

The Florida Senate
BILL ANALYSIS AND FISCAL IMPACT STATEMENT

(This document is based on the provisions contained in the legislation as of the latest date listed below.)

Prepared By: The Professional Staff of the Committee on Appropriations

BILL: CS/CS/SB 1070

INTRODUCER: Appropriations Committee; Banking and Insurance Committee; and Senator Lee

SUBJECT: Continuing Care Contracts

DATE: April 22, 2019

REVISED: _____

	ANALYST	STAFF DIRECTOR	REFERENCE	ACTION
1.	<u>Johnson</u>	<u>Knudson</u>	<u>BI</u>	<u>Fav/CS</u>
2.	<u>Preston</u>	<u>Hendon</u>	<u>CF</u>	<u>Favorable</u>
3.	<u>Sanders/Johnson</u>	<u>Kynoch</u>	<u>AP</u>	<u>Fav/CS</u>

Please see Section IX. for Additional Information:

COMMITTEE SUBSTITUTE - Substantial Changes

I. Summary:

CS/CS/SB 1070 revises provisions within ch. 651, F.S., of the Insurance Code governing continuing care retirement communities (CCRC) or providers, which are regulated by the Office of Insurance Regulation (OIR). The CCRCs provide lifelong housing, household assistance, and nursing care in exchange for a significant entrance fee and monthly fees. The CCRCs appeal to older Americans because they offer an independent lifestyle for as long as possible but also provide the reassurance that, as residents age or become unable to care for themselves, they will receive the additional care they need.

The bill provides the following changes relating to CCRCs:

Regulatory Oversight

- Creates an early intervention system, based on the CCRC's performance, designed to identify, mitigate, or resolve financial issues so that a provider may avoid bankruptcy, as well as protect the interests of the residents. The bill revises monthly, quarterly, and annual reporting by CCRCs to provide more relevant and timely information about financial performance.
- Imposes an express duty on CCRCs to produce records during an examination and gives the OIR standing to petition a court for production of such records.
- Authorizes the OIR, under certain conditions, to issue an immediate suspension order on a CCRC as well as cease and desist order on a person that violates specified laws.

- Revises and streamlines provisions of law relating to applications for licensure and acquisition of a CCRC.
- Provides additional authority for the OIR to disapprove and remove unqualified management.

Protections and Transparency for Residents

- Requires providers to make additional information, notices, and reports available to the residents or residents' council.
- Revises the current process for the resolution of resident's complaints to provide greater transparency regarding the process.
- Revises the membership of the Continuing Care Advisory Council to increase the number of resident members from three to four.

In order to implement the bill, the Office of Insurance Regulation indicates it will need to update its information technology systems, which the office states can be absorbed within existing resources.

Except as otherwise expressly provided in the act, the bill takes effect on July 1, 2020.

II. Present Situation:

Continuing Care Retirement Communities (CCRC)

A provider or a CCRC offer shelter and nursing care or personal services upon the payment of an entrance fee.¹ The CCRCs offer a transitional approach to the aging process, accommodating residents' changing level of care. A CCRC can include independent living apartments or houses, as well as an assisted living facility or a nursing home. The CCRCs may also offer at-home programs that provide residents CCRC services while continuing to live in their own homes until they are ready to move to the CCRC.² A CCRC enters into contracts with seniors (residents) to provide housing and medical care in exchange for an entrance fee and monthly fees. Entrance fees are a significant commitment by the resident as entrance fees range from around \$100,000 to over \$1 million.

Regulation of CCRCs

In Florida, regulatory oversight responsibility of CCRCs is shared between the Agency for Health Care Administration (AHCA) and the Office of Insurance Regulation (OIR).³ The OIR regulates CCRC providers⁴ as specialty insurers. The AHCA regulates aspects of CCRCs related to the provision of health care, such as nursing facilities, assisted living facilities, home health

¹ Section 651.011(2), F.S.

² Sections 651.057 and 651.118, F.S.

³ Chapter 651, F.S., and s. 20.121, F.S.

⁴ Section 651.011(12), F.S., a provider means an owner or operator.

agencies, quality of care, and medical facilities.⁵ There are currently 70 licensed continuing care retirement communities in Florida.⁶ About 30,000 residents live in CCRCs.⁷

Oversight by the Office of Insurance Regulation

The OIR has primary responsibility to license, regulate, and monitor the operation of CCRCs and to determine facilities' financial condition and the management capabilities of their managers and owners.⁸ Continuing care services are governed by a contract between the facility and the resident of a CCRC, which are subject to approval by the OIR.⁹ If a provider is accredited through a process "substantially equivalent" to the requirements of ch. 651, F.S., the OIR may waive requirements of the chapter.¹⁰

In order to operate a CCRC in Florida, a provider must obtain, from the OIR, a certificate of authority predicated upon first receiving a provisional certificate of authority.¹¹ The application process involves submitting various financial statements and information, feasibility studies, and copies of contracts.¹² Further, the applicant must provide evidence that the applicant is reputable and of responsible character.¹³ A certificate of authority is issued once a provider meets the requirements prescribed in s. 651.023, F.S.¹⁴

If a provider fails to meet the requirements of ch. 651, F.S., relating to a provisional certificate of authority or a COA, the OIR must notify the provider of any deficiencies and require the provider to take corrective action within a period determined by the OIR. If the provider does not correct the deficiencies by the expiration of such time required by the OIR, the OIR may initiate delinquency proceedings as provided in s. 651.114, F.S., or seek other relief provided under ch. 651, F.S. The OIR may deny, suspend, or revoke the provisional certificate of authority or the certificate of authority of any applicant or provider for grounds specified in s. 651.106, F.S.

Continuing Care Contracts

All CCRC contracts provide for a refund of a declining portion of the entrance fee if the contract is cancelled for reasons other than the death of the resident during the first four years of occupancy in the CCRC.¹⁵ However, some contracts may exceed this requirement and contain minimum refund provisions that guarantee a refund of a specified portion of the entrance fee upon the death of the resident or termination of the contract regardless of the length of occupancy by the resident.

⁵ Agency for Health Care Administration reports, available at <http://www.floridahealthfinder.gov/reports-guides/nursinghomesfl.aspx> (last viewed Feb. 7, 2019) and s. 651.118, F.S.

⁶ Office of Insurance Regulation, *Presentation to the Governor's Continuing Care Advisory Council* (Aug. 2017), available at <https://www.floir.com/siteDocuments/CCRCAdvisoryCouncilOIRPresentation08172017.pdf> (last viewed Feb. 28, 2019).

⁷ *Id.*

⁸ See ss. 651.021, 651.22, and 651.023, F.S.

⁹ Section 651.055(1), F.S.

¹⁰ Section 651.028, F.S.

¹¹ Section 651.022, F.S.

¹² See ss. 651.021-651.023, F.S.

¹³ Section 651.022(2)(c), F.S.

¹⁴ Section 651.023(4)(a), F.S.

¹⁵ Section 651.055, F.S.

Financial Requirements/Solvency

Each CCRC is required to file an annual report with the OIR, which includes an audited financial report and other detailed financial information, such as a calculation and listing of assets maintained in the liquid reserve, as required under s. 651.035, F.S., and information about fees required of residents.¹⁶

Escrow requirements are used to protect the interests of lenders and the residents of CCRCs. The escrow requirements are designed to ensure the financial stability of a CCRC during start-up and construction and its ability to provide contractual services to residents. Section 651.033, F.S., prescribes requirements relating to the establishment and maintenance of escrow accounts. Section 651.035, F.S., requires providers to maintain in escrow a minimum liquid reserve consisting of debt service reserve, operating reserve, or renewal and replacement reserve, as applicable. A provider is also required to fund and maintain reserves for real estate taxes and hazard insurance, as provided in s. 651.035, F.S. A provider may obtain a waiver for all or any part of the escrow requirements for mortgage principal and interest contained in s. 651.035(1), F.S., if certain conditions are met.¹⁷ The escrow agent must furnish the provider with a quarterly statement indicating the amount of any disbursements from or deposits to the escrow account and the balance of the account during the period covered by the statement.¹⁸ The provider is required to file the escrow's agent report with the OIR. The provider must file an annual minimum liquid reserve report with the OIR, which includes a detailed calculation of the minimum liquid reserve.

The OIR also has the discretion to require unaudited quarterly reports from CCRCs if it determines, pursuant to rules of the Financial Services Commission (Commission)¹⁹, that such reports are necessary to monitor the financial condition of a particular provider or facility.²⁰ Rules of the Commission require providers to submit quarterly financial reports.²¹ However, accredited facilities may petition the OIR to waive the quarterly reporting requirement pursuant to s. 651.028, F.S. This provision authorizes the OIR, pursuant to rules of the Commission, to waive any requirement of ch. 651, F.S., with respect to an accredited provider if the OIR finds that such waiver is not inconsistent with the security protections intended by ch. 651, F.S. Rules of the Commission provide that the OIR may waive the quarterly reporting requirement or the triennial examination requirement of a provider if a provider meets certain conditions.²² Currently, six accredited providers with nine facilities are exempt from the quarterly reporting requirement.²³ The remaining facilities that are not accredited must submit quarterly financial reports.

¹⁶ Section 651.026, F.S.

¹⁷ Rule 69O-193-053, F.A.C.

¹⁸ Section 651.035(5), F.S.

¹⁹ Section 20.121, F.S. The Financial Services Commission, composed of the Governor, Attorney General, Commissioner of Agriculture, and the Chief Financial Officer, are the agency head for purposes of rulemaking.

²⁰ s. 651.0261, F.S.

²¹ Rule 69O-193.005, F.A.C.

²² Rule 69O-193.055, F.A.C.

²³ Correspondence with Derek Silver, Office of Insurance Regulation, (Apr 4, 2019), on file with Senate Banking and Insurance Committee.

Feasibility Study Requirements

Feasibility studies are required during the licensure process for a provisional certificate of authority and a certificate of authority to assist the applicant in projecting long-term expenses and revenues and to assist regulators in evaluating the financial viability of the facility.²⁴ An applicant for a certificate of authority must submit, along with other required information, a feasibility study as prescribed in s. 651.023, F.S. The feasibility study must be prepared by an independent certified public accountant or an independent consulting actuary and include a financial forecast or projection.²⁵ If an independent certified public accountant prepares the study, the study must be prepared in accordance with standards adopted by the American Institute of Certified Public Accountants (AICPA).²⁶ The study must contain a financial forecast with an examination opinion for the first three years of operation and financial projections with a compilation opinion for the next five years.²⁷

If an independent consulting actuary prepares the study, the study must be prepared in accordance with standards adopted by the American Academy of Actuaries using *Actuarial Standards of Practice Relating to Continuing Care Retirement Communities*. The study must include mortality and morbidity data.

Rights of Residents in a Continuing Care Retirement Community

The OIR is authorized to discipline a provider for violations of residents' rights.²⁸ These rights include:

- A right to live in a safe and decent living environment, free from abuse and neglect;
- Freedom to participate in and benefit from community services and activities and to achieve the highest possible level of independence, autonomy, and interaction within the community; and
- The right to present grievances and recommend changes in policies, procedures, and services to the staff of the facility, governing officials, or any other person without restraint, interference, coercion, discrimination, or reprisal.²⁹

Each CCRC must establish a resident's council to provide a forum for residents' input on issues that affect the general residential quality of life, such as the facility's financial trends, and problems, as well as proposed changes in policies, programs, and services.³⁰ The CCRCs are required to maintain and make available certain public information and records.³¹

²⁴ Sections 651.022(3) and 651.023(1), F.S.

²⁵²⁵ Rule 690-193.028, F.A.C. Commission rules prescribe the standards provided in the AICPA *Guide for Prospective Financial Statements*.

²⁶ See also American Institute of Certified Public Accountants, *Prospective Financial Information*, AT-C, Section 305, Financial Forecasts and Projections, 2018, available at <https://www.aicpa.org/content/dam/aicpa/research/standards/auditattest/downloadabledocuments/at-c-00305.pdf> (last viewed April 18, 2019). This section contains performance and reporting requirements and application guidelines for a practitioner examining or performing agreed upon procedures on prospective financial information. The guidance provides that prospective financial information can take the form of prospective financial statements or partial presentations.

²⁷ *Id.*

²⁸ s. 651.083, F.S.

²⁹ *Id.*

³⁰ Section 651.081, F.S.

³¹ Section 651.091, F.S.

Residents are also represented on the Continuing Care Advisory Council (Council), which acts in an advisory capacity to OIR, meeting at least once a year to recommend to the OIR changes in statutes and rules, and upon the request of OIR to assist with any corrective action, rehabilitation or cessation of the business plan of a provider.³² The Council is composed of ten members, including:

- Three administrators of CCRC facilities,
- Three residents of CCRCs,
- An attorney,
- A certified public accountant,
- A representative of the business community whose expertise is in the area of management, and
- A representative of the financial community who is not a facility owner or administrator.³³

Department of Financial Services

The Department of Financial Services (DFS) may interact with a resident after a CCRC contractual agreement has been signed by both parties or during a mediation or arbitration process.³⁴ Typically, residents will contact the Division of Consumer Services of the Department of Financial Services, which receives inquiries and complaints involving products and entities regulated by the OIR or the DFS.³⁵ The DFS coordinates with the OIR in the resolution of complaints or inquiries.

States primarily regulate insurance companies, and the state of domicile serves as the primary regulator for insurers. Federal law provides that insurance companies may not file for bankruptcy.³⁶ The state, through the Division of Rehabilitation and Liquidation of the DFS, is responsible for rehabilitating or liquidating an insurer.³⁷ If an insurer is found to be insolvent and is ordered to be liquidated by a court, a receiver takes over the insurer under court supervision and processes the assets and liabilities through liquidation. If the DFS institutes receivership or liquidation proceedings against a CCRC, the continuing care contracts are deemed preferred claims against assets of the provider.³⁸ Such claims are subordinate, however, to any secured claim. Florida law does not specify the claim status of continuing care contracts in a bankruptcy proceeding.

III. Effect of Proposed Changes:

Section 1 amends s. 651.011, F.S., to create definitions of the following terms: actuarial opinion, actuarial study, actuary, controlling company, corrective order, days cash on hand, debt service

³² Office of Insurance Regulation, Associations, Boards and Councils, Continuing Care Advisory Council, <https://www.floir.com/office/organization/associationslist.aspx> (last visited April 12, 2019).

³³ Section 651.121, F.S.

³⁴ See Rules 69O-193.062 and 69O-193.063, F.A.C.

³⁵ Section 624.307, F.S.

³⁶ The Bankruptcy Code expressly provides that "a domestic insurance company" may not be the subject of a federal bankruptcy proceeding. 11 U.S.C. s. 109(b)(2). The exclusion of insurers from the federal bankruptcy court process is consistent with federal policy generally allowing states to regulate the business of insurance. See 15 U.S.C. ss. 1011- 1012.

³⁷ Sections 631.051 and 631.061, F.S. Chapter 631, F.S., governs the receivership process for insurance companies in Florida.

³⁸ Section 651.071, F.S.

coverage ratio, department, impaired or impairment, manager, management, or management company, obligated group, occupancy, and regulatory action level event. The term “impaired” or “impairment” means any of the following has occurred:

- A provider has failed to maintain its minimum liquid reserve as required in s. 651.035, F.S., unless the provider has received prior written approval from the office for a withdrawal pursuant to s. 651.035(6), F.S., and is compliant with the approved payment schedule; or
- Effective January 1, 2021:
 - For a provider with mortgage financing from a third-party lender or public bond issue, the provider’s debt service coverage ratio is less than 1.00:1 and the provider’s days cash on hand is less than 90; or
 - For a provider without mortgage financing from a third-party lender or public bond issue, the provider’s days cash on hand is less than 90.

The term, “regulatory action level event,” is defined to mean that any two of the following has occurred:

- The provider’s debt service coverage ratio is less than the greater of the minimum ratio specified in the provider’s bond covenants or lending agreement for long-term financing or 1.20:1; or, if the provider does not have a debt service coverage ratio required by its lending institution, the provider’s debt service coverage ratio is less than 1.20:1 as of the most recent report filed with the Office of Insurance Regulation (OIR). If the provider is a member of an obligated group having cross-collateralized debt, the obligated group’s debt service coverage ratio must be used as the provider’s debt service coverage ratio.
- The provider’s days cash on hand is less than the greater of the minimum number of days cash on hand specified in the provider’s bond covenants or lending agreement for long-term financing or 100 days. If the provider does not have a days cash on hand required by its lending institution, the days cash on hand may not be less than 100 as of the most recent report filed with the OIR. If the provider is a member of an obligated group having cross-collateralized debt, the days cash on hand of the obligated group must be used as the provider’s days cash on hand.
- The 12-month average occupancy of the provider’s facility is less than 80 percent averaged over the 12-month period immediately preceding the annual report filed with the OIR pursuant to s. 651.026, F.S.

Sections 2 and 21 amend ss. 651.012 and 651.057, F.S., by providing technical conforming changes.

Regulatory Oversight and Solvency

Section 3 amends s. 651.013, F.S., to expand the scope of laws applicable to continuing care retirement communities (CCRCs) to include ss. 624.307, 624.308, 624.310, 624.102, 624.311, 624.312, 624.318, and 624.422, F.S. These provisions provide the OIR with additional authority to take enforcement authority against licensed entities, affiliates, and unlicensed entities subject to OIR’s regulation. Further, these provisions specify that CCRCs must appoint the Chief Financial Officer for service of process; clarify the role of the Department of Financial Services’ (DFS) Division of Consumer Services in resolving consumer complaints; specify requirements for the retention of records by the OIR; provide immunity from civil liability for persons providing the DFS, Financial Services Commission (FSC), or the OIR with information about

the condition of an insurer; clarify the authority of the OIR in regards to examinations and investigations; and specify the duty of every person being examined to provide records during an examination or investigation. Finally, s. 624.312, F.S., provides that reproductions and certified copies of records are admissible as evidence.

Section 5 amends s. 651.021, F.S., which relates to the certificate of authority process, to delete provisions relating to expansion of a certified facility. The provisions are transferred to the newly created s. 651.0246, F.S.

Section 6 creates s. 651.0215, F.S., to allow an applicant to qualify for a certificate of authority without first obtaining a provisional certificate of authority if certain conditions are met, including:

- Placement of all reservation deposits and entrance fees in escrow and not pledging initial entrance fees for construction or purchase of the facility or as a security for long-term financing.
- Compliance with reservation deposit requirements that it may not exceed the lesser of \$40,000 or 10 percent of the then-current fee for the unit selected by a resident, which is refundable in certain circumstances.
- The resident contract must state that collection of the balance of the entrance fee is to occur after the resident receives notification their selected unit is available for occupancy on or before the occupancy date.

Under this section, the consolidated application must be on a form prescribed by the Financial Services Commission (FSC)³⁹ and must contain all of the following information:

- All the information required by s. 651.022(2), F.S.;
- A feasibility study prepared by an independent consultant which contains the information required by s. 651.022(3), F.S. and financial forecasts or projections prepared in accordance with standards adopted by the American Institute of Certified Public Accountants (AICPA)⁴⁰ or in accordance with standards for feasibility studies for continuing care retirement communities adopted by the Actuarial Standards Board (ASB),⁴¹
- Documents evidencing that commitments have been secured for construction financing and long-term financing or that a documented plan acceptable to the OIR has been adopted by the applicant for long-term financing;
- Documents evidencing the all conditions of the lender have been satisfied to activate the commitment to disburse funds, other than obtaining the certificate of authority, the completion of construction, or the closing of the purchase of realty or buildings for the facility;
- Documentation evidencing the aggregate amount of entrance fee received by or pledged by the applicant and other specified sources equal at least 100 percent of the aggregate cost of

³⁹ Section 20.121, F.S. The Financial Services Commission, composed of the Governor, Attorney General, Commissioner of Agriculture, and the Chief Financial Officer, are the agency head for purposes of rulemaking.

⁴⁰ American Institute of Certified Public Accountants, AT Section 301.70, Financial Forecasts and Projections, 2016, <https://www.aicpa.org/content/dam/aicpa/research/standards/auditattest/downloadabledocuments/at-00301.pdf> (last visited April 12, 2019)

⁴¹ Actuarial Standards Board, *Actuarial Standard of Practice No. 3, Continuing Care Retirement Communities, Revised Edition, Doc. No. 124 (Updated for Deviation Language Effective May 1, 2011)*, http://www.actuarialstandardsboard.org/wp-content/uploads/2013/12/asop003_124.pdf (last visited April 12, 2019).

constructing, acquiring, equipping, and furnishing the facility plus 100 percent of the anticipated start-up losses of the facility;

- A complete audited financial report of the applicant, prepared by an independent certified public accountant, in accordance with generally accepted accounting principles, as of the date the applicant commenced business operations or for the fiscal year that ended immediately preceding the date of application, whichever is later; and complete unaudited quarterly financial statements attested to by the applicant after the date of the last audit;
- Evidence that the applicant will meet the requirements of s. 651.035, F.S., relating to minimum liquid requirements; and
- Such other reasonable data and information requested by the Commission or OIR to the applicant in order to determine the financial status of the facility and the management capabilities of its managers and owners.

The issuance of a certificate of authority entitles the applicant to begin construction and collect reservation deposits and entrance fees from prospective residents. The reservation contract must state the cancellation policy and the terms of the continuing care contract. All or any part of an entrance fee or reservation deposit must be placed in an escrow account or on deposit with the DFS pursuant to s. 651.033, F.S.

Under this section, the provider is entitled to secure release of the moneys held in escrow within seven days after the OIR receives an affidavit from the provider, along with appropriate documentation to verify, and notification is provided to the escrow agent, by certified mail, that all of the following conditions have been satisfied:

- A certificate of occupancy has been issued;
- Payment in full has been received for at least 70 percent of the total units of a phase or of the total of the combined phases constructed. The same minimum requirements must be met for providers offering continuing care contracts and continuing care at-home contracts, independently of each other, prior to the release of escrowed entrance fees;
- The provider has evidence of sufficient funds to meet the requirements of s. 651.035, F.S., which may include funds deposited in the initial entrance fee account; and,
- Documents evidencing the intended application of the proceeds upon release and documents evidencing that the entrance fees, when released, will be applied as represented to the OIR.

This section provides that the OIR may not approve any application that includes in the plan of financing, any encumbrance of the operating reserves or renewal and replacement reserves required by this chapter.

The section provides that notwithstanding chapter 120, F.S., only the provider, the escrow agent, and the OIR have a substantial interest in any OIR decision regarding the release of escrow funds in any proceeding under chapter 120, F.S.

In the event an application is denied, the OIR shall notify the applicant in writing, citing the specific failures to satisfy provisions of this chapter. This section provides that the applicant is entitled to an administrative hearing pursuant to chapter 120, F.S.

In considering an application, the OIR may not issue a certificate of authority to a facility that does not have a component that is to be licensed pursuant to part II, Chapter 400, F.S., or part I, Chapter 429, F.S., or that does not offer personal services or nursing services through written contractual agreement. The written contractual agreement must be disclosed in the contract for continuing care or continuing care at-home and is subject to s. 651.1151, F.S.

Section 7 amends s. 651.022, F.S., which relates to the provisional certificate of authority process, to clarify that an applicant must disclose material changes that occur while a provisional certificate of authority application is pending before the OIR. The section provides a timeline for the review and approval or disapproval of the application. Financial, marketing, and actuarial assumptions for the first five years of operations must be considered as part of the provisional certificate of authority feasibility study.

Section 8 amends s. 651.023, F.S., relating to the requirements for a certificate of authority application. After issuance of a provisional certificate of authority, the OIR will issue the holder a certificate of authority if the holder provides certain information. The bill clarifies the deadlines for the OIR's approval or denial of completed applications. The applicant must submit to the OIR a feasibility study containing a financial forecast or projections for the first five years of operations; current law limits the study to the first three years of operations. In order for a unit to be considered reserved, the provider must collect a minimum deposit of the lesser of \$40,000 or 10 percent of the then-current entrance fee for that unit. The section provides the OIR may not approve a certificate of authority if it includes in the financing plan any encumbrance on renewal or replacement reserves required by ch. 651, F.S.

Section 9 amends s. 651.024, F.S., to clarify which filing or application for acquisition applies to each type of transaction, including the new, consolidated provisions of s. 651.0245, F.S. The section clarifies that the assumption of the role of a general partner of a CCRC or the assumption of ownership, possession of, or control over 10 percent or more of a provider's assets requires an acquisition filing. However, this type of acquisition is not subject to the filing requirements pursuant to s. 651.022, s. 651.023, or s. 651.0245, F.S.

A person who seeks to acquire and become the provider for a facility will be subject to s. 651.0245, F.S., and is not required to make filings pursuant to ss. 628.4615, 651.022, and 651.023, F.S.

A person or acquiring party may rebut a presumption of control by:

- Filing a disclaimer of control with the OIR. The disclaimer must fully disclose all material relationships and bases for affiliation between the person and the provider or facility, as well as the basis for disclaiming the affiliation; or
- Filing with the OIR, a copy of a Schedule 13G filed with the Securities and Exchange Commission pursuant to Rule 13d-1(b) or (c), 17 C.F.R., s. 240.13d-1, under the Securities Act of 1934, as amended.⁴²

⁴² Code of Federal Regulations, Part 240 – General Rules and Regulations, Securities Exchange Act of 1934, <https://www.ecfr.gov/cgi-bin/text-idx?amp;node=17:4.0.1.1.1&rgn=div5> (last visited April 12, 2019)

After the filing of the disclaimer, the provider or facility is relieved of any duty to register or report under this section that may arise out of the provider's or facility's relationship with the person, unless the OIR has disallowed the disclaimer.

Under this section, the OIR, along with the provider or the controlling company has standing to petition a circuit court as described in s. 628.4615(9), F.S.

Section 10 creates s. 651.0245, F.S., to consolidate the application for the simultaneous acquisition of a facility and issuance of a certificate of authority into a single application. The section provides that a person must obtain the OIR's prior approval before acquiring a facility operating under an existing certificate of authority and engaging in the business of continuing care.

Provides the Commission may adopt rules as necessary to implement this section of the bill.

Section 11 creates s. 651.0246, F.S., relating to expansions, to clarify the requirements and approval process. The section establishes financial and reporting requirements for an expansion of a facility equivalent to the addition of at least 20 percent of the existing units or 20 percent more continuing care at-home contracts. As part of the application process, a provider is required to submit a feasibility study including specified information and data. If a facility meets certain conditions, an expansion is not subject to prior approval by the OIR.

Section 12 amends s. 651.026, F.S., to require a facility to submit on an annual basis, an audited financial report and the management's calculation of the provider's debt service coverage ratio occupancy rate, calculation of minimum liquid reserves, and day's cash on hand for the current reporting period.

The OIR is required to publish on its website an annual industry report, due August 1, that contains specified information about the industry's performance, to include the following:

- The median days cash on hand for all providers;
- The median debt service coverage ratio for all providers;
- The median occupancy rate for all providers by setting, including independent living, assisted living, skilled nursing, and the entire facility;
- Documentation of the OIR's compliance with s. 651.105, F.S., relating to the completion of examinations; and
- The number of annual reports submitted to the OIR in the preceding calendar year and the percentage of such reports that the OIR has reviewed in order to determine whether a regulatory action level event has occurred.

Section 13 amends s. 651.0261, F.S., to codify the current discretionary monthly financial reporting rule⁴³ and revise the quarterly financial reporting requirements for providers. The section requires a provider or a facility to submit quarterly unaudited financial statements, days' cash on hand, debt service coverage ratio, occupancy rate, and a detailed listing of assets in the minimum liquid reserve with the quarterly and monthly unaudited financial statement filings, if applicable. The OIR may waive the last quarterly reporting requirement of the fiscal year if a

⁴³ Rule 69O-193.005, F.A.C.

provider does not have pending a regulatory action level event, impairment, or a corrective action plan. If a provider falls below two or more of the thresholds set forth in s. 651.011(25), F.S., at the end of any fiscal quarter, the provider must submit to the office, at the same time as the quarterly statement, an explanation of the circumstances and a description of the actions it will take to meet the requirements.

This section specifies conditions that may trigger a monthly financial reporting to the OIR, such as the provider is subject to administrative supervision proceedings, a corrective action plan, or the provider or facility displays a declining financial condition. The OIR may not waive the quarterly reporting requirement for a period of 12 months for any provider that is impaired, or does not comply with a requirement for debt services coverage ratio, days cash on hand, or average facility occupancy as provided in s. 651.011(25), F.S.

The Commission may by rule, require all or part of the statements and filings required under Section 13 to be submitted by electronic means in a computer-readable format compatible with an electronic data format specified by the Commission.

Section 14 amends s. 651.028, F.S., to clarify the accreditation process. A provider or facility is deemed accredited for purposes of s. 400.235(5)(b)1, F.S., and s. 651.105, F.S., if it is accredited by a process found by the Commission, rather than the OIR, to be acceptable. The OIR's authority to waive any requirement of ch. 651, F.S., for an accredited facility is eliminated. Currently the OIR waives the quarterly financial reporting and the three year examination cycle for accredited providers or facilities.

Section 15 amends s. 651.033, F.S., to clarify the terms and conditions relating to an escrow account, withdrawals, and the duties of escrow agents.

Section 16 creates s. 651.034, F.S., to establish a financial and operating framework of required actions if a regulatory action level event or an impairment occurs. Once a regulatory action level event is triggered, the OIR is required to examine the provider, review the provider's corrective action plan, and issue a corrective order specifying any corrective actions that the OIR deems necessary with exceptions. The OIR may consult with members of the Continuing Care Advisory Council and other consultants to review a provider's corrective action plan, examine a provider, and formulate the corrective order with respect to a provider. Further, this section details the information the provider must submit to the OIR if a regulatory action level event occurs, which would include the submission of a corrective action plan within 30 days after the regulatory action level event. The OIR must approve or disapprove the corrective plan within 15 days.

Except when the OIR's remedial rights are suspended pursuant to s. 651.114(1), F.S., the OIR may take action, which could include "any remedy available under Part I of ch. 631, F.S." An impairment is sufficient grounds for the DFS to be appointed as receiver. The section provides that the OIR may exempt a provider from provisions relating to the regulatory action level event and impairment if certain conditions are met. This section does not preclude or limit any power or duty of the DFS or the OIR. The current intervention framework for CCRCs is triggered only after a provider becomes insolvent, meaning it is unable to pay its obligations as they come due in the normal course of business.

This section provides the Commission with the authority to adopt rules to administer this section, to include, but not limited to, rules regarding corrective action plans, revised corrective action plans, corrective orders, and procedures to be followed in the event of a regulatory action level event or an impairment.

Section 17 amends s. 651.035, F.S., revises provisions relating to the minimum liquid reserve requirements. The section allows a provider to withdraw funds held in escrow without the approval of the OIR if the amount in escrow exceeds the requirements of this section and the withdrawal will not affect compliance with this section. For all other proposed withdrawals, the provider must file information documenting the necessity of the withdrawal, and within 30 days after the file is deemed complete, the OIR must notify the provider of its approval or disapproval of the request.

The section also requires a provider that does not have a mortgage loan or other financing on the facility, to deposit monthly in escrow one-twelfth of its annual property tax liability. The section authorizes the OIR to require the transfer of up to 100 percent of the funds held in the minimum liquid reserve to the custody of the Bureau of Collateral Management of the DFS if the OIR finds that the provider is impaired or insolvent in order to ensure the safety of those assets. The section provides that if the market value of the minimum liquid reserve is less than the required amount at the end of any fiscal quarter, the provider must fund the shortfall within 10 business days. The section requires a provider to fund any increases in the minimum liquid reserve not later than 61 days after the minimum liquid reserve calculation is due to be filed as provided in s. 651.026, F.S.

Section 18 creates s. 651.043, F.S., relating to changes in management. This section establishes criteria for the OIR to use in determining whether management meets minimum qualification standards and allows for the disapproval and removal of unqualified management. Providers are required to file notices of a change in management with the OIR within 10 days of the appointment of new management. The OIR must approve or disapprove the filing within 15 days after the filing is deemed complete. Disapproved management must be removed within 30 days after receipt of the OIR's notice. Currently, the OIR does not have authority to disapprove unaffiliated management except by taking action against the certificate of authority of the provider.

The provider shall immediately remove any management, upon discovery of either of the following conditions, if the conditions were not disclosed in the notice to the OIR that a manager:

- Has been found guilty of, or has pled guilty or no contest to, a felony charge, or has been held liable or has been enjoined in a civil action by final judgment if the felony or civil action involved fraud, embezzlement, fraudulent conversion, or misappropriation of property; or
- Is now, or was in the past, affiliated, directly or indirectly, through ownership interest of 10 percent or more in, or control of, any business, corporation, or other entity that has been found guilty of or has pled guilty or no contest to a felony charge, or has been held liable or has been enjoined in a civil action by final judgment, if the felony or civil action involved fraud, embezzlement, fraudulent conversion, or misrepresentation of property.

The failure to remove such management, on behalf of the provider, is grounds for revocation or suspension of the provider's certificate of authority.

Section 19 amends s. 651.051, F.S., to clarify requirements for the maintenance of records and assets to provide that they must be maintained or readily accessible to the OIR.

Section 24 amends s. 651.095, F.S., to clarify that the terms, "life plan" and "life plan at-home" may not be used in advertisements by entities not licensed pursuant to ch. 651, F.S.

Section 25 amends s. 651.105, F.S., relating to examinations by the OIR by removing a reference to s. 624.316, F.S. and referencing ss. 624.316 and 624.318, F.S. The section requires a provider to respond to written correspondence from the OIR. Further, the section provides that the OIR has standing to petition a circuit court for mandatory injunctive relief to compel access to and require a provider to produce requested records. To enforce provisions of this section, the OIR may petition the circuit court in the county in which the facility is situated or the Circuit Court of Leong County. The section clarifies that a provider deemed accredited pursuant to s. 651.028, F.S., is subject to an examination once every five years instead of triennially.

Unless a provider or facility is impaired or subject to a regulatory level event, any parent, subsidiary, or affiliate is not subject to examination by the OIR as part of a routine examination. However, an exception is provided if a facility or provider relies on a contractual or financial relationship with a parent, subsidiary, or affiliate in order to demonstrate that the financial condition of the provider or facility is in compliance with ch. 651, F.S.

Section 26 amends s. 651.106, F.S., to provide additional grounds for the OIR to refuse, suspend, or revoke a COA. The section provides that the OIR may deny an application, suspend, or revoke the provisional certificate of authority or certificate of authority if the provider is impaired or the owners, managers, or controlling persons are not reputable or lack sufficient management expertise or experience to operate a CCRC.

Section 27 creates s. 651.1065, F.S., which prohibits an impaired or insolvent provider from soliciting or accepting new contracts after the proprietor, general partner, its member, officer, director, trustee, or manager knew, or reasonably should have known, that the CCRC is impaired or insolvent, even if a delinquency hearing had not been initiated. The section provides discretion for the OIR to allow the issuance of new contracts where safeguards are adequate unless the facility has declared bankruptcy. A violation of this section is a felony of the third degree.

Section 29 amends s. 651.114, F.S., relating to delinquency proceedings and remedial rights. A provider must develop a plan for obtaining compliance or solvency within 30 days after a request from the Council or the OFR. The Council is required to respond within 30 days after receipt of a plan. The section clarifies that the OIR may take other regulatory action while a plan is under review. If the financial condition of the provider is impaired or the provider fails to submit a corrective plan within 30 days of the request or submits an insufficient plan, the OIR may seek a recommendation from the Council or may specify a plan, and direct the provider to implement it. Upon approval of a plan by the OIR, the provider is required to submit a monthly progress report to the Council or the OIR, or both. After three months, the Council is required to evaluate the progress of the provider.

The section requires a provider to give residents a written notice of a delinquency proceeding under ch. 631, F.S., within three business days of initiation. If a ch. 631, F.S., show cause order is issued, the provider must respond within the time periods prescribed in s. 631.031(3), F.S.⁴⁴ Any hearing held pursuant to chapter 631, F.S., must be held within the time periods specified in s. 631.031(4), F.S.⁴⁵ A hearing to determine whether cause exists for the DFS to be appointed a receiver must be commenced within the time periods specified in s. 631.031(4), F.S.⁴⁶

Section 30 creates s. 651.1141, F.S., to provide that the following statutory violations are an immediate danger to the public health, safety, or welfare of the residents of this state:

- The installation of a general partner of a provider or assumption of ownership or possession or control of 10 percent or more of a provider's assets in violation of s. 651.024, F.S., or s. 651.0245, F.S.;
- The removal or commitment of 10 percent or more for the required minimum liquid reserve funds in violation of s. 651.035, F.S.; or
- The assumption of control over a facility's operations in violation of s. 651.043, F.S., has occurred.

If the OIR determines that a person or entity is engaging or has engaged in one or more of the above activities, the OIR may, pursuant to s. 120.569, F.S., issue an immediate final order directing that such person or entity cease and desist that activity; or suspend the certificate of authority of the facility. This provision will allow the OIR to take more expedited action to protect the assets of the provider and the significant investments of the residents.

Section 32 amends s. 651.125, F.S., to clarify that any person who assists in entering into, maintaining, or performing any continuing care or continuing care at-home contract subject to ch. 651, F.S., without a valid provisional certificate of authority or certificate of authority commits a felony of the third degree.

Increased Transparency and Protections for Residents

Section 4 amends s. 651.019, F.S., to require a provider to provide a general outline of the amount and terms of any new financing or refinancing to the residents' council at least 30 days before the closing date of the transaction. Such documents must be submitted to the OIR within 30 days after the closing date. Under current law, the residents' council receives notice of all financing documents filed with the OIR.

Section 20 amends s. 651.055, F.S., to require all continuing care contracts to include a notice that a copy of ch. 651, F.S., is on file at the facility, and disclose that an individual has a right to inspect financial statements and inspection report of the facility before signing the contract. This section also revises a statement that is currently required to be included in the contract or provided in a separate statement. The current statement provides that the OIR, pursuant to

⁴⁴ Section 631.031(3), F.S. An insurer must file its written response no later than 20 days after service to show cause, but no less than 15 days before the date of the hearing set to show cause.

⁴⁵ Section 631.031(4), F.S., specifies a hearing must be commenced within 60 days after the order to show cause.

⁴⁶ Id.

chapter 651, F.S., regulates the facility and all other continuing care facilities and a copy of the law is on file in the facility. Further, the statement provides that individual has the right to inspect the facility's most recent financial statement and inspection report before signing the contract. The statement is modified to include the following notice: "The financial structure of a continuing care provider can be complex, and the decision to enter into a contract for continuing care is a long-term commitment between a resident and the continuing care provider. You may wish to consult an attorney or a financial advisor before entering into such a contract."

Section 22 amends s. 651.071, F.S., to deem all continuing care and continuing care at-home contracts preferred claims in the event the provider is liquidated or put into receivership. For purposes of s. 631.271, F.S., such contracts are deemed Class 2 claims.

Section 23 amends s. 651.091, F.S., to create additional provider notice and reporting requirements to the residents, residents' council or prospective residents. These reports assist residents and prospective residents to remain apprised of the status and stability of the provider and to take action to protect their interests. The section requires the provider to furnish information to the chair of the residents' council and to prospective residents, such as, a notice of the issuance of any examination reports, a notice of the initiation of any legal or administrative proceedings by the OIR or the DFS, and the reasons for any increase in the monthly fee that exceeds the consumer price index. A facility is required to post in a prominent place the contact information for the OIR and the Division of Consumer Services of the Department of Financial Services.

Prior to entering into a contract, the provider or the agent of the provider is required to make full disclosure, obtain written acknowledgement of receipt, and provide copies of the following information to the prospective resident:

- The contract to furnish continuing care or continuing care at-home;
- The summary of the latest examination of the facility by the OIR, including noting references to any deficiencies found by the OIR;
- All ownership interests and lease agreements, including disclosure of information specified in s. 651.022(2)(b)8, F.S., relating to the names of owners, members, officers, directors, and others having an interest in the facility;
- Copies of the rules and regulations of the facility and an explanation of the responsibilities of the resident;
- The policy of the facility with respect to admission to and discharge from the various levels of health care offered by the facility; and
- A copy of resident's rights as described in s. 651.071, F.S.

The section requires providers to make the following additional disclosures to the prospective resident or his or her legal representative:

- Notice of the issuance of a final examination report or the initiation of any legal or administrative proceeding by the OIR or the DFS, including where the report or filing may be inspected in the facility, and that, upon request, an electronic copy or specific website address will be provided from which the document can be downloaded at no cost;
- Notice that if the resident does not exercise the right to rescind the contract within seven days after execution, the residents funds held in escrow will be released to the provider;

- A statement that distribution of the provider's assets or income may occur or a statement that such distributions will not occur; and
- Notice of any holding company system or obligated group of which the provider is a member.

Section 28 amends s. 651.111, F.S., by revising provisions relating to the OIR's authority to conduct inspections initiated by resident complaints. The section requires the OIR to acknowledge receipt of a complaint within 15 days and issue a written closure statement to the complainant upon the final disposition of the complaint.

Section 31 amends s. 651.121, F.S., relating to the Continuing Care Advisory Council, to increase the number of residents on the council from three to four and remove the requirement that one of the 10 members is an attorney.

Section 33 provides that, except as otherwise expressly provided in this bill and except for this section, the bill takes effect January 1, 2020.

IV. Constitutional Issues:

A. Municipality/County Mandates Restrictions:

None.

B. Public Records/Open Meetings Issues:

None.

C. Trust Funds Restrictions:

None.

D. State Tax or Fee Increases:

None.

E. Other Constitutional Issues:

None.

V. Fiscal Impact Statement:

A. Tax/Fee Issues:

The bill consolidates various applications, which may result in reduced application fees incurred by applicants.

B. Private Sector Impact:

The bill provides additional consumer protections for current and potential residents of a continuing care retirement community (CCRC). The establishment of the early intervention framework will allow the Office of Insurance Regulation (OIR) to work with a provider much sooner in order to mitigate or resolve any potential issues that would put resident interests in jeopardy.

The consolidation of the acquisition filings may result in a reduction of administrative costs for affected CCRCs.

C. Government Sector Impact:

The OIR indicates it will need to update its information technology systems; but such modifications can be absorbed within existing resources.⁴⁷

VI. Technical Deficiencies:

None.

VII. Related Issues:

Some of the provisions in the bill relating or referencing to ch. 631, F.S., are inconsistent.

VIII. Statutes Affected:

This bill substantially amends the following sections of the Florida Statutes: 651.011, 651.012, 651.013, 651.019, 651.021, 651.022, 651.023, 651.024, 651.026, 651.0261, 651.028, 651.033, 651.035, 651.051, 651.055, 651.057, 651.071, 651.091, 651.095, 651.105, 651.106, 651.111, 651.114, 651.121, and 651.125.

This bill creates the following sections of the Florida Statutes: 651.0215, 651.0245, 651.0246, 651.034, 651.043, 651.1065, and 651.1141.

IX. Additional Information:**A. Committee Substitute – Statement of Substantial Changes:**

(Summarizing differences between the Committee Substitute and the prior version of the bill.)

CS/CS by Appropriations on April 18, 2019:

The committee substitute:

- Revises financial reporting requirements and financial performance standards used to monitor a Continuing Care Retirement Community's solvency;
- Revises information required to be included in the annual industry report issued by the Office of Insurance Regulation (OIR);
- Creates additional disclosures and notices for prospective residents;

⁴⁷ The Office of Insurance Regulation, Senate Bill 1070 Fiscal Analysis (February 21, 2019) (on file with the Senate Committee on Appropriations).

- Provides technical and clarifying changes;
- Revises the accreditation process; and
- Eliminates the ability of the OIR to waive any provision of chapter 651, F.S.

CS by Banking and Insurance on March 11, 2019:

The CS:

- Revises the definition of regulatory action event level.
- Revises minimum liquid reserve requirements.
- Revises and clarifies reporting requirements.
- Clarifies the timeline and process for the approval or disapproval of applications.
- Provides technical and clarifying changes.

B. Amendments:

None.