By Senator Baxley

	12-00203B-21 2021630
1	A bill to be entitled
2	An act relating to community associations; amending s.
3	627.714, F.S.; prohibiting insurance policies from
4	providing specified rights of subrogation under
5	certain circumstances; amending s. 718.103, F.S.;
6	revising the definition of the terms
7	"multicondominium," "operation," and "operation of the
8	condominium"; amending s. 718.111, F.S.; requiring
9	that certain records be maintained for a specified
10	time; requiring associations to maintain official
11	records in a specified manner; requiring an
12	association to provide an itemized list or affidavit
13	relating to certain records to certain persons;
14	requiring that such itemized list or affidavit be
15	maintained for a time certain; creating a rebuttable
16	presumption; prohibiting an association from requiring
17	certain actions relating to the inspection of records;
18	revising requirements relating to the posting of
19	digital copies of certain documents by certain
20	condominium associations; conforming cross-references;
21	amending s. 718.112, F.S.; authorizing a condominium
22	association to extinguish discriminatory restrictions;
23	revising the calculation used in determining a board
24	member's term limit; providing requirements for
25	certain notices; revising the fees that an association
26	may charge for transfers; deleting a prohibition
27	against employing or contracting with certain service
28	providers; amending s. 718.113, F.S.; revising
29	legislative findings; defining the terms "natural gas

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30	fuel" and "natural gas fuel vehicle"; revising
31	requirements for electric vehicle charging stations;
32	providing requirements for natural gas fuel stations
33	on property governed by condominium associations;
34	amending s. 718.117, F.S.; conforming provisions to
35	changes made by the act; amending s. 718.121, F.S.;
36	providing that labor and materials associated with the
37	installation of a natural gas fuel station may not
38	serve as the basis for filing a lien against an
39	association but may serve as the basis for filing a
40	lien against a unit owner; requiring that notices of
41	intent to record a claim of lien specify certain
42	dates; amending s. 718.1255, F.S.; authorizing parties
43	to initiate presuit mediation under certain
44	circumstances; specifying the circumstances under
45	which arbitration is binding on the parties; providing
46	requirements for presuit mediation; making technical
47	changes; amending s. 718.1265, F.S.; revising the
48	emergency powers of condominium associations;
49	prohibiting condominium associations from taking
50	certain actions during a declared state of emergency;
51	amending s. 718.202, F.S.; revising the allowable uses
52	of certain escrow funds withdrawn by developers;
53	defining the term "actual costs"; amending s. 718.303,
54	F.S.; revising requirements for certain actions for
55	failure to comply with specified provisions relating
56	to condominium associations; revising requirements for
57	certain fines; amending s. 718.405, F.S.; providing
58	clarifying language relating to certain

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59	multicondominium declarations; providing
60	applicability; amending s. 718.501, F.S.; defining the
61	term "financial issue"; authorizing the Division of
62	Condominiums, Timeshares, and Mobile Homes to adopt
63	rules; conforming provisions to changes made by the
64	act; amending s. 718.5014, F.S.; revising a
65	requirement regarding the location of the principal
66	office of the Office of the Condominium Ombudsman;
67	amending s. 719.103, F.S.; revising the definition of
68	the term "unit" to specify that an interest in a
69	cooperative unit is an interest in real property;
70	amending s. 719.104, F.S.; prohibiting an association
71	from requiring certain actions relating to the
72	inspection of records; amending s. 719.106, F.S.;
73	revising provisions relating to a quorum and voting
74	rights for members remotely participating in meetings;
75	revising the procedure to challenge a board member
76	recall; authorizing cooperative associations to
77	extinguish discriminatory restrictions; amending s.
78	719.128, F.S.; revising emergency powers for
79	cooperative associations; prohibiting cooperative
80	associations from taking certain actions during a
81	declared state of emergency; amending s. 720.301,
82	F.S.; revising the definition of the term "governing
83	documents"; amending s. 720.303, F.S.; authorizing an
84	association to adopt procedures for electronic meeting
85	notices; revising the documents that constitute the
86	official records of an association; revising the
87	circumstances under which a specified statement must

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88	be included in an association's financial report;
89	revising requirements for such statement; revising the
90	circumstances under which an association is deemed to
91	have provided for reserve accounts; revising the
92	procedure to challenge a board member recall; amending
93	s. 720.305, F.S.; providing requirements for certain
94	fines levied by a board of administration; amending s.
95	720.306, F.S.; revising requirements for providing
96	certain notices; providing limitations on associations
97	when a parcel owner attempts to rent or lease his or
98	her parcel; defining the term "affiliated entity";
99	amending the procedure for election disputes; amending
100	s. 720.311, F.S.; revising the dispute resolution
101	requirements for election disputes and recall
102	disputes; amending s. 720.3075, F.S.; authorizing
103	homeowners' associations to extinguish discriminatory
104	restrictions; amending s. 720.316, F.S.; revising
105	emergency powers of homeowners' associations;
106	prohibiting homeowners' associations from taking
107	certain actions during a declared state of emergency;
108	providing an effective date.
109	
110	Be It Enacted by the Legislature of the State of Florida:
111	
112	Section 1. Subsection (4) of section 627.714, Florida
113	Statutes, is amended to read:
114	627.714 Residential condominium unit owner coverage; loss
115	assessment coverage required
116	(4) Every individual unit owner's residential property
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117	policy must contain a provision stating that the coverage
118	afforded by such policy is excess coverage over the amount
119	recoverable under any other policy covering the same property.
120	If a condominium association's insurance policy does not provide
121	rights for subrogation against the unit owners in the
122	association, an insurance policy issued to an individual unit
123	owner in the association may not provide rights of subrogation
124	against the condominium association.
125	Section 2. Subsections (20) and (21) of section 718.103,
126	Florida Statutes, are amended to read:
127	718.103 DefinitionsAs used in this chapter, the term:
128	(20) "Multicondominium" means <u>real property</u> a real estate
129	development containing two or more condominiums, all of which
130	are operated by the same association.
131	(21) "Operation" or "operation of the condominium" includes
132	the administration and management of the condominium property
133	and the association.
134	Section 3. Paragraph (a) of subsection (1) and paragraphs
135	(a), (b), (c), (f), and (g) of subsection (12) of section
136	718.111, Florida Statutes, are amended to read:
137	718.111 The association
138	(1) CORPORATE ENTITY
139	(a) The operation of the condominium shall be by the
140	association, which must be a Florida corporation for profit or a
141	Florida corporation not for profit. However, any association
142	which was in existence on January 1, 1977, need not be
143	incorporated. The owners of units shall be shareholders or
144	members of the association. The officers and directors of the
145	association have a fiduciary relationship to the unit owners. It

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12-00203B-21 2021630 146 is the intent of the Legislature that nothing in this paragraph 147 shall be construed as providing for or removing a requirement of 148 a fiduciary relationship between any manager employed by the 149 association and the unit owners. An officer, director, or 150 manager may not solicit, offer to accept, or accept any thing or 151 service of value or kickback for which consideration has not 152 been provided for his or her own benefit or that of his or her 153 immediate family, from any person providing or proposing to 154 provide goods or services to the association. Any such officer, 155 director, or manager who knowingly so solicits, offers to 156 accept, or accepts any thing or service of value or kickback is subject to a civil penalty pursuant to s. 718.501(2)(d) s.157 158 718.501(1)(d) and, if applicable, a criminal penalty as provided 159 in paragraph (d). However, this paragraph does not prohibit an 160 officer, director, or manager from accepting services or items 161 received in connection with trade fairs or education programs. 162 An association may operate more than one condominium. 163 (12) OFFICIAL RECORDS.-

(a) From the inception of the association, the association
shall maintain each of the following items, if applicable, which
constitutes the official records of the association:

167 1. A copy of the plans, permits, warranties, and other
168 items provided by the developer <u>under pursuant to</u> s. 718.301(4).

169 2. A photocopy of the recorded declaration of condominium
170 of each condominium operated by the association and each
171 amendment to each declaration.

3. A photocopy of the recorded bylaws of the associationand each amendment to the bylaws.

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4. A certified copy of the articles of incorporation of the

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12-00203B-21 2021630 175 association, or other documents creating the association, and 176 each amendment thereto. 177 5. A copy of the current rules of the association. 178 6. A book or books that contain the minutes of all meetings 179 of the association, the board of administration, and the unit 180 owners. 181 7. A current roster of all unit owners and their mailing 182 addresses, unit identifications, voting certifications, and, if known, telephone numbers. The association shall also maintain 183 the e-mail addresses and facsimile numbers of unit owners 184 185 consenting to receive notice by electronic transmission. The e-186 mail addresses and facsimile numbers are not accessible to unit 187 owners if consent to receive notice by electronic transmission 188 is not provided in accordance with sub-subparagraph (c)3.e. 189 However, the association is not liable for an inadvertent 190 disclosure of the e-mail address or facsimile number for 191 receiving electronic transmission of notices. 192 8. All current insurance policies of the association and 193 condominiums operated by the association. 194 9. A current copy of any management agreement, lease, or 195 other contract to which the association is a party or under 196 which the association or the unit owners have an obligation or 197 responsibility. 198 10. Bills of sale or transfer for all property owned by the association. 199 200 11. Accounting records for the association and separate 201 accounting records for each condominium that the association

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operates. Any person who knowingly or intentionally defaces or

destroys such records, or who knowingly or intentionally fails

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204	to create or maintain such records, with the intent of causing
205	harm to the association or one or more of its members, is
206	personally subject to a civil penalty <u>under s. 718.501(2)(d)</u>
207	pursuant to s. 718.501(1)(d) . The accounting records must
208	include, but are not limited to:
209	a. Accurate, itemized, and detailed records of all receipts
210	and expenditures.
211	b. A current account and a monthly, bimonthly, or quarterly
212	statement of the account for each unit designating the name of
213	the unit owner, the due date and amount of each assessment, the
214	amount paid on the account, and the balance due.
215	c. All audits, reviews, accounting statements, and
216	financial reports of the association or condominium.
217	d. All contracts for work to be performed. Bids for work to
218	be performed are also considered official records and must be
219	maintained by the association <u>for at least 1 year after receipt</u>
220	of the bid.
221	12. Ballots, sign-in sheets, voting proxies, and all other
222	papers and electronic records relating to voting by unit owners,
223	which must be maintained for 1 year from the date of the
224	election, vote, or meeting to which the document relates,
225	notwithstanding paragraph (b).
226	13. All rental records if the association is acting as
227	agent for the rental of condominium units.
228	14. A copy of the current question and answer sheet as
229	described in s. 718.504.
230	15. All other written records of the association not
231	specifically included in the foregoing which are related to the
232	operation of the association.
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233	$rac{16.}{16.}$ A copy of the inspection report as described in s.
234	718.301(4)(p).
235	<u>16.</u> 17. Bids for materials, equipment, or services.
236	17. All other written records of the association not
237	specified in subparagraphs 116. which are related to the
238	operation of the association.
239	(b) The official records specified in subparagraphs (a)1
240	6. must be permanently maintained from the inception of the
241	association. Bids for work to be performed or for materials,
242	equipment, or services must be maintained for at least 1 year
243	after receipt of the bid. All other official records must be
244	maintained within the state for at least 7 years, unless
245	otherwise provided by general law. All official records must be
246	maintained in a manner and format determined by rules of the
247	division so that the records are easily accessible for
248	inspection. The records of the association shall be made
249	available to a unit owner within 45 miles of the condominium
250	property or within the county in which the condominium property
251	is located within 10 working days after receipt of a written
252	request by the board or its designee. However, such distance
253	requirement does not apply to an association governing a
254	timeshare condominium. This paragraph may be complied with by
255	having a copy of the official records of the association
256	available for inspection or copying on the condominium property
257	or association property, or the association may offer the option
258	of making the records available to a unit owner electronically
259	via the Internet or by allowing the records to be viewed in
260	electronic format on a computer screen and printed upon request.
261	The association is not responsible for the use or misuse of the

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12-00203B-21 2021630 262 information provided to an association member or his or her 263 authorized representative in pursuant to the compliance with 264 requirements of this chapter unless the association has an 265 affirmative duty not to disclose such information under pursuant 266 to this chapter. 267 (c)1. The official records of the association are open to 268 inspection by any association member or the authorized 269 representative of such member at all reasonable times. The right 270 to inspect the records includes the right to make or obtain 271 copies, at the reasonable expense, if any, of the member or 272 authorized representative of such member. A renter of a unit has 273 a right to inspect and copy only the declaration of condominium 274 and the association's bylaws and rules. The association must 275 provide an itemized list to the member or the authorized 276 representative of such member of all records that are made 277 available for inspection and copying in response to a written request. Any of the association's official records that are 278 279 unavailable must be identified as such on the itemized list. The 280 accuracy of the itemized list must be certified by a manager 281 licensed under part VIII of chapter 468, or a board member if 282 there is no such manager, in a signed statement that, to the 283 best of his or her knowledge and belief, the itemized list is 284 accurate or by execution of a sworn affidavit by the association attesting to its accuracy. The association shall maintain a copy 285 286 of the itemized list or the affidavit, as appropriate, for at 287 least 7 years. Delivery of the itemized list or the affidavit, 288 as appropriate, to the person requesting the records creates a 289 rebuttable presumption that the association complied with this 290 paragraph. The division may adopt by rule specific requirements

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291 for the itemized list. The association may adopt reasonable 292 rules regarding the frequency, time, location, notice, and 293 manner of record inspections and copying, but may not require a 294 member to demonstrate any purpose or state any reason for the 295 inspection. The failure of an association to provide the records 296 within 10 working days after receipt of a written request 297 creates a rebuttable presumption that the association willfully 298 failed to comply with this paragraph. A unit owner who is denied 299 access to official records is entitled to the actual damages or 300 minimum damages for the association's willful failure to comply. 301 Minimum damages are \$50 per calendar day for up to 10 days, 302 beginning on the 11th working day after receipt of the written 303 request. The failure to permit inspection entitles any person 304 prevailing in an enforcement action to recover reasonable 305 attorney fees from the person in control of the records who, 306 directly or indirectly, knowingly denied access to the records.

307 2. Any person who knowingly or intentionally defaces or 308 destroys accounting records that are required by this chapter to 309 be maintained during the period for which such records are 310 required to be maintained, or who knowingly or intentionally 311 fails to create or maintain accounting records that are required 312 to be created or maintained, with the intent of causing harm to 313 the association or one or more of its members, is personally 314 subject to a civil penalty under s. 718.501(2)(d) pursuant to s. 315 718.501(1)(d).

316 3. The association shall maintain an adequate number of 317 copies of the declaration, articles of incorporation, bylaws, 318 and rules, and all amendments to each of the foregoing, as well 319 as the question and answer sheet as described in s. 718.504 and

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320 year-end financial information required under this section, on 321 the condominium property to ensure their availability to unit 322 owners and prospective purchasers, and may charge its actual 323 costs for preparing and furnishing these documents to those 324 requesting the documents. An association shall allow a member or 325 his or her authorized representative to use a portable device, 326 including a smartphone, tablet, portable scanner, or any other 327 technology capable of scanning or taking photographs, to make an electronic copy of the official records in lieu of the 328 329 association's providing the member or his or her authorized 330 representative with a copy of such records. The association may 331 not charge a member or his or her authorized representative for 332 the use of a portable device. Notwithstanding this paragraph, 333 the following records are not accessible to unit owners:

334 a. Any record protected by the lawyer-client privilege as 335 described in s. 90.502 and any record protected by the work-336 product privilege, including a record prepared by an association 337 attorney or prepared at the attorney's express direction, which 338 reflects a mental impression, conclusion, litigation strategy, 339 or legal theory of the attorney or the association, and which 340 was prepared exclusively for civil or criminal litigation or for 341 adversarial administrative proceedings, or which was prepared in 342 anticipation of such litigation or proceedings until the 343 conclusion of the litigation or proceedings.

b. Information obtained by an association in connection with the approval of the lease, sale, or other transfer of a unit.

347 c. Personnel records of association or management company348 employees, including, but not limited to, disciplinary, payroll,

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12-00203B-21 2021630 349 health, and insurance records. For purposes of this sub-350 subparagraph, the term "personnel records" does not include 351 written employment agreements with an association employee or 352 management company, or budgetary or financial records that 353 indicate the compensation paid to an association employee. 354 d. Medical records of unit owners. 355 e. Social security numbers, driver license numbers, credit card numbers, e-mail addresses, telephone numbers, facsimile 356 357 numbers, emergency contact information, addresses of a unit 358 owner other than as provided to fulfill the association's notice 359 requirements, and other personal identifying information of any 360 person, excluding the person's name, unit designation, mailing 361 address, property address, and any address, e-mail address, or 362 facsimile number provided to the association to fulfill the association's notice requirements. Notwithstanding the 363 364 restrictions in this sub-subparagraph, an association may print 365 and distribute to unit parcel owners a directory containing the 366 name, unit parcel address, and all telephone numbers of each 367 unit parcel owner. However, an owner may exclude his or her telephone numbers from the directory by so requesting in writing 368 369 to the association. An owner may consent in writing to the 370 disclosure of other contact information described in this sub-371 subparagraph. The association is not liable for the inadvertent 372 disclosure of information that is protected under this sub-373 subparagraph if the information is included in an official 374 record of the association and is voluntarily provided by an 375 owner and not requested by the association.

376 f. Electronic security measures that are used by the 377 association to safeguard data, including passwords.

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12-00203B-21 2021630 378 q. The software and operating system used by the 379 association which allow the manipulation of data, even if the 380 owner owns a copy of the same software used by the association. 381 The data is part of the official records of the association. 382 (f) An outgoing board or committee member must relinquish 383 all official records and property of the association in his or 384 her possession or under his or her control to the incoming board 385 within 5 days after the election. The division shall impose a 386 civil penalty as set forth in s. 718.501(2)(d)6. s. 387 718.501(1)(d)6. against an outgoing board or committee member 388 who willfully and knowingly fails to relinquish such records and 389 property. 390 (g)1. By January 1, 2019, an association managing a condominium with 150 or more units which does not contain 391 392 timeshare units shall post digital copies of the documents 393 specified in subparagraph 2. on its website or make such 394 documents available through an application that can be 395 downloaded on a mobile device. 396 a. The association's website or application must be: 397 (I) An independent website, application, or web portal 398 wholly owned and operated by the association; or 399 (II) A website, application, or web portal operated by a 400 third-party provider with whom the association owns, leases, 401 rents, or otherwise obtains the right to operate a web page, subpage, web portal, or collection of subpages or web portals, 402 403 or an application which is dedicated to the association's 404 activities and on which required notices, records, and documents 405 may be posted or made available by the association. b. The association's website or application must be 406

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407	accessible through the Internet and must contain a subpage, web
408	portal, or other protected electronic location that is
409	inaccessible to the general public and accessible only to unit
410	owners and employees of the association.
411	c. Upon a unit owner's written request, the association
412	must provide the unit owner with a username and password and
413	access to the protected sections of the association's website <u>or</u>
414	application which that contain any notices, records, or
415	documents that must be electronically provided.
416	2. A current copy of the following documents must be posted
417	in digital format on the association's website or application:
418	a. The recorded declaration of condominium of each
419	condominium operated by the association and each amendment to
420	each declaration.
421	b. The recorded bylaws of the association and each
422	amendment to the bylaws.
423	c. The articles of incorporation of the association, or
424	other documents creating the association, and each amendment ${ m to}$
425	the articles of incorporation or other documents thereto. The
426	copy posted pursuant to this sub-subparagraph must be a copy of
427	the articles of incorporation filed with the Department of
428	State.
429	d. The rules of the association.
430	e. A list of all executory contracts or documents to which
431	the association is a party or under which the association or the
432	unit owners have an obligation or responsibility and, after
433	bidding for the related materials, equipment, or services has
434	closed, a list of bids received by the association within the
435	past year. Summaries of bids for materials, equipment, or

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12-00203B-21 2021630 436 services which exceed \$500 must be maintained on the website or 437 application for 1 year. In lieu of summaries, complete copies of 438 the bids may be posted. 439 f. The annual budget required by s. 718.112(2)(f) and any 440 proposed budget to be considered at the annual meeting. 441 g. The financial report required by subsection (13) and any 442 monthly income or expense statement to be considered at a 443 meeting. 444 h. The certification of each director required by s. 445 718.112(2)(d)4.b. 446 i. All contracts or transactions between the association 447 and any director, officer, corporation, firm, or association 448 that is not an affiliated condominium association or any other 449 entity in which an association director is also a director or 450 officer and financially interested. 451 j. Any contract or document regarding a conflict of 452 interest or possible conflict of interest as provided in ss. 453 468.436(2)(b)6. and 718.3027(3). 454 k. The notice of any unit owner meeting and the agenda for 455 the meeting, as required by s. 718.112(2)(d)3., no later than 14 456 days before the meeting. The notice must be posted in plain view 457 on the front page of the website or application, or on a 458 separate subpage of the website or application labeled "Notices" 459 which is conspicuously visible and linked from the front page. 460 The association must also post on its website or application any 461 document to be considered and voted on by the owners during the 462 meeting or any document listed on the agenda at least 7 days 463 before the meeting at which the document or the information 464 within the document will be considered.

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466	document required for the meeting as required by s.
467	718.112(2)(c), which must be posted no later than the date
468	required for notice <u>under</u> pursuant to s. 718.112(2)(c).
469	3. The association shall ensure that the information and
470	records described in paragraph (c), which are not allowed to be
471	accessible to unit owners, are not posted on the association's
472	website or application. If protected information or information
473	restricted from being accessible to unit owners is included in
474	documents that are required to be posted on the association's
475	website or application, the association shall ensure the
476	information is redacted before posting the documents online .
477	Notwithstanding the foregoing, the association or its agent is
478	not liable for disclosing information that is protected or
479	restricted <u>under</u> pursuant to this paragraph unless such
480	disclosure was made with a knowing or intentional disregard of
481	the protected or restricted nature of such information.
482	4. The failure of the association to post information
483	required under subparagraph 2. is not in and of itself
484	sufficient to invalidate any action or decision of the
485	association's board or its committees.
486	Section 4. Paragraphs (d), (i), (j), (k), and (p) of
487	subsection (2) of section 718.112, Florida Statutes, are
488	amended, and paragraph (c) is added to subsection (1) of that
489	section, to read:
490	718.112 Bylaws
491	(1) GENERALLY
492	(c) The association may extinguish a discriminatory
493	restriction as provided under s. 712.065.

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494 (2) REQUIRED PROVISIONS.-The bylaws shall provide for the 495 following and, if they do not do so, shall be deemed to include 496 the following: 497 (d) Unit owner meetings.-498 1. An annual meeting of the unit owners must be held at the 499 location provided in the association bylaws and, if the bylaws 500 are silent as to the location, the meeting must be held within 501 45 miles of the condominium property. However, such distance 502 requirement does not apply to an association governing a 503 timeshare condominium. 504 2. Unless the bylaws provide otherwise, a vacancy on the 505 board caused by the expiration of a director's term must be 506 filled by electing a new board member, and the election must be 507 by secret ballot. An election is not required if the number of 508 vacancies equals or exceeds the number of candidates. For 509 purposes of this paragraph, the term "candidate" means an 510 eligible person who has timely submitted the written notice, as 511 described in sub-subparagraph 4.a., of his or her intention to 512 become a candidate. Except in a timeshare or nonresidential 513 condominium, or if the staggered term of a board member does not 514 expire until a later annual meeting, or if all members' terms 515 would otherwise expire but there are no candidates, the terms of 516 all board members expire at the annual meeting, and such members 517 may stand for reelection unless prohibited by the bylaws. Board members may serve terms longer than 1 year if permitted by the 518 519 bylaws or articles of incorporation. A board member may not

520 serve more than 8 consecutive years unless approved by an 521 affirmative vote of unit owners representing two-thirds of all 522 votes cast in the election or unless there are not enough

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12-00203B-21 2021630 523 eligible candidates to fill the vacancies on the board at the 524 time of the vacancy. Only board service that occurs on or after 525 July 1, 2018, may be used when calculating a board member's term 526 limit. If the number of board members whose terms expire at the 527 annual meeting equals or exceeds the number of candidates, the 528 candidates become members of the board effective upon the 529 adjournment of the annual meeting. Unless the bylaws provide 530 otherwise, any remaining vacancies shall be filled by the 531 affirmative vote of the majority of the directors making up the 532 newly constituted board even if the directors constitute less 533 than a quorum or there is only one director. In a residential 534 condominium association of more than 10 units or in a 535 residential condominium association that does not include 536 timeshare units or timeshare interests, co-owners of a unit may 537 not serve as members of the board of directors at the same time 538 unless they own more than one unit or unless there are not 539 enough eligible candidates to fill the vacancies on the board at 540 the time of the vacancy. A unit owner in a residential 541 condominium desiring to be a candidate for board membership must 542 comply with sub-subparagraph 4.a. and must be eligible to be a 543 candidate to serve on the board of directors at the time of the 544 deadline for submitting a notice of intent to run in order to 545 have his or her name listed as a proper candidate on the ballot 546 or to serve on the board. A person who has been suspended or removed by the division under this chapter, or who is delinquent 547 548 in the payment of any monetary obligation due to the 549 association, is not eligible to be a candidate for board 550 membership and may not be listed on the ballot. A person who has

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been convicted of any felony in this state or in a United States

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552 District or Territorial Court, or who has been convicted of any 553 offense in another jurisdiction which would be considered a felony if committed in this state, is not eligible for board 554 555 membership unless such felon's civil rights have been restored 556 for at least 5 years as of the date such person seeks election 557 to the board. The validity of an action by the board is not 558 affected if it is later determined that a board member is 559 ineligible for board membership due to having been convicted of 560 a felony. This subparagraph does not limit the term of a member 561 of the board of a nonresidential or timeshare condominium. 562 3. The bylaws must provide the method of calling meetings 563 of unit owners, including annual meetings. Written notice of an 564 annual meeting must include an agenda;, must be mailed, hand 565 delivered, or electronically transmitted to each unit owner at 566 least 14 days before the annual meeting; τ and must be posted in a conspicuous place on the condominium property or association 567 568 property at least 14 continuous days before the annual meeting. 569 Written notice of a meeting other than an annual meeting must 570 include an agenda; be mailed, hand delivered, or electronically 571 transmitted to each unit owner; and be posted in a conspicuous 572 place on the condominium property or association property within 573 the timeframe specified in the bylaws. If the bylaws do not 574 specify a timeframe for written notice of a meeting other than an annual meeting, notice must be provided at least 14 575 576 continuous days before the meeting. Upon notice to the unit 577 owners, the board shall, by duly adopted rule, designate a 578 specific location on the condominium property or association 579 property where all notices of unit owner meetings must be posted. This requirement does not apply if there is no 580

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SB 630

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12-00203B-21 2021630 581 condominium property for posting notices. In lieu of, or in 582 addition to, the physical posting of meeting notices, the 583 association may, by reasonable rule, adopt a procedure for 584 conspicuously posting and repeatedly broadcasting the notice and 585 the agenda on a closed-circuit cable television system serving 586 the condominium association. However, if broadcast notice is 587 used in lieu of a notice posted physically on the condominium 588 property, the notice and agenda must be broadcast at least four 589 times every broadcast hour of each day that a posted notice is 590 otherwise required under this section. If broadcast notice is 591 provided, the notice and agenda must be broadcast in a manner 592 and for a sufficient continuous length of time so as to allow an average reader to observe the notice and read and comprehend the 593 594 entire content of the notice and the agenda. In addition to any 595 of the authorized means of providing notice of a meeting of the 596 board, the association may, by rule, adopt a procedure for 597 conspicuously posting the meeting notice and the agenda on a 598 website serving the condominium association for at least the 599 minimum period of time for which a notice of a meeting is also 600 required to be physically posted on the condominium property. 601 Any rule adopted shall, in addition to other matters, include a 602 requirement that the association send an electronic notice in 603 the same manner as a notice for a meeting of the members, which 604 must include a hyperlink to the website where the notice is 605 posted, to unit owners whose e-mail addresses are included in 606 the association's official records. Unless a unit owner waives 607 in writing the right to receive notice of the annual meeting, 608 such notice must be hand delivered, mailed, or electronically transmitted to each unit owner. Notice for meetings and notice 609

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12-00203B-21 2021630 610 for all other purposes must be mailed to each unit owner at the 611 address last furnished to the association by the unit owner, or 612 hand delivered to each unit owner. However, if a unit is owned 613 by more than one person, the association must provide notice to 614 the address that the developer identifies for that purpose and 615 thereafter as one or more of the owners of the unit advise the 616 association in writing, or if no address is given or the owners 617 of the unit do not agree, to the address provided on the deed of record. An officer of the association, or the manager or other 618 619 person providing notice of the association meeting, must provide 620 an affidavit or United States Postal Service certificate of 621 mailing, to be included in the official records of the 622 association affirming that the notice was mailed or hand 623 delivered in accordance with this provision.

4. The members of the board of a residential condominium shall be elected by written ballot or voting machine. Proxies may not be used in electing the board in general elections or elections to fill vacancies caused by recall, resignation, or otherwise, unless otherwise provided in this chapter. This subparagraph does not apply to an association governing a timeshare condominium.

631 a. At least 60 days before a scheduled election, the association shall mail, deliver, or electronically transmit, by 632 633 separate association mailing or included in another association mailing, delivery, or transmission, including regularly 634 635 published newsletters, to each unit owner entitled to a vote, a 636 first notice of the date of the election. A unit owner or other 637 eligible person desiring to be a candidate for the board must give written notice of his or her intent to be a candidate to 638

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12-00203B-21 2021630 639 the association at least 40 days before a scheduled election. 640 Together with the written notice and agenda as set forth in 641 subparagraph 3., the association shall mail, deliver, or 642 electronically transmit a second notice of the election to all 643 unit owners entitled to vote, together with a ballot that lists 644 all candidates not less than 14 days or more than 34 days before 645 the date of the election. Upon request of a candidate, an 646 information sheet, no larger than 8 1/2 inches by 11 inches, which must be furnished by the candidate at least 35 days before 647 648 the election, must be included with the mailing, delivery, or 649 transmission of the ballot, with the costs of mailing, delivery, 650 or electronic transmission and copying to be borne by the 651 association. The association is not liable for the contents of 652 the information sheets prepared by the candidates. In order to 653 reduce costs, the association may print or duplicate the 654 information sheets on both sides of the paper. The division 655 shall by rule establish voting procedures consistent with this 656 sub-subparagraph, including rules establishing procedures for 657 giving notice by electronic transmission and rules providing for 658 the secrecy of ballots. Elections shall be decided by a 659 plurality of ballots cast. There is no quorum requirement; 660 however, at least 20 percent of the eligible voters must cast a ballot in order to have a valid election. A unit owner may not 661 662 authorize any other person to vote his or her ballot, and any 663 ballots improperly cast are invalid. A unit owner who violates 664 this provision may be fined by the association in accordance 665 with s. 718.303. A unit owner who needs assistance in casting 666 the ballot for the reasons stated in s. 101.051 may obtain such 667 assistance. The regular election must occur on the date of the

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12-00203B-21 2021630 668 annual meeting. Notwithstanding this sub-subparagraph, an 669 election is not required unless more candidates file notices of 670 intent to run or are nominated than board vacancies exist. 671 b. Within 90 days after being elected or appointed to the 672 board of an association of a residential condominium, each newly 673 elected or appointed director shall certify in writing to the 674 secretary of the association that he or she has read the 675 association's declaration of condominium, articles of 676 incorporation, bylaws, and current written policies; that he or 677 she will work to uphold such documents and policies to the best 678 of his or her ability; and that he or she will faithfully 679 discharge his or her fiduciary responsibility to the 680 association's members. In lieu of this written certification, 681 within 90 days after being elected or appointed to the board, 682 the newly elected or appointed director may submit a certificate 683 of having satisfactorily completed the educational curriculum 684 administered by a division-approved condominium education 685 provider within 1 year before or 90 days after the date of 686 election or appointment. The written certification or 687 educational certificate is valid and does not have to be 688 resubmitted as long as the director serves on the board without 689 interruption. A director of an association of a residential 690 condominium who fails to timely file the written certification 691 or educational certificate is suspended from service on the 692 board until he or she complies with this sub-subparagraph. The 693 board may temporarily fill the vacancy during the period of 694 suspension. The secretary shall cause the association to retain 695 a director's written certification or educational certificate for inspection by the members for 5 years after a director's 696

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12-00203B-21 2021630 election or the duration of the director's uninterrupted tenure, 697 698 whichever is longer. Failure to have such written certification 699 or educational certificate on file does not affect the validity 700 of any board action. 701 c. Any challenge to the election process must be commenced 702 within 60 days after the election results are announced. 703 5. Any approval by unit owners called for by this chapter

704 or the applicable declaration or bylaws, including, but not 705 limited to, the approval requirement in s. 718.111(8), must be 706 made at a duly noticed meeting of unit owners and is subject to 707 all requirements of this chapter or the applicable condominium 708 documents relating to unit owner decisionmaking, except that 709 unit owners may take action by written agreement, without 710 meetings, on matters for which action by written agreement 711 without meetings is expressly allowed by the applicable bylaws 712 or declaration or any law that provides for such action.

713 6. Unit owners may waive notice of specific meetings if 714 allowed by the applicable bylaws or declaration or any law. 715 Notice of meetings of the board of administration, unit owner 716 meetings, except unit owner meetings called to recall board 717 members under paragraph (j), and committee meetings may be given 718 by electronic transmission to unit owners who consent to receive 719 notice by electronic transmission. A unit owner who consents to 720 receiving notices by electronic transmission is solely 721 responsible for removing or bypassing filters that block receipt 722 of mass e-mails emails sent to members on behalf of the 723 association in the course of giving electronic notices.

724 7. Unit owners have the right to participate in meetings of725 unit owners with reference to all designated agenda items.

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12-00203B-21 2021630 726 However, the association may adopt reasonable rules governing 727 the frequency, duration, and manner of unit owner participation. 728 8. A unit owner may tape record or videotape a meeting of 729 the unit owners subject to reasonable rules adopted by the 730 division. 731 9. Unless otherwise provided in the bylaws, any vacancy 732 occurring on the board before the expiration of a term may be 733 filled by the affirmative vote of the majority of the remaining 734 directors, even if the remaining directors constitute less than 735 a quorum, or by the sole remaining director. In the alternative, 736 a board may hold an election to fill the vacancy, in which case 737 the election procedures must conform to sub-subparagraph 4.a. 738 unless the association governs 10 units or fewer and has opted 739 out of the statutory election process, in which case the bylaws 740 of the association control. Unless otherwise provided in the 741 bylaws, a board member appointed or elected under this section 742 shall fill the vacancy for the unexpired term of the seat being 743 filled. Filling vacancies created by recall is governed by 744 paragraph (j) and rules adopted by the division. 745 10. This chapter does not limit the use of general or limited proxies, require the use of general or limited proxies,

746 limited proxies, require the use of general or limited proxies, 747 or require the use of a written ballot or voting machine for any 748 agenda item or election at any meeting of a timeshare 749 condominium association or nonresidential condominium 750 association.

751

Notwithstanding subparagraph (b)2. and sub-subparagraph 4.a., an association of 10 or fewer units may, by affirmative vote of a majority of the total voting interests, provide for different

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755	voting and election procedures in its bylaws, which may be by a
756	proxy specifically delineating the different voting and election
757	procedures. The different voting and election procedures may
758	provide for elections to be conducted by limited or general
759	proxy.
760	(i) <i>Transfer fees.</i> — <u>An association may not</u> no charge <u>a fee</u>
761	shall be made by the association or any body thereof in
762	connection with the sale, mortgage, lease, sublease, or other
763	transfer of a unit unless the association is required to approve
764	such transfer and a fee for such approval is provided for in the
765	declaration, articles, or bylaws. Any such fee may be preset,
766	but <u>may not</u> in no event may such fee exceed <u>\$150</u> \$100 per
767	applicant. For the purpose of calculating the fee, spouses or a
768	parent or parents and any dependent children other than
769	husband/wife or parent/dependent child, which are considered one
770	applicant. However, if the lease or sublease is a renewal of a
771	lease or sublease with the same lessee or sublessee, <u>a charge</u>
772	may not no charge shall be made. <u>Such fees must be adjusted</u>
773	every 5 years in an amount equal to the total of the annual
774	increases occurring in the Consumer Price Index for All Urban
775	Consumers, U.S. City Average, All Items during that 5-year
776	period. The Department of Business and Professional Regulation
777	shall periodically calculate the fees, rounded to the nearest
778	dollar, and publish the amounts, as adjusted, on its website.
779	The foregoing notwithstanding, an association may, if the
780	authority to do so appears in the declaration <u>, articles,</u> or
781	bylaws, an association may require that a prospective lessee
782	place a security deposit, in an amount not to exceed the
783	equivalent of 1 month's rent, into an escrow account maintained

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12-00203B-21 2021630 784 by the association. The security deposit shall protect against 785 damages to the common elements or association property. Payment 786 of interest, claims against the deposit, refunds, and disputes 787 under this paragraph shall be handled in the same fashion as 788 provided in part II of chapter 83. 789 (j) Recall of board members.-Subject to s. 718.301, any 790 member of the board of administration may be recalled and 791 removed from office with or without cause by the vote or 792 agreement in writing by a majority of all the voting interests. 793 A special meeting of the unit owners to recall a member or 794 members of the board of administration may be called by 10 795 percent of the voting interests giving notice of the meeting as 796 required for a meeting of unit owners, and the notice shall 797 state the purpose of the meeting. Electronic transmission may 798 not be used as a method of giving notice of a meeting called in 799 whole or in part for this purpose. 800 1. If the recall is approved by a majority of all voting 801 interests by a vote at a meeting, the recall will be effective 802 as provided in this paragraph. The board shall duly notice and 803 hold a board meeting within 5 full business days after the 804 adjournment of the unit owner meeting to recall one or more 805 board members. Such member or members shall be recalled

as provided in this paragraph. The board shall duly notice and hold a board meeting within 5 full business days after the adjournment of the unit owner meeting to recall one or more board members. Such member or members shall be recalled effective immediately upon conclusion of the board meeting, provided that the recall is facially valid. A recalled member must turn over to the board, within 10 full business days after the vote, any and all records and property of the association in their possession.

811 2. If the proposed recall is by an agreement in writing by812 a majority of all voting interests, the agreement in writing or

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12-00203B-21 2021630 813 a copy thereof shall be served on the association by certified 814 mail or by personal service in the manner authorized by chapter 815 48 and the Florida Rules of Civil Procedure. The board of 816 administration shall duly notice and hold a meeting of the board 817 within 5 full business days after receipt of the agreement in 818 writing. Such member or members shall be recalled effective 819 immediately upon the conclusion of the board meeting, provided 820 that the recall is facially valid. A recalled member must turn 821 over to the board, within 10 full business days, any and all 822 records and property of the association in their possession.

3. If the board fails to duly notice and hold a board meeting within 5 full business days after service of an agreement in writing or within 5 full business days after the adjournment of the unit owner recall meeting, the recall <u>is</u> shall be deemed effective and the board members so recalled shall turn over to the board within 10 full business days after the vote any and all records and property of the association.

830 4. If the board fails to duly notice and hold the required 831 meeting or at the conclusion of the meeting determines that the 832 recall is not facially valid, the unit owner representative may 833 file a petition or court action under pursuant to s. 718.1255 834 challenging the board's failure to act or challenging the 835 board's determination on facial validity. The petition or action 836 must be filed within 60 days after the expiration of the 837 applicable 5-full-business-day period. The review of a petition 838 or action under this subparagraph is limited to the sufficiency 839 of service on the board and the facial validity of the written 840 agreement or ballots filed.

841

5. If a vacancy occurs on the board as a result of a recall

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12-00203B-21 2021630 842 or removal and less than a majority of the board members are 843 removed, the vacancy may be filled by the affirmative vote of a 844 majority of the remaining directors, notwithstanding any 845 provision to the contrary contained in this subsection. If vacancies occur on the board as a result of a recall and a 846 847 majority or more of the board members are removed, the vacancies 848 shall be filled in accordance with procedural rules to be 849 adopted by the division, which rules need not be consistent with 850 this subsection. The rules must provide procedures governing the 851 conduct of the recall election as well as the operation of the 852 association during the period after a recall but before the 853 recall election.

854 6. A board member who has been recalled may file a petition 855 or court action under pursuant to s. 718.1255 challenging the 856 validity of the recall. The petition or action must be filed 857 within 60 days after the recall. The association and the unit 858 owner representative shall be named as the respondents. The 859 petition or action may challenge the facial validity of the 860 written agreement or ballots filed or the substantial compliance 861 with the procedural requirements for the recall. If the 862 arbitrator or court determines the recall was invalid, the 863 petitioning board member shall immediately be reinstated and the 864 recall is null and void. A board member who is successful in 865 challenging a recall is entitled to recover reasonable attorney 866 fees and costs from the respondents. The arbitrator or court may 867 award reasonable attorney fees and costs to the respondents if 868 they prevail, if the arbitrator or court makes a finding that 869 the petitioner's claim is frivolous.

870

7. The division or a court of competent jurisdiction may

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871	not accept for filing a recall petition or court action, whether
872	filed under pursuant to subparagraph 1., subparagraph 2.,
873	subparagraph 4., or subparagraph 6., when there are 60 or fewer
874	
875	to be recalled or when 60 or fewer days have elapsed since the
876	election of the board member sought to be recalled.
877	(k) Alternative dispute resolution ArbitrationThere must
878	shall be a provision for alternative dispute resolution
879	mandatory nonbinding arbitration as provided for in s. 718.1255
880	for any residential condominium.
881	(p) Service providers; conflicts of interestAn
882	association, which is not a timeshare condominium association,
883	may not employ or contract with any service provider that is
884	owned or operated by a board member or with any person who has a
885	financial relationship with a board member or officer, or a
886	relative within the third degree of consanguinity by blood or
887	marriage of a board member or officer. This paragraph does not
888	apply to a service provider in which a board member or officer,
889	or a relative within the third degree of consanguinity by blood
890	or marriage of a board member or officer, owns less than 1
891	percent of the equity shares.
892	Section 5. Subsection (8) of section 718.113, Florida
893	Statutes, is amended to read:
894	718.113 Maintenance; limitation upon improvement; display
895	of flag; hurricane shutters and protection; display of religious
896	decorations
897	(8) The Legislature finds that the use of electric <u>and</u>
898	natural gas fuel vehicles conserves and protects the state's
899	environmental resources, provides significant economic savings

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12-00203B-21 2021630 900 to drivers, and serves an important public interest. The 901 participation of condominium associations is essential to the 902 state's efforts to conserve and protect the state's 903 environmental resources and provide economic savings to drivers. 904 For purposes of this subsection, the term "natural gas fuel" has 905 the same meaning as in s. 206.9951, and the term "natural gas 906 fuel vehicle" means any motor vehicle, as defined in s. 320.01, 907 that is powered by natural gas fuel. Therefore, the installation 908 of an electric vehicle charging station or a natural gas fuel 909 station shall be governed as follows: 910 (a) A declaration of condominium or restrictive covenant 911 may not prohibit or be enforced so as to prohibit any unit owner 912 from installing an electric vehicle charging station or a

913 natural gas fuel station within the boundaries of the unit owner's limited common element or exclusively designated parking 914 915 area. The board of administration of a condominium association 916 may not prohibit a unit owner from installing an electric 917 vehicle charging station for an electric vehicle, as defined in 918 s. 320.01, or a natural gas fuel station for a natural gas fuel 919 vehicle within the boundaries of his or her limited common 920 element or exclusively designated parking area. The installation 921 of such charging or fuel stations are subject to the provisions 922 of this subsection.

923 (b) The installation may not cause irreparable damage to 924 the condominium property.

925 (c) The electricity for the electric vehicle charging 926 station <u>or natural gas fuel station</u> must be separately metered 927 <u>or metered by an embedded meter</u> and payable by the unit owner 928 installing such charging <u>or fuel</u> station <u>or by his or her</u>

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1	12-00203B-21 2021630
929	successor.
930	(d) The cost for supply and storage of the natural gas fuel
931	must be paid by the unit owner installing the natural gas fuel
932	station or by his or her successor.
933	<u>(e)</u> The unit owner who is installing an electric vehicle
934	charging station <u>or a natural gas fuel station</u> is responsible
935	for the costs of installation, operation, maintenance, and
936	repair, including, but not limited to, hazard and liability
937	insurance. The association may enforce payment of such costs
938	<u>under</u> pursuant to s. 718.116.
939	<u>(f)</u> If the unit owner or his or her successor decides
940	there is no longer a need for the <u>electric</u> electronic vehicle
941	charging station <u>or natural gas fuel station</u> , such person is
942	responsible for the cost of removal of <u>such</u> the electronic
943	vehicle charging <u>or fuel</u> station. The association may enforce
944	payment of such costs <u>under</u> pursuant to s. 718.116.
945	(g) The unit owner installing, maintaining, or removing the
946	electric vehicle charging station or natural gas fuel station is
947	responsible for complying with all federal, state, or local laws
948	and regulations applicable to such installation, maintenance, or
949	removal.
950	(h) (f) The association may require the unit owner to:
951	1. Comply with bona fide safety requirements, consistent
952	with applicable building codes or recognized safety standards,
953	for the protection of persons and property.
954	2. Comply with reasonable architectural standards adopted
955	by the association that govern the dimensions, placement, or
956	external appearance of the electric vehicle charging station <u>or</u>
957	natural gas fuel station, provided that such standards may not

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958	prohibit the installation of such charging <u>or fuel</u> station or
959	substantially increase the cost thereof.
960	3. Engage the services of a licensed and registered \underline{firm}
961	electrical contractor or engineer familiar with the installation
962	or removal and core requirements of an electric vehicle charging
963	station <u>or a natural gas fuel station</u> .
964	4. Provide a certificate of insurance naming the
965	association as an additional insured on the owner's insurance
966	policy for any claim related to the installation, maintenance,
967	or use of the electric vehicle charging station <u>or natural gas</u>
968	fuel station within 14 days after receiving the association's
969	approval to install such charging <u>or fuel</u> station <u>or notice to</u>
970	provide such a certificate.
971	5. Reimburse the association for the actual cost of any
972	increased insurance premium amount attributable to the electric
973	vehicle charging station or natural gas fuel station within 14
974	days after receiving the association's insurance premium
975	invoice.
976	<u>(i)</u> The association provides an implied easement across
977	the common elements of the condominium property to the unit
978	owner for purposes of the installation of the electric vehicle
979	charging station or natural gas fuel station installation, and
980	the furnishing of electrical power <u>or natural gas fuel supply</u> ,
981	including any necessary equipment, to such charging or fuel
982	station, subject to the requirements of this subsection.
983	Section 6. Subsection (16) of section 718.117, Florida
984	Statutes, is amended to read:
985	718.117 Termination of condominium
986	(16) RIGHT TO CONTEST.—A unit owner or lienor may contest a
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12-00203B-21 2021630 987 plan of termination by initiating a petition in accordance with 988 for mandatory nonbinding arbitration pursuant to s. 718.1255 989 within 90 days after the date the plan is recorded. A unit owner 990 or lienor may only contest the fairness and reasonableness of 991 the apportionment of the proceeds from the sale among the unit 992 owners, that the liens of the first mortgages of unit owners 993 other than the bulk owner have not or will not be satisfied to 994 the extent required by subsection (3), or that the required vote 995 to approve the plan was not obtained. A unit owner or lienor who 996 does not contest the plan within the 90-day period is barred from asserting or prosecuting a claim against the association, 997 998 the termination trustee, any unit owner, or any successor in 999 interest to the condominium property. In an action contesting a 1000 plan of termination, the person contesting the plan has the 1001 burden of pleading and proving that the apportionment of the 1002 proceeds from the sale among the unit owners was not fair and 1003 reasonable or that the required vote was not obtained. The 1004 apportionment of sale proceeds is presumed fair and reasonable 1005 if it was determined pursuant to the methods prescribed in 1006 subsection (12). If the petition is filed with the division for 1007 arbitration, the arbitrator shall determine the rights and 1008 interests of the parties in the apportionment of the sale 1009 proceeds. If the arbitrator determines that the apportionment of 1010 sales proceeds is not fair and reasonable, the arbitrator may 1011 void the plan or may modify the plan to apportion the proceeds 1012 in a fair and reasonable manner pursuant to this section based 1013 upon the proceedings and order the modified plan of termination 1014 to be implemented. If the arbitrator determines that the plan

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was not properly approved, or that the procedures to adopt the

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1016	plan were not properly followed, the arbitrator may void the
1017	plan or grant other relief it deems just and proper. The
1018	arbitrator shall automatically void the plan upon a finding that
1019	any of the disclosures required in subparagraph (3)(c)5. are
1020	omitted, misleading, incomplete, or inaccurate. Any challenge to
1021	a plan, other than a challenge that the required vote was not
1022	obtained, does not affect title to the condominium property or
1023	the vesting of the condominium property in the trustee, but
1024	shall only be a claim against the proceeds of the plan. In any
1025	such action, the prevailing party shall recover reasonable
1026	attorney fees and costs.
1027	Section 7. Subsections (2) and (4) of section 718.121,
1028	Florida Statutes, are amended to read:
1029	718.121 Liens
1030	(2) Labor performed on or materials furnished to a unit <u>may</u>
1031	shall not be the basis for the filing of a lien <u>under</u> pursuant
1032	to part I of chapter 713, the Construction Lien Law, against the
1033	unit or condominium parcel of any unit owner not expressly
1034	consenting to or requesting the labor or materials. Labor
1035	performed on or materials furnished for the installation of \underline{a}
1036	<u>natural gas fuel station or</u> an <u>electric</u> electronic vehicle
1037	charging station <u>under</u> pursuant to s. 718.113(8) may not be the
1038	basis for filing a lien under part I of chapter 713 against the
1039	association, but such a lien may be filed against the unit
1040	owner. Labor performed on or materials furnished to the common
1041	elements are not the basis for a lien on the common elements,
1042	but if authorized by the association, the labor or materials are
1043	deemed to be performed or furnished with the express consent of
1044	each unit owner and may be the basis for the filing of a lien

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12-00203B-21 2021630 1045 against all condominium parcels in the proportions for which the 1046 owners are liable for common expenses. 1047 (4) Except as otherwise provided in this chapter, no lien 1048 may be filed by the association against a condominium unit until 1049 30 days after the date on which a notice of intent to file a 1050 lien has been delivered to the owner by registered or certified 1051 mail, return receipt requested, and by first-class United States 1052 mail to the owner at his or her last address as reflected in the 1053 records of the association, if the address is within the United 1054 States, and delivered to the owner at the address of the unit if 1055 the owner's address as reflected in the records of the 1056 association is not the unit address. If the address reflected in 1057 the records is outside the United States, sending the notice to 1058 that address and to the unit address by first-class United 1059 States mail is sufficient. Delivery of the Notice is shall be 1060 deemed to have been delivered given upon mailing as required by 1061 this subsection, provided that it is. The notice must be in 1062 substantially the following form: 1063 1064 NOTICE OF INTENT 1065 TO RECORD A CLAIM OF LIEN 1066 1067 RE: Unit of ... (name of association) ... 1068 1069 The following amounts are currently due on your 1070 account to ... (name of association) ..., and must be 1071 paid within 30 days after your receipt of this letter. 1072 This letter shall serve as the association's notice of 1073 intent to record a Claim of Lien against your property

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I	12-00203B-21 2021630
1074	no sooner than 30 days after your receipt of this
1075	letter, unless you pay in full the amounts set forth
1076	below:
1077	
1078	Maintenance due(dates) \$
1079	Late fee, if applicable \$
1080	Interest through(dates)* \$
1081	Certified mail charges(dates) \$
1082	Other costs \$
1083	TOTAL OUTSTANDING \$
1084	
1085	*Interest accrues at the rate of percent per annum.
1086	Section 8. Section 718.1255, Florida Statutes, is amended
1087	to read:
1088	718.1255 Alternative dispute resolution; voluntary
1089	mediation; mandatory nonbinding arbitration; legislative
1090	findings
1091	(1) DEFINITIONS.—As used in this section, the term
1092	"dispute" means any disagreement between two or more parties
1093	that involves:
1094	(a) The authority of the board of directors, under this
1095	chapter or association document, to:
1096	1. Require any owner to take any action, or not to take any
1097	action, involving that owner's unit or the appurtenances
1098	thereto.
1099	2. Alter or add to a common area or element.
1100	(b) The failure of a governing body, when required by this
1101	chapter or an association document, to:
1102	1. Properly conduct elections.
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1103	2. Give adequate notice of meetings or other actions.
1104	3. Properly conduct meetings.
1105	4. Allow inspection of books and records.
1106	(c) A plan of termination pursuant to s. 718.117.
1107	
1108	"Dispute" does not include any disagreement that primarily
1109	involves: title to any unit or common element; the
1110	interpretation or enforcement of any warranty; the levy of a fee
1111	or assessment, or the collection of an assessment levied against
1112	a party; the eviction or other removal of a tenant from a unit;
1113	alleged breaches of fiduciary duty by one or more directors; or
1114	claims for damages to a unit based upon the alleged failure of
1115	the association to maintain the common elements or condominium
1116	property.
1117	(2) VOLUNTARY MEDIATIONVoluntary Mediation through
1118	Citizen Dispute Settlement Centers as provided for in s. 44.201
1119	is encouraged.
1120	(3) LEGISLATIVE FINDINGS
1121	(a) The Legislature finds that unit owners are frequently
1122	at a disadvantage when litigating against an association.
1123	Specifically, a condominium association, with its statutory
1124	assessment authority, is often more able to bear the costs and
1125	expenses of litigation than the unit owner who must rely on his
1126	or her own financial resources to satisfy the costs of
1127	litigation against the association.
1128	(b) The Legislature finds that alternative dispute
1129	resolution has been making progress in reducing court dockets
1130	and trials and in offering a more efficient, cost-effective
1131	option to court litigation. However, the Legislature also finds

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1133 mechanism to encourage the filing of frivolous or nuisance 1134 suits. (c) There exists a need to develop a flexible means of 1135 1136 alternative dispute resolution that directs disputes to the most efficient means of resolution. 1137 1138 (d) The high cost and significant delay of circuit court 1139 litigation faced by unit owners in the state can be alleviated by requiring nonbinding arbitration and mediation in appropriate 1140 1141 cases, thereby reducing delay and attorney attorney's fees while 1142 preserving the right of either party to have its case heard by a 1143 jury, if applicable, in a court of law. 1144 (4) MANDATORY NONBINDING ARBITRATION AND MEDIATION OF 1145 DISPUTES.-The Division of Florida Condominiums, Timeshares, and 1146 Mobile Homes of the Department of Business and Professional Regulation may employ full-time attorneys to act as arbitrators 1147 1148 to conduct the arbitration hearings provided by this chapter. 1149 The division may also certify attorneys who are not employed by 1150 the division to act as arbitrators to conduct the arbitration 1151 hearings provided by this chapter. A No person may not be 1152 employed by the department as a full-time arbitrator unless he 1153 or she is a member in good standing of The Florida Bar. A person 1154 may only be certified by the division to act as an arbitrator if 1155 he or she has been a member in good standing of The Florida Bar 1156 for at least 5 years and has mediated or arbitrated at least 10 1157 disputes involving condominiums in this state during the 3 years 1158 immediately preceding the date of application, mediated or 1159 arbitrated at least 30 disputes in any subject area in this 1160 state during the 3 years immediately preceding the date of

that alternative dispute resolution should not be used as a

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1161	application, or attained board certification in real estate law
1162	or condominium and planned development law from The Florida Bar.
1163	Arbitrator certification is valid for 1 year. An arbitrator who
1164	does not maintain the minimum qualifications for initial
1165	certification may not have his or her certification renewed. The
1166	department may not enter into a legal services contract for an
1167	arbitration hearing under this chapter with an attorney who is
1168	not a certified arbitrator unless a certified arbitrator is not
1169	available within 50 miles of the dispute. The department shall
1170	adopt rules of procedure to govern such arbitration hearings
1171	including mediation incident thereto. The decision of an
1172	arbitrator <u>is</u> shall be final; however, a decision <u>is</u> shall not
1173	be deemed final agency action. Nothing in this provision shall
1174	be construed to foreclose parties from proceeding in a trial de
1175	novo unless the parties have agreed that the arbitration is
1176	binding. If judicial proceedings are initiated, the final
1177	decision of the arbitrator <u>is</u> shall be admissible in evidence in
1178	the trial de novo.
1179	(a) <u>Before</u> Prior to the institution of court litigation, a
1180	party to a dispute, other than an election or recall dispute,
1181	shall <u>either</u> petition the division for nonbinding arbitration <u>or</u>

1181 shall <u>either</u> petition the division for nonbinding arbitration <u>or</u> 1182 <u>initiate presuit mediation as provided in subsection (5).</u> 1183 <u>Arbitration is binding on the parties if all parties in</u> 1184 <u>arbitration agree to be bound in a writing filed in arbitration</u>. 1185 The petition must be accompanied by a filing fee in the amount 1186 of \$50. Filing fees collected under this section must be used to 1187 defray the expenses of the alternative dispute resolution 1188 program.

1189

(b) The petition must recite, and have attached thereto,

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12-00203B-21 2021630 1190 supporting proof that the petitioner gave the respondents: 1191 1. Advance written notice of the specific nature of the 1192 dispute; 2. A demand for relief, and a reasonable opportunity to 1193 1194 comply or to provide the relief; and 1195 3. Notice of the intention to file an arbitration petition 1196 or other legal action in the absence of a resolution of the 1197 dispute. 1198 1199 Failure to include the allegations or proof of compliance with 1200 these prerequisites requires dismissal of the petition without 1201 prejudice. 1202 (c) Upon receipt, the petition shall be promptly reviewed 1203 by the division to determine the existence of a dispute and 1204 compliance with the requirements of paragraphs (a) and (b). If 1205 emergency relief is required and is not available through 1206 arbitration, a motion to stay the arbitration may be filed. The 1207 motion must be accompanied by a verified petition alleging facts 1208 that, if proven, would support entry of a temporary injunction, 1209 and if an appropriate motion and supporting papers are filed, 1210 the division may abate the arbitration pending a court hearing 1211 and disposition of a motion for temporary injunction. 1212 (d) Upon determination by the division that a dispute 1213 exists and that the petition substantially meets the 1214 requirements of paragraphs (a) and (b) and any other applicable 1215 rules, the division shall assign or enter into a contract with 1216 an arbitrator and serve a copy of the petition upon all 1217 respondents. The arbitrator shall conduct a hearing within 30 1218 days after being assigned or entering into a contract unless the

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12-00203B-212021630_1219petition is withdrawn or a continuance is granted for good cause1220shown.

1221 (e) Before or after the filing of the respondents' answer 1222 to the petition, any party may request that the arbitrator refer 1223 the case to mediation under this section and any rules adopted 1224 by the division. Upon receipt of a request for mediation, the 1225 division shall promptly contact the parties to determine if 1226 there is agreement that mediation would be appropriate. If all 1227 parties agree, the dispute must be referred to mediation. 1228 Notwithstanding a lack of an agreement by all parties, the 1229 arbitrator may refer a dispute to mediation at any time.

1230 (f) Upon referral of a case to mediation, the parties must select a mutually acceptable mediator. To assist in the 1231 1232 selection, the arbitrator shall provide the parties with a list 1233 of both volunteer and paid mediators that have been certified by 1234 the division under s. 718.501. If the parties are unable to 1235 agree on a mediator within the time allowed by the arbitrator, 1236 the arbitrator shall appoint a mediator from the list of 1237 certified mediators. If a case is referred to mediation, the 1238 parties shall attend a mediation conference, as scheduled by the 1239 parties and the mediator. If any party fails to attend a duly 1240 noticed mediation conference, without the permission or approval 1241 of the arbitrator or mediator, the arbitrator must impose 1242 sanctions against the party, including the striking of any 1243 pleadings filed, the entry of an order of dismissal or default 1244 if appropriate, and the award of costs and attorney fees 1245 incurred by the other parties. Unless otherwise agreed to by the 1246 parties or as provided by order of the arbitrator, a party is 1247 deemed to have appeared at a mediation conference by the

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1248 physical presence of the party or its representative having full 1249 authority to settle without further consultation, provided that 1250 an association may comply by having one or more representatives 1251 present with full authority to negotiate a settlement and 1252 recommend that the board of administration ratify and approve 1253 such a settlement within 5 days from the date of the mediation 1254 conference. The parties shall share equally the expense of 1255 mediation, unless they agree otherwise. 1256 (g) The purpose of mediation as provided for by this 1257 section is to present the parties with an opportunity to resolve 1258 the underlying dispute in good faith, and with a minimum 1259 expenditure of time and resources. 1260 (h) Mediation proceedings must generally be conducted in 1261 accordance with the Florida Rules of Civil Procedure, and these 1262 proceedings are privileged and confidential to the same extent 1263 as court-ordered mediation. Persons who are not parties to the 1264 dispute are not allowed to attend the mediation conference 1265 without the consent of all parties, with the exception of 1266 counsel for the parties and corporate representatives designated 1267 to appear for a party. If the mediator declares an impasse after 1268 a mediation conference has been held, the arbitration proceeding 1269 terminates, unless all parties agree in writing to continue the 1270 arbitration proceeding, in which case the arbitrator's decision shall be binding or nonbinding, as agreed upon by the parties; 1271 1272 in the arbitration proceeding, the arbitrator shall not consider 1273 any evidence relating to the unsuccessful mediation except in a 1274 proceeding to impose sanctions for failure to appear at the 1275 mediation conference. If the parties do not agree to continue 1276 arbitration, the arbitrator shall enter an order of dismissal,

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12-00203B-21 1277 and either party may institute a suit in a court of competent 1278 jurisdiction. The parties may seek to recover any costs and 1279 attorney fees incurred in connection with arbitration and 1280 mediation proceedings under this section as part of the costs 1281 and fees that may be recovered by the prevailing party in any 1282 subsequent litigation. 1283 (i) Arbitration shall be conducted according to rules 1284 adopted by the division. The filing of a petition for 1285 arbitration shall toll the applicable statute of limitations. 1286 (j) At the request of any party to the arbitration, the 1287 arbitrator shall issue subpoenas for the attendance of witnesses 1288 and the production of books, records, documents, and other 1289 evidence and any party on whose behalf a subpoena is issued may 1290 apply to the court for orders compelling such attendance and 1291 production. Subpoenas shall be served and shall be enforceable 1292 in the manner provided by the Florida Rules of Civil Procedure. 1293 Discovery may, in the discretion of the arbitrator, be permitted 1294 in the manner provided by the Florida Rules of Civil Procedure. 1295 Rules adopted by the division may authorize any reasonable 1296 sanctions except contempt for a violation of the arbitration 1297 procedural rules of the division or for the failure of a party 1298 to comply with a reasonable nonfinal order issued by an 1299 arbitrator which is not under judicial review. 1300 (k) The arbitration decision shall be rendered within 30

1301 days after the hearing and presented to the parties in writing. 1302 An arbitration decision is final in those disputes in which the 1303 parties have agreed to be bound. An arbitration decision is also 1304 final if a complaint for a trial de novo is not filed in a court 1305 of competent jurisdiction in which the condominium is located

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12-00203B-21 2021630 1306 within 30 days. The right to file for a trial de novo entitles 1307 the parties to file a complaint in the appropriate trial court 1308 for a judicial resolution of the dispute. The prevailing party 1309 in an arbitration proceeding shall be awarded the costs of the 1310 arbitration and reasonable attorney fees in an amount determined 1311 by the arbitrator. Such an award shall include the costs and 1312 reasonable attorney fees incurred in the arbitration proceeding 1313 as well as the costs and reasonable attorney fees incurred in 1314 preparing for and attending any scheduled mediation. An 1315 arbitrator's failure to render a written decision within 30 days 1316 after the hearing may result in the cancellation of his or her 1317 arbitration certification. 1318 (1) The party who files a complaint for a trial de novo

1319 shall be assessed the other party's arbitration costs, court 1320 costs, and other reasonable costs, including attorney fees, 1321 investigation expenses, and expenses for expert or other 1322 testimony or evidence incurred after the arbitration hearing if 1323 the judgment upon the trial de novo is not more favorable than 1324 the arbitration decision. If the judgment is more favorable, the 1325 party who filed a complaint for trial de novo shall be awarded 1326 reasonable court costs and attorney fees.

1327 (m) Any party to an arbitration proceeding may enforce an 1328 arbitration award by filing a petition in a court of competent 1329 jurisdiction in which the condominium is located. A petition may 1330 not be granted unless the time for appeal by the filing of a 1331 complaint for trial de novo has expired. If a complaint for a 1332 trial de novo has been filed, a petition may not be granted with 1333 respect to an arbitration award that has been stayed. If the 1334 petition for enforcement is granted, the petitioner shall

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1335	recover reasonable attorney fees and costs incurred in enforcing
1336	the arbitration award. A mediation settlement may also be
1337	enforced through the county or circuit court, as applicable, and
1338	any costs and fees incurred in the enforcement of a settlement
1339	agreement reached at mediation must be awarded to the prevailing
1340	party in any enforcement action.
1341	(5) PRESUIT MEDIATIONIn lieu of the initiation of
1342	nonbinding arbitration as provided in subsections $(1)-(4)$, a
1343	party may submit a dispute to presuit mediation in accordance
1344	with s. 720.311; however, election and recall disputes are not
1345	eligible for mediation and such disputes must be arbitrated by
1346	the division or filed in a court of competent jurisdiction.
1347	(6) DISPUTES INVOLVING ELECTION IRREGULARITIESEvery
1348	arbitration petition received by the division and required to be
1349	filed under this section challenging the legality of the
1350	election of any director of the board of administration must be
1351	handled on an expedited basis in the manner provided by the
1352	division's rules for recall arbitration disputes.
1353	(7)(6) APPLICABILITY.—This section does not apply to a
1354	nonresidential condominium unless otherwise specifically
1355	provided for in the declaration of the nonresidential
1356	condominium.
1357	Section 9. Section 718.1265, Florida Statutes, is amended
1358	to read:
1359	718.1265 Association emergency powers
1360	(1) To the extent allowed by law <u>,</u> and unless specifically
1361	prohibited by the declaration of condominium, the articles, or
1362	the bylaws of an association, and consistent with the provisions
1363	of s. 617.0830, the board of administration, in response to
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1364	damage <u>or injury</u> caused by <u>or anticipated in connection with</u> an
1365	emergency, as defined in s. 252.34(4), event for which a state
1366	of emergency is declared pursuant to s. 252.36 in the locale in
1367	which the condominium is located, may , but is not required to,
1368	exercise the following powers:
1369	(a) Conduct board meetings, committee meetings, elections,
1370	and membership meetings, in whole or in part, by telephone,
1371	real-time videoconferencing, or similar real-time electronic or
1372	video communication with notice given as is practicable. Such
1373	notice may be given in any practicable manner, including
1374	publication, radio, United States mail, the Internet, <u>electronic</u>
1375	transmission, public service announcements, and conspicuous
1376	posting on the condominium property or association property or
1377	any other means the board deems reasonable under the
1378	circumstances. Notice of board decisions <u>also</u> may be
1379	communicated as provided in this paragraph.
1380	(b) Cancel and reschedule any association meeting.
1381	(c) Name as assistant officers persons who are not
1382	directors, which assistant officers shall have the same
1383	authority as the executive officers to whom they are assistants
1384	during the state of emergency to accommodate the incapacity or
1385	unavailability of any officer of the association.
1386	(d) Relocate the association's principal office or
1387	designate alternative principal offices.
1388	(e) Enter into agreements with local counties and
1389	municipalities to assist counties and municipalities with debris
1390	removal.
1201	(f) Implement a disastan plan an an emergency plan before

1391(f) Implement a disaster plan or an emergency plan before,1392during, or immediately following the event for which a state of

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12-00203B-21 2021630 1393 emergency is declared which may include, but is not limited to, 1394 shutting down or off elevators; electricity; water, sewer, or 1395 security systems; or air conditioners. 1396 (g) Based upon advice of emergency management officials or 1397 public health officials, or upon the advice of licensed professionals retained by or otherwise available to the board, 1398 1399 determine any portion of the condominium property or association 1400 property unavailable for entry or occupancy by unit owners, family members, tenants, guests, agents, or invitees to protect 1401 the health, safety, or welfare of such persons. 1402 1403 (h) Require the evacuation of the condominium property in 1404 the event of a mandatory evacuation order in the locale in which 1405 the condominium is located. Should any unit owner or other 1406 occupant of a condominium fail or refuse to evacuate the 1407 condominium property or association property where the board has 1408 required evacuation, the association shall be immune from 1409 liability or injury to persons or property arising from such 1410 failure or refusal. 1411 (i) Based upon advice of emergency management officials or 1412 public health officials, or upon the advice of licensed professionals retained by or otherwise available to the board, 1413 determine whether the condominium property, association 1414

1415 <u>property, or any portion thereof</u> can be safely inhabited, 1416 <u>accessed</u>, or occupied. However, such determination is not 1417 conclusive as to any determination of habitability pursuant to 1418 the declaration.

(j) Mitigate further damage, <u>injury</u>, or contagion,
including taking action to contract for the removal of debris
and to prevent or mitigate the spread of fungus or contagion,

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1422	including, but not limited to, mold or mildew, by removing and
1423	disposing of wet drywall, insulation, carpet, cabinetry, or
1424	other fixtures on or within the condominium property, even if
1425	the unit owner is obligated by the declaration or law to insure
1426	or replace those fixtures and to remove personal property from a
1427	unit.
1428	(k) Contract, on behalf of any unit owner or owners, for
1429	items or services for which the owners are otherwise
1430	individually responsible, but which are necessary to prevent
1431	further injury, contagion, or damage to the condominium property
1432	or association property. In such event, the unit owner or owners
1433	on whose behalf the board has contracted are responsible for
1434	reimbursing the association for the actual costs of the items or
1435	services, and the association may use its lien authority
1436	provided by s. 718.116 to enforce collection of the charges.
1437	Without limitation, such items or services may include the
1438	drying of units, the boarding of broken windows or doors, and
1439	the replacement of damaged air conditioners or air handlers to
1440	provide climate control in the units or other portions of the
1441	property, and the sanitizing of the condominium property or
1442	association property, as applicable.
1443	(1) Regardless of any provision to the contrary and even if

(1) Regardless of any provision to the contrary and even if such authority does not specifically appear in the declaration of condominium, articles, or bylaws of the association, levy special assessments without a vote of the owners.

(m) Without unit owners' approval, borrow money and pledge association assets as collateral to fund emergency repairs and carry out the duties of the association when operating funds are insufficient. This paragraph does not limit the general

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1451	authority of the association to borrow money, subject to such
1452	restrictions as are contained in the declaration of condominium,
1453	articles, or bylaws of the association.
1454	(2) The special powers authorized under subsection (1)
1455	shall be limited to that time reasonably necessary to protect
1456	the health, safety, and welfare of the association and the unit
1457	owners and the unit owners' family members, tenants, guests,
1458	agents, or invitees and shall be reasonably necessary to
1459	mitigate further damage, injury, or contagion and make emergency
1460	repairs.
1461	(3) Notwithstanding paragraphs (1)(f)-(i), during a state
1462	of emergency declared by executive order or proclamation of the
1463	Governor pursuant to s. 252.36, an association may not prohibit
1464	unit owners, tenants, guests, agents, or invitees of a unit
1465	owner from accessing the unit and the common elements and
1466	limited common elements appurtenant thereto for the purposes of
1467	ingress to and egress from the unit and when access is necessary
1468	in connection with:
1469	(a) The sale, lease, or other transfer of title of a unit;
1470	or
1471	(b) The habitability of the unit or for the health and
1472	safety of such person unless a governmental order or
1473	determination, or a public health directive from the Centers for
1474	Disease Control and Prevention, has been issued prohibiting such
1475	access to the unit. Any such access is subject to reasonable
1476	restrictions adopted by the association.
1477	Section 10. Subsection (3) of section 718.202, Florida
1478	Statutes, is amended to read:
1479	718.202 Sales or reservation deposits prior to closing

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12-00203B-21 2021630 1480 (3) If the contract for sale of the condominium unit so 1481 provides, the developer may withdraw escrow funds in excess of 1482 10 percent of the purchase price from the special account 1483 required by subsection (2) when the construction of improvements 1484 has begun. He or she may use the funds for the actual costs 1485 incurred by the developer in the actual construction and 1486 development of the condominium property in which the unit to be 1487 sold is located. For purposes of this subsection, the term "actual costs" includes, but is not limited to, expenditures for 1488 1489 demolition, site clearing, permit fees, impact fees, and utility 1490 reservation fees, as well as architectural, engineering, and 1491 surveying fees that directly relate to construction and 1492 development of the condominium property. However, no part of 1493 these funds may be used for salaries, commissions, or expenses of salespersons; or for advertising, marketing, or promotional 1494 1495 purposes; or for loan fees and costs, principal and interest on 1496 loans, attorney fees, accounting fees, or insurance costs. A 1497 contract which permits use of the advance payments for these 1498 purposes shall include the following legend conspicuously 1499 printed or stamped in boldfaced type on the first page of the 1500 contract and immediately above the place for the signature of 1501 the buyer: ANY PAYMENT IN EXCESS OF 10 PERCENT OF THE PURCHASE 1502 PRICE MADE TO DEVELOPER PRIOR TO CLOSING PURSUANT TO THIS 1503 CONTRACT MAY BE USED FOR CONSTRUCTION PURPOSES BY THE DEVELOPER. 1504 Section 11. Subsection (1) and paragraph (b) of subsection 1505 (3) of section 718.303, Florida Statutes, are amended to read: 1506 718.303 Obligations of owners and occupants; remedies.-1507 (1) Each unit owner, each tenant and other invitee, and

each association is governed by, and must comply with the

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1509	provisions of, this chapter, the declaration, the documents
1510	creating the association, and the association bylaws which are
1511	shall be deemed expressly incorporated into any lease of a unit.
1512	Actions <u>at law or in equity</u> for damages or for injunctive
1513	relief, or both, for failure to comply with these provisions may
1514	be brought by the association or by a unit owner against:
1515	(a) The association.
1516	(b) A unit owner.
1517	(c) Directors designated by the developer, for actions
1518	taken by them before control of the association is assumed by
1519	unit owners other than the developer.
1520	(d) Any director who willfully and knowingly fails to
1521	comply with these provisions.
1522	(e) Any tenant leasing a unit, and any other invitee
1523	occupying a unit.
1524	
1525	The prevailing party in any such action or in any action in
1526	which the purchaser claims a right of voidability based upon
1527	contractual provisions as required in s. 718.503(1)(a) is
1528	entitled to recover reasonable <u>attorney</u> attorney's fees. A unit
1529	owner prevailing in an action between the association and the
1530	unit owner under this <u>subsection</u> section, in addition to
1531	recovering his or her reasonable <u>attorney</u> attorney's fees, may
1532	recover additional amounts as determined by the court to be
1533	necessary to reimburse the unit owner for his or her share of
1534	assessments levied by the association to fund its expenses of
1535	the litigation. This relief does not exclude other remedies
1536	provided by law. Actions arising under this subsection are not
1537	considered may not be deemed to be actions for specific

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1538 performance.

1539 (3) The association may levy reasonable fines for the 1540 failure of the owner of the unit or its occupant, licensee, or 1541 invitee to comply with any provision of the declaration, the 1542 association bylaws, or reasonable rules of the association. A 1543 fine may not become a lien against a unit. A fine may be levied 1544 by the board on the basis of each day of a continuing violation, 1545 with a single notice and opportunity for hearing before a 1546 committee as provided in paragraph (b). However, the fine may 1547 not exceed \$100 per violation, or \$1,000 in the aggregate.

1548 (b) A fine or suspension levied by the board of 1549 administration may not be imposed unless the board first 1550 provides at least 14 days' written notice to the unit owner and, 1551 if applicable, any tenant occupant, licensee, or invitee of the 1552 unit owner sought to be fined or suspended, and an opportunity 1553 for a hearing before a committee of at least three members 1554 appointed by the board who are not officers, directors, or 1555 employees of the association, or the spouse, parent, child, 1556 brother, or sister of an officer, director, or employee. The 1557 role of the committee is limited to determining whether to 1558 confirm or reject the fine or suspension levied by the board. If 1559 the committee does not approve the proposed fine or suspension 1560 by majority vote, the fine or suspension may not be imposed. If 1561 the proposed fine or suspension is approved by the committee, 1562 the fine payment is due 5 days after notice of the approved fine 1563 is provided to the unit owner and, if applicable, to any tenant, 1564 licensee, or invitee of the unit owner the date of the committee 1565 meeting at which the fine is approved. The association must 1566 provide written notice of such fine or suspension by mail or

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1567	hand delivery to the unit owner and, if applicable, to any
1568	tenant, licensee, or invitee of the unit owner.
1569	Section 12. Subsection (5) is added to section 718.405,
1570	Florida Statutes, to read:
1571	718.405 Multicondominiums; multicondominium associations
1572	(5) This section does not prevent or restrict a
1573	multicondominium association from adopting a consolidated or
1574	combined declaration of condominium if such declaration complies
1575	with s. 718.104 and does not serve to merge the condominiums or
1576	change the legal descriptions of the condominium parcels as set
1577	forth in s. 718.109, unless accomplished in accordance with law.
1578	This section is intended to clarify existing law and applies to
1579	associations existing on July 1, 2021.
1580	Section 13. Section 718.501, Florida Statutes, is amended
1581	to read:
1582	718.501 Authority, responsibility, and duties of Division
1583	of Florida Condominiums, Timeshares, and Mobile Homes
1584	(1) As used in this section, the term "financial issue"
1585	means an issue related to operating budgets; reserve schedules;
1586	accounting records maintained under s. 718.111(12)(a)11.;
1587	notices of budget meetings and minutes of meetings discussing
1588	budget or financial issues; assessments for common expenses,
1589	fees, or fines; the commingling of funds; and any other record
1590	necessary to determine the revenues and expenses of the
1591	association. The division may adopt rules to further specify
1592	what is included within the meaning of the term.
1593	(2)-(1) The division may enforce and ensure compliance with
1594	the provisions of this chapter and rules relating to the
1595	development, construction, sale, lease, ownership, operation,

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1596 and management of residential condominium units. In performing 1597 its duties, the division has complete jurisdiction to 1598 investigate complaints and enforce compliance with respect to 1599 associations that are still under developer control or the 1600 control of a bulk assignee or bulk buyer pursuant to part VII of 1601 this chapter and complaints against developers, bulk assignees, 1602 or bulk buyers involving improper turnover or failure to 1603 turnover, pursuant to s. 718.301. However, after turnover has 1604 occurred, the division has jurisdiction to investigate 1605 complaints related only to financial issues, elections, and the 1606 maintenance of and unit owner access to association records 1607 under pursuant to s. 718.111(12).

(a)1. The division may make necessary public or private
investigations within or outside this state to determine whether
any person has violated this chapter or any rule or order
hereunder, to aid in the enforcement of this chapter, or to aid
in the adoption of rules or forms.

1613 2. The division may submit any official written report, 1614 worksheet, or other related paper, or a duly certified copy 1615 thereof, compiled, prepared, drafted, or otherwise made by and duly authenticated by a financial examiner or analyst to be 1616 1617 admitted as competent evidence in any hearing in which the 1618 financial examiner or analyst is available for cross-examination 1619 and attests under oath that such documents were prepared as a 1620 result of an examination or inspection conducted pursuant to 1621 this chapter.

(b) The division may require or permit any person to file a
statement in writing, under oath or otherwise, as the division
determines, as to the facts and circumstances concerning a

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1625 matter to be investigated.

1626 (c) For the purpose of any investigation under this 1627 chapter, the division director or any officer or employee designated by the division director may administer oaths or 1628 1629 affirmations, subpoena witnesses and compel their attendance, 1630 take evidence, and require the production of any matter which is 1631 relevant to the investigation, including the existence, 1632 description, nature, custody, condition, and location of any books, documents, or other tangible things and the identity and 1633 1634 location of persons having knowledge of relevant facts or any 1635 other matter reasonably calculated to lead to the discovery of 1636 material evidence. Upon the failure by a person to obey a 1637 subpoena or to answer questions propounded by the investigating 1638 officer and upon reasonable notice to all affected persons, the 1639 division may apply to the circuit court for an order compelling 1640 compliance.

1641 (d) Notwithstanding any remedies available to unit owners 1642 and associations, if the division has reasonable cause to 1643 believe that a violation of any provision of this chapter or 1644 related rule has occurred, the division may institute 1645 enforcement proceedings in its own name against any developer, 1646 bulk assignee, bulk buyer, association, officer, or member of the board of administration, or its assignees or agents, as 1647 1648 follows:

1649 1. The division may permit a person whose conduct or 1650 actions may be under investigation to waive formal proceedings 1651 and enter into a consent proceeding whereby orders, rules, or 1652 letters of censure or warning, whether formal or informal, may 1653 be entered against the person.

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12-00203B-21 2021630 1654 2. The division may issue an order requiring the developer, 1655 bulk assignee, bulk buyer, association, developer-designated 1656 officer, or developer-designated member of the board of 1657 administration, developer-designated assignees or agents, bulk 1658 assignee-designated assignees or agents, bulk buyer-designated 1659 assignees or agents, community association manager, or community 1660 association management firm to cease and desist from the unlawful practice and take such affirmative action as in the 1661 1662 judgment of the division carry out the purposes of this chapter. 1663 If the division finds that a developer, bulk assignee, bulk 1664 buyer, association, officer, or member of the board of 1665 administration, or its assignees or agents, is violating or is 1666 about to violate any provision of this chapter, any rule adopted or order issued by the division, or any written agreement 1667 1668 entered into with the division, and presents an immediate danger to the public requiring an immediate final order, it may issue 1669 1670 an emergency cease and desist order reciting with particularity 1671 the facts underlying such findings. The emergency cease and 1672 desist order is effective for 90 days. If the division begins 1673 nonemergency cease and desist proceedings, the emergency cease 1674 and desist order remains effective until the conclusion of the 1675 proceedings under ss. 120.569 and 120.57. 1676 3. If a developer, bulk assignee, or bulk buyer, fails to

1676 3. If a developer, bulk assignee, or bulk buyer, fails to 1677 pay any restitution determined by the division to be owed, plus 1678 any accrued interest at the highest rate permitted by law, 1679 within 30 days after expiration of any appellate time period of 1680 a final order requiring payment of restitution or the conclusion 1681 of any appeal thereof, whichever is later, the division must 1682 bring an action in circuit or county court on behalf of any

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12-00203B-21 2021630 1683 association, class of unit owners, lessees, or purchasers for 1684 restitution, declaratory relief, injunctive relief, or any other 1685 available remedy. The division may also temporarily revoke its 1686 acceptance of the filing for the developer to which the 1687 restitution relates until payment of restitution is made. 1688 4. The division may petition the court for appointment of a 1689 receiver or conservator. If appointed, the receiver or 1690 conservator may take action to implement the court order to 1691 ensure the performance of the order and to remedy any breach 1692 thereof. In addition to all other means provided by law for the 1693 enforcement of an injunction or temporary restraining order, the 1694 circuit court may impound or sequester the property of a party 1695 defendant, including books, papers, documents, and related 1696 records, and allow the examination and use of the property by 1697 the division and a court-appointed receiver or conservator. 1698 5. The division may apply to the circuit court for an order 1699 of restitution whereby the defendant in an action brought under 1700 pursuant to subparagraph 4. is ordered to make restitution of

those sums shown by the division to have been obtained by the defendant in violation of this chapter. At the option of the court, such restitution is payable to the conservator or receiver appointed <u>under pursuant to</u> subparagraph 4. or directly to the persons whose funds or assets were obtained in violation of this chapter.

1707 6. The division may impose a civil penalty against a 1708 developer, bulk assignee, or bulk buyer, or association, or its 1709 assignee or agent, for any violation of this chapter or related 1710 rule. The division may impose a civil penalty individually 1711 against an officer or board member who willfully and knowingly

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1712	violates a provision of this chapter, adopted rule, or a final
1713	order of the division; may order the removal of such individual
1714	as an officer or from the board of administration or as an
1715	officer of the association; and may prohibit such individual
1716	from serving as an officer or on the board of a community
1717	association for a period of time. The term "willfully and
1718	knowingly" means that the division informed the officer or board
1719	member that his or her action or intended action violates this
1720	chapter, a rule adopted under this chapter, or a final order of
1721	the division and that the officer or board member refused to
1722	comply with the requirements of this chapter, a rule adopted
1723	under this chapter, or a final order of the division. The
1724	division, before initiating formal agency action under chapter
1725	120, must afford the officer or board member an opportunity to
1726	voluntarily comply, and an officer or board member who complies
1727	within 10 days is not subject to a civil penalty. A penalty may
1728	be imposed on the basis of each day of continuing violation, but
1729	the penalty for any offense may not exceed \$5,000. By January 1,
1730	1998, The division shall adopt, by rule, penalty guidelines
1731	applicable to possible violations or to categories of violations
1732	of this chapter or rules adopted by the division. The guidelines
1733	must specify a meaningful range of civil penalties for each such
1734	violation of the statute and rules and must be based upon the
1735	harm caused by the violation, the repetition of the violation,
1736	and upon such other factors deemed relevant by the division. For
1737	example, the division may consider whether the violations were
1738	committed by a developer, bulk assignee, or bulk buyer, or
1739	owner-controlled association, the size of the association, and
1740	other factors. The guidelines must designate the possible

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12-00203B-21 2021630 1741 mitigating or aggravating circumstances that justify a departure 1742 from the range of penalties provided by the rules. It is the 1743 legislative intent that minor violations be distinguished from 1744 those which endanger the health, safety, or welfare of the 1745 condominium residents or other persons and that such guidelines 1746 provide reasonable and meaningful notice to the public of likely 1747 penalties that may be imposed for proscribed conduct. This 1748 subsection does not limit the ability of the division to 1749 informally dispose of administrative actions or complaints by 1750 stipulation, agreed settlement, or consent order. All amounts 1751 collected shall be deposited with the Chief Financial Officer to 1752 the credit of the Division of Florida Condominiums, Timeshares, 1753 and Mobile Homes Trust Fund. If a developer, bulk assignee, or 1754 bulk buyer fails to pay the civil penalty and the amount deemed 1755 to be owed to the association, the division shall issue an order 1756 directing that such developer, bulk assignee, or bulk buyer 1757 cease and desist from further operation until such time as the 1758 civil penalty is paid or may pursue enforcement of the penalty 1759 in a court of competent jurisdiction. If an association fails to 1760 pay the civil penalty, the division shall pursue enforcement in 1761 a court of competent jurisdiction, and the order imposing the 1762 civil penalty or the cease and desist order is not effective 1763 until 20 days after the date of such order. Any action commenced 1764 by the division shall be brought in the county in which the 1765 division has its executive offices or in the county where the 1766 violation occurred.

1767 7. If a unit owner presents the division with proof that 1768 the unit owner has requested access to official records in 1769 writing by certified mail, and that after 10 days the unit owner

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12-00203B-21 2021630 1770 again made the same request for access to official records in 1771 writing by certified mail, and that more than 10 days has 1772 elapsed since the second request and the association has still 1773 failed or refused to provide access to official records as 1774 required by this chapter, the division shall issue a subpoena 1775 requiring production of the requested records where the records 1776 are kept pursuant to s. 718.112. 1777 8. In addition to subparagraph 6., the division may seek

1778 the imposition of a civil penalty through the circuit court for 1779 any violation for which the division may issue a notice to show cause under paragraph (r). The civil penalty shall be at least 1780 1781 \$500 but no more than \$5,000 for each violation. The court may also award to the prevailing party court costs and reasonable 1782 1783 attorney attorney's fees and, if the division prevails, may also 1784 award reasonable costs of investigation.

1785 (e) The division may prepare and disseminate a prospectus 1786 and other information to assist prospective owners, purchasers, 1787 lessees, and developers of residential condominiums in assessing 1788 the rights, privileges, and duties pertaining thereto.

(f) The division may adopt rules to administer and enforce 1790 the provisions of this chapter.

1791 (g) The division shall establish procedures for providing 1792 notice to an association and the developer, bulk assignee, or 1793 bulk buyer during the period in which the developer, bulk 1794 assignee, or bulk buyer controls the association if the division 1795 is considering the issuance of a declaratory statement with 1796 respect to the declaration of condominium or any related 1797 document governing such condominium community.

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(h) The division shall furnish each association that pays

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12-00203B-21 2021630 1799 the fees required by paragraph (3)(a) $\frac{(2)(a)}{(a)}$ a copy of this 1800 chapter, as amended, and the rules adopted thereto on an annual 1801 basis. 1802 (i) The division shall annually provide each association 1803 with a summary of declaratory statements and formal legal 1804 opinions relating to the operations of condominiums which were 1805 rendered by the division during the previous year. 1806 (j) The division shall provide training and educational 1807 programs for condominium association board members and unit 1808 owners. The training may, in the division's discretion, include 1809 web-based electronic media, and live training and seminars in 1810 various locations throughout the state. The division may review 1811 and approve education and training programs for board members 1812 and unit owners offered by providers and shall maintain a 1813 current list of approved programs and providers and make such 1814 list available to board members and unit owners in a reasonable 1815 and cost-effective manner. The division may adopt rules to 1816 establish requirements for such training and educational 1817 programs. 1818 (k) The division shall maintain a toll-free telephone 1819 number accessible to condominium unit owners. 1820 (1) The division shall develop a program to certify both 1821 volunteer and paid mediators to provide mediation of condominium 1822 disputes. The division shall provide, upon request, a list of 1823 such mediators to any association, unit owner, or other

participant in alternative dispute resolution arbitration 1825 proceedings under s. 718.1255 requesting a copy of the list. The 1826 division shall include on the list of volunteer mediators only 1827 the names of persons who have received at least 20 hours of

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12-00203B-21 2021630 1828 training in mediation techniques or who have mediated at least 1829 20 disputes. In order to become initially certified by the 1830 division, paid mediators must be certified by the Supreme Court 1831 to mediate court cases in county or circuit courts. However, the 1832 division may adopt, by rule, additional factors for the 1833 certification of paid mediators, which must be related to 1834 experience, education, or background. Any person initially 1835 certified as a paid mediator by the division must, in order to 1836 continue to be certified, comply with the factors or 1837 requirements adopted by rule. 1838 (m) If a complaint is made, the division must conduct its 1839 inquiry with due regard for the interests of the affected 1840 parties. Within 30 days after receipt of a complaint, the 1841 division shall acknowledge the complaint in writing and notify 1842 the complainant whether the complaint is within the jurisdiction 1843 of the division and whether additional information is needed by 1844 the division from the complainant. The division shall conduct

1845 its investigation and, within 90 days after receipt of the 1846 original complaint or of timely requested additional 1847 information, take action upon the complaint. However, the failure to complete the investigation within 90 days does not 1848 1849 prevent the division from continuing the investigation, 1850 accepting or considering evidence obtained or received after 90 1851 days, or taking administrative action if reasonable cause exists 1852 to believe that a violation of this chapter or a rule has 1853 occurred. If an investigation is not completed within the time 1854 limits established in this paragraph, the division shall, on a 1855 monthly basis, notify the complainant in writing of the status of the investigation. When reporting its action to the 1856

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12-00203B-21 2021630 1857 complainant, the division shall inform the complainant of any 1858 right to a hearing under pursuant to ss. 120.569 and 120.57. 1859 (n) Condominium association directors, officers, and 1860 employees; condominium developers; bulk assignees, bulk buyers, 1861 and community association managers; and community association management firms have an ongoing duty to reasonably cooperate 1862 1863 with the division in any investigation under pursuant to this section. The division shall refer to local law enforcement 1864 1865 authorities any person whom the division believes has altered, 1866 destroyed, concealed, or removed any record, document, or thing 1867 required to be kept or maintained by this chapter with the 1868 purpose to impair its verity or availability in the department's 1869 investigation. 1870 (o) The division may: 1871 1. Contract with agencies in this state or other 1872 jurisdictions to perform investigative functions; or 1873 2. Accept grants-in-aid from any source. 1874 (p) The division shall cooperate with similar agencies in 1875 other jurisdictions to establish uniform filing procedures and 1876 forms, public offering statements, advertising standards, and 1877 rules and common administrative practices. 1878 (q) The division shall consider notice to a developer, bulk 1879 assignee, or bulk buyer to be complete when it is delivered to 1880 the address of the developer, bulk assignee, or bulk buyer currently on file with the division. 1881 1882 (r) In addition to its enforcement authority, the division

(r) In addition to its enforcement authority, the division may issue a notice to show cause, which must provide for a hearing, upon written request, in accordance with chapter 120. (s) The division shall submit to the Governor, the

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12-00203B-21 1886 President of the Senate, the Speaker of the House of 1887 Representatives, and the chairs of the legislative 1888 appropriations committees an annual report that includes, but 1889 need not be limited to, the number of training programs provided 1890 for condominium association board members and unit owners, the 1891 number of complaints received by type, the number and percent of 1892 complaints acknowledged in writing within 30 days and the number 1893 and percent of investigations acted upon within 90 days in 1894 accordance with paragraph (m), and the number of investigations 1895 exceeding the 90-day requirement. The annual report must also 1896 include an evaluation of the division's core business processes 1897 and make recommendations for improvements, including statutory 1898 changes. The report shall be submitted by September 30 following 1899 the end of the fiscal year. 1900 (3) (a) (2) (a) Each condominium association which operates

1901 more than two units shall pay to the division an annual fee in 1902 the amount of \$4 for each residential unit in condominiums 1903 operated by the association. If the fee is not paid by March 1, 1904 the association shall be assessed a penalty of 10 percent of the 1905 amount due, and the association will not have standing to 1906 maintain or defend any action in the courts of this state until 1907 the amount due, plus any penalty, is paid.

1908 (b) All fees shall be deposited in the Division of Florida Condominiums, Timeshares, and Mobile Homes Trust Fund as 1909 1910 provided by law.

1911 Section 14. Section 718.5014, Florida Statutes, is amended 1912 to read:

1913 718.5014 Ombudsman location.-The ombudsman shall maintain his or her principal office in a Leon County on the premises of 1914

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1915	the division or, if suitable space cannot be provided there, at
1916	another place convenient to the offices of the division which
1917	will enable the ombudsman to expeditiously carry out the duties
1918	and functions of his or her office. The ombudsman may establish
1919	branch offices elsewhere in the state upon the concurrence of
1920	the Governor.
1921	Section 15. Subsection (25) of section 719.103, Florida
1922	Statutes, is amended to read:
1923	719.103 Definitions.—As used in this chapter:
1924	(25) "Unit" means a part of the cooperative property which
1925	is subject to exclusive use and possession. A unit may be
1926	improvements, land, or land and improvements together, as
1927	specified in the cooperative documents. An interest in a unit is
1928	an interest in real property.
1929	Section 16. Paragraph (c) of subsection (2) of section
1930	719.104, Florida Statutes, is amended to read:
1931	719.104 Cooperatives; access to units; records; financial
1932	reports; assessments; purchase of leases
1933	(2) OFFICIAL RECORDS
1934	(c)The official records of the association are open to
1935	inspection by any association member or the authorized
1936	representative of such member at all reasonable times. The right
1937	to inspect the records includes the right to make or obtain
1938	copies, at the reasonable expense, if any, of the association
1939	member. The association may adopt reasonable rules regarding the
1940	frequency, time, location, notice, and manner of record
1941	inspections and copying, but may not require a member to
1942	demonstrate any purpose or state any reason for the inspection.
1943	The failure of an association to provide the records within 10

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1945 rebuttable presumption that the association willfully failed to 1946 comply with this paragraph. A member unit owner who is denied 1947 access to official records is entitled to the actual damages or 1948 minimum damages for the association's willful failure to comply. 1949 The minimum damages are \$50 per calendar day for up to 10 days, 1950 beginning on the 11th working day after receipt of the written 1951 request. The failure to permit inspection entitles any person 1952 prevailing in an enforcement action to recover reasonable 1953 attorney fees from the person in control of the records who, 1954 directly or indirectly, knowingly denied access to the records. 1955 Any person who knowingly or intentionally defaces or destroys 1956 accounting records that are required by this chapter to be 1957 maintained during the period for which such records are required 1958 to be maintained, or who knowingly or intentionally fails to 1959 create or maintain accounting records that are required to be 1960 created or maintained, with the intent of causing harm to the 1961 association or one or more of its members, is personally subject 1962 to a civil penalty under pursuant to s. 719.501(1)(d). The 1963 association shall maintain an adequate number of copies of the 1964 declaration, articles of incorporation, bylaws, and rules, and 1965 all amendments to each of the foregoing, as well as the question 1966 and answer sheet as described in s. 719.504 and year-end 1967 financial information required by the department, on the 1968 cooperative property to ensure their availability to members

working days after receipt of a written request creates a

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unit owners and prospective purchasers, and may charge its

or his or her authorized representative to use a portable

actual costs for preparing and furnishing these documents to

those requesting the same. An association shall allow a member

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12-00203B-21 2021630 1973 device, including a smartphone, tablet, portable scanner, or any 1974 other technology capable of scanning or taking photographs, to 1975 make an electronic copy of the official records in lieu of the 1976 association providing the member or his or her authorized 1977 representative with a copy of such records. The association may 1978 not charge a member or his or her authorized representative for 1979 the use of a portable device. Notwithstanding this paragraph, 1980 the following records shall not be accessible to members unit 1981 owners: 1982 1. Any record protected by the lawyer-client privilege as 1983 described in s. 90.502 and any record protected by the work-1984 product privilege, including any record prepared by an 1985 association attorney or prepared at the attorney's express 1986 direction which reflects a mental impression, conclusion, 1987 litigation strategy, or legal theory of the attorney or the association, and which was prepared exclusively for civil or 1988 1989 criminal litigation or for adversarial administrative 1990 proceedings, or which was prepared in anticipation of such

1991 litigation or proceedings until the conclusion of the litigation 1992 or proceedings.

1993 2. Information obtained by an association in connection 1994 with the approval of the lease, sale, or other transfer of a 1995 unit.

1996 3. Personnel records of association or management company 1997 employees, including, but not limited to, disciplinary, payroll, 1998 health, and insurance records. For purposes of this 1999 subparagraph, the term "personnel records" does not include 2000 written employment agreements with an association employee or 2001 management company, or budgetary or financial records that

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2002 indicate the compensation paid to an association employee.

- 2003
- 4. Medical records of unit owners.

2004 5. Social security numbers, driver license numbers, credit 2005 card numbers, e-mail addresses, telephone numbers, facsimile 2006 numbers, emergency contact information, addresses of a unit 2007 owner other than as provided to fulfill the association's notice 2008 requirements, and other personal identifying information of any 2009 person, excluding the person's name, unit designation, mailing 2010 address, property address, and any address, e-mail address, or 2011 facsimile number provided to the association to fulfill the 2012 association's notice requirements. Notwithstanding the 2013 restrictions in this subparagraph, an association may print and 2014 distribute to unit parcel owners a directory containing the 2015 name, unit parcel address, and all telephone numbers of each 2016 unit parcel owner. However, an owner may exclude his or her 2017 telephone numbers from the directory by so requesting in writing 2018 to the association. An owner may consent in writing to the 2019 disclosure of other contact information described in this 2020 subparagraph. The association is not liable for the inadvertent 2021 disclosure of information that is protected under this 2022 subparagraph if the information is included in an official 2023 record of the association and is voluntarily provided by an 2024 owner and not requested by the association.

20256. Electronic security measures that are used by the2026association to safeguard data, including passwords.

2027 7. The software and operating system used by the 2028 association which allow the manipulation of data, even if the 2029 owner owns a copy of the same software used by the association. 2030 The data is part of the official records of the association.

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2021630 2031 Section 17. Paragraphs (b), (f), and (l) of subsection (1) 2032 of section 719.106, Florida Statutes, are amended, and 2033 subsection (3) is added to that section, to read: 2034 719.106 Bylaws; cooperative ownership.-2035 (1) MANDATORY PROVISIONS.-The bylaws or other cooperative 2036 documents shall provide for the following, and if they do not, 2037 they shall be deemed to include the following: (b) Quorum; voting requirements; proxies.-2038 2039 1. Unless otherwise provided in the bylaws, the percentage 2040 of voting interests required to constitute a quorum at a meeting 2041 of the members shall be a majority of voting interests, and 2042 decisions shall be made by owners of a majority of the voting 2043 interests. Unless otherwise provided in this chapter, or in the 2044 articles of incorporation, bylaws, or other cooperative 2045 documents, and except as provided in subparagraph (d)1., 2046 decisions shall be made by owners of a majority of the voting 2047 interests represented at a meeting at which a quorum is present. 2048 2. Except as specifically otherwise provided herein, after 2049 January 1, 1992, unit owners may not vote by general proxy, but 2050 may vote by limited proxies substantially conforming to a 2051 limited proxy form adopted by the division. Limited proxies and 2052 general proxies may be used to establish a quorum. Limited 2053 proxies shall be used for votes taken to waive or reduce 2054 reserves in accordance with subparagraph (j)2., for votes taken 2055 to waive the financial reporting requirements of s. 2056 719.104(4)(b), for votes taken to amend the articles of 2057 incorporation or bylaws pursuant to this section, and for any 2058 other matter for which this chapter requires or permits a vote 2059 of the unit owners. Except as provided in paragraph (d), after

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12-00203B-21 2021630 2060 January 1, 1992, no proxy, limited or general, shall be used in 2061 the election of board members. General proxies may be used for 2062 other matters for which limited proxies are not required, and 2063 may also be used in voting for nonsubstantive changes to items for which a limited proxy is required and given. Notwithstanding 2064 2065 the provisions of this section, unit owners may vote in person 2066 at unit owner meetings. Nothing contained herein shall limit the 2067 use of general proxies or require the use of limited proxies or 2068 require the use of limited proxies for any agenda item or 2069 election at any meeting of a timeshare cooperative.

3. Any proxy given shall be effective only for the specific meeting for which originally given and any lawfully adjourned meetings thereof. In no event shall any proxy be valid for a period longer than 90 days after the date of the first meeting for which it was given. Every proxy shall be revocable at any time at the pleasure of the unit owner executing it.

4. A member of the board of administration or a committee may submit in writing his or her agreement or disagreement with any action taken at a meeting that the member did not attend. This agreement or disagreement may not be used as a vote for or against the action taken and may not be used for the purposes of creating a quorum.

5. <u>A board member or committee member participating in a</u> <u>meeting via telephone, real-time videoconferencing, or similar</u> <u>real-time electronic or video communication counts toward a</u> <u>quorum, and such member may vote as if physically present</u> When <u>some or all of the board or committee members meet by telephone</u> <u>conference, those board or committee members attending by</u> <u>telephone conference may be counted toward obtaining a quorum</u>

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2089 and may vote by telephone. A telephone speaker <u>must</u> shall be 2090 <u>used</u> utilized so that the conversation of <u>such</u> those board or 2091 committee members attending by telephone may be heard by the 2092 board or committee members attending in person, as well as by 2093 any unit owners present at a meeting.

2094 (f) Recall of board members.-Subject to s. 719.301, any 2095 member of the board of administration may be recalled and 2096 removed from office with or without cause by the vote or 2097 agreement in writing by a majority of all the voting interests. 2098 A special meeting of the voting interests to recall any member 2099 of the board of administration may be called by 10 percent of 2100 the unit owners giving notice of the meeting as required for a 2101 meeting of unit owners, and the notice shall state the purpose 2102 of the meeting. Electronic transmission may not be used as a 2103 method of giving notice of a meeting called in whole or in part 2104 for this purpose.

2105 1. If the recall is approved by a majority of all voting 2106 interests by a vote at a meeting, the recall shall be effective 2107 as provided in this paragraph. The board shall duly notice and 2108 hold a board meeting within 5 full business days after the 2109 adjournment of the unit owner meeting to recall one or more 2110 board members. At the meeting, the board shall either certify 2111 the recall, in which case such member or members shall be 2112 recalled effective immediately and shall turn over to the board 2113 within 5 full business days any and all records and property of the association in their possession, or shall proceed as set 2114 2115 forth in subparagraph 3.

2116 2. If the proposed recall is by an agreement in writing by 2117 a majority of all voting interests, the agreement in writing or

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2118 a copy thereof shall be served on the association by certified 2119 mail or by personal service in the manner authorized by chapter 2120 48 and the Florida Rules of Civil Procedure. The board of administration shall duly notice and hold a meeting of the board 2121 2122 within 5 full business days after receipt of the agreement in 2123 writing. At the meeting, the board shall either certify the 2124 written agreement to recall members of the board, in which case 2125 such members shall be recalled effective immediately and shall 2126 turn over to the board, within 5 full business days, any and all 2127 records and property of the association in their possession, or 2128 proceed as described in subparagraph 3.

2129 3. If the board determines not to certify the written 2130 agreement to recall members of the board, or does not certify 2131 the recall by a vote at a meeting, the board shall, within 5 2132 full business days after the board meeting, file with the 2133 division a petition for binding arbitration under pursuant to 2134 the procedures of s. 719.1255 or file an action with a court of 2135 competent jurisdiction. For purposes of this paragraph, the unit 2136 owners who voted at the meeting or who executed the agreement in 2137 writing shall constitute one party under the petition for 2138 arbitration or in a court action. If the arbitrator or court 2139 certifies the recall as to any member of the board, the recall 2140 is shall be effective upon the mailing of the final order of 2141 arbitration to the association or the final order of the court. 2142 If the association fails to comply with the order of the court 2143 or the arbitrator, the division may take action under pursuant to s. 719.501. Any member so recalled shall deliver to the board 2144 2145 any and all records and property of the association in the member's possession within 5 full business days after the 2146

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2147 effective date of the recall.

4. If the board fails to duly notice and hold a board meeting within 5 full business days after service of an agreement in writing or within 5 full business days after the adjournment of the unit owner recall meeting, the recall <u>is</u> shall be deemed effective and the board members so recalled shall immediately turn over to the board any and all records and property of the association.

2155 5. If the board fails to duly notice and hold the required 2156 meeting or fails to file the required petition or action, the 2157 unit owner representative may file a petition under pursuant to 2158 s. 719.1255 or file an action in a court of competent 2159 jurisdiction challenging the board's failure to act. The 2160 petition or action must be filed within 60 days after the 2161 expiration of the applicable 5-full-business-day period. The 2162 review of a petition or action under this subparagraph is 2163 limited to the sufficiency of service on the board and the 2164 facial validity of the written agreement or ballots filed.

2165 6. If a vacancy occurs on the board as a result of a recall 2166 and less than a majority of the board members are removed, the 2167 vacancy may be filled by the affirmative vote of a majority of 2168 the remaining directors, notwithstanding any provision to the 2169 contrary contained in this chapter. If vacancies occur on the 2170 board as a result of a recall and a majority or more of the board members are removed, the vacancies shall be filled in 2171 2172accordance with procedural rules to be adopted by the division, 2173 which rules need not be consistent with this chapter. The rules 2174 must provide procedures governing the conduct of the recall 2175 election as well as the operation of the association during the

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12-00203B-21 2021630 2176 period after a recall but before the recall election. 2177 7. A board member who has been recalled may file a petition 2178 under pursuant to s. 719.1255 or file an action in a court of 2179 competent jurisdiction challenging the validity of the recall. 2180 The petition or action must be filed within 60 days after the 2181 recall is deemed certified. The association and the unit owner 2182 representative shall be named as the respondents. 2183 8. The division or court may not accept for filing a recall petition or action, whether filed under pursuant to subparagraph 2184 1., subparagraph 2., subparagraph 5., or subparagraph 7. and 2185 2186 regardless of whether the recall was certified, when there are 2187 60 or fewer days until the scheduled reelection of the board 2188 member sought to be recalled or when 60 or fewer days have not 2189 elapsed since the election of the board member sought to be recalled. 2190 2191 (1) Alternative dispute resolution Arbitration.-There shall 2192 be a provision for alternative dispute resolution mandatory 2193 nonbinding arbitration of internal disputes arising from the 2194 operation of the cooperative in accordance with s. 719.1255. 2195 (3) GENERALLY.-The association may extinguish a 2196 discriminatory restriction as provided under s. 712.065. 2197 Section 18. Section 719.128, Florida Statutes, is amended 2198 to read: 2199 719.128 Association emergency powers.-2200 (1) To the extent allowed by law, unless specifically 2201 prohibited by the cooperative documents, and consistent with s. 2202 617.0830, the board of administration, in response to damage or 2203 injury caused by or anticipated in connection with an emergency, as defined in s. 252.34(4), event for which a state of emergency 2204

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12-00203B-21 2021630 2205 is declared pursuant to s. 252.36 in the area encompassed by the 2206 cooperative, may exercise the following powers: 2207 (a) Conduct board meetings, committee meetings, elections, 2208 or membership meetings, in whole or in part, by telephone, real-2209 time videoconferencing, or similar real-time electronic or video 2210 communication after notice of the meetings and board decisions 2211 is provided in as practicable a manner as possible, including 2212 via publication, radio, United States mail, the Internet, 2213 electronic transmission, public service announcements, 2214 conspicuous posting on the cooperative property, or any other 2215 means the board deems appropriate under the circumstances. 2216 Notice of decisions may also be communicated as provided in this 2217 paragraph. 2218 (b) Cancel and reschedule an association meeting. 2219 (c) Designate assistant officers who are not directors. If 2220 the executive officer is incapacitated or unavailable, the 2221 assistant officer has the same authority during the state of 2222 emergency as the executive officer he or she assists. 2223 (d) Relocate the association's principal office or 2224 designate an alternative principal office. 2225 (e) Enter into agreements with counties and municipalities 2226 to assist counties and municipalities with debris removal. 2227 (f) Implement a disaster or an emergency plan before, 2228 during, or immediately following the event for which a state of 2229 emergency is declared, which may include turning on or shutting 2230 off elevators; electricity; water, sewer, or security systems; 2231 or air conditioners for association buildings. 2232 (g) Based upon the advice of emergency management officials

2233 or public health officials, or upon the advice of licensed

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2234	 professionals retained by <u>or otherwise available to</u> the board of
2235	administration, determine any portion of the cooperative
2236	property unavailable for entry or occupancy by unit owners or
2237	their family members, tenants, guests, agents, or invitees to
2238	protect their health, safety, or welfare.
2239	(h) Based upon the advice of emergency management officials
2240	or public health officials, or upon the advice of licensed
2241	professionals retained by <u>or otherwise available to</u> the board of
2242	administration, determine whether the cooperative property <u>or</u>
2243	any portion thereof can be safely inhabited or occupied.
2244	However, such determination is not conclusive as to any
2245	determination of habitability pursuant to the <u>cooperative</u>
2246	documents declaration.
2247	(i) Require the evacuation of the cooperative property in
2248	the event of a mandatory evacuation order in the area where the
2249	cooperative is located <u>or prohibit or restrict access to the</u>
2250	cooperative property in the event of a public health threat. If
2251	a unit owner or other occupant of a cooperative fails to
2252	evacuate the cooperative property for which the board has
2253	required evacuation, the association is immune from liability
2254	for injury to persons or property arising from such failure.
2255	(j) Mitigate further damage, <u>injury, or contagion,</u>
2256	including taking action to contract for the removal of debris
2257	and to prevent or mitigate the spread of fungus, including mold
2258	or mildew, by removing and disposing of wet drywall, insulation,
2259	carpet, cabinetry, or other fixtures on or within the
2260	cooperative property, regardless of whether the unit owner is
2261	obligated by the <u>cooperative documents</u> declaration or law to
2262	insure or replace those fixtures and to remove personal property

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12-00203B-21 2021630_ 2263 from a unit or to sanitize the cooperative property.

2264 (k) Contract, on behalf of a unit owner, for items or 2265 services for which the owner is otherwise individually 2266 responsible, but which are necessary to prevent further injury, 2267 contagion, or damage to the cooperative property. In such event, 2268 the unit owner on whose behalf the board has contracted is 2269 responsible for reimbursing the association for the actual costs 2270 of the items or services, and the association may use its lien 2271 authority provided by s. 719.108 to enforce collection of the 2272 charges. Such items or services may include the drying of the unit, the boarding of broken windows or doors, and the 2273 2274 replacement of a damaged air conditioner or air handler to 2275 provide climate control in the unit or other portions of the 2276 property, and the sanitizing of the cooperative property.

(1) Notwithstanding a provision to the contrary, and regardless of whether such authority does not specifically appear in the cooperative documents, levy special assessments without a vote of the owners.

(m) Without unit owners' approval, borrow money and pledge association assets as collateral to fund emergency repairs and carry out the duties of the association if operating funds are insufficient. This paragraph does not limit the general authority of the association to borrow money, subject to such restrictions contained in the cooperative documents.

(2) The authority granted under subsection (1) is limited to that time reasonably necessary to protect the health, safety, and welfare of the association and the unit owners and their family members, tenants, guests, agents, or invitees, and to mitigate further damage, injury, or contagion and make emergency

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2292	repairs.
2293	(3) Notwithstanding paragraphs (1)(f)-(i), during a state
2294	of emergency declared by executive order or proclamation of the
2295	Governor pursuant to s. 252.36, an association may not prohibit
2296	unit owners, tenants, guests, agents, or invitees of a unit
2297	owner from accessing the common elements and limited common
2298	elements appurtenant thereto for the purposes of ingress to and
2299	egress from the unit when access is necessary in connection
2300	with:
2301	(a) The sale, lease, or other transfer of title of a unit;
2302	or
2303	(b) The habitability of the unit or for the health and
2304	safety of such person unless a governmental order or
2305	determination, or a public health directive from the Centers for
2306	Disease Control and Prevention, has been issued prohibiting such
2307	access to the unit. Any such access is subject to reasonable
2308	restrictions adopted by the association.
2309	Section 19. Subsection (8) of section 720.301, Florida
2310	Statutes, is amended to read:
2311	720.301 Definitions.—As used in this chapter, the term:
2312	(8) "Governing documents" means:
2313	(a) The recorded declaration of covenants for a community
2314	and all duly adopted and recorded amendments, supplements, and
2315	recorded exhibits thereto; <u>and</u>
2316	(b) The articles of incorporation and bylaws of the
2317	homeowners' association and any duly adopted amendments thereto $ au$
2318	and
2319	(c) Rules and regulations adopted under the authority of
2320	the recorded declaration, articles of incorporation, or bylaws
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2321 and duly adopted amendments thereto.

Section 20. Present paragraph (1) of subsection (4) of section 720.303, Florida Statutes, is redesignated as paragraph (m) and amended, a new paragraph (1) is added to that subsection, and paragraph (c) of subsection (2), paragraphs (c) and (d) of subsection (6), and paragraphs (b), (d), (g), (k), and (1) of subsection (10) are amended, to read:

2328 720.303 Association powers and duties; meetings of board; 2329 official records; budgets; financial reporting; association 2330 funds; recalls.-

(2) BOARD MEETINGS.-

2331

(c) The bylaws shall provide the following for giving
notice to parcel owners and members of all board meetings and,
if they do not do so, shall be deemed to include the following:

2335 1. Notices of all board meetings must be posted in a 2336 conspicuous place in the community at least 48 hours in advance 2337 of a meeting, except in an emergency. In the alternative, if 2338 notice is not posted in a conspicuous place in the community, 2339 notice of each board meeting must be mailed or delivered to each 2340 member at least 7 days before the meeting, except in an 2341 emergency. Notwithstanding this general notice requirement, for 2342 communities with more than 100 members, the association bylaws 2343 may provide for a reasonable alternative to posting or mailing 2344 of notice for each board meeting, including publication of 2345 notice, provision of a schedule of board meetings, or the conspicuous posting and repeated broadcasting of the notice on a 2346 2347 closed-circuit cable television system serving the homeowners' association. However, if broadcast notice is used in lieu of a 2348 2349 notice posted physically in the community, the notice must be

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12-00203B-21 2021630 2350 broadcast at least four times every broadcast hour of each day 2351 that a posted notice is otherwise required. When broadcast 2352 notice is provided, the notice and agenda must be broadcast in a 2353 manner and for a sufficient continuous length of time so as to 2354 allow an average reader to observe the notice and read and 2355 comprehend the entire content of the notice and the agenda. In 2356 addition to any of the authorized means of providing notice of a 2357 meeting of the board, the association may, by rule, adopt a 2358 procedure for conspicuously posting the meeting notice and the 2359 agenda on the association's website or an application that can 2360 be downloaded on a mobile device for at least the minimum period 2361 of time for which a notice of a meeting is also required to be 2362 physically posted on the association property. Any rule adopted 2363 must, in addition to other matters, include a requirement that 2364 the association send an electronic notice to members whose e-2365 mail addresses are included in the association's official 2366 records in the same manner as is required for a notice of a 2367 meeting of the members. Such notice must include a hyperlink to 2368 the website or such mobile application on which the meeting 2369 notice is posted. The association may provide notice by 2370 electronic transmission in a manner authorized by law for 2371 meetings of the board of directors, committee meetings requiring 2372 notice under this section, and annual and special meetings of 2373 the members to any member who has provided a facsimile number or 2374 e-mail address to the association to be used for such purposes; however, a member must consent in writing to receiving notice by 2375 2376 electronic transmission. 2377 2. An assessment may not be levied at a board meeting

2377 2. An assessment may not be levied at a board meeting 2378 unless the notice of the meeting includes a statement that

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12-00203B-21 2021630 2379 assessments will be considered and the nature of the assessments. Written notice of any meeting at which special 2380 2381 assessments will be considered or at which amendments to rules 2382 regarding parcel use will be considered must be mailed, 2383 delivered, or electronically transmitted to the members and 2384 parcel owners and posted conspicuously on the property or 2385 broadcast on closed-circuit cable television not less than 14 2386 days before the meeting. 2387 3. Directors may not vote by proxy or by secret ballot at 2388 board meetings, except that secret ballots may be used in the 2389 election of officers. This subsection also applies to the 2390 meetings of any committee or other similar body, when a final 2391 decision will be made regarding the expenditure of association 2392 funds, and to any body vested with the power to approve or 2393 disapprove architectural decisions with respect to a specific 2394 parcel of residential property owned by a member of the 2395 community. 2396 (4) OFFICIAL RECORDS.-The association shall maintain each 2397 of the following items, when applicable, which constitute the 2398 official records of the association:

(1) Ballots, sign-in sheets, voting proxies, and all other papers and electronic records relating to voting by parcel owners, which must be maintained for at least 1 year after the date of the election, vote, or meeting.

2403 (m) (1) All other written records of the association not 2404 specifically included in <u>this subsection</u> the foregoing which are 2405 related to the operation of the association.

(6) BUDGETS.-

2407

(c)1. If the budget of the association does not provide for

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12-00203B-21 2021630 2408 reserve accounts under pursuant to paragraph (d), or the 2409 declaration of covenants, articles, or bylaws do not obligate 2410 the developer to create reserves, and the association is 2411 responsible for the repair and maintenance of capital 2412 improvements that may result in a special assessment if reserves 2413 are not provided or not fully funded, each financial report for 2414 the preceding fiscal year required by subsection (7) must 2415 contain the following statement in conspicuous type: 2416 2417 THE BUDGET OF THE ASSOCIATION DOES NOT PROVIDE FOR FULLY FUNDED 2418 RESERVE ACCOUNTS FOR CAPITAL EXPENDITURES AND DEFERRED 2419 MAINTENANCE THAT MAY RESULT IN SPECIAL ASSESSMENTS REGARDING 2420 THOSE ITEMS. OWNERS MAY ELECT TO PROVIDE FOR FULLY FUNDED 2421 RESERVE ACCOUNTS UNDER PURSUANT TO SECTION 720.303(6), FLORIDA 2422 STATUTES, UPON OBTAINING THE APPROVAL OF A MAJORITY OF THE TOTAL 2423 VOTING INTERESTS OF THE ASSOCIATION BY VOTE OF THE MEMBERS AT A 2424 MEETING OR BY WRITTEN CONSENT. 2425 2. If the budget of the association does provide for 2426 funding accounts for deferred expenditures, including, but not 2427 limited to, funds for capital expenditures and deferred 2428 maintenance, but such accounts are not created or established 2429 under pursuant to paragraph (d), each financial report for the 2430 preceding fiscal year required under subsection (7) must also 2431 contain the following statement in conspicuous type: THE BUDGET OF THE ASSOCIATION PROVIDES FOR LIMITED VOLUNTARY 2432 2433 DEFERRED EXPENDITURE ACCOUNTS, INCLUDING CAPITAL EXPENDITURES 2434 AND DEFERRED MAINTENANCE, SUBJECT TO LIMITS ON FUNDING CONTAINED IN OUR GOVERNING DOCUMENTS. BECAUSE THE OWNERS HAVE NOT ELECTED 2435 2436 TO PROVIDE FOR RESERVE ACCOUNTS UNDER PURSUANT TO SECTION

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2437 720.303(6), FLORIDA STATUTES, THESE FUNDS ARE NOT SUBJECT TO THE 2438 RESTRICTIONS ON USE OF SUCH FUNDS SET FORTH IN THAT STATUTE, NOR ARE RESERVES CALCULATED IN ACCORDANCE WITH THAT STATUTE. 2439 2440 (d) An association is deemed to have provided for reserve 2441 accounts if reserve accounts have been initially established by the developer or if the membership of the association 2442 2443 affirmatively elects to provide for reserves. If reserve 2444 accounts are established by the developer, the budget must 2445 designate the components for which the reserve accounts may be 2446 used. If reserve accounts are not initially provided by the 2447 developer, the membership of the association may elect to do so 2448 upon the affirmative approval of a majority of the total voting 2449 interests of the association. Such approval may be obtained by 2450 vote of the members at a duly called meeting of the membership or by the written consent of a majority of the total voting 2451 2452 interests of the association. The approval action of the 2453 membership must state that reserve accounts shall be provided 2454 for in the budget and must designate the components for which 2455 the reserve accounts are to be established. Upon approval by the 2456 membership, the board of directors shall include the required 2457 reserve accounts in the budget in the next fiscal year following 2458 the approval and each year thereafter. Once established as 2459 provided in this subsection, the reserve accounts must be funded 2460 or maintained or have their funding waived in the manner 2461 provided in paragraph (f).

2462

(10) RECALL OF DIRECTORS.-

(b) 1. Board directors may be recalled by an agreement in writing or by written ballot without a membership meeting. The agreement in writing or the written ballots, or a copy thereof,

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12-00203B-21 2021630 2466 shall be served on the association by certified mail or by personal service in the manner authorized by chapter 48 and the 2467 2468 Florida Rules of Civil Procedure. 2469 2. The board shall duly notice and hold a meeting of the 2470 board within 5 full business days after receipt of the agreement 2471 in writing or written ballots. At the meeting, the board shall 2472 either certify the written ballots or written agreement to 2473 recall a director or directors of the board, in which case such 2474 director or directors shall be recalled effective immediately 2475 and shall turn over to the board within 5 full business days any 2476 and all records and property of the association in their 2477 possession, or proceed as described in paragraph (d). 2478 3. When it is determined by the department pursuant to 2479 binding arbitration proceedings or the court in an action filed 2480 in a court of competent jurisdiction that an initial recall 2481 effort was defective, written recall agreements or written ballots used in the first recall effort and not found to be 2482

2483 defective may be reused in one subsequent recall effort. 2484 However, in no event is a written agreement or written ballot 2485 valid for more than 120 days after it has been signed by the 2486 member.

4. Any rescission or revocation of a member's written recall ballot or agreement must be in writing and, in order to be effective, must be delivered to the association before the association is served with the written recall agreements or ballots.

5. The agreement in writing or ballot shall list at least as many possible replacement directors as there are directors subject to the recall, when at least a majority of the board is

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12-00203B-21 2021630 2495 sought to be recalled; the person executing the recall 2496 instrument may vote for as many replacement candidates as there 2497 are directors subject to the recall. 2498 (d) If the board determines not to certify the written 2499 agreement or written ballots to recall a director or directors 2500 of the board or does not certify the recall by a vote at a 2501 meeting, the board shall, within 5 full business days after the 2502 meeting, file an action with a court of competent jurisdiction 2503 or file with the department a petition for binding arbitration 2504 under pursuant to the applicable procedures in ss. 718.112(2)(j) 2505 and 718.1255 and the rules adopted thereunder. For the purposes 2506 of this section, the members who voted at the meeting or who 2507 executed the agreement in writing shall constitute one party 2508 under the petition for arbitration or in a court action. If the 2509 arbitrator or court certifies the recall as to any director or 2510 directors of the board, the recall will be effective upon the 2511 final order of the court or the mailing of the final order of arbitration to the association. The director or directors so 2512 2513 recalled shall deliver to the board any and all records of the 2514 association in their possession within 5 full business days 2515 after the effective date of the recall.

2516 (g) If the board fails to duly notice and hold the required 2517 meeting or fails to file the required petition or action, the 2518 parcel unit owner representative may file a petition or a court 2519 action under pursuant to s. 718.1255 challenging the board's 2520 failure to act. The petition or action must be filed within 60 2521 days after the expiration of the applicable 5-full-business-day 2522 period. The review of a petition or action under this paragraph 2523 is limited to the sufficiency of service on the board and the

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12-00203B-21 2021630 2524 facial validity of the written agreement or ballots filed. 2525 (k) A board member who has been recalled may file an action 2526 with a court of competent jurisdiction or a petition under 2527 pursuant to ss. 718.112(2)(j) and 718.1255 and the rules adopted 2528 challenging the validity of the recall. The petition or action 2529 must be filed within 60 days after the recall is deemed 2530 certified. The association and the parcel unit owner 2531 representative shall be named as respondents. 2532 (1) The division or a court of competent jurisdiction may 2533 not accept for filing a recall petition or action, whether filed 2534 under pursuant to paragraph (b), paragraph (c), paragraph (g), 2535 or paragraph (k) and regardless of whether the recall was 2536 certified, when there are 60 or fewer days until the scheduled 2537 reelection of the board member sought to be recalled or when 60 2538 or fewer days have not elapsed since the election of the board 2539 member sought to be recalled. 2540 Section 21. Subsection (2) of section 720.305, Florida 2541 Statutes, is amended to read: 2542 720.305 Obligations of members; remedies at law or in 2543 equity; levy of fines and suspension of use rights.-2544 (2) An The association may levy reasonable fines. A fine 2545 may not exceed \$100 per violation against any member or any 2546 member's tenant, guest, or invitee for the failure of the owner 2547 of the parcel or its occupant, licensee, or invitee to comply 2548 with any provision of the declaration, the association bylaws, 2549 or reasonable rules of the association unless otherwise provided 2550 in the governing documents. A fine may be levied by the board 2551 for each day of a continuing violation, with a single notice and 2552 opportunity for hearing, except that the fine may not exceed

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2553

2554 governing documents. A fine of less than \$1,000 may not become a 2555 lien against a parcel. In any action to recover a fine, the 2556 prevailing party is entitled to reasonable attorney fees and 2557 costs from the nonprevailing party as determined by the court. 2558 (a) An association may suspend, for a reasonable period of 2559 time, the right of a member, or a member's tenant, guest, or 2560 invitee, to use common areas and facilities for the failure of 2561 the owner of the parcel or its occupant, licensee, or invitee to 2562 comply with any provision of the declaration, the association 2563 bylaws, or reasonable rules of the association. This paragraph 2564 does not apply to that portion of common areas used to provide 2565 access or utility services to the parcel. A suspension may not 2566 prohibit an owner or tenant of a parcel from having vehicular 2567 and pedestrian ingress to and egress from the parcel, including, 2568 but not limited to, the right to park. 2569 (b) A fine or suspension levied by the board of 2570 administration may not be imposed unless the board first 2571 provides at least 14 days' notice to the parcel owner and, if 2572 applicable, any occupant, licensee, or invitee of the parcel 2573 owner, sought to be fined or suspended and an opportunity for a 2574 hearing before a committee of at least three members appointed 2575 by the board who are not officers, directors, or employees of 2576 the association, or the spouse, parent, child, brother, or 2577 sister of an officer, director, or employee. If the committee, 2578 by majority vote, does not approve a proposed fine or 2579 suspension, the proposed fine or suspension may not be imposed. 2580 The role of the committee is limited to determining whether to 2581 confirm or reject the fine or suspension levied by the board. If

\$1,000 in the aggregate unless otherwise provided in the

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2582	the proposed fine or suspension levied by the board is approved
2583	by the committee, the fine payment is due 5 days after notice of
2584	the approved fine is provided to the parcel owner and, if
2585	applicable, to any occupant, licensee, or invitee of the parcel
2586	owner the date of the committee meeting at which the fine is
2587	approved. The association must provide written notice of such
2588	fine or suspension by mail or hand delivery to the parcel owner
2589	and, if applicable, to any occupant tenant , licensee, or invitee
2590	of the parcel owner.
2591	Section 22. Paragraph (g) of subsection (1) and paragraph
2592	(c) of subsection (9) of section 720.306, Florida Statutes, are
2593	amended, and paragraph (h) is added to subsection (1) of that
2594	section, to read:
2595	720.306 Meetings of members; voting and election
2596	procedures; amendments
2597	(1) QUORUM; AMENDMENTS
2598	(g) A notice required under this section must be mailed or
2599	delivered to the address identified as the parcel owner's
2600	mailing address in the official records of the association as
2601	required under s. 720.303(4) on the property appraiser's website
2602	for the county in which the parcel is located, or electronically
2603	transmitted in a manner authorized by the association if the
2604	parcel owner has consented, in writing, to receive notice by
2605	electronic transmission.
2606	(h)1. Except as provided herein, an amendment to a
2607	governing document, rule, or regulation enacted after July 1,
2608	2021, which prohibits a parcel owner from renting his or her
2609	parcel, alters the authorized duration of a rental term, or
2610	specifies or limits the number of times that a parcel owner may
I	

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rent his or her parcel during a specified period, applies only
to a parcel owner who consents, individually or through a
representative, to the amendment, and to parcel owners who
acquire title to a parcel after the effective date of the
amendment.
2. Notwithstanding subparagraph 1., an association may
amend its governing documents to prohibit or regulate rental
durations that are for terms of less than 6 months and to
prohibit a parcel owner from renting his or parcel more than
three times in a calendar year. Such amendments apply to all
parcel owners.
3. This paragraph does not affect the amendment
restrictions for associations of 15 or fewer parcel owners as
provided in s. 720.303(1).
4. For purposes of this paragraph, a change of ownership
does not occur when a parcel owner conveys the parcel to an
affiliated entity or when beneficial ownership of the parcel
does not change. For purposes of this paragraph, the term
"affiliated entity" means an entity that controls, is controlled
by, or is under common control with the parcel owner or that
becomes a parent or successor entity by reason of transfer,
merger, consolidation, public offering, reorganization,
dissolution or sale of stock, or transfer of membership
partnership interests. For a conveyance to be recognized as one
made to an affiliated entity, the entity must furnish the
association a document certifying that this paragraph applies,
as well as providing any organizational documents for the parcel
owner and the affiliated entity that support the representations
in the certificate, as requested by the association.

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2640	(9) ELECTIONS AND BOARD VACANCIES.—
2641	(c) Any election dispute between a member and an
2642	association must be submitted to mandatory binding arbitration
2643	with the division or filed with a court of competent
2644	jurisdiction. Such proceedings that are submitted to binding
2645	arbitration with the division must be conducted in the manner
2646	provided by s. 718.1255 and the procedural rules adopted by the
2647	division. Unless otherwise provided in the bylaws, any vacancy
2648	occurring on the board before the expiration of a term may be
2649	filled by an affirmative vote of the majority of the remaining
2650	directors, even if the remaining directors constitute less than
2651	a quorum, or by the sole remaining director. In the alternative,
2652	a board may hold an election to fill the vacancy, in which case
2653	the election procedures must conform to the requirements of the
2654	governing documents. Unless otherwise provided in the bylaws, a
2655	board member appointed or elected under this section is
2656	appointed for the unexpired term of the seat being filled.
2657	Filling vacancies created by recall is governed by s.
2658	720.303(10) and rules adopted by the division.
2659	Section 23. Subsection (1) of section 720.311, Florida
2660	Statutes, is amended to read:
2661	720.311 Dispute resolution
2662	(1) The Legislature finds that alternative dispute
2663	resolution has made progress in reducing court dockets and
2664	trials and in offering a more efficient, cost-effective option
2665	to litigation. The filing of any petition for arbitration or the
2666	serving of a demand for presuit mediation as provided for in
2667	this section shall toll the applicable statute of limitations.
2668	Any recall dispute filed with the department <u>under</u> pursuant to

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2669	s. 720.303(10) shall be conducted by the department in
2670	accordance with the provisions of ss. 718.112(2)(j) and 718.1255
2671	and the rules adopted by the division. In addition, the
2672	department shall conduct mandatory binding arbitration of
2673	election disputes between a member and an association <u>in</u>
2674	<u>accordance with</u> pursuant to s. 718.1255 and rules adopted by the
2675	division. Neither Election disputes <u>and</u> nor recall disputes are
2676	<u>not</u> eligible for presuit mediation; these disputes <u>must</u> shall be
2677	arbitrated by the department or filed in a court of competent
2678	jurisdiction. At the conclusion of <u>an arbitration</u> the
2679	proceeding, the department shall charge the parties a fee in an
2680	amount adequate to cover all costs and expenses incurred by the
2681	department in conducting the proceeding. Initially, the
2682	petitioner shall remit a filing fee of at least \$200 to the
2683	department. The fees paid to the department shall become a
2684	recoverable cost in the arbitration proceeding, and the
2685	prevailing party in an arbitration proceeding shall recover its
2686	reasonable costs and <u>attorney</u> attorney's fees in an amount found
2687	reasonable by the arbitrator. The department shall adopt rules
2688	to effectuate the purposes of this section.
2689	Section 24. Subsection (6) is added to section 720.3075,
2690	Florida Statutes, to read:
2691	720.3075 Prohibited clauses in association documents
2692	(6) An association may extinguish a discriminatory
2693	restriction as provided in s. 712.065.
2694	Section 25. Section 720.316, Florida Statutes, is amended
2695	to read:
2696	720.316 Association emergency powers
2697	(1) To the extent allowed by law, unless specifically

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2698	prohibited by the declaration or other recorded governing
2699	documents, and consistent with s. 617.0830, the board of
2700	directors, in response to damage <u>or injury</u> caused by <u>or</u>
2701	anticipated in connection with an emergency, as defined in s.
2702	252.34(4), event for which a state of emergency is declared
2703	pursuant to s. 252.36 in the area encompassed by the
2704	association, may exercise the following powers:
2705	(a) Conduct board meetings, committee meetings, elections,
2706	or membership meetings, in whole or in part, by telephone, real-
2707	time videoconferencing, or similar real-time electronic or video
2708	communication after notice of the meetings and board decisions
2709	is provided in as practicable a manner as possible, including
2710	via publication, radio, United States mail, the Internet,
2711	electronic transmission, public service announcements,
2712	conspicuous posting on the <u>common area</u> association property, or
2713	any other means the board deems appropriate under the
2714	circumstances. Notice of decisions may also be communicated as
2715	provided in this paragraph.
2716	(b) Cancel and reschedule an association meeting.
2717	(c) Designate assistant officers who are not directors. If
2718	the executive officer is incapacitated or unavailable, the
2719	assistant officer has the same authority during the state of
2720	emergency as the executive officer he or she assists.
2721	(d) Relocate the association's principal office or
2722	designate an alternative principal office.
2723	(e) Enter into agreements with counties and municipalities
2724	to excipt equation and municipalities with debuic nomenal

2724 to assist counties and municipalities with debris removal.

2725 (f) Implement a disaster <u>or an emergency</u> plan before<u>,</u>
2726 <u>during</u>, or immediately following the event for which a state of

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12-00203B-212021630_2727emergency is declared, which may include, but is not limited to,2728turning on or shutting off elevators; electricity; water, sewer,2729or security systems; or air conditioners for association2730buildings.2731(g) Based upon the advice of emergency management officials2732or public health officials on upon the advice of licenced

<u>or public health officials</u>, or upon the advice of licensed professionals retained by <u>or otherwise available to</u> the board, determine any portion of the <u>common areas or facilities</u> association property unavailable for entry or occupancy by owners or their family members, tenants, guests, agents, or invitees to protect their health, safety, or welfare.

(h) Based upon the advice of emergency management officials
or public health officials or upon the advice of licensed
professionals retained by or otherwise available to the board,
determine whether the common areas or facilities association
property can be safely inhabited, accessed, or occupied.
However, such determination is not conclusive as to any
determination of habitability pursuant to the declaration.

(i) Mitigate further damage, <u>injury, or contagion,</u>
including taking action to contract for the removal of debris
and to prevent or mitigate the spread of fungus, including mold
or mildew, by removing and disposing of wet drywall, insulation,
carpet, cabinetry, or other fixtures on or within the <u>common</u>
<u>areas or facilities or sanitizing the common areas or facilities</u>
association property.

(j) Notwithstanding a provision to the contrary, and regardless of whether such authority does not specifically appear in the declaration or other recorded governing documents, levy special assessments without a vote of the owners.

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2756	(k) Without owners' approval, borrow money and pledge
2757	association assets as collateral to fund emergency repairs and
2758	carry out the duties of the association if operating funds are
2759	insufficient. This paragraph does not limit the general
2760	authority of the association to borrow money, subject to such
2761	restrictions contained in the declaration or other recorded
2762	governing documents.
2763	(2) The authority granted under subsection (1) is limited
2764	to that time reasonably necessary to protect the health, safety,
2765	and welfare of the association and the parcel owners and their
2766	family members, tenants, guests, agents, or invitees, and to
2767	mitigate further damage, injury, or contagion and make emergency
2768	repairs.
2769	(3) Notwithstanding paragraphs (1)(f)-(i), during a state
2770	of emergency declared by executive order or proclamation of the
2771	Governor pursuant to s. 252.36, an association may not prohibit
2772	parcel owners, tenants, guests, agents, or invitees of a parcel
2773	owner from accessing the common areas and facilities for the
2774	purposes of ingress to and egress from the parcel when access is
2775	necessary in connection with:
2776	(a) The sale, lease, or other transfer of title of a
2777	parcel; or
2778	(b) The habitability of the parcel or for the health and
2779	safety of such person unless a governmental order or
2780	determination, or a public health directive from the Centers for
2781	Disease Control and Prevention, has been issued prohibiting such
2782	access to the parcel. Any such access is subject to reasonable
2783	restrictions adopted by the association.
2784	Section 26. This act shall take effect July 1, 2021.
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