A bill to be entitled An act relating to Emerald Coast Utilities Authority, Escambia County; amending ch. 2001-324, Laws of Florida; providing requirements for filling vacancies on the Emerald Coast Utilities Authority; prohibiting certain members from reelection under certain circumstances; providing for the applicability of sovereign immunity for the authority; revising personnel guidelines; requiring the Escambia County Utilities Authority to use a specified handbook for certain personnel matters; removing a personnel appeals board; revising the personnel appeals process and procedures; removing a provision prohibiting certain persons from being included in certain systems; providing an effective date. Be It Enacted by the Legislature of the State of Florida:

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Section 1. Subsections (b), (c), and (f) of section 4, paragraphs (a) and (f) of section 10, section 11, paragraph (a) of section 12, and section 13 of section 3 of chapter 2001-324, Laws of Florida, are amended to read:

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Section 4. Governing body.-

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(b) Members shall be elected, in the primary and general elections held in 1984, by districts under the district plan of

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the Board of County Commissioners of Escambia County (hereinafter referred to as the "Board"). Each member shall be an elector of the district from which he or she is elected and shall be elected by the qualified electors of that respective district. Members elected for Districts Two and Four at the general election held in 1984 shall be elected to a 2-year term. Members elected for Districts One, Three, and Five at the general election held in 1984 shall serve for a 4-year term. Thereafter each member shall be elected for a term of 4 years. Beginning in 1996, the term of office of each member shall commence on the second Tuesday following the general election in which such member is elected. Upon the expiration of a term of office, a successor to the office shall be elected as designated in this paragraph; however, upon the occasion of a vacancy for any elected office which vacancy occurs prior to the expiration of the then present term of that office, a successor shall be appointed by the Governor and the successor shall be a resident of the district in which the vacancy occurred. Any person appointed to fill a vacancy shall be appointed to serve only for the unexpired term and until a successor is duly elected. If the Governor fails to make an appointment within 90 days after the date of the vacancy, the chair of the Board shall nominate two persons from the district in which the vacancy occurred as potential candidates to fill the vacancy. The remaining members, excluding the chair, shall select by majority vote one of the

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## two nominees to fill the vacancy.

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- (c) Members shall be eligible for reelection. Any person elected to three consecutive full terms as a member of the Board subsequent to July 1, 2021, is not eligible for election to the Board for the next succeeding term.
- The authority shall elect a chair and a vice chair (f)from the members of the authority, each of whom shall serve for 1 year or until his or her successor is chosen. The chair, or the vice chair in the chair's absence, shall preside at all meetings of the authority and shall perform such additional duties prescribed by the members or in the bylaws of the authority. The authority shall hold regular meetings at least monthly at such times and places as it may designate and may hold more frequent special meetings. A majority of the membership shall constitute a quorum for the purpose of meeting and transacting business. Each member of the authority shall have one vote. The authority may adopt bylaws and may make all policies, procedures, rules, and regulations not inconsistent with this act which it may deem necessary respecting the conduct of its affairs, including, but not limited to, the operation of its utility systems. Such policies, procedures, rules, and regulations shall provide for notice of all public meetings and shall provide that an agenda shall be prepared by the authority in time to ensure that a copy of the agenda will be available at least 3 days before any regular meeting of the authority. After

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the agenda has been made available, change shall be only for good cause, as determined by the person designated to preside at the meeting, and stated in the record. Special or emergency meetings may be called by the chair upon no less than 24 hours' notice. The authority shall publish and thereafter codify and index all rules, regulations, and resolutions formulated, adopted, or used by the authority in the discharge of its functions. Such rules, regulations, and resolutions shall be made available for public inspection and copying, at no more than cost. The authority shall not be deemed an "agency" within the meaning of chapter 120, Florida Statutes. The authority shall be deemed to be an "agency" within the meaning of chapter 119, Florida Statutes, and all records of the authority shall be open to the public. The authority shall be deemed an "agency" or "authority of the county" for purposes of section 286.011, Florida Statutes, the "Government in the Sunshine Law." The authority is entitled to the protections of sovereign immunity under section 768.28, Florida Statutes. In addition to the provisions of the Code of Ethics for Public Officers and Employees, part III of chapter 112, Florida Statutes, no consultant to the authority shall have or hold any employment or contractual relationship with a business entity other than the authority in connection with any contract in which the consultant personally participated through decision, approval, disapproval, recommendation, rendering of advice, or

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investigation while the consultant. However, this provision shall not preclude the award of any contract to a consultant if such contract is awarded after open competitive bidding, and if the consultant submits the low bid.

Section 10. Personnel.-

- (a) The authority is empowered to appoint, remove, and suspend employees or agents of the authority and fix their compensation within the guidelines established by the <a href="ECUA Human Resource Manual and Employee Handbook">ECUA Human Resource Manual and Employee Handbook</a> Escambia County Civil Service Rules.
- (f) Employees of the authority are subject to the civil service system of Escambia County and to the policies and rules of the Civil Service Board.

Section 11. Personnel appeals board.—The authority shall handle all personnel matters pursuant to the ECUA Human Resource Manual and Employee Handbook, including discipline procedures, corrective action, termination of employees, and appeals.

(a) There shall be appointed a personnel appeals board comprised of two members appointed by the authority, two members chosen by employees of the authority classified below the level of department head, and one member appointed by the other four members. The members of the board shall serve a term of 1 year. An appointment to a vacant position on the board shall be filled in the manner of the original appointment to that position. The board shall hear appeals from suspensions, demotions, or

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dismissals or of employees of the authority classified below the level of department head and not designated as other key staff personnel by the authority as provided in section 13. The decisions of the board on such appeals shall be final, subject to review by the Circuit Court of Escambia County. The board may investigate and make recommendations to the executive director of the authority on major policy and procedural questions relating to personnel management and on individual grievances by employees. However, the recommendations of the board on such matters shall be advisory only. The board may employ legal counsel, and a reasonable budget for such purpose shall be provided by the authority. The executive director of the authority shall provide the administrative services required by the board.

(b) Notwithstanding anything provided herein or in any special or general act to the contrary, the rights and benefits herein granted shall be in lieu of and substitution for any rights and benefits such employees may have had under any civil service or personnel system of the City of Pensacola or Escambia County.

Section 12. Process and procedure. -

(a) Any person wishing to appeal <u>a termination of</u>

<u>services; assessment of fees, charges, or fines; notice of claim</u>

<u>of lien; or increase in security deposit</u> <del>an action of the</del>

<del>authority</del> that directly affects his or her substantial interests

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may file a petition for review within 10 days  $\underline{\text{after}}$  of the date the complained of action is taken. The authority shall consider such petitions for review and shall take action at a public meeting to grant or deny such petitions within 40 days  $\underline{\text{after}}$  of receipt.

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Section 13. Executive director. - The authority shall employ and fix the compensation of an executive director, who shall manage the affairs of the utilities systems under the supervision of the authority and direct the activities of the employees of the authority. The executive director shall devote his or her entire working time to the performance of his or her duties and not have outside employment or business. The executive director shall be a college graduate. The executive director must either possess a degree in science, engineering, business management, or public administration or, alternatively, must be a licensed and registered engineer. The executive director shall have at least 6 years of experience in the field of engineering, operations, or management of a utility system of size comparable to or larger than the water and sewer system of the Emerald Coast Utilities Authority at the time of the vacancy of the position <del>City of Pensacola in 1981</del>. The authority may allow the substitution of additional years of administrative or management experience in lieu of the specific educational or professional requirements set forth above. The executive director, the assistant executive director, the department

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heads, and such other key staff	personnel so designated by the
authority shall not be included	within any civil service system
or be under the jurisdiction of	the personnel appeals board.
Section 2. This act shall	take effect upon becoming a law.

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