bylaws, the association shall, within the time limits set forth 1570 in subsection (5), provide each member with a copy of the annual 1571 financial report or a written notice that a copy of the financial report is available upon request at no charge to the 1572 1573 member. Financial reports shall be prepared as follows:

745115 - h0653-strike.docx

Published On: 3/27/2017 6:32:33 PM

Page 64 of 74

Bill No. CS/HB 653 (2017)

Amendment No. 1

(a) An association that meets the criteria of this
paragraph shall prepare or cause to be prepared a complete set
of financial statements in accordance with generally accepted
accounting principles as adopted by the Board of Accountancy.
The financial statements shall be based upon the association's
total annual revenues, as follows:

An association with total annual revenues of \$150,000
 or more, but less than \$300,000, shall prepare compiled
 financial statements.

1583 2. An association with total annual revenues of at least 1584 \$300,000, but less than \$500,000, shall prepare reviewed 1585 financial statements.

1586 3. An association with total annual revenues of \$500,0001587 or more shall prepare audited financial statements.

1588 (b)1. An association with total annual revenues of less 1589 than \$150,000 shall prepare a report of cash receipts and 1590 expenditures.

1591 2. An association in a community of fewer than 50 parcels, 1592 regardless of the association's annual revenues, may prepare a 1593 report of cash receipts and expenditures in lieu of financial 1594 statements required by paragraph (a) unless the governing 1595 documents provide otherwise.

15962.3.A report of cash receipts and disbursement must1597disclose the amount of receipts by accounts and receipt1598classifications and the amount of expenses by accounts and

745115 - h0653-strike.docx

Published On: 3/27/2017 6:32:33 PM

Page 65 of 74

Bill No. CS/HB 653 (2017)

Amendment No. 1

1599 expense classifications, including, but not limited to, the 1600 following, as applicable: costs for security, professional, and 1601 management fees and expenses; taxes; costs for recreation 1602 facilities; expenses for refuse collection and utility services; 1603 expenses for lawn care; costs for building maintenance and 1604 repair; insurance costs; administration and salary expenses; and 1605 reserves if maintained by the association.

1606 If 20 percent of the parcel owners petition the board (C) 1607 for a level of financial reporting higher than that required by this section, the association shall duly notice and hold a 1608 1609 meeting of members within 30 days of receipt of the petition for 1610 the purpose of voting on raising the level of reporting for that fiscal year. Upon approval of a majority of the total voting 1611 1612 interests of the parcel owners, the association shall prepare or cause to be prepared, shall amend the budget or adopt a special 1613 assessment to pay for the financial report regardless of any 1614 1615 provision to the contrary in the governing documents, and shall 1616 provide within 90 days of the meeting or the end of the fiscal 1617 year, whichever occurs later:

1618 1. Compiled, reviewed, or audited financial statements, if 1619 the association is otherwise required to prepare a report of 1620 cash receipts and expenditures;

1621 2. Reviewed or audited financial statements, if the 1622 association is otherwise required to prepare compiled financial 1623 statements; or

745115 - h0653-strike.docx

Published On: 3/27/2017 6:32:33 PM

Page 66 of 74

Bill No. CS/HB 653 (2017)

Amendment No. 1

1624	3. Audited financial statements if the association is
1625	otherwise required to prepare reviewed financial statements.
1626	(d) If approved by a majority of the voting interests
1627	present at a properly called meeting of the association, an
1628	association may prepare or cause to be prepared:
1629	1. A report of cash receipts and expenditures in lieu of a
1630	compiled, reviewed, or audited financial statement;
1631	2. A report of cash receipts and expenditures or a
1632	compiled financial statement in lieu of a reviewed or audited
1633	financial statement; or
1634	3. A report of cash receipts and expenditures, a compiled
1635	financial statement, or a reviewed financial statement in lieu
1636	of an audited financial statement.
1637	Section 14. Paragraph (a) of subsection (9) of section
1638	720.306, Florida Statutes, is amended to read:
1639	720.306 Meetings of members; voting and election
1640	procedures; amendments
1641	(9) ELECTIONS AND BOARD VACANCIES
1642	(a) Elections of directors must be conducted in accordance
1643	with the procedures set forth in the governing documents of the
1644	association. Except as provided in paragraph (b), all members of
1645	the association are eligible to serve on the board of directors,
1646	and a member may nominate himself or herself as a candidate for
1647	the board at a meeting where the election is to be held;
1648	provided, however, that if the election process allows
	1 745115 - h0653-strike.docx
	Published On: 3/27/2017 6:32:33 PM

Page 67 of 74

Bill No. CS/HB 653 (2017)

Amendment No. 1

1649 candidates to be nominated in advance of the meeting, the association is not required to allow nominations at the meeting. 1650 1651 An election is not required unless more candidates are nominated 1652 than vacancies exist. If an election is not required because 1653 there are either an equal number or fewer qualified candidates 1654 than vacancies exist, and if nominations from the floor are not 1655 required pursuant to this section or the bylaws, write-in 1656 nominations are not permitted and such candidates shall commence service on the board of directors, regardless of whether a 1657 1658 quorum is attained at the annual meeting. Except as otherwise 1659 provided in the governing documents, boards of directors must be 1660 elected by a plurality of the votes cast by eligible voters. Any challenge to the election process must be commenced within 60 1661 days after the election results are announced. 1662

1663Section 15. Paragraph (b) of subsection (3) of section1664720.3085, Florida Statutes, is amended to read:

1665

720.3085 Payment for assessments; lien claims.-

(3) Assessments and installments on assessments that are not paid when due bear interest from the due date until paid at the rate provided in the declaration of covenants or the bylaws of the association, which rate may not exceed the rate allowed by law. If no rate is provided in the declaration or bylaws, interest accrues at the rate of 18 percent per year.

1672 (b) Any payment received by an association and accepted 1673 shall be applied first to any interest accrued, then to any 745115 - h0653-strike.docx

Published On: 3/27/2017 6:32:33 PM

Page 68 of 74

Bill No. CS/HB 653 (2017)

Amendment No. 1

administrative late fee, then to any costs and reasonable 1674 attorney fees incurred in collection, and then to the delinquent 1675 1676 assessment. This paragraph applies notwithstanding any 1677 restrictive endorsement, designation, or instruction placed on 1678 or accompanying a payment. A late fee is not subject to the 1679 provisions of chapter 687 and is not a fine. The foregoing is 1680 applicable notwithstanding s. 673.3111, any purported accord and 1681 satisfaction, or any restrictive endorsement, designation, or 1682 instruction placed on or accompanying a payment. The preceding 1683 sentence is intended to clarify existing law. 1684 Section 16. Paragraph (a) of subsection (1) of section 1685 720.401, Florida Statutes, is amended to read: 1686 720.401 Prospective purchasers subject to association 1687 membership requirement; disclosure required; covenants; 1688 assessments; contract cancellation.-(1) (a) A prospective parcel owner in a community must be 1689 1690 presented a disclosure summary before executing the contract for 1691 sale. The disclosure summary must be in a form substantially 1692 similar to the following form: 1693 DISCLOSURE SUMMARY 1694 FOR 1695 (NAME OF COMMUNITY) 1696 1. AS A PURCHASER OF PROPERTY IN THIS COMMUNITY, YOU WILL BE OBLIGATED TO BE A MEMBER OF A HOMEOWNERS' ASSOCIATION. 1697 745115 - h0653-strike.docx Published On: 3/27/2017 6:32:33 PM Page 69 of 74

Bill No. CS/HB 653 (2017)

Amendment No. 1

1698 2. THERE HAVE BEEN OR WILL BE RECORDED RESTRICTIVE 1699 COVENANTS GOVERNING THE USE AND OCCUPANCY OF PROPERTIES IN THIS 1700 COMMUNITY.

3. YOU WILL BE OBLIGATED TO PAY ASSESSMENTS TO THE
ASSOCIATION. ASSESSMENTS MAY BE SUBJECT TO PERIODIC CHANGE. IF
APPLICABLE, THE CURRENT AMOUNT IS \$.... PER YOU WILL ALSO
BE OBLIGATED TO PAY ANY SPECIAL ASSESSMENTS IMPOSED BY THE
ASSOCIATION. SUCH SPECIAL ASSESSMENTS MAY BE SUBJECT TO CHANGE.
IF APPLICABLE, THE CURRENT AMOUNT IS \$.... PER

1707 4. YOU MAY BE OBLIGATED TO PAY SPECIAL ASSESSMENTS TO THE
1708 RESPECTIVE MUNICIPALITY, COUNTY, OR SPECIAL DISTRICT. ALL
1709 ASSESSMENTS ARE SUBJECT TO PERIODIC CHANGE.

1710 5. YOUR FAILURE TO PAY SPECIAL ASSESSMENTS OR ASSESSMENTS
1711 LEVIED BY A MANDATORY HOMEOWNERS' ASSOCIATION COULD RESULT IN A
1712 LIEN ON YOUR PROPERTY.

1713 6. THERE MAY BE AN OBLIGATION TO PAY RENT OR LAND USE FEES
1714 FOR RECREATIONAL OR OTHER COMMONLY USED FACILITIES AS AN
1715 OBLIGATION OF MEMBERSHIP IN THE HOMEOWNERS' ASSOCIATION. IF
1716 APPLICABLE, THE CURRENT AMOUNT IS \$... PER

17177. THE BUDGET OF THE ASSOCIATION MAY NOT INCLUDE RESERVE1718FUNDS FOR DEFERRED MAINTENANCE SUFFICIENT TO COVER THE FULL COST1719OF DEFERRED MAINTENANCE OF COMMON AREAS. YOU SHOULD REVIEW THE1720BUDGET TO DETERMINE THE LEVEL OF RESERVE FUNDING, IF ANY.

745115 - h0653-strike.docx

Published On: 3/27/2017 6:32:33 PM

Page 70 of 74

Bill No. CS/HB 653 (2017)

Amendment No. 1

1721 87. THE DEVELOPER MAY HAVE THE RIGHT TO AMEND THE 1722 RESTRICTIVE COVENANTS WITHOUT THE APPROVAL OF THE ASSOCIATION 1723 MEMBERSHIP OR THE APPROVAL OF THE PARCEL OWNERS. 1724 THE STATEMENTS CONTAINED IN THIS DISCLOSURE FORM ARE 98. 1725 ONLY SUMMARY IN NATURE, AND, AS A PROSPECTIVE PURCHASER, YOU 1726 SHOULD REFER TO THE COVENANTS AND THE ASSOCIATION GOVERNING 1727 DOCUMENTS BEFORE PURCHASING PROPERTY. 1728 THESE DOCUMENTS ARE EITHER MATTERS OF PUBLIC RECORD 109. 1729 AND CAN BE OBTAINED FROM THE RECORD OFFICE IN THE COUNTY WHERE 1730 THE PROPERTY IS LOCATED, OR ARE NOT RECORDED AND CAN BE OBTAINED 1731 FROM THE DEVELOPER. 1732 DATE: PURCHASER: 1733 PURCHASER: 1734 The disclosure must be supplied by the developer, or by the 1735 parcel owner if the sale is by an owner that is not the 1736 developer. Any contract or agreement for sale shall refer to and 1737 incorporate the disclosure summary and shall include, in 1738 prominent language, a statement that the potential buyer should 1739 not execute the contract or agreement until they have received 1740 and read the disclosure summary required by this section. 1741 Section 17. This act shall take effect July 1, 2017. 1742 1743 _____ 1744 TITLE AMENDMENT 1745 Remove everything before the enacting clause and insert: 745115 - h0653-strike.docx Published On: 3/27/2017 6:32:33 PM Page 71 of 74

Bill No. CS/HB 653 (2017)

Amendment No. 1

An act relating to community associations; creating s. 633.2225, 1746 F.S.; requiring certain condominium or cooperative associations 1747 1748 to post certain signs or symbols on buildings; requiring the 1749 State Fire Marshal to adopt rules governing such signs or 1750 symbols; providing for enforcement; providing penalties; 1751 amending s. 718.111, F.S.; revising reporting requirements; 1752 amending s. 718.112, F.S.; authorizing an association to adopt 1753 rules for posting certain notices on a website; revising provisions relating to required condominium and cooperative 1754 1755 association bylaws; revising provisions relating to evidence of 1756 condominium and cooperative association compliance with the fire 1757 and life safety code; revising unit and common elements required to be retrofitted; revising provisions relating to an 1758 1759 association vote to forego retrofitting; providing 1760 applicability; amending s. 718.113, F.S.; revising voting requirements relating to alterations and additions to certain 1761 1762 common elements or association property; amending s. 718.117, 1763 F.S.; providing legislative findings; revising voting 1764 requirements for the rejection of a plan of termination; 1765 increasing the amount of time to consider a plan of termination 1766 under certain conditions; revising applicability; revising the 1767 requirements to qualify for payment as a homestead owner if the owner has rejected a plan of termination; revising and providing 1768 1769 notice requirements; requiring the Department of Business and Professional Regulation to review and approve a plan of 1770

745115 - h0653-strike.docx

Published On: 3/27/2017 6:32:33 PM

Page 72 of 74

Bill No. CS/HB 653 (2017)

Amendment No. 1

1771 termination; providing applicability; providing an appropriation and authorizing a position; amending s. 718.707, F.S.; revising 1772 1773 the time period for classification as bulk assignee or bulk buyer; amending s. 719.104, F.S.; revising recordkeeping and 1774 1775 reporting requirements; amending s. 719.1055, F.S.; revising 1776 provisions relating to required condominium and cooperative 1777 association bylaws; revising provisions relating to evidence of 1778 condominium and cooperative association compliance with the fire 1779 and life safety code; revising unit and common elements required to be retrofitted; revising provisions relating to an 1780 1781 association vote to forego retrofitting; providing 1782 applicability; amending s. 719.106, F.S.; revising requirements to serve as a board member; prohibiting a board member from 1783 1784 voting via e-mail; requiring that directors who are delinquent 1785 in certain payments owed in excess of certain periods of time be 1786 deemed to have abandoned their offices; authorizing an 1787 association to adopt rules for posting certain notices on a 1788 website; amending s. 719.107, F.S.; specifying certain services 1789 which are obtained pursuant to a bulk contract to be deemed a 1790 common expense; amending s. 720.303, F.S.; prohibiting a board 1791 member from voting via e-mail; revising certain notice 1792 requirements relating to board meetings; revising and providing budget requirements; providing an exemption to certain 1793 1794 requirements; revising financial reporting requirements; authorizing an association to adopt rules for posting certain 1795 745115 - h0653-strike.docx

Published On: 3/27/2017 6:32:33 PM

Page 73 of 74

Bill No. CS/HB 653 (2017)

Amendment No. 1

- 1796 notices on a website; amending s. 720.306, F.S.; revising
- 1797 elections requirements; amending s. 720.3085, F.S.; providing
- 1798 applicability; amending s. 720.401, F.S.; revising the
- 1799 disclosure summary form; providing an effective date.

745115 - h0653-strike.docx

Published On: 3/27/2017 6:32:33 PM

Page 74 of 74